



WHITE BEAR LAKE *a City of Lakes & Legends*
MINNESOTA

2018 STREET RECONSTRUCTION PROJECT

TO: Residents in Project Areas 17-06 (Old White Bear Avenue)
FROM: Jayson Stejskal
DATE: May 11, 2018
SUBJECT: Temporary Mailboxes
City Project Nos.: 17-06

Temporary mailboxes have been installed in locations that were determined by the Post Office. Maps identifying the mailbox locations are attached to this letter. A separate temporary mailbox is provided for each homeowner with the address clearly labeled. If you are concerned about the security of your mail, you may contact the Post Office.

Your letter carrier will make the determination as to when to switch delivery to the temporary mailboxes. Please check **both** your permanent mailbox and temporary mailbox to ensure you receive your mail. Once delivery has changed to the temporary location, the contractor will remove your permanent mailbox and place it in your yard, outside of the construction limits. Please store your mailbox in your garage, shed, or back yard until they are ready to be reinstalled near the end of the project. If you are unable to find your address on the temporary mailboxes, please call us and we will help you locate it.

The Post Office will **not** be able to deliver large packages to your door during construction.

If you encounter any problems with mail delivery during construction, please contact the White Bear Lake Post Office at (651) 429-6284.

In closing, I can't emphasize enough that our Engineering staff is willing and always available to answer any questions you may have, now or during the reconstruction process. Please feel free to contact our office at (651) 429-8531.

We appreciate your cooperation during the reconstruction and thank you in advance for your patience and understanding.