



**MINUTES
ENVIRONMENTAL ADVISORY COMMISSION
OF THE CITY OF WHITE BEAR LAKE, MINNESOTA
WEDNESDAY, JULY 20, 2022
6:30 P.M. IN THE CITY HALL CONFERENCE ROOM**

1. CALL TO ORDER AND ATTENDANCE

Chair Gary Schroeher called the meeting to order at 6:40 p.m.

MEMBERS PRESENT: Sheryl Bolstad, Chris Greene, Bonnie Greenleaf, Jeff Luxford, Gary Schroeher (Chair), Rick Johnston

MEMBERS ABSENT: None

STAFF PRESENT: Connie Taillon, Environmental Specialist

VISITORS PRESENT: None

2. APPROVAL OF AGENDA

The commission members reviewed the agenda and had no changes.

It was moved by member **Johnston** seconded by member **Greenleaf**, to approve the agenda as presented.

Motion carried 6:0.

3. APPROVAL OF THE MINUTES

Taillon stated that the June 15, 2022 meeting minutes will be presented at the August meeting for review and approval.

4. VISITORS AND PRESENTATIONS

None

5. UNFINISHED BUSINESS

A. Environmental Resources Expo

The commission members reviewed and finalized the exhibitor list and map. Taillon stated that she will forward the map to the Marketfest coordinator for her review on Thursday. Chair Schroeher asked Taillon to email the exhibitor instructions, map, and sample email language for each member to send to their respective exhibitor contacts.

Chair Schroeher and Member Bolstad offered to bring electric lawn equipment to display. Member Greenleaf mentioned that she has the seed packets and will bring them with her to the Expo.

The commission members reviewed and approved the public survey. Taillon will format the survey to fit on a half sheet of paper, and print them for the Expo. Member Johnston

offered to drop off clipboards to City Hall for use with the survey.

Commission members discussed wearing the EAC tee shirts at the Expo. Taillon stated that she needs to order more shirts in the XL size.

C. Draft 2022 Work Plan

The commission members reviewed the work plan spreadsheet and discussed having each member fill in their remaining information prior to the August meeting.

B. Draft presentation to Council

Chair Schroeher stated that he will revise the draft presentation and email it to the commissioners for review prior to the August meeting.

6. NEW BUSINESS

None

7. DISCUSSION

A. Staff updates

Taillon stated that she gave a presentation about the multi-phased Rotary Park restoration project at the July 13th Rotary Club meeting. She also reported that she joined the City Manager and Housing and Economic Development Coordinator to present about the City's environmental work for the Children's Defense Fund Freedom Schools Summer Program at Willow Lane Elementary School on July 20th.

B. Commission member updates

Member Greenleaf mentioned that the EAC does not typically meet in July because of the Expo, so she thanked the commissioners for participating in this extra meeting.

C. Do-outs

New do-out items for July 20, 2022 include:

- Taillon to update Expo map and submit to the Marketfest Coordinator for review.
- Taillon to email the exhibitor instructions to the commission members.
- Taillon to format the questionnaire to fit on a half sheet of paper and print for the Expo.
- Member Johnston to drop off extra clipboards to City Hall to be used for the questionnaire.
- Chair Schroeher and member Bolstad to bring electric lawn equipment to display at the Expo.
- Member Greenleaf to bring native plant seed packs to the Expo.
- All commission members to complete work plan spreadsheet.
- Chair Schroeher to revise the draft presentation and email to the other members prior to the August meeting.
- Taillon to order XL EAC tee shirts.

D. August agenda

The commission members asked staff to add the work plan, draft presentation, and Expo recap to the August agenda. Member Bolstad asked to add the downtown tree replacement to the September meeting.

8. ADJOURNMENT

There being no further business before the Commission, it was moved by member **Greene** seconded by member **Bolstad** to adjourn the meeting at 8:32 p.m.

Motion carried, 6:0