

**MINUTES OF THE
WHITE BEAR LAKE CHARTER COMMISSION
SEPTEMBER 08, 2021**

1. CALL TO ORDER AND ROLL CALL

In accordance with published notice, a meeting of the White Bear Lake Charter Commission was called to order by Chairman Tim Geck at 7:00 p.m. in White Bear Lake City Hall Council Chambers.

The Chair announced this meeting would serve the purpose of the annual meeting requirement set forth in State Statute and Commission By-Laws. At roll call the following members were present: Mike Amundsen, Marc Aune, James Berry, Scott Bill, Scott Costello, Tim Geck, Dale Grambush, Robert Hafdahl, Dillon Lang, Dan Louismet and Mark Sather. James Patrick Barone was excused. A quorum was declared.

Also present was Assistant City Manager Rick Juba.

2. APPROVAL OF THE MINUTES

Marc Aune called for correction of the date on the header of pages 2-3 of the draft minutes for the September 9, 2020 meeting and election of Marc Aune rather than Scott Bill as Vice Chair. The Commission agreed.

It was moved by Member **Hafdahl**, seconded by Member **Louismet**, to approve the minutes of the meeting held September 9, 2020 as amended.

The motion carried unanimously.

3. APPROVAL OF THE AGENDA

It was moved by Member **Bill**, seconded by Member **Aune** to approve the agenda as presented.

The motion carried unanimously.

4. OLD BUSINESS

- A. Review of Charter Section 4.13 pertaining to election of the Council Chair and correction of references in the Charter to "annual" municipal elections

Chair Geck summarized the Commission's action on this topic at its last meeting on September 8, 2020 including its discussion of the City Councils' request that the Commission consider an amendment to Section 4.13 pertaining to election of the City Council Chair. Discussion of that request also included recognition of a technical err referring to the "annual" municipal election when in fact the city's elections are held on a "biennial" cycle. The Chair also called to Commission's attention to a memorandum from the City Manager dated August 13, 2021 attached hereto.

During the discussion it was recognized that there are at least four (4) references to "annual" elections including Sections 4.04, 4.12, 4.13 and 4.26.

Member Costello pointed to language in Section 4.12 which referred the City Council setting the day of its regular monthly meeting, when in fact the Council currently conducts two regular meetings per month (except December). He suggested the fourth paragraph of Section 4.12 be replaced with the following:

At its first regular meeting each January, the Council shall set the dates of its regular meetings for the year. Special meetings may be called by the Mayor or by the Chair of the Council at any time. Reasonable public notice shall be given for all special Council meetings through the media. (Ref. Ord. 898, 8/24/93)

There was further discussion of the City Council's request to consider amending the Charter to provide that the Chair be elected at the first meeting of odd numbered years rather than annually. Members requested further information regarding the procedure set forth in other home rule charters. The Secretary agreed to research other Charters for comparison.

It was moved by Member **Hafdahl**, seconded by Member **Aune** to table the proposed amendments and schedule a meeting for November 10, 2021 at 7:00 p.m. for further consideration.

The motion carried unanimously.

5. NEW BUSINESS

A. Election of Offices

The Chair explained that according to Charter Commission By-Laws the term of offices will expire at the conclusion of the annual meeting. The Chair called for nomination of offices.

It was moved by Member **Louismet**, seconded by Member **Berry** to nominate Member Geck for the position of Chair, Member Aune for the position of Vice Chair and Member Sather for the position of Secretary.

The Chair called for additional nominations and hearing none he declared the nominations closed.

The motion carried unanimously.

B. Redistricting

There was general discussion of the Commission's duties as the City's Redistricting Commission as set forth in Section 3.02. It was noted that

consideration of changes to Ward boundaries may not proceed until State Legislative Districts are first redefined. Further discussion was deferred until the November 10, 2021 meeting.

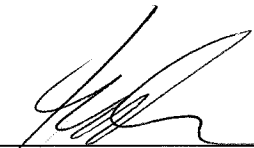
6. OPEN DISCUSSION

It was noted that Karin Hogan did not seek reappointment at the end of her term resulting in an additional vacancy. The Chair will contact the Chief Judge's office and ask staff to post notice of the vacancy and specifically encourage females to apply.

7. ADJOURNMENT

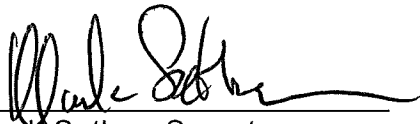
There being no further business to come before the Commission, it was moved by Member **Louismet**, seconded by Member **Bill**, to adjourn the meeting at 8:32 p.m.

The motion carried unanimously.



Tim Geck, Chair

ATTEST:



Mark Sather, Secretary