



**MINUTES  
REGULAR MEETING OF THE CITY COUNCIL  
OF THE CITY OF WHITE BEAR LAKE, MINNESOTA  
TUESDAY, JULY 26, 2022  
7:00 P.M. IN THE COUNCIL CHAMBERS**

**1. CALL TO ORDER AND ROLL CALL**

Mayor Dan Louismet called the meeting to order at 7:00 p.m. The Assistant City Manager took attendance for Councilmembers Kevin Edberg, Steven Engstran, Heidi Hughes, Dan Jones, and Bill Walsh. Staff in attendance were City Manager Lindy Crawford, Assistant City Manager Rick Juba, Public Works Director / City Engineer Paul Kauppi, Finance Director Kerri Kindsvater and City Attorney Troy Gilchrist.

**PLEDGE OF ALLEGIANCE**

**2. APPROVAL OF MINUTES**

**A. Minutes of the Regular City Council Meeting on July 12, 2022**

It was moved by Councilmember **Jones** seconded by Councilmember **Engstran**, to approve the Minutes of the July 12, 2022 Regular City Council Meeting as presented. Motion carried unanimously.

**B. Minutes of the City Council Work Session on July 19, 2022**

Mayor Louismet noted a typo in the minutes.

It was moved by Councilmember **Edberg** seconded by Councilmember **Jones**, to approve the Minutes of the July 19, 2022 City Council Work Session as amended. Motion carried unanimously.

**3. APPROVAL OF THE AGENDA**

It was moved by Councilmember **Walsh** seconded by Councilmember **Engstran**, to approve the Agenda as presented. Motion carried unanimously.

**4. CONSENT AGENDA**

- A. Resolution authorizing the transfer of ownership of watermain from White Bear Township to the City
- B. Resolution authorizing a Watermain Interconnection Joint Powers Agreement with White Bear Township
- C. Resolution ordering a public hearing for an amendment to the Wellhead Protection Plan
- D. Resolution authorizing a Statewide Public Works Joint Powers Mutual Aid Agreement
- E. Resolution extending a 25-mph speed limit on Linden Ave, Willow Ave, and Orchard Ave
- F. Resolution authorizing the White Bear Lake Area Hockey Association to conduct charitable gambling at Manitou Grill and Event Center

- G. Resolution authorizing Hockey Day MN 2023 to utilize Podvin Park for parking January 27 – 29, 2023
- H. Resolution authorizing a Fence Consortium Joint Powers Agreement
- I. Resolution consenting to an increase in MN Housing Financing Agency loan amount for Hoffman Place, LLC

It was moved by Councilmember **Engstran** seconded by Councilmember **Jones**, to approve the Consent Agenda as amended. Motion carried unanimously.

## 5. VISITORS AND PRESENTATIONS

### A. Quarterly Finance and License Bureau Reports

Finance Director Kindsvater summarized the quarterly finance and license bureau reports. Building permit income has increased this year as a result of the school district construction projects. Applications processed for drivers' licenses have increased drastically. Business at the license bureau remains steady, long lines are a result of demand and service times here being shorter than many of the neighboring bureaus.

Councilmember Jones asked if the extended hours on Tuesdays and Thursdays are being utilized by customers. Kindsvater indicated that those extended time periods have started off slow, but continues to grow as the new hours are advertised and customers adjust.

Kindsvater responded to a question from Councilmember Edberg confirming that with the current fees paid to the City by the State of Minnesota for processing a driver's license are not enough to cover the City's cost for that transaction. This happens despite staff's efficiency with processing the applications.

Councilmember Edberg expressed concern regarding the City's authority to collect money associated with drug and DUI cases through the forfeiture process.

In response to Councilmember Edberg's question regarding the budget for the American Recovery Act Funds, Kindsvater indicated that the City Council could adjust their plans for the remaining funds during the 2023 budget process.

Councilmember Walsh suggested the City capitalize on the opportunity to advertise events and city services to people waiting in line at the license bureau.

Mayor Louismet reiterated the need for the state to increase reimbursements to deputy registrars for state licensing transactions. Councilmember Jones concurred.

## 6. PUBLIC HEARINGS

Nothing scheduled

## 7. UNFINISHED BUSINESS

Nothing scheduled

## 8. NEW BUSINESS

- A. First Reading of a proposed interim ordinance authorizing studies and imposing a moratorium on the sale of Cannabis Products and on the establishment or expansion of Tobacco Shops

City Manager Crawford explained that the State of Minnesota recently passed legislation which now allows the sale of certain products containing THC. There is no required license from the State of Minnesota to sell these products. Given the uncertainty surrounding this new law, the City Council directed staff to draft an interim moratorium ordinance at their July 12, 2022 meeting. An interim moratorium ordinance will allow staff time to study the topic. In addition, staff has determined the need to review the City's ordinance regarding tobacco sales. The draft ordinance for review includes moratorium language on THC sales as well as the establishment or expansion of tobacco shops.

Crawford clarified that existing tobacco license holders/shops would not be affected, other than they would not be allowed to physically expand during the moratorium. No new licenses could be granted during the moratorium. City Attorney Gilchrist stated that the City's zoning code does not currently sufficiently address tobacco shops, which is the reason for the recommended moratorium.

This item will be brought back to the City Council for a second reading and recommended for adoption at an upcoming meeting.

**9. DISCUSSION**

Nothing scheduled

**10. COMMUNICATIONS FROM THE CITY MANAGER**

City Manager Crawford highlighted upcoming events including the last Marketfest of the season which is the environmental resource fair, Nite to Unite, the Bear Tracks ribbon cutting and media event, and Safety Camp.

**11. ADJOURNMENT**

There being no further business before the Council, it was moved by Councilmember **Edberg** seconded by Councilmember **Jones** to adjourn the regular meeting at 7:29 p.m. Motion carried unanimously.



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Dan Louismet, Mayor

**ATTEST:**



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Caley Longendyke, City Clerk