



**MINUTES  
REGULAR MEETING OF THE CITY COUNCIL  
OF THE CITY OF WHITE BEAR LAKE, MINNESOTA  
TUESDAY, JUNE 8, 2021  
7:00 P.M. IN THE COUNCIL CHAMBERS**

**1. CALL TO ORDER AND ROLL CALL**

Mayor Jo Emerson called the meeting to order at 7:00 p.m. under MN Statute Section 13D.021, in which the City Council will be conducting its meetings during this emergency by electronic means until further notice. The clerk took roll call attendance for Councilmembers: Doug Biehn, Kevin Edberg, Steven Engstran, Dan Jones and Bill Walsh. Staff in attendance were City Manager Ellen Hiniker, Community Development Director Anne Kane, Public Works Director/City Engineer Paul Kauppi, City Clerk Kara Coustry and City Attorney Jason Hill.

**2. APPROVAL OF MINUTES**

A. Minutes of the Regular City Council Meeting on May 25, 2021

It was moved by Councilmember **Jones** seconded by Councilmember **Edberg**, to approve the Minutes of the May 25, 2021 City Council meeting as presented.

Biehn Aye  
Edberg Aye  
Engstran Aye  
Jones Aye  
Walsh Aye

Motion carried unanimously.

**3. APPROVAL OF THE AGENDA**

It was moved by Councilmember **Biehn** seconded by Councilmember **Edberg**, to approve the Agenda as presented

Biehn Aye  
Edberg Aye  
Engstran Aye  
Jones Aye  
Walsh Aye

Motion carried unanimously.

**4. VISITORS AND PRESENTATIONS**

A. Wold Architects – status on design phase for Police Squad Garage and Fire Apparatus Bay Project

Joel Dunning reviewed the Police Squad Garage and Fire Apparatus Bay renovation project timeline, noting they are currently in the middle of schematic design. By July, more detail will be added to the design and upon receipt of Council approval, Wold Architects will proceed with the full design package completed in September.

Wold Architect Derek Gallagher walked through the preliminary site plan and building site plans for the project. He reviewed next steps including refining the site plan, developing the exterior building design, continued building code and planning analysis and finalizing a schematic design with the core planning group.

Councilmember Walsh received confirmation from City Engineer Kauppi that the design incorporates room for future growth sufficient to add one more piece of equipment in the fire bay, ten more vehicle parking, and swing spaces for additional support staff and officers to accommodate future growth 15 – 20 years out.

Councilmember Edberg inquired about the outside parking lot being added behind the public safety building, noting that the argument for an enclosed police garage was for officer safety. Ms. Hiniker clarified that this space is intended for employee parking as a relief to overall campus parking. Councilmember Edberg also received confirmation from Mr. Gallagher that offices have been designated for all staff.

In response to Councilmember Jones, who expressed desire to see the LaFrance Fire Engine displayed through exterior glass, Mr. Gallagher explained the core planning group has been weighing this feature against a paradigm shift in security. Councilmember Jones indicated his support for maintaining the display design.

## 5. PUBLIC HEARINGS

Nothing scheduled

## 6. LAND USE

### A. Consent

1. Consideration of a Planning Commission recommendation for approval of a request by Therese Faison for a Special Home Occupation Permit extension at 4445 Lincoln Avenue (Case No. 20-1-SHOPa). **Resolution No. 12792**
2. Consideration of a Planning Commission recommendation for approval of a request by Beckmann Custom Homes, LLC for a minor subdivision and two variances at 4783 Otter Lake Road. (Case No. 21-2-LS & 21-10-V). **Resolution No. 12793**
3. Consideration of a Planning Commission recommendation for approval of a request by Len Schreier for two variances at 4775 Brooke Court. (Case No. 21-12-V). **Resolution No. 12794**
4. Consideration of a Planning Commission recommendation for approval of a request by Susan Welles on behalf of Molly Theno for three variances at 4870 Johnson Avenue. (Case No. 21-13-V). **Resolution No. 12795**
5. Consideration of a Planning Commission recommendation to adopt the 2040 Comprehensive Plan. **Resolution No. 12796**

It was moved by Councilmember **Biehn** seconded by Councilmember **Walsh**, to adopt the Land Use Consent Agenda as presented.

Biehn Aye  
Edberg Aye  
Engstran Aye  
Jones Aye  
Walsh Aye

Motion carried unanimously.

B. Non-Consent

Nothing scheduled

**7. UNFINISHED BUSINESS**

Nothing scheduled

**8. ORDINANCES**

Nothing scheduled

**9. NEW BUSINESS**

A. Resolution accepting bids and awarding contract for Sewer Lining Projects (21-07)

City Engineer / Public Director Kauppi explained these projects are extremely important given the age of the city's sewer system. Since starting this program in 1994 a little over 15 miles of sanitary sewer pipe have been lined. He explained that 90% of the city's sewer system has been televised with approximately .75 miles of failing sewer being lined this year, bringing the total to approximately 16 miles of lined sanitary sewer pipe to date.

Mr. Kauppi reported receiving five (5) bids and forwarded staff's recommendation to accept the bid and award the 2021 Sanitary Sewer Lining Project to the lowest bidder – Hydro-L;ean, LLC in the amount of \$97,222.00.

In response to Councilmember Edberg, Mr. Kauppi stated there are 120 miles of sanitary sewer in the city, with approximately 20 miles being comprised of more modern PVC, and 85 miles of older sewer pipe remaining. He believed the city is keeping up with the failing portions of sewer pipe, noting that backups have gone from 10-20/year to nothing reported last year.

It was moved by Councilmember **Walsh** seconded by Councilmember **Engstran**, to adopt **Resolution No. 12797** accepting bids and awarding contract for Sewer Lining Projects (21-07).

Biehn Aye  
Edberg Aye  
Engstran Aye  
Jones Aye  
Walsh Aye

Motion carried unanimously.

B. Resolution approving the issuance of a massage therapist license

City Manager Hiniker forwarded a recommendation to approve a massage applicant whose school was registered through the State of New Mexico Board of Massage Therapy. She explained that the city's current massage ordinance states specifically that applicants' massage schools are either registered with the State of Minnesota's Higher Education, or through a federally recognized agency. She further explained that staff intends through codification to add language indicating that massage schools which are registered with a State or Federal agency shall be considered valid for purposes of issuing massage related licenses.

It was moved by Councilmember **Biehn** seconded by Councilmember **Jones**, to adopt **Resolution No. 12798** approving the issuance of a massage therapist license.

Biehn Aye  
Edberg Aye  
Engstran Aye  
Jones Aye  
Walsh Aye

Motion carried unanimously.

**10. CONSENT**

- A. Acceptance of Minutes: April Environmental Advisory Commission, April Park Advisory Commission, April White Bear Lake Conservation District, May Planning Commission
- B. Acceptance of proposed revisions to Article III of the Municipal Code

It was moved by Councilmember **Jones** seconded by Councilmember **Engstran**, to accept the consent agenda as presented.

Biehn Aye  
Edberg Aye  
Engstran Aye  
Jones Aye  
Walsh Aye

Motion carried unanimously.

**11. DISCUSSION**

Nothing scheduled

## 12. COMMUNICATIONS FROM THE CITY MANAGER

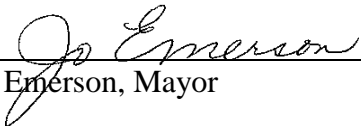
- In-person City Council meetings will continue to operate under the Mayor's electronic notice until the Governor lifts the emergency order. This will continue to allow some flexibility for remote attendance
- June 15, 2021 Work Session at 6:00 p.m. in the Expansion Room to discuss the East Goose Adaptive Lake Management Program
- Schedule July Work Session to review License Bureau operations – July 20, 2021 at 6:00 p.m. in City Hall. Discussion about the South Shore Blvd project will also be added to this work session.
- City Engineer / Public Works updates by Director Paul Kauppi
  - Mill and Overlay Projects are underway and on schedule
  - Gazebo roof has been lifted off and the columns and stairwell are being fixed. After which the building will be sandblasted, primed and painted next week. The floor will be delivered next week for a test fit and lower column fiberglass covers are expected in a couple weeks.
  - Lack of rain and the heat wave are putting pressure on the water supply system, but depleted water storage are being replenished overnight. Residents are asked to conserve water use and observe watering restrictions during daytime hours. One of three primary wells has been fixed after two weeks being down.
- Councilmember Walsh asked for the water fountains to be returned to service.
- Community Development updates by Director Anne Kane
  - Thursday at 7:00 p.m. is the first Community Housing Forum (registration required)
  - Planning Commission will return to in-person meetings in the Council Chambers beginning June 28, 2021 with a large agenda
  - School projects plans are in the process of review currently
  - New Assistant Building Official starts Monday
- Modeled after a similar initiative with the City of Roseville and Roseville School District, the City of White Bear Lake and the White Bear Lake School District in partnership with the Humanities Center plan to prepare four monthly community sessions on the topic of racism. Members of the Welcoming and Inclusive Community Task Force will attend these sessions will help to inform their summary report to Council. All Councilmembers expressed support of the City's involvement, with the understanding the potential for a financial contribution not to exceed \$5,000.
- Mayor Emerson reported receiving a letter from a Birch Lake School fourth-grader expressing concern with racism, who suggested an essay contest on the topic of ending racism – the results of which he hoped would be given to the President of the United States. Mayor Emerson suggested the Welcoming and Inclusive Committee take on this initiative.

**13. ADJOURNMENT**

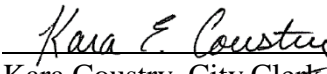
There being no further business before the Council, it was moved by Councilmember **Walsh** seconded by Councilmember **Jones** to adjourn the regular meeting at 7:45 p.m.

Biehn Aye  
Edberg Aye  
Engstran Aye  
Jones Aye  
Walsh Aye

Motion carried unanimously.

  
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Jo Emerson, Mayor

**ATTEST:**

  
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Kara Coustry, City Clerk