



**MINUTES  
REGULAR MEETING OF THE CITY COUNCIL  
OF THE CITY OF WHITE BEAR LAKE, MINNESOTA  
TUESDAY, MAY 28, 2019  
7:00 P.M. IN THE COUNCIL CHAMBERS**

**1. CALL TO ORDER AND ROLL CALL**

Mayor Jo Emerson called the meeting to order at 7:00 p.m. Councilmembers Dan Jones, Kevin Edberg, Steven Engstran and Bill Walsh were present. Councilmember Doug Biehn was an excuse absence. Staff members present were City Manager Ellen Hiniker, Community Development Director Anne Kane, Finance Director Kerri Kindsvater, City Engineer Paul Kauppi, City Clerk Kara Coustry and City Attorney Jason Hill.

PLEDGE OF ALLEGIANCE

**2. APPROVAL OF MINUTES**

A. Minutes of the Regular City Council Meeting on May 14, 2019

It was moved by Councilmember **Walsh** seconded by Councilmember **Engstran**, to approve the Minutes of the Regular City Council Meeting on May 14, 2019.

Motion carried unanimously.

**3. APPROVAL OF THE AGENDA**

It was moved by Councilmember **Engstran** seconded by Councilmember **Walsh**, to approve the agenda as presented.

Motion carried unanimously.

**4. VISITORS AND PRESENTATIONS**

A. Environmental Club – Video Contest

City Manager Hiniker stated that Amy Donlin, the White Bear Lake Area Schools Environmental Club Advisor, responded enthusiastically to a request for participation in a ClimateSmart environmental awareness video contest.

Amy Donlin recognized the efforts of the Environmental Club and Film Production class in producing "A Change of Heart" video about sustainability. She explained that that ClimateSmart Municipalities is a partnership between Minnesota and North Rhine-Westphalia, Germany that pairs cities together to accelerate progress toward a cleaner and more energy efficient footprint.

Ms. Donlin mentioned students also submitted this video to another video contest called "Your Big Idea" by the St. Paul Saints. Students will learn the outcome of that contest on the baseball field on June 8, 2019. The winning team will win \$5,000 and throw out the first pitch.

Ms. Donlin introduced students, Lynzy and Darren, two club members. Lynzy Tran reported that she started the Environmental Club when she was a freshman at North Campus, three years ago. Upon changing schools to South Campus, Lynzy asked Amy Donlin to be the Environmental Club advisor so she could continue this effort at the South Campus.

The short video was viewed (<https://www.youtube.com/watch?v=sLia-hMviic&list=PLplJY-hD27fA1mH27NF0blP6gAFx8xGgB&index=4&t=0s>). Mayor Emerson thanked the Environmental Club and Film Production class and mentioned putting the Lüdenscheid contingency in touch with the school when they arrive in June. She encouraged residents to cast their vote by watching the Youtube video.

**5. PUBLIC HEARINGS**

Nothing scheduled

**6. LAND USE**

Nothing scheduled

**7. UNFINISHED BUSINESS**

Nothing scheduled

**8. ORDINANCES**

Nothing scheduled

**9. NEW BUSINESS**

**A. Resolution to approve the sale of General Obligation Bonds for 2019 Street Improvement Projects**

Finance Director Kindsvater reported this is the final step to authorize issuance of bonds for the 2019 street reconstruction and mill/overlay projects. The street reconstruction costs are \$2.8 million and the mill/overlay costs are \$927,000, for a total cost of \$3.7 million. Those total project costs will be paid by a combination of Municipal State Aid funds, Interim Construction Funds and the bond issue. Ms. Kindsvater stated the bond issue has a 20-year life and the anticipated annual bond payment obligation will be funded through an \$85,000 annual tax levy and \$54,000 of special assessments received from property owners.

Ms. Kindsvater stated that the information presented to the Council tonight in the pre-sale reports created by the financial advisors with Ehlers and Associates uses a true interest rate of 2.83% in the cost calculations. This is approximately a half a percent less than the 3.27% interest rate on the bonds issued by the City in 2018.

Ms. Kindvater forwarded a recommendation that Council adopt the resolution authorizing Ehlers to assist in the bond sale, establishing June 25, 2019 as the meeting for considering the bond sale proposal, and setting June 25, 2019 as the date for awarding the bond sale, and authorizing Ehlers and City staff to participate in preparation of an official statement for the bonds.

It was moved by Councilmember **Jones**, seconded by Councilmember **Engstran**, to approve **Resolution No. 12400** the sale of General Obligation Bonds for 2019 Street Improvement Projects.

Motion carried unanimously.

B. Resolution accepting a donation from the White Bear Lake Lions Club

City Manager Hiniker recognized and thanked the Lions Club for a donation of \$9,261.00 to the Park Improvement Fund. This donation pays for sheet metal work on the Lion's Pavilion in Lakewood Hills Park. This pavilion was originally funded for construction in 1993 by the White Bear Lake Lions Club who continue to care for it today.

It was moved by Councilmember **Engstran**, seconded by Councilmember **Walsh**, to approve **Resolution No. 12401** accepting a donation from the White Bear Lake Lions Club

Motion carried unanimously.

C. Resolution to approve an electrical transformer to service Brick House Restaurant

City Engineer Kauppi reported that staff was approached by Rust Construction who is working on the Brick House Restaurant in the Washington Square area. He reported that new equipment being used by the restaurant requires a 3-phase 208 voltage system and transformer. Because there was no space available immediately adjacent to the building, staff worked with representatives of Xcel and Main Street to identify alternative locations for a transformer in the area.

Mr. Kauppi identified an area next to a downtown dumpster enclosure for the new transformer. Staff recommended this area due to its centralize location to service other restaurants as they upgrade in the future. He forwarded staff's recommendation that Council authorize placement of a new transformer adjacent to the dumpster enclosure in the lot behind Washington Avenue to be paid for by Brick House and sized to accommodate future electrical needs for adjacent businesses.

Councilmember Walsh inquired as to the City's role in this decision. Mr. Kauppi explained that the downtown buildings are within their footprint and as such there is no room for electrical transformers to provide electrical services other than in the City's right-of-way or property. He also confirmed the roof of the business was not an option.

Councilmember Walsh inquired about Main Street's opinions regarding the loss of a parking spot at staff's proposed location. Mr. Kauppi stated that some members of Main Street wanted the transformer behind Grandma's Bakery, however, due to recent clean-up efforts in that area, it didn't make sense. He noted that although one parking spot will be lost with this placement, there will be opportunity to add additional parking next year through parking lot reconfiguration. Additionally, the transformer spot may be suited for one or two motorcycles.

Councilmember Engstran asked how the transformer would be protected in that parking spot location. Mr. Kauppi stated that The Brick House Restaurant would be required to

add metal bollards to protect it. He also confirmed there would be no additional loss of parking with the addition of the bollards.

It was moved by Councilmember **Jones**, seconded by Councilmember **Edberg**, to approve **Resolution No. 12402** an electrical transformer to service Brick House Restaurant

Motion carried unanimously.

Mayor Emerson suspended the Council Meeting at 7:27 p.m.

## 10. HOUSING AND REDEVELOPMENT AUTHORITY

Refer to the HRA Minutes for an account of the following:

- A. Call to Order/Roll Call
- B. Approval of the Agenda
- C. Approval of the Minutes of the May 14, 2019 HRA Meeting
- D. Resolution approving amended language to the County Road E Revolving Loan and Grant Program
- E. Adjournment

Mayor Emerson reconvened the City Council meeting at 7:32 p.m.

## 11. CONSENT

- A. Acceptance of April Minutes of the Environmental Advisory Commission
- B. Resolution authorizing an amendment to the Vadnais Lake Area Water Management Organization (VLAWMO) Joint Powers Agreement (JPA). **Resolution No. 12403**
- C. Resolution authorizing replacement of a fire sprinkler head at Pioneer Manor. **Resolution No. 12404**

It was moved by Councilmember **Walsh**, seconded by Councilmember **Jones**, to approve the consent agenda as presented.

## 12. DISCUSSION

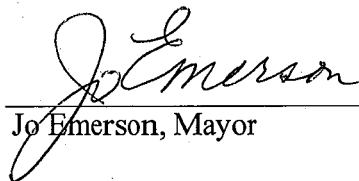
- Staff will be bringing to Council a request for RFP for a limited Facility Study of a police garage, a fire bay and License Bureau
- Staff will be bringing to Council an application by the Kellermans for a music festival on Saturday, August 3, which is expected to draw crowds in downtown similar to Marketfest. Main Street has approved the concept. Staff will be mailing notice to residents living on streets that will be affected by requests for closure. Food Trucks are being requested and plan to park along 3<sup>rd</sup> Street. Music groups include Cadillac Three, Devon Worley Band and other local acts.

### 13. COMMUNICATIONS FROM THE CITY MANAGER

- League of MN Cities conference is June 27 & 28 in Duluth
- Councilmember Edberg noted recent complaints of noise and parties on the lake and gray jurisdiction that would be worth a future conversation
- NYFS hired a Social Worker to cover a 5-client case load for White Bear Lake who is a partner in funding a portion of this position with other Police Departments. This City's portion of this position is \$15,000 this year, which may be paid through grant funding next year.
- Updates from City Engineer/Public Works Director Paul Kauppi
  - Water plant is being put back online after some major repairs and annual maintenance work
  - Hydrant flushing is expected to begin early next week
- Updates from Community Development Director Anne Kane
  - Results of the RFPs for a Housing study will be returned to Council at the second meeting in June
  - Planning Commission forwarded a recommendation for approval of the Schaffer Richardson final PUD, plat and rezoning, which will be before Council at the second meeting in June.

### 14. ADJOURNMENT

There being no further business before the Council, it was moved by Councilmember **Walsh** seconded by Councilmember **Jones** to adjourn the regular meeting at 7:44 p.m.

  
Jo Emerson, Mayor

ATTEST:

  
Kara Coustry, City Clerk