



**MINUTES
REGULAR MEETING OF THE CITY COUNCIL
OF THE CITY OF WHITE BEAR LAKE, MINNESOTA
TUESDAY, APRIL 26, 2022
7:00 P.M. IN THE COUNCIL CHAMBERS**

1. CALL TO ORDER AND ROLL CALL

Council Chair Kevin Edberg called the meeting to order at 7:00 p.m. The City Clerk took attendance for Councilmembers Steven Engstran, Heidi Hughes and Dan Jones. Mayor Dan Louismet and Councilmember Bill Walsh were excused. Staff in attendance were City Manager Lindy Crawford, Finance Director Kerri Kindsvater, Public Works Director / City Engineer Paul Kauppi, Environmental Specialist / Water Resources Engineer Connie Taillon, City Clerk Kara Coustry and City Attorney Ron Batty.

PLEDGE OF ALLEGIANCE

2. APPROVAL OF MINUTES

A. Minutes of the Regular City Council Meeting on April 12, 2022

It was moved by Councilmember **Engstran** seconded by Councilmember **Jones**, to approve the Minutes of the April 12, 2022 City Council meeting as presented.

Motion carried unanimously.

B. Minutes of the City Council Work Session on April 19, 2022

It was moved by Councilmember **Jones** seconded by Councilmember **Hughes**, to approve the April 19, 2022 Work Session Minutes as presented.

Motion carried unanimously.

3. APPROVAL OF THE AGENDA

It was moved by Councilmember **Engstran** seconded by Councilmember **Hughes**, to approve the Agenda as presented.

Motion carried unanimously.

4. CONSENT AGENDA

A. Resolution authorizing the City Manager to execute the Washington County Recycling Grant Agreement. **Resolution No. 12975**

B. Resolution approving a massage therapist establishment license. **Resolution No. 12976**

C. Resolution authorizing the City Manager to enter into a cooperative and maintenance agreement with Ramsey County for South Shore Boulevard improvements between White Bear Avenue and Bellaire Avenue. **Resolution No. 12977**

It was moved by Councilmember **Jones** seconded by Councilmember **Engstran**, to approve the Consent Agenda as presented.

Motion carried unanimously.

5. VISITORS AND PRESENTATION

A. Quarterly Finance Department Report

In addition to the finance reports included in the packet, Finance Director Kindsvater reported on new technology systems implemented in the past two years, which improve internal processes, add efficiencies and improve customer service experiences as follows:

- Tungsten – an accounts payable workflow software that electronically streamlines our invoice payment process.
- Invoice Cloud – an online payment solution offering utility billing customers a wider array of online payment options, the opportunity to sign up for paperless billing statements, and access to two years of utility bill history for their service. This system is also used to accept payments through the City’s web store.
- Activenet – a scheduling solution for online park reservations, rentals of the Boatworks Commons Community Room, and registration for the Sports Center’s Skate School programs.
- Digitech – new contracted ambulance billing provider.
- Laserfische – expanded use of the records management software to include Human Resources and Payroll documents.

In person License Bureau services began again in September 2021 and Ms. Kindsvater highlighted new hours as follows:

- Monday, Wednesday, Friday – 8:30am to 5:00pm
- Tuesday, Thursday – 8:30am to 6:00pm

Given the popularity of the outside dropbox, Ms. Kindsvater stated that customers may continue to drop off tab renewals, disability certificates, duplicate title and license plate transactions rather than standing in line. She explained that titling services for many local vehicle dealerships will continue to improve once supply chain issues are resolved.

Finally, Ms. Kindsvater relayed that the State of Minnesota completed implementation of its new “MNDrive” software system for vehicle registration, ownership transactions and driver’s license / identification cards in November 2020. She reported, the new system is working well and staff have not had challenges like they experienced with the previous “MNLARS” system.

In response to Councilmember Jones, under the advent of MNDrive, Ms. Kindsvater stated that the License Bureau staff still conduct much of the data entry previously handled by the state prior to MNLARS.

Chair Edberg inquired as to space needed for those waiting in the License Bureau line and surplus income that department used to generate in past years. Ms. Kindsvater stated

customer lines are still very common on busy days; however, the wait time isn't as long as it was a few years ago as staff is now experienced with the system and the department continues to promote utilization of the State's online pre-application website, which shortens the in-office time to process Enhanced or Real IDs transactions. Ms. Kindsvater believes the License Bureau operation will break even, or come out slightly ahead this year. She stated the revenue is lower as many customers use the State of MN's website for simple transactions like tab renewals and license plates, which are the transactions that helped our License Bureau earn the higher revenues. Ms. Kindsvater relayed that many transactions processed in our offices are more difficult and take longer time, which reduces revenue. She added, there is a bill in the legislature for increasing the fees per transaction and creating a system to allocate online transaction revenues to DMV offices, which if passed would significantly impact the department's revenues.

6. PUBLIC HEARINGS

A. Storm Water Pollution Prevention Program (SWPPP)

Environmental Specialist Connie Taillon gave a report on 2021 activities related to the City's Municipal Separate Storm Sewer System (MS4) General Permit and Stormwater Pollution Prevention Program. The purpose of the permit is to "reduce the amount of pollution that enters surface and ground water from storm water conveyance systems". Ms. Taillon said this is accomplished through the development and implementation of a stormwater pollution prevention program (SWPPP), plus requirements to reduce pollutants to impaired waterbodies, such as East Goose Lake in White Bear Lake.

Ms. Taillon explained that the City is currently exceeding its waste load allocation of phosphorus to East Goose Lake, which needs to be reduced by 63%.

Councilmember Jones asked if a chlorinated pool dump is an illicit discharge. Ms. Taillon said it depends, if a chlorinated pool sits long enough in the sun, the chlorine will degrade at which point it should be safe to drain to the street.

Councilmember Jones mentioned that Goose Lake has significant erosion (3-5 feet) on the south side of West Goose Lake, which needs to be addressed. He believed millions could be spent to reduce watershed nutrient loading and it would still not affect the water quality of East Goose Lake because the pollution in the lake is 82-92% internal loading. Ms. Taillon mentioned that addressing the internal loading could possibly remove East Goose Lake from the impaired waters list.

In response to Councilmember Jones, Ms. Taillon stated that sediments removed from storm drain cleaning should be bagged and thrown in the trash.

Chair Edberg opened the public hearing at 7:43 p.m.

Scott Costello of 2359 Joy Avenue and one of the City's representative on the White Bear Lake Conservation District (WBLCD). He also serves as Chair of the Education Committee of the WBLCD, and as such, promoted the Adopt-a-Drain Challenge. Mr. Costello stated that all five communities around White Bear Lake have been challenged to double the number of adopted

storm drains. Before the program, White Bear Lake had 6.6% of its drains adopted and within a month of this challenge, 9.1% of storm drains have been adopted. He stated the challenge is in effect through October. He thanked Ms. Taillon for her presentation.

Chair Edberg closed the public hearing at 7:52 p.m.

Chair Edberg mentioned other communities have graphics on their storm drains that remind folks that items going into these drains ultimately end up in the lake. Councilmember Jones mentioned that storm drains around East Goose Lake contain similar messaging.

7. UNFINISHED BUSINESS

Nothing scheduled

8. NEW BUSINESS

Nothing scheduled

9. DISCUSSION

Nothing scheduled

10. COMMUNICATIONS FROM THE CITY MANAGER

- Community Development Director Jason Lindahl starts his first day on Monday.
- Next Wednesday – Friday, Ms. Crawford will be out of the office attending the MCMA – City Manager Conference.
- Next week Tuesday – Thursday, the Climate-Smart Municipalities German delegation will be in White Bear Lake. Please respond to the invitation for dinner if you wish to attend.

Chair Edberg mentioned Trash to Treasure this Saturday with the Spring Cleanup the following Saturday, May 7.

Councilmember Jones mentioned Touch a Truck on Thursday, May 12 which is public/private partnership event at Podvin Park, great for kids of all ages.

11. ADJOURNMENT

There being no further business before the Council, it was moved by Councilmember **Engstran** seconded by Councilmember **Jones** to adjourn the regular meeting at 7:55 p.m.

Motion carried unanimously.



Dan Louismet, Mayor

ATTEST:



Kara Coustry, City Clerk