



**AGENDA**  
**REGULAR MEETING OF THE CITY COUNCIL OF**  
**THE CITY OF WHITE BEAR LAKE, MINNESOTA**  
**TUESDAY, FEBRUARY 9, 2021**  
**7:00 P.M. VIA TELEPHONE OR ZOOM MEETING**

**6:00 PM – CLOSED MEETING** to have an attorney-client privileged discussion with its attorneys pursuant to Minnesota Statutes, section 13D.05, subdivision 3(b) regarding refined Coal Tar Sealants, *City of White Bear Lake v. Koppers, Inc., et al.*

**1. CALL TO ORDER AND ROLL CALL**

**2. APPROVAL OF MINUTES**

A. Minutes of the Regular City Council Meeting on January 26, 2021

**3. APPROVAL OF THE AGENDA**

**4. VISITORS AND PRESENTATIONS**

A. Presentation of 2021 Council legislative priorities to State legislators representing White Bear Lake

**5. PUBLIC HEARINGS**

Nothing scheduled

**6. LAND USE**

A. Consent

1. Consideration of a Planning Commission recommendation for approval of a request by Dan Guidinger for a variance at 4955 Johnson Avenue

B. Non-Consent

**7. UNFINISHED BUSINESS**

Nothing scheduled

**8. ORDINANCES**

Nothing scheduled

**9. NEW BUSINESS**

A. Resolution establishing a Zero Waste Events Policy

B. Resolution approving Memorandum of Understanding between Ramsey County and the City of White Bear Lake for the So Shore Boulevard project - 2022

## **10. CONSENT**

- A. Acceptance of Minutes: November Park Advisory Commission, December Environmental Advisory Commission, January Planning Advisory Commission Meeting
- B. Resolution authorizing food trucks at Podvin Park
- C. Resolution approving the 2021 Pay Equity Compliance Report
- D. Resolution authorizing the use of Railroad Park by Explore White Bear Lake for an ice sculpture event

## **11. DISCUSSION**

- A. Sidewalk snow removal policy

## **12. COMMUNICATIONS FROM THE CITY MANAGER**

- Environmental Updates
- T.E. Miller proposal at 3rd and Cook

## **13. ADJOURNMENT**



**MINUTES  
REGULAR MEETING OF THE CITY COUNCIL  
OF THE CITY OF WHITE BEAR LAKE, MINNESOTA  
TUESDAY, JANUARY 26, 2021  
7:00 P.M. VIA ZOOM OR TELEPHONE**

**1. CALL TO ORDER AND ROLL CALL**

Mayor Jo Emerson called the meeting to order at 7:01 p.m. under MN Statute Section 13D.021, in which the City Council will be conducting its meetings during this emergency by electronic means until further notice. The clerk took roll call attendance for Councilmembers: Doug Biehn, Kevin Edberg, Steven Engstran, Dan Jones and Bill Walsh. Staff in attendance were City Manager Ellen Hiniker, Assistant City Manager Rick Juba, Community Development Director Anne Kane, Public Works Director/City Engineer Paul Kauppi, City Clerk Kara Coustry and City Attorney Troy Gilchrist.

**2. APPROVAL OF MINUTES**

A. Minutes of the Closed City Council meeting on January 12, 2021

It was moved by Councilmember **Jones** seconded by Councilmember **Biehn**, to approve the Minutes of the Closed City Council Meeting on January 12, 2021.

Biehn Aye  
Edberg Aye  
Engstran Aye  
Jones Aye  
Walsh Aye

Motion carried unanimously.

B. Minutes of the Council Work Session on January 12, 2021.

It was moved by Councilmember **Walsh** seconded by Councilmember **Jones**, to approve the Minutes of the Council Work Session on January 12, 2021.

Biehn Aye  
Edberg Aye  
Engstran Aye  
Jones Aye  
Walsh Aye

Motion carried unanimously.

C. Minutes of the Regular City Council Meeting on January 12, 2021.

It was moved by Councilmember **Biehn** seconded by Councilmember **Walsh**, to approve the Minutes of the Regular City Council Meeting on January 12, 2021.

Biehn Aye  
Edberg Aye  
Engstran Aye  
Jones Aye  
Walsh Aye

Motion carried unanimously.

D. Minutes of the Council Work Session on January 19, 2021.

It was moved by Councilmember **Jones** seconded by Councilmember **Biehn**, to approve the Minutes of the Council Work Session on January 19, 2021.

Biehn Aye  
Edberg Aye  
Engstran Abstained  
Jones Aye  
Walsh Aye

Motion carried.

**3. APPROVAL OF THE AGENDA**

It was moved by Councilmember **Biehn** seconded by Councilmember **Edberg**, to approve the Agenda as presented.

Biehn Aye  
Edberg Aye  
Engstran Aye  
Jones Aye  
Walsh Aye

Motion carried unanimously.

**4. VISITORS AND PRESENTATIONS**

Nothing scheduled

**5. PUBLIC HEARINGS**

Nothing scheduled

**6. LAND USE**

Nothing scheduled

**7. UNFINISHED BUSINESS**

Nothing scheduled

**8. ORDINANCES**

Nothing scheduled

**9. NEW BUSINESS**

- A. Resolution authorizing City Manager to execute contract with Wold Architects for design development services for the Public Safety Building project.

City Manager Hiniker provided a timeline for the Public Safety Building project, starting with its identification by Council as a strategic priority in January, 2017. She recapped that Council awarded a contract to Wold Architects for a Space Needs Study and Master Site Plan, which was reviewed in February 2020, then placed on hold due to the pandemic. Picking back up, Ms. Hiniker provided justification for this project, reviewed preliminary cost estimates, and forwarded staff's recommendation to enter into the design phase of the Public Safety Building project with Wold Architects.

It was moved by Councilmember **Engstran** seconded by Councilmember **Jones**, to approve **Resolution No. 12710**, authorizing City Manager to execute contract with Wold Architects for design development services for the Public Safety Building project.

Biehn Aye  
Edberg Aye  
Engstran Aye  
Jones Aye  
Walsh Aye

Motion carried unanimously.

- B. Resolution adopting White Bear Lake City Council's 2021 Legislative Agenda.

City Manager Hiniker presented the following proposed legislative agenda, which had been discussed at recent work session and asked for formal adoption by the Council for the purposes of providing it to the City's Legislators for the 2021 Legislative Session.

- Increase the Deputy Register filing fees that reimburse offices for costs to provide customer services

- Identify 35% of funding needed to proceed with Public Safety Building project
- Seek legislative relief for cities impacted by District Court’s order for a residential watering ban
- Identify a funding mechanism for management of contaminated stormwater pond dredging materials
- Seek expansion of opportunities for homeownership and wealth building opportunities
- Support statewide licensure of Massage Therapists
- Support legislation to allow Chief Law Enforcement Officers access to the National Criminal History database

With regard to stormwater pond management, Councilmember Walsh had thought the stance was to ask the MPCA to allow dredging similar to the experiment conducted by the City on its contaminated pond. He did not necessarily support the funding ask.

While not opposed to asking for money to manage stormwater ponds, Councilmember Edberg agreed this summary did not capture issues of policy.

Councilmember Walsh requested a change to the wording of, “Seek expansion of opportunities for homeownership and wealth building opportunities”.

Councilmember Jones echoed Councilmember Walsh and Edberg, and from the perspective of the Vadnais Lake Water Management Organization (VLAWMO), mentioned cities need tools to effectively manage contaminated ponds.

Further conversation among the Council led to agreement that the stormwater pond legislative agenda item introduces the topic of concern to legislators and support of its adoption.

It was moved by Councilmember **Walsh** seconded by Councilmember **Jones**, to approve **Resolution No. 12711**, adopting White Bear Lake City Council’s 2021 Legislative Agenda.

Biehn Ayes  
Edberg Aye  
Engstran Aye  
Jones Aye  
Walsh Aye

Motion carried unanimously.

- C. Resolution receiving feasibility reports and ordering Public Hearings for the 2021 Mill and Overlay Project, City Project Nos. 21-01, 21-06 & 21-13

Public Works Director/City Engineer Kauppi reviewed the scope of proposed 2021 pavement rehabilitation projects noting this year communications were made available online rather than hosting neighborhood meetings. He mentioned the alley downtown between 5<sup>th</sup> and 6<sup>th</sup> Streets and Cook and Stewart Streets will be reconstructed, with all other roads this year undergoing mill and overlay in order to keep assessments low and bank savings toward future pavement reconstruction downtown. Finally, he mentioned pavement rehabilitation of parking lots at Matoska Park and Lakewood Hills Park will be also be contemplated if bids are favorable.

Mr. Kauppi stated the feasibility report indicates proposed projects are necessary, cost effective and feasible. He forwarded staff's recommendation to accept the 2021 Pavement Rehabilitation Project and order public hearing on such improvements for February 23, 2021.

It was moved by Councilmember **Biehn** seconded by Councilmember **Jones**, to approve **Resolution No. 12712**, receiving feasibility reports and ordering Public Hearings for the 2021 Mill and Overlay Project, City Project Nos. 21-01, 21-06 & 21-13.

Biehn Ayes  
Edberg Aye  
Engstran Aye  
Jones Aye  
Walsh Aye

Motion carried unanimously.

D. Resolution authorizing the City to seek bids for the Water Meter Replacement Project.

Public Works Director/City Engineer Kauppi reported that since 2014, 1,600 water meters have been replaced by Water Department staff with Neptune meters containing radio read technology. He explained the City's meter reading company will no longer read the City's wide variety of old meters to the tune of \$70,000/year. He said there are a total of 7,700 residential meters in the system, leaving approximately 6,100 meters to be replaced with this project. Mr. Kauppi explained there are 400 commercial meters needing replacement, which are paid for by the customer and staff will continue to directly coordinate these replacements.

Mr. Kauppi reported the estimated cost of the residential meter replacement project is \$2,500,000 or approximately \$400 per meter and would be funded through bonding in which the debt service would be paid for by the water enterprise fund. He explained that meters lose accuracy over time and have a life span of 17 years – many of the city's meters are 20 plus year old.

Mr. Kauppi asked for authorization to advertisement for bids for the 2021 Water Meter Replacement Project.

City Manager Hiniker reminded Council that the \$1 of the new \$5/quarter residential water infrastructure fee will raise revenues to support the debt service for this project.

Councilmember Edberg noted that residents' bills will go up with more accurate meter readings, and mentioned a critical need to communicate past under-reporting so that residents recognize they have been getting a deal all these years. Mr. Kauppi explained the average resident will not see much of an increase in usage, however, multiplied over 7,700, that impact will be noticeable. With more accurate reads, he said commercial meters will reflect usage more notably.

It was moved by Councilmember **Jones** seconded by Councilmember **Engstran**, to approve **Resolution No. 12713**, authorizing the City to seek bids for the Water Meter Replacement Project.

Biehn Ayes  
Edberg Aye  
Engstran Aye  
Jones Aye  
Walsh Aye

Motion carried unanimously.

- E. Resolution authorizing AWIA Risk and Resilience Assessment and Emergency Response Plan – Consultant Selection.

Public Works Director/City Engineer Kauppi reported that the Safe Water Drinking Act as administered by the Environmental Protection Agency (EPA), recently amended as the American Water Infrastructure Act (AWIA). He explained that any community of at least 3,000 residents with a water system is required to complete a Risk and Resilience Assessment and Emergency Response Plan. Mr. Kauppi cited a quick turn-around in which the risk assessment is due by June and the resulting response plan is due by the end of 2021.

A Request for Proposal (RFP) to select a consultant for this work was sent to three qualified consultants. Based on responses, he forwarded staff's recommendation to enter into a contract with Advanced Engineering and Environmental Services, Inc. (AE2S) in the amount of \$9,800 to complete the work as detailed in the RFP.

There was general discussion about this new, unfunded mandate – a blanket federal response as a result of the Flint Michigan water issue. Mr. Kauppi mentioned there are other changes to the EPA's lead and copper mandates for 2021, which could have additional impacts to the City.

It was moved by Councilmember **Walsh** seconded by Councilmember **Jones**, to approve **Resolution No. 12714**, authorizing AWIA Risk and Resilience Assessment and Emergency Response Plan – Consultant Selection.

Biehn Ayes  
Edberg Aye  
Engstran Aye  
Jones Aye  
Walsh Aye



Motion carried unanimously.

## 10. CONSENT

- A. Acceptance of Meeting Minutes: November Environmental Advisory Commission
- B. Resolution approving a summary resolution of the fee schedule ordinance. **Resolution No. 12715**
- C. Resolution approving a special event for Tally's Dockside to have music on Sunday, July 4, 2020. **Resolution No. 12716**
- D. Resolution approving a special event request for use of Railroad Park by Liberty Classic Academy. **Resolution No. 12717**
- E. Resolution approving an extension of Non-profit CARES funding to Cerenity Senior Care. **Resolution No. 12718**
- F. Resolution revising Farmers' Market Purpose and Regulations document. **Resolution No. 12719**
- G. Resolution authorizing a T-Mobile Lease Amendment for Centerville Road Water Tower. **Resolution No. 12720**
- H. Resolution authorizing the modification and incorporation of financial policies in the City Policy Manual. **Resolution No. 12721**

It was moved by Councilmember **Jones** seconded by Councilmember **Biehn**, to approve the Consent Agenda as presented.

Biehn Aye  
Edberg Aye  
Engstran Aye  
Jones Aye  
Walsh Aye

Motion carried unanimously.

## 11. DISCUSSION

Nothing scheduled

## 12. COMMUNICATIONS FROM THE CITY MANAGER

- Ramsey County holding a City/County Summit on Wednesday, February 3, 2021 to roll out the County's 2021 Economic Competitiveness and Inclusion Vision Plan

- MICAH Zoom annual legislative breakfast meeting invitation, Friday, February 5 at 8:00 a.m.
- Rainbow Tree Care summary of Emerald Ash Borer efforts
- Environmental Updates – as noted in the report, the City’s contaminant waste in recyclable containers has surpassed a 13% threshold – a point at which public education is needed to avoid recycling of plastic bags, batteries, electronics, scrap metal, etc.
- Explore White Bear asked to use Railroad Park in February to show case “The Great Ice Sculpture Expedition” from Stillwater to White Bear Lake in which the sponsoring company would sell maps, Feb 19 – 28, 2021. Staff to continue working with the event.
- Assistant City Manager Rick Juba
  - Racquetball Court Space discussions continue with the White Bear Lake Hockey Association. They propose to pay for remodeling of that space into a dry land training facility. The City would be responsible for the capital expense needs of the space including the roof, HVAC and fire suppression system. A final agreement expected in a month’s time. The Hockey Association would pay for these improvements upfront while continuing to pay down the twenty-year loan to the City for the Sports Center Renovation Project.
- Public Works Director/City Engineer Paul Kauppi
  - Ramsey County is leading the So. Shore Blvd Trail project, for which a Memorandum of Understanding (MOU) for the turn back agreement of South Shore Blvd. between McKnight and Bellaire is under staff and attorney review. The MOU expected before the Council on February 9, 2021. Ramsey County is working on an RFP for the consultant final design for a 2022 project. The County Road F Mill and Overlay project starts 2021, which will hopefully address the sidewalk, which may need to be finished in 2022.
- Community Development Director Anne Kane
  - Announced the Housing Task Force will launch this spring with a video introduction of the survey and application. She asked for Council’s feedback on the housing survey and mentioned advertising in the White Bear Press.

### 13. ADJOURNMENT

There being no further business before the Council, it was moved by Councilmember **Walsh** seconded by Councilmember **Jones** to adjourn the regular meeting at 8:27 p.m.

Biehn Aye  
 Edberg Aye  
 Engstran Aye  
 Jones Aye  
 Walsh Aye

Motion carried unanimously.

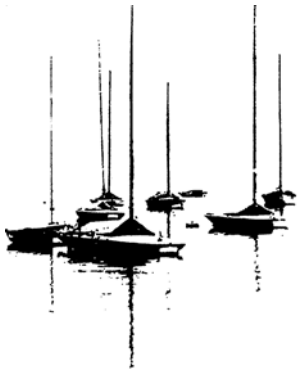
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Jo Emerson, Mayor

**ATTEST:**

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Kara Coustry, City Clerk



# City of White Bear Lake

4701 Highway 61 • White Bear Lake, Minnesota 55110

Phone (651) 429-8526 • Fax (651) 429-8500

[www.whitebearlake.org](http://www.whitebearlake.org)

February 1, 2021

Dear White Bear Lake Legislators:

The White Bear Lake City Council is looking forward to meeting its legislators at 7:00 p.m. on February 9, 2021 – we hope you can make it! If you have not yet had a chance to respond to the invitation, or would like the information again, please contact the city clerk, [clerk@whitebearlake.org](mailto:clerk@whitebearlake.org) or call 651-429-8508.

During this meeting, each legislator will have an opportunity to address the City Council. In deference to your busy schedules, we are asking that comments from each legislator be limited to two minutes. We will then briefly summarize our legislative agenda to allow time for questions and/or discussion about the specific topics listed. Please find attached the City's Legislative Agenda as adopted by the City Council on January 26.

Hope to see on Zoom Tuesday night!

Regards,

Jo Emerson, Mayor

# White Bear Lake City Council

## 2021 Legislative Priorities

Issue	Staff Contract	Contact Info
Increase the Deputy Register filing fees that reimburse offices for costs to provide customer services.	Kerri Kindsvater Finance Director	<a href="mailto:kkindsvater@whitebearlake.org">kkindsvater@whitebearlake.org</a> 651-429-8517
Identify 35% of funding needed to proceed with Public Safety Building project	Rick Juba Assistant City Manager	<a href="mailto:rjuba@whitebearlake.org">rjuba@whitebearlake.org</a> 651-429-8505
Seek legislative relief for cities impacted by District Court's order.	Ellen Hiniker City Manager	<a href="mailto:ehiniker@whitebearlake.org">ehiniker@whitebearlake.org</a> 651-429-8516
Identify funding to assist with East Goose Lake water quality management projects.	Connie Taillon Water Resources Engineer	<a href="mailto:ctailon@whitebearlake.org">ctailon@whitebearlake.org</a> 651-429-8587
Management of contaminated storm water pond dredging materials.	Paul Kauppi Public Works Director	<a href="mailto:pkauppi@whitebearlake.org">pkauppi@whitebearlake.org</a> 651-429-8563
Expand opportunities for wealth building through affordable homeownership.	Anne Kane Community Dev. Director	<a href="mailto:akane@whitebearlake.org">akane@whitebearlake.org</a> 651-429-8562
Support statewide licensure for Massage Therapists.	Kara Coustry City Clerk	<a href="mailto:kcoustry@whitebearlake.org">kcoustry@whitebearlake.org</a> 651-429-8508
Support legislation to allow Chief Law Enforcement Officers access to the National Criminal History Database.	Chief Julie Swanson Police Chief	<a href="mailto:jswanson@whitebearlake.org">jswanson@whitebearlake.org</a> 651-762-4890

## **Increase the Deputy Register filing fees that reimburse offices for costs to provide customer services:**

- **Driver's Licenses \$8.00 to \$16.00**
- **Motor Vehicle Title Changes from \$11.00 to \$17.00**
- **Tab Renewals from \$7.00 to \$10.00**

The White Bear Lake License Bureau serves as a Deputy Registrar on behalf of the Minnesota Department of Public Safety. In this capacity, the department offers both driver's license and motor vehicle transaction services. The State of Minnesota sets the transaction filing fees Deputy Registrar offices receive for providing these services.

In 2017, the State of Minnesota launched a two-year process to replace the software platform for all transactions. The first year involved implementing a new vehicle transaction system. Work in 2018 focused on implementing a new driver's license and identification card system to meet the federal requirements listed in the REAL ID Act regarding issuance of Enhanced IDs, REAL IDs in addition to Standard IDs for citizens.

Through the change in both phases, the State of Minnesota transferred data entry and review duties previously completed by its staff to the local Deputy Registrar offices to streamline transaction processing and provide real-time data for the Department of Public Safety and other system users. The State of Minnesota recognized the transfer of duties by increasing the filing fees for Motor Vehicle title change long applications and tab renewal transactions by \$1.00 in August 2019. Though Deputy Registrar offices appreciated the filing fee change, the amount did not cover the costs for the additional duties placed on the departments or recognize the significant impact implementation of the REAL ID Act created for the offices.

Compliance with the federal REAL ID Act is critical as it sets minimum-security standards for state-issued licenses or identification and allows citizens with the Enhanced ID to travel to certain countries without a passport. However, given the security benefits granted through the REAL ID and the Enhanced ID, the application processing time doubled from that needed to process the previous Standard ID. As Deputy Registrar offices accepted the workload changes for data entry and extended customer contact time to handle transactions, the State did not increase the per transaction fee for driver's licenses from the \$8.00 set as the filing fee for the handling the previous Standard ID applications.

The City of White Bear Lake's License Bureau experienced a steady change in customer transactions from the Standard ID to the REAL ID options each month following the implementation of the new identification card system as citizens sought compliance with the State mandates for use by October 2020, which the State extended to October 2021 due to the pandemic.

Since the \$8.00 filing fee does not cover the employee costs to provide the Enhanced and REAL ID services, the License Bureau began losing money as the number of these ID applications increased during the months of 2019. It is not financially feasible to increase the staff count to

assist additional driver's license applicants each day until the office's revenues can support the required operating expenditures to maintain a fund balance.

The following schedule compares the filing fee rates from before the system implementations and transfer of duties to the Deputy Registrar offices, the current rates and requested rates to support office operations for financial stability.

Transaction Type	Rates as of 1/1/2014	Rates as of 8/1/2019	Requested Rates as of 7/1/2021
Drivers Licenses	\$8.00	\$8.00	\$16.00
Long Forms (Title Changes)	\$10.00	\$11.00	\$17.00
Short Forms (Tab Renewals)	\$6.00	\$7.00	\$10.00

As a Deputy Registrar office struggling to meet the demands of the public and the State we serve, the passage of the increased filing fees for these services we provide are critical this session.

As of January 11, 2021, the Minnesota House of Representatives introduced HF 54 to increase the deputy register filing fees. Rep. Steve Elkins sponsored the legislation on behalf of the Minnesota Deputy Registrars Association. The Minnesota Senate's companion bill remains to be introduced at this time.

### **Identify 35% of funding needed to proceed with Public Safety building project**

The White Bear Lake Fire Department, first established in 1888, now provides fire suppression and prevention services, special rescue operations and an ambulance service to White Bear Lake and several surrounding communities. The area is served by two stations, one located on the north side of White Bear Lake next to City Hall. The north fire station was constructed in 1961 at a time when the department received a few hundred calls per year and had not yet entered into the ambulance service.

There have been significant changes in the industry over the past several decades including, but not limited to, health and safety standards that prescribe separate zones for contaminated gear and areas where personnel train, rest and do reports. Proper air exchange and handling within the station is an industry standard, which did not exist when the building was constructed. The equipment used today has also changed and is, in most cases, much larger. As one example, the type of ladder truck that the City ordered was limited due to the height of the doors on the station. The collective impact of the overall size of the equipment and the need to add equipment in order to continue to provide adequate service over the last 60 years has created space issues. The Fire Department itself has changed significantly since this building was constructed; most notably call volumes have grown from a few hundred each year in the 1960's to 4,411 in 2019.

In addition to providing full-time fire and ambulance services, the City operates a police department with 31 sworn officers that also provide service to the community of Gem Lake. In 1993, when the first phase of the public safety building expansion was completed, construction of a police squad garage was intended to follow. However, being an historic, fully-developed community without opportunity for development led infrastructure improvements, the demands of the City's aging infrastructure took precedent.

Currently, the Police Department has four (4) indoor parking spots and 18 total vehicles in their fleet. Two of the four spots are the secured sally port reserved for suspect booking. Today's police squads are equipped with technology and tools that need to stay warm in the winter and cool in the summer. With no indoor parking, squads are left idling and are rotated through the current available indoor parking spots to keep them from getting too warm or too cold. In addition to indoor parking of squad vehicles, the Police Department has a general need for secure, indoor storage for evidence and equipment.

Even more importantly, the urgency to move forward with a project stems from recent concerns related to officer safety as police departments and police vehicles have become the target of vandalism and violence. In addition to exposure of police squads, the parking area lacks basic security and leaves officers, firefighters and other staff members exposed to an easily accessible public street as they enter and exit the facility.

The City has conducted a space needs study and developed a site master plan, which produced cost estimates for a project to include construction of a new fire apparatus bay and police squad garage at \$10,500,000. If the City were to move forward with a 2022 project, it would be compelled to bond for all associated costs. The City is requesting assistance with 35% of the funding for a project, which benefits the broader regional service area, or \$3,675,000.

### **Seek legislative relief for cities impacted by District Court's order**

In 2018, the District Court ruled on a lawsuit against the DNR related to permitting activities that purportedly contributed to the declining water levels of White Bear Lake; the City was an intervening party on the side of the defendants. The District Court ruled in favor of the plaintiffs; this ruling was appealed to the Court of Appeals and ultimately heard by the Minnesota Supreme Court, which remanded the case back to the Court of Appeals to be heard within application of the MERA statute. Ultimately, the Court of Appeals upheld the district court's ruling and subsequent Order. Included in this Order is the requirement that a total residential watering ban be enforced when the lake level drops below 923.5 feet, and to continue until the lake has reached an elevation of 924 feet. The average lake level, as recorded since 1924, is 923.14, which is below the defined threshold. Furthermore, if this ban had been in place, no residential watering would have been allowed between for ten (10) years between 2006 – 2016.



## **Identify funding to assist with East Goose Lake water quality management projects**

East Goose Lake is located in the VLAWMO watershed at the head of tributaries flowing into Lambert Creek, which lead directly into Vadnais Lake. Goose Lake is on the State Impaired Waters list due to high nutrients. Studies show that internal loading is the main reason for the lake's impairment, which has been caused by the historical discharge (1930s-60s) and the lake's modification from a wetland into a lake due to construction of Highway 61, which cut through the middle of the wetland. Water quality data and lake response models show that the required total phosphorus load reductions to meet state standards in the lakes is 91% reduction in East Goose Lake. A combination of internal load management and reduction of phosphorus from watershed runoff will be required to meet phosphorus load reduction goals. To meet these watershed load reductions, a mix of costly capital projects and land-use based BMPs will be necessary.

## **Management of contaminated storm water pond dredging materials**

Stormwater ponds were typically built to control runoff rates to minimize downstream flooding and erosion. These ponds are now also viewed as a mechanism to capture and settle pollutants. Many stormwater ponds are 20 years and older and continue to fill with sediment and other pollutants. Polycyclic Aromatic Hydrocarbons (PAH) are pollutants found in driveway sealants that have run off and accumulated in stormwater ponds, which has become a major concern. The MPCA requires testing of all stormwater pond sediment prior to removal from any pond, and then disposed of accordingly based on contamination level. It typically costs up to two to three times more to dispose of sediment contaminated with PAHs, which must be trucked to a hazardous materials landfill. White Bear Lake was not directly responsible for this contamination, however is responsible for the additional costs of its removal and disposal.

## **Expand opportunities for wealth building through affordable homeownership**

As White Bear Lake braces for continued growth in real estate values, the opportunities for entry-level homeownership are extremely limited. The new residential products developed in the City over the past decade reflect record high construction costs and have been exclusively market rate rental with the monthly rents out of reach for many individuals and families working in our community. The legislature should explore various ways to create affordable homeownership opportunities, perhaps through incentives to encourage the conversion of NOAH (naturally occurring affordable housing) properties from rental to condominium ownership models. The current landlords would likely require a tax or other financial incentive to move the properties from their income property portfolios to the "for sale" market. Protections must be provided to ensure the property infrastructure is upgraded to comply with current Building Code requirements {so that Homeowner Associations are not left with unanticipated expenses to repair costly building systems}. The aim would be to create

opportunities for wealth-building home investments for working individuals and families with income levels of 60 to 100% AMI who may be employed by White Bear Lake businesses but without such a program cannot afford to own a home within the City.

### **Support statewide licensure for Massage Therapists**

Minnesota, Vermont and Wyoming are the only states that do not regulate Massage Therapy. By 2016, many MN cities created their own massage business regulations in an effort to combat a growing influx of criminal activity associated primarily with out of state applicants who were unable to be licensed in other states. Today the issues are:

- Practitioners desire statewide licensure for consistency. Many work for hospitals and travel to a variety of cities to provide therapeutic massage to their clients. Under the current system, the practitioner must reach out to each MN city in which they have a client and become licensed in that city in order to service that client. This is time consuming, costly and difficult to manage, especially over the long term.
- Cities desire statewide licensure for consistency as well. Under the current system, it is easy for bad players to move around from city to city to avoid being caught in sex trafficking activities. Background checks are time consuming as many therapist do not disclose all past employment if they run into an issue in one city. Statewide licensure would provide a consistent level of education and experience for all practitioners in the field. With one central hub regulating massage licenses, it will be much easier to follow up and track complaints.
- Clients of massage therapists should also desire statewide licensure to ensure a consistent standard of practice is followed in the field. Professional licensing at a statewide level ensures a statewide standard rather than a patchwork of various city declared standards.

### **Support legislation to allow Chief Law Enforcement Officers access to the National Criminal History Database**

The Police Department currently does not have the ability to utilize the resources of the National Criminal History database to conduct background investigations for certain business licenses or certain employment background investigations. This has hindered the department's ability to conduct a thorough background check to ensure the candidate is suitable for licensing as staff is currently only able to search through a statewide database. If an applicant has lived or worked outside of Minnesota, some of this history is unavailable to staff when conducting the background check. Legislation is being introduced to allow Chief Law Enforcement Officers access to the resources of the National Criminal History Database.



**City of White Bear Lake**  
Community Development Department

***MEMORANDUM***

**To:** Ellen Hiniker, City Manager

**From:** The Planning Commission

**Through:** Samantha Crosby, Planning & Zoning Coordinator

**Date:** February 3, 2021 for the February 9, 2021 City Council Meeting

**Subject:** **Guidinger Variance – 4955 Johnson Avenue, Case No. 21-1-V**

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**REQUEST**

A 17.5 foot variance from the 20.5 foot setback from a side abutting a public right-of-way in order to locate a 6-person hot tub 3 feet from the north property line.

**SUMMARY**

No one from the public spoke. On a 6-0 vote, the Planning Commission recommended approval as recommended by staff.

**RECOMMENDED COUNCIL ACTION**

Approval of the attached resolution.

**ATTACHMENT**

Resolution of Approval

**RESOLUTION NO.**

**RESOLUTION GRANTING A VARIANCE FOR  
4955 JOHNSON AVENUE  
WITHIN THE CITY OF WHITE BEAR LAKE, MINNESOTA**

**WHEREAS**, a proposal (21-1-V) has been submitted by Dan Guidinger to the City Council requesting approval of a variance from the Zoning Code of the City of White Bear Lake for the following location:

**LOCATION:** 4955 Johnson Avenue

**LEGAL DESCRIPTION:** Lot 1, A.H. Stem's Subdivision, White Bear Lake, Minnesota (PID # 133022220056)

**WHEREAS, THE APPLICANT SEEKS THE FOLLOWING RELIEF:** A 17.5 foot variance from the 20.5 foot setback required along a side abutting a public right-of-way, per Code Section 1302.030, Subd.20.b.2.d, in order to install a 6-person hot tub 3 feet from the north property line; and

**WHEREAS**, the Planning Commission has held a public hearing as required by the city Zoning Code on January 25, 2021; and

**WHEREAS**, the City Council has considered the advice and recommendations of the Planning Commission regarding the effect of the proposed variance upon the health, safety, and welfare of the community and its Comprehensive Plan, as well as any concerns related to compatibility of uses, traffic, property values, light, air, danger of fire, and risk to public safety in the surrounding areas;

**NOW, THEREFORE, BE IT RESOLVED** by the City Council of the City of White Bear Lake that the City Council accepts and adopts the following findings of the Planning Commission:

1. The requested variance will not:
  - a. Impair an adequate supply of light and air to adjacent property.
  - b. Unreasonably increase the congestion in the public street.
  - c. Increase the danger of fire or endanger the public safety.
  - d. Unreasonably diminish or impair established property values within the neighborhood.
2. Because the roadway is a low-volume, low-speed road, and because the right-of-way is larger than average in this particular location, the variance is a reasonable use of the land or building.
3. Because the screening (evergreen shrubs) have existing in the right-of-way for many years without any known issues or concerns, the variance will not be injurious to the neighborhood.

4. The non-conforming uses of neighboring lands, structures, or buildings in the same district are not the sole grounds for issuance of the variance.

**FURTHER, BE IT RESOLVED**, that the City Council of the City of White Bear Lake hereby approves the requests, subject to the following conditions:

1. All application materials, maps, drawings, and descriptive information submitted in this application shall become part of the permit.
2. The variance shall become null and void if the project has not been completed within one (1) calendar year after the approval date, subject to petition for renewal. Such petition shall be requested in writing and shall be submitted at least 30 days prior to expiration.
3. A zoning permit shall be obtained prior to the installation of the hot tub.
4. The applicant shall verify their property lines and have the property pins exposed at the time of inspection.
5. Prior to the issuance of the zoning permit, the applicant shall remove the pavers and call the planning department for inspection. If the pavers cannot be removed prior to permit an escrow deposit may be held and returned upon verification of removal come Spring.
6. Prior to the issuance of the zoning permit, the applicant shall file a certified copy of the resolution of approval with the County Recorder's office to ensure that future owners are aware of the conditions contained therein. Proof of filing (ie: the receipt) shall be provided to the planning department.
7. The arborvitae shrubs shall be maintained by the homeowner for the life of the hot tub. In the event the City, in its sole discretion, determines that the shrubs should be removed, the applicant will remove them within 10 days of written notice from the City, and if not so removed, the City will remove the shrubs at the applicant's expense. The applicant shall replace any removed shrubs in a timely manner upon written notification.
8. The granting of this variance does not bring the impervious area into conformance. The impervious area associated with the hot tub is NOT grandfathered-in; should the hot tub be removed the pad must also be removed and the impervious area is forfeited and may not be re-established elsewhere on the property.

The foregoing resolution, offered by Councilmember \_\_\_\_\_ and supported by Councilmember \_\_\_\_\_, was declared carried on the following vote:

Ayes:  
Nays:  
Passed:

\_\_\_\_\_  
Jo Emerson, Mayor

**ATTEST:**

\_\_\_\_\_  
Kara Coustry, City Clerk

\*\*\*\*\*

Approval is contingent upon execution and return of this document to the City Planning Office.  
I have read and agree to the conditions of this resolution as outlined above.

\_\_\_\_\_  
Daniel Guidinger

\_\_\_\_\_  
Date



**City of White Bear Lake**  
City Manager's Office

# *MEMORANDUM*

**To:** Ellen Hiniker, City Manager  
**From:** Connie Taillon, Environmental Specialist  
**Date:** February 4, 2021  
**Subject:** **Zero Waste Events Policy**

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## **BACKGROUND & SUMMARY**

The City of White Bear Lake Environmental Advisory Commission is proposing a “Zero Waste Events Policy” for the purpose of reducing waste generated at City sponsored and community events. The policy directs staff to utilize reusable, recyclable, and compostable products for City sponsored events and to develop and promote zero waste resources for community events.

The Zero Waste Events Policy helps to ensure compliance with the Ramsey County and City of White Bear Lake SCORE Funding Recycling Grant Agreement and enhances progress towards achieving the City’s waste reduction and recycling goals identified in the SCORE Recycling Performance Work Plan.

## **RECOMMENDED COUNCIL ACTION**

The City of White Bear Lake Environmental Advisory Commission recommends adoption of the attached resolution approving the Zero Waste Events Policy. A representative from the Environmental Advisory Commission will be available at the Council meeting to speak to this recommendation.

## **ATTACHMENTS**

Resolution  
Policy: 1.10 Zero Waste Events

**RESOLUTION NO.**

**A RESOLUTION ESTABLISHING A POLICY RELATED TO  
ZERO WASTE CITY SPONSORED EVENTS AND ZERO WASTE RESOURCES  
FOR COMMUNITY EVENTS**

WHEREAS, The City of White Bear Lake conducts City sponsored events and meetings; and

WHEREAS, There are numerous community events and gatherings that occur within the City; and

WHEREAS, Although recycling rates are running about 55-60% in the metro area, in 2019, 463,965 tons of municipal solid waste (MSW) were collected and incinerated or landfilled in Ramsey and Washington Counties; and

WHEREAS, The need to divert more waste from incinerators and landfills is critical; and

WHEREAS, The City of White Bear Lake strives to reduce waste by utilizing and properly managing reusable, recyclable and compostable products for City sponsored events and by promoting waste reduction goals for community events within the City; and

WHEREAS, Waste reduction efforts are consistent with the obligations and goals identified in the Ramsey County and City of White Bear Lake SCORE Funding Recycling Grant Agreement.

NOW, THEREFORE, BE IT RESOLVED that the White Bear Lake City Council adopts the **Section 1.10 Zero Waste Events Policy** to be incorporated into the City's Policy Manual.

The foregoing resolution offered by Councilmember \_\_\_\_\_ and supported by Councilmember \_\_\_\_\_, was declared carried on the following vote:

Ayes:  
Nays:  
Passed:

\_\_\_\_\_  
Jo Emerson, Mayor

ATTEST:

\_\_\_\_\_  
Kara Coustry, City Clerk









## 1.10 Zero Waste Events

### *Purpose*

Although recycling rates are running about 55-60% in the metro area, in 2019, 463,965 tons of municipal solid waste (MSW) were collected in Ramsey and Washington Counties. Twenty percent of that still ended up in a landfill; eight percent of it directly and 12% from the recovery and energy (R&E) processing plant in Newport. Seventy five percent (346,450 tons) was processed into refuse-derived fuel (RDF) for energy recovery. The remaining 5% is either recycled, moisture loss during processing, or inventory. So, the need to divert more waste from the landfills and incinerators is critical.

### *Policy*

It shall be the policy of the City Council that:

- 1) City-sponsored events (volunteer appreciation dinner, employee appreciation lunch, City sponsored meetings, etc.) be zero waste events by utilizing and properly managing reusable, recyclable and compostable products;
- 2) City staff develop zero waste event references and resources for posting on the City website and promote recommended zero waste goals for events within the City, such as
  - ✓ Large community events such as MarketFest
  - ✓ Other public/private events using city facilities, such as streets, parks, beaches, arenas, ball fields
  - ✓ Large gatherings for such groups as religious, school, athletic, and private home events.

### *History*

Adopted by the City Council on **February 9, 2021** by Resolution No. **XXXXX**.

Ellen Hiniker, City Manager



**City of White Bear Lake**  
Engineering Department

## *MEMORANDUM*

**To:** Ellen Hiniker, City Manager

**From:** Paul Kauppi, Public Works Director/City Engineer

**Date:** February 9, 2021

**Subject:** Resolution authorizing the City Manager to enter into a Memorandum of understanding between Ramsey County and the City of White Bear Lake for improvements to and jurisdictional turn-back of South Shore Boulevard (County Road 94) between White Bear Avenue (County Road 65) and Bellaire Avenue (County Road 160)

### **BACKGROUND**

The City of White Bear Lake is working in cooperation with Ramsey County and White Bear Township to complete the trail segment on South Shore Boulevard (County Road 94) from White Bear Avenue (County Road 65) to East Co Line Road, with White Bear Lake's segment terminating at Bellaire Avenue (County Road 160). A Preliminary Design Development Report was completed in early 2018, which was used by the Lake Links Association to secure legislative funding for the completion trail segment.

In 2019 / 2020, upon receipt of the legislative funding, the County worked with the City and Township to finalize project design elements, a process, which included additional public engagement. The final design maintains a 2-way roadway from White Bear Avenue to McKnight Road. This segment will remain under the County's jurisdiction. East of McKnight, the roadway will become a one-way to support the trail. The City and Township will take control of their respective roadway segments through a jurisdictional transfer from the County.

Under this agreement, the City will participate in accordance with the County's cost participation policy for South Shore Boulevard between White Bear Avenue and McKnight Road, with the legislative funding applied proportionately for the trail construction portion. For the segment that is to be turned back to the City from McKnight Road to Bellaire Avenue, the County will incur all costs associated with the County's cost participation policy, including roadway reconstruction. For this segment, the County has also agreed to fund a future mill and overlay, which will bring the overall life cycle of the roadway pavement to 25-30 years.

### **SUMMARY**

At this point, the City has fundamentally agreed upon the roadway and trail design including converting South Shore Boulevard into an eastbound one-way roadway from McKnight Road to

Bellaire Avenue, the acceptance of South Shore Boulevard from McKnight Road to Bellaire Avenue through a jurisdictional transfer and the overall cost split for the project.

The next step in the process is to enter into a Memorandum of Understanding, which will allow the County to proceed into the final design phase of the project. The final design will be completed in 2021 with anticipated construction in 2022. The final costs and cost splits will be reviewed through the design process and brought forward to council as they are developed prior to moving forward with bidding the project.

**RECOMMENDED COUNCIL ACTION**

Staff recommends that the City Council approve the attached resolution authorizing the City Manager to enter into a Memorandum of understanding between Ramsey County and the City of White Bear Lake for improvements to and jurisdictional turn-back of South Shore Boulevard (County Road 94) between White Bear Avenue (County Road 65) and Bellaire Avenue (County Road 160).

**ATTACHMENTS**

Resolution

**RESOLUTION NO.:**

**RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO A MEMORANDUM OF UNDERSTANDING BETWEEN RAMSEY COUNTY AND THE CITY OF WHITE BEAR LAKE FOR IMPROVEMENTS TO AND JURISDICTIONAL TURN-BACK OF SOUTH SHORE BOULEVARD (COUNTY ROAD 94) BETWEEN WHITE BEAR AVENUE CSAH 65) AND BELLAIRE AVENUE (COUNTY ROAD 160)**

WHEREAS, South Shore Boulevard is a County Road located within the City of White Bear Lake that connects White Bear Avenue and Bellaire Avenue; and

WHEREAS, South Shore Boulevard is utilized by residents and the general public in a wide variety of transportation modes (vehicles, towing trailers, bicycles, pedestrians, etc.), and the pavement condition of South Shore Boulevard has been rated as “very poor”; and

WHEREAS, conflicts between vehicular traffic and bicycles and pedestrians have become far more common as bicycle and pedestrian use has increased in recent years; and

WHEREAS, the Minnesota State Legislature has appropriated funds to assist in the construction of a separated bicycle/pedestrian trail along South Shore Boulevard; and

WHEREAS, the County intends on rehabilitating South Shore Boulevard including the construction of the bicycle/pedestrian trail during the construction year of 2022; and

WHEREAS, the change in function and class of South Shore Boulevard to a one-way roadway warrant the turn-back of the corridor from McKnight Road to Bellaire Avenue to the City; and

WHEREAS, the segment of South Shore Boulevard from White Bear Avenue to McKnight Road will be subject to the County’s cost participation policy; and

WHEREAS, the segment of South Shore Boulevard from McKnight Road to Bellaire Avenue will be subject to a jurisdictional transfer from Ramsey County to the City of White Bear Lake upon completion of the pavement rehabilitation project in 2022 to be funded by the County and also subject to the County funding a future mill and overlay that would bring the pavement life to 25 to 30 years.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of White Bear Lake, Minnesota hereby authorizes the City Manager to enter into Memorandum of understanding between Ramsey County and the City of White Bear Lake for improvements to and jurisdictional turn-back of South Shore Boulevard (County Road 94) between White Bear Avenue (County Road 65) and Bellaire Avenue (County Road 160).

**RESOLUTION NO.:**

The foregoing resolution offered by Councilmember\_\_\_\_\_, and supported by Councilmember\_\_\_\_\_, was declared carried on the following vote:

Ayes:

Nays:

Passed:

\_\_\_\_\_  
Jo Emerson, Mayor

ATTEST:

\_\_\_\_\_  
Kara Coustry, City Clerk

**MEMORANDUM OF UNDERSTANDING BETWEEN  
RAMSEY COUNTY AND THE CITY OF WHITE BEAR LAKE  
FOR IMPROVEMENTS TO AND JURISDICTIONAL TURN-BACK OF SOUTH SHORE  
BOULEVARD (COUNTY ROAD 94) BETWEEN WHITE BEAR AVENUE (CSAH 65) AND  
BELLAIRE AVENUE (COUNTY ROAD 160)**

**WHEREAS**, South Shore Boulevard is a County Road located within the City of White Bear Lake that connects White Bear Avenue and Bellaire Avenue; and

**WHEREAS**, South Shore Boulevard is utilized by residents and the general public in a wide variety of transportation modes (vehicles, towing trailers, bicycles, pedestrians, etc.), and the pavement condition of South Shore Boulevard has been rated as “very poor”; and

**WHEREAS**, conflicts between vehicular traffic and bicycles and pedestrians have become far more common as bicycle and pedestrian use has increased in recent years; and

**WHEREAS**, the Minnesota State Legislature has appropriated funds to assist in the construction of a separated bicycle/pedestrian trail along South Shore Boulevard; and

**WHEREAS**, the function and class of South Shore Boulevard warrant the turnback of the corridor to the City; and

**WHEREAS**, Ramsey County intends on rehabilitating South Shore Boulevard during the construction year of 2022;

**NOW, THEREFORE**, the City and County agree to the following:

**South Shore Boulevard, White Bear Avenue to McKnight Road**

1. The County shall undertake to design and construct South Shore Boulevard east of White Bear Avenue to McKnight Road, in accordance with the alignment/layout shown in **Attachment A**, in the 2022 construction season.
2. The City and County will cooperate on the acquisition of right of way for this project, in accordance with the Ramsey County Public Works Cost Participation Policy.
3. The City and County will participate in the cost of the rehabilitation of South Shore Boulevard, east of White Bear Avenue to McKnight Road, according to the provisions of the Ramsey County Public Works Cost Participation Policy.
4. The City and County will participate in the cost of the engineering and construction administration of the project, according to the provisions of the Ramsey County Public Works Cost Participation Policy.
5. The rehabilitation project will consist of the full depth reclamation of South Shore Boulevard, the installation of a bicycle/pedestrian trail on the north side of the corridor, surmountable curb and gutter between the trail and the travelled lanes, drainage improvements within the corridor, and landscaping where deemed necessary.
6. Upon completion of the rehabilitation of South Shore Boulevard, the County will retain ownership of South Shore Boulevard east of White Bear Avenue to McKnight Road.



## South Shore Boulevard, McKnight Road to Bellaire Avenue

1. The County shall undertake to design and construct South Shore Boulevard east of McKnight Road to Bellaire Avenue, in accordance with the alignment/layout shown in **Attachment A**, in the 2022 construction season.
2. The City and County will cooperate on the acquisition of right of way for this project, in accordance with the Ramsey County Public Works Cost Participation Policy; however, the County will incur all costs on behalf of the City.
3. The City and County will participate in the cost of the rehabilitation of South Shore Boulevard, east of Bellaire Avenue, according to the provisions of the Ramsey County Public Works Cost Participation Policy; however, the County will incur all costs on behalf of the City.
4. The City and County will participate in the cost of the engineering and construction administration of the project, according to the provisions of the Ramsey County Public Works Cost Participation Policy; however, the County will incur all costs on behalf of the City.
5. The rehabilitation project will consist of the full depth reclamation of a single lane width of South Shore Boulevard, the removal of the other travelled lane, the installation of a bicycle/pedestrian trail on the north (lake) side of the corridor, surmountable curb and gutter between the trail and the remaining travelled lane, drainage improvements within the corridor, and landscaping where deemed necessary.
6. Upon completion of the rehabilitation of South Shore Boulevard, the remaining single traveled lane of roadway will be designated as one-way, eastbound, and will be transferred to the City.
7. The County shall provide basic maintenance of the new, one-way South Shore Boulevard, to consist of snow plowing, street sweeping, and other minor maintenance for a period of two years following the jurisdictional turn-back. The City will be responsible for maintenance of the trail upon construction completion.
8. Prior to the execution of the jurisdictional turnback, the County shall provide the City with funds in-lieu of a future mill and overlay project, the value of which will be determined once final design of the project is complete.

I concur with this Memorandum of Understanding:

RAMSEY COUNTY:

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Ted Schoenecker, P.E.  
Public Works Director/County Engineer

WHITE BEAR LAKE:

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Paul Kauppi, PE  
Public Works Director/City Engineer







# City of White Bear Lake Environmental Advisory Commission

## MINUTES

Date: December 16, 2020	Time: 6:30pm	Location: WBL City Hall
<b>COMMISSION MEMBERS PRESENT</b>	Sheryl Bolstad, Bonnie Greenleaf, Rick Johnston, Gary Schroeher (Chair),	
<b>COMMISSION MEMBERS ABSENT</b>	Chris Greene, Robert Winkler, Valeria Diaz, Sage Durdle	
<b>STAFF PRESENT</b>	Connie Taillon, Environmental Specialist	
<b>VISITORS</b>	Dan Jones, WBL resident, VLAWMO Director and City Council Member; Phil Belfiori, VLAWMO Administrator; Dawn Tanner, VLAWMO Program Development Coordinator; Nick Voss, VLAWMO Education & Outreach Coordinator	
<b>NOTETAKER</b>	Connie Taillon	

### 1. CALL TO ORDER

The meeting was called to order at 6:32pm.

### 2. APPROVAL OF AGENDA

The commission members reviewed the agenda and had no changes. Commissioner Johnston moved, seconded by Commissioner Bolstad, to approve the agenda as presented.

#### Roll call vote:

Bolstad: Aye  
Greene: Absent  
Greenleaf: Aye  
Johnston: Aye  
Schroeher: Aye  
Winkler: Absent  
Diaz: Absent  
Durdle: Absent

Motion carried.

### 3. APPROVAL OF MINUTES

#### a) November 18, 2020 regular meeting

The commission members reviewed the November 18, 2020 draft minutes and had the following change: last paragraph on page 3, change 'yad' to 'yard'. Commissioner Greenleaf moved, seconded by Chair Schroeher, to approve the minutes of the November 18, 2020 meeting as amended.

#### Roll call vote:

Bolstad: Aye  
Greene: Absent  
Greenleaf: Aye  
Johnston: Aye  
Schroeher: Aye  
Winkler: Aye  
Diaz: Absent  
Durdle: Absent

Motion carried.

**4. VISITORS & PRESENTATIONS**

Taillon introduced visitors Dan Jones, WBL resident, VLAWMO Director and City Council Member; Phil Belfiori, VLAWMO Administrator; Dawn Tanner, VLAWMO Program Development Coordinator; and Nick Voss, VLAWMO Education & Outreach Coordinator, who were in attendance to discuss the East Goose Lake Adaptive Lake Management process and associated public engagement.

Mr. Jones stated that he and Vadnais Lake Area Water Management Organization (VLAWMO) staff are attending the meeting to ask the Environmental Advisory Commission for help to address the polluted condition of East Goose Lake by supporting VLAWMO’s Adaptive Lake Management planning process, and helping with public engagement as a first step in that process. Mr. Jones provided a background of Goose Lake, noting that the lake is shown on maps of the area dating back before Minnesota became a state in 1858. He mentioned that over the past 100 years, the lake has been mistreated by becoming the City of White Bear Lake’s raw, sanitary, sewage deposit site, it was split in half by US Highway 61 in early 1950s by the Federal Government, and White Bear Avenue was expanded by Ramsey County to a four lane, concrete road in 1972, very close to the shoreline that surrounds 40% of the northeast shoreline. As a consequence, Goose Lake has been listed as an impaired water by the Minnesota Pollution Control Agency. Mr. Jones gave an overview of past Goose Lake cleanup planning efforts, stating that the planning process started 3 years ago and in 2019 a Minnesota Board of Water & Soil Resources (BWSR) grant was applied for to help fund an alum treatment on East Goose Lake that would treat internal phosphorus load, which is roughly 80% of phosphorus load in East Goose Lake. In the grant, VLAWMO stated that it would pursue a temporary motor boat restriction of 1 to 2 years. That request was asked of the City of White Bear Lake – the legal authority to enact the ordinance. The DNR would then approve the temporary restriction. Some of the lake shore owners were not in favor and voiced their concern to the City Council. It was then voted on by the VLAWMO Board of Directors to withdraw the request from the city for three reasons; 1) a positive thing like cleaning up a polluted lake was becoming very negative, 2) it was very apparent that the City Council was not going to pass the temporary restrictions, and 3) it didn’t appear that the DNR would approve the temporary ban of motors, something that the DNR has never done for any type of recreational lake. Since VLAWMO could not get the motor restrictions, which no water management organization has ever gotten, BSWR changed the grant conditions and timeline where it didn’t make financial sense for VLAWMO to accept the grant because it would cost more, in a shorter timeline, than accepting the grant money. Mr. Jones stated that they are here to restart the process using a more adaptive approach. Mr. Jones introduced Mr. Belfiori, then left the meeting.

Mr. Belfiori presented reasons for pursuing a healthier East Goose Lake and noted the lake’s impairment status by the Minnesota Pollution Control Agency. He explained that the City, as a stormwater permittee, is now required to report annually on the progress of nutrient impairment and loading into East Goose Lake, called Total Maximum Daily Load (TMDL). Mr. Belfiori presented an Adaptive Lake Management (ALM) approach toward a healthier East Goose Lake that would rely on stakeholder input, project implementation, and monitoring. A departure from the overall more costly and restrictive grants in the past, he outlined steps to implement the ALM approach:

<p><b>Step 1:</b> Input sought, compiled, synthesized</p>	<ul style="list-style-type: none"> <li>• Neighborhood meeting(s), mailing follow-up</li> <li>• Community engagement: stakeholder survey, web resource, and other engagement events/activities.</li> </ul>
<p><b>Step 2:</b> Continue developing ALM approach and authorize initial projects</p>	<ul style="list-style-type: none"> <li>• Goals and projects established, selected and initial projects authorized</li> </ul>
<p><b>Step 3:</b> Implement initial projects</p>	<ul style="list-style-type: none"> <li>• Feedback and evaluation of project implementation</li> </ul>
<p><b>Step 4:</b> Based on feedback and results, continue implementing ALM projects</p>	<ul style="list-style-type: none"> <li>• Feedback and evaluation of project implementation</li> </ul>

Mr. Belfiori discussed next steps for community engagement that includes a public web resource and survey. Input from the community engagement process will be combined in a report back to the City Council, VLAWMO Board, and community.

After the presentation, Mr. Belfiori asked the commission members if they have any questions.

Chair Schroeher asked if the survey will go to all residents in White Bear Lake. Mr. Belfiori responded that the survey will go to key stakeholder groups such as residents and businesses in the City of White Bear Lake and downstream of the lake and to local leaders.

Commissioner Bolstad asked if the lakeshore residents included properties on the east side of the lake. Ms. Tanner responded that the team conducted a neighborhood meeting for lakeshore properties on December 1st, which did not include the properties across White Bear Avenue on the east side of the lake.

VLAWMO staff agreed with Chair Schroeher that when the lake becomes clearer, the vegetation will begin growing and an ongoing plan for its control will need to be implemented. Commissioner Johnston suggested not using the word 'weeds' when referring to native aquatic vegetation.

In response to a question about algae, Ms. Tanner stated that blue-green algae has occurred in East Goose Lake. The MN Pollution Control Agency only gets involved when a person or pet gets sick. Commissioner Johnston asked if there has been testing for other contaminants. Chair Schroeher suggested that other pollutants be tested.

VLAWMO staff responded to Chair Schroeher's question about other options to clean the lake such as dredging, stating that dredging was considered but was very expensive.

Commission members discussed their support of a healthier East Goose Lake and the East Goose Lake adaptive management process. Commissioner Greenleaf stated that she would like the commission to create a resolution of support. Mr. Belfiori suggested that a good time to include a resolution of support from the commission might be when VLAWMO and the City provide a report to City Council on the results of community engagement.

## **5. NEW BUSINESS**

### **a) East Goose Lake Public Survey**

Mr. Belfiori provided an overview of the draft Goose Lake survey and asked if the commission members could review and provide comments on the draft community survey, and consider approval of the revised survey at their January 20th meeting. Chair Schroeher expressed his support of the survey but suggested that the survey be kept short. Commission members agreed to provide comments on the draft survey by the end of the day on Friday, January 8th. Mr. Voss mentioned that there may be other opportunities for the commission to support and assist with community engagement such as hosting an engagement event. He stated that VLAWMO and City staff could compile a list of possible engagement assistance for discussion at their January 20th meeting. All four commission members in attendance were supportive of adding this discussion to their January 20, 2021 agenda.

### **b) 2020 budget**

Commissioner Greenleaf stated that she would like the commission to purchase native seeds to give away at the Expo with the remaining 2020 budget. Commissioner Greenleaf and Commissioner Bolstad will meet and come up with ideas for seed purchases. Taillon will place the order with a native seed company.

- c) 2021 draft work plan  
Tabled until the January meeting

## 6. UNFINISHED BUSINESS

- a) 2020 budget  
Taillon reported that the native seed packets have been purchased for a total of \$210, with \$2.90 remaining in the 2020 budget. Taillon stated that the seeds were delivered. Commissioner Greenleaf offered to store the seeds at her house.
- b) 2020 work plan high priority goals  
Tabled until the January meeting
- c) 2021 draft work plan  
Tabled until the January meeting
- d) Surface Water Management Plan review  
Taillon asked if the commission members have any comments after reviewing the draft surface water management plan. Chair Schroeder emailed comments to Taillon prior to the meeting. Commissioner Bolstad stated that some of the local flooding areas identified in the plan may have been addressed as part of the 2020 street projects and should be removed. She also mentioned that not all drains are included on the Adopt-a-Drain website map. Taillon stated that she will provide an updated map to the Adopt-a-Drain administrator. Taillon will incorporate comments received by the commission and provide a revised plan for review, possibly at the January meeting.

## 7. DISCUSSION

- a) Staff updates
  - Reissued MS4 General Permit  
Tabled until the January meeting
  - Eureka Recycling composition study  
Taillon stated that Eureka Recycling conducted a recycling audit in November for the City's curbside recycling program, and they found that the residual, or non-recyclable, component increased to just over 13%, up from approximately 9.5%. The three most common and concerning non-recyclable items found in the recycling are plastic bags; miscellaneous metal objects such as car parts, pots and pans, and metal coat hangers; and batteries. Taillon mentioned that the City will begin educating the public immediately, starting with a half page ad in the White Bear Press and postings on Facebook.
- b) Commission member updates
  - Recycling ambassador program, Chair Schroeder  
Chair Schroeder announced that he completed the 6-week course and is now a Recycling Ambassador. He summarized what he learned in the final course, which included a discussion about what is and is not recyclable.
- c) Do-outs  
New do-out items for December 18, 2020 include:
  - Commission members to review the draft East Goose Lake public survey and email comments to Taillon by January 8, 2020.
  - Taillon to send current storm sewer map to Adopt-a-Drain administrator.
  - Taillon to incorporate commission member comments in the SWMP.

d) January agenda

Include E. Goose Lake public survey for approval, possible East Goose Lake public engagement opportunities, SWMP endorsement, and 2021 work plan.

**8. ADJOURNMENT**

Commissioner Greenleaf moved, seconded by Commissioner Bolstad to adjourn the meeting at 8:38 pm.

Roll call vote:

Bolstad: Aye

Greene: Absent

Greenleaf: Aye

Johnston: Aye

Schroeder: Aye

Winkler: Absent

Diaz: Absent

Durdle: Absent

Motion carried.

# Park Advisory Commission Meeting Minutes

NOVEMBER 19, 2020

6:30 P.M.

WEBEX MEETING

MEMBERS PRESENT	Bill Ganzlin, Bryan Belisle, Victoria Biehn, Mark Cermak, Anastacia Davis, Ginny Davis, Mike Shepard
MEMBERS ABSENT	
STAFF PRESENT	Andy Wietecki, Paul Kauppi
VISITORS	
NOTE TAKER	Andy Wietecki

## 1. CALL TO ORDER

The meeting was called to order at 6:35 pm.

## 2. APPROVAL OF MINUTES

Approval of the minutes from September 17, 2020 was moved by Mark Cermak and seconded by Ginny Davis.

## 3. APPROVAL OF AGENDA

Approval of the November 19, 2020 agenda was moved by Bryan Belisle and seconded by Mark Cermak.

## 4. UNFINISHED BUSINESS

None.

## 5. NEW BUSINESS

### a) White Bear Lake Lions Club ADA Playground Fundraiser Announcement

The White Bear Lake Lions Club put an announcement in the White Bear Press in early November regarding their fundraising efforts for the all-inclusive playground. Paul Kowitz, the Lion in charge of fundraising efforts for this project, stated that the announcement was to let the public know that they are trying to raise funds to build the playground. Andy Wietecki addressed Bill Ganzlin's question about the City's contribution towards this project. At this point, no dollar amount has been discussed but the City is already contributing to some of the project's needs. Next year, the City will be resurfacing the parking lot at Lakewood Hills. With the resurfacing of the parking lot, the City will be reconstructing the parking stalls for handicap parking. The slope of the current parking stalls is too steep to comply with the ADA requirements. There is also a large amount of excavating that needs to be done to provide a nice level surface for the new playground to be installed. The White Bear Lake Lions Club would love to break ground in 2021. However, the coronavirus pandemic has made that goal much less achievable. Bryan Belisle suggested that the White Bear Lake



Lions Club contact more community foundations to see if they would be willing to help fund this project.

**b) Matoska Gazebo**

Bryan Belisle reported to the Parks Advisory Commission on the poor condition of the Matoska Gazebo. It has some visible rotting, panels kicked out from vandals, and it just does not look well maintained anymore. Bryan spoke with the City's former City Manager Mark Sather about the history behind the Gazebo. The City last remodeled it roughly 20 years ago. Paul Kauppi reported to the Commission on the discussions that the City Council has had and that they are split on either remodeling it or replacing it completely. Paul also explained that there is no historical value to the structure anymore because over 90% of it is NOT original. The City is removing the stairs to the second floor due safety and liability reasons.

Paul Kauppi explained that with the crazy year of staff working from home and the City Council dealing with large budget issues, there has not been a lot of time to dedicate to talks about the future of the Gazebo. Paul is hopeful that after the first of the year, City staff may be able to Gazebo improvements into discussions with the City Council.

The next steps in the process are getting estimates for the City Council on the cost to remodel versus replace the Gazebo. Andy reached out to a local reputable shelter company (the same company that built West Park's new shelter) about getting costs on an exact replica of our current gazebo but with materials that won't rot and are pretty much vandal proof. He received a quote with detailed drawings of what they can incorporate into the design to make this look almost exactly as it does today. The quote includes a new concrete slab and footings utilizing the existing steel staircase and making a floor on the upper level that won't rot or deteriorate in the harsh Minnesota weather conditions. The estimated cost for the structure, installation and concrete is roughly \$175,000 for an exact replica; however, the price would likely increase because the City wants to incorporate new lights and landscaping to the project.

Anastacia Davis suggested incorporating a memorial for loved ones into the Gazebo and using donations to help pay for the construction. Andy Wieteki thought that would be a good alternative for memorials because the City is running out space and everyone seems to want to have their loved one's memorial by the lake. Bryan Belisle suggested that park rental fees could be used to help fund the construction. The Parks Advisory Commission overwhelmingly supports having the Gazebo in Matoska Park and restoring it as an icon for future generations to enjoy.

**c) Parks Budget**

Paul Kauppi, Public Works Director and City Engineer, explained the state of the Parks Improvement Budget and the funding source is in jeopardy. The City Council has moved some funds around to fund the Parks Improvement budget at its current level for 2021; but they need to look for long term solutions for funding the City's park projects. The City of White Bear Lake's Local Government Aid was cut because old smaller homes are being remodeled into larger homes.

The loss of LGA money created a large gap in funding leaving us some big decisions that have to be made in our future budgets. Paul stated that Andy has worked diligently on creating a parks budget that looks at our most important items that need to be addressed. With a clear Parks Department budget, the City is able to see what funding is needed for the necessary improvements to our parks.

**d) Plan Joint Meeting with the Environmental Commission**

Andy Wietrecki reported that the Connie Taillon, the City's Environmental Commission liaison, would like to schedule a joint meeting early next year. The Park Advisory Commission was unanimous about waiting until the groups could meet together in person, hopefully by early spring.

**6. OTHER STAFF REPORTS**

None.

**7. COMMISSION REPORTS**

None.

**8. OTHER BUSINESS**

None.

**9. ADJOURNMENT**

The next meeting will be held on January 21, 2021 at 6:30 p.m.

There being no further business to come before the Park Commission, the meeting was adjourned. Moved by Anastacia Davis and seconded by Victoria Biehn.

**MINUTES  
PLANNING COMMISSION MEETING  
CITY OF WHITE BEAR LAKE  
JANUARY 25, 2021**

The regular monthly meeting of the White Bear Lake Planning Commission was called to order on Monday, January 25, 2021, beginning at 7:00 p.m. via WebEx, pursuant to a statement issued by the Mayor under Minnesota Statutes, section 13D.021 as a result of the COVID-19 pandemic, by Chair Ken Baltzer.

**1. CALL TO ORDER/ROLL CALL:**

MEMBERS PRESENT: Michael Amundsen, Ken Baltzer, Jim Berry, Pamela Enz, Mark Lynch, and Erich Reinhardt.

MEMBERS EXCUSED: Peter Reis.

MEMBERS UNEXCUSED: None.

STAFF PRESENT: Anne Kane, Community Development Director, Samantha Crosby, Planning & Zoning Coordinator, and Ashton Miller, Planning Technician.

OTHERS PRESENT: Dan & Molly Guidinger.

**2. APPROVAL OF THE JANUARY 25, 2021 AGENDA:**

Member Lynch moved for approval of the agenda. Member Enz seconded the motion, and the agenda was approved (6-0).

**3. APPROVAL OF THE NOVEMBER 30, 2020 PLANNING COMMISSION MEETING MINUTES:**

Member Amundsen moved for approval of the minutes. Member Enz seconded the motion, and the minutes were approved (6-0).

**4. CASE ITEMS:**

A. **Case No. 21-1-V:** A request by **Dan & Molly Guidinger** for a 17.5 foot variance from the 20.5 foot setback required along a side abutting a public right-of-way, per Code Section 1302.030, Subd.20.b.2.d, in order to install a six person hot tub three feet from the north property line at the property located at 4955 Johnson Avenue.

Crosby discussed the case. Staff recommended approval subject to the conditions listed in the report.

Member Lynch asked if the variance applied only to the proposed hot tub and not future structures. Crosby confirmed, stating that any future projects would need to come before the Planning Commission.

Member Baltzer opened the public hearing.

Dan Guidinger, 4955 Johnson Avenue, Applicant, stated that he has spoken to surrounding neighbors and they are supportive of the request.

Member Baltzer closed the public hearing.

Member Enz commented that she did not believe the hot tub would be obstructive in any way.

Member Amundsen stated that there is no other viable location for the hot tub. He expressed his support for the request since the neighbor across the street approved the project.

Member Enz moved to recommend approval of Case No. 21-1-V. Member Berry seconded the motion. The motion passed by a vote of 6-0.

## **5. DISCUSSION ITEMS:**

### **A. Chair & Vice Chair Elections.**

Member Enz nominated Member Baltzer for his second consecutive year as chair of the Planning Commission, seconded by Member Lynch. The motion passed by a vote of 6-0. Member Reinhardt nominated Member Lynch for his second consecutive year as vice chair, seconded by Member Enz. The motion passed by a vote of 6-0.

### **B. City Council Meeting Summary of January 12, 2021.**

Member Berry noted that the City Council did not support the Planning Commission recommendation of a paved trail in the Blustone Villa plat. Kane explained that the decision was based on a combination of objections from the developer and a lack of support from immediate neighbors.

Kane informed the Commissioners that progress is being made on the South Shore Boulevard trail. After working with the County and White Bear Township, a portion of South Shore Boulevard will be converted to a one-way for trail expansion.

Kane also reported that the Metropolitan Council has reviewed the 2040 Comprehensive Plan, which will come before the Planning Commission after some recommended minor changes are made.

### **C. Park Advisory Commission Meeting Minutes of January 21, 2021.**

No Discussion.

## **6. ADJOURNMENT:**

Member Amundsen moved to adjourn, seconded by Member Lynch. The motion passed unanimously (6-0), and the January 25, 2021 Planning Commission meeting was adjourned at 7:25 p.m.



City of White Bear Lake  
City Manager's Office

## MEMORANDUM

**To:** Ellen Hiniker, City Manager  
**From:** Kara Coustry, City Clerk  
**Date:** January 28, 2021  
**Subject:** Use of Podvin Park Ice Rink on February 13 & 14, 2021

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### **SUMMARY / BACKGROUND**

The White Bear Lake Hockey Association submitted a special event application requesting use of Podvin Park for hockey tournaments (Mites ages 5 – 8) over the 3<sup>rd</sup> and 4<sup>th</sup> weekends in January 2021. The Association agreed to maintain the rink before, during and following the event. Refuse collection is to be paid by the group and insurance is required as well.

In November, Council approved this use (described above) of Podvin Ice Rink, however, with COVID-19 adjustments, the Hockey Association pushed back the event to February 13 & 14, 2021, and limited the scope to regional participants over just one weekend. Staff continue to work with the Hockey Association on requirements related to the group's use of Podvin Park, including those as a result of the Governor's Stay Safe Plan.

In finalizing some details of this event, the Hockey Association may be inviting a couple of food trucks to service attendees at the event. As with past requests of this nature, staff seeks Council's approval to allow a temporary merchant to operate on public property (Podvin Park).

### **RECOMMENDED COUNCIL ACTION**

Attached is a resolution with revised dates for authorized use of Podvin Park Ice Rink by the White Bear Lake Hockey Association, as well as approval for food trucks operations on public property.

### **ATTACHMENT**

Resolution

**RESOLUTION NO.**

**A RESOLUTION AUTHORIZING USE OF PODVIN PARK ICE RINK FOR  
OUTDOOR HOCKEY TOURNAMENT**

**WHEREAS**, an application was submitted by the Hockey Association to host a Mites hockey tournament at Podvin Park ice rink on February 13 and 14, 2021; and

**WHEREAS**, the Hockey Association would assume full rink maintenance, restroom cleaning and trash removal; and

**WHEREAS**, at current, the Governor's Order permits outdoor events with no more than 250 attendees; and

**WHEREAS**, the Hockey Association has asked for the ability to have Food Trucks parked for operation in the Podvin Park parking lot on public property; and

**WHEREAS**, all Food Trucks servicing this group shall have secured a solicitor's permit with the City of White Bear Lake in order to operate as a temporary merchant in the city.

**NOW THEREFORE, BE IT RESOLVED** by the City Council of the City of White Bear Lake hereby authorizes use of Podvin Park restrooms and ice rink for an outdoor hockey tournament over the weekend of February 13 – 14, 2021, subject to the following conditions:

1. The Hockey Association adheres to the standard Park Rules & Guidelines, and the latest city, state and federal guidelines and orders regarding COVID-19.
2. Hockey Association COVID-19 Protocol Plan approved by staff.
3. The Hockey Association maintains Podvin Park ice rink and restroom for the duration of the event, and pays for the actual cost of trash collection by Republic Services.
4. Any and all food trucks in attendance at this event shall have secured the appropriate permit.
5. General liability insurance (received).

The foregoing resolution, offered by Councilmember \_\_\_\_ and supported by Councilmember \_\_\_\_, was declared and carried on the following vote:

Ayes:  
Nays:  
Passed:

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Jo Emerson, Mayor

ATTEST:

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Kara Coustry, City Clerk



City of White Bear Lake  
City Manager's Office

## *MEMORANDUM*

**To:** Mayor and City Council  
**From:** Ellen Hiniker, City Manager  
**Date:** January 29, 2021  
**Subject:** Pay Equity Report

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### **BACKGROUND/SUMMARY**

Since 1984, the City has been required to comply with the Minnesota Local Government Pay Equity Act (also known as Comparable Worth) and every three years it must submit a report in a designated format so the State may confirm compliance. The report is submitted electronically and a printed version is attached for the City Council's review.

#### Pay Equity Act

By its simplest definition, the Pay Equity Act requires that when employee classes (or position) which are male-dominated are compared to comparably ranked employee classes which are female-dominated, an equitable compensation relationship must exist. In other words, male and female employees of the City performing comparable work must be paid the same or a reasonable variance.

A system utilized by the City analyzes the jobs performed by city employees, and assigns a point value based on the degree of difficulty of the position's tasks, knowledge or skills required to perform the tasks, the environment in which the tasks are performed, and the consequence of error. By using these common denominators, jobs which are vastly different may be ranked and a proportionate range established to ensure an equitable compensation relationship. For example, a position in the building inspection department may have little in common with one in the license bureau, but the point-factor analysis will allow determination of whether compensation for the two positions is reasonably proportionate. When the gender of the employees is factored, a determination may be made whether female-dominated positions are paid less than comparable male positions. The City's Position Classification and Compensation Plan employs these point values to assign positions to compensation or responsibility levels and also establishes a wage range for each particular level. Due to the proportionality of the wage ranges in the Plan's compensation table, the City essentially ensures pay equity so long as the plan is administered correctly. The Mayor and Council have reviewed this plan and its administration annually for the past 30 years and confirmed compliance.

Report

The attached report confirms that the result of consistent application of the City's Position Classification and Compensation Plan is compliant with the Pay Equity Act. The three tests included in the compliance report confirm that as of December 31, 2020 the City's compensation of its employees complies with the requirements of the Act. The graphic component of the report illustrates a high degree of correlation between current pay and the predicated pay range used in the State's methodology. While the State must confirm the results (a determination usually takes 3 to 4 months) its, compliance report shows that the City falls well within the required ranges.

**RECOMMENDED COUNCIL ACTION**

Staff recommends the City Council adopt the attached resolution approving the City's 2021 Pay Equity Compliance Report.

**ATTACHMENTS**

Resolution



**RESOLUTION NO.**

**RESOLUTION APPROVING 2021 PAY EQUITY COMPLIANCE REPORT**

WHEREAS, in 1988, the City of White Bear Lake established a Position Classification and Compensation Plan to, in part, ensure an equitable compensation relationship for all employment positions of the City; and

WHEREAS, the City Council annually reviews the Position Classification and Compensation Plan to confirm that the results of its administration are consistent with the Plan's objective; and

WHEREAS, a report has been prepared and presented to the City Council, which applies the City's payroll and employee data as of December 31, 2020 to a State of Minnesota compensation practice analysis which confirms that any deviation from the predicated pay range of the analysis is not gender based.

NOW, THEREFORE BE IT RESOLVED, by the City Council of the City of White Bear Lake, that the City's 2021 Local Government Pay Equity Compliance Report is hereby approved.

The foregoing resolution offered by Councilperson \_\_\_\_\_ and supported by Councilperson \_\_\_\_\_, was declared carried on the following vote:

Ayes:

Nays:

Passed:

\_\_\_\_\_  
Jo Emerson, Mayor

ATTEST:

\_\_\_\_\_  
Kara Coustry, City Clerk

# Compliance Report

Jurisdiction: White Bear Lake  
4701 Highway 61

Report Year: 2021  
Case: 2 - 2020 (Submitted)

White Bear Lake, MN 55110

Contact: Ellen

Phone: (651) 429-8516

E-Mail: [ehiniker@whitebearlake.org](mailto:ehiniker@whitebearlake.org)

The statistical analysis, salary range and exceptional service pay test results are shown below. Part I is general information from your pay equity report data. Parts II, III and IV give you the test results.

For more detail on each test, refer to the Guide to Pay Equity Compliance and Computer Reports.

## I. GENERAL JOB CLASS INFORMATION

	Male Classes	Female Classes	Balanced Classes	All Job Classes
# Job Classes	25	25	2	52
# Employees	88	32	11	131
Avg. Max Monthly Pay per employee	6302.97	6331.16		6043.29

## II. STATISTICAL ANALYSIS TEST

### A. Underpayment Ratio = 200 \*

	Male Classes	Female Classes
a. # At or above Predicted Pay	17	21
b. # Below Predicted Pay	8	4
c. TOTAL	25	25
d. % Below Predicted Pay (b divided by c = d)	32.00	16.00

\*(Result is % of male classes below predicted pay divided by % of female classes below predicted pay.)

### B. T-test Results

Degrees of Freedom (DF) = 118	Value of T = -4.448
-------------------------------	---------------------

a. Avg. diff. in pay from predicted pay for male jobs = -26

b. Avg. diff. in pay from predicted pay for female jobs = 196

## III. SALARY RANGE TEST = 91.06 (Result is A divided by B)

A. Avg. # of years to max salary for male jobs = 4.48

B. Avg. # of years to max salary for female jobs = 4.92

## IV. EXCEPTIONAL SERVICE PAY TEST = 0.00 (Result is B divided by A)

A. % of male classes receiving ESP = 0.00 \*

B. % of female classes receiving ESP = 0.00

\*(If 20% or less, test result will be 0.00)



**City of White Bear Lake**  
Community Development Department

## *MEMORANDUM*

**To:** Ellen Hiniker, City Manager

**From:** Tracy Shimek, Housing and Economic Development Coordinator

**Date:** February 3, 2021

**Subject:** **Use of Railroad Park for a community event**

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### **BACKGROUND / SUMMARY**

In effort to attract additional visitors to White Bear Lake to spur economic activity at local establishments in the area, Explore White Bear (“EWB”) is sponsoring a 5-7 foot tall or wide ice sculpture as a part of “The Ice Sculpture Expedition,” a ten day regional event spanning across the Twin Cities from February 19 to 28, 2021 by Get Knit Events. The event is intended to inspire participants to get outside, explore the region, and create a sense of community while respecting social distancing protocols.

Due to its central location to many of the area’s restaurants and retailers, EWB is requesting permission to place the sculpture in Railroad Park. Staff considers this location to be a reasonable space for placement of the sculpture as it would enhance foot traffic in the downtown area, while potentially introducing the community to new visitors from the region.

An additional benefit to the community will be the social media exposure created by the event as visitors post “selfies” and other photos of the sculpture in the park. With the possible exception of an informal event for the carving of the sculpture, the event will not include programmed activities, rather people will use a map sold by Get Knit Events to find the statues to visit at their leisure.

### **RECOMMENDED COUNCIL ACTION**

Staff recommends approval of the attached resolution allowing use of Railroad Park by Explore White Bear for an ice sculpture exhibit as part of, “The Great Ice Sculpture Expedition”.

### **ATTACHMENTS**

Resolution

**RESOLUTION NO.**

**A RESOLUTION APPROVING THE USE OF RAILROAD PARK BY EXPLORE WHITE BEAR LAKE IN ORDER TO SHOWCASE AN ICE SCULPTURE EXHIBIT AS PART OF “THE GREAT ICE SCULPTURE EXPEDITION”**

WHEREAS, a proposal has been submitted by Explore White Bear Lake to utilize Railroad Park as one location for the, “The Great Ice Sculpture Expedition”, an ten-day regional event spanning across the Twin Cities; and

WHEREAS, while each ice sculpture exhibits are free to the public, maps listing each sculpture’s location will be provided for sale by Get Knit Events; and

WHEREAS, the ice sculpture exhibit will be active from February 19 – 28, 2021; and

WHEREAS, no alcohol will be sold at the event.

NOW THEREFORE, BE IT RESOLVED that the White Bear Lake City Council approves the use of Railroad Park by Explore White Bear Lake in order to host an ice sculpture exhibit conditioned as follows:

1. No stakes are permitted to be placed into the ground.
2. No vehicles are permitted on park grounds to protect irrigation systems.
3. Park rental waived to promote free entertainment for the public.

The foregoing resolution offered by Councilmember \_\_\_\_\_ and supported by Councilmember \_\_\_\_\_, was declared carried on the following vote:

Ayes:  
Nays:  
Passed:

\_\_\_\_\_  
Jo Emerson, Mayor

ATTEST:

\_\_\_\_\_  
Kara Coustry, City Clerk



**City of White Bear Lake**  
Engineering Department

## *MEMORANDUM*

**To:** Ellen Hiniker, City Manager  
**From:** Paul Kauppi, Public Works Director/City Engineer  
**Date:** February 9, 2021  
**Subject:** City Sidewalk and Trail Snow Removal Policy

### **BACKGROUND**

Each winter Staff gets calls and emails regarding snow removal on our sidewalks and trails, some in support of our practices and others not. With winter fully upon us, it seemed an appropriate time to review the history and our current practices.

Early City ordinance language required residents to remove snow from sidewalks that fronted their properties. Sometime prior to 1986, the City assumed responsibility for snow removal but had not yet amended the ordinance. In 1986, the ordinance was revised to reflect current practices, assigning the City responsibility for sidewalk and trail snow removal.

Over the years, the Council has reviewed and continued to affirm the policy and practices. Staff brings this forward again to remind Council of its practices and invite further conversation, if desired. Below is a section of the City's snow removal policy at it relates directly to sidewalks.

### **VII. SIDEWALK SNOW REMOVAL**

As there are a limited number of personnel available, sidewalk cleaning will begin as soon as possible after significant snowfall and continue until complete unless interrupted by changing weather conditions, equipment failure or other factors. The City will maintain sidewalks by moving snow with a snowblower or plow. Sidewalks will be cleared of accumulated snow, but will not be maintained to a "clean pavement" condition (i.e., one to two inches of snow will remain on sidewalks after snowblowing operations). Sidewalks along major arterial roads such as trunk highways and county roads, which are impacted by plowing operations of other agencies, will be open as feasible during winter months. Sidewalks will be cleared as close as feasible to pedestrian push-button pedestals.

Sidewalks are sorted into three groups:

- PRIORITY 1: Downtown sidewalks, school routes and high use areas along main roads.
- PRIORITY 2: Walks expanding out from the school and along major roads.
- PRIORITY 3: Residential and industrial areas.

Many of the complaints are related to the timing of sidewalk snow removal operations, as they lag behind street plowing operations. There are several reasons for this, including the need to wait for street plowing to be completed as snow is directed off the street toward the sidewalks and trails in most cases along with overall staff availability.

Two other factors that often trigger complaints are the fact that people continue to use the sidewalks and trails during a snow event and before they are plowed, which compacts the snow. Additionally, the equipment cannot be held low enough on the sidewalk to hit bare pavement due to the joints and unevenness of the pavement, which leaves a layer of snow behind. This snow can then turn into ice.

Staff does not receive the same level of complaints related to its trails, as most can be plowed with a truck or other larger equipment. They are typically wider and do not have joints, allowing for the plow blades to be down on the pavement. The trails are also typically bituminous, which is darker in color and helps the remaining snow and ice melt much faster.

**RECOMMENDED COUNCIL ACTION**

Staff is requesting direction from Council if they would like any further review of the City's current policy and ordinances.

**YEAR TO DATE 2020**

<b>Ward</b>	<b>1</b>	<b>2</b>	<b>3</b>	<b>4</b>	<b>5</b>	<b>Total</b>
Refuse / Exterior Storage	58	49	37	24	24	192
Inoperable Vehicle(s)	11	6	11	18	6	52
Parking (including on grass)	27	21	15	8	15	86
Weeds	14	23	6	6	10	59
Miscellaneous	62	70	52	22	63	269
Structure Maintenance	7	6	5	2	1	21
Complaints	69	79	77	29	60	314
Proactive / City Initiated	111	98	49	51	59	368

<b>Ward</b>	<b>1</b>	<b>2</b>	<b>3</b>	<b>4</b>	<b>5</b>	<b>Total</b>
# of Cases Open	55	39	46	27	24	191
# of Cases Closed	125	139	80	53	95	492

<b>Ward</b>	<b>1</b>	<b>2</b>	<b>3</b>	<b>4</b>	<b>5</b>	<b>Total</b>
County Citations	0	0	0	0	0	0

# CITY OF WHITE BEAR LAKE SUMMARY OF ZONING ACTIVITY

## JANUARY 2021

SIGN PERMITS	02
ZONING PERMITS	00
OTHER PERMITS	03
ZONING LETTERS <sup>1</sup>	01
ZONING CALLS <sup>2</sup>	00
ADMINISTRATIVE VARIANCES	01
LAND USE CASES	01
COUNTER INQUIRIES	34
MEETINGS	15
SITE INSPECTIONS	03
ENFORCEMENT LETTERS	00
OTHER / MISC	01
<b>TOTAL</b>	<b>61</b>

## TOTAL YEAR TO DATE 2021

SIGN PERMITS	02
ZONING PERMITS	00
OTHER PERMITS	03
ZONING LETTERS <sup>1</sup>	01
ZONING CALLS <sup>2</sup>	00
ADMINISTRATIVE VARIANCES	01
LAND USE CASES <sup>*</sup>	01
COUNTER INQUIRIES	34
MEETINGS	15
SITE INSPECTIONS	03
ENFORCEMENT LETTERS	00
OTHER / MISC <sup>^</sup>	01
<b>TOTAL</b>	<b>61</b>

1. A zoning letter indicates that a commercial property is being sold or refinanced.
2. A zoning call indicates that a residential property is being sold or refinanced.

\* Guidinger Variance

^ Zoning Code Update started



SUMMARY OF PERMITS <b>Jan-21 MAHTOMEDI</b>	MONTHLY			YEARLY		
	THIS MONTH	LAST YEAR THIS MONTH	CHANGE IN NUMBERS	THIS YEAR TO DATE	LAST YEAR TO DATE	CHANGE IN NUMBERS

**PERMIT TOTALS:**

Comm./Ind. (New)	0	0	0	0	0	0
Comm./Ind. (Alt)	0	1	-1	0	1	-1
S.F. Dwelling (New)	0	1	-1	0	1	-1
S.F. Dwelling (Alt)	12	10	2	12	10	2
Garage Only	1	1	0	1	1	0
Other Building Permits	0	0	0	0	0	0
Demolition	0	0	0	0	0	0
Electrical (Quarterly)	0	0	0	0	0	0
All Other Permit Types	24	30	-6	24	30	-6
<b>ALL PERMIT TYPE TOTALS:</b>	<b>37</b>	<b>43</b>	<b>-6</b>	<b>37</b>	<b>43</b>	<b>-6</b>

**PERMIT VALUATION:**

Comm./Ind. (New)	\$0	\$0	\$0	\$0	\$0	\$0
Comm./Ind. (Alt)	\$0	\$20,000	-\$20,000	\$0	\$20,000	-\$20,000
S.F. Dwelling (New)	\$0	\$989,000	-\$989,000	\$0	\$989,000	-\$989,000
S.F. Dwelling (Alt)	\$140,770	\$145,293	-\$4,523	\$140,770	\$145,293	-\$4,523
Garage Only	\$1,340	\$1,200	\$140	\$1,340	\$1,200	\$140
Fire Suppression	\$0	\$0	\$0	\$0	\$0	\$0
Heating (HVAC)	\$153,464	\$436,507	-\$283,043	\$153,464	\$436,507	-\$283,043
Other Building Permits:	\$6,500	\$0	\$6,500	\$6,500	\$0	\$6,500
<b>VALUATION TOTALS:</b>	<b>\$302,074</b>	<b>\$1,592,000</b>	<b>-\$1,289,926</b>	<b>\$302,074</b>	<b>\$1,592,000</b>	<b>-\$1,289,926</b>

**PERMIT FEES:**

Comm./Ind. (New)	\$0	\$0	\$0	\$0	\$0	\$0
Comm./Ind. (Alt)	\$0	\$372	-\$372	\$0	\$372	-\$372
S.F. Dwelling(New)	\$0	\$6,490	-\$6,490	\$0	\$6,490	-\$6,490
S.F. Dwelling (Alt)	\$2,085	\$2,447	-\$362	\$2,085	\$2,447	-\$362
Garage Only	\$80	\$80	\$0	\$80	\$80	\$0
Other Building Permits	\$0	\$0	\$0	\$0	\$0	\$0
Demolition	\$0	\$0	\$0	\$0	\$0	\$0
Electrical (Quarterly)	\$0	\$0	\$0	\$0	\$0	\$0
All Other Permit Types	\$2,911	\$6,832	-\$3,921	\$2,911	\$6,832	-\$3,921
<b>PERMIT FEE TOTALS:</b>	<b>\$5,076</b>	<b>\$16,221</b>	<b>-\$11,145</b>	<b>\$5,076</b>	<b>\$16,221</b>	<b>-\$11,145</b>
<b>PLAN FEES:</b>	<b>\$65</b>	<b>\$3,677</b>	<b>-\$3,612</b>	<b>\$65</b>	<b>\$3,677</b>	<b>-\$3,612</b>
<b>TOTAL PERMIT &amp; PLAN FEES:</b>	<b>\$5,142</b>	<b>\$19,898</b>	<b>-\$14,756</b>	<b>\$5,142</b>	<b>\$19,898</b>	<b>-\$14,756</b>

Park Fees	\$0	\$0	\$0	\$0	\$0	\$0
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SAC Fees	\$0	\$2,485	-\$2,485	\$0	\$2,485	-\$2,485
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SUMMARY OF PERMITS 21	MONTHLY			YEARLY		
JANUARY WHITE BEAR LAKE	THIS MONTH	LAST YEAR THIS MONTH	CHANGE IN NUMBERS	THIS YEAR TO DATE	LAST YEAR TO DATE	CHANGE IN NUMBERS

**PERMIT TOTALS:**

Comm./Ind. (New)	0	1	-1	0	1	-1
Comm./Ind. (Alt)	6	4	2	6	4	2
S.F. Dwelling (New)	1	1	0	1	1	0
S.F. Dwelling (Alt)	35	25	10	35	25	10
Garage Only	0	0	0	0	0	0
Other Building Permits	0	1	-1	0	1	-1
Demolition	0	1	-1	0	1	-1
Electrical (Quarterly)	33	31	2	33	31	2
All Other Permit Types	80	66	14	80	66	14
<b>ALL PERMIT TYPE TOTALS:</b>	<b>155</b>	<b>130</b>	<b>25</b>	<b>155</b>	<b>130</b>	<b>25</b>

**PERMIT VALUATION:**

Comm./Ind. (New)	\$0	\$8,600,000	-\$8,600,000	\$0	\$8,600,000	-\$8,600,000
Comm./Ind. (Alt)	\$311,660	\$1,996,548	-\$1,684,888	\$311,660	\$1,996,548	-\$1,684,888
S.F. Dwelling (New)	\$1,500,000	\$700,000	\$800,000	\$1,500,000	\$700,000	\$800,000
S.F. Dwelling (Alt)	\$494,180	\$391,743	\$102,437	\$494,180	\$391,743	\$102,437
Garage Only	\$0	\$0	\$0	\$0	\$0	\$0
Fire Suppression	\$29,500	\$391,577	-\$362,077	\$29,500	\$391,577	-\$362,077
Heating (HVAC)	\$567,872	\$227,128	\$340,744	\$567,872	\$227,128	\$340,744
Other Building Permits:	\$0	\$25,000	-\$25,000	\$0	\$25,000	-\$25,000
<b>VALUATION TOTALS:</b>	<b>\$2,903,212</b>	<b>\$12,331,996</b>	<b>-\$9,428,784</b>	<b>\$2,903,212</b>	<b>\$12,331,996</b>	<b>-\$9,428,784</b>

**PERMIT FEES:**

Comm./Ind. (New)	\$0	\$46,312	-\$46,312	\$0	\$46,312	-\$46,312
Comm./Ind. (Alt)	\$3,612	\$12,745	-\$9,133	\$3,612	\$12,745	-\$9,133
S.F. Dwelling(New)	\$8,672	\$6,412	\$2,260	\$8,672	\$6,412	\$2,260
S.F. Dwelling (Alt)	\$7,360	\$6,112	\$1,248	\$7,360	\$6,112	\$1,248
Garage Only	\$0	\$0	\$0	\$0	\$0	\$0
Other Building Permits	\$0	\$453	-\$453	\$0	\$453	-\$453
Demolition	\$0	\$85	-\$85	\$0	\$85	-\$85
Electrical (Quarterly)	\$2,875	\$2,645	\$230	\$2,875	\$2,645	\$230
All Other Permit Types	\$13,529	\$8,321	\$5,208	\$13,529	\$8,321	\$5,208
<b>PERMIT FEE TOTALS:</b>	<b>\$36,048</b>	<b>\$83,085</b>	<b>-\$47,037</b>	<b>\$36,048</b>	<b>\$83,085</b>	<b>-\$47,037</b>
<b>PLAN FEES:</b>	<b>\$6,610</b>	<b>\$36,499</b>	<b>-\$29,889</b>	<b>\$6,610</b>	<b>\$36,499</b>	<b>-\$29,889</b>
<b>TOTAL PERMIT &amp; PLAN FEES:</b>	<b>\$42,658</b>	<b>\$119,584</b>	<b>-\$76,926</b>	<b>\$42,658</b>	<b>\$119,584</b>	<b>-\$76,926</b>

Park Fees	\$0	\$1,200	-\$1,200	\$0	\$1,200	-\$1,200
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SAC Fees	\$14,910	\$39,760	-\$24,850	\$14,910	\$39,760	-\$24,850
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**WHITE BEAR LAKE & MAHTOMEDI COMPARISON OF PERMITS FOR**

<b>MONTHLY COMPARISONS</b> <i>JANUARY 21</i>	<b>2021</b> <b>WBL</b> <b>YTD</b>	<b>2021</b> <b>MA</b> <b>YTD</b>	<b>2021</b> <b>WBL &amp; MA</b> <b>YTD</b>	<b>2020</b> <b>WBL</b> <b>YTD</b>	<b>2020</b> <b>MA</b> <b>YTD</b>	<b>2020</b> <b>WBL &amp; MA</b> <b>YTD</b>	<b>WBL</b> <b>CHANGE IN</b> <b>NUMBERS</b>	<b>WBL</b> <b>% CHANGE</b>	<b>WBL &amp; MA</b> <b>CHANGE IN</b> <b>NUMBERS</b>	<b>WBL &amp; MA</b> <b>% CHANGE</b>	<b>MA</b> <b>% OF TOTAL</b> <b>ACTIVITY</b>
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**PERMIT TOTALS:**

Comm./Ind. (New)	0	0	0	1	0	1	-1	-100%	-1	-100%	#DIV/0!
Comm./Ind. (Alt)	6	0	6	4	1	5	2	50%	1	20%	0%
S.F. Dwelling (New)	1	0	1	1	1	2	0	0%	-1	-50%	0%
S.F. Dwelling (Alt)	35	12	47	25	10	35	10	40%	12	34%	26%
Garage Only	0	1	1	0	1	1	0	#DIV/0!	0	0%	100%
Other Building Permits	0	0	0	1	0	1	-1	-100%	-1	-100%	#DIV/0!
Demolition	0	0	0	1	0	1	-1	-100%	-1	-100%	#DIV/0!
Electrical	33	0	33	31	0	31	2	6%	2	6%	0%
All Other Permit Types	80	24	104	66	30	96	14	21%	8	8%	23%
<b>ALL PERMIT TYPE TOTALS:</b>	<b>155</b>	<b>37</b>	<b>192</b>	<b>130</b>	<b>43</b>	<b>173</b>	<b>25</b>	<b>19%</b>	<b>19</b>	<b>11%</b>	<b>19%</b>

**PERMIT VALUATION:**

Comm./Ind. (New)	\$0	\$0	\$0	\$8,600,000	\$0	\$8,600,000	-\$8,600,000	-100%	-\$8,600,000	-100%	#DIV/0!
Comm./Ind. (Alt)	\$311,660	\$0	\$311,660	\$1,996,548	\$20,000	\$2,016,548	-\$1,684,888	-84%	-\$1,704,888	-85%	0%
S.F. Dwelling (New)	\$1,500,000	\$0	\$1,500,000	\$700,000	\$989,000	\$1,689,000	\$800,000	114%	-\$189,000	-11%	0%
S.F. Dwelling (Alt)	\$494,180	\$140,770	\$634,950	\$391,743	\$145,293	\$537,036	\$102,437	26%	\$97,914	18%	22%
Garage Only	\$0	\$1,340	\$1,340	\$0	\$1,200	\$1,200	\$0	#DIV/0!	\$140	12%	100%
Fire Suppression	\$29,500	\$0	\$29,500	\$391,577	\$0	\$391,577	-\$362,077	-92%	-\$362,077	-92%	0%
Heating (HVAC)	\$567,872	\$153,464	\$721,336	\$227,128	\$436,507	\$663,635	\$340,744	150%	\$57,701	9%	21%
Other Building Permits	\$0	\$6,500	\$6,500	\$25,000	\$0	\$25,000	-\$25,000	-100%	-\$18,500	-74%	100%
<b>VALUATION TOTALS:</b>	<b>\$2,903,212</b>	<b>\$302,074</b>	<b>\$3,205,286</b>	<b>\$12,331,996</b>	<b>\$1,592,000</b>	<b>\$13,923,996</b>	<b>-\$9,428,784</b>	<b>-76%</b>	<b>-\$10,718,710</b>	<b>-77%</b>	<b>9%</b>

**PERMIT FEES:**

Comm./Ind. (New)	\$0	\$0	\$0	\$46,312	\$0	\$46,312	-\$46,312	-100%	-\$46,312	-100%	#DIV/0!
Comm./Ind. (Alt)	\$3,612	\$0	\$3,612	\$12,745	\$372	\$13,117	-\$9,133	-72%	-\$9,505	-72%	0%
S.F. Dwelling(New)	\$8,672	\$0	\$8,672	\$6,412	\$6,490	\$12,902	\$2,260	35%	-\$4,230	-33%	0%
S.F. Dwelling (Alt)	\$7,360	\$2,085	\$9,445	\$6,112	\$2,447	\$8,559	\$1,248	20%	\$886	10%	22%
Garage Only	\$0	\$80	\$80	\$0	\$80	\$80	\$0	#DIV/0!	\$0	0%	100%
Other Building Permits	\$0	\$0	\$0	\$453	\$0	\$453	-\$453	-100%	-\$453	-100%	#DIV/0!
Demolition	\$0	\$0	\$0	\$85	\$0	\$85	-\$85	-100%	-\$85	-100%	#DIV/0!
Electrical	\$2,875	\$0	\$2,875	\$2,645	\$0	\$2,645	\$230	9%	\$230	9%	0%
All Other Permit Types	\$13,529	\$2,911	\$16,440	\$8,321	\$6,832	\$15,153	\$5,208	63%	\$1,287	8%	18%
<b>PERMIT FEE TOTALS:</b>	<b>\$36,048</b>	<b>\$5,076</b>	<b>\$41,124</b>	<b>\$83,085</b>	<b>\$16,221</b>	<b>\$99,306</b>	<b>-\$47,037</b>	<b>-57%</b>	<b>-\$58,182</b>	<b>-59%</b>	<b>12%</b>
<b>PLAN FEES:</b>	<b>\$6,610</b>	<b>\$65</b>	<b>\$6,675</b>	<b>\$36,499</b>	<b>\$3,677</b>	<b>\$40,176</b>	<b>-\$29,889</b>	<b>-82%</b>	<b>-\$33,501</b>	<b>-83%</b>	<b>1%</b>
<b>TOTAL PERMIT &amp; PLAN FEES:</b>	<b>\$42,658</b>	<b>\$5,141</b>	<b>\$47,799</b>	<b>\$119,584</b>	<b>\$19,898</b>	<b>\$139,482</b>	<b>-\$76,926</b>	<b>-64%</b>	<b>-\$91,683</b>	<b>-66%</b>	<b>11%</b>
Park Fees	\$0	\$0	\$0	\$1,200	\$0	\$1,200	-\$1,200	-100%	-\$1,200	-100%	#DIV/0!
SAC Fees	\$14,910	\$0	\$14,910	\$39,760	\$2,485	\$42,245	-\$24,850	-63%	-\$27,335	-65%	0%