



AGENDA
REGULAR MEETING OF THE CITY COUNCIL OF
THE CITY OF WHITE BEAR LAKE, MINNESOTA
TUESDAY, NOVEMBER 9, 2021
7:00 P.M. IN THE COUNCIL CHAMBERS

1. CALL TO ORDER AND ROLL CALL

PLEDGE OF ALLEGIENCE

2. APPROVAL OF MINUTES

A. Minutes of the Regular City Council Meeting on October 26, 2021

3. APPROVAL OF THE AGENDA

4. VISITORS AND PRESENTATIONS

A. Climate Smart Municipalities

5. PUBLIC HEARINGS

A. Public Hearing in consideration of a proposed Right-of-Way Vacation

6. LAND USE

A. Non-Consent

Nothing scheduled.

B. Consent

1. Consideration of a Planning Commission recommendation for approval of a request by Brian Cox for a setback variance at 2323 Lakeridge Avenue (Case No. 21-19-V).

7. UNFINISHED BUSINESS

Nothing scheduled

8. ORDINANCES

A. First Reading of an Ordinance to amend the Sign Code to allow billboards. (Case No. 21-2-Z)

B. First reading of an Ordinance setting the 2022 Fee Schedule

9. NEW BUSINESS

- A. Resolution canvassing municipal election results
- B. Resolution approving final design and authorizing the preparation of plans and specifications for the South Shore Boulevard Trail
- C. Resolution authorizing the City Manager to enter into a Joint Powers Agreement with the Town of White Bear
- D. Resolution authorizing an agreement with Short Elliot Hendrickson, Inc. (SEH) for the completion of a Preliminary Design for the Highway 96 Trail from Ramsey Beach to the East County Line
- E. Resolution approving 2022 Union Contract with Local 49 – Public Works

10. CONSENT

- A. Acceptance of Minutes: August Park Advisory Commission, August White Bear Lake Conservation District, September Environmental Advisory Commission, October Planning Commission
- B. Resolution approving use of Podvin Park by the Hockey Association for one weekend in January
- C. Resolution authorizing SCORE Grant funding allocation and application
- D. Resolution designating polling places for all 2022 Elections

11. DISCUSSION

Nothing scheduled

12. COMMUNICATIONS FROM THE CITY MANAGER

13. ADJOURNMENT



**MINUTES
REGULAR MEETING OF THE CITY COUNCIL
OF THE CITY OF WHITE BEAR LAKE, MINNESOTA
TUESDAY, OCTOBER 26, 2021
7:00 P.M. IN THE COUNCIL CHAMBERS**

1. CALL TO ORDER AND ROLL CALL

Mayor Jo Emerson called the meeting to order at 7:00 p.m. The clerk took attendance for Councilmembers Doug Biehn, Kevin Edberg, Steven Engstran, Dan Jones and Bill Walsh. Staff in attendance were City Manager Ellen Hiniker, Community Development Director Anne Kane, Public Works Director/City Engineer Paul Kauppi, Finance Director Kerri Kindsvater, City Clerk Kara Coustry and City Attorney Troy Gilchrist.

PLEDGE OF ALLEGIENCE

2. APPROVAL OF MINUTES

A. Minutes of the Regular City Council Meeting on October 12, 2021

It was moved by Councilmember **Biehn** seconded by Councilmember **Jones**, to approve the Minutes of the October 12, 2021 City Council meeting as presented.

Motion carried unanimously.

B. Minutes of the Regular City Council Meeting on October 20, 2021

It was moved by Councilmember **Walsh** seconded by Councilmember **Biehn**, to approve the Minutes of the Special City Council Meeting on October 12, 2021 as presented.

Motion carried. Councilmember Engstran abstained.

3. APPROVAL OF THE AGENDA

It was moved by Councilmember **Jones** seconded by Councilmember **Engstran**, to approve the Agenda as presented.

Motion carried unanimously.

4. VISITORS AND PRESENTATIONS

A. Swearing in of Police Officers

Police Chief Julie Swanson welcomed three new Police Officers, each with ties to the City of White Bear Lake, and provided a brief history for each as follows.

After enrolling at Mankato State, Eddie Yobbie served in the US Army for four (4) years, with deployments to South Korea and Poland. He earned the coveted Expert Infantryman Badge in

2016 before departing from military service at which time he enrolled at Century College. Eddie Yobbie worked as a security guard for M Health Fairview before joining White Bear Lake in January 2020, as a Community Service Officer and volunteer Police Reserve. His badge was pinned by his wife, Nicole.

Eager to become a Police Officer, Luke Dohman volunteered more than 1880 hours over three (3) years with the White Bear Lake Police Reserves, during which time he was also hired on as a part time Community Service Officer. While attending Century College and later Metropolitan State University, he remained active with the Ramsey County Sheriff's Explorers unit where he served as an Advisor for the past year. While waiting for this opportunity to work in White Bear Lake, Luke Dohman became a Chisago County Sheriff's Deputy in December 2019. His badge was pinned by Lew, his Grandfather.

Influenced by the events of 911, Jerome Carey pursued an education in Law Enforcement at Inver Hills College. Upon graduation, he started his law enforcement career in 2014 as a volunteer Police Reserve for White Bear Lake, while also working as a Corrections Officer for Oak Park Heights Prison. In 2016 he was hired by the Minneapolis Police Department where he continued to serve until this opportunity opened. His badge was pinned by fiancée Morgan.

City Clerk Kara Coustry administered the Oath of Office.

B. ACE Study – HGKI

Rita Trapp with HGKI summarized the findings of an Arts, Culture, and Education (ACE) Study, which was a partnership with White Bear Center for the Arts, Lakeshore Players Theatre, Children's Performing Arts, White Bear Lake Area Schools, Ramsey County Bruce Vento and Rush Line BRT and the City. The study was conducted for the purpose of exploring improvements, development and redevelopment opportunities to support growth and integration of arts, culture and education within the existing residential neighborhood north of downtown White Bear Lake.

Ms. Trapp presented four potential strategies as a framework for taking potential actions toward the making of a creative district:

1. Network and circulation
 - a. Improve east-west connections for pedestrians.
 - b. Focus traffic calming along north / south corridors.
 - c. Modify roadway circulation to provide more space for pedestrians on Long Ave.
 - d. Prioritize pedestrian crossing on Division Street by exploring curb extensions, surface treatments and raised crosswalks.
 - e. Address pedestrian continuity and connection on both sides of Highway 61.
 - f. Develop wayfinding plan for the area.
2. Placemaking
 - a. Activate parking lots, streets and other in-between spaces for events or gathering spaces.
 - b. Enhance the streetscape along key corridors to create shared streets that consider: pedestrian lighting, pavement / surfaces, seating and gathering, landscaping, crosswalks, conversion as an event space or festival space.
 - c. Create public access to wetland area.
 - d. Develop a district branding effort.
 - e. Create an artist-in-residence program focused on placemaking.

3. Land Use and Redevelopment
 - a. Create overlay district for this area that allows flexibility for certain provisions.
 - b. Explore adaptive re-use opportunities.
 - c. Explore creative ways to use larger yards along streets for public realm improvements.
 - d. Develop tools (staff training) to encourage mixed-use and creative spaces.
4. Organization Framework
 - a. Create an organization dedicated to the creation and ongoing program / event planning for the District.
 - b. Develop a social media and branding campaign to gather excitement or ideas for the District.
 - c. Organize one or more public events that involve collaboration between all partner organizations.
 - d. Connect downtown business resources to this area.
 - e. Explore funding and partnership opportunities beyond White Bear Lake.
 - f. Create sub-districts with the larger Downtown District.

Having presented this information to the arts organizations and now the City, Ms. Trapp will present at a neighborhood meeting on Monday, November 1st at 6:00 p.m. in the White Bear Lake District Center Board Room (Room 1112), 4855 Bloom Avenue, followed by a presentation to the White Bear Lake School Board on Monday, November 8th.

Councilmember Edberg asked, was there enough core arts activities to support a district designation and who has accountability for shepherding these conversations. Ms. Trapp mentioned the area is small and lacks the supportive arts businesses, which is something that will have to evolve naturally over time. More challenging related to accountability, Ms. Trapp said the City can support and even be a leader, but needs to balance its role. She mentioned that periodic check-ins as a group will serve to keep these ideas in the forefront of conversations.

With regard to presenting this information to the Chamber and the Downtown Association, Ms. Trapp explained that City staff are empowered to provide this information them, but that was not part of the scope of this project.

Councilmember Walsh asked about Long Avenue, noting a potential for creativity during much needed road reconstruction. City Engineer Kauppi said that Ramsey County would like to turn back this road to the City, however, there are issues with that road such as its disrepair and much of that road sits outside of the right-of-way, within the railroad right-of-way.

Ms. Kane mentioned sending a Press Release tomorrow and posting this presentation on the website in advance the neighborhood meeting on Monday.

5. PUBLIC HEARINGS

- A. Resolution certifying delinquent charges related to the municipal utility system assessment

Finance Director Kindsvater explained that quarterly utility bills that are delinquent beyond 30 days as of June 30 and are not paid by November 19, are certified to property taxes. Ms. Kindsvater sated this is the lowest number of delinquent accounts in five (5) years with just under half of the noticed accounts being brought to current status. She attributed the low number of delinquent accounts to staff making referrals to Ramsey County for available federal funding aid. She mentioned, payments will continue to be accepted through November 19, 2021.

Mayor Emerson opened the public hearing at 8:03 p.m. There being no one coming forward, the public hearing was closed.

It was moved by Councilmember **Walsh** seconded by Councilmember **Engstran**, to adopt **Resolution No. 12866** certifying delinquent charges related to the municipal utility system assessment.

Councilmember Edberg inquired as to the high interest rate of 7.5%. Ms. Kindsvater said this has been the interest rate for years, but agreed to review the assessment policy.

Motion carried unanimously.

- B. Resolution certifying delinquent 2021 miscellaneous private property assessment for recovery of city expenses

Finance Director Kindsvater explained that as a result of unresolved property maintenance issues, the City contracts services to complete lawn care, tree removal and other unresolved maintenance matters. All effected property owners are billed for the services at their properties and two invoices remain unpaid this year. Ms. Kindsvater forward a resolution to certify the unpaid invoices to the County for assessment on 2022 property taxes for any invoice amounts which have not be settled by November 19, 2021.

Mayor Emerson opened the public hearing at 8:07 p.m. There being no comment by public, the public hearing was closed.

It was moved by Councilmember **Walsh** seconded by Councilmember **Jones**, to adopt **Resolution No. 12867** certifying delinquent 2021 miscellaneous private property assessment for recovery of city expenses.

Motion carried unanimously.

6. LAND USE

Nothing scheduled

7. UNFINISHED BUSINESS

Nothing scheduled

8. ORDINANCES

Nothing scheduled

9. NEW BUSINESS

- A. Resolution authorizing execution of an employment contract with the new City Manager

Related to the appointment of a City Manager, Mayor Emerson noted the memorandum and contract were provided in the packet and asked if there were any questions.

In response to a clarifying question from Councilmember Jones, Mayor Emerson explained that the review would be completed by the Council.

It was moved by Councilmember **Biehn** seconded by Councilmember **Jones**, to adopt **Resolution No. 12868** authorizing execution of an employment contract with the new City Manager.

Motion carried unanimously.

B. Resolution accepting a donation from the Lions Club for the Caboose Renovation Project

City Manager Hiniker relayed that the Lions Club provided a generous donation of \$20,000 to assist with the Caboose renovation project. She mentioned Assistant City Manager Rick Juba has been working on the Caboose Committee. Mayor Emerson added that Councilmember Biehn also serves on the Caboose Committee.

It was moved by Councilmember **Biehn** seconded by Councilmember **Engstran**, to adopt **Resolution No. 12869** accepting a donation from the Lions Club for the Caboose Renovation Project.

Councilmember Jones received confirmation that the City will be setting aside designated funding for ongoing maintenance and repair of the Caboose moving forward.

Motion carried unanimously.

C. Resolution scheduling a public hearing on the issuance of bonds and related Capital Improvement Project

With approval of the construction documents at Council's last meeting, Finance Director Kindsvater said the City is taking another step forward in the Public Safety Facility renovation project. As such, the City Financial Management Plan relies on the issuance of bonds for this project. As a side note, staff is working with Senator Wiger to create a bill seeking support of the project in the bonding bill. Staff also received confirmation from the MN Management and Budget Office that passing the resolution to set a maximum bond amount does not preclude the City from receiving assistance through the State's bonding bill process.

Ms. Kindsvater explained that the type of bonds for this project will be Capital Improvement Bonds, which provides the ability to bond without a city-wide election, assuming approval is reached by 3/5th vote of the governing board. Tonight, Ms. Kindsvater is asked to schedule the public hearing for November 23rd, which begins the 30-day period where a reverse referendum petition can be filed. She explained, if no petition is received, the project may proceed as planned with the bond issuance limited to that approved in the Capital Improvement Plan in the bond documents. But if a petition is received, the Council can choose to hold an election, seek alternative financing methods or abandon the project.

Ms. Kindsvater reported, to meet the planned schedule of a 2022 construction date, the City is conducting the public hearing for bond issuance at the same time the construction documents are being developed, and without knowing the exact project costs. At this time, the Council's resolution will set the maximum amount for the bond issue, which can be lowered in the future once bids are received, but she said, cannot be increased above the amount set in this resolution. Ms. Kindsvater relayed the following cost estimates to set the maximum bond amount:

- Wold Architects provided a project cost of \$12.5 million.
- Added 7% of project cost for unforeseen market issues, \$875,000.
- Added \$500,000 for potential energy performance add-ons.

She said the total costs of the project for bonding is approximately \$13.9 million and the total bonds would be approximately \$14,315,000 when the cost of issuance, capitalized interest and fees are added to the project costs.

Ms. Kindsvater said Ehler's is assisting with the bond calculations and recommended a 20 or 25 year bond life rather than 30 years as fewer bidders are interested in bonds for that period of time and the interest rates are not as favorable. She reported that 20 year bonds average annual bond payments of approximately \$898,000, and 25 year bonds average annual bond payments of approximately \$778,000. And added, Council is not making decisions on specifics of the bond issue at this time, and forwarded a recommendation to schedule a Public Hearing on November 23rd for consideration to issuance bonds up to \$14,315,000.

In response to Councilmember Biehn, Ms. Kindsvater stated the interest rates on the 20 or 25 year bonds is approximately 2.5%. Ms. Kindsvater explained that since the amount of the bond exceeds \$10 million, banks cannot bid on them which has provided lower interest rates in past issues. She added, it may be possible in working with Ehler's to split the bond into two separate issues to allow bank bidding, however, that will depend on the project cash flow timeline.

It was moved by Councilmember **Edberg** seconded by Councilmember **Engstran**, to adopt **Resolution No. 12870** scheduling a public hearing on the issuance of bonds and related Capital Improvement Project.

Motion carried unanimously.

- D. Resolution approving 2022 Union Contract with the International Association of Firefighters Local No. 5202

Ms. Hiniker forwarded a recommendation to adopt the 2022 Contract for Firefighters and Paramedics, which set a 3% wage adjustment for the first six months and another 1% adjustment mid-year, which is consistent with the other contracts and non-bargaining units. Ms. Hiniker explained that these adjustments fit within the proposed tax levy. With regard to insurance, she said, the City is proposed to cover 75% of the increase in the premium, and employees would cover 25%. She noted a slight adjustment to accrued compensatory time and language refinement related to call-back, and an adjustment for shift leaders' compensation.

It was moved by Councilmember **Biehn** seconded by Councilmember **Jones**, to adopt **Resolution No. 12871** approving 2022 Union Contract with the International Association of Firefighters Local No. 5202.

Motion carried unanimously.

- E. Resolution approving 2022 Union Contract with MN Public Employees Association – Patrol Officers

City Manager Hiniker forwarded a recommendation to adopt the 2022 Contract for Patrol Officers, which also set a 3% wage adjustment at the beginning of the year with a 1% increase mid-year. She mentioned there were changes to the vacation accrual to make is the same and similar to other contracts and non-bargaining units.

It was moved by Councilmember **Edberg** seconded by Councilmember **Jones**, to adopt **Resolution No. 12872** approving 2022 Union Contract with MN Public Employees Association – Patrol Officers.

Motion carried unanimously.

- F. Resolution providing benefits for employees of the City of White Bear Lake who are not covered by employment agreements

Finance Director Kindsvater said, the majority of City staff are not covered by bargaining units, rather they are covered under the annual Position and Classification Plan. She noted similarities with the previously approved union contracts in proposed wage increases and insurance benefit coverage for 2022.

It was moved by Councilmember **Jones** seconded by Councilmember **Engstran**, to adopt **Resolution No. 12873** providing benefits for employees of the City of White Bear Lake who are not covered by employment agreements.

Motion carried unanimously.

- G. Resolution authorizing the City Manager to execute a contract with McGrath Human Resources Group for a Compensation Study

Noting the current Classification and Compensation Plan was created in 1988, City Manager Hiniker said the City faces challenges with new positions and competitive salaries with cities of like size. She mentioned that three firms in the metro area are known for this work and the City reviewed two of them. She forwarded a proposal by McGrath Human Resources to perform a Compensation Study on behalf of the City, in which staffs' preferred choice was also the cheapest of the two considered.

Councilmember Edberg supports doing a study, but asked how long this study will be relevant and the durability of the results given the high level of inflation at this time. Ms. Hiniker replied, this study will provide a solid base for considering positions into the future for several years. To date, she explained that the City has been using their best judgement to make adjustments to salaries from the 1988 base. Councilmember Edberg clarified, this will provide both an internal and external comparison for the City to consider. Ms. Hiniker felt comfortable with the current state of salaries with the exception of a bargaining group and directors' salaries which will have a budget implication.

Councilmember Biehn mentioned that a comparable worth study is beneficial when some positions need greater adjustment than others, and arbitrators will rely on these studies for justification. He noted that job descriptions do not change that significantly over time, so once a study has been conducted, those comparisons are valuable for a long period of time. He added, wage adjustments can be phased in over several years.

Councilmember Walsh received confirmation that salary schedules are public information. He mentioned that the public sector is fairly consistent across the industry, providing relatively seamless comparisons of position descriptions from various organizations.

It was moved by Councilmember **Biehn** seconded by Councilmember **Engstran**, to adopt **Resolution No. 12874** authorizing the City Manager to execute a contract with McGrath Human Resources Group for a Compensation Study.

Motion carried unanimously.

10. CONSENT

Nothing scheduled

11. DISCUSSION

Nothing scheduled

12. COMMUNICATIONS FROM THE CITY MANAGER

- The Housing Task Force and Welcoming and Inclusive Community (WIC) Task Force will be holding meetings in November in order to prepare a report for Council.
- City Clerk Coustry achieved her Municipal Clerk Certification.
- Chief Peterson was awarded “Fire Officer of the Year” Award.
- Work Session on Nov. 16 at 6:00 p.m. to review the findings of the WIC and Housing Task Force groups.
- Public Works Director/City Engineer Paul Kauppi reported that the bolder retaining wall project will start next week at Memorial Beach.
- Community Development Director Anne Kane reminded Council of MICAH’s virtual bus tour.

13. ADJOURNMENT

There being no further business before the Council, it was moved by Councilmember **Biehn** seconded by Councilmember **Jones** to adjourn the regular meeting at **8:44** p.m.

Motion carried unanimously.

Jo Emerson, Mayor

ATTEST:

Kara Coustry, City Clerk



City of White Bear Lake
Community Development Department

MEMORANDUM

To: Ellen Hiniker, City Manager

From: Samantha Crosby, Planning & Zoning Coordinator
Tracy Shimek, Housing & Economic Development Coordinator

Date: November 4, 2021 for the November 9, 2021 City Council Meeting

Subject: **Climate Smart Municipalities Presentation**

BACKGROUND

In September of this year staff from the Community Development Department had the opportunity to participate in the as members of the Climate Smart Municipalities (“CSM”) Minnesota Delegation. CSM is an information exchange program with partnering municipalities in North Rhineland Westphalia, Germany. Also representing the City of White Bear Lake were Council Members Biehn and Edberg. The theme for the 2021 exchange was “*Modeling Integrated Energy Communities for the 21st Century.*”

Program participants had the opportunity to learn from partners about actions and activities local, regional and federal governments can initiate to reduce their community’s impact on climate change. Key takeaways and potential initiatives the City of White Bear Lake can undertake will be presented.



City of White Bear Lake
Community Development Department

MEMORANDUM

To: Ellen Hiniker, City Manager

From: Anne Kane, Community Development Director
Samantha Crosby, Planning & Zoning Coordinator

Date: November 3, 2021 for the November 9, 2021 City Council Meeting

Subject: **PUBLIC HEARING: 5th Avenue Vacation**

BACKGROUND

In July of 1977, two requests for the vacation of two different segments of the 5th Avenue ROW were considered by the City Council. Vacation “A” is between Highway 96 and Clarence Street. Vacation “B” is between the north line of Clarence Street and Whitaker Street, south of “A”. Vacation “A” was approved by the City Council, but Vacation “B” was not. The Vacation “B” resolution was filed in error with Ramsey County when it shouldn’t have been. Luckily the error was realized fairly quickly and the City Attorney recorded an affidavit nullifying the mistake. All three documents are attached, including a graphic depiction of the subject area, and the minutes from the Council meeting at which Vacation “B” was denied.

As city and county maps over the years reflect, the 5th Avenue right-of-way remained right-way up until at least 2014. Then, staff estimates that sometime between 2014 and 2017 Vacation B was somehow “recreated” by the County and is now reflected on maps. The County data has been incorrect ever since.

ANALYSIS

There are utilities which extend through both Clarence Street and Park Street, and access is needed for maintenance. Also, there is a public benefit to having pedestrian access to the nature area west of Park Street. The land is City owned and has never been anticipated for development, but vehicular access would also be useful for purposes such as wetland maintenance and snow plowing.

During the public hearing for the Roses Park View Addition at the October 25th Planning Commission meeting, some of the neighbors spoke to the 5th Avenue right-of-way issue and the attached petition was received. Staff had also received the attached letter from GDO Law.

RECOMMENDED COUNCIL ACTION

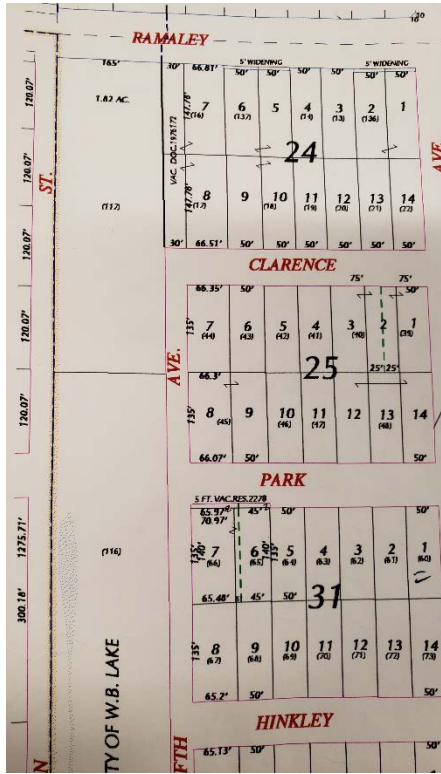
Staff recommends conducting the public hearing, but not to take action at this time. Staff recommends that the Council hear testimony from the public, then continue the item to the December 14th City Council meeting. This will allow the City Attorney additional time to conduct further legal research and evaluate the issue.

ATTACHMENTS

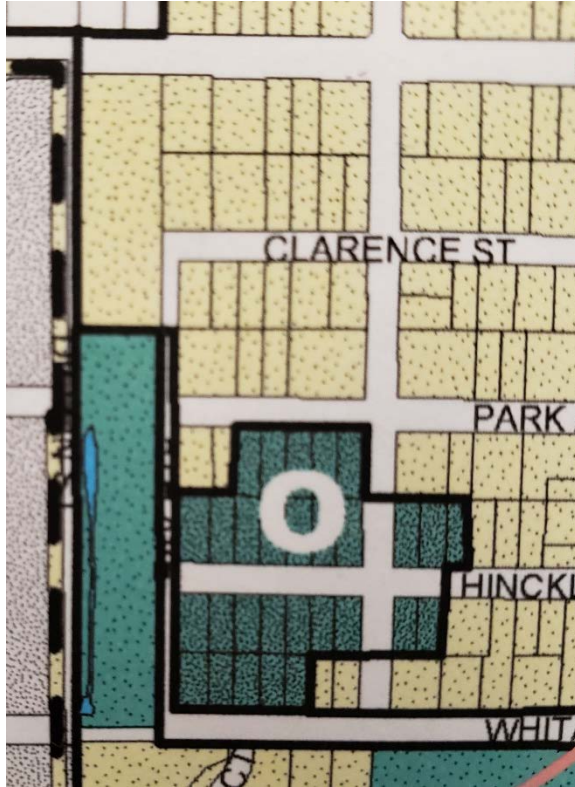
1. Various Maps over the years
2. Doc. No. 1976172 – Correct resolution (Vacation A)
3. Doc. No. 1969239 – Incorrect resolution (Vacation B)
4. Doc No. 1976415 - Affidavit nullifying incorrectly filed resolution
5. Council minutes from June 14, 1977 and July 12, 1977
6. Petition, received October 25, 2021
7. GDO Law Letter, dated October 20, 2021
8. City's Letter, dated September 22, 2021

5TH AVENUE – VARIOUS MAPS OVER THE YEARS

2001:



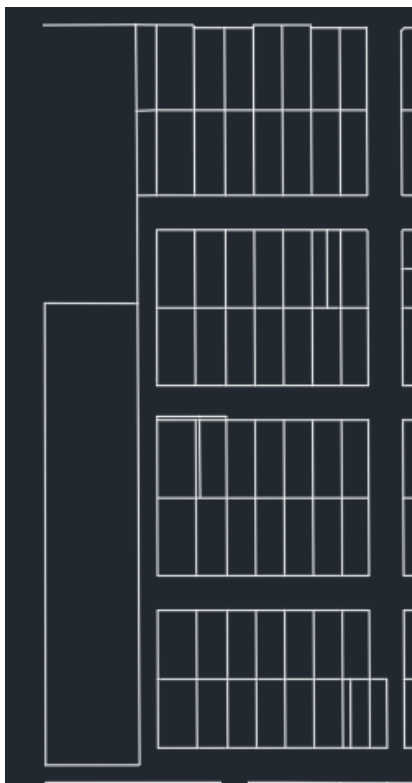
2003:



2011:



2014:



1976172

RESOLUTION NO. 3408

RESOLUTION VACATING RIGHT-OF-WAY OF CITY STREET

WHEREAS, the City Council has received a petition from affected property owners requesting the vacation of Fifth Avenue from the south right-of-way line of Highway 96 to the north right-of-way line of Clarence Street, and

WHEREAS, a public hearing has been held to discuss this matter and this hearing has been preceded by a published notice,

WHEREAS, it appears to be in the public interest to vacate this said portion of Fifth Avenue,

NOW, THEREFORE, BE IT RESOLVED by the City Council of White Bear Lake, Minnesota; orders the vacation of Fifth Avenue from the south right-of-way line of Highway 96 to the north right-of-way line of Clarence Street.

The foregoing resolution, offered by Stanisus and supported by Strange, was declared carried on the following vote:

Ayes: Stanisus, McCarty, Anderson, Rask, Strange
Nays: None
Passed: June 14, 1977

ENTERED IN TRANSFER RECORD

8-30 1977

LOU MCKENNA

Auditor Ramsey County, Minnesota

By E. J. Puffer
DEPUTY

ATTEST

Raymond R. Siebenaler
Raymond R. Siebenaler, City Clerk

Robert J. Hansen
Robert J. Hansen, Mayor

I, Raymond R. Siebenaler, the duly qualified Clerk of the City of White Bear Lake, County of Ramsey, hereby certify that the foregoing is a true and correct copy of a resolution passed by the City Council on June 14, 1977

Raymond R. Siebenaler
Raymond R. Siebenaler, City Clerk

I hereby certify that this _____ is entitled to filing or recordation without payment of fees pursuant to laws 1967, Chapter 124, it being for the benefit of

6509 340.00 NO FILE A

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It being for the benefit of
the instrument to have Chapter 154
to insure the validity of
to the benefit of the
I hereby certify that the

Recd.
1976172
White Bear Lake, City
Council of
to
Public

STATE OF MINNESOTA) ss
County of Ramsey)
Office of the County Recorder
This is to certify that the within instrument
was filed for record in this office at St. Paul
on the 30 day of Aug.
A.D. 19 77 at 2:50 o'clock P.M. and that
the same was recorded in Ramsey County
Records as Doc. No. 1976172
By ROBERT I. GIBBONS Deputy
County Recorder

✓

NEWCOME WALLACE & NEWCOME
ATTORNEYS AT LAW
150 First National Bank Bldg.
ST. PAUL, MINNESOTA 55101

RESOLUTION NO. _____

RESOLUTION VACATING RIGHT-OF-WAY OF CITY STREET

WHEREAS, the City Council has received a petition from affected property owners requesting the vacation of Fifth Avenue from the north right-of-way line of Clarence Street to the north right-of-way line of Whitaker Street, and

WHEREAS, a public hearing has been held to discuss this matter and this hearing has been preceded by a published notice,

WHEREAS, it appears to be in the public interest to vacate this said portion of Fifth Avenue,

NOW, THEREFORE, BE IT RESOLVED by the City Council of White Bear Lake, Minnesota, orders the vacation of Fifth Avenue from the north right-of-way line of Clarence Street to the north right-of-way line of Whitaker Street.

The foregoing resolution, offered by Councilman Stanius and supported by Councilman Strange, was declared carried on the following vote:

Ayes: Stanius, McCarty, Anderson, Rask, Strange
Nays: None
Passed: June 14, 1977

Robert J. Hansen s/s
Robert J. Hansen, Mayor

ATTEST:

Raymond R. Siebenaler
Raymond R. Siebenaler, City Clerk

Raymond R. Siebenaler, the duly qualified Clerk of the City of White Bear Lake, County of Ramsey, hereby certify that the foregoing is a true and correct copy of a resolution passed by the City Council on June 14, 1977.

Raymond R. Siebenaler
Raymond R. Siebenaler, City Clerk

9805 \$00.00 TOTL. B

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1969239
Recd.

City of W. B. L.
to
Public

Reg
of Recds

STATE OF MINNESOTA) County of Ramsey) ss
Office of the County Recorder
This is to certify that the within instrument was filed for record in this office at St. Paul on the <u>27</u> day of <u>June</u> A.D. 19 <u>71</u> at <u>2:01</u> o'clock <u>P.</u> M, and that the same was recorded in Ramsey County Records as Doc. No. <u>1969239</u>
By _____ Deputy
ROBERT T. GIBBONS County Recorder

X
City Planner
City of W. B. Lake
55710

1976415

SEP 1 9 32 AM '77

STATE OF MINNESOTA)
) ss
COUNTY OF RAMSEY)


AFFIDAVIT

Thomas W. Newcome being first duly sworn on oath deposes and states that he is the attorney for the City of White Bear Lake, a municipal corporation located in the County of Ramsey and State of Minnesota.

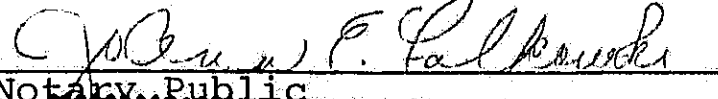
That the unnumbered Resolution filed by the City of White Bear Lake on June 27, 1977 as Document No. 1969232 was filed in error. That the City Council did not adopt a Resolution ordering the vacation of Fifth Avenue from the North right-of-way line of Clarence Street to the north right-of-way line of Whitaker Street as set forth in said Resolution.

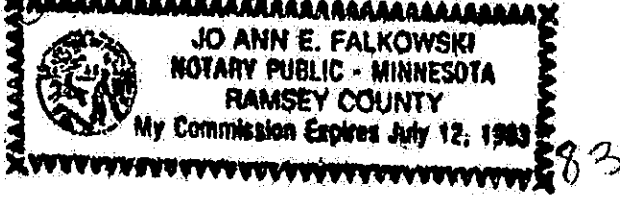
Further Affiant sayeth not except to state that the purpose of this Affidavit is to nullify and revoke the filing of said Resolution.

Dated at White Bear Lake, Minnesota this 31st day of August, 1977.


Thomas W. Newcome

Subscribed and sworn to before me this 31st day of August, 1977.


Notary Public



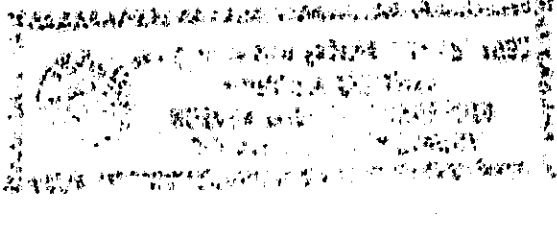
This instrument was prepared by:

NEWCOME, WALLACE & NEWCOME
Attorneys at Law
W-1360 First National Bank Bldg.
St. Paul, Minnesota 55101

I hereby certify that this Document
is not to filing or
without payment of
fee pursuant to laws 1967, Chapter 124,
it being for the benefit of

7623 \$40.00 - A

44
1976415
Newcome
to
Public



RECORDED
INDEXED
MAY 19 1976
COUNTY OF RAMSEY
ST. PAUL, MINN.

STATE OF MINNESOTA)
County of Ramsey) ss
Office of the County Recorder

This is to certify that the within instrument was filed for record in this office at St. Paul on the 1 day of Sept. A.D. 19 77 at 9:32 o'clock A.M., and that the same was recorded in Ramsey County Records as Doc. No. 1976415

By _____ Deputy
ROBERT T. GIBBONS
County Recorder

X

Thomas Newcome
W-1360 1st Natl Bk Bldg
St. Paul 55101

B. Resolution Vacating 5th Avenue from Highway 96 to Clarence Street.

Councilman Stanius moved approval of this resolution and was supported by Councilman Strange. The following resolution was presented for adoption:

RESOLUTION NO. 3408

RESOLUTION VACATING RIGHT-OF-WAY OF CITY STREET

WHEREAS, the City Council has received a petition from affected property owners requesting the vacation of Fifth Avenue from the south right-of-way line of Highway 96 to the north right-of-way line of Clarence Street, and

WHEREAS, a public hearing has been held to discuss this matter and this hearing has been preceded by a published notice,

WHEREAS, it appears to be in the public interest to vacate this said portion of Fifth Avenue,

NOW, THEREFORE, BE IT RESOLVED by the City Council of White Bear Lake, Minnesota, orders the vacation of Fifth Avenue from the south right-of-way line of Highway 96 to the north right-of-way line of Clarence Street.

The foregoing resolution, offered by Councilman Stanius and supported by Councilman Strange, was declared carried on the following vote:

Ayes: Stanius, McCarty, Anderson, Rask, Strange
Nays: None
Passed: June 14, 1977



Robert J. Hansen, Mayor

ATTEST:



Raymond R. Siebenaler, City Clerk

C. Resolution Vacating Fifth Avenue from Clarence Street to Whitaker Street.

No action was taken on this item because a majority of

abutting property owners had not signed the petition as required by the Ordinance.

- D. Resolution Vacating Elm Drive from Glen Oaks Avenue to 140' East.

Councilman Strange moved approval of this resolution providing an easement for trail purposes is required as a condition of granting the vacation and was supported by Councilman Anderson. The following resolution was presented for adoption:

RESOLUTION NO. 3409

RESOLUTION VACATING RIGHT-OF-WAY FOR CITY STREET

WHEREAS, the City Council has received a petition from affected property owners requesting the vacation of Elm Drive from Glen Oaks Avenue to 140' east, and

WHEREAS, a public hearing has been held to discuss this matter and this hearing has been preceded by a published notice,

WHEREAS, it appears to be in the public interest to vacate this said portion of Elm Drive,


NOW, THEREFORE, BE IT RESOLVED by the City Council of White Bear Lake, Minnesota, orders the vacation of Elm Drive from Glen Oaks Avenue to 140' east.

The foregoing resolution, offered by Councilman Strange and supported by Councilman Anderson, was declared carried on the following vote:


Ayes: Stanius, McCarty, Anderson, Rask, Strange

Nays: None

Passed: June 14, 1977


Robert J. Mahsen, Mayor

ATTEST:



Raymond R. Siebenaler, City Clerk

VII. ORDINANCES:

- A. First Reading of an Ordinance for the Control and Management of Open Space and Park Areas and Facilities under the jurisdiction of the City of White Bear Lake.


Robert J. Hansen, Mayor

ATTEST:


Raymond R. Siebenaler, City Clerk

C. Approval of M.T.C. Route changes.

Councilwoman Rask moved approval of the route changes for M.T.C. and was supported by Councilman Strange. On roll call, all voted aye. Motion carried.

V. RESOLUTIONS:

- A. Resolution vacating Right of Way for City Street. Fifth Avenue from north right of way line of Clarence Street to south right of way line of Whitaker Street.

No action was taken on this resolution as it was recommended by the staff and the Council that the vacation be denied.

- B. Resolution Vacating Right of Way for City Street. Hinkley Street from 4th Avenue to 5th Avenue.

No action on this resolution as it was recommended by the staff and the Council that the vacation be denied.

- C. Resolution regarding Metro Housing Grant.

Councilwoman Rask moved approval of the resolution and was supported by Councilman Strange. The following resolution was presented for adoption:

RESOLUTION NO. 3413

RESOLUTION REQUESTING AND AUTHORIZING THE METROPOLITAN COUNCIL HOUSING AND REDEVELOPMENT AUTHORITY TO APPLY FOR REHABILITATION GRANT FUNDS FOR IMPLEMENTATION OF THE HOME IMPROVEMENT GRANT PROGRAM WITHIN THE CITY OF WHITE BEAR LAKE, MINNESOTA.












WHEREAS, the Minnesota Housing Finance Agency, State of Minnesota, has been authorized to undertake a program to provide grants of funds to property owners for the purpose of housing rehabilitation;

WHEREAS, the City of White Bear Lake desires to assist low income homeowners in making repairs to their homes for the purpose of correcting defects directly affecting the safety, habitability, and/or energy usage of the property;

WHEREAS, the Minnesota Housing Finance Agency, State of Minnesota, will accept applications from housing and redevelopment authorities

Petition to

Petition summary and background	5th Street Vacation issue and "Rose's Park View Addition" development proposal
Action petitioned for	We, the undersigned, are concerned citizens who urge our leaders to act now to leave the vacation of 5th Avenue as it appears today, allowing the new owners of 1788 East Highway 96 to follow through with their purchase agreement to buy the land without an addition of 8 dwelling units.

Printed Name	Signature	Address	Date
Kerwin Doyle		1801 Clarence St.	10/17/21
Michele Haider-Markel		1816 Clarence St	10/17/21
Edgar Almiranda		1821 Clarence St	10/17/21
Jaredt Heine		1827 Clarence St.	10/17/21
Brady Sailer		1820 Clarence St	10/17/21
Scott Starke		1838 Hwy 96 E	10/17/21
Laura Forseth		1838 Hwy 96 E	10/17/21
Billy Kley		1817 Clarence St.	10/17/21
Brandon Stens		1815 Clarence St.	10/17/21
Milissa Skegstad		1836 Clarence St	10-17-21
Nicole Watson		4504 4th Ave	10-17-21

Printed Name	Signature	Address	Date
Louis B. Markel	Louis B. Markel	1816 Clarence St.	10/18/21
Paul H Rhode	Paul H Rhode	1833 Banks St	10/18/21
Andrew Samson	Andrew Samson	1833 Hwy 96	10/19/21
Nathan Grater	Nathan Grater	1833 Hwy 96	10-19-21
Kim Reedich	Kim A. Reedich	1839 Clarence St.	10/19/21
TimOTH Morigall	Amy Morigall	1819 Part St	10/19/21
Melinda Moursod	Melinda Moursod	1819 Park St	10/19/21
Serga Vaughn-Otto	Serga Vaughn-Otto	1874 Hwy 96	10/21/21
Adrian	Susan A. Orlton	1874 Hwy 96	10/24/21
Michelle Smith	Michelle Smith	1861 Girard St	10/25/2021
Frankie Jones	Frankie Jones	2296 Floral Dr	10/25/2021
Michelle S. Mauer	Michelle S. Mauer	1815 Park St	10-25-21
Patrick Kenny	Patrick Kenny	1800 Park St	10-25-21
MaryAnne Kenny	MaryAnne Kenny	1800 Park St	10-25-21
Brian Mauer	Brian Mauer	1815 Park St	10-25-21
Joe Kenny	Joe Kenny	1800 Park St	10-25-21

Printed Name	Signature	Address	Date

October 20, 2021

City of White Bear Lake
Planning Commission
4701 Highway 61
White Bear Lake, MN 55110

City of White Bear Lake
City Council
4701 Highway 61
White Bear Lake, MN 55110

Also via email to akane@whitebearlake.org and scrosby@whitebearlake.org

**Re: Tice Property Development Proposal/5th Street Vacation
Case No. 21-1-P & 21-2-PUD**

Members of the Planning Commission and City Council,

Please be advised that I represent Karin Doyle, the owner of 1801 Clarence Street. I am writing in response to a letter from the City of White Bear Lake (“City”) to my client dated September 22, 2021. The letter discusses the “convoluted history” of the 5th Avenue right-of-way. It is my understanding that the proposed development at 1788 Highway 96 requires public access from Clarence Street.

Further, the September 22, 2021 letter proposes a staff recommendation that the City (1) reaffirm an alleged partial denial of a vacation request from 1977; (2) grant a new more limited vacation of 5th Avenue, (3) retain public ownership of the necessary portions of 5th Avenue to allow access to the new development from Clarence Street. I write because the staff recommendation appears to proceed from the faulty premise that the 1977 vacation request was actually denied. The proposal in the September 22, 2021 letter would result in an unconstitutional taking of my client’s private land for a public purpose without any compensation.

The City claims that a part of the 5th Avenue vacation in 1977 was actually denied by the City Council. There are multiple legal problems with that position. First, the most controlling legal question is what the County land records showed for more than 40 years, not what the City Council intended all those years ago. Second, the attempt to file an affidavit to “correct” the “error” was not effective. Simply put, the vacation of 5th Avenue is complete and final and there is no lawful way for the City Council to summarily reverse the vacation of 5th Avenue by resolution.

My client purchased 1801 Clarence Street in 2019. She paid market price for the property at that time and the land she purchased included a substantial portion of the vacated 5th Avenue. Under Minnesota law, a purchaser who pays value for a property is entitled to rely on the information in the land records. *Anderson v. Graham Inv. Co.*, 263 N.W.2d 382, 385 (Minn. 1978).

The land records show two recorded resolutions, together vacating all of 5th Avenue. The two resolutions were recorded in the land records as document numbers 1969239 and 1976172, respectively. An affidavit was later filed by Thomas Newcome, purporting to “nullify and revoke” one of the two vacation resolutions.

The Newcome Affidavit was not effective for two entirely separate and independent reasons. First, filing an affidavit in the land records does not automatically reform, revoke, or nullify another document in the land records. Under Minn. Stat. § 507.29, an affidavit may be recordable and therefore be admissible in Court as evidence, but there is no legal authority I am aware of that allows an attorney to file a mere affidavit to “nullify and revoke” a document in the land records.

Moreover, even if the Newcome Affidavit could theoretically invalidate a City Council resolution, it does not operate to revoke document number 1969239. Mr. Newcome’s affidavit purports to “nullify and revoke” document number 1699232. The two document numbers for the 5th Avenue revocation are 1969239 and 1976172. Thus, no matter how one views Mr. Newcome’s affidavit, it could not possibly operate to nullify the vacation document recorded as number 1969239.

The unavoidable conclusion is that my client owns all of the property she purchased, including the vacated portions of 5th Avenue that the county land records have shown as vacated for the past 44 years. While the City may utilize its eminent domain powers and compensate my client for her land, it may not summarily reverse a vacation by resolution. *See* Minn. Stat. § 412.851 (providing statutory requirements and procedures for the vacation of streets). Any attempt by the City to do so would be an unconstitutional taking. U.S. Constitution, Fifth Amendment (. . . “nor shall private property be taken for public use, without just compensation.”).

In addition to the foregoing legal problems with this right-of-way, My client also has significant concerns about changes in traffic and the character of her neighborhood which she intends to address at the upcoming public hearings.

I realize the City does not need a letter from me to explain the law. The City has an excellent city attorney to turn to in the event they have any legal questions with the complicated history of the 5th Avenue vacation. However, my client was concerned by the City’s incorrect assumption that there is public access through my client’s property to 1788 Highway 96. I am submitting this letter in an attempt to correct the record. I respectfully request that the City carefully consider the 5th Avenue vacation issue before it considers plat or PUD approval concerning the proposed development of the Tice Property.

Thank you for your time and your attention to this letter.

Sincerely,

GDO LAW



Peter J. Frank
Attorney at Law

cc: Karin Doyle

September 22, 2021

Karin M. Doyle
1801 Clarence Street
White Bear Lake, MN 55110

Re: “Rose’s Park View Addition” – Tice Property Development Proposal

Dear Ms. Doyle:

The City’s Planning Department recently received a land use proposal for the parcel of land located at 1788 Highway 96 East. The development of this parcel requires access from the Clarence Street end. There is a convoluted history to the 5th Avenue right-of-way. In short, in 1977, the right-of-way was vacated in error, the error was quickly corrected and then, somehow within the past 10 to 15 years the error was somehow re-created.

City staff finds that not all of the erroneously vacated street needs to be corrected. Only the access points (areas where the cross-streets connect) are needed. Due to the questionable viability of leaving a mistake in place, staff will be recommending that the Council re-affirm the denial of the original vacation, but then simultaneously approve a new three part vacation of 5th Avenue: from the south of Clarence Street to the north of Park Street, from the south of Park Street to the north of Hinckley Street, and from the south of Hinckley Street to the north of Whitaker Street. This would result in the land directly adjacent to your property “remaining” yours all except for the public road access at the end of Clarence, Park and Hinckley Streets. See attached graphic.

The development proposal for 1788 Highway 96 is to subdivide the property into six lots: one for the existing single family residence, one common lot for stormwater ponding, and 4 “envelope” lots, each of which would contain two attached residences, for a total of 8 dwelling units. See attached graphics.

We would like to meet with you to discuss the right-of-way issue and the development project in general. We can show you the document history for the 5th Avenue vacation and the large size plans and details for the development project. If you would like to, contact me to set up a meeting day and time. This meeting would just be with city staff, not with the developer. This is an informal notice being mailed only to directly adjacent neighbors. A more formal notice will be sent as required by state statute to the statutorily required area in advance of the public hearing.

The review timeline for this project is as follows:

Early October: meet with directly adjacent neighbors

October 13: notice of project in newspaper and formal mail notices to all properties within 350 feet of the subject site

October 25: Planning Commission public hearing

November 9: City Council decision

If you have any questions regarding this matter, or to set an appointment to meet, please contact me any time at either scrosby@whitebearlake.org or (651)429-8534.

Sincerely,

Samantha Crosby
Planning & Zoning Coordinator



City of White Bear Lake
Community Development Department

MEMORANDUM

To: Ellen Hiniker, City Manager

From: The Planning Commission

Through: Ashton Miller, Planning Technician

Date: November 3, 2021 for the November 9, 2021 City Council Meeting

Subject: **Cox Fence Variance – 2323 Lakeridge Avenue, Case No. 21-19-V**

REQUEST

A variance for a fence in order to keep five eight foot tall panels in the side and rear yard.

SUMMARY

One neighbor spoke in favor of the variance. There was a discussion about whether a height variance or setback variance should be granted. The Planning Commissioners agreed that a setback variance for a trellis from the property line was preferred. On a 4-0 vote, the Planning Commission recommended approval of the setback variance for the trellises in their existing state with a condition that the trellises not be expanded or extended in any manner.

RECOMMENDED COUNCIL ACTION

Approval of the attached resolution of approval.

ATTACHMENT

Resolution of Approval

RESOLUTION NO.

**RESOLUTION GRANTING A VARIANCE
FOR 2323 LAKERIDGE DRIVE
WITHIN THE CITY OF WHITE BEAR LAKE, MINNESOTA**

WHEREAS, a proposal (21-19-V) has been submitted by Brian Cox to the City Council requesting approval of a variance from the Zoning Code of the City of White Bear Lake for the following location:

LOCATION: 2323 Lakeridge Drive

LEGAL DESCRIPTION: Lot 9, Block 1, Bacchus Lakeridge, Ramsey County, Minnesota. (PID 243022330010)

WHEREAS, THE APPLICANT SEEKS THE FOLLOWING: A three foot variance from the three foot required setback for a trellis, per Code Section 1302.040, Subd.4.a.4, in order to keep five sections of eight foot tall trellises; and

WHEREAS, the Planning Commission held a public hearing as required by the Zoning Code on October 25, 2021; and

WHEREAS, the City Council has considered the advice and recommendations of the Planning Commission regarding the effect of the proposed variance upon the health, safety, and welfare of the community and its Comprehensive Plan, as well as any concerns related to compatibility of uses, traffic, property values, light, air, danger of fire, and risk to public safety in the surrounding areas;

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of White Bear Lake that the City Council accepts and adopts the following findings of the Planning Commission:

1. The requested variance will not:
 - a. Impair an adequate supply of light and air to adjacent property.
 - b. Unreasonably increase the congestion in the public street.
 - c. Increase the danger of fire or endanger the public safety.
 - d. Unreasonably diminish or impair established property values within the neighborhood or in any way be contrary to the intent of this Code.
2. The variance is a reasonable use of the land or building and the variance is the minimum required to accomplish this purpose.
3. The variance will be in harmony with the general purpose and intent of the City Code.
4. The variance will not be injurious to the neighborhood or otherwise detrimental to the public welfare.



City of White Bear Lake
Community Development Department

MEMORANDUM

To: Ellen Hiniker, City Manager

From: The Planning Commission

Through: Anne Kane, Community Development Director

Date: November 3, 2021 for the November 9, 2021 City Council Meeting

Subject: **FIRST READING – Sign Code Amendment to allow Billboards**

REQUEST

Division 25, LLC is requesting a text amendment to the Section 1202.040 Subd. 2 of the Sign Code to allow billboard signs, including dynamic display billboards, in certain zoning districts. The first reading is not a public hearing.

SUMMARY

On a 4-0 vote, the Planning Commission recommended approval of the proposed text amendment.

RECOMMENDED COUNCIL ACTION

No formal action is required for the first reading; the second reading will be scheduled for the December 14th City Council meeting.

ATTACHMENTS

1. Draft Ordinance
2. Comparison Chart, dated November 3, 2021

ORDINANCE NO.

**AN ORDINANCE AMENDING THE CITY OF WHITE BEAR LAKE MUNICIPAL CODE
AT SECTION 1202, THE SIGN CODE, AS
IT RELATES TO BILLBOARD SIGNS
(CASE NO. 21-2-Z)**

THE CITY COUNCIL OF THE CITY OF WHITE BEAR LAKE, MINNESOTA DOES ORDAIN
THE FOLLOWING:

Section 1. The Municipal Code of the City of White Bear Lake is hereby amended at Section 1202 as follows:

§1202.010: GENERAL PROVISIONS:

Subd. 1 Findings, Purpose and Intent, and Effect:

[NO CHANGES]

§1202.020: DEFINITIONS:

[INSERT ALPHABETICALLY BETWEEN "BANNER" AND "BUILDING"]

BILLBOARD: Any off-premises advertising sign in excess of 300 square feet designed to display posters or other composite graphic or dynamic advertisements for products and services sold elsewhere.

§1202.030: ADMINISTRATION:

Subd. 1 Administration:

[NO CHANGES]

Subd. 2 General Provisions:

A. *[NO CHANGES]*

B. B. Size: No individual sign shall exceed three hundred (300) square feet in area other than billboards which are regulated in §1202.040. Subd. 2.G.

C. *[NO CHANGES]*

D. Prohibited Signs: The following signs are prohibited:

1. through 4. *[NO CHANGES]*

5. Off-premises signs, other than billboards which are regulated in §1202.040. Subd. 2.G.

§1202.040: REGULATIONS BY ZONING DISTRICT:**Subd. 1 Open Space and Residential Districts:**

[NO CHANGES]

Subd. 2 Commercial and Industrial Districts:

A. through F. *[NO CHANGES]*

G. Billboards. Billboards shall be permitted with a Conditional Use Permit in accordance with the procedures outlines in Code Section 1301.050.

1. Maximum Number in City.

- a) The maximum number of billboards allowed in the City will be the number of billboards currently existing and in use in the City as of the date of June 1, 2019.
- b) Existing billboard signs may be upgraded and modernized to the most current technology for either a static or dynamic sign face(s), or relocated, subject to the general requirements listed in this Section.

2. General Requirements:

- a. Billboards may be erected on properties adjacent to Interstate Highways 35E and 694 and only allowed in Zoning Districts I-1, I-2, BW, B-3, B-4, and PZ.
- b. The minimum setback of any portion of a billboard sign to an interstate highway right-of-way is ten (10) feet and the maximum distance from an interstate highway right-of-way is 150 feet.
- c. The maximum allowable area of any sign face, whether a single sign face or each face of a back-to-back or V-shaped signs, shall not exceed 700 square feet per sign face.
- d. The maximum allowable height of any billboard is 50 feet, or at a height above any physical barrier subject to the review and approval of a height variance by the City.
- e. The minimum allowable distance as measured along the centerline of I-35E and I-694 is 1300 feet to nearest billboard within the City and 1300 feet to nearest residential zoned property.
- f. Any upgrade, modernization, or relocation of an existing billboard shall be limited to a billboard containing two sign faces that may be static or dynamic.
- g. All visible sign support columns shall be concealed with an approved architectural treatment primarily consisting of natural stone, brick, or approved masonry materials.**
- h. No portion of any billboard shall occupy air space above any building or parking spaces.
- i. No billboard may display any moving parts, nor shall it be illuminated with any flashing or intermittent lights.

3. Additional requirements for dynamic billboards:

- a. The image or any portion thereof must have a minimum duration of eight (8) seconds and must be a static display. No portion of the image may flash, scroll, change color, imitate movement in any manner, or otherwise meet the characteristics of a flashing sign.
 - b. The image must have a change sequence accomplished by means of instantaneous re-pixelization. The image may not change in a manner or by a method characterized by motion or which depicts actions, or a special effect to imitate movement (such as fades or bursts).
 - c. The sign image must contain a complete message and not be continued to a subsequent image.
 - d. The sign shall not exceed a maximum brightness of 0.3 footcandles with automatic dimmer control.
 - e. The sign resolution shall not exceed a maximum 25 mm pixel pitch.
 - f. Dynamic signs must provide to the City a minimum of five hours (2,250 eight (8) second spots) per month per enhanced dynamic display sign in the City for community and public service messages at such times as shall be equitably scheduled throughout the day by the City.
- G-H.** Prohibited Signs: The following types of signs are not permitted in commercial or industrial zoning districts:
- Flashing signs.
 - Portable Signs.
 - Roof signs.
 - Shimmering signs
 - Temporary signs.

Subd. 3 Public Zoning District:

- A. through D. *[NO CHANGES]*
- E. Billboard Signs. Billboards shall be permitted with a Conditional Use Permit in accordance with the procedures outlines in Code Section 1301.050.
 1. Maximum Number in City.
 - a) The maximum number of billboards allowed in the City will be the number of billboards currently existing and in use in the City as of the date of June 1, 2019.
 - b) Existing billboard signs may be upgraded and modernized to the most current technology for either a static or dynamic sign face(s), or relocated, subject to the general requirements listed in this Section.
 2. General Requirements:
 - a. Billboards may be erected on properties adjacent to Interstate Highways 35E and 694 and only allowed in Zoning Districts I-1, I-2, BW, B-3, B-4, and PZ.
 - b. The minimum setback of any portion of a billboard sign to an interstate highway right-of-way is ten (10) feet and the maximum distance from an

interstate highway right-of-way is 150 feet.

- c. The maximum allowable area of any sign face, whether a single sign face or each face of a back-to-back or V-shaped signs, shall not exceed 700 square feet per sign face.
 - d. The maximum allowable height of any billboard is 50 feet, or at a height above any physical barrier subject to the review and approval of a height variance by the City.
 - e. The minimum allowable distance as measured along the centerline of I-35E and I-694 is 1300 feet to nearest billboard within the City and 1300 feet to nearest residential zoned property.
 - f. Any upgrade, modernization, or relocation of an existing billboard shall be limited to a billboard containing two sign faces that may be static or dynamic, and shall include a single pole with brick, stone or similar masonry material at the base of the billboard.
 - g. All visible sign support columns shall be concealed with an approved architectural treatment primarily consisting of natural stone, brick, or approved masonry materials.**
 - h. No portion of any billboard shall occupy air space above any building or parking spaces.
 - i. No billboard may display any moving parts, nor shall it be illuminated with any flashing or intermittent lights.
3. Additional requirements for dynamic billboards:
- a. The image or any portion thereof must have a minimum duration of eight (8) seconds and must be a static display. No portion of the image may flash, scroll, change color, imitate movement in any manner, or otherwise meet the characteristics of a flashing sign.
 - b. The image must have a change sequence accomplished by means of instantaneous re-pixelization. The image may not change in a manner or by a method characterized by motion or which depicts actions, or a special effect to imitate movement (such as fades or bursts).
 - c. The sign image must contain a complete message and not be continued to a subsequent image.
 - d. The sign shall not exceed a maximum brightness of 0.3 footcandles with automatic dimmer control.
 - e. The sign resolution shall not exceed a maximum 25 mm pixel pitch.
 - f. Dynamic signs must provide to the City a minimum of five hours (2,250 eight (8) second spots) per month per enhanced dynamic display sign in the City for community and public service messages at such times as shall be equitably scheduled throughout the day by the City.

E-F. Prohibited Signs: The following types of signs are not permitted in ~~commercial or industrial~~ the Public zoning districts:

- Flashing signs.
- Portable Signs.
- Roof signs.
- Shimmering signs

SECTION 2: This ordinance becomes effective after approval shall take effect and be in force following its passage and publication (or, on “date”).

Passed by the City Council of the City of White Bear Lake, Minnesota.

First Reading: November 9, 2021

Initial Publication: _____

Second Reading: _____

Final Publication: _____

Codified: _____

Posted on web: _____

City Clerk Initials

Jo Emerson, Mayor

ATTEST:

Kara Coustry, City Clerk

COMPARISON TABLE

November 3, 2021

STANDARD	2007 Billboard Regulations	Applicant Proposed Regulations	Planning Commission Recommendation
Zoning Districts	I-1, I-2 and BW	I-1, I-2, BW, B-3, B-4, & PZ	I-1, I-2, BW, B-3, B-4, PZ & P
Approval Method	Conditional Use Permit	Permitted Use (by right)	Conditional Use Permit
Message Duration	Twenty (20) minute minimum	Eight (8) second static display	Eight (8) second static display
Resolution	Maximum 25 mm pixel pitch	Not Specified	Maximum 25 mm pixel pitch
Transition	Instantaneous/No movement	Instantaneous/No movement	Instantaneous/No movement
Maximum Brightness	Maximum 0.3 footcandles with automatic dimmer control	Limited to a level necessary for viewing	Maximum 0.3 footcandles with automatic dimmer control
Minimum Spacing	2600' to nearest billboard 1300' to residential zoned property	750 feet minimum distance between billboards	1300' to nearest billboard in City 1300' to residential zoned property
Design	Not specified	Single Pole with brick or masonry	Single Pole with brick or masonry
Size	500 SF per side	700 SF per side	700 SF per side
Height	35 feet	45 feet*	50 feet**
Setback	50 feet from interstate highway	10 feet from trunk highway	10 feet from interstate highway
<i>*or at a height above any physical barrier subject to review and approval by the City</i>			
<i>**or at a height above any physical barrier subject to review and approval of a height variance by the City</i>			



City of White Bear Lake
City Manager's Office

M E M O R A N D U M

To: Mayor and City Council

From: Ellen Hiniker, City Manager
Kerri Kindsvater, Finance Director

Date: November 1, 2021

Subject: **First reading of an ordinance establishing the 2022 fee schedule**

BACKGROUND / SUMMARY

The City reviews its fee schedule annually. Staff proposes the following 2022 fee schedule changes.

Administrative Offenses

The fee for collection of recyclable materials was pulled out of the Municipal Code and added to the Fee Schedule.

Ambulance Fees

The City has made substantial adjustments to the ambulance rates in recent years, bringing the City of White Bear Lake closer to the average for billable services. A more modest increase of 3% in 2022 rates is recommended at this time to support the 2022 budget.

Call Type	Rates Effective 1/1/2021	Rates Effective 1/1/2022
Basic Life Support	\$ 1,505.00	\$ 1,550.00
Advanced Life Support-1	1,980.00	2,040.00
Advanced Life Support-2	2,160.00	2,225.00
Treatment No Transport	505.00	520.00
Mileage per mile	32.00	33.00

Pioneer Manor

Staff recommends an approximate 4.0% increase effective April 1, 2022 to maintain current operations and its management contract. The following chart compares the 2021 and 2022 rates:

Type of Unit	Rates	
	Effective 4/1/2021	Effective 4/1/2022
1 bedroom	\$ 730.00	\$ 760.00
1 bedroom + den	780.00	810.00
2 bedroom	855.00	890.00
2 bedroom deluxe	905.00	940.00
Garage	59.00	62.00

Outdoor Activity Rentals

The increase in non-resident fees for launch tags, moorings, skids and kayak/canoe rack rentals are intended to help reduce demand of these limited rental opportunities.

Court Fees

Court fees are being removed; facility is now being leased by the White Bear Lake Hockey Association.

Water Usage Rates and Infrastructure Fee

In 2021, Council reassigned the Lake Level Litigation fee to an infrastructure fee (\$4/residential, \$17.50/commercial) and increased it by \$1 per quarter for residential customers to support water meter replacement costs. The City later chose to incorporate replacement of commercial meters into the meter replacement program when quotes for the project were substantially lower than originally anticipated. In past years, commercial accounts have paid for their new meter in full at the time of installation. Staff recommends that the City assign a quarterly meter replacement fee for commercial accounts to spread the cost of the meter and installation over the meter’s useful life. Commercial customers who installed a new radio read meter prior to this project will receive a refund via an account credit for the difference between the meter costs and the cumulative quarterly fee if it had been in place at the time of installation. This process ensures equal treatment of accounts receiving meters prior to this program and those receiving meters in 2022 and forward under the new meter replacement fee structure.

Staff recommends a 3% increase in the usage rates to account for 2022 operational costs and a minimal increase to the infrastructure fee to help support future capital projects.

Residential Units Consumed	(Billed in Units) 2020 Rate	(Billed in Units) 2021 Rate	(Billed in Gallons)
			Proposed 2022 Rate
0-6,000 gallons (0-8 units)	\$13.80 flat fee	\$13.76 flat fee	\$14.16 flat fee
Winter qtr >6,000 gallons (> 8 units)	1.65 per unit	1.72 per unit	1.77 per 750 gal
Non-winter qtr >6,000 gallons (>8 units)	2.00 per unit	2.08 per unit	2.14 per 750 gal

Commercial Units Consumed	(Billed in Units) 2020 Rate	(Billed in Units) 2021 Rate	(Billed in Gallons) Proposed 2022 Rate
0-6,000 gallons (0-8 units)	\$13.80 flat fee	\$13.28 flat fee	\$13.67 flat fee
6,001-20,250 gallons (8-27 units)	1.60 per unit	1.66 per unit	1.71 per 750 gal
20251-56,250 gallons (27-75 units)	1.65 per unit	1.72 per unit	1.77 per 750 gal
>56,250 gallons (>75 units)	1.85 per unit	1.92 per unit	1.98 per 750 gal
Non-winter quarter over base	2.00 per unit	2.08 per unit	2.14 per 750 gal

Infrastructure Fee	2021	2022
Residential	\$5.00 per qtr	\$6.00 per qtr
Commercial	17.50 per qtr	21.00 per qtr

Commercial Meter Replacement Fee	2022
1" Meter	\$8.00 per qtr
1.5" Meter	18.00 per qtr
2" Meter	21.00 per qtr
3" Meter	55.00 per qtr
4" Meter	67.00 per qtr
6" Meter	110.00 per qtr

Sewer Rates

After multiple years without a sewer rate increase, the City began adjusting rates in 2016 to avoid a fund deficit. Annual rate adjustments since that time have provided enough revenues to cover current operating expenditures and a significant portion of the required capital expenditures beginning in 2020. The 2022 Budget includes a 3% rate increase to sustain the Fund’s financial stability.

Units Consumed	(Billed in Units) 2020 Rate	(Billed in Units) 2021 Rate	(Billed in Gallons) Proposed 2022 Rate
0-6,000 gallons (0-8 units)	\$34.45 flat fee	\$35.50 flat fee	\$36.80 flat fee
>6,000 gallons (>8 units)	4.30 per unit	4.45 per unit	4.60 per 750 gal

Refuse Rates

The City monitors the residential rates to ensure they provide sufficient revenue to offset contract costs and provide financial integrity to the fund. Proposed rates cover hauling & disposal rate increases, and reflect the strengthening recycling market with removal of the processing fee.

Monthly Fee	2020 Rate	2021 Rate	Proposed 2022 Rate
30 gallon senior	\$ 12.81	\$ 13.51	\$ 12.78
30 gallon	13.02	13.72	13.00
60 gallon	18.36	19.17	18.61
90 gallon	24.51	25.45	25.08
Recycling processing fee	0.75	1.00	-----

Surface Water Management Infrastructure Fee

The City's Surface Water Management Fund lost its sole revenue source in 2020 with the reduction in Local Government Aid, which had provided \$90,000 annually. Additionally, increased costs related to surface water management activities require additional sources of revenue. Until 2021, White Bear Lake had been the only metropolitan City that had not yet instituted a Surface Water Management Fee to help support related activities. The City Council adopted a quarterly fee for residential and commercial customers in 2021 with an understanding that incremental increases would be needed to build a revenue stream that can support the City's statutorily required surface water management projects. Proposed rates below reflect that discussion.

Surface Water Management Fee	2021	2022
Residential	\$5.00 per qtr	\$7.00 per qtr
Commercial	5.00 per qtr	7.00 per qtr

Planning and Zoning Fees

Rather than charge a separate fee for the address list, this fee is being incorporated into each of the relevant activities that require notification to surrounding properties.

RECOMMENDED COUNCIL ACTION

No action required. Second reading will be held on December 14, 2021

ATTACHMENTS

Ordinance Fee Schedule 2022

PROPOSED ANNUAL FEE SCHEDULE 2022

ORDINANCE NO.

I	ALCOHOL LICENSES (RESOLUTION NO. 9538)		FEE	LAST ADJUSTED
	On and Off Sale Malt Liquor Application & Investigation		100.00	January 2004
	On Sale Malt Liquor License		175.00	January 2004
	Off Sale Malt Liquor License		75.00	January 2004
	On Sale Wine License Application and Investigation Fee		250.00	January 2004
	On and Off Sale Liquor License Application and Investigation		500.00	January 2004
	On Sale Wine License		250.00	January 2004
	On Sale Liquor License		3200.00	January 2004
	Off Sale Liquor License		200.00	January 2004
	On Sale Sunday Liquor License		200.00	January 2004
	On Sale Temporary Liquor/Malt/Wine License		27.50	January 2004
	Club License		100.00	January 2004
	Brewer Off Sale		200.00	January 2014
	Brewer Taproom On Sale		200.00	January 2014

II	BUSINESS LICENSES		FEE	LAST ADJUSTED
	Adult Establishment License (Ord. 1124)		2,000.00	January 2017
	Adult Establishment Application and Background		\$500 unless out of state, then actual costs not to exceed \$1500	
	Cigarette / Tobacco Products License (Res. No. 9538)	CLASS A	150.00	January 2017
	3 compliance issues / business cycle	CLASS B	200.00	January 2017
	Charitable Gambling Premises License (Res. No 9538)		225.00	January 2017
	Charitable Gambling Regulatory Tax (Res. No. 12435)		0.2% of net profits	August 2019
	Dog Kennel License (Ord. 701)		50.00	January 2017
	Massage Therapist Background		75.00	January 2020
	Massage Therapist License		25.00	September 2015
	Pawnbroker and Precious Metal Dealer License (Ord. No. 1125)		12,000.00	January 2017
	Public Bench License (Res. No. 9538)		25.00/application & \$20.00/bench	January 2017
	Refuse / Recycling Hauler License (Res. No. 9538)		150.00	January 2017
	Rubbish Haulers and Junk Dealers		50.00	January 2004
	Solicitor/Peddler/Transient Merchant License (Res. No. 7033)		50.00/up to 2 ppl, then 10 ea/mth	January 2019

III	ADMINISTRATION		FEE	LAST ADJUSTED
	Copies: 1 to 100 pages (MN Statute, section 13.03)		0.25 / page	August 2005
	Copies: over 100 pages (MN Statute, section 13.03)		Actual cost of data collection & copies	August 2005
	Duplicate copies of licenses and permits		1.00	January 2017
	Elections Filing		5.00	1966
	Fax (Res. No. 9538)		0.50 / sheet	January 2004
	Passport photo		15.00	January 2017
	Return Check Charge (Res. No. 9538)		30.00	January 2004

IV	POLICE ADMINISTRATION		FEE	LAST ADJUSTED
	Accident Photo		25.00/cd	January 2017
	Accident Data Review		10.00/mth	January 2017
	Finger Printing		Residents free, \$20 non-residents	January 2019
	No Parking Signs		50.00	January 2019
	Transcripts		40.00/hour	January 2019
	Police Standby		100.00/hr, two hour minimum	January 2021

V	ANIMALS		FEE	LAST ADJUSTED
	Dog License Male / Female (Ord. No. 701)		20.00 / every two years	January 2017
	Dog License Neutered / Spayed (Ord. No. 701)		15.00 / every two years	January 2017
	Dog License Late Fee (Ord. No. 701) / replacement license		5.00	January 2017
	Potentially dangerous dogs		120.00	January 2019
	Dangerous dogs		500.00	January 2019
	Impound of dogs (Ord. No. 752)		Actual cost of contractor	January 2017
	Impound / disposal of miscellaneous animals		Actual cost of contractor	January 2017

PROPOSED ANNUAL FEE SCHEDULE 2022

ORDINANCE NO.

VI	ADMINISTRATIVE OFFENSES	FEE	LAST ADJUSTED
	A. Penalties for Alcohol and Tobacco Sales:		
	Purchase, possession	50.00	January 2013
	Underage consumption	50.00	January 2013
	Lending ID to underage person	100.00	January 2013
	License holder, first offense	150.00	January 2013
	License holder, second offense within 12 months	275.00	January 2013
	License holder, third offense within 18 months	500.00	January 2013
	Other alcohol and tobacco related offenses	100.00	January 2013
	B. Animals:		
	Vicious animal	50.00	January 2013
	Other animal violation	25.00	January 2013
	C. Parking:		
	Handicap zone	50.00	January 2013
	Fire lane	25.00	January 2013
	Snowbird	25.00	January 2013
	Blocking fire hydrant	25.00	January 2013
	Other illegal parking	25.00	January 2013
	D. Fires:		
	Open fires	100.00	January 2021
	Fire Code violations	100.00	January 2013
	E. Noise complaints:		
	Loud party	25.00	January 2013
	Loud party second offense in two months	50.00	January 2013
	Other complaints	30.00	January 2013
	F. Administrative penalties not listed in the fee schedule	50.00	January 2019
	Seat belts	25.00	January 2013
	Expired license plates / tabs	20.00	January 2013
	Subsequent admin offenses within 12 months	Increased 25%	January 2013
	G. Unauthorized recyclable collections (pulled from 505.050)	\$200.00	

VI	FIRE DEPARTMENT	FEE	LAST ADJUSTED
	A. Fire Response		
	Pumper Truck (Ord. 805)	Actual costs	January 2017
	Ladder Truck (Ord. 805)	Actual costs	January 2017
	Rescue Unity (Ord. 805)	Actual costs	January 2017
	Chief / Command Unity (Ord. 805)	Actual costs	January 2017
	Rescue Boat (Ord. 805)	Actual costs	January 2017
	Hazardous Material Unit (Ord. 805)	Actual costs	January 2017
	B. Ambulance Fees		
	Basic Life Support (BLS)	1,550.00 1,505.00	January 2019
	Advanced Life Support (ALS1)	2,040.00 1,980.00	January 2019
	Major Advanced Life Support (ALS2)	2,225.00 2,160.00	January 2019
	Treatment – no transport	520.00 505.00	January 2019
	Mileage	33.00/ mile 32.00/mile	January 2019
	C. Permits and Inspections		
	Open Burning Permit (non-recreational fires)	75.00	January 2020
	Sale of Fireworks Permit (Res. 9366)	100.00 / location	January 2017
	Tent Permit Inspection / Permit (over 400 sq feet)	75.00 / location	January 2019
	Fireworks / Pyrotechnical Displays (community festivals exempt)	100.00 / location	January 2021
	Vent Hood Inspections	90.00	January 2020
	Fire / EMS Standby	100.00/hr	January 2019
	Re-inspection fee	100.00 after 1 st re-inspection	January 2020

VII	RENTALS	FEE	LAST ADJUSTED
	A. Pioneer Manor (April 1, 2021 – March 31, 2022)		January 2021
	1 Bedroom	760.00 730.00	
	1 Bedroom/Den	810.00 780.00	
	2 Bedroom	890.00 855.00	
	2 Bedroom Deluxe	940.00 905.00	
	Garage	62.00 59.00	

PROPOSED ANNUAL FEE SCHEDULE 2022

ORDINANCE NO.

VII	RENTALS (continued)	Resident / Non-Resident / Corporate or For Profit	LAST ADJUSTED
	B. Park Facility Rentals		
	Bossard, Ramaley, Rotary, Spruce and Jack Yost	50.00 / 100.00 / 125.00	January 2019
	Podvin Park (pavilion only)	50.00 / 110.00 / 175.00	January 2019
	Podvin Park (kitchen and meeting room)	100.00 / 150.00 / 250.00	January 2019
	Podvin Park (full facility)	125.00 / 225.00 / 325.00	January 2019
	Lakewood Hills (pavilion only)	50.00 / 110.00 / 175.00	January 2019
	Lakewood Hills (pavilion & kitchen)	100.00 / 150.00 / 250.00	January 2019
	Lakewood Hills (ballfields)	100.00 / 150.00 / 250.00	January 2019
	Stellmacher Park	50.00 / 110.00 / 175.00	January 2019
	West Park	50.00 / 110.00 / 175.00	January 2019
	Matoska Park	50.00 for two hours maximum	January 2019
	Spray Paint of any kind	250.00	October 2010
	Trash pick-up and disposal	Community & Non-Profit / Corporate or For Profit	October 2010
	Events over 100 people	No fee / 50.00	
	Events over 250 – 500 people	50.00 / 75.00	
	Every additional 250 people	Additional 25.00	
	C. Outdoor Activity Rentals		
	Farmers' Market reservation / application	120.00 / year	January 2004
	Farmers' Market same day temporary permit	10.00	February 2010
	Launch Tags	25.00 / residents and 45.00 75.00 / non-residents	January 2017
	Moorings	375.00 / residents and 500.00 / non-residents	January 2017
	Skids	55.00 / residents and 45.00 85.00 / non-residents	January 2017
	Kayak / Canoe Rack	45.00 / residents and 60.00 75.00 / non-residents	January 2017
	D. Boatworks Commons Community Room Rentals		
	City Hosted and School District events	Gratis - Host sets-up, cleans-up and tears down	December 2017
	Civic / Non Profit up to 20 attendees, max 3 hrs	Gratis – Host sets-up, cleans-up and tears down	January 2019
	Cleaning fee when food is served	Actual cleaning costs	January 2019
	Greater than 3 hrs and/or 20+ attendees	50.00 rental fee + actual cleaning costs	January 2019
	Private sector up to 4 hrs (includes set & clean)	500.00	January 2019
	Additional hours (max of 2 hrs)	50.00 / hour	January 2019
	E. Armory Facility Rentals (Resolution No. 11844)	Residential / Non-Residential	
	Full day without kitchen (including set up)	650.00 / 900.00	July 2016
	+ Kitchen	100.00 / 150.00	July 2016
	Down payment	300.00 / 400.00	January 2020
	Damage deposit	350.00 / 500.00	July 2016
	Hourly rate, Monday – Thursday (1 – 7 hours)	80.00 / 90.00	January 2019
	Hourly rate, Friday – Sunday (1 – 7 hours)	100.00 / 120.00	July 2016
	Staff set up (hourly)	Contract rate	July 2016
	Security (refunded if re-rented)	Contract rate	January 2020
	Cleaning for 100+ and food / beverage	175.00 / 175.00	January 2020
	Moving tables and chairs	70.00 / 70.00	January 2021
	Hourly Activities (athletics / meeting room)	25.00 per hour / 25.00 per hour	July 2016
	Daily Activities	WBL Non-profit / WBL Group or Club / Non-Resident	
	1 day	0.00 / 90.00 / 135.00	July 2016
	2 days	50.00 / 160.00 / 245.00	July 2016
	3 days	75.00 / 260.00 / 390.00	July 2016
	4 days	100.00 / 355.00 / 510.00	July 2016
	F. Sports Center		
	Court Fees		
	Monthly	—50.00	January 2019
	3 Months	—115.00	January 2019
	6 Months	—205.00	January 2019
	Wally Ball	—30.00 per 1.5 hours, \$33 per 2hrs/court	January 2019
	Racquetball	—8.00 per person per hour	January 2019
	Dodgeball	—12.00 per court	January 2019
	Miscellaneous Rental		
	Meeting Room Rental	15.00 / hour	January 2019
	Aerobic Room Rental	20.00 / hour	January 2019
	Locker Room Rental	5.00 / month	January 2019

PROPOSED ANNUAL FEE SCHEDULE 2022
ORDINANCE NO.

VII	RENTALS (continued)	FEE	LAST ADJUSTED
	Ice Rental March - August	Non-taxable / Tax Included	
	Prime Time	170.00 / 182.00	January 2021
	Non-Prime	135.00 / 145.00	January 2020
	Ice Rental September – February	Non-taxable / Tax Included	
	Prime Time	205.00 / 220.00	January 2021
	Weekday, 8am – 3pm	150.00 / 161.00	January 2020
	Non-Prime and after 9pm	155.00 / 166.00	January 2017
	Skating School		
	Group Lessons – (Tot – PreAlpha & Power)	11.00/wk + \$7 fee session	January 2019
	Group Lessons – (Alpha – Delta & Adults)	16.50/wk + \$7 fee session	January 2019
	Freestyle Levels	21.00/wk + \$7 fee session	January 2019
	Contract (Open and Intermediate)	12.00 per weeks in session	January 2019
	Contract (High Level)	13.00 per weeks in session	January 2019
	Skate Show		
	Annual Skating Show	125.00	January 2019
	Additional Show Packages	100.00	January 2019
	Parent / Child Skate	75.00	January 2019
	Ice Time		
	Drop In	15.00	January 2019
	Morning	7.00 12.00 before school	January 2019
	Open Skate	5.00	January 2019
	Skate Rental	5.00	January 2019
	Open Hockey	6.00 per session	January 2019
	Dead Ice	7.00 8.00 / hour	January 2019

VIII	UTILITIES	FEE	LAST ADJUSTED
	A. Water Rates		
	Residential Water Customers		January 2021
	0 – 6,000 gallons 0–8 units	14.16 /quarter 13.76 /quarter	
	Winter quarter rate*	1.77 per 750 gallons 1.72 per unit	
	Non-winter quarter rate**	2.14 per 750 gallons 2.08 per unit	
	Commercial Water Customers		January 2021
	0 – 6,000 gallons 0–8 units	13.68 /quarter 13.28 /quarter	
	6,001 – 20,250 gallons 8–27 units*	1.71 per 750 gallons 1.66 per unit	
	20,251 – 56,250 gallons 27–75 units*	1.77 per 750 gallons 1.72 per unit	
	Over 56,250 gallons 75 units*	1.98 per 750 gallons 1.92 per unit	
	Non-winter quarter rate**	2.14 per 750 gallons 2.08 per unit	
	* Rate for consumption over 6,000 gallons 8 units in 750 gallon increments in the winter quarter & “base” for the other three (3) quarterly billing cycles		
	** Rate for consumption above the winter quarter rate for the other three (3) quarterly billing cycles		
	B. Water Infrastructure Fees		January 2021
	Residential Water Customers	6.00 /quarter 5.00 /quarter	
	Commercial Water Customers	21.00 /quarter 17.50 /quarter	
	C. Water Meter Replacement Fees		
	Commercial Water Customers		
	1” Meter	8.00 /quarter	
	1.5” Meter	18.00 /quarter	
	2” Meter	21.00 /quarter	
	3” Meter	55.00 /quarter	
	4” Meter	67.00 /quarter	
	6” Meter	110.00 /quarter	
	D. Surface Water Management Fee		January 2021
	Residential Water Customers	7.00 /quarter 5.00 /quarter	
	Commercial Water Customers	7.00 /quarter 5.00 /quarter	
	E. Sewer Rates		January 2021
	0 – 6,000 gallons 0–8 units	36.80 Flat 35.50 Flat	
	Consumption Above 6,000 gallons Commercial Water Customers	4.60 / 750 gallons 4.45 / unit	

PROPOSED ANNUAL FEE SCHEDULE 2022
ORDINANCE NO.

F. Refuse / Recycling Rates			January 2021
30 Gallon Senior	12.79/month (38.37/quarter) 13.51/month (40.53/quarter)		
30 Gallon Service	13.01 /month (39.03 / quarter) 13.72/month (41.16/quarter)		
60 Gallon Service	18.62 /month (55.86 /quarter) 19.17/month (57.51/quarter)		
90 Gallon Service	25.09 /month (75.27 /quarter) 25.45/month (76.35/quarter)		
Recycling processing fee	Fee eliminated 1.00 per quarterly bill		
G. Hydrant Meter Rental			January 2019
Cost of inspection, use and administration	52.00 / month (non-prorated)		
Dec. 1 – Apr 1, charge for extraordinary inspection	32.00 additional / month (non-prorated)		
Water usage charged based on metered amount or 6 billing units per month, whichever is greater. Charges assessed at maximum summer consumption rate in effect on the date the hydrant meter is returned. Applicants will be responsible for breakage or damage to hydrant, meter or other works at actual repair or replacement costs.			
H. Temporary Water Shut Off / On for non-maintenance (snow birds, realtors, foreclosures)			January 2019
November 1 – March 31	130.00 / event		
April 1 – October 31	80.00 / event		
I. Water Meter Data Log	\$25.00 / report		New Fee
J. Final Meter Reads	\$50.00 / special read		New Fee
K. Manual Quarterly Reading	\$50.00 / quarterly bill		New Fee
L. Non-compliance fee (old meters not switched out)	\$100.00 / quarterly bill		New Fee
M. Sewer Line Issues			
Televising	155.00		January 2019
Televising for Street Reconstruction	77.00		January 2019

IX	PLANNING AND ZONING	FEE	LAST ADJUSTED
	Address List *Address list fee to be included in the revised application fees below	—60.00	
	Administrative Variance (Ord. No. 1408)	25.00	January 2004
	Comprehensive Plan Amendment (Ord. No. 1301.010)	\$500.00 / \$560 if change in Land Use Designation	January 2004
	Conditional Use Permits (CUP)		
	CUP Fee	400.00- \$460.00	January 2004
	Amendments	200.00 \$260.00	January 2004
	Time Extension	50.00	January 2017
	Grading Plan Review (over .5 acre in size)	250.00	January 2010
	Grading Plan Review (less than .5 acre in size)	75.00	January 2010
	Home Occupation Permit Fee (Ord. No. 1303)	50.00 / permitted, \$100.00 \$160.00 special	April 1994
	Excavation/Obstruction/ROW Permit (Ord. 18-2-3031)	200.00	January 2019
	Park Dedication (Res. No. 9538A)		
	Apartment Dwelling	750/ 150	January 2017
	Townhome, Condominium, Duplex Dwelling	1,000 / unit	January 2017
	Single Family Dwelling	1,200.00 / unit	January 2017
	Commercial & Industrial	3,500.00 / acre	January 2017
	Planned Unit Development (Ord. No. 1301.070)	—750.00- \$810.00	January 2017
	Rental Dwelling Licenses (Ord. No. 508.020)		March 2010
	Single Family	100.00 / 2 year license	January 2021
	Two Family	\$150.00 / 2 year license	January 2022
	3+ Units	200 / 2 year license + 15.00 each unit over 1	January 2021
	Re-inspection Fee	50 single/two-family & 100 for 3+ units	January 2021
	Renting without a license	200% base fee charge	January 2021
	License Transfer (Ord. No. 508-090)	50.00	January 2017
	Rezoning: Application Fee (Ord. No. 1301.040)	750.00	January 2017
	Sign Permits (Ord. No. 1115)		
	Permanent	50.00 / wall	September 1987
	Temporary banner, sign, or reface	30.00 / each	September 1987
	Free standing and dynamic display	150.00 / each	January 2017
	Billboard	300.00 / each	September 1987
	Erecting a sign before the permit is issued	200.00 administrative fee	September 1987

PROPOSED ANNUAL FEE SCHEDULE 2022
ORDINANCE NO.

Small Cell Wireless Facility Permit	500.00 up to 5 sites, \$100 for each additional	January 2019
Subdivisions (Ord. No. 1407)		
Preliminary Plat	500.00 \$560.00	January 2017
Final Plat	100.00	January 2017
Minor Subdivision/Lot Split	250.00	January 2017
Vacation (City Charter, Section 8.02)	250.00 \$310.00	January 2017
Variance Permit (Ord. No. 1407)	250.00/residential, 500.00/commercial & industrial 310.00/residential, 560.00/commercial & industrial	January 2017
Zoning Letter (Res. No. 9538)	75.00	January 2017
Zoning Permits: Shed, Driveway, Fence, Detached Deck under 30", Hot Tub, Pigeons, Hens, Bees, site alteration	50.00 / each	January 2017

X. BUILDING DEPARTMENT LICENSES AND PERMITS

- 1. BUILDING PERMIT FEES:** Building permit fees are either flat fee *or* based on current state valuation costs, plus Minnesota state surcharge. Permit fees not listed in the flat fee chart are based on valuation. See fee charts below.

A. RESIDENTIAL FLAT FEE BUILDING PERMITS

	Current Fees – Plus \$1.00 State Surcharge	Proposed Fees	Last Adjusted
Building Moving (House)	\$150.00		January 2017
Building Moving (Garage)	\$60.00		January 2017
Demolition	Interior Only \$60.00 / Accessory Structure \$85.00 / Residential Structure \$200.00		January 2017
Doors	1 Door \$80.00 / 2 or More Doors \$110.00		January 2020
Egress Windows	1 Egress Window \$80.00 / 2 or More Egress Windows \$135.00		January 2020
Garage Siding Only	\$80.00		January 2017
Garage Roofing Only	\$80.00		January 2017
Grading / Excavation	\$90.00		January 2017
Roof Solar Panels	\$175.00		January 2017
Roofing	Full Replacement \$160.00 / Repair Only \$80.00 /		January 2020
Siding	Full Replacement \$160.00/ Repair Only \$80.00 /		January 2020
Swimming Pools	Above Ground \$75.00 / In Ground \$125.00		January 2017
Windows	1 Window \$80.00 / 2 or More Windows \$135.00		January 2020

B. COMMERCIAL FLAT FEE BUILDING PERMITS

	Current Fees – Plus \$1.00 State Surcharge	Proposed Fees	Last Adjusted
Demolition	Interior Only \$60.00 / Commercial Structure \$350.00		January 2017
Grading	Site Under 2 Acres \$350.00 / Site Over 2 Acres \$450.00		January 2017
Parking Lot Replacement	\$150.00		January 2017
Roof Solar Panels	\$275.00		January 2017
Swimming Pools	Above Ground \$75.00 / In Ground \$125.00		January 2017

C. BUILDING PERMIT FEES BASED ON VALUATION (RESIDENTIAL OR COMMERCIAL WHERE FLAT FEE DOES NOT APPLY)

Total Valuation		Fees – Plus State Surcharge Based on Valuation (see chart below)	Proposed Fees	Last Adjusted
\$1.00	to	\$500	\$30.00	January 2017
\$501	to	\$2,000	\$30.00 for the first \$500.00 plus \$3.50 for each additional \$100.00 or fraction thereof, to and including \$2,000.00	January 2017
\$2,001	to	\$25,000	\$82.50 for the first \$2,000.00 plus \$16.10 for each additional \$1,000.00 or fraction thereof, to and including \$25,000.00	January 2017
\$25,001	to	\$50,000	\$452.80 for the first \$25,000.00 plus \$11.65 for each additional \$1,000.00 or fraction thereof, to and including \$50,000.00	January 2017
\$50,001	to	\$100,000	\$744.05 for the first \$50,000.00 plus \$8.15 for each additional \$1,000.00 or fraction thereof, to and including \$100,000.00	January 2017
\$100,001	to	\$500,000	\$1,151.55 for the first \$100,000.00 plus \$6.50 for each additional \$1,000.00 or fraction thereof, to and including \$500,000.00	January 2017
\$500,001	to	\$1,000,000	\$3,751.55 for the first \$500,000.00 plus \$5.60 for each addition \$1,000.00 or fraction thereof, to and including \$1,000,000.00	January 2017
\$1,000,001	to	and up	\$5,991.55 for the first \$1,000,000.00 plus \$4.00 for each additional \$1,000.00 or fraction thereof	January 2017

PROPOSED ANNUAL FEE SCHEDULE 2022

ORDINANCE NO.

D. STATE SURCHARGE FEES FOR BUILDING PERMITS BASED ON VALUATION

Valuation of Structure, Addition or Alteration			State Surcharge Computation	Proposed Fees	Last Adjusted
\$ 0	to	\$ 1,000,000	.0005 x valuation (minimum \$0.50)		State Fee
\$ 1,000,001	to	\$ 2,000,000	\$ 500 + .0004 x (value - \$1,000,000)		State Fee
\$ 2,000,001	to	\$ 3,000,000	\$ 900 + .0003 x (value - \$2,000,000)		State Fee
\$ 3,000,001	to	\$ 4,000,000	\$ 1,200 + .0002 x (value - \$3,000,000)		State Fee
\$ 4,000,001	to	\$ 5,000,000	\$ 1,400 + .0001 x (value - \$4,000,000)		State Fee
\$ 5,000,001		or greater	\$ 1,500 + .0005 x (value - \$5,000,000)		State Fee

E. OTHER BUILDING FEES

	Current Fees	Proposed Fees	Last Adjusted
Appeal Fee	\$150.00 (refunded if appeal granted)		January 2017
Certificate of Occupancy	\$20.00		January 2017
License Fee – Commercial General Contractor	\$120.00 / Prorated to \$75.00 after 7/1		January 2017
License Fee – Mechanical/Tree Trimmer	\$45.00 / Prorated to \$35.00 after 7/1		January 2017
Other Inspections & Fees: <ul style="list-style-type: none"> • Inspections outside business hours • Re-inspection fees • Inspection which no fee is specifically indicated (30 minute min) • Additional plan review: changes, additions or revisions to plans (30 minute min) 	\$62.00 per hour or the total hourly cost to the jurisdiction, whichever is greater. This cost shall include supervision, overhead, equipment, hourly wages & fringe benefits of employees involved.		January 2017
Outside Consultants for Plan Checking & Inspections or Both	Actual costs including administrative & overhead costs		January 2017
Plan Review Fee (Residential)	50% of Permit Fee		Pre 2017
Plan Review Fee (Commercial)	65% of Permit Fee		Pre 2017

2. SEWER AND WATER PERMIT FEES: Sewer & Water permits are based on fees below, plus \$1.00 state surcharge.

A. SEWER & WATER PERMIT FEES

	Current Fees – Plus \$1.00 State Surcharge	Proposed Fees	Last Adjusted
Water Line Install or Repair	\$ 57.00		January 2020
Sewer Line Install or Repair	\$ 57.00		January 2020
Water Disconnect	\$42.00		January 2019
Sewer Disconnect	\$42.00		January 2019
Water Tap (Each)	\$27.00		January 2019
Sewer Tap (Each)	\$27.00		January 2019
Storm Sewer	\$42.00		January 2019
Hydrostatic and Conductivity Test (Each)	\$57.00		January 2019
Street Excavation & Street Deposit	\$32.00 / \$1550.00		January 2019
Individual Sewage Treatment System – New Installation or Replacement of existing system	\$ 206.00		January 2019
Individual Sewage Treatment System - Repair or Alteration of existing system	\$103.00		January 2019
Individual Sewage Treatment System Abandonment	\$ 52.00		January 2019

3. SEWER AND WATER CONNECTION FEES: Buildings or dwellings existing or constructed in the City of White Bear Lake must connect to the municipal water and sanitary sewer system so long as it is reasonably available. Metropolitan Council Sewer Access Charge (SAC) units and fees are established by the Metropolitan Council per state statute MN 473.517. Prior to connecting to public utilities, the owner or representative must pay the following fees:

A. SEWER CONNECTION FEES

	Current Fees	Proposed Fees	Last Adjusted
Single Family Dwellings	\$670.00 per Dwelling		January 2019
Two Family Dwellings	\$1,340.00 per Dwelling		January 2019
Multiple Dwellings	\$\$670.00/unit		January 2020
Commercial and Industrial	\$670.00 /unit		January 2020

PROPOSED ANNUAL FEE SCHEDULE 2022

ORDINANCE NO.

B. WATER CONNECTION FEES

	Current Fees	Proposed Fees	Last Adjusted
Single Family Dwellings	\$670.00 per Dwelling		January 2019
Two Family Dwellings	\$1,340.00 per Dwelling		January 2019
Multiple Dwellings	\$670.00/unit		January 2020
Commercial and Industrial	\$670.00/unit		January 2020

4. PLUMBING PERMIT FEES: Plumbing Permits are based on fees listed below, plus \$1.00 state surcharge.

A. PLUMBING PERMIT FEES

	Current Fees – Plus \$1.00 State Surcharge	Proposed Fees	Last Adjusted
Plumbing Minimum Fee	\$50.00		January 2020
For Each Fixture or Fixture Opening	\$ 15.00/per fixture		January 2017
Water Heater - New Install or Replace	\$ 50.00		January 2017
Water Softener – New Install or Replace	\$ 25.00		January 2017
Gas Piping	\$ 30.00		January 2017
Water Piping / Drain / Waste / Vent Alteration or Repair	\$ 50.00		January 2017
Plumbing General Repair	\$ 50.00		January 2017
New backflow Prevention Device (Permit Required)	\$ 25.00		January 2017
Backflow Prevention Annual Testing Per Device	\$ 20.00		January 2017

5. MECHANICAL PERMIT FEES: Mechanical permit fees are based on 1% of job valuation or the minimum fee, whichever is greater, plus the state surcharge of .0005% of job valuation. For review of mechanical plans and other data, the fee is equal to 25% of the permit fee or the minimum, whichever is greater.

A. MECHANICAL PERMIT FEES

	Minimum Fees (or 1% of job valuation, whichever is greater, plus state surcharge of .0005% of job valuation)	Proposed Fees	Last Adjusted
Heating System	\$70.00		January 2017
Air Conditioning	\$40.00		January 2017
Heating & Air Conditioning	\$100.00		January 2017
HVAC for new residential construction	\$175.00		January 2017
Ductwork	\$30.00		January 2017
Fireplace	\$50.00		January 2017
Process piping	\$40.00		January 2017
Miscellaneous appliance or equipment regulated by code	\$40.00		January 2017
Repair - Heating and/or AC	\$30.00		January 2017

6. FIRE SUPPRESSION / STORAGE TANK PERMIT FEES: Fire Suppression/Storage Tank Permits are based on fees listed below, plus \$1.00 state surcharge. For review of Fire Suppression plans and other data, the fee is equal to 25% of the permit fee.

A. FIRE SUPPRESSION / STORAGE TANK PERMIT FEES

	Current Fees – Plus \$1.00 State Surcharge	Proposed Fees	Last Adjusted
Automatic Fire Suppression System 1-10 Heads/Risers	\$75.00		January 2019
Each Additional 10 Heads or Fraction Thereof	\$5.00		January 2017
Each Fire Alarm (New, Addition, Upgrade)	\$75.00		January 2019
Each Miscellaneous Fire Related Permit	\$75.00		January 2019
Each Chemical/Ansul Hood Extinguisher System	\$75.00		January 2019
Each Fuel Storage Tank Installed or Removed - Under 1000 gallons	\$75.00 per tank		January 2019
Each Fuel Storage Tank Installed or Removed – Over 1000 gallons	\$225.00 per tank		January 2019
Miscellaneous Fire Suppression Permit	\$ 75.00		January 2019
Fire Permit Plan Review	50% of the Permit Fee		January 2019

7. ELECTRICAL PERMIT FEES: Electrical fees are based on fees listed below, plus \$1.00 state surcharge. Fees are set by Togle Inspections. The City of White Bear Lake contracts with Togle Inspections, electrical contractor for the State of Minnesota Department of Labor and Industry. Website: www.togleinspections.com

PROPOSED ANNUAL FEE SCHEDULE 2022
ORDINANCE NO.

A. ELECTRICAL PERMIT FEES

	Current Fees – Plus \$1.00 State Surcharge		Last Adjusted
Residential Panel Replacement	\$110.00		January 2020
Residential Sub Panel Replacement	\$45.00		January 2020
New Service or Power Supply:			
0-300 Amp	\$55.00		January 2020
400 Amp	\$71.00		January 2020
500 Amp	\$87.00		January 2020
600 Amp	\$103.00		January 2020
800 Amp	\$135.00		January 2020
1000 Amp	\$167.00		January 2020
Each Additional 100 Amps	\$16.00/each		January 2020
Circuits and Feeders:			
0-100 Amp	\$9.00		January 2020
101-200 Amp	\$15.00		January 2020
201-300 Amp	\$21.00		January 2020
301-400 Amp	\$27.00		January 2020
401-500 Amp	\$33.00		January 2020
501-600 Amp	\$39.00		January 2020
Each additional 100 Amps	\$6.00/each		January 2020
Minimum fee for 1 inspection only	\$45.00		January 2020
Minimum fee for 2 inspections (rough in & final)	\$90.00		January 2020
Maximum fee for single-family dwelling or townhouse not over 200 Amps (No max if service is over 200 Amps). Max of 2 rough-ins and 1 final inspection	\$190.00		January 2020
Failed inspections per visit	\$45.00		January 2020
Apartment Buildings – Fee per unit of an apartment or condominium complex. This does not cover service, unit feeders or house panels	\$80.00/unit		January 2020
Swimming pools & hot tubs (includes 2 inspections).	\$90.00 plus ckts @ \$9/each		January 2020
Additions, remodels or basement finishes (includes 2 inspections)	\$90.00 (includes up to 10 ckts)		January 2020
Residential accessory structures	The greater of \$55.00 for panel + \$9.00 per ckt OR \$90.00 for 2 inspections		January 2020
Traffic signals	\$8.00 per each standard		January 2020
Street & parking lot lights	\$5.00 per each standard		January 2020
Transformers & generators	\$5.00 – 0 to 10kva \$40.00 – 11kva to 74kva \$60.00 – 75kva to 299kva \$165.00 - over 299kva		January 2020
Retrofit lightening	\$0.85 cents per fixture		January 2020
Sign transformer or driver	\$9.00 per transformer		January 2020
Low voltage fire alarm, low voltage heating & air conditioning control wiring	\$0.85 cents per device		January 2020
Re-inspection fee in addition to all other fees	\$45.00		January 2020
Hourly rate for carnivals	\$90.00		January 2020
Solar fees:			
0kw – 5kw	\$90.00		January 2020
5.1kw – 10kw	\$150.00		January 2020
10.1kw – 20kw	\$225.00		January 2020
20.1 to 30kw	\$300.00		January 2020
301.1kw – 40kw	\$375.00		January 2020
401 kw and larger	\$375.00 + \$25 each additional 10kw		January 2020
Electronic inspection fee for these items only: furnace, air conditioning, bath fan, fireplace or receptacle for water heater vent ** Must be pre-approved by Electrical Inspector **	\$40.00		January 2020
*Permit fee is doubled if work starts before permit issued			
*Refunds must be requested in writing. No refunds on minimum fee permits, expired permits or state surcharge fee. Refunds are minus a city handling fee of 20%.			



City of White Bear Lake
City Manager's Office

MEMORANDUM

To: Ellen Hiniker, City Manager
From: Kara Coustry, City Clerk
Date: November 2, 2021
Subject: **Canvassing 2021 General Election results**

BACKGROUND / SUMMARY

In accordance to Minnesota Statutes regulating the conduct of Municipal Elections, the City Council serves as the Canvassing Board for all Municipal Elections; the State Canvassing Board, which is comprised of five members, (Secretary of State, two Supreme Court Justices and two District Court Justices), canvasses all statewide elections.

The attached resolution declares Dan Louismet as Mayor, Heidi Hughes as Councilmember-elect representing Ward 2, and Kevin Edberg as Councilmember-elect representing Ward 4. The official abstract will be available at your dais, which will contain more detailed information and statistics by polling location.

RECOMMENDED COUNCIL ACTION

Staff recommends Council adopt the attached resolution canvassing the votes for the 2021 General Election.

ATTACHMENTS

Resolution

RESOLUTION NO.

A RESOLUTION CANVASSING RESULTS OF GENERAL ELECTION 2021

WHEREAS, the City Charter has provided for a City General Election on the first Tuesday after the first Monday in November; and

WHEREAS, the City General Election was duly held on November 2, 2021; and

WHEREAS, the City Council canvasses the vote totals in accordance with State Statutes; and

WHEREAS, the canvassed votes are as follows:

<u>OFFICE</u>	<u>VOTES</u>
Mayor	
Don Mullin	2,123
Dan Louismet	2,904
Write-in	21
 Councilmember Ward 2	
Doug Biehn	650
Heidi Hughes	722
Write-in	1
 Councilmember Ward 4	
Kevin Edberg	585
Write-In	38

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of White Bear Lake, Minnesota:

1. That, as a result of this General Election, the following persons are hereby declared elected to the office for the term of January 2022 to January 2026:

<u>OFFICE</u>	<u>ELECTED</u>
Mayor – At Large	Dan Louismet
Councilmember Ward 2	Heidi Hughes
Councilmember Ward 4	Kevin Edberg

2. That the City Clerk is hereby authorized and directed to file a certified copy of this resolution with the County Auditor.

The foregoing resolution, offered by Councilmember ____ and supported by Councilmember ____, was declared carried on the following vote:

Ayes:
Nays:
Passed:

Jo Emerson, Mayor

ATTEST:

Kara Coustry, City Clerk



City of White Bear Lake
City Manager's Office

MEMORANDUM

To: Ellen Hiniker, City Manager

From: Paul Kauppi, Public Works Director/City Engineer

Date: November 9, 2021

Subject: **Resolution Approving Final Design and Authorizing Preparation of Plans and Specifications for the South Shore Boulevard Trail between White Bear Avenue and the east City limits**

BACKGROUND

The City of White Bear Lake is working in cooperation with Ramsey County to complete the segment of the around the lake trail within White Bear Lake along the south side of the lake on South Shore Boulevard from White Bear Avenue to Bellaire Avenue. A Preliminary Design Development Report was completed in early 2018 which was used by the Lake Links Association to secure legislative funding for the completion of this segment of trail. The funding also includes the segment of trail within White Bear Township from Bellaire Avenue to East County Line Road.

In 2019-2020, following receipt of the legislative funding, the County led additional efforts to finalize the design elements of this project including additional public involvement and input. The final design elements include maintaining a 2-way roadway for South Shore Boulevard from White Bear Avenue to McKnight Road which will remain under the jurisdiction of the County. The segment of South Shore Boulevard between McKnight Road and Bellaire Avenue will become an eastbound one-way roadway which the City will take control of through a jurisdictional transfer from the County.

In February 2021, the City entered into a Memorandum of Understanding (MOU) which outlined the terms of a jurisdictional transfer of South Shore Boulevard from McKnight Road to Bellaire Avenue, roadway and trail design elements and cost participation elements.

Pursuant to resolution 11719 adopted December 8, 2015, this additional segment of the Lake Links Trail network will be designated as the Mark Sather Trail.

SUMMARY

At this point, the City has entered into a MOU fundamentally agreeing upon the roadway and trail design elements including converting South Shore Boulevard into an eastbound one-way roadway from McKnight Road to Bellaire Avenue, the acceptance of South Shore Boulevard from McKnight Road to Bellaire Avenue through a jurisdictional transfer, the overall cost split for the project and completion of final design.

Now that the final design is complete, the next step in the process is to approve the final design and authorize preparation of plans and specification for bidding. The plans and specifications would be completed in late 2021/ early 2022 followed by bidding in early spring 2022. Construction is anticipated to begin in May of 2022. Once the project is bid and final costs are known, the City will enter into a cooperative agreement for construction.

Included in this packet is a memo from Scott Costello, a long-time proponent of this trail. He has requested consideration of burial of underground utilities at Schneider's Bay. The City has not historically undertaken the cost of burying private utilities and affirmed that practice during the construction of the trail along Old White Bear Avenue. Mr. Costello will be in attendance at the meeting if the Council wishes to ask him any questions about his materials included in the packet.

RECOMMENDED COUNCIL ACTION

Staff recommends that the City Council approve the attached resolution approving final design and authorizing preparation of plans and specifications for the South Shore Boulevard trail between White Bear Avenue and the east City limits

ATTACHMENTS

Resolution
Final Design Layout

RESOLUTION NO.:

RESOLUTION APPROVOING FINAL DESIGN AND AUTHORIZING THE PREPARATION OF PLANS AND SPECIFICATIONS FOR THE SOUTH SHORE BOULEVARD TRAIL FROM WHITE BEAR AVENUE TO THE EAST CITY LIMITS

WHEREAS, South Shore Boulevard is a County Road located within the City of White Bear Lake that connects White Bear Avenue and Bellaire Avenue; and

WHEREAS, South Shore Boulevard is utilized by residents and the general public in a wide variety of transportation modes (vehicles, towing trailers, bicycles, pedestrians, etc.), and the pavement condition of South Shore Boulevard has been rated as “very poor”; and

WHEREAS, conflicts between vehicular traffic and bicycles and pedestrians have become far more common as bicycle and pedestrian use has increased in recent years; and

WHEREAS, the Minnesota State Legislature has appropriated funds to assist in the construction of a separated bicycle/pedestrian trail along South Shore Boulevard; and

WHEREAS, the County intends on rehabilitating South Shore Boulevard including the construction of the bicycle/pedestrian trail during the construction year of 2022; and

WHEREAS, the City has entered into a Memorandum of Understanding for the turn-back of South Shore Boulevard from McKnight Road to Bellaire Avenue to the City, for its conversion to a one-way road and to memorialize cost participation; and

WHEREAS, the final design has been completed by Ramsey County in accordance with approved Memorandum of Understanding and ready to move to plans and specifications for bidding in 2022.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of White Bear Lake, Minnesota hereby approves the final design and authorizes the preparation of plans and specification for the purpose of bidding the South Shore Boulevard trail project from White Bear Avenue to the east City limits.

The foregoing resolution offered by Councilmember_____, and supported by Councilmember_____, was declared carried on the following vote:

Ayes:

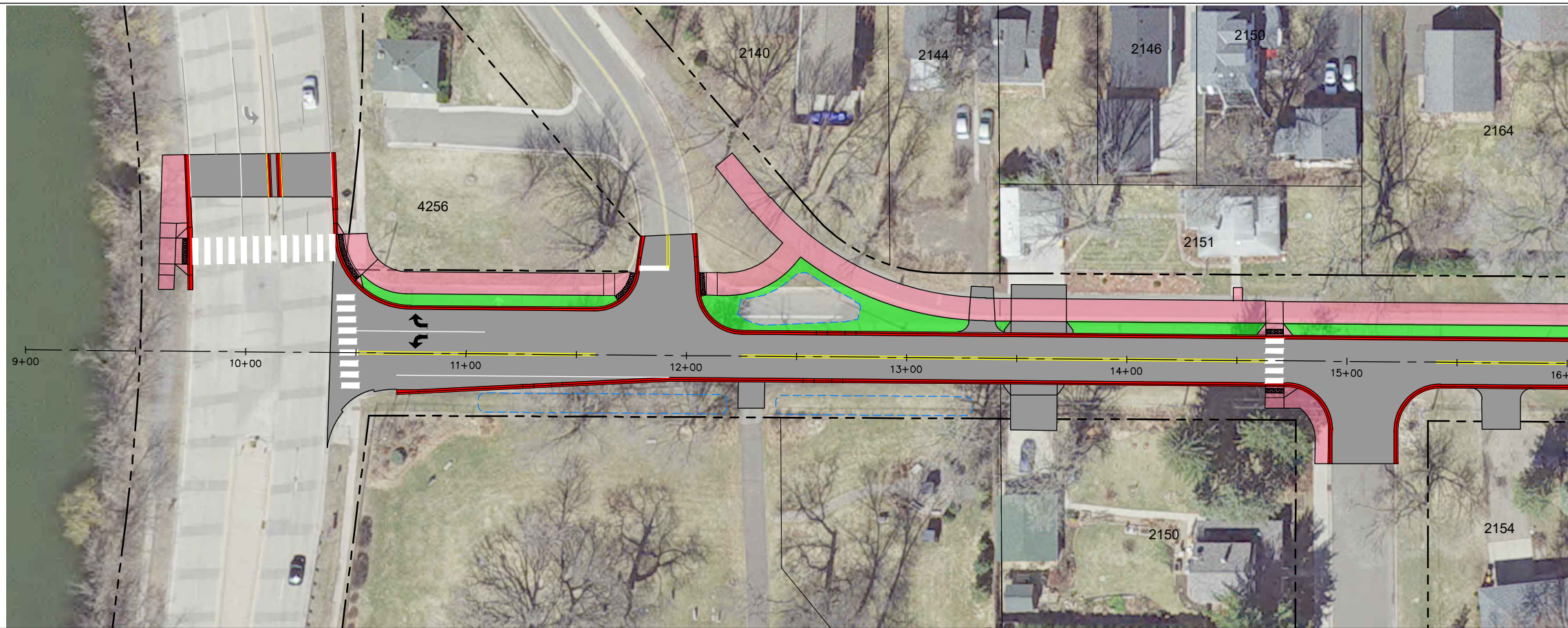
Nays:

Passed:

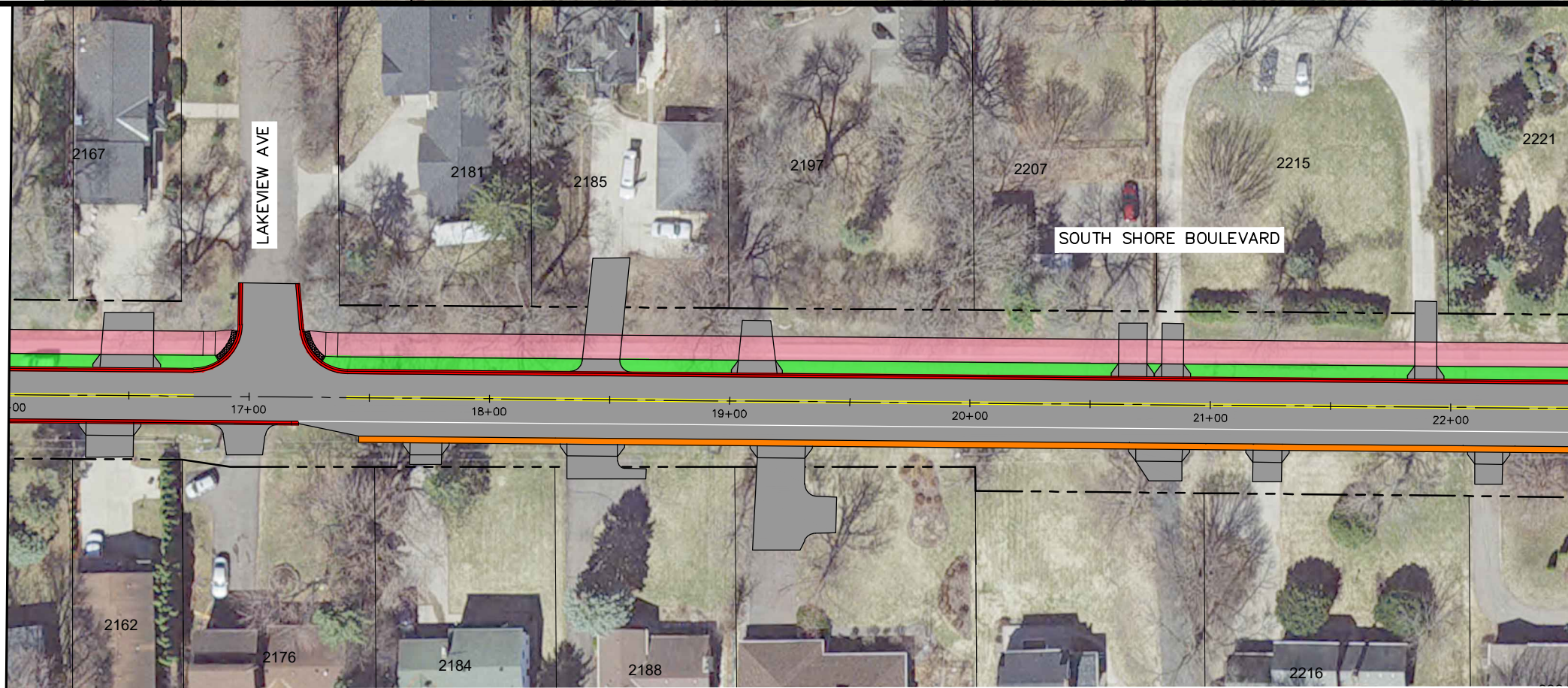
Jo Emerson, Mayor

ATTEST:

Kara Coustry, City Clerk





MATCH LINE 16+00



MATCH LINE 16+00

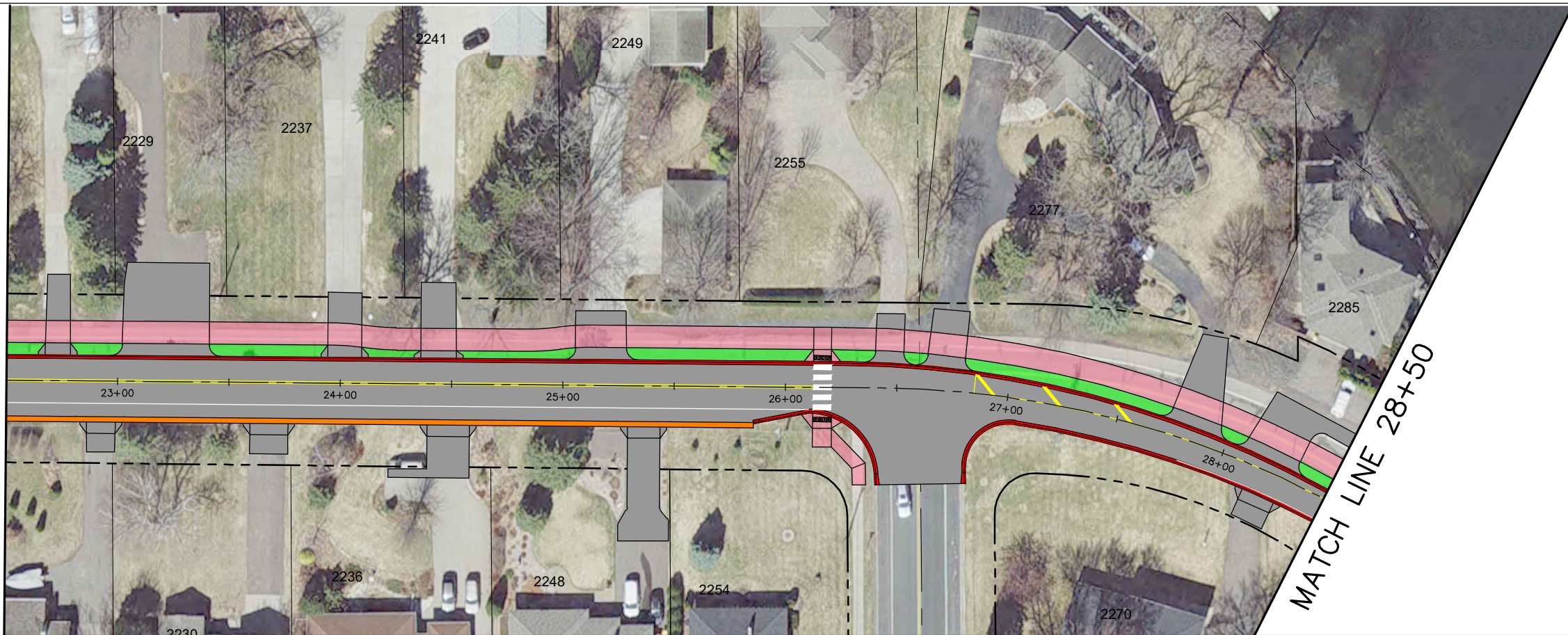
MATCH LINE 22+50

LEGEND

	PROPOSED ROADWAY / DRIVEWAYS
	PROPOSED TRAILS
	BITUMINOUS DRAINAGE SPILLWAY
	GRASS BOULEVARD
	CURB & GUTTER
	RIBBON CURB
	INPLACE R/W
	PROPOSED INFILTRATION BASIN



MATCH LINE 22+50



MATCH LINE 28+50



MATCH LINE 28+50



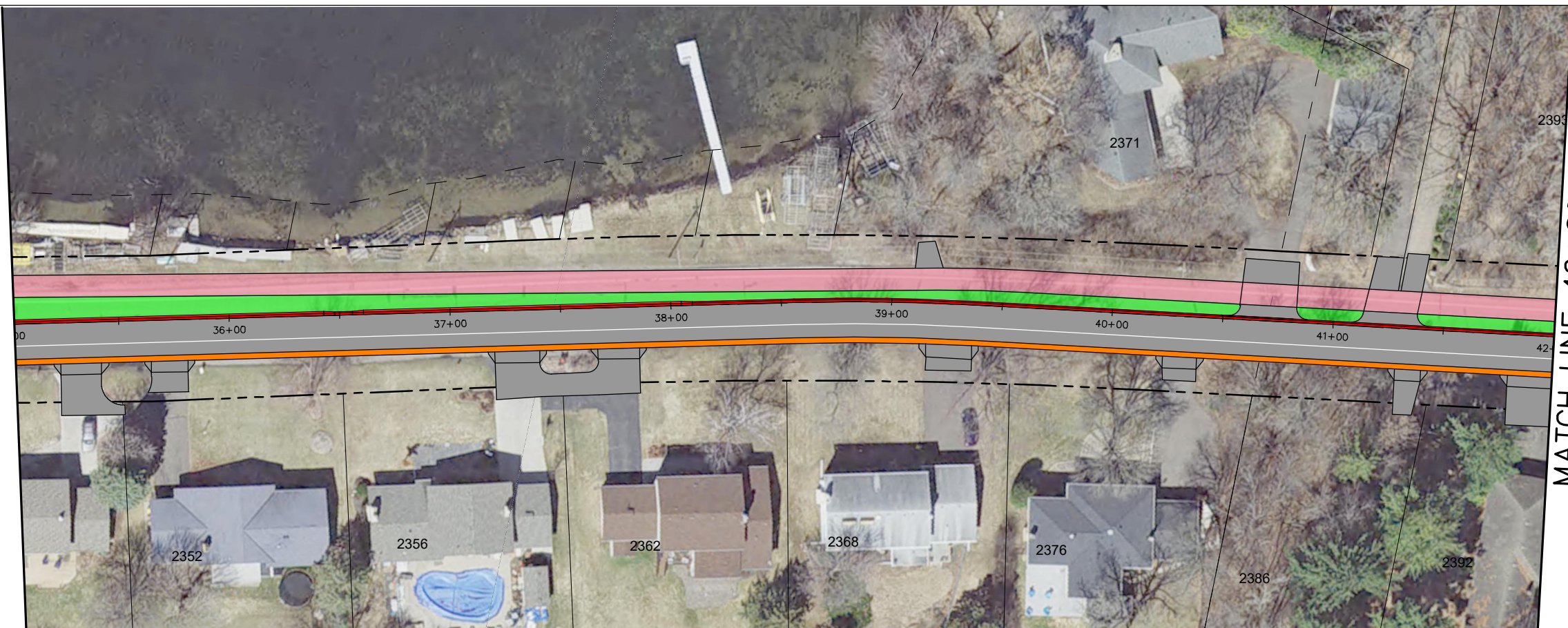
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LEGEND

	PROPOSED ROADWAY / DRIVEWAYS
	PROPOSED TRAILS
	BITUMINOUS DRAINAGE SPILLWAY
	GRASS BOULEVARD
	CURB & GUTTER
	RIBBON CURB
	INPLACE R/W
	PROPOSED INFILTRATION BASIN



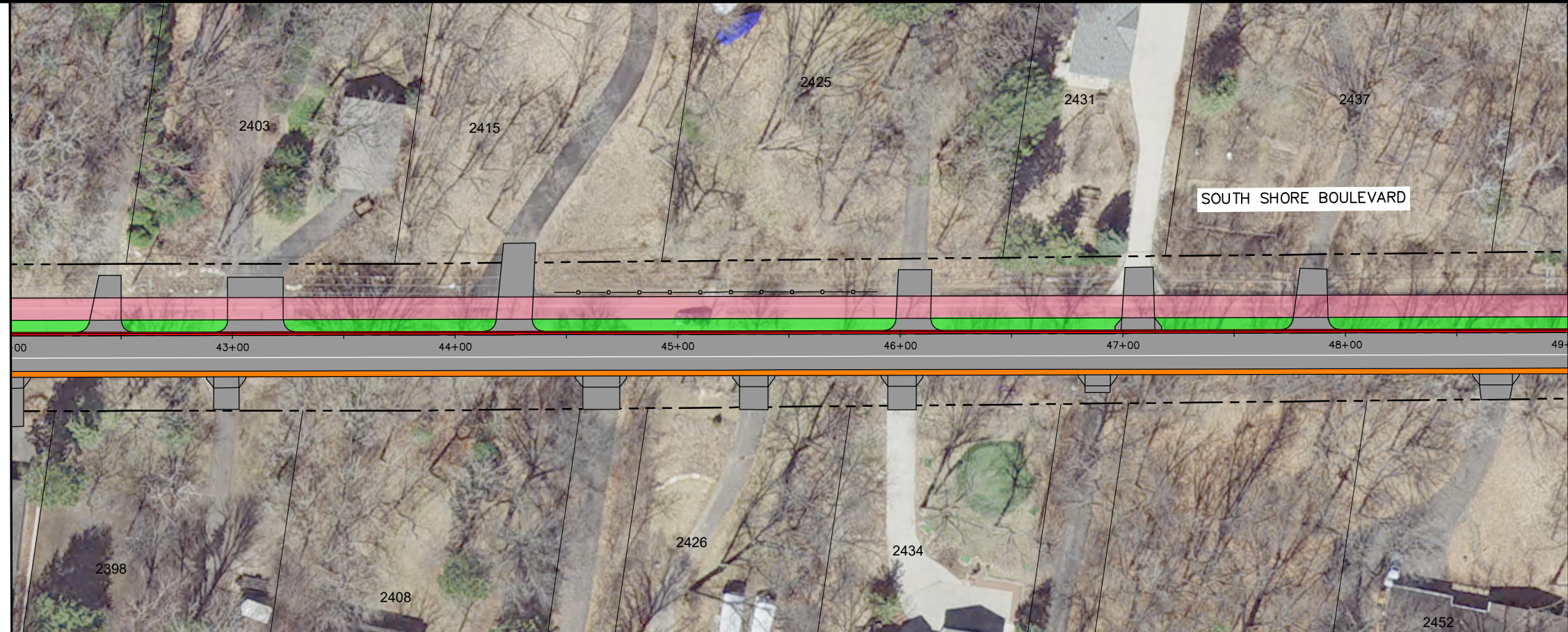
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MATCH LINE 42+00



MATCH LINE 42+00

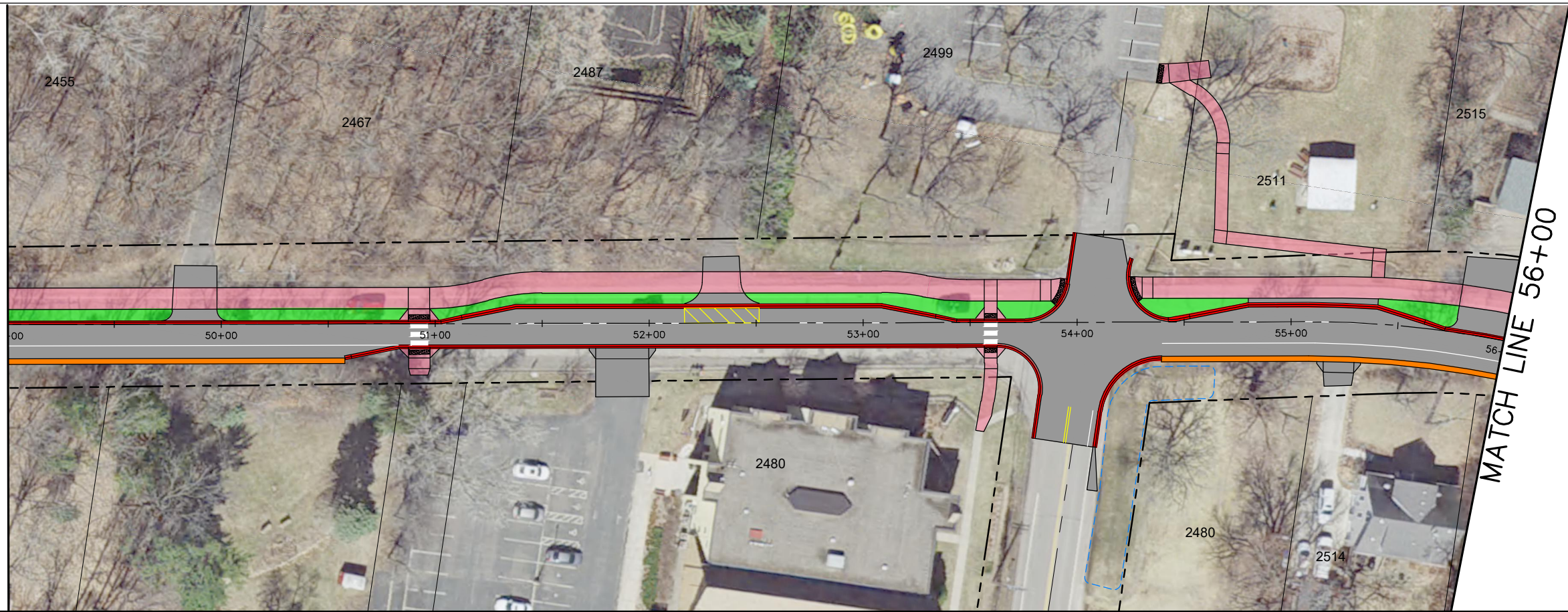


MATCH LINE 49+00









LEGEND

	PROPOSED ROADWAY / DRIVEWAYS
	PROPOSED TRAILS
	BITUMINOUS DRAINAGE SPILLWAY
	GRASS BOULEVARD
	CURB & GUTTER
	RIBBON CURB
	INPLACE R/W
	PROPOSED INFILTRATION BASIN

MATCH LINE 49+00

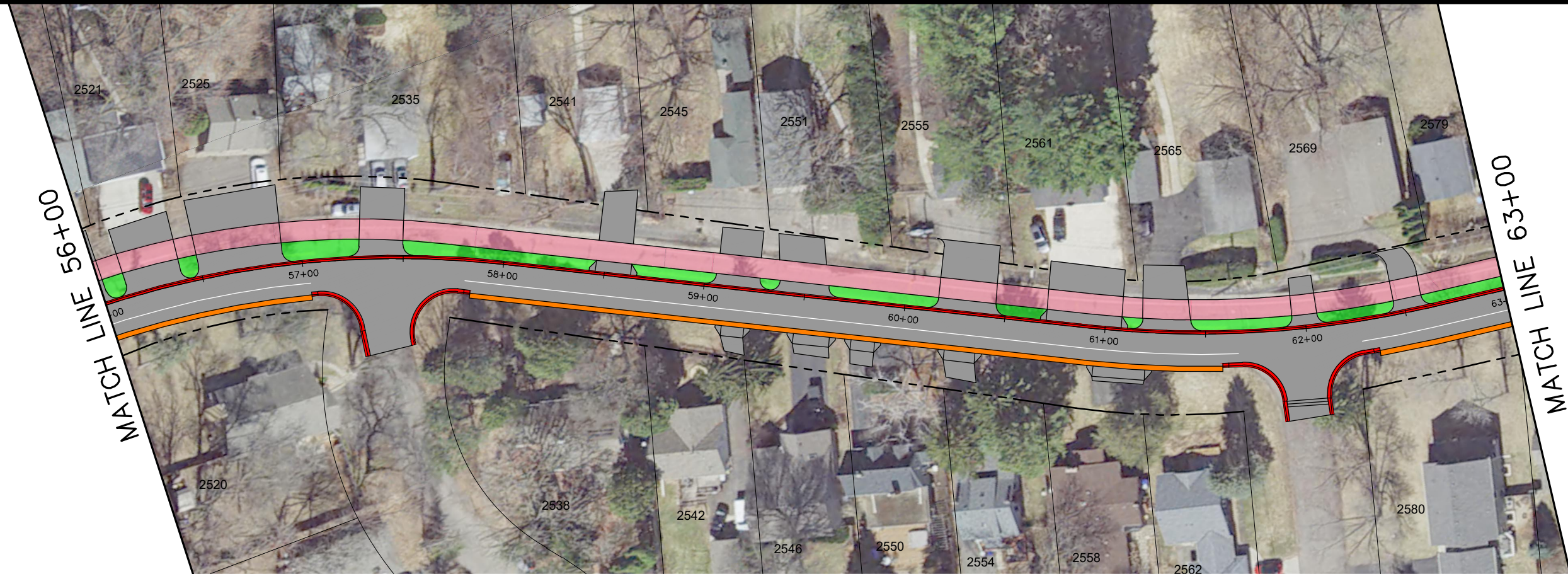


LEGEND

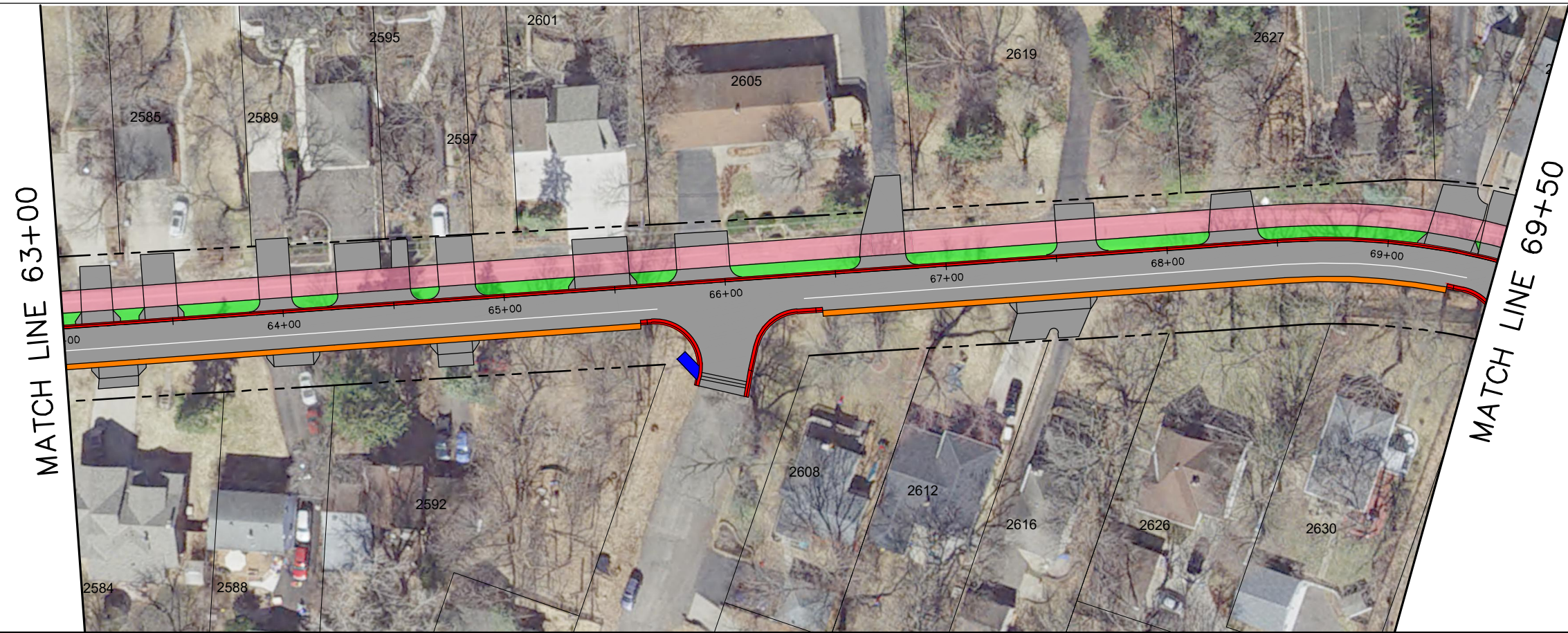
-  PROPOSED ROADWAY / DRIVEWAYS
-  PROPOSED TRAILS
-  BITUMINOUS DRAINAGE SPILLWAY
-  GRASS BOULEVARD
-  CURB & GUTTER
-  RIBBON CURB
-  INPLACE R/W
-  PROPOSED INFILTRATION BASIN

MATCH LINE 56+00







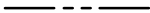

MATCH LINE 56+00

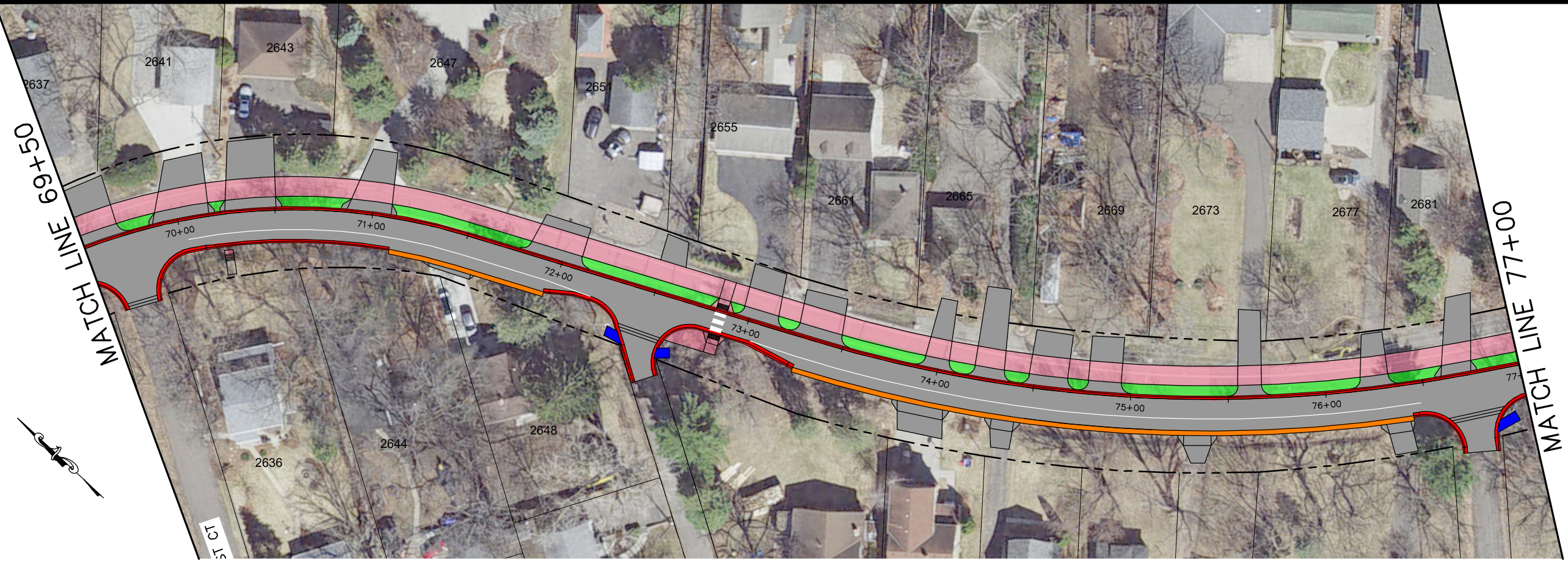


MATCH LINE 63+00



LEGEND

	PROPOSED ROADWAY / DRIVEWAYS
	PROPOSED TRAILS
	BITUMINOUS DRAINAGE SPILLWAY
	GRASS BOULEVARD
	CURB & GUTTER
	RIBBON CURB
	INPLACE R/W
	PROPOSED INFILTRATION BASIN



FROM: Scott Costello, 2359 Joy Avenue, WBL
TO: White Bear Lake City Council
DATE: November 1, 2021
SUBJECT: Vision for developing Schneider's Bay

Summary: As part of the 2022 South Shore Boulevard Lake Links Trail project, the City has a once-in-a-lifetime opportunity to develop the open lakeside area around Schneider's Bay on par with the open lakeside spaces along Lake Avenue and in the Marina District. This memo establishes the value of making long-term investments in such open lakeside areas and calls for the setting of a new precedent to replace the outdated and flawed precedent that would prevent the City from doing what is needed for Schneider's Bay. This new precedent for long-term investment includes undergrounding of overhead utility lines.



The public lake-view areas around White Bear Lake: The City has three areas around its namesake lake where the public can walk, bike or drive along the lake: (1) Lake Avenue, (2) the Marina District, and (3) Schneider's Bay. In all three cases, the majority of the lakeshore property is private, but the roadways, trails and, most significantly, the views of the lake are public. The first two have been developed in recent years and have provided huge benefit in making the City a more desirable place to live. The third such area is Schneider's Bay, and we have the once-in-a-lifetime opportunity in 2022 to invest in Schneider's Bay to create a space of value equal to the other two areas.

The intrinsic, long-term value of public lake views: When making investment decisions about Schneider's Bay, it is important to not underestimate the value of such spaces. Consider the example of Theodore Wirth, the visionary who created the Minneapolis park system over a hundred years ago, based largely on public views of lakes and other water features. Now, a century later, this has become the heart and soul of that city, something of incalculable worth. The neighborhoods around the "Grand Rounds" ring formed by the lakes, Minnehaha Creek/Falls, and the Mississippi River Gorge have elevated property values that contribute much of the city's residential tax base. But it is not only for the people who live nearby; everyone in city uses these areas, and if you walk around any of the lakes on a summer weekend, you will see a huge diversity of people. Vision, design and investment in public lake views pay huge dividends far, far in the future. This begs the question: Will we have vision like Theodore Wirth's when we invest in developing our lake views for the benefit of our city a century from now? I think the answer is "so far, so good." But the next vision test is Schneider's Bay in 2022.

The value of Schneider's Bay to the City: Once completed, the Schneider's Bay segment of the Lake Links Trail will become an asset to the entire city, but especially to the southern half of the city. This will be where the pedestrian trails and sidewalks laid out in the City's master plan connect to the south side of the lake, making this part of town a more desirable place to live. The neighborhoods here are comprised mostly of 60-year-old ramblers and split-levels. For this area to remain a desirable place to live a century from now, when these homes are 160 years old, it will take substantial private investment by homeowners. They will be willing to make this investment as long as it remains a desirable place to live. We must view public investments in livability, walkability, and desirability as leverage to boost property values, increase the tax base, and encourage needed private investment. In this way, investments in Schneider's Bay will pay for themselves over the next century.

A vision for Schneider's Bay: The standard we must aim for is to beautify Schneider's Bay so that it is comparable to Lake Avenue and the Marina district for walkers, bicyclists and motorists. Essential to this is the removal of overhead utilities and the addition of decorative lighting. As shown in this photo, the current clutter of utility poles and lines make this space far less appealing than Lake Avenue and the Marina. While it is true that one can see the lake between the poles, it is the total experience of moving through the lakeside space that counts. Adding lighting without removing the utilities simply adds more poles and visual clutter.



The problem of precedent: The established precedent for both Lake Avenue and the Marina District is that the City does not pay for utility undergrounding. In the Marina area, it was joint public-private endeavor, and the undergrounding was paid for by private interests. On Lake Avenue, there was a small section of overhead utilities that the City declined to underground, and local residents stepped up to pay for it. Since there is apparently no private party willing pay the substantial cost of doing this in Schneider's Bay, the precedent that enabled the undergrounding in the other two areas would prevent undergrounding here. The flaw in this precedent is that it is equivalent to saying that there is zero public value in this view, that it is not a public view at all, but is rather a private view owned by the homeowners across the street. If the homeowners across the street can't or won't pay for it, the undergrounding can never be done. Period. It would be saying to the dozens of people who would enjoy this section of trail every day over the coming decades, "Sorry it's ugly, but nothing we can do—our hands are tied by precedent." It would be saying to all the people who live south of the lake, "Sorry, you can't have anything as nice as what is on the north side of the lake—it's not allowed by precedent." I say we need to set a new precedent, one that recognizes the value in such public lake views and encourages long-term investment in them.

The challenge of investment cost and funding: Undergrounding utilities is not cheap, and we have little choice but to pay what our local energy monopoly charges for it. Some may say we can't afford such an extravagance. But we must distinguish operational expenses from valuable long-term investments such as this. Our city has a reputation for frugality and low taxes, and as a taxpayer I truly appreciate that. But I also appreciate living in a city that that has vision for the future and a willingness to invest in it.

Limitations of assessment law: State law prohibits assessment for infrastructure that is not city-owned. The one exception is when property owners petition the city to assess them, an exception that Mark Sather and I pushed through the legislature in 2005. Mark sat next to me as I testified at the capitol at four separate hearings, and my neighborhood used this law change to finance an undergrounding project. That project improved a private view, and the neighbors were organized and willing to pay for it. None of those conditions exist on Schneider Bay, so we must be creative in finding a way to pay for this needed improvement.

My request of the City Council: I ask that you take a visionary and long-term investment approach that recognizes the public value of undergrounding utilities in Schneider's bay, and that you work with city staff to design a beautiful space and find ways to finance it. This is our once-in-a-lifetime chance to develop our only remaining public lake-view segment of the Lake Links trail, and I hope you will share my vision of creating a space of value equal to that of Lake Avenue and the Marina District.

– Scott Costello



City of White Bear Lake
City Manager's Office

MEMORANDUM

To: Mayor and City Council

From: Ellen Hiniker, City Manager

Date: November 4, 2021

Subject: **JPA with the White Bear Township to enter into contract with SEH for preliminary trail design work on state Trunk Highway 96**

BACKGROUND

As part of the 2017 legislative funding allocation for preliminary design and construction of a Lake Links trail segment along the north side of the lake, \$22,000 was designated for concept design of T.H 96 between T.H 61 and T.H. 244. This section of the Lake Links Trail is a state highway that travels through the City of White Bear Lake and White Bear Township. To accomplish this work the City and Township entered into a Joint Powers Agreement in 2019 to work with Short, Elliot, Hendrickson Inc. (SEH) to prepare a preliminary design.

The bond request from the Lake Links Association assumed there was adequate right of way on the south side of the roadway to construct this trail. However, it has since been concluded by the Minnesota Department of Transportation, which has jurisdictional control of this roadway, that the assumed historic right-of-way could not be recreated; rather, the prescriptive right of way would prevail. As such, not enough right-of-way exists on the lakeside to construct the trail without private property impacts. However, because the roadway is not centered in the right-of-way, it may be possible that by shifting the roadway to the north, the trail could remain on the lakeside without significant private property impacts.

To provide an option for consideration by impacted property owners, staff requested SEH to prepare a scope of services to complete an alternative preliminary design option and related project cost estimate for this segment between Hwy 61 and T.H 244 to reflect relocation of the roadway within the right-of-way to provide enough room on the lake side for the trail. The proposed fee of \$25,274 would be split equally between the City of White Bear Lake and White Bear Township, each contributing \$12,637. As done before, the City would enter into a Joint Powers Agreement with White Bear Township to accomplish this work, with the City serving as the principal for this contract.

RECOMMENDATION

Staff recommends adoption of the attached resolution authorizing the Mayor and City Manager to execute the Joint Powers Agreement with White Bear Township to enter into a contract with SEH for preliminary design services.

ATTACHMENTS

Resolution

JPA

Contract

RESOLUTION NO.

RESOLUTION APPROVING A JOINT POWERS AGREEMENT BETWEEN THE TOWN OF WHITE BEAR AND THE CITY OF WHITE BEAR LAKE FOR ENGINEERING TRAIL WORK WITH SHORT ELLIOTT HENDRICKSON, INC (SEH)

WHEREAS, the segment of the Lake Links Trail between Hwy 61 and T.H 244 is on a state trunk highway and travels through the jurisdictions of the City of White Bear Lake and White Bear Township; and

WHEREAS, the City and Township received a proposal from Short Elliot Hendrickson, which outlines a scope of work for \$25,274 to be split between the City and Township; and

WHEREAS, through execution of a Joint Powers Agreement, Short Elliot Hendrickson will provide contracted services to define alternative trail alignments and perform preliminary design work for the Highway 96 segment of the Lake Links Trail, with the City to act as principal to the contract.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of White Bear Lake hereby authorizes the Mayor and the City Manager to execute the Joint Powers Agreement with the Town of White Bear.

The foregoing resolution, offered by Councilmember _____ and seconded by Councilmember _____, was declared carried on the following vote:

Ayes:
Absent:
Nays:
Passed:

Jo Emerson, Mayor

ATTEST:

Kara Coustry, City Clerk

**JOINT POWERS AGREEMENT
BETWEEN
THE TOWN OF WHITE BEAR AND THE CITY OF WHITE BEAR LAKE**

THIS JOINT POWERS AGREEMENT (Agreement) is made and entered into the day of _____, 2021 by and between the Town of White Bear (the Town), a political subdivision of the State of Minnesota and the City of White Bear Lake (City), a home rule charter city and political subdivision of the State of Minnesota.

RECITALS

A. A proposal has been made to construct a trail around White Bear Lake. Both the Town and City are preparing plans for construction of that portion of the trail lying along the south side of Trunk Hwy. 96 between White Bear Lake, County Park and Dellwood Avenue (Trunk Hwy. 244).

B. To properly plan and design the trail the Town and City need to coordinate their efforts. This includes communications with third parties, including but not limited to Ramsey County (County), Minnesota Department of Transportation (MNDOT) and Lake Links Association.

C. Both the Town and City have selected Short Elliott Hendrickson, Inc. (SEH), to act as consultant for the planning and designing of the trail.

D. The Town has asked the City to act as principal in the contract with SEH.

PURPOSE

Minnesota Statutes, Section 471.59 provides that two or more governmental units, by agreement entered into through action of their governing bodies, may jointly or cooperatively exercise any power common to the contracting parties or any similar powers, including those which are the same except for the territorial limits within which they are exercised.

AGREEMENT

NOW, THEREFORE, in consideration of mutual benefits herein expressed, the Town of White Bear and the City of White Bear Lake agree as follows:

1. That subject to approval of the Board of the Town of White Bear, the City is hereby authorized to execute a contract with SEH in the form attached hereto as Exhibit A.

2. The City shall act as principal, directing SEH and answering any question SEH may have concerning the plans and design of the proposed trail. The City shall copy the Town on

all communications with SEH and shall provide the Town with regular progress reports. The City shall inform the City of any meetings with any third party, including Count or MNDOT. It is understood that the City has the right to send representatives to said meetings.

3. Before submitting any plans for proposals to either the County or MNDOT, representatives of the Town and City shall meet and agree upon a joint plan for the proposed design. In the event the plans or proposals must be submitted to meet a deadline and the Town and City are unable to confer prior to that deadline, the City shall at a minimum obtain the consent of the Town Clerk prior to submitting the plans. Prior to such submission the City shall provide the Town with a copy of said submissions.

4. All expenses charged by SEH in connection to the contract shall be shared equally between the Town and City. SEH shall forward all invoices to the City. The City shall then forward copies of all invoices together with a statement with the Town's share of expenses. The Town shall review the invoices and in the event any questions are raised regarding the invoices, the Town shall within ten days of the City mailing the invoices provide the City written detailed objections. Concerning those invoices to which the Town raises no objection, the Town shall issue a check to the City within seven business days for its share of the costs. In the case of those invoices to which the Town objects, no payment for the disputed amount shall be made to SEH by either the Town or the City until such a time as the objections are resolved. It is hereby understood that all payments due under the SEH contract shall be the responsibility of the City.

5. The financial obligations of the City and Town for the initial engineering to be performed by SEH under the agreement attached as Exhibit A shall not exceed a combined total of \$22,000, unless the City and Town agree in writing to a change in the scope of the work. Any additional work to be performed under this Agreement must be agreed to by the parties in writing prior to undertaking such work. Any such agreements for additional work shall be attached hereto and made part of this Agreement.

6. The Town and City shall each be responsible for their own acts and omissions and the results thereof to the extent authorized by law. The Town and City's liabilities are subject to statutory liability and limits. The limits and liability for the Town and City may not be added together to determine the maximum amount of liability for either party.

7. This Agreement shall remain in full force and effect until all necessary government approvals and permits are obtained for construction of the Trail. No amendment to this Agreement shall be effective unless an amendment is reduced to writing and said written document is approved by both the Town and City.

IN WITNESS WHEREOF, the Town of White Bear and the City of White Bear Lake have caused this Agreement to be executed on their behalf by their proper officers, Board and Council.

TOWN OF WHITE BEAR

Dated: _____

By: _____

Its: Town Board Chair

Dated: _____

By: _____

Its: Town Clerk

CITY OF WHITE BEAR LAKE

Dated: _____

By: _____

Its: Mayor

Dated: _____

By: _____

Its: City Manager



City of White Bear Lake
City Manager's Office

MEMORANDUM

To: Ellen Hiniker, City Manager

From: Paul Kauppi, Public Works Director/City Engineer

Date: October 26, 2021

Subject: **Resolution authorizing the City Manager to enter into an agreement with Short Elliot Hendrickson, Inc. (SEH) for the completion of a Preliminary Design for the Highway 96 Trail from Ramsey Beach to the East County Line**

SUMMARY

Staff requested SEH to provide a scope of services for preliminary design and construction cost estimates for the segment of the Lake Links Trail between Hwy 61 and T.H. 244, which would involve shifting the roadway north within the right-of-way to provide enough room on the lake side to construct the trail. The proposed fee of \$25,274 would be split equally between the City of White Bear Lake and White Bear Township, each contributing \$12,637. Based on a review of the proposed scope of services, staff is recommending the City enter into a contract with SEH under the authority of the Joint Powers Agreement with White Bear Township.

RECOMMENDED COUNCIL ACTION

Staff recommends that the City Council approve the attached resolution authorizing the City Manager to enter into an agreement with Short Elliot Hendrickson, Inc. (SEH) for the completion of a Preliminary Design for the Highway 96 Trail from Ramsey Beach to the east County line. Entering into this contract would be contingent upon approval by White Bear Township.

ATTACHMENTS

Resolution

RESOLUTION NO.:

RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO AN AGREEMENT WITH SHORT ELLIOT HENDRICKSON, INC (SEH) TO COMPLETE A PRELIMINARY DESIGN FOR THE HIGHWAY 96 TRAIL FROM RAMSEY BEACH TO THE EAST COUNTY LINE

WHEREAS, the City of White Bear Lake and White Bear Township were each awarded \$500,000 in the State Bonding Bill to construct a multi-use trail along Highway 96 from Ramsey Beach to the East County line; and

WHEREAS, the Minnesota Department of Transportation has determined that there is not enough right-of-way to construct the trail along the lake side of the roadway; and

WHEREAS, it is desired to complete a preliminary design to determine if the trail can be constructed without private property acquisition by relocating the roadway within the existing right-of-way.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of White Bear Lake, Minnesota hereby authorizes the City Manager to enter into an agreement with Short Elliot Hendrickson, Inc. (SEH) to complete a preliminary design and cost estimate of the trail segment along Highway 96 from Ramsey Beach to the East County line contingent upon approval by White Bear Township.

The foregoing resolution offered by Councilmember_____, and supported by Councilmember_____, was declared carried on the following vote:

Ayes:
Nays:
Passed:

Jo Emerson, Mayor

ATTEST:

Kara Coustry, City Clerk



City of White Bear Lake
City Manager's Office

M E M O R A N D U M

To: Ellen Hiniker, City Manager

From: Rick Juba, Assistant City Manager

Date: November 3, 2021

Subject: **Proposed Amendment with Local 49 Union – Public Works Contract**

BACKGROUND

The current Local 49 – White Bear Lake Public Works Union contract is set to expire on December 31, 2021. The City and the Union have met and the Union has voted to accept the following amendments to the contract.

1) Duration

One year - 2022

2) Article XIX – Insurance

In line with what has been approved by the City Council for non-bargaining employees, Firefighters Union, and the Patrol Union the City has proposed to split the health insurance premium increase with the City paying 75% and the Employee's paying 25%. Overall, the City's premiums went up 9%. Health Savings Account contributions will remain at \$700 for those employees with single coverage and \$1,400 for those employees with dependent coverage.

3) Article XXV – Standby Pay

Individuals assigned to standby duty shall receive \$30050 per week for each complete week they are assigned and have served in a standby capacity and will receive \$32575 for weeks containing a holiday recognized by this contract. Additionally, the call back provision detailed in Article XI of this contract shall apply to each call out incident the employee responds to while on standby duty.

4) Attachment A: Wages

PW Maintenance/Mechanic/Sports Center Maintenance

1/1 – 3%
6/18 – 1%

Lead Mechanic 1/1 - \$37.828
6/18 – \$38.206

The 3% general increase is consistent with what staff has been seeing in the market for 2022. The additional 1% increase will continue to move wages forward to begin bringing the City’s wages towards market averages. The same adjustments have been approved for the Patrol and Fire Unions. The Lead Mechanic position has been established to reflect the responsibility level of that position and the need for someone to be responsible for the daily operations in the shop.

5) Attachment A: Job Titles

Add new position to contract: Lead Mechanic
(effectively promotes an existing position)

6) New Article: Mechanic Tool Allowance

\$500 annually/per mechanic

The City employee’s two mechanics who repair and maintain City vehicles and equipment. While the City provides specialty tools, the Mechanics provide their own standard tools for their daily work. This arrangement is common in the field as is providing an allowance to replace broken or worn out tools.

7) Attachment A: Job Skill Incentive Program

B. Job Skill Incentive Compensation

<u>Incentive Level</u>	<u>Amount Over Base</u>	<u>Points Required</u>
I	.45 .47 per hour	15
II	.70 .73 per hour	30
III	.95 .99 per hour	45

8) Article XXVII – Safety Shoes and Work Clothing

The EMPLOYER agrees to reimburse pay employees a sum not to exceed Four Hundred Fifty Dollars (\$450.00) per year for the purchase or repair of safety shoes/boots and work clothing including uniform shirts, pants, and jacket. The City will administer as a lump sum payment annually.

9) Other Items

- o Renew All MOU’s
- o CPF MOU language updates
- o City will add Juneteenth as a recognized holiday when the State of Minnesota formally adopts it as a statutory holiday.

RECOMMENDED COUNCIL ACTION

Both the City and the Union have reached the proposed amendment to the contract through good faith negotiations and its approval as outlined in the attached resolution is recommended.

ATTACHMENTS

Resolution

RESOLUTION NO.

**RESOLUTION APPROVING AND AUTHORIZING EXECUTION OF THE
2022 CONTRACT WITH LOCAL 49; PUBLIC WORKS**

WHEREAS the proposed contract with Local 49, for the City of White Bear Lake Public Works Maintenance Staff covers the period from January 1, 2022 through December 31, 2022; and

WHEREAS the City has met and negotiated in good faith a proposed contract with, Local 49, Public Works, agreeing on the following significant changes to the contract:

Article XXXI - Duration

One-year Labor Agreement (2022)

Article XIX – Insurance

The City will contribute the following amounts towards health insurance premiums:

Passport Network	CMM 1000	CMM 2000	CMM 2800	Non-tobacco incentive
Single	598.00	589.00	612.00	20.00
Employee + 1	1,132.00	1,115.00	1,164.00	40.00
Multiple Dependents	1,365.00	1,344.00	1,405.00	40.00

VantagePlus Network	CMM 1000	CMM 2000	CMM 2800	Non-tobacco incentive
Single	591.00	578.00	564.00	20.00
Employee + 1	1,118.00	1,102.00	1,151.00	40.00
Multiple Dependents	1,347.00	1,327.00	1,388.00	40.00

Health Savings Account contributions will be \$700 for those employees with single coverage and \$1,400 for those employees with dependent coverage.

Article XXV – Standby Pay

Individuals assigned to standby duty shall receive \$30050 per week for each complete week they are assigned and have served in a standby capacity and will receive \$32575 for weeks containing a holiday recognized by this contract. Additionally, the call back provision detailed in Article XI of this contract shall apply to each call out incident the employee responds to while on standby duty.

Attachment A: Wages

PW Maintenance/Mechanic/Sports Center Maintenance

1/1 – 3% increase
6/18 – 1% increase

Lead Mechanic

1/1 - \$37.828
6/18 – \$38.206

The 3% general increase is consistent with what staff has been seeing in the market for 2022. The additional 1% increase will continue to move wages forward to begin bringing the City’s wages towards market averages. The same adjustments have been approved for the Patrol and Fire Unions. The Lead Mechanic position has been established to reflect the responsibility level of that position and the need for someone to be responsible for the daily operations in the shop.

RESOLUTION NO.

Attachment A: Job Titles

Add new position: Lead Mechanic

New Article: Mechanic Tool Allowance

\$500 annually/per mechanic

Attachment A: Job Skill Incentive Program

B. Job Skill Incentive Compensation

<u>Incentive Level</u>	<u>Amount Over Base</u>	<u>Points Required</u>
I	.45 .47 per hour	15
II	.70 .73 per hour	30
III	.95 .99 per hour	45

Article XXVII – Safety Shoes and Work Clothing

The EMPLOYER agrees to reimburse pay employees a sum not to exceed Four Hundred Fifty Dollars (\$450.00) per year for the purchase or repair of safety shoes/boots and work clothing including uniform shirts, pants, and jacket. The City will administer as a lump sum payment annually.

Additional Items

- o Renew All MOU's
- o CPF MOU language updates
- o City will add Juneteenth as a recognized holiday when the State of Minnesota formally adopts it as a statutory holiday.

WHEREAS upon review of its terms and conditions the proposed contract has been found acceptable by the City Council.

THEREFORE BE IT RESOLVED, by the City Council of the City of White Bear Lake, Minnesota that the 2022 Local 49, Public Works contract is hereby approved.

BE IT FURTHER RESOLVED that the Mayor and City Manager are authorized and hereby directed to execute said amendment to the 2022 contract with Local 49, Public Works.

The foregoing resolution, offered by Councilmember _____ and supported by Councilmember ___, was declared carried on the following vote:

Ayes:
Nays:
Passed:

Jo Emerson, Mayor

ATTEST:

Kara Coustry, City Clerk

City of White Bear Lake Environmental Advisory Commission

MINUTES

Date: September 15, 2021	Time: 6:30pm	Location: WBL City Hall
COMMISSION MEMBERS PRESENT	Sheryl Bolstad, Chris Greene, Bonnie Greenleaf, Rick Johnston, Gary Schroeher (Chair), Robert Winkler	
COMMISSION MEMBERS ABSENT		
STAFF PRESENT	Connie Taillon, Environmental Specialist	
VISITORS	Carrie Schesel	
NOTETAKER	Connie Taillon	

1. CALL TO ORDER

The meeting was called to order at 6:37pm.

2. APPROVAL OF AGENDA

The commission members reviewed the agenda and had the following changes: Chair Schroeher added Ramsey Washington Metro Watershed District buckthorn removal day discussion and Commissioner Bolstad added electronic commission packets under 7b, commission member updates. Commissioner Greenleaf moved, seconded by Commissioner Johnston, to approve the agenda as amended. Motion carried, vote 6/0.

3. APPROVAL OF MINUTES

a) July 21, 2021 regular meeting

The commission members reviewed the July 21, 2021 draft minutes and had the following change: fix the spelling error on page 2, second to last line from the bottom, from 'curt' to 'cut'. Commissioner Johnston moved, seconded by Commissioner Bolstad, to approve the minutes of the July 21, 2021 meeting as amended. Motion carried, vote 6/0.

4. VISITORS & PRESENTATIONS

Carrie Schesel introduced herself and stated that she recently moved to White Bear Lake. She is attending the meeting to learn more about the Environmental Advisory Commission.

5. UNFINISHED BUSINESS

a) 2021 budget

Staff noted that there is \$168.98 remaining in the 2021 budget. Commission members discussed spending the remaining amount yet this year on possibly native plant seeds or a rain barrel. Staff noted that rain barrels won't be available until next spring. Commissioner Johnston expressed interest in purchase seeds with the remaining budget. Commission members asked staff to include this item on the October agenda for further discussion.

b) 2021 Environmental Resources Expo recap

The commission members recapped the Environmental Resources Expo, noting that the electric cars and Tamarack Nature Center were popular attractions. The main issues were that the Master Gardeners did not attend, and there weren't as many interactive displays as years past. The Commissioner Greene's electric yard equipment was not well attended, but better signage next year may help attract more visitors. Commissioner Bolstad gave Cup and Cone tokens to the Boy Scouts who volunteered to help with set up and take down the Expo tents.

c) 2021 Work plan

- Bring Your Own Bag initiative

Commissioner Greenleaf presented her draft presentation slides for the commission members to review and provide comments. Commission members had the following comments and questions:

- Add paper bags to the 'Intent' slide.
- Add Seattle statistics.
- For the City of Minneapolis and Duluth slides, add language as to when the ordinances were approved.
- Determine how many resources are saved by this initiative.
- What is the effectiveness of the results? Plasticbaglaws.org may have information on effectiveness.

Commissioner Greenleaf will revise the slides and email the revised draft in two weeks for further staff and commission member review. Commission members asked staff to clear the October agenda except for the presentation discussion.

- Downtown area recycling

Staff stated that there is nothing new to report.

6. NEW BUSINESS

None

7. DISCUSSION

a) Staff updates

- Student delegates

Staff stated that the student delegates were contacted to ask if they are still interested in serving on the commission. One of the emails was disabled, and the other did not respond. Commission members discussed next steps and decided to remove the students from the roster.

- Raingarden maintenance workshop

Staff announced that Rice Creek Watershed District and the City are partnering to conduct a raingarden maintenance workshop on September 8, 2021 for participants in the street renovation raingarden program.

- Priebe Lake outlet replacement

Staff noted that Rice Creek Watershed District was in attendance at the August 24th City Council meeting to present on the upcoming Priebe Lake Outlet structure repair project that is planned for this coming winter. Staff will email the commission members a memorandum from Rice Creek Watershed District that provides further details on the project.

- Curbside food scraps pickup

Staff announced that curbside food scraps recycling will begin in late 2022 into 2023 for all residents in Ramsey and Washington Counties.

b) Commission member updates

- RCWD CAC raingarden tour

Commissioner Winkler stated that he attended the Rice Creek Watershed District Citizen Advisory Commission raingarden tour where they learned about the City's street renovation raingarden program and toured raingardens that were constructed as part of this program in the old downtown neighborhood.

- RWMWD buckthorn removal day

Chair Schroeher mentioned that he could ask the Ramsey Washington Metro Watershed District if they

would be interested in teaming up with the Environmental Advisory Commission to remove buckthorn on YMCA and City Park property at Orchard Avenue and White Bear Avenue. Chair Schroeher offered to organize a potential buckthorn removal event with RWMWD and YMCA, and will contact the YMCA this winter.

- Electronic packets

Commissioner Bolstad reminded the commission members to start bringing laptops to future meetings instead of printing hard copies of the packet each month. Staff will send a reminder to bring a laptop to the October meeting.

Commissioner Johnston asked staff to provide an update on the testing at County Road E and Bellaire at the October meeting. Commission members also discussed the No Mow May initiative and asked staff to add this to the 2022 draft work plan.

c) Do-outs

New do-out items for September 15 include:

- Commissioners to revise BYOB PowerPoint by September 29, 2021
- Staff to contact Ellen to get an update from the MPCA on the status of testing at County E and Bellaire
- Staff to provide draft BYOB PowerPoint for further staff review
- Staff to ask Ellen about Council schedule for presentation
- Staff to add 'No Mow May' to 2022 draft work plan for discussion
- Staff to email Priebe Lake memo to commission members
- Commission members and staff to bring laptop to all future meetings
- Staff to send a reminder email to bring laptops to the October meeting
- Chair Schroeher to organize a potential buckthorn removal event with RWMWD and YMCA at the YMCA and Lakewood Hills Park.

d) October agenda

Keep agenda open for the Bring Your Own Bag initiative: finalize presentation and discuss additional talking points for questions.

8. ADJOURNMENT

Commissioner Bolstad moved, seconded by Commissioner Johnston to adjourn the meeting at 8:44 pm. Motion carried, vote 6/0.

**MINUTES
PLANNING COMMISSION MEETING
CITY OF WHITE BEAR LAKE
OCTOBER 25, 2021**

The regular monthly meeting of the White Bear Lake Planning Commission was called to order on Monday, October 25, 2021, beginning at 7:00 p.m. in the White Bear Lake City Hall Council Chambers, 4701 Highway 61, White Bear Lake, Minnesota by Chair Ken Baltzer.

1. CALL TO ORDER/ROLL CALL:

MEMBERS PRESENT: Ken Baltzer, Jim Berry, Pamela Enz and Mark Lynch.

MEMBERS EXCUSED: Michael Amundsen and Erich Reinhardt.

MEMBERS UNEXCUSED: None.

STAFF PRESENT: Anne Kane, Community Development Director, Samantha Crosby, Planning & Zoning Coordinator, and Ashton Miller, Planning Technician.

OTHERS PRESENT: Brian & Kay Cox, Chy Nou Lee, Sandy Matzdorf, Dan Perlick, Pat Kenny, Louis Markel, Michelle Haider-Markel, Paul Rhodes, Brady Soular, Jake DuFour, Tim & Melinda Monigold, Dale Grambush, Susan Loftus, Karin Doyle, Nicole Samida, Andrew Samson, Jarett Klein, Jeff McDonell, Amy & Connor McCall, Brian Mann, Nancy Parsons, Gary & May Chambers, Robin & Nathan Friend, and Edgar d'Almeida.

2. APPROVAL OF THE OCTOBER 25, 2021 AGENDA:

Member Lynch moved for approval of the agenda. Member Berry seconded the motion, and the agenda was approved (4-0).

3. APPROVAL OF THE SEPTEMBER 27, 2021 PLANNING COMMISSION MEETING MINUTES:

Member Enz moved for approval of the minutes. Member Lynch seconded the motion, and the minutes were approved (4-0).

4. CASE ITEMS:

A. **Case No. 21-19-V:** A request by the **Brian Cox** for a two foot variance from the six foot height limit for a fence, per Code Section 1302.030, Subd.6.h.3, in order to keep five sections of eight foot tall fencing at the property located at 2323 Lakeridge Drive.

Miller discussed the case. Staff recommended denial of the request.

Member Lynch asked if a three foot variance from the three foot setback requirement for a trellis could be granted rather than a height variance for a fence. Miller confirmed it would be a comparable alternative variance. Either variance would allow the panels to remain in their current location.

Member Lynch noted that if a variance were granted, it would be only for the panels currently in place.

Member Baltzer opened the public hearing.

Brian Cox, 2323 Lakeridge Avenue, applicant, he explained that the fence contractor told him that increasing the height to eight feet was unproblematic. Before the panels were erected, the neighbors all agreed to the eight foot height in order to provide the privacy desired. A slope between the lots makes a six foot fence inadequate. He stated that the existing chain link fence is inside the property line and the panels are inside the fence, so at least some of them are compliant with the three foot setback requirement. The neighbors have all expressed support of the trellises.

Chy Nou Lee, 2329 Joy Avenue, he stated he is the neighbor directly to the north and spoke in favor of the trellises. He asked for the Commission's approval of the request to allow the panels to stay in their current location. He stated that he is okay with any encroachment of the trellises onto his property that may exist.

Member Baltzer closed the public hearing.

Member Lynch indicated approval of the request, but supported the inclusion of a condition that the trellises may not be expanded. He noted that he would not be supportive of future variance requests by the abutting properties to fill in the gaps with their own panels.

Member Berry pointed to the existing setback as reason for support and agreed that the structures are not a fence.

Member Lynch moved to recommend approval of Case No. 21-19-V for a three foot variance from the three foot setback requirement for a trellis, with a condition that no additional panels be constructed by the property owners. Member Enz seconded the motion. The motion passed by a vote of 4-0.

- B. **Case No. 21-1-P & 21-2-PUD:** A request by **Jeff McDonnell / Tice Estate** for a Preliminary Plat, per Code Section 1402.020, to subdivide one parcel into six lots, and a Planned Unit Development, per Code Section 1301.070, in order to construct four twin homes at the property located at 1788 Highway 96 E.

Crosby discussed the case. Staff recommended approval of the request.

Member Lynch wondered if the stormwater ponds are proposed to be located on the west side of the property because of the existing stormwater easement. He also sought to confirm that a PUD is only needed because of the proposed shared space and Homeowners Association. Crosby confirmed that because buildings are not allowed in the easement area, it makes the most sense to place the stormwater ponds there and that if it were not for the common area, the developer could build four duplexes by right and the City would have little discretion in the design.

Member Baltzer asked if the required building setback would still be ten feet if the area to the east is vacated. Crosby replied that the assumed property line will not change for most of the 5th Avenue right-of-way, just the 60 foot width of roadway access, so the required setback will not be affected.

Member Baltzer opened the public hearing.

Karin Doyle, 1801 Clarence Street, explained that this proposal is not taken lightly by those in the neighborhood. She does not think she will have another opportunity to be heard regarding the street vacation, so she is touching on it this evening. She bought the home in 2019 based on the location and quiet neighborhood. She checked the lot lines on the County's webpage, so she knew what she was purchasing and she has title to the land. She is a full time paramedic/firefighter, which is a stressful job and her home is what gives her peace of mind. The proposed project will diminish that. She stated that it seems the City has been working with the developer for months without communicating with the homeowners. She does not support the packed homes, the removal of all the trees on the densely wooded lot or the addition of so much asphalt. The street is small and short. The neighborhood does not support multi-family living. There is no way to predetermine the number of vehicles on site and she does not think six cars will fit in the cul-de-sac. Her view of nature will be gone and she will only be able to see the side of a townhome. The buffer will be on the west side of the property towards the park and does nothing for the residents in the neighborhood.

Ms. Doyle continued that she does not think the City has taken her concerns seriously nor that the City Council considers the Planning Commission's recommendations. She stated that perhaps the plan looks good on paper, but not in actuality and believes that there is a better solution. She proposed that a different route be used for access like Dillon Street on the west side of the property or by using Highway 96. She also proposed reducing the development down to two single-family homes. In her opinion, the proposal is not consistent with the Comprehensive Plan. She further believes that the development will depreciate the home values. Ms. Doyle explained that she has been forced to spend money on an attorney to fight a battle she does not think she needs to fight. She submitted a petition signed by residents of the neighborhood against the proposal to the Commissioners.

Nathan Friend, 1815 Clarence Street, works in construction and expressed frustration that he cannot pour a driveway closer than five feet from the property line, but the proposed homes can be two feet. He does not think there is enough room for all the buildings. His second concern involves the width of the road, which is currently small. He does not think it should be his responsibility to pay to increase the size. He is also worried that the condition of the road will deteriorate from the construction vehicles. He stated that there is not enough room to store the rafters needed for construction on the site. If the material is stored on his road, he will remove or burn it.

Mr. Friend explained that all the neighbors use the Tice property to access the park and the proposal will cut them off. He stated that ten parking stalls should be provided for on the property and if there is not enough room, the project should not go forward. The occupants of the townhomes should not be allowed to park on the street. He shared that he was told by his realtor that the townhomes will reduce the value of his home. He wants to keep White Bear Lake the way it is and to leave the condos for Hugo. The construction will be cheap junk.

Paul Rhodes, 1823 Park Street, stated that the dump was closed in 1925. The Saint Paul Bottlers Club made the property unusable. The area drains to the water used in Saint Paul for drinking water, so if they hit something toxic it may cause a lot of issues downstream. He wants the exact location of the dump to be known before work starts. He thinks that Dillon Street makes sense

for access, but does not think it is feasible because of a non-working relationship with White Bear Township. He stated that it is not fair that the property owners at the end of the road would lose land.

Pat Kenny, 1800 Park Street, moved into the home about 30 years ago and soon found out that his home was located on top of the old dump. There is so much glass buried in the yard that he could not let his kids play in it growing up. He has been in contact with Vadnais Lake Area Water Management Organization (VLAWMO) about Whitaker Pond over the years and there is a huge E. coli problem in the area. Further, when they redid Whitaker Pond approximately 15 years ago, they discovered toxic material. They buried it in a berm and he is concerned about exposure. He thinks that a serious environmental study should be completed before any work is done. A study should also be done on the impact of traffic because there are many kids in the neighborhood and the addition of 16 vehicles will make the area more dangerous. He commented that it might make more sense to limit the proposal to four single-family homes. There are no duplexes in the area.

Michelle Haider-Markel, 1816 Clarence Street, stated that her father lives at the home and she grew up there. Her father used to maintain the back of the parcel because Mr. Tice was very busy. She does not think the homes fit in with the neighborhood and that the City has not listened to the needs of the residents. She questioned how much more housing White Bear Lake needs. She thinks that even though multi-family housing can be built on the lot does not mean it has to be. She expressed concern that one member of the Tice Family sees profit even though the rest of the family wants to keep the land.

Nicole Samida, 1801 Clarence Street, described how she has been maintaining the end of the road and has improved it with a bike trail. She does not think that empty nesters will want to live in the neighborhood. The park is always bustling with ball games and children playing in the area. She thinks one house in the area is okay, but two houses is possibly getting too dense.

Jarett Klein, 1827 Clarence Street, stated that his family would lose access to the park and that his three children often play in the street. He urged the Commissioners to listen to the residents of the neighborhood.

Melinda Monigold, 1819 Park Street, explained that her family has lived in the home since it was built in the 1980's. Her grandkids enjoy access to the park and there is not a lot of traffic in the neighborhood. She thinks the Tice's can develop the parcel if they want, but this is a neighborhood of single-family homes. Other areas in the City have a mix of housing types and are better suited for multi-family. She thinks the street vacation is a big issue. The streets are narrow and traffic flow is already constrained when cars are parked on the street.

Edgar d'Almeida, 1821 Clarence Street, stated that he has been in his home for 11 years and really enjoys the neighborhood. He is disappointed that the lot will be developed. He is concerned with safety. He wants the Planning Commission to look at all the facts and hopes the right decision will be made by the City.

Andrew Samson, 1830 Highway 96, stated that he was not informed of the proposal. He currently has a hard time getting in and out of his driveway. The additional traffic will make it impossible. He does not approve of the development in this area and thinks other locations are more appropriate. It is a lot of unnecessary housing for the area. He concurs that the road will be destroyed by the vehicles. He is concerned that noise from construction and trucks will ruin the

livelihood of the neighbors. Adding more cars on the road will put the kids and other pedestrians in danger.

Nicole Mann, 1815 Park Street, thinks the project will increase danger to children. There are no sidewalks in the area and there is currently not enough room for kids to wait safely for the bus on the side of the road. She is concerned that the project may decrease property values. She is worried that there is no need for homes geared toward empty nesters and wondered what will happen if the units cannot be filled. She echoed the previous comments regarding environmental issues.

Jeff McDonell, Tice-Haus Design Build, applicant, does not think they actually need the reduced setback along the east side, but wanted the duplexes more separate as a concept. He thinks they could redesign the homes to meet all required setbacks.

Member Berry asked why the units were designed with single car garages and if eight units are necessary to make the project viable. Mr. McDonell replied that the data shows that people who are downsizing typically have one car and that the applicants are trying to be environmentally friendly, reduce the amount of impervious surface, and maintain the green space on the property. He stated that one way or the other, they can make the project work. If there will be less density, the houses will be bigger.

Member Baltzer asked if the applicants had considered building fourplexes. Mr. McDonell answered that they had, but a twoplex design makes the buildings smaller and fourplexes are not permitted uses by the existing zoning.

In response to a question from Member Enz, Mr. McDonell confirmed that there will be an access easement to the park to allow residents to cross the property legally.

Member Lynch asked about the applicant's relationship to the Tice family. Mr. McDonell explained that he works for the company started by Craig Tice called Tice-Haus Design Build LLC.

Member Baltzer wondered about alternative access points to the lot. Mr. McDonell stated that Ramsey County will not allow ingress/egress from Highway 96 and that Dillion is a drainage area so there are no other options to access the back half of the property.

Member Baltzer closed the public hearing.

Member Berry asked if any core drilling had occurred on the site. Crosby replied nothing has been done yet. Soil borings will be done if the project is approved. A number of borings will be required, including one in each storm pond, one for each unit, and in the road. Staff can require more drilling if deemed necessary.

Member Berry asked if the owners have been paying taxes on the portion of 5th Avenue along their properties and if they will be compensated for the portion lost to the project. Crosby answered that she thinks the owners have been paying taxes on the land for as long as the error has been in place. Staff has talked to the County, but the response has been limited. They have not discussed what the remedy could be.

Member Berry believes the proposal may be moving too fast and there are questions that need to be answered before it proceeds. He has supported higher density projects in the past, however those have been in more appropriate areas surrounded by commercial, existing high density residential, and high traffic roads; not single-family residential. This neighborhood has been in existence for a long time and the project does not fit. He states that the road is narrow and does not believe the number of vehicles generated by the development will fit in the cul-de-sac.

Member Enz agreed with Member Berry. She acknowledged that the City needs more housing, but does not think this is the right place. She would like to see the area developed, but not with the current proposal. She believes the developers are talented enough to come up with an alternative design.

Member Lynch also agreed with Member Berry's stance on density. He noted that if there is a chance the project is approved, several conditions should be added, including a ten foot buffer, landscaping, and park access. He finds the design to be tightly packed and the density too high for the area. He suggested that the developer come back with a proposal for fewer single-family homes. He thinks there should be more time to decide.

Member Baltzer stated that one thing to remember is that this is private property, and the owners have the right to develop it the way they want within means. The PUD allows the City to apply certain restrictions on the project that could not otherwise be placed if built by right. He hears the concerns that people have toward the change, but nothing is forever. He explained that he is not comfortable with moving the project forward without knowing the legality of the street vacation issue. He recommended that the Commissioners continue the case to the November Planning Commission meeting.

Member Lynch moved to recommend continuation of Case No. 21-1-P & 21-2-PUD. Member Enz seconded the motion. The motion passed by a vote of 4-0.

- C. **Case No. 21-1-CPA, 21-5-Z & 21-3-LS:** A request by **White Bear Hotel** for a Comprehensive Plan Amendment to reguide a parcel from "Medium Density Residential" to "Downtown", a rezoning of the same parcel, per Code Section 1301.040, from R-4 – Single and two Family Residential to B-4 – General Business, and a recombination subdivision to convey a portion of city-owned land to white Bear Hotel, all in order to construct a parking lot at the property located at 2241 8th Street.

Crosby recommended the case be continued until the applicant has had a survey of the property completed and a full parking lot proposal submitted.

Member Baltzer opened the public hearing. As no one spoke, Member Baltzer closed the public hearing.

Member Enz moved to continue Case No. 21-1-CPA, 21-5-Z & 21-3-LS. Member Lynch seconded the motion. The motion passed by a vote of 4-0.

- D. **Case No. 99-2-Sa3 & 20-3-CUPa1:** A request by **Tside1 LLC** for two Conditional Use Permit amendments, per Code Section 1303.227, Subd.4.f, to reconfigure the docks and reallocate slips between the two properties located at 4441 Lake Avenue S and 4453 Lake Avenue S. **(Continued)**

Kane stated that the White Bear Lake Conservation District has decided not to allow the extension of docks in the commercial bay beyond 300 feet, so the applicant will most likely withdraw the request and come back with a different proposal. She recommended continuation of the case until a decision is made by the applicant on how to proceed.

Member Baltzer opened the public hearing. As no one spoke, Member Baltzer closed the public hearing.

Member Enz moved to continue Case No. 99-2-Sa3 & 20-3-CUPa1. Member Berry seconded the motion. The motion passed by a vote of 4-0.

- E. **Case No. 21-2-Z:** A request by **Division 25, LLC** for a text amendment to the Sign Code Section 1202.040, Subd.2, to allow billboards.

Kane discussed the case. Staff recommended approval.

Member Lynch sought clarification on whether the distance between billboards is proposed to be 1,750 feet or 1,300 feet. Kane answered that staff is proposing 1,300 feet between signs, which is intentional because it preserves a portion of Lakewood Hills Park as a possible billboard location. It will also allow a billboard in a few other choice places along Interstates 694 and 35E.

Member Lynch expressed the opinion that the text amendment should read 1,300 feet between billboards in the City and 1,300 feet from all residential districts.

Member Baltzer opened the public hearing. As no one spoke, Member Baltzer closed the public hearing.

Member Enz asked if the Lakeside Shops sign is considered a billboard and if it would count toward the total number of City billboards. Kane replied no, it is just a nonconforming monument sign.

Member Enz moved to recommend approval of Case No. 21-2-Z with the change under 2.E to include the distance between billboards to be measured within the City. Member Lynch seconded the motion. The motion passed by a vote of 4-0.

5. DISCUSSION ITEMS:

- A. City Council Meeting Summary of October 12, 2021.

No Discussion

- B. Park Advisory Commission Meeting Minutes of August 19, 2021.

No Discussion

6. ADJOURNMENT:

Member Lynch moved to adjourn, seconded by Member Enz. The motion passed unanimously (4-0), and the October 25, 2021 Planning Commission meeting was adjourned at 9:08 p.m.

Park Advisory Commission Meeting Minutes

SEPTEMBER 16, 2021

6:30 P.M.

MEMORIAL BEACH

MEMBERS PRESENT	Bryan Belisle, Victoria Biehn, Mark Cermak, Anastacia Davis, Ginny Davis, Mike Shepard
MEMBERS ABSENT	Bill Ganzlin
STAFF PRESENT	
VISITORS	
NOTE TAKER	Andy Wietecki

AGENDA TOPICS

1. CALL TO ORDER

The meeting was called to order by Mike Shepard at 6:30 pm.

2. APPROVAL OF MINUTES

Approval of the minutes from August 19, 2021 was moved by Bryan Belisle and second by Ginny Davis.

3. APPROVAL OF AGENDA

Approval of the September 16, 2021 agenda was moved by Mark Cermak and seconded by Victoria Biehn with the addition of Park Vandalism added under Other Staff Reports.

4. UNFINISHED BUSINESS

None.

5. NEW BUSINESS

a) Visitor Presentation

Mike Enz is a resident of the BoatWorks Commons apartments and lives in one of the flagship units directly above the community room. Mike advised the Commission about a smoking issue his wife and himself deal with when residents from the apartments or the community room occupants stand outside and smoke cigarettes. The smell of the cigarette smoke lingers in through their windows and makes for unpleasant living conditions. Mike and his wife are not against smoking as they are both former smokers but the smoke smell is constant. There are a few chain smoker residents that use the park to smoke since the building rules state that you only have to be 15 feet away from the building before lighting up. Mr. Enz has spoken to the property manager but everyone is following the rules so there is nothing they can do to stop people from smoking in this area as long as they are 15 feet away from the building.

Bryan Belisle suggested we make the park smoke free because of its unique situation of being in the middle of an apartment complex. Could City officials consult with the City Attorney and create a smoke free ordinance just for this

property? Mark Cermak stated that we would hate to lose residents due to smoke. Anastacia Davis also stated that it is our due diligence to make the park work with the homeowners that surround it. Mike Enz would like the Parks Advisory Commission to recommend to the City Council that our parks be declared alcohol and tobacco free like other community's that surround White Bear Lake. Andy does not believe the Police Department deal with many tobacco and alcohol issues so there may not be a need to address it system wide.

Mike Enz also asked about the dog bathroom issues at the green space at BoatWorks Commons. He doesn't even want his grandchildren to play there. Andy Wieteki stated that there will be a dog designated bathroom area made of either woodchips or pea gravel early next year. There will be signage for residents so they know where to take their dogs to go to the bathroom.

b) Discussion on Park Hours of Operation

Andy Wieteki wanted the Park Advisory Commission to review the hours of operation while the City is updating their ordinances. The City website states parks close at 11:00 pm, the ordinance states 10:00 pm and still others parks have signage that says sunup to sundown. Andy first recommended sunup to sundown but the Commission was unanimous that it would be too early for our parks to close in the beginning and at the end of the season. It was determined that all parks would close at 10:00 pm. Andy Wieteki will formally recommend to the City Manager.

c) Park Tour - Memorial Beach

The main reason for the park tour at Memorial Beach was to see the start of the retaining wall project. The contractor, however, had to push the start date back to the beginning of October due to delays on another big project. Andy showed the Commission members the contractor's markings on the hill so they could visualize where everything will be located. The Park Advisory Commission witnessed someone trying to walk down the hill and that reinforced the decision to put stairs going from the top of the hill to the lower trail. The stairs will prevent people from falling and get injured. The Commission members are excited to see the finished project as this will tremendously improve the area.

6. OTHER STAFF REPORTS

a) White Bear Lake Lions Accessible Playground Update

Andy Wieteki reported to the Park Advisory Commission on the progress of the all-inclusive playground. We are getting close to the first step of ordering equipment. The City is applying for a grant by the end of the week with GameTime for the equipment purchase. The White Bear Lake Lions Club is also applying for a grant with the Lions Club International to help fund the project. T.A. Schifsky & Sons is making a sizable donation for this project by donating all of the site excavation that is due to start in early October. Andy Wieteki hopes to order the equipment in the next month and store until the funds are secure. The rising cost of steel keeps raising the cost of the project. It was decided to purchase the materials now before we can no longer afford to build the project. Mike Shepard added that the White Bear Lake Lions Club is really excited about the design of the project and cannot wait to break ground.

b) Lions Park Bathroom Remodel 2022

Andy Wieteki received a rough budget number from Pelco Construction for the Lions Park bathroom facelift proposed for next year. The cost is higher than expected at \$128,000. Bryan Belisle asked a few questions about the work that would be completed at this price. Andy Wieteki believes that the project can be done a little cheaper and this is only a rough budget number. The quote from Pelco added to the work already scheduled for next year is higher than what is usually spent on an annual basis in the City's Park CIP. Andy spoke with Kerri Kindsvater, the City's Finance Director, to increase next year's Park funds to allow the entire project to be completed in one year and to avoid splitting the project into multiple years due to lack of budgeted funds.

c) Park Vandalism

Andy Wieteki reported that there was a lot of vandalism in the parks over the weekend. Podvin Park had significant property damage with a window smashed and a small fire in the Women's restroom. The restroom had to be professionally cleaned, painted and sealed to keep the smoke smell from lingering. The duct work will also be professionally cleaned of the soot so the smell isn't pushed throughout the facility. The following day the Men's restroom at Podvin was full of graffiti. A group of kids were caught after painting the three urinals, two toilets, mirrors and walls. Lions Park, Spruce Park and Stellmacher Park were all hit as well but less severely with toilet paper thrown around and no property damage. The Park Advisory Commission members were disgusted by all of the vandalism and suggested the City light these areas better. Andy stated that lights seem to actually attract kids who are ready to cause trouble. The Parks Department actually shuts off lights early when problems occur at some locations. The vandals seem to want to hang out under the lights at the pavilions. Bryan Belisle suggested that the City Council should be notified when vandalism happens and the Police Department should increase their presence to curb gathering by kids after dark.

7. COMMISSION REPORTS

None.

8. OTHER BUSINESS

None.

9. ADJOURNMENT

The next meeting will be held on October 21, 2021 at 6:30 p.m.

There being no further business to come before the Park Commission, the meeting was adjourned. Moved by Mark Cermak and Anastacia Davis.

REGULAR MEETING OF THE WHITE BEAR LAKE CONSERVATION DISTRICT

7:00 pm

Minutes of August 17, 2021

APPROVAL DATE: Approved October 19, 2021

1. **CALL TO ORDER** the August 17, 2021 meeting of the White Bear Lake Conservation District was called to order by Chair Bryan DeSmet at 7:00 pm
2. **ROLL CALL** Present were: Chair Bryan DeSmet, Vice Chair Mark Ganz, Sec/Tres Diane Longville, Directors: Scott Costello, Mike Parenteau, Scott O'Connor, Susie Mahoney, Meredith Walburg, Chris Churchill, and Darren DeYoung. A quorum was present.
3. **AGENDA** – Chair DeSmet asked for any changes. Motion Longville/second to remove two items under Treasurer's report the Approval of Audit and Bylaws items to be added to next month's agenda. Motion Parenteau/second approve agenda with changes vote all aye Passed
4. **APPROVAL OF MINUTES OF** – July 2021 board meeting. Motion (Parenteau/second) to approve all aye passed.
5. **PUBLIC COMMENT TIME** – None
6. **NEW BUSINESS** – There will be a paving of the parking lot at Ramsey Beach in September. The parking lot will be closed. Meredith will send out details on social media.
Changing of office hours with continue of covid. We will continue to run the office remotely we will post the change on the website and post on the office door. If someone needs to meet at the office a scheduled meeting can be set. Meeting place will be voted on by board closer to meeting dates
7. **UNFINISHED BUSINESS** – None
8. **REPORTS/ACTION ITEMS**
Executive Committee – No meeting
9. **Lake Quality Committee – Mike Parenteau**
 - 923.63 Lake Level 13inches lower than last month, 923.42 is the average lake level
 - 78 Degrees
 - Phragmites volunteers – still looking for help we will pick a treatment date in late Aug early Sept and will put out on social media
10. **Lake Utilization Committee** – Discussions of items to possibly have at a Public Hearing to change the permit requirements of the Commercial Bay properties as follows:
 - Discussion of the elimination of the requirement that Commercial Bay Operators provide confirmation of compliance with City of White Bear Lake parking ordinances.
 - Discussion in regards to requests received to amend our ordinance permanently changing the maximum distance a dock is allowed to extend from the ordinary high water level from 300 ft which it is currently to 345 ft in Commercial Bay.
 - Discussion of appropriate penalties when boat counts indicate that the number of boats counted exceed the operators current permit total boats allowed
 - A proposed requirement to have safety markings e.g. reflective coatings or lighting on any docks/poles left in the water over non-boating season identifying their presence to off season lake users.

Update on St. Germain sign – still in process, need to show Dellwood type of sign and where we want to place it. Motion Ganz/second to not exceed \$600 for production and installation of sign.

11. Lake Education – Scott Costello

Social Media update – Meredith Walburg

Signs – all done all delivered.

Treasurer’s Report – Motion (Longville/Second) approval August, 2021 Treasurer’s report and payment of check numbers 4711-4718 vote All Aye passed.

Motion Longville/second to not waive liability on annual LMC policy

12. Board Counsel – Alan Kantrud

All good on the lake. Bond Coverage with League MN renewed

13. Announcements – None

14. Adjournment – Motion (Ganz/Second) Move to adjourn. All aye Passed.

Meeting adjourned

ATTEST:

Kim Johnson: Kim Johnson

Executive Administrative Secretary

Date: 10/19/21

Bryan DeSmet: Bryan DeSmet

Board Chair

Date: 10/19/21



City of White Bear Lake
City Manager's Office

MEMORANDUM

To: Ellen Hiniker, City Manager
From: Kara Coustry, City Clerk
Date: November 1, 2021
Subject: **Exclusive Use of Podvin Park Ice Rink on January 14-16, 2022**

SUMMARY / BACKGROUND

The White Bear Lake Hockey Association submitted a special event application requesting exclusive use of Podvin Park for hockey tournaments January 14-16, 2021. The Association agreed to maintain the rink before, during and following the event. Refuse collection would be paid for by the group at event conclusion. To service attendees, Food Trucks will be invited by the group to assume operations in the parking lot of Podvin Park.

This application is similar to that submitted and approved by Council in previous years. Approval of any part of this request would be conditioned upon adherence to local, state and federal COVID-19 guidelines, which could mean that the event is cancelled entirely.

This event has gone well past years, with the exception of one quickly resolved noise complaint resulting from loud music. Staff recommends approval of exclusive use during only one weekend in January in order to allow for public use of the park as it is otherwise intended.

RECOMMENDED COUNCIL ACTION

Attached is a resolution authorizing exclusive use of Podvin Park pavilion and ice rink by the White Bear Lake Hockey Association one weekend in January 2022 for hockey tournaments, contingent upon parameters established regarding COVID-19 by any local, state or federal order.

ATTACHMENT

Resolution

RESOLUTION NO.

**A RESOLUTION AUTHORIZING USE OF PODVIN PARK ICE RINK FOR
OUTDOOR HOCKEY TOURNAMENTS OVER
ONE WEEKEND IN JANUARY 2022**

WHEREAS, an application was submitted by the Hockey Association to host hockey tournaments at Podvin Park ice rink over the weekend of January 14-16, 2022; and

WHEREAS, the Hockey Association would assume full rink maintenance and Pavilion clean-up for the requested weekend; and

WHEREAS, all aspects of event approval are conditioned on local, state or federal pandemic guidelines in effect at the time of the event; and

NOW THEREFORE, BE IT RESOLVED by the City Council of the City of White Bear Lake that use of Podvin Park restrooms and ice rink for outdoor hockey tournaments over one weekend in January 2022 is hereby authorized, subject to the following conditions:

1. The Hockey Association adheres to the standard Park Rules & Guidelines, and the latest local, state and federal guidelines and orders regarding any pandemic.
2. The Hockey Association maintains Podvin Park ice rink, pavilion and restroom for the duration of the event, and pays for the actual cost of trash collection by Republic Services upon event conclusion.
3. General liability insurance covering the entire event weekend at Podvin Park.

BE IT FURTHER RESOLOVED by the City Council of the City of White Bear Lake that Food Truck operations are authorized on the Podvin Park parking lot in order to service this event.

The foregoing resolution, offered by Councilmember _____, and supported by Councilmember _____, was declared and carried on the following vote:

Ayes:
Nays:
Passed:

Jo Emerson, Mayor

ATTEST:

Kara Coustry, City Clerk



City of White Bear Lake
City Engineer's Office

MEMORANDUM

To: Ellen Hiniker, City Manager
From: Connie Taillon, Environmental Specialist
Date: November 3, 2021
Subject: Ramsey County SCORE grant application

BACKGROUND

Under Minnesota state law, proceeds from tax collected on solid waste hauling charges are, in part, made available to local units of government to conduct recycling and waste reduction programs. Each year the State makes a block grant available to Ramsey County, who in turn appropriates a portion to municipalities on a per-capita basis.

The expected 2022 funding allocation to the City of White Bear Lake is \$61,285. These monies are used to help offset the City's recycling program and collection costs.

In addition to the base funding allocation, municipalities are eligible to receive up to two optional incentive payments. Comparable to base funding, incentive payments are determined on a per capita basis. To receive one incentive payment, the City must implement one activity from a list of incentive options. To receive two incentive payments, the City must implement two incentive options from the list.

The maximum incentive payment in 2022 for a single project is \$5,836.50. Examples of activities on the approved incentive option list include recycling bulky waste, engaging small businesses in curbside recycling services, promoting BizRecycling, and co-sponsoring an organics drop-off site. Staff has not yet determined if resources will be available to pursue an incentive activity in 2022, but the City cannot participate if we do not include the option in this process. There is no penalty for including the incentive programs in this grant application but not pursuing them in 2022.

RECOMMENDED COUNCIL ACTION

Staff recommends the City Council adopt the attached resolution that requests the annual SCORE funding allocation, authorizes the City Manager to submit the grant application to Ramsey County, and authorizes the City Manager to participate in the optional incentive program and apply for the incentive program allocation(s).

ATTACHMENTS

Resolution

RESOLUTION NO.

**A RESOLUTION REQUESTING THE SCORE FUNDING ALLOCATION
AND AUTHORIZING THE CITY MANAGER TO
SUBMIT THE GRANT APPLICATION**

WHEREAS, the State of Minnesota collects a tax on the waste hauling charges from each resident in the State; and

WHEREAS, the State of Minnesota has distributed said tax monies to each associated county; and

WHEREAS, Ramsey County Board of Commissioners approved the distribution of SCORE funds to municipalities for use in residential recycling program; and

WHEREAS, the City of White Bear Lake's per capita share of the distribution is \$61,285; and

WHEREAS, the City of White Bear Lake has the option of participating in an incentive program for an additional allocation of up to two payments of \$5,836.50 each.

NOW, THEREFORE BE IT RESOLVED by the City Council of the City of White Bear Lake, Minnesota that:

1. The City requests the SCORE funding allocation and authorizes the City Manager to submit the grant application to the Ramsey County Board of Commissioners for approval.
2. The City Manager is authorized to participate in the optional incentive program and apply for the incentive program allocation(s).

The foregoing resolution, offered by Councilmember ___ and supported by Councilmember ____, was declared carried on the following vote:

Ayes:
Nays:
Passed:

Jo Emerson, Mayor

ATTEST:

Kara Coustry, City Clerk



City of White Bear Lake
City Manager's Office

MEMORANDUM

To: Ellen Hiniker, City Manager
From: Kara Coustry, City Clerk
Date: November 3, 2021
Subject: Annual designation of polling places

BACKGROUND/SUMMARY

In 2017 the legislature enacted a new provision, 204B.16 Polling Places; Designation, that requires all municipalities to designate their polling place locations for an upcoming election year by December 31 of the previous year. If the authorized polling place becomes unavailable for use, the new law does permit changing polling place locations in the year of the election.

All polling place sites will remain unchanged in 2022 over 2021:

Ward 1, Precinct 1	White Bear Lake City Hall – Council Chambers 4701 Highway 61, White Bear Lake, MN 55110
Ward 2, Precinct 1	White Bear Lake Library 2150 2 nd Street, White Bear Lake, MN 55110
Ward 3, Precinct 1	Sunrise Middle School Gym 2399 Cedar Avenue, White Bear Lake, MN 55110
Ward 3, Precinct 2	Sunrise Middle School Gym 2399 Cedar Avenue, White Bear Lake, MN 55110
Ward 4, Precinct 1	Golfview Building 2449 Orchard Lane, White Bear Lake, MN 55110
Ward 4, Precinct 2	Golfview Building 2449 Orchard Lane, White Bear Lake, MN 55110
Ward 5, Precinct 1	St. Stephen's Lutheran Church 1965 County Road E, White Bear Lake, MN 55110

RECOMMENDED COUNCIL ACTION

Staff recommends Council adopt the resolution designating 2022 polling locations.

ATTACHMENTS

Resolution

**City of White Bear Lake
Ramsey County, Minnesota**

RESOLUTION NO.

**RESOLUTION DESIGNATING POLLING PLACES FOR ALL
2022 ELECTIONS**

WHEREAS, Minnesota Statutes 204B.16 requires the City Council to designate polling places for the upcoming year by resolution; and

WHEREAS, changes to the polling places locations may be made at least 90 days before the next election if one or more of the authorized polling places becomes unavailable for use; and

WHEREAS, changes to the polling place locations may be made in the case of an emergency when it is necessary to ensure a safe and secure location for voting.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of White Bear Lake hereby designates the following polling places for all elections conducted in the city in 2022:

- | | |
|--------------------|--|
| Ward 1, Precinct 1 | White Bear Lake City Hall – Council Chambers
4701 Highway 61, White Bear Lake, MN 55110 |
| Ward 2, Precinct 1 | White Bear Lake Library
2150 2 nd Street, White Bear Lake, MN 55110 |
| Ward 3, Precinct 1 | Sunrise Middle School Gym
2399 Cedar Avenue, White Bear Lake, MN 55110 |
| Ward 3, Precinct 2 | Sunrise Middle School Gym
2399 Cedar Avenue, White Bear Lake, MN 55110 |
| Ward 4, Precinct 1 | Golfview Building
2449 Orchard Lane, White Bear Lake, MN 55110 |
| Ward 4, Precinct 2 | Golfview Building
2449 Orchard Lane, White Bear Lake, MN 55110 |
| Ward 5, Precinct 1 | St. Stephen’s Lutheran Church
1965 County Road E, White Bear Lake, MN 55110 |

BE IT FURTHER RESOLVED, that the city clerk is hereby authorized to designate a replacement meeting the requirements of the Minnesota Election Law for any polling place designated in this resolution that becomes unavailable for use by the City; and

**City of White Bear Lake
Ramsey County, Minnesota**

RESOLUTION NO.

BE IT FURTHER RESOLVED, that the city clerk is hereby authorized to designate an emergency replacement polling place meeting the requirements of the Minnesota Election Law for any polling place designated in this resolution when necessary to ensure a safe and secure location for voting; and

BE IT FURTHER RESOLVED, that the city clerk is directed to send a copy of this resolution and any subsequent polling place designations to the Ramsey County Elections Office.

The foregoing resolution, offered by Councilmember _____ and supported by Councilmember _____, was declared carried on the following vote:

- Ayes:
- Nays:
- Passed:

Jo Emerson, Mayor

ATTEST:

Kara Coustry, City Clerk



City of White Bear Lake
City Engineer's Office

MEMORANDUM

To: Ellen Hiniker, City Manager
From: Connie Taillon, Environmental Specialist/Water Resources Engineer
Date: November 3, 2021
Subject: **Environmental Updates**

2021 RAINGARDEN PROGRAM

The City partnered with the Vadnais Lake Area Water Management Organization (VLAWMO) and Ramsey County Soil & Water Conservation Division (Ramsey County SWCD) to construct one landowner curb-cut raingarden as part of the City's 2021 street renovation project. Seven landowners were interested in a raingarden, but only one property was a good fit. VLAWMO provided a cost share grant to the landowner that covered 90% of the materials and construction cost of the raingarden, the City provided the curb cut and Ramsey County SWCD designed the raingarden free of charge to the landowner, and the landowner covered the other 10% of the materials and construction cost and entered into a maintenance agreement with VLAWMO.

The raingarden program is a voluntary program offered to landowners within street renovations projects. A total of fourteen residential curb-cut raingardens have been installed through this program since 2018.



Newly constructed raingarden on Lakehill Circle

RAINGARDEN PROGRAM PRESENTATION - CONFERENCE ON THE ENVIRONMENT

The Rice Creek Watershed District and City of White Bear Lake were invited to speak at the 36th annual Conference on the Environment on November 9, 2021, which will be held virtually. The presentation will focus on our partnership in creating the raingarden program that is offered to landowners as part of the City's annual street renovation program. The conference is co-hosted by the Upper Midwest Section of Air & Waste Management Association and the Central States Water Environment Association and has become one of the premier conferences in the Upper Midwest addressing today's pertinent environmental issues.

CITY PARKING LOT STORMWATER PROJECTS

The City installed two Rain Guardian Turrets this summer in conjunction with the 2021 Matoska Park parking lot rehabilitation project. Runoff from the approximately one acre City owned parking lot previously flowed untreated into White Bear Lake. The Rain Guardian Turrets now provide sediment and debris removal from parking lot runoff prior to discharging into the lake. Additional treatment at this location via infiltration is not feasible due to the close proximity of the lake. The City received a grant from Rice Creek Watershed District for up to \$4,000 to cover half the cost of the Turret structures and installation.



A third Rain Guardian Turret structure was install this summer as part of the Lakewood Hills Park parking lot rehabilitation project. This Turret will serve as a pretreatment structure for a future raingarden that is proposed to be constructed in 2022. The City is currently working with the Ramsey Washington Metro Watershed District (RWMWD) on the design of the raingarden, and will apply for a RWMWD cost share grant in early 2022 to help cover the cost of raingarden construction.

CITY OF WHITE BEAR LAKE SUMMARY OF ZONING ACTIVITY

OCTOBER 2021

SIGN PERMITS	05
ZONING PERMITS	20
OTHER PERMITS	12
ZONING LETTERS ¹	02
ZONING CALLS ²	00
ADMINISTRATIVE VARIANCES	04
LAND USE CASES*	03
MISCELLANEOUS INQUIRIES	53
MEETINGS	19
SITE INSPECTIONS	02
ENFORCEMENT LETTERS	01
OTHER / MISC [^]	00
TOTAL	121

TOTAL YEAR TO DATE 2021

SIGN PERMITS	26
ZONING PERMITS	216
OTHER PERMITS	131
ZONING LETTERS ¹	14
ZONING CALLS ²	08
ADMINISTRATIVE VARIANCES	25
LAND USE CASES	36
MISCELLANEOUS INQUIRIES	627
MEETINGS	156
SITE INSPECTIONS	27
ENFORCEMENT LETTERS	02
OTHER / MISC	02
TOTAL	1,270

1. A zoning letter indicates that a commercial property is being sold or refinanced.
2. A zoning call indicates that a residential property is being sold or refinanced.

* Rose's Park View Addition, Cox Fence, 5th Avenue Vacation

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SUMMARY OF PERMITS	MONTHLY			YEARLY		
OCTOBER 21 WHITE BEAR LAKE	THIS MONTH	LAST YEAR THIS MONTH	CHANGE IN NUMBERS	THIS YEAR TO DATE	LAST YEAR TO DATE	CHANGE IN NUMBERS

PERMIT TOTALS:

Comm./Ind. (New)	0	0	0	0	1	-1
Comm./Ind. (Alt)	2	3	-1	46	31	15
S.F. Dwelling (New)	2	1	1	8	4	4
S.F. Dwelling (Alt)	88	87	1	824	802	22
Garage Only	1	2	-1	15	16	-1
Other Building Permits	2	4	-2	27	30	-3
Demolition	3	0	3	20	9	11
Electrical (Quarterly)	58	58	0	478	404	74
All Other Permit Types	110	115	-5	997	915	82
ALL PERMIT TYPE TOTALS:	266	270	-4	2415	2212	203

PERMIT VALUATION:

Comm./Ind. (New)	\$0	\$0	\$0	\$0	\$8,600,000	-\$8,600,000
Comm./Ind. (Alt)	\$52,910	\$4,490,200	-\$4,437,290	\$103,171,268	\$10,334,210	\$92,837,058
S.F. Dwelling (New)	\$739,000	\$540,000	\$199,000	\$6,006,960	\$2,540,000	\$3,466,960
S.F. Dwelling (Alt)	\$1,917,620	\$1,063,635	\$853,985	\$13,673,121	\$14,708,513	-\$1,035,392
Garage Only	\$15,000	\$34,000	-\$19,000	\$256,840	\$328,776	-\$71,936
Fire Suppression	\$104,552	\$71,204	\$33,348	\$492,463	\$715,189	-\$222,726
Heating (HVAC)	\$1,182,619	\$278,588	\$904,031	\$5,892,766	\$3,462,526	\$2,430,240
Other Building Permits:	\$5,000	\$78,020	-\$73,020	\$473,000	\$476,747	-\$3,747
VALUATION TOTALS:	\$4,016,701	\$6,555,647	-\$2,538,946	\$129,966,418	\$41,165,961	\$88,800,457

PERMIT FEES:

Comm./Ind. (New)	\$0	\$0	\$0	\$0	\$46,312	-\$46,312
Comm./Ind. (Alt)	\$980	\$21,477	-\$20,497	\$441,137	\$64,595	\$376,542
S.F. Dwelling(New)	\$5,807	\$7,676	-\$1,869	\$56,769	\$23,322	\$33,447
S.F. Dwelling (Alt)	\$22,527	\$17,722	\$4,805	\$180,595	\$180,626	-\$31
Garage Only	\$289	\$648	-\$359	\$4,964	\$5,849	-\$885
Other Building Permits	\$221	\$535	-\$314	\$10,228	\$6,481	\$3,747
Demolition	\$900	\$0	\$900	\$18,605	\$1,835	\$16,770
Electrical (Quarterly)	\$5,508	\$6,776	-\$1,268	\$55,480	\$36,530	\$18,950
All Other Permit Types	\$18,201	\$7,737	\$10,464	\$123,381	\$91,090	\$32,291
PERMIT FEE TOTALS:	\$54,432	\$62,571	-\$8,139	\$891,158	\$456,640	\$434,518
PLAN FEES:	\$11,834	\$16,582	-\$4,748	\$331,025	\$97,120	\$233,905
TOTAL PERMIT & PLAN FEES:	\$66,266	\$79,153	-\$12,887	\$1,222,183	\$553,760	\$668,423

Park Fees	\$0	\$0	\$0	\$1,000	\$1,200	-\$200
SAC Fees	\$12,425	\$0	\$12,425	\$743,015	\$47,215	\$695,800

WHITE BEAR LAKE & MAHTOMEDI COMPARISON OF PERMITS FOR

MONTHLY COMPARISONS OCTOBER 2021	2021 WBL YTD	2021 MA YTD	2021 WBL & MA YTD	2020 WBL YTD	2020 MA YTD	2020 WBL & MA YTD	WBL CHANGE IN NUMBERS	WBL % CHANGE	WBL & MA CHANGE IN NUMBERS	WBL & MA % CHANGE	MA % OF TOTAL ACTIVITY
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PERMIT TOTALS:

Comm./Ind. (New)	0	0	0	1	0	1	-1	-100%	-1	-100%	#DIV/0!
Comm./Ind. (Alt)	46	4	50	31	7	38	15	48%	12	32%	8%
S.F. Dwelling (New)	8	6	14	4	5	9	4	100%	5	56%	43%
S.F. Dwelling (Alt)	824	235	1059	802	282	1084	22	3%	-25	-2%	22%
Garage Only	15	13	28	16	10	26	-1	-6%	2	8%	46%
Other Building Permits	27	12	39	30	11	41	-3	-10%	-2	-5%	31%
Demolition	20	1	21	9	2	11	11	122%	10	91%	5%
Electrical	478	150	628	404	163	567	74	18%	61	11%	24%
All Other Permit Types	997	376	1373	915	350	1265	82	9%	108	9%	27%
ALL PERMIT TYPE TOTALS:	2415	797	3212	2212	830	3042	203	9%	170	6%	25%

PERMIT VALUATION:

Comm./Ind. (New)	\$0	\$0	\$0	\$8,600,000	\$0	\$8,600,000	-\$8,600,000	-100%	-\$8,600,000	-100%	#DIV/0!
Comm./Ind. (Alt)	\$103,171,268	\$4,037,570	\$107,208,838	\$10,334,210	\$5,639,072	\$15,973,282	\$92,837,058	898%	\$91,235,556	571%	4%
S.F. Dwelling (New)	\$6,006,960	\$3,425,000	\$9,431,960	\$2,540,000	\$3,181,902	\$5,721,902	\$3,466,960	136%	\$3,710,058	65%	36%
S.F. Dwelling (Alt)	\$13,673,121	\$5,247,038	\$18,920,159	\$14,708,513	\$5,284,631	\$19,993,144	-\$1,035,392	-7%	-\$1,072,985	-5%	28%
Garage Only	\$256,840	\$174,270	\$431,110	\$328,776	\$288,600	\$617,376	-\$71,936	-22%	-\$186,266	-30%	40%
Fire Suppression	\$492,463	\$66,360	\$558,823	\$715,189	\$161,664	\$876,853	-\$222,726	-31%	-\$318,030	-36%	12%
Heating (HVAC)	\$5,892,766	\$1,182,644	\$7,075,410	\$3,462,526	\$1,775,147	\$5,237,673	\$2,430,240	70%	\$1,837,737	35%	17%
Other Building Permits	\$473,000	\$234,660	\$707,660	\$476,747	\$153,558	\$630,305	-\$3,747	-1%	\$77,355	12%	33%
VALUATION TOTALS:	\$129,966,418	\$14,367,542	\$144,333,960	\$41,165,961	\$16,484,574	\$57,650,535	\$88,800,457	216%	\$86,683,425	150%	10%

PERMIT FEES:

Comm./Ind. (New)	\$0	\$0	\$0	\$46,312	\$0	\$46,312	-\$46,312	-100%	-\$46,312	-100%	#DIV/0!
Comm./Ind. (Alt)	\$441,137	\$19,775	\$460,912	\$64,594	\$29,263	\$93,857	\$376,543	583%	\$367,055	391%	4%
S.F. Dwelling (New)	\$56,769	\$24,799	\$81,568	\$23,321	\$22,365	\$45,686	\$33,448	143%	\$35,882	79%	30%
S.F. Dwelling (Alt)	\$180,595	\$64,650	\$245,245	\$180,625	\$66,628	\$247,253	-\$30	0%	-\$2,008	-1%	26%
Garage Only	\$4,964	\$3,393	\$8,357	\$5,850	\$4,378	\$10,228	-\$886	-15%	-\$1,871	-18%	41%
Other Building Permits	\$10,228	\$2,226	\$12,454	\$6,481	\$2,241	\$8,722	\$3,747	58%	\$3,732	43%	18%
Demolition	\$18,605	\$200	\$18,805	\$1,835	\$400	\$2,235	\$16,770	914%	\$16,570	741%	1%
Electrical	\$55,480	\$14,309	\$69,789	\$36,529	\$15,839	\$52,368	\$18,951	52%	\$17,421	33%	21%
All Other Permit Types	\$123,381	\$41,440	\$164,821	\$91,088	\$48,995	\$140,083	\$32,293	35%	\$24,738	18%	25%
PERMIT FEE TOTALS:	\$891,159	\$170,792	\$1,061,951	\$456,635	\$190,109	\$646,744	\$434,524	95%	\$415,207	64%	16%
PLAN FEES:	\$331,025	\$39,576	\$370,601	\$97,119	\$45,767	\$142,886	\$233,906	241%	\$227,715	159%	11%
TOTAL PERMIT & PLAN FEES:	\$1,222,184	\$210,368	\$1,432,552	\$553,754	\$235,876	\$789,630	\$668,430	121%	\$642,922	81%	15%

Park Fees	\$1,000	\$0	\$1,000	\$1,200	\$0	\$1,200	-\$200	-17%	-\$200	-17%	0%
SAC Fees	\$473,015	\$57,155	\$530,170	\$47,215	\$17,395	\$64,610	\$425,800	902%	\$465,560	721%	11%

SUMMARY OF PERMITS	MONTHLY			YEARLY		
OCTOBER 2021 MAHTOMEDI	THIS MONTH	LAST YEAR THIS MONTH	CHANGE IN NUMBERS	THIS YEAR TO DATE	LAST YEAR TO DATE	CHANGE IN NUMBERS

PERMIT TOTALS:

Comm./Ind. (New)	0	0	0	0	0	0
Comm./Ind. (Alt)	0	0	0	4	7	-3
S.F. Dwelling (New)	2	0	2	6	5	1
S.F. Dwelling (Alt)	29	25	4	235	282	-47
Garage Only	3	1	2	13	10	3
Other Building Permits	1	0	1	12	11	1
Demolition	0	0	0	1	2	-1
Electrical (Quarterly)	0	0	0	150	163	-13
All Other Permit Types	51	47	4	376	350	26
ALL PERMIT TYPE TOTALS:	86	73	13	797	830	-33

PERMIT VALUATION:

Comm./Ind. (New)	\$0	\$0	\$0	\$0	\$0	\$0
Comm./Ind. (Alt)	\$0	\$0	\$0	\$4,037,570	\$5,639,072	-\$1,601,502
S.F. Dwelling (New)	\$975,000	\$0	\$975,000	\$3,425,000	\$3,181,902	\$243,098
S.F. Dwelling (Alt)	\$1,036,287	\$344,862	\$691,425	\$5,247,038	\$5,284,631	-\$37,593
Garage Only	\$70,000	\$0	\$70,000	\$174,270	\$288,600	-\$114,330
Fire Suppression	\$28,920	\$0	\$28,920	\$66,360	\$161,664	-\$95,304
Heating (HVAC)	\$171,871	\$174,443	-\$2,572	\$1,182,644	\$1,775,147	-\$592,503
Other Building Permits:	\$50,000	\$0	\$50,000	\$234,660	\$153,558	\$81,102
VALUATION TOTALS:	\$2,332,078	\$519,305	\$1,812,773	\$14,367,542	\$16,484,574	-\$2,117,032

PERMIT FEES:

Comm./Ind. (New)	\$0	\$0	\$0	\$0	\$0	\$0
Comm./Ind. (Alt)	\$0	\$0	\$0	\$19,775	\$29,264	-\$9,489
S.F. Dwelling(New)	\$7,318	\$0	\$7,318	\$24,799	\$22,365	\$2,434
S.F. Dwelling (Alt)	\$11,016	\$4,357	\$6,659	\$64,650	\$66,628	-\$1,978
Garage Only	\$1,170	\$85	\$1,085	\$3,393	\$4,378	-\$985
Other Building Permits	\$175	\$0	\$175	\$2,226	\$2,241	-\$15
Demolition	\$0	\$0	\$0	\$200	\$400	-\$200
Electrical (Quarterly)	\$0	\$0	\$0	\$14,309	\$15,839	-\$1,530
All Other Permit Types	\$5,603	\$7,964	-\$2,361	\$41,440	\$48,994	-\$7,554
PERMIT FEE TOTALS:	\$25,282	\$12,406	\$12,876	\$170,793	\$190,109	-\$19,316
PLAN FEES:	\$7,679	\$170	\$7,509	\$39,576	\$45,771	-\$6,195
TOTAL PERMIT & PLAN FEES:	\$32,961	\$12,576	\$20,385	\$210,369	\$235,880	-\$25,511

Park Fees	\$0	\$0	\$0	\$0	\$0	\$0
SAC Fees	\$7,455	\$2,485	\$4,970	\$57,155	\$17,395	\$39,760

MONTHLY REPORT - PARKS - 2021

Performance Indicator	Jan	Feb.	Mar.	April	May	June	July	Aug.	Sept.	Oct.	Nov.	Dec.	Y.T.D.
# of hours spent on mowing operations per season.	0	0	0	77	147	54	102	100	136				616
# of hrs spent on sweeping operations per season(snow)	26	51	18	0	0	0	0	0	0				95
Number of acres mowed	0	0	0	308	588	216	408	400	544				2464
#mi.of sidewalks cleared(snow)	96	96	0	0	0	0	0	0	0				192
# of Special Events - set up	1	5	1	8	5	28	50	38	25				161
# of park reservations/events	0	2	0	14	49	89	71	83	82				390
# of tree inspections performed.	0	1	1	1	14	28	4	10	15				74
# of man hours spent tree trimming.	90	38	35	0	0	49	74	0					286
Number of employee days lost to accidents	0	0	0	0	0	0	0	0	0				0
Performance Indicator Narrative:													
Goals													
1. Preserve parks, beaches, & boat launches by mowing, trash collections & maintenance of restrooms & playground equipt.													
2. Improve methods of caring for turf, trees, and shrubs on all public property.													
3. Assemble and maintain outdoor ice rinks at local parks and lakes for citizen enjoyment.													
4. Provide special maintenance to high profile areas such as: Veteran's Park, Railroad Park and Matoska Park.													
5. Focus on maintenance program for trees in nursery, & pruning, trimming & replacement of trees on City property.													
Goal Narrative (Explain process of achievement):													

MONTHLY REPORT - STREET LIGHTING - 2021

Performance Indicator	Jan	Feb.	Mar.	April	May	June	July	Aug.	Sept.	Oct.	Nov.	Dec.	Y.T.D.
# of burned out lights at high traffic volume locations, in hazardous areas replaced.	0	3	14	0	0	0	0	2	0				19
# of burned out lights at lower traffic volume locations replaced w/in 72 hours of notification	0	0	0	0	0	0	0	0	0				0
Number of repair calls for downtown street lights	1	1	0	0	0	0	0	3	1				6
# of light poles painted - preventative maintenance	0	0	0	0	0	0	9	0	0				9
# of light poles or fixtures replaced.	0	0	0	0	0	0	0	0	0				0

Performance Indicator Narrative:

The old wooden light polls in our uptown district need to be replaced - sooner than later.
 Had street lights along Stewart Avenue and Vet's Park converted to LED bulbs. Total of 38 street lights converted.

Goals

1. Monitor and replace street lighting on a timely basis.
2. To provide safe travel and security to city residents.
3. Began a program for changing to LED Upgrade.

Goal Narrative (Explain process of achievement):

Will be replacing ballard's in the downtown lighting.

MONTHLY REPORT - SEWER - 2021

Performance Indicator	Jan	Feb.	Mar.	April	May	June	July	Aug.	Sept.	Oct.	Nov.	Dec.	Y.T.D.
# feet of sewer lines root sawed	0	0	0	0	0	0	0	0	0				0
# feet of sewer lines jetted	0	0	15,516	5,277	9,352	22,815	12,117	18805	19688				103,570
Stormwtr Maint/repair man hrs.	0	10	8	4	12	10	8	4	12				68
# feet Televising - main line	0	0	10,894	19,250	25,411	34,134	22986	28949	15674				157,298
# of Sewer Backups - City line	0	0	0	1	1	1	0	0	0				3
# of Sewer Backups - Private	2	3	3	5	4	5	3	1	4				30
# of feet of sewer lines cleaned and televised simultaneously	0	0	0	0	0	0	0	0	0				0

Performance Indicator Narrative:

- Goals**
1. Maintain a reliable collecton system for city sanitary sewer flow by performing routine maintenance and work as determined by monitoring.
 2. High pressure jet sewer cleaning and root sawing as needed.
 3. Reconstruct and replace existing emergency lift station/high water level alarms.
 4. Improve city storm sewer pump catch basins and storm water treatment facilities to improve quality of surface water entering area lakes.
 5. Improve public awareness of City's availability to investigate potential sewer problems.

Goal Narrative (Explain process of achievement):

SPORTS CENTER September 2021	Monthly Revenue	YTD Revenue Last Month	2021 YTD Revenue	2020 YTD Revenue	YTD Comparison
<u>Ice Rental Usage</u>					
Ice Rental non Tax	\$0.00	\$67,885.05	\$67,885.05	\$67,364.75	\$520.30
Ice Rental Tax	\$8,304.54	\$100,244.60	\$108,549.14	\$70,284.93	\$38,264.21
Subtotal Ice Rental	\$8,304.54	\$168,129.65	\$176,434.19	\$137,649.68	\$38,784.51
<u>Skate School</u>					
Skate School	\$7,038.50	\$71,218.00	\$78,256.50	\$31,625.64	\$46,630.86
Skate School Drop In	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Early Morning Ice	\$7.00	\$0.00	\$7.00	\$623.00	-\$616.00
Early Morning Ice Pass	\$0.00	\$0.00	\$0.00	\$3,276.00	-\$3,276.00
Freestyle	\$3,823.00	\$43,113.50	\$46,936.50	\$46,676.51	\$259.99
Power	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Team Compulsory	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Student Teaching	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Sleep Over	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Subtotal Skate School	\$10,868.50	\$114,331.50	\$125,200.00	\$82,201.15	\$42,998.85
<u>Skate Camp</u>					
Show Registration	\$0.00	\$13,180.50	\$13,180.50	\$10,030.50	\$3,150.00
Show	\$0.00	\$4,104.00	\$4,104.00	-\$2,730.00	\$6,834.00
Competition Ad	\$0.00	\$105.00	\$105.00	\$35.00	\$70.00
Competition	\$0.00	\$0.00	\$0.00	\$45.00	-\$45.00
Competition Registration	\$1,203.00	\$9,695.15	\$10,898.15	-\$110.00	\$11,008.15
Subtotal Skate Camp	\$1,203.00	\$27,084.65	\$28,287.65	\$7,270.50	\$21,017.15
<u>Open Skate</u>					
Open Skate	\$495.00	\$420.00	\$915.00	\$858.00	\$57.00
Open Skate Pass	\$100.00	\$7,849.00	\$7,949.00	\$3,025.00	\$4,924.00
Open Hockey	\$611.00	\$3,505.00	\$4,116.00	\$2,006.00	\$2,110.00
Open Hockey Pass	\$660.00	\$957.00	\$1,617.00	\$378.00	\$1,239.00
Dead Ice 1 hr	\$287.00	\$112.00	\$399.00	\$497.00	-\$98.00
Dead Ice Pass	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Broomball	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Special Events	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Sub Total Open Skate	\$2,153.00	\$12,843.00	\$14,996.00	\$6,764.00	\$8,232.00
Hockey Game Receipts	\$0.00	\$10,800.00	\$10,800.00	\$7,357.00	\$3,443.00
<u>Rental Income</u>					
Skate Rental	\$16.00	\$100.00	\$116.00	\$408.00	-\$292.00

SPORTS CENTER September 2021	Monthly Revenue	YTD Revenue Last Month	2021 YTD Revenue	2020 YTD Revenue	YTD Comparison
Locker Rental	\$0.00	\$60.00	\$60.00	\$90.00	-\$30.00
Shower/Sauna	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Meeting Room Rental	\$73.75	\$0.00	\$73.75	\$30.00	\$43.75
Aerobic Room Rental	\$30.00	\$0.00	\$30.00	\$120.00	-\$90.00
Birthday Party-Ice	\$225.00	\$0.00	\$225.00	\$570.00	-\$345.00
Girls HS Lease Agreement	\$0.00	\$8,000.00	\$8,000.00	\$2,500.00	\$5,500.00
Court Rental	23290	1944	25234	5308.5	19925.5
Subtotal Rental Income	\$23,634.75	\$10,104.00	\$33,738.75	\$9,026.50	\$24,712.25

Ice Time Allocation	Hours	Hours	Hours	Hours	Hours
Hockey	102.75	811.5	914.25	1156.75	-242.5
Skate School	96.5	558.25	654.75	581.5	73.25
Private	18	232.25	250.25	274.25	-24
Open Skate	57.25	274.75	332	241.75	90.25
Unused	66	357	423	236	187
Total Ice Time Allocated	340.50	2233.75	2574.25	2490.25	84.00

Donations	\$0.03	\$1,475.00	\$1,475.03	\$200.00	\$1,275.03
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Vending Machine Sales

Vending Canteen	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Vending Grand Prix	\$0.00	\$168.38	\$168.38	\$251.61	-\$83.23
Vending Jubilee	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Vending Machine Subtotal	\$0.00	\$168.38	\$168.38	\$251.61	-\$83.23

Concessions

Concession Stand Profits	\$0.00	\$0.00	\$0.00	\$815.00	-\$815.00
Hockey Tape	\$2.80	\$11.20	\$14.00	\$8.40	\$5.60
Mouthguards	\$0.00	\$0.00	\$0.00	\$11.20	-\$11.20
Skate Laces	\$0.00	\$0.00	\$0.00	\$5.60	-\$5.60
Skate Guards	\$0.00	\$14.90	\$14.90	\$0.00	\$14.90
Gloves	\$0.00	\$8.40	\$8.40	\$2.80	\$5.60
Fuzzy Gloves	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Pins	\$0.00	\$170.80	\$170.80	\$0.00	\$170.80
Gel Pads	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Tights Adult	\$0.00	\$284.00	\$284.00	\$16.00	\$268.00
Tights Child	\$0.00	\$182.00	\$182.00	\$42.00	\$140.00
Soaker	\$16.77	\$0.00	\$16.77	\$16.77	\$0.00
Show Video	\$0.00	\$2,771.70	\$0.00	\$0.00	

SPORTS CENTER September 2021	Monthly Revenue	YTD Revenue Last Month	2021 YTD Revenue	2020 YTD Revenue	YTD Comparison
Subtotal Concessions	\$19.57	\$3,443.00	\$690.87	\$917.77	-\$226.90

Miscellaneous Revenue

Acct Rec					
ISI	\$0.00	\$0.00	\$0.00	\$0.00	
Bear Store Lease	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
NSF Fee	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Rink Advertising	\$700.00	\$5,700.00	\$6,400.00	\$2,500.00	\$3,900.00
Miscellaneous	\$0.00	\$573.69	\$573.69	\$0.00	\$573.69
CARES FUNDS EXP REIMB 8/31/21	\$0.00	\$0.00	\$0.00	\$6,738.86	-\$6,738.86
R/C CARES FUNDS-SC UNEMP CC	\$0.00	\$0.00	\$0.00	-\$5,871.60	\$5,871.60
Subtotal Miscellaneous	\$700.00	\$6,273.69	\$6,973.69	\$3,367.26	\$3,606.43
Over/Short	\$0.02	\$0.03	\$0.05	\$2.05	-\$2.00

Total Sport Center Revenue	\$46,883.41	\$354,652.90	\$401,536.31	\$255,007.52	\$146,528.79
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Armory

Damage Deposit Res	\$350.00	\$2,475.00	\$2,825.00	\$5,250.00	-\$2,425.00
Damage Deposit Non Res	\$0.00	\$2,200.00	\$2,200.00	\$2,500.00	-\$300.00
Armory Res	\$440.00	\$9,748.50	\$10,188.50	\$13,612.00	-\$3,423.50
Armory Non Res	\$0.00	\$2,707.50	\$2,707.50	\$13,607.50	-\$10,900.00
Armory Police	\$0.00	\$1,628.00	\$1,628.00	\$2,837.00	-\$1,209.00
Armory Clean	\$0.00	\$1,224.50	\$1,224.50	\$245.00	\$979.50
Total Revenue Armory	\$790.00	\$19,983.50	\$20,773.50	\$38,051.50	-\$17,278.00

Boatworks Commons Rentals	\$710.00	\$1,470.00	\$2,180.00	\$3,480.00	-\$1,300.00
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