



**City of White Bear Lake
Community Development Department
4701 Highway 61 N.
White Bear Lake, Minnesota 55110
651-762-4837 | www.whitebearlake.org**

RENTAL LICENSE APPLICATION – SINGLE & TWO-FAMILY DWELLINGS

Rental Property Information

Rental Property Address:	White Bear Lake, MN 55110
Property Owner Name:	Phone:
Property Owner Address:	City:
Email Address:	State/Zip:
Pursuant to Laws of Minnesota, 1984, Chapter 502, Article 8, Section 2 (270.72) (Tax Clearance; Issuance of Licenses), the Licensing authority is required to provide to the Minnesota Commissioner of Revenue your Minnesota Business tax identification number or the social security number of each license applicant.	
I have read and understand all the laws and ordinances pertaining to the operation of a rental dwelling in the City of White Bear Lake (see www.whitebearlake.org for further information). It is agreed that the notification to the City will be provided in writing within five (5) days of any change of ownership or resident agent information.	
Applicant Signature:	Date:
Tax ID or SS #:	

Renter Information

Renter #1:	Phone:
Renter #2:	Phone:

Resident Agent Information

If the property owner does not reside in the counties of Hennepin, Ramsey, Anoka, Carver, Dakota, Scott or Washington, or the Wisconsin counties of Polk, St. Croix or Pierce, the owner shall provide contact information for a resident agent who resides within any of the Minnesota counties listed above. The resident agent shall be responsible for maintenance and upkeep. The resident agent shall be empowered to receive a notice of violation and shall have the authority to take remedial action when necessary to comply with the City Ordinance.

Resident Agent Name:	Phone:
Resident Agent Address:	City
Email Address:	State/Zip:

Mail completed application and check made *payable to the City of White Bear Lake* to:
 City of White Bear Lake – Rental Housing Specialist
 4701 Highway 61 N., White Bear Lake, MN 55110
 Fees (bi-annual): Single Family (\$100.00) & Two Family bi-annual fee (\$150.00)
 Unlicensed rental properties are subject to a \$200.00 rental license fee

Mail License to: Property Owner Resident Agent

For additional information and a rental checklist visit www.whitebearlake.org

<i>For Office Use Only</i>
ID #:
License #:
Inspect Date:
Inspect Time: