

**MINUTES OF THE
WHITE BEAR LAKE CHARTER COMMISSION
SEPTEMBER 13, 2017**

1. CALL TO ORDER AND ROLL CALL

In accordance with published notice, a meeting of the White Bear Lake Charter Commission was called to order by Chairman Tim Geck at 7:02 p.m. in the second floor conference room at City Hall. The chair announced this meeting would serve the purpose of the annual meeting requirement. The following members were present: Scott Costello, Tim Geck, Dale Grambush, Robert Hafdahl, Dan Louismet, Mark Sather, and Ray Smith (J. P. Barone arrived at 7:10 and Joseph Remley arrived 7:20 p.m.). James Berry and Sam Emerson were excused. A quorum was declared.

Also present was the Ellen Richter, City Manager.

2. APPROVAL OF THE MINUTES

It was moved by Member **Grambush**, seconded by Member **Costello**, to approve the minutes of the meeting held September 14, 2016 as presented.

The motion carried unanimously.

3. APPROVAL OF THE AGENDA

Member **Hafdahl** moved to amend the draft agenda by adding item 6A "Commission Vacancies and Gender Balance." The motion was seconded by Member **Smith**. It was moved by Member **Hafdahl**, seconded by Member **Smith** to approve the agenda as amended.

The motion carried unanimously.

(Member Barone arrived at this point)

4. OLD BUSINESS

- A. Status of proposed amendments to Sections 4.14 and 4.13 of the City Charter relating to time limits for veto actions and voting authority of the Acting Mayor

In response to a question from Chair Geck, City Manager Richter explained that Resolution 16-01 of the Charter Commission proposing extension of the length of time during which the City Council may vote to override a veto was unanimously approved by the City Council as an ordinance on August 23, 2016 and is in effect. Resolution 16-02 of the Charter Commission proposing that the Chair of the City Council retains voting authority but not veto authority when serving in the capacity of Acting Mayor was unanimously adopted in ordinance form by the City Council on December 21, 2016, completed the 90 day remonstrance period and is in effect. Members of the Commission expressed gratitude that the amendment of Section 4.14 was finally approved after three initiatives by the Commission.

(Member Remley arrived at this point)

5. NEW BUSINESS

A. Election of Officers

Chair Geck called for nominations for the three officer positions of the Commission. It was moved by Member **Remley**, seconded by Member **Hafdahl** to nominate Tim Geck to serve as Chair.

It was moved by Member **Hafdahl**, seconded by Member **Remley** to nominate Dale Grambush to serve as Vice Chair.

It was moved by Member **Remley**, seconded by Member **Hafdahl**, to nominate Mark Sather to serve as Secretary.

It was moved by Member **Louismet**, seconded by Member **Smith**, to close nominations.

The motions carried unanimously.

Following acceptance of the nominations by Members Geck, Grambush and Sather it was moved by Member **Remley**, seconded by Member **Costello** to elect members Geck, Grambush and Sather to the positions to which they were nominated.

The motion carried unanimously.

B. Updated edition of City Charter.

There was discussion of the need and value of the City and the Commission stocking printed editions of the City Charter. In response to a question from Chair Geck, Member Sather explained the official version of the Charter was maintained in an electronic format in the City Clerk's office and is available on the City's website. The city manager reported the official version has been up-dated to reflect the two recent amendments.

Following discussion, it was moved by Member **Smith**, seconded by member **Grambush**, to request that the city manager arrange for printing 25 copies of the Charter for distribution to Commission and City Council members and that the introduction page be updated.

The motion carried unanimously.

6. OPEN DISCUSSION

A. Commission Vacancies and Gender Balance


It was noted that Chief Judge John Guthmann removed Tony Feffer from the Charter Commission for failure to perform duties in accordance with State Statutes and Commission By-Laws and the number of vacancies on the Commission is now four.

Member Hafdahl explained there is not only a need to seek citizens interested in serving on the commission but also a need to add females as members based on the fact that all current members are male. Members of the Commission agreed and expressed desire that members individually and collectively encourage qualified women to apply to District Court for appointment and that the Mayor and City Council be requested to seek interested female residents to apply also.

7. ADJOURNMENT

There being no further business to come before the Commission, it was moved by Member **Costello**, seconded by Member **Sather**, to adjourn the meeting at 8:20 p.m.

The motion carried unanimously.



Commission Chair



Commission Secretary