



**MINUTES
REGULAR MEETING OF THE CITY COUNCIL
OF THE CITY OF WHITE BEAR LAKE, MINNESOTA
TUESDAY, APRIL 25, 2023
7 P.M. IN THE COUNCIL CHAMBERS**

1. CALL TO ORDER AND ROLL CALL

Mayor Dan Louismet called the meeting to order at 7 p.m. The City Clerk took attendance for Councilmembers Kevin Edberg, Steve Engstran, Heidi Hughes and Bill Walsh. Councilmember Jones was excused. Staff in attendance were City Manager Lindy Crawford, Assistant City Manager Rick Juba, Community Development Director Jason Lindahl, Finance Director Kerri Kindsvater, Environmental Specialist/Water Resources Engineer Connie Taillon, City Clerk Caley Longendyke, and City Attorney Troy Gilchrist.

PLEDGE OF ALLEGIANCE

2. APPROVAL OF MINUTES

A. Minutes of the City Council Meeting on April 11, 2023

It was moved by Councilmember **Engstran**, seconded by Councilmember **Hughes**, to approve the minutes. Motion carried 4-0.

B. Minutes of the City Council Work Session on April 11, 2023

It was moved by Councilmember **Engstran**, seconded by Councilmember **Hughes**, to approve the minutes. Motion carried 4-0.

C. Minutes of the City Council Work Session on April 18, 2023

It was moved by Councilmember **Engstran**, seconded by Councilmember **Walsh**, to approve the minutes. Motion carried 4-0.

3. APPROVAL OF THE AGENDA

Mayor Dan Louismet reported the addition of a new business agenda item (8A), International Association of Firefighters Labor Agreement. It was moved by Councilmember **Walsh**, seconded by Councilmember **Edberg**, to approve the agenda. Motion carried 4-0.

4. CONSENT AGENDA

- A. Resolution authorizing issuance of a massage therapy establishment license to Rootswell Family Heath Center, LLC, dba Naturally Well **Res. No. 13187**
- B. Resolution approving a temporary liquor license for Lakeshore Players Theatre **Res. No. 13188**
- C. Resolution approving a temporary liquor license for Pine Tree Apple Classic Fund **Res. No. 13189**

It was moved by Councilmember **Engstran**, seconded by Councilmember **Hughes**, to approve the consent agenda. Motion carried 4-0.

5. VISITORS AND PRESENTATIONS

A. Manitou Days presentation and resolution granting support

Manitou Days Chair Paul Carlson presented information about Manitou Days. He shared about his involvement and the background of the events. He was excited to announce a newly added art fair to the long list of events. He encouraged members of the community to learn more about Manitou Days and to consider donating. More information can be found at www.manitoudays.com. The resolution presented asked for resources from the City to support the events.

It was moved by Councilmember **Engstran**, seconded by Councilmember **Edberg**, to approve **Res. No. 13190** authorizing allocation of staff time and other public resources for Manitou Days 2023. Motion carried 4-0.

B. Marketfest presentation and resolution granting support

Marketfest Executive Director Lisa Beecroft shared information about the festival that takes place in Downtown White Bear Lake over seven consecutive Thursdays in June and July. She highlighted the groups of people who support Marketfest, including City staff, Main Street, Inc. and volunteers. She shared information about the logistics of the event and the different types of events and theme weeks. She said there are more than 180 vendors each Thursday and she explained the types of vendors and the layout of Downtown. The budget presented report increased revenue and expenditures, with a net income expected to be similar as past years. The City was asked to provide funding of \$7,000 to support Marketfest. Beecroft thanked the City for its support and specifically Public Works and Public Safety staff. More information can be found at www.marketfestwbl.com.

It was moved by Councilmember **Engstran**, seconded by Councilmember **Walsh**, to approve **Res. No. 13191** authorizing financial support and other public resources for Marketfest 2023. Motion carried 4-0.

C. Finance Department and License Bureau quarterly report

Finance Director Kindsvater summarized the first quarter activities for the Finance Department and License Bureau. She talked about increased franchise fees collected from Xcel Energy's electric revenue and said the increased revenue will help offset increased expenditures, specifically expenses related to snow and ice removal during the first quarter. For the refuse fund, she said the City has been paying to dispose of recyclables but will be paying less than fall 2022. She is hopeful the market is turning and the City will not have to pay for recycling process fees. Kindsvater was excited to share that the rental payments collected from Pioneer Manor have successfully paid off the debt incurred to build it. For the License Bureau, she reported that activities have been steady. Transaction totals through March 2023 are slightly above

March 2022. She reported a reduction in operating hours based on patterns of business activity, but said they are still open earlier than other license bureaus.

Mayor Louismet confirmed with Kindsvater that the reduction in total employee hours is to ensure a better balance of its budget. When asked about the decreased transactions per hour, Kindsvater explained that the types of transactions are ones that generally take longer and that customers are going online for some of the quicker transactions. Councilmember Edberg asked about the revenue that will be generated from Pioneer Manor now that the debt has been paid off. Kindsvater explained that the revenue will be used to address maintenance projects over the next two to three years.

6. PUBLIC HEARINGS

A. 2022 Stormwater Pollution Prevention Program

Environmental Specialist/Water Resources Engineer Taillon presented the annual report on the Stormwater Pollution Prevention Program (SWPPP). She shared information on the Municipal Separate Storm Sewer System (MS4), which must satisfy requirements of the MS4 General Permit, issued by the Minnesota Pollution Control Agency. The permit reduces the amount of sediment and other pollutants entering state waters from stormwater systems. Taillon presented the required six components of the stormwater pollution prevention program and what the City's has done in response to the areas. Taillon shared information about impaired waters and allowable pollutant loadings, or waste load allocation. She shared the waste load allocations assigned to the City's waterbodies that have nutrient, bacteria or chloride impairments, and how the City is addressing the impairments.

There was no public comment. Councilmember Edberg acknowledged recent comments concerning Peppertree Pond. In general, he requested an update on the condition and status of the City's ponds that collect runoff and the possibility of the City addressing the increased sediment. City Manager Crawford said the funding from the City's budget that would address these projects comes from the stormwater fund, which is a relatively new fund with little fund balance. She said the City will continue to review its capital improvement plan to help address these projects in the future. Councilmember Edberg asked how the water moves from Oak Knoll Pond into Goose Lake and Taillon responded with information about the storm sewer pipe system, which would have been installed during the area's development.

7. UNFINISHED BUSINESS

A. Variance Request – Monument Sign for McNeely Music Center

Community Development Director Lindahl summarized the variance request for the McNeely Music Center. At the April 11 regular meeting, the City Council discussed the monument sign variance request in detail when staff presented a recommendation for denial. The variance request involves reducing the sign setback from 10 feet to three inches. The site had already been granted a variance from 10 feet to two feet. On April 11, there was consensus among Councilmembers to allow the variance request, so the motion to approve the resolution denying the sign variance request failed. At that time, the City Council voted and approved the motion to direct staff to prepare an alternative resolution approving the variance request.

Lindahl presented the new resolution to approve the monument sign variance request. Councilmember Walsh asked a clarifying question about the property line.

It was moved by Councilmember **Walsh**, seconded by Councilmember **Hughes**, to approve **Res. No. 13192** approving a monument sign setback variance for the property located at 4910 Highway 61. Motion carried 4-0.

8. NEW BUSINESS

A. International Association of Firefighters Labor Agreement

Assistant City Manager Juba provided an overview of the two-year contract for International Association of Firefighters Labor Agreement.

It was moved by Councilmember **Walsh**, seconded by Councilmember **Hughes**, to approve **Res. No. 13193** approving the labor agreement with International Association of Firefighters for full-time firefighter/paramedics and captains. Motion carried 4-0.

9. DISCUSSION

Nothing scheduled.

10. COMMUNICATIONS FROM THE CITY MANAGER

City Manager Crawford shared upcoming events, which included Trash to Treasure Day, the Sports Center Spring Skate Show, the City's annual Spring Cleanup Day and Many Faces-Many Students Wacipi (Powwow). She brought attention to the spring and summer newsletter that was mailed to residents and thanked City Clerk Longendyke and staff for their work on the newsletter. She will be attending the Minnesota City/County Management Association conference next week.


12. ADJOURNMENT

There being no further business before the Council, it was moved by Councilmember **Engstran** seconded by Councilmember **Hughes** to adjourn the regular meeting at 8:14 p.m. Motion carried 4-0.



Dan Louismet, Mayor

ATTEST:



Caley Longendyke, City Clerk