



**MINUTES
CHARTER COMMISSION
OF THE CITY OF WHITE BEAR LAKE, MINNESOTA
WEDNESDAY, SEPTEMBER 14, 2022
7:00 P.M. IN THE COUNCIL CHAMBERS**

1. CALL TO ORDER AND ROLL CALL

In accordance with published notice, a meeting of the Charter Commission of the City of White Bear Lake was called to order by Chair Timothy Geck at 7:00 p.m. in the White Bear Lake City Hall Council Chamber. The Chair announced this meeting would serve as the Commission's Annual Meeting pursuant to its By-Laws. At roll call, the following members were present: Michael Amundsen, Marc Aune, James Patrick Barone, Victoria Biehn, Scott Bill, Heidi Schmidt Boyd, Scott Costello, Jo Emerson, Timothy Geck, Dale Grambush, Cynthia Jones, Dillon Lang, Darryl LeMire, and Mark Sather. Member James Berry was excused. Staff present included Assistant City Manager Rick Juba and City Clerk Caley Longendyke.

PLEDGE OF ALLEGIANCE

2. APPROVAL OF MINUTES

A. Minutes of the Charter Commission Meeting on January 12, 2022

It was moved by Member **Bill**, seconded by Member **Barone**, to approve the minutes. Motion carried unanimously.

B. Minutes of the Charter Commission, acting at the Redistricting Commission, Meeting on March 7, 2022

It was moved by Member **Lang**, seconded by Member **Amundsen**, to approve the minutes. Motion carried unanimously.

3. APPROVAL OF THE AGENDA

It was moved by Member **Barone**, seconded by Member **Aune**, to approve the agenda. Motion carried unanimously.

4. UNFINISHED BUSINESS

A. Wrap-up of Redistricting Action

Chair Geck and Secretary Sather presented a summary of the final action on the 2022 Redistricting Plan prepared by the Commission, acting as the City's Redistricting Commission, and adopted following a public hearing held according to Chapter III of the Charter on March 7, 2022 and subsequently enacted as Ordinance 22-03-2055 by the City Council on March 22, 2022. It was noted that the plan was set forth in a report by the Commission, presented to and filed with the City Clerk on February 22, 2022. The plan provided for five compact and contiguous wards (districts) with populations ranging from 4,941 to 4,991 with boundaries

following the center line of streets. The plan will be permanently on file in the Office of the City Clerk. Chair Geck thanked the commission for its work fulfilling this duty.

5. NEW BUSINESS

A. Introductions/Welcome New Members

Chair Geck introduced newly appointed members including:

- Victoria Biehn
- Jo Emerson
- Cynthia Jones

B. Election of Officers

In response to the Chair's call for nominations for officers Member Barone nominated Timothy Geck for the position of Chair. There were no further nominations for Chair.

Member Amundsen nominated Marc Aune for the position of Vice Chair. There were no further nominations for the position of Vice Chair.

Member Emerson nominated Mark Sather for the position of Secretary. There were no further nominations for the position of Secretary.

It was moved by Member **Barone**, seconded by Member **LeMire**, to adopt elect the three officers as nominated. Motion carried unanimously

C. 2022 Proposed Charter Amendments

Member Sather referred to Commission Resolution No. 22-1 and its intent to clarify several Charter provisions related to elections, which became inconsistent when the charter was amended to provide for biennial rather than annual elections. The resolution called for several changes to the grammatical construction of the Charter to clarify the frequency of elections as well as to better distinguish between municipal elections and those of other levels of government. It also provided for replacement of gender-specific language within a change in context. He further explained that since adoption of Resolution 22-1, it has been noted that additional clarifying language may be useful in distinguishing between municipal elections and others and providing consistency with Minnesota Uniform Laws/Regulations. A resolution proposing additional Charter amendments in the form of technical corrections was presented.

It was moved by Member **Barone**, seconded by Member **Aune**, to adopt Resolution 22-2 entitled "A resolution of the White Bear Lake Charter Commission Superseding Resolution 22-1 Proposing Amendments Of Sections 2.02, 4.04, 4.12, 4.13, 4.14.4.17 and 4.26 of the City Charter." Motion carried unanimously and directed to the City Council.

6. DISCUSSION

Nothing scheduled.

7. ADJOURNMENT

There being no further business before the Commission, it was moved by Member **LeMire** seconded by Member **Bill** to adjourn the regular meeting at 8:10 p.m. Motion carried unanimously.

Tim Geck, Chair

ATTEST:

Mark Sather, Secretary