

MINUTES
REGULAR MEETING OF THE CITY COUNCIL OF
THE CITY OF WHITE BEAR LAKE, MINNESOTA
TUESDAY, MAY 9, 2017
7:00 P.M. IN THE COUNCIL CHAMBERS

1. CALL TO ORDER AND ROLL CALL

Mayor Jo Emerson called the meeting to order at 7:00 p.m. Councilmembers Doug Biehn, Kevin Edberg, Steven Engstran, Dan Jones and Bill Walsh were present. Staff members present were Assistant City Manager Rick Juba, City Engineer Mark Burch, Finance Director Don Rambow, Associate Planner Sam Crosby, City Clerk Kara Coustry and City Attorney Roger Jensen.

PLEDGE OF ALLEGIANCE

2. APPROVAL OF MINUTES

It was moved by Councilmember **Jones** seconded by Councilmember **Edberg**, to approve the Minutes of April 25, 2017, as presented.

The motion carried unanimously.

3. APPROVAL OF THE AGENDA

Mayor Emerson requested the following addition to the Meeting Agenda:

-Item 9F. Resolution in Support of Manitou Days

It was moved by Councilmember **Walsh**, seconded by Councilmember **Biehn**, to approve the Agenda as amended.

The motion carried unanimously.

4. VISITORS AND PRESENTATIONS

A. Manitou Days: Carter Johnson, John Lupo

Mayor Emerson welcomed Carter Johnson and John Lupo and invited them to address the City Council. Mr. Lupo thanked the City Council for making last year's 49th Manitou Days a huge success. He added, on behalf of the Manitou Days Committee, the City Council's continued support for this year's 50th Anniversary Manitou Days is greatly appreciated.

Mr. Lupo stated the 50th Anniversary Manitou Days, "50 Years of Fun in the Sun", will be begin Thursday June 15, 2017. He added a team of volunteers has been planning events and programs since July 2016, and City Staff has been helpful, guiding and supportive throughout the process.

Mr. Lupo reviewed highlights of this year's Manitou Days, including the 1st Annual Kids Parade and Medallion Hunt. He stated the grand re-opening of Ramsey County Beach will

be celebrated on Friday, June 16, along with a 5k race, Grand Parade and the Beach Dance. This year's Grand Marshalls will be the Johnstone family, owners of White Bear Lake's Cup 'n' Cone for three generations.

Mr. Lupo stated this year's Manitou Days will feature over 60 events, including a community garage sale, open air market, arts & crafts fair, and "Longest Day of Summer" sale, as well as Yoga on the Beach, and a yoga and beer fundraiser. He added the 12th Annual White Bear Lake Classic and Vintage Boat Show is one of the best boat shows in the upper Midwest. He noted there will be a golf tournament, Family Fun Night, and a visit by the F. Scott Fitzgerald Conference

Mr. Lupo stated Manitou Days will be capped off with a fireworks display at Memorial Beach, with free hot dogs, music, and a fly-over of T-6 airplanes. He added Manitou Days is a great way for the City's residents to get out with their family and friends and enjoy the community, and to showcase the White Bear Lake community to visitors from surrounding areas.

Mr. Lupo thanked the City Council for their support on behalf of the Manitou Days volunteers.

Mayor Emerson thanked Mr. Lupo, and the Manitou Days Committee for their hard work and dedication.

B. Proclamation for Bill Foussard

Mayor Emerson read a Proclamation establishing May 23, 2017, as Bill Foussard Day in White Bear Lake. The Jay Stanley and Doris Hill Legacy Award was established to honor their memory for their commitment to community service. The award is sponsored by the Century College Foundation, Mahtomedi Area Education Foundation, and the White Bear Lake Area Education Foundation.

Bill Foussard was selected as this year's Award recipient due to his extensive volunteer efforts within the community and beyond. He was a co-founder and coordinator of Thanksgiving Meals on Wheels in St. Paul, which after 48 years in operation, delivers 20,000 meals for 4,000 families in need each Thanksgiving.

Bill Foussard dedicated himself to the community by serving 9 years as the Chair of Manitou Days; Chair of the YMCA Capital Campaign for a community teen/senior center; Chair and Board Member of the Governor's Fishing Opener; Current Chair of Explore White Bear; fundraising coordinator for the Committee for the White Bear Lakes Fireworks Fund; Board Member and Past Treasurer of the Economic Development Corporation; Board Member of Serenity Health Care; Member of the White Bear Lake Rotary Club; Honorary Chair of the Capital Campaign for the Lakeshore Players Theater; Chair of Hospitality Minnesota Education Foundation; Board Chair of the Greater White Bear Lake Community Foundation; and many other community volunteer positions.

Mayor Emerson declared May 23, 2017, as Bill Foussard Day in White Bear Lake, and called upon residents of the community to extend their congratulations and honor Bill Foussard by volunteering or donating to a worthy cause.

5. PUBLIC HEARINGS

- A. Second reading of a request to rezone 1917 County Road E from R-3 to B-1, contingent upon approval of the Comprehensive Plan Amendment and upon the sale of property (17-2-Z)

Associate Planner Crosby reviewed a request to rezone 1917 County Road E from R-3 to B-1. The applicant, White Bear Animal Hospital, has negotiated with the neighbor to the east to purchase the property and is proposing to rezone that property. The rezoning is contingent upon the sale of the property and the Metropolitan Council's approval of the Comprehensive Plan amendment that is necessary to regulate the property. The site plan will have a larger building, a larger parking lot, better site design, and fewer variances.

The Comprehensive Plan amendment to rezone the property requires a 4/5 majority vote by the City Council. On a 5-0 vote, the Planning Commission recommended approval of the rezoning and proposed Comprehensive Plan amendment.

City Staff recommends City Council approval of the rezoning of the property at 1917 County Road E from R-3 to B-1.

Mayor Emerson opened the public hearing at 7:10 p.m.

There being no public comment, Mayor Emerson closed the public hearing at 7:10 p.m.

Councilmember Biehn stated he appreciates that this concept was brought forward and the applicant was able to make this project work.

Councilmember Engstran asked whether City Staff anticipates any problems or issues obtaining Comprehensive Plan amendment approval from the Metropolitan Council. Associate Planner Crosby stated she has been in contact with the Metropolitan Council, and they have indicated the possibility of a 15-day turnaround on approval of this request.

Councilmember **Biehn** made a motion to approve, seconded by Councilmember **Engstran** to adopt **Ordinance 17-05-17** rezoning 1917 County Road E from R-3, Single Family Residential to B-1, Neighborhood Business (Case No. 17-2-Z)

6. LAND USE

A. Consent

1. Consideration of a Planning Commission recommendation for approval for a Comprehensive Plan Amendment, Conditional Use Permit Amendment and three variances to allow expansion and redevelopment of the existing animal clinic (17-1-CPA, 16-13-CUP & 16-22-V). **Resolution No. 12022, Resolution No. 12023, Resolution No. 12024**
2. Consideration of a Planning Commission recommendation for approval of a request by Inspiration, LLC for a setback variance to allow the un-unification of the two underlying lots of record to construct two new residences (No. 17-9-V). **Resolution No. 12025**

3. Consideration of a Planning Commission recommendation for approval of a request by Boatworks Commons, LLC Mizu Japanese Restaurant & S1 Yoga for a Planned Unit Development for a comprehensive sign package (17-1-PUD). **Resolution No. 12026**

Councilmember **Jones** made a motion to approve, seconded by Councilmember **Biehn**, to adopt the consent agenda as presented.

7. UNFINISHED BUSINESS

Nothing scheduled

8. ORDINANCES

Nothing scheduled

9. NEW BUSINESS

A. Resolution approving an agreement with Ramsey County for 2017 Election Services

Assistant City Manager Juba explained, at its last meeting, the City Council reviewed potential changes in election services and challenges related to early voting. He added the 2017 Municipal Election coincides with the School District Election, and a Ramsey County proposal for provision of election services for both elections would provide efficiencies and streamline the election process. He noted Ramsey County also proposes a pilot program for early voting at centralized locations, as this election turnout will be lower than the next general election.

Assistant City Manager Juba stated Ramsey County proposes to provide 2017 election services at a cost of \$11,000, and an estimated additional \$7,000 if a primary election is necessary. He added these totals are still significantly less than what the City has budgeted for 2017 elections. He noted City Staff recommends City Council approval of the contract with Ramsey County for 2017 Election Services.

Councilmember Edberg stated the School District has chosen to retain the option of having a primary election. He asked whether there will be any financial implications if the City does not have a primary election. Assistant City Manager Juba stated there would be no additional cost to the City.

Councilmember **Edberg** made a motion to approve, seconded by Councilmember **Jones**, to adopt **Resolution No. 12027** approving an agreement with Ramsey County for 2017 Election Services.

B. Resolution approving Change Order No. 1 to the 2017 Sanitary Sewer Lining Program to revise the scope of the project

City Engineer Burch explained City Staff recommends that the 2017 Sanitary Sewer Lining Program be amended to include pipe repairs on County Road E which is currently a priority project. He added the Bloom Avenue portion of the project can be delayed until 2018. He

noted City Staff recommends City Council approval of the Resolution approving Change Order 1 to the 2017 Sanitary Sewer Lining Program.

Councilmember **Biehn** made a motion to approve, seconded by Councilmember **Walsh**, to adopt **Resolution No. 12028** approving Change Order No. 1 to the 2017 Sanitary Sewer Lining Program to revise the scope of the project.

C. Resolution approving an amendment to the Water Efficiency Grant Agreement with Metropolitan Council

City Manager Juba stated the Metropolitan Council has indicated that there are additional funds available through its Water Efficiency Grant Program. He added the City is eligible for an additional \$10,000 for water efficiency grants.

Councilmember Edberg asked whether this program is related to a larger Metropolitan Council grant program that supports efforts to integrate waste water and stormwater solutions, and conservation of drinking water.

City Engineer Burch stated the Metropolitan Council has additional funding to allocate related to the current Water Efficiency Grant. He added the program to which Councilmember Edberg is referring is a different program.

Councilmember **Jones** made a motion to approve, seconded by Councilmember **Biehn**, to adopt **Resolution No. 12029** authorizing an amendment to the Water Efficiency Grant Agreement with Metropolitan Council.

Mayor Emerson urged residents to take advantage of this grant program. City Clerk Coustry stated the program is in effect until June 30, 2017.

D. Resolution establishing employee insurance benefits for health, life, dental and disability for the period 7/1/17 – 12/31/18

Finance Director Rambow stated the City has successfully negotiated an 18-month insurance contract for employees, locking in a rate until January 1, 2019 which coincides with contract negotiations. He added this is a benefit for our employees. He noted the City will have to go out for bid in 2019 and an RFP completed for employee benefits for January 1, 2019, renewal.

Councilmember Biehn asked whether represented employees are automatically covered. Finance Director Rambow confirmed the coverage is for all employees, and any increase would be split evenly between the employee and the City.

Councilmember **Jones** made a motion to approve, seconded by Councilmember **Walsh**, to adopt **Resolution No. 12030** establishing employee insurance benefits for health, life, dental and disability for the period 7/1/17 – 12/31/18

Motion carried 4:1. Councilmember Biehn abstained.

E. Resolution providing benefits for employees of the City of White Bear Lake who are not covered by employment agreements

Finance Director Rambow explained the City negotiated contracts for its Union employees, and this proposed Resolution would carry that through for non-bargaining employees. He noted there will be no changes for employees who opt out of the plan to contribute to insurance.

Going back to 2011, employees will be paying slightly less because of negotiations

Councilmember **Biehn** made a motion to approve, seconded by Councilmember **Walsh**, to adopt **Resolution No. 12031** providing benefits for employees of the City of White Bear Lake who are not covered by employment agreements.

The motion carried unanimously.

F. Resolution authorizing use of public space and services to support Manitou Days – 2017

Assistant City Manager Juba explained the City Council has typically approved a Resolution of support, authorizing use of public spaces and services for Manitou Days. He added City Staff recommends approval of this Resolution.

Councilmember **Engstran** made a motion to approve, seconded by Councilmember **Walsh**, to adopt **Resolution No. 12032** providing benefits for employees of the City of White Bear Lake who are not covered by employment agreements

The motion carried unanimously.

10. CONSENT

A. Acceptance of March White Bear Lake Conservation District Minutes, March Environmental Advisory Commission Minutes, March Park Advisory Commission Minutes, April Planning Commission Minutes

It was moved by Councilmember **Biehn** seconded by Councilmember **Walsh**, to approve the Consent Agenda.

The motion carried unanimously.

11. DISCUSSION

Nothing scheduled

12. COMMUNICATIONS FROM THE CITY MANAGER

City Engineer Burch explained the Lake Links Association has provided an informational sheet for the City Council's review regarding increased efforts to continue the trail around the lake.

Assistant City Manager Juba stated the City Council is invited to attend a Water Symposium on June 3, 2017, from 9:00 a.m. – 12:00 p.m. at the White Bear Lake High School's South Campus.

Assistant City Manager Juba expressed congratulations to Ryan Kuntz, who took his oath as Assistant District Fire Chief earlier this evening. He added the interview process took place 2 weeks ago, and 5 candidates were interviewed. There are great up-and-coming leaders in the Fire Department

City Engineer Burch stated "thank you" cards were printed and distributed by City Staff to everyone who participated in the marina dock replacement, including the City Council, and over 100 Minncor employees. He attributed photo credits to Paul Dohs, White Bear Press.

City Engineer Burch stated the 2017 Street Project is under way, with concrete to be poured this week. He added the contractor is mobilized and the project will be completed as quickly as possible.

City Engineer Burch stated a new roof is being installed on the Depot, which will be a big improvement.

City Engineer Burch stated one of two docks is set up at the Matoska Launch, and the other dock should be set up this week, as well as boat skids, in time for this weekend's Fishing Opener. He added the Y dock will be set up this year for sailors. He noted new signs for the dog exercise area will be installed soon.

City Engineer Burch stated a new stairwell to the 7th Street Beach was reconstructed last week. He added a new swimming dock will be installed soon.

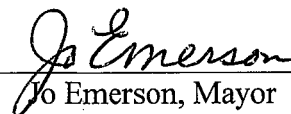
City Engineer Burch stated Sports Center design proposals are due on Friday May 12, 2017, and Staff recommendations will be presented to the City Council at their May 23, 2017, Regular Meeting.

City Engineer Burch stated current improvements at City Hall include internal renovation and repair of external planters.

Finance Director Rambow reported that the State Legislature is considering an omnibus pension bill amendment that will re-allocate State Fire Aid to the General Fund. He added State Fire Aid is a supplemental tax that is used to fund Fire Department employee pensions throughout the State.

13. ADJOURNMENT

There being no further business before the Council, it was moved by Councilmember **Walsh** seconded by Councilmember **Biehn** to adjourn the regular meeting at 7:43 p.m.


Jo Emerson, Mayor

ATTEST:

