



AGENDA
REGULAR MEETING OF THE CITY COUNCIL OF
THE CITY OF WHITE BEAR LAKE, MINNESOTA
TUESDAY, MAY 9, 2017
7:00 P.M. IN THE COUNCIL CHAMBERS

1. CALL TO ORDER AND ROLL CALL

PLEDGE OF ALLEGIANCE

2. APPROVAL OF MINUTES

Minutes of the Regular City Council Meeting on April 25, 2017

3. APPROVAL OF THE AGENDA

4. VISITORS AND PRESENTATIONS

A. Manitou Days: Dale Grambush, Carter Johnson, John Lupo

B. Proclamation for Bill Foussard

5. ORDINANCES

A. Second reading of a request to rezone 1917 County Road E from R-3 to B-1, contingent upon approval of the Comprehensive Plan Amendment and upon the sale of property (17-2-Z)

6. LAND USE

A. Consent

1. Consideration of a Planning Commission recommendation for approval for a Comprehensive Plan Amendment and Conditional Use Permit Amendment to allow expansion and redevelopment of the existing animal clinic (16-13-CUP & 16-22-V)
2. Consideration of a Planning Commission recommendation for approval of a request by Inspiration, LLC for a setback variance to allow the un-unification of the two underlying lots of record to construct two new residences (No. 17-9-V)
3. Consideration of a Planning Commission recommendation for approval of a request by Boatworks Commons, LLC Mizu Japanese Restaurant & S1 Yoga for a Planned Unit Development (17-1-PUB)

7. UNFINISHED BUSINESS

Nothing scheduled

8. PUBLIC HEARINGS

Nothing scheduled

9. NEW BUSINESS

A. Resolution approving an agreement with Ramsey County for 2017 Election Services

B. Resolution approving Change Order No. 1 to the 2017 Sanitary Sewer Lining Program to revise the scope of the project

- C. Resolution approving an amendment to the Water Efficiency Grant Agreement with Metropolitan Council
- D. Resolution establishing employee insurance benefits for health, life, dental and disability for the period 7/1/17 – 12/31/18
- E. Resolution providing benefits for employees of the City of White Bear Lake who are not covered by employment agreements

10. CONSENT

- A. Acceptance of March White Bear Lake Conservation District Minutes, March Environmental Advisory Commission Minutes, March Park Advisory Commission Minutes, April Planning Commission Minutes

11. DISCUSSION

12. COMMUNICATIONS FROM THE CITY MANAGER

- Lake Links Trail

13. ADJOURNMENT



MINUTES
REGULAR MEETING OF THE CITY COUNCIL OF
THE CITY OF WHITE BEAR LAKE, MINNESOTA
TUESDAY, APRIL 25, 2017
7:00 P.M. IN THE COUNCIL CHAMBERS

1. CALL TO ORDER AND ROLL CALL

Mayor Jo Emerson called the meeting to order at 7:03 p.m. Councilmembers Doug Biehn, Kevin Edberg, Steven Engstran, Dan Jones and Bill Walsh were present. Staff members present were City Manager Ellen Richter, Assistant City Manager Rick Juba, Community Development Director Anne Kane, City Engineer Mark Burch, Finance Director Don Rambow, City Clerk Kara Coustry and City Attorney Roger Jensen.

PLEDGE OF ALLEGIANCE

2. APPROVAL OF MINUTES

It was moved by Councilmember **Edberg** seconded by Councilmember **Engstran**, to approve the Minutes of April 11, 2017 as presented.

The motion carried unanimously.

3. APPROVAL OF THE AGENDA

It was moved by Councilmember **Jones**, seconded by Councilmember **Biehn**, to approve the Agenda as presented.

The motion carried unanimously.

4. VISITORS AND PRESENTATIONS

A. Police Week Proclamation

Mayor Emerson read the proclamation formally designating May 14 – 20, 2017, as Police Week in the City of White Bear Lake. Mayor Emerson noted various events to honor Law Enforcement Officers:

- May 13, 2017, National Law Enforcement Officers' Memorial Fund 29th Annual Candlelight Vigil – Washington, D.C.
- May 15, 2017, Minnesota Law Enforcement Association's Candlelight Vigil at 7:25 p.m., Minnesota State Capital Grounds
- May 15, 2017, National Peace Officers Memorial Day in honor of all fallen officers and their families
- May 18, 2017, Suburban Ramsey County Law Enforcement ceremony – honoring the service and sacrifice of Ramsey County suburban law enforcement officers killed in the line of duty

B. Deb Stender – Marketfest

Deb Stender, the Director of Marketfest, gave a presentation on the upcoming 2017 Marketfest, and thanked the City of White Bear Lake for its continued financial support. She stated Marketfest is held every Thursday evening in Downtown White Bear Lake for seven weeks beginning June 15, 2017.

Ms. Stender provided the 2016 Marketfest budget, income, and net profit. She expressed her thanks to the City Staff who assist with Marketfest logistics: Public Works, Police Department, senior group TRIAD, the Fire Department, numerous volunteers, main street businesses, and Marketfest committee and director.

Ms. Stender stated there are 130 different vendors each week, including businesses, and two lives stages of music and entertainment. She added the Fire Department hosts a Public Safety week with demonstrations. She noted the City has been so generous in past years, and Marketfest organizers are grateful for the City's support.

Councilmember Edberg thanked Ms. Stender for providing additional financial information. He asked what is the functional difference between funds that are in reserve, or savings, as opposed to the checking account.

Ms. Stender stated the checking account is used for entertainment, insurance, and equipment, while the savings account is working funds received from vendor fees that come in for booths and sponsorships. city

5. PUBLIC HEARINGS

A. Annual public meeting and 2016 Annual Report on the City's Storm Water Pollution Prevention Program

City Engineer Mark Burch explained that the goal of the EPA-mandated Storm Water Pollution Prevention Program is to improve the quality of storm water runoff. The City educates the public through its newsletter and the annual Water Conservation Event. The public can help keep stormwater clean by clearing trash, leaves and grass clippings from the streets; reporting illicit discharges such as chemicals and soap; and planting raingardens.

There has been increasing concern over the past 30 years regarding surface water runoff and water quality, as well as efforts to raise awareness through programs, events and public outreach.

City Engineer Burch recognized the efforts of former City Engineer Brent Thompson, who worked on this issue tirelessly over the 10 years that he was on City Staff.

Councilmember Biehn asked whether other communities on White Bear Lake are also taking action to improve water quality and reduce run-off. City Engineer Burch stated the stormwater program is mandated by State Statute, and every community on the lake has a municipal stormwater program, with the same requirements and restrictions.

Councilmember Edberg asked what the status is on chloride levels in lakes within the community.

City Engineer Burch stated chloride levels in lakes and sediments is increasing, and the Minnesota Department of Transportation has expressed concern about this recently. He added chloride levels decrease gradually in the summer.

Mayor Emerson opened the public hearing at 7:30 p.m.

Greg Pariseau, 4971 Bald Eagle Avenue, asked if there was an accumulation of debris at the catch basins, and whether they take a long time to clean out.

City Engineer Burch confirmed this, adding debris in the street can enter the catch basin and clog the sump with heavy debris, so City Staff cleans them out as often as they can.

Mr. Pariseau asked whether the City would consider a “storm drain adoption program”.

Burch stated it is much appreciated when residents remove debris from the street and gutters.

There being no public comment, Mayor Emerson closed the public hearing at 7:33 p.m.

6. LAND USE

Nothing scheduled

7. UNFINISHED BUSINESS

Nothing scheduled

8. ORDINANCES

Nothing scheduled

9. NEW BUSINESS

A. Resolution authorizing financial participation in Marketfest

City Manager Richter referenced Deb Stender’s recent Marketfest presentation and forwarded the resolution of financial support for Council’s consideration.

Resolution is to approve anticipated expenditure from the Economic Development Fund of \$7,000 to support Marketfest.

Councilmember **Biehn** made a motion to approve, seconded by Councilmember **Engstran**, to adopt **Resolution No. 12015** authorizing financial participation in Marketfest.

The motion carried unanimously.

B. Resolution authorizing City Manager to enter into a contract with Aaron Marx for public art at the Boatworks Commons

Community Development Director Kane reminded the Council that the Mayor had previously appointed the Public Art Selection Committee, comprised of the following individuals: Dan Jones, City Council representative, Ellen Richer, City representative, Sara Markoe, White Bear Area Historical Society representative, Suzi Hudson, White Bear Center for the Arts representative, and Bob Close, Landscape Architect and Developer representative.

Fourteen artists responded to the City's invitation to submit public art projects, and the Committee chose three teams. Two of these teams were invited back to present refined designs of their proposed sculptures. The panel unanimously chose a local artist from Minneapolis, Minnesota, named Aaron Marx.

According to the terms of the Redevelopment Agreement for the Boatworks Commons, a portion of the costs up to \$20,000, or 1/3 of the sculpture budget, would be covered by the Developer. City Staff is seeking City Council authorization of the contract. She asked whether the City Council would wish to review the project design at a City Council meeting, or wait until the unveiling of the sculpture.

There was consensus among the City Council that the unveiling be done as a community celebration.

Councilmember **Jones** made a motion to approve, seconded by Councilmember **Biehn**, to adopt **Resolution No. 12016** authorizing City Manager to enter a contract with Aaron Marx for public art at the Boatworks Commons

The motion carried unanimously.

C. Resolution authorizing a lease agreement for temporary parking for White Bear Mitsubishi at Taymark, Inc.

Community Development Director Kane stated White Bear Mitsubishi is proposing an agreement with Taymark, Inc., 4875 White Bear Parkway, to lease space for off-site storage of up to 200 vehicles. The off-site storage of Mitsubishi's vehicles was precipitated by a proposed Metropolitan Council sewer project that will cause disruption to Mitsubishi's storage lot.

A draft lease agreement was prepared by the City Attorney, and provided for the City Council's review in their meeting packet.

City Staff provided notice to nearby residences along White Bear Parkway, although no negative impacts are anticipated on neighboring properties.

Staff recommends that the City Council authorize and validate the Lease Agreement between White Bear Mitsubishi and Taymark Corporation.

Richard Herod III, White Bear Mitsubishi, expressed his thanks to City Staff for their assistance as Mitsubishi and Taymark worked through the details of this agreement.

Councilmember Edberg asked whether there are any concerns about vandalism and security of the vehicles that will be stored at the Taymark site.

Mr. Herod stated they have used other vehicle storage lots in the past, and although vandalism is a reality, Mitsubishi is insured, and in any case, they do not anticipate any issues.

Jones expressed his thanks to Mr. Herod and White Bear Mitsubishi for the free publicity from last year's White Bear Mitsubishi commercial outtakes video that went viral. He added the video proved to be a good reflection on the City and community in general. Mr. Herod stated the video generated a surprising amount of attention around the world.

Councilmember **Edberg** made a motion to approve, seconded by Councilmember **Engstran**, to adopt **Resolution No. 12017** authorizing a lease agreement for temporary parking for White Bear Mitsubishi at Taymark, Inc.

The motion carried unanimously.

D. Resolution authorizing the City to request proposals for Project Management Services for the Sports Center renovation project

City Manager Richter stated the City Council agreed at their April work session to move forward with a possible cost share with the Hockey Association for the proposed Sports Center renovation project. She added the Hockey Association will present their proposal at the City Council's May 25, 2017, Regular Meeting. City Staff is requesting City Council approval to move forward with the City's commitment to the project, and requesting proposals for engineering services and construction management for a project that would be constructed in 2018.

City Engineer Burch stated improvements to the Sports Center would be proposed for summer 2018 to be ready for the Fall skating season. He added several other large projects are planned in the area and bids will be competitive, and stressed the importance of requesting bids by Fall 2017.

City Engineer Burch stated proposals would be sent out to consultants that have past experience with ice arena projects, for preliminary and final design, as well as construction management services. The City Council will be presented with proposals at their May 25, 2017, Regular Meeting. The City Council will consider whether to proceed with the project at their July 25, 2017, meeting.

City Engineer Burch stated preliminary designs will be prepared in the fall, and recommendations for contract awards will be presented to the City Council in October 2017. He noted the Sports Center will be switching to an ammonia refrigerant, so major structure changes will be necessary.

Councilmember Edberg expressed the importance of securing reasonable evidence from the funding partner that proves their capacity to fulfill their financial commitment to the project. He asked whether City Staff can prove their capacity, and protect the investment of the City and its constituency.

City Engineer Burch stated he will provide a report for the City Council's review at their May 25, 2017, Regular Meeting.

Councilmember Walsh stated he has heard many positive comments from residents who support this project, and he is comfortable with moving forward. He added there should be more information available about this project, and more feedback and input from residents.

Mayor Emerson stated she has talked to residents who are not happy about the single sheet of ice. She agreed that the City Council needs to hear more comments from their constituents.

Councilmember Edberg stated he supports the single sheet and, in his opinion, it is the only economically feasible option. He added a second sheet might be appropriate or affordable at some point, and the preliminary and final designs should include the possibility of including a second sheet in the future.

City Engineer Burch stated City Staff is reviewing all possible alternatives, including a requirement for additional refrigeration in case two sheets are put in. He added many things would have to be changed to accommodate a second sheet, including the location of the locker rooms. He noted the City has been talking about a second sheet for years, so the Sports Center should be set up to accommodate that.

Councilmember Walsh stated the funding partner's participation may be contingent upon meeting their fundraising goals. He added the City's partnership is therefore contingent upon the outside source meeting their goal.

Councilmember **Walsh** made a motion to approve, seconded by Councilmember **Edberg**, to adopt **Resolution No. 12018** authorizing the City to request proposals for Project Management Services for the Sports Center renovation project

The motion carried unanimously.

10. CONSENT

- A. Resolution approving the special assessment of sewer service connection fees and construction costs at 4947 Bald Eagle Avenue. **Resolution No. 12019**
- B. Resolution approving temporary liquor licenses. **Resolution No. 12020**
- C. Resolution approving transfer of on-sale intoxicating liquor license for The Station Pub & Event Center. **Resolution No. 12021**

It was moved by Councilmember **Biehn** seconded by Councilmember **Jones**, to approve the Consent Agenda.

The motion carried unanimously.

11. DISCUSSION

A. Municipal Elections 2017

City Manager Richter explained the City's municipal election process has changed in recent years due to staffing and legislative issues related to absentee voting. She noted this issue had a significant impact on the most recent election, and Minnesota's Counties are looking at innovative ways to manage the early voting process.

City Manager Richter stated Ramsey County has proposed that the City of White Bear Lake undertake a pilot project to centralize absentee ballots. She added Ramsey County has indicated that they will submit a proposal for review and consideration by the City Council. She noted the cost of the pilot, along with 2017 Election operations which could take place at Ramsey County Library or the Armory, will be approximately 1/3 of what has already been budgeted for elections.

Councilmember Jones stated, in his opinion, the Ramsey County Library would be a better location for the pilot project than the Armory.

Councilmember Jones stated many residents have indicated that they are not supportive of Sunrise Middle School as a polling place for Ward 3, due to activity in the building and concerns about safety.

City Manager Richter stated City Staff would review this and look at other locations within Ward 3. She added it can often be difficult to redirect voters to their correct polling place.

Councilmember Edberg asked whether the proposed pilot project will turn into an on-going commitment with future obligations to Ramsey County.

City Manager Richter stated it would be a one-time contract with Ramsey County for 2017 municipal elections.

12. COMMUNICATIONS FROM THE CITY MANAGER

- City Manager Richter stated the Mayor's National Challenge for Water Conservation is a month-long initiative from April 1-30, 2017, to increase awareness of water conservation. A survey link is posted on the City's website for residents to earn points to help White Bear Lake win the title of "Most Water Wise City". The City took 3rd place in 2016.
- City Manager Richter stated she has requested proposals for a replacement for City Attorney Roger Jensen, with a deadline of May 15, 2017. Councilmember Walsh has agreed to participate in the selection process. Proposals will be reviewed May 15, 2017, and finalists will be selected and interviewed during the first week of June.
- City Manager Richter stated a City Council work session is scheduled for May 8, 2017, to discuss Public Safety. The Councilmembers will receive a copy of the Capital Improvement Plan at that meeting, with an opportunity for provide feedback and comment.

- City Engineer Burch stated that annual maintenance of fire hydrants will begin April 26, 2017, and will take two days to complete. Residents can expect discoloration in the water as the hydrants are flushed and flow is checked.
- City Engineer Burch stated the Public Safety Bike Sale will be held at the Police Department on May 6, 2017, beginning at 9:00 a.m.
- City Engineer Burch stated the City's Arbor Day celebrations will take place on May 6, 2017 with tree plantings at Lakewood Hills near the Lions Pavilion, and in Rotary Park, starting around 8:00 a.m.
- Community Development Director Kane stated City Staff recently conducted four monthly Open Houses related to the Comprehensive Plan update, that attracted a total of 65 resident participants. City Staff also plans to conduct "pop-up" meetings around the community, in an attempt to gain broader public input before the formal public hearing process.
- Community Development Director Kane stated the City's current Revolving Loan and Grant Program is restricted to redevelopment of property in the downtown business district, and 8-10 such loans were issued in the past few years. This program provides financial support from the City for commercial businesses of up to \$40,000 with a 2% interest rate, and is matched and jointly funded by banks. The City Council might want to consider expanding the loan program, due to potential economic development on the County Road E corridor. The City Council could authorize consideration of an expanded revolving loan program as an initial project for the City's new Economic Development Coordinator, who will be starting in May 2017.
- Finance Director Don Rambow stated the Annual Ice Show would be held this weekend (April 28-30) at the White Bear Lake Ice Arena.

13. ADJOURNMENT

There being no further business before the Council, it was moved by Councilmember **Jones** seconded by Councilmember **Walsh** to adjourn the regular meeting at 8:20 p.m.

Jo Emerson, Mayor

ATTEST:

Kara Coustry, City Clerk

Proclamation

WHEREAS, the J. Stanley and Doris Hill Legacy Award was established to honor their memories for their remarkable commitment to community service, and

WHEREAS, sponsored by the Century College Foundation, the Mahtomedi Area Educational Foundation and the White Bear Lake Area Education Foundation, the honor will be awarded to a deserving individual who demonstrates characteristics similar to those of J. Stanley and Doris Hill; and

WHEREAS, Bill Foussard has been selected as the 2017 J. Stanley and Doris Hill Legacy Award recipient in recognition for his extensive volunteer service to the White Bear Lake area and beyond its borders; and

WHEREAS, Bill Foussard is co-founder and coordinator of the Thanksgiving Meals on Wheels in St. Paul which after 48 years in operation, prepares and delivers 20,000 meals for 4,000 families in need each Thanksgiving; and

WHEREAS, having purchased the White Bear Country Inn in 2000, Bill Foussard dedicated himself to efforts in the White Bear Lake area by serving: nine years as chair of White Bear Lake Manitou Days; as chair of White Bear Lake YMCA Capital Campaign to raise funds for a community Teen / Senior Center and renovation of the facility where he also served as a board member; as chair the 2009 White Bear Lake Governor's Fishing Opener; as current chair of Explore White Bear; as fundraising coordinator of the Committee for the White Bear Lake Fireworks Fund; as board member and past Treasurer of the White Bear Lake Economic Development Corporation; as board member of Cerenity Health Care; as member of the White Bear Lake Rotary; as honorary chair of the Capital Campaign Committee for the Lakeshore Players Theater, as chair of the Hospitality MN Education Foundation; as board chair of the Greater White Bear Lake Community Foundation; and

WHEREAS, Bill Foussard has been honored many times since 2000 with highlights including 2008 King Boreas LXXII of the St. Paul Winter Carnival; 2008 Hotelier of the Year; 2010 Business Person of the Year from the White Bear Lake Area Chamber of Commerce; 2012 H.E.R.B.I.E. Award from the St. Paul Area Chamber of Commerce; and 2014 Community Builder Award.

***NOW THEREFORE, BE IT RESOLVED** that the White Bear Lake City Council does hereby proclaim Tuesday, May 23rd as "Bill Foussard Day" in White Bear Lake and call upon all residents of our community to extend congratulations and honor him by volunteering or donating to a worthy cause.*

In Witness Whereof, I have hereunto set my hand and caused the Seal of the City of White Bear Lake to be affixed this 9th day of May, 2017.

Jo Emerson, Mayor



City of White Bear Lake
Community Development Department

MEMORANDUM

To: Ellen Richter, City Manager

From: The Planning Commission

Through: Samantha Crosby, Associate Planner

Date: May 3, 2017 for the May 9, 2017 City Council meeting

Subject: **SECOND READING – Rezoning 1917 County Road E, Case No. 17-2-Z**

REQUEST

To change the zoning district classification of 1917 County Road E from R-3 – Single Family Residential to B-1 – Neighborhood Business. Approval is contingent upon a Comprehensive Plan Amendment re-guiding the same from “Low Density Residential” to “Commercial”.

SUMMARY

No one from the public spoke to the request. On a 5-0 vote, the Planning Commission recommended approval of the rezoning (and comprehensive plan amendment). A summary resolution is not necessary.

RECOMMENDED COUNCIL ACTION

Approve the Ordinance to rezone the property.

ATTACHMENTS

Draft Ordinance

ORDINANCE NO. 17-05-17

**REZONING 1917 COUNTY ROAD E
FROM R-3, SINGLE FAMILY RESIDENTIAL
TO B-1, NEIGHBORHOOD BUSINESS
(CASE NO. 17-2-Z)**

THE CITY OF WHITE BEAR LAKE CITY COUNCIL DOES HEREBY ORDAIN:

SECTION I. The White Bear Lake Zoning Map is hereby amended as follows:

By changing the zoning district classification from R-3 – Single Family Residential to B-1 - Neighborhood Business, with respect to the 18,730-square foot parcel known as 1917 County Road E, legally described as follows:

Lot 9, Norton’s Richfield Acres, except the West 29.4 of the south 141 feet, Ramsey County, MN

SECTION II. This Ordinance shall become effective upon its passage, after second reading, publication and approval of the associated Comprehensive Plan Amendment by the Metropolitan Council.

First Reading: April 11, 2017
Second Reading: May 9, 2017
Met Council Approval:
Final Publication:

Jo Emerson, Mayor

ATTEST:

Kara Coustry, City Clerk



City of White Bear Lake
Community Development Department

MEMORANDUM

To: Ellen Richter, City Manager

From: The Planning Commission

Through: Samantha Crosby, Associate Planner

Date: May 3, 2017 for the May 9, 2017 City Council meeting

Subject: **White Bear Animal Hospital Expansion, 1909 & 1917 County Road D - Case No. 16-13-CUP & 16-22-V**

REQUEST

A Comprehensive Plan Amendment, a Conditional Use Permit Amendment and three Variances:

- A 20 foot variance from the 30 foot hard surface setback from the west property line;
- A 5 stall parking variance from the 26 stall parking requirement; and
- A 1 foot variance from the 2 foot maximum encroachment for an eave into a setback.

in order to demolish the existing building and construct a new 5,870 square foot, one-story veterinary clinic with a 21 stall parking lot.

SUMMARY

Since the Planning Commission meeting, the applicant has supplied an updated plan set - the main change being the inclusion of stormwater management as required by the City's Engineering Design Standards Manual. The Engineering department has reviewed the new plans and provided the attached memo. Compliance with this memo has been included as a condition of approval, as well as a few other minor tweaks to the resolution reflecting the changes in the new plan set.

RECOMMENDED COUNCIL ACTION

No one from the public spoke to the request. On a 5-0 vote, the Planning Commission recommended approval of the requests as presented by staff.

ATTACHMENTS

Resolution of Approval - Comprehensive Plan Amendment
 Resolution of Approval - CUP & Variances
 Resolution of Denial – originally requested Variances
 Engineering Memo dated April 12, 2017
 Plan set received March 28, 2017

RESOLUTION NO. _____

**RESOLUTION AUTHORIZING APPROVAL OF A
AMENDMENT TO THE LAND USE CLASSIFICATION MAP
OF THE COMPREHENSIVE PLAN,
SUBJECT TO APPROVAL BY THE METROPOLITAN COUNCIL**

WHEREAS, the property located at 1917 County Road E is currently guided “Low Density Residential” by the 2020 Land Use Classification Map; and

WHEREAS, the City believes it is in the best interest of the City and the neighborhood for the property to be redeveloped as a new veterinary clinic by White Bear Animal Hospital; and

WHEREAS, the City of White Bear Lake Planning Commission has held a hearing on the item on March 27, 2017; and

WHEREAS, relevant jurisdictional agencies have been given the opportunity to review and comment upon the proposed amendment, as required by the Metropolitan Council; and

WHEREAS, the relevant jurisdictional agencies have all responded with no concerns;

WHEREAS, the City of White Bear Lake is required to submit map amendments to the Metropolitan Council for review of their consistency with the regional policy plans;

NOW, THEREFORE, BE IT RESOLVED, by the City Council, in and for the City of White Bear Lake, that the reclassification of the subject property from “Low Density Residential” to “Commercial” is hereby approved, subject to the sale of the property and subject to final review and approval by the Metropolitan Council.

The foregoing resolution, offered by Councilmember _____ and supported by Councilmember _____, was declared carried on the following vote:

Ayes:

Nays:

Passed:

Jo Emerson, Mayor

ATTEST:

Kara Coustry, City Clerk

RESOLUTION NO. _____

**RESOLUTION APPROVING
A CONDITIONAL USE PERMIT AMENDMENT
AND THREE VARIANCES
FOR 1909 AND 1917 COUNTY ROAD E
WITHIN THE CITY OF WHITE BEAR LAKE, MINNESOTA**

WHEREAS, a proposal (16-13-CUP & 16-22-V) has been submitted by SBI Architecture on behalf of the *White Bear Animal Hospital*, to the City Council requesting approval of an Amendment to a Conditional Use Permit and three variances from the Zoning Code of the City of White Bear Lake for the following location:

LOCATION: 1909 and 1917 County Road E

LEGAL DESCRIPTIONS: The West 29.40 feet of Lot 9, lying South of the North 89 feet thereof, and Lot 10 except the North 89 feet thereof, Norton's Richfield Acres, except that part overlying Parcel 26 MnDOT ROW Plat numbered 62-4. (PID # 263022340058)

and

Lot 9, Norton's Richfield Acres, except the West 29.4 feet of the south 141 feet, Ramsey County, MN (PID# 263022340059)

WHEREAS, THE APPLICANT SEEKS THE FOLLOWING PERMIT: A Conditional Use Permit Amendment for an expansion of a pre-existing animal clinic with no increase in overnight care of animals per Code Section 1303.120, Subd.4.f; in order to demolish the existing building and construct a new 5,870 square foot, one story veterinary clinic with a 21 stall parking lot; and

WHEREAS, THE APPLICANT SEEKS THE FOLLOWING RELIEF: A 5 stall parking variance from the 26 stall parking requirement per Code Section 1302.050, Subd.8.n; a 20 foot variance from the 30 foot hard surface setback from the west property line per Code Section 1302.050, Subd.6.e; and a 1 foot variance from the 2 foot maximum encroachment for an eave into a setback, per Code Section 1302.040, Subd.4.a.1; and

WHEREAS, the Planning Commission has held a public hearing as required by the city Zoning Code on March 27, 2017;

WHEREAS, the City Council has considered the advice and recommendations of the Planning Commission regarding the effect of the proposed Conditional Use Permit and Variances upon the health, safety, and welfare of the community and its Comprehensive Plan, as well as any concerns related to compatibility of uses, traffic, property values, light, air, danger of fire, and risk to public safety in the surrounding areas;

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of White Bear Lake after reviewing the proposal, that the City Council accepts and adopts the following findings of the Planning Commission in relation to the Conditional Use Permit:

1. The proposal is consistent with the city's Comprehensive Plan.

2. The proposal is consistent with existing and future land uses in the area.
3. The proposal conforms to the Zoning Code requirements.
4. The proposal will not depreciate values in the area.
5. The proposal will not overburden the existing public services nor the capacity of the City to service the area.
6. The traffic generation will be within the capabilities of the streets serving the site.
7. The special conditions attached in the form of conditional use permits are hereby approved.

FURTHER, BE IT RESOLVED by the City Council of the City of White Bear Lake that the City Council accepts and adopts the following findings of the Planning Commission in relation to the Variances:

1. The requested variances will not:
 - a. Impair an adequate supply of light and air to adjacent property.
 - b. Unreasonably increase the congestion in the public street.
 - c. Increase the danger of fire or endanger the public safety.
 - d. Unreasonably diminish or impair established property values within the neighborhood or in any way be contrary to the intent of this Code.
2. The variances are a reasonable use of the land or building and the variances are the minimum required to accomplish this purpose.
3. The variances will be in harmony with the general purpose and intent of the City Code and will not be injurious to the neighborhood or otherwise detrimental to the public welfare.
4. The special conditions or circumstances are not the result of actions of the applicant.
5. The non-conforming uses of neighboring lands, structures, or buildings in the same district are not the sole grounds for issuance of the variances.

FURTHER, BE IT RESOLVED, that the City Council of the City of White Bear Lake hereby approves the requests, subject to the following conditions:

1. All application materials, maps, drawings, and descriptive information submitted with this application, including the plan set marked “received March 28, 2017” shall become part of the permit.
2. The Comprehensive Plan amendment is subject to the sale of the property and subject to

- final review and approval by the Metropolitan Council.
3. The Rezoning is subject to the sale of the property and subject to the approval of the Comprehensive Plan amendment by the Metropolitan Council.
 4. Per Section 1301.050, Subd.4, if within one (1) year after approving the Conditional Use Permit, the use as allowed by the permit shall not have been completed or utilized, the CUP shall become null and void unless a petition for an extension of time in which to complete or utilize the use has been granted by the City Council. Such petition shall be requested in writing and shall be submitted at least 30 days prior to expiration.
 5. This Conditional Use Permit shall become effective upon the applicant tendering proof (ie: a receipt) to the City of having filed a certified copy of the sign resolution of approval with the County Recorder pursuant to Minnesota State Statute 462.3595 to ensure the compliance of the herein-stated conditions.
 6. All the conditions of approval imposed by the original approvals (72-26-S & 71-2-Z) still apply:
 - a. No boarding of animals except those under medical treatment and requiring confinement;
 - b. No exterior housing, exercise lanes, or similar exterior use;
 - c. The structure shall have a sound rating such that barking dogs and other noise will not be a factor affecting any adjacent lot;
 - d. Night lighting of any type should be severely subdued.
 7. No new lighting is proposed or approved.
 8. With the exception of stormwater facilities, no improvements shall be constructed in the north 89 feet of the acquired parcel; this area shall be maintained as landscaped open space to minimize impacts to adjacent property owners.
 9. The City and the applicant shall continue to monitor the parking situation. Should problems arise from too much on-street parking generated by this business (as determined by the City), the applicant agrees to either reduce the number of clients, find alternative parking for the employees, incentivize employees to utilize alternative forms of transportation, or some combination of these or other measures, such that the problem is resolved. In addition to other remedies available through the Municipal Code, failure to alleviate the problem shall constitute sufficient cause for revocation of the Conditional Use Permit, as determined by the City Council following a public hearing.
 10. The following plans shall be provided for staff review and approval:
 - a. A tree survey and tree preservation calculations shall be provided prior to the issuance of a demolition permit.
 - b. Building material samples.

11. The existing curb cuts onto County Road E shall be removed. Existing water and sewer lines shall be disconnected to City standards.
12. The applicant shall obtain a building permit prior to beginning any work.

Prior to the issuance of a building permit, the applicant shall:

13. Revise the survey to include both parcels.
14. Submit final site, demolition, grading, drainage and utility plans including:
 - a. Shrubs every 3 feet along the west and south sides of the parking lot.
 - b. All trees shall be located on the subject site.
 - c. The color of the dumpster enclosure shall match the building.
 - d. The eastern-most window on the south side shall be enlarged to match the westernmost window on the same side. All windows styles along the south elevation should match; same as the window fenestration on the west elevation.
 - e. An employee patio may be constructed on the north side of the building so long as it does not extend more than 20 feet from the north building wall. The area may not be enclosed.
 - f. The new wall sign may not be a cabinet style sign, the size shall comply with code, the illumination style shall be external and a sign permit must be obtained.
 - g. If any mechanical equipment is located in the south side of the building, it shall be screened with landscaping.
 - h. All on-site overhead utilities shall be buried.
 - i. The dumpster enclosure shall not impede the flow of drainage to the northwest stormwater inlet, or the dumpster shall be shifted eastward to its previous location.
 - j. Changes as necessary to comply with the Engineering Memo dated April 2, 2017. Revised plans to be approved by staff.
15. Extend a letter of credit consisting of 125% of the exterior improvements, which renews automatically until released in writing by the City. The amount of the letter shall be based on a cost estimate of the outside improvements, to be approved by the City prior to the issuance of the letter of credit.
16. Provide a SAC (Sewer Availability Charge) determination letter from the Metropolitan Council.
17. Obtain the necessary permits from Ramsey County.
18. Enter into a Stormwater Operation and Maintenance Agreement for the on-site stormwater features. Language to be approved by staff prior to execution.

Prior to the release of the letter of credit, the applicant shall:

19. The applicant shall provide an as-built plan for the stormwater system.

- 20. All exterior improvements must be installed, including striping and landscaping.
- 21. All landscaping must have survived at least one full growing season.
- 22. The applicant shall provide proof of having recorded the Stormwater Operation and Maintenance Agreement and this Resolution of Approval with the County Recorder's Office.

The foregoing resolution, offered by Councilmember _____ and supported by Councilmember _____, was declared carried on the following vote:

Ayes:
Nays:
Passed:

Jo Emerson, Mayor

ATTEST:

Kara Coustry, City Clerk

Approval is contingent upon execution and return of this document to the City Planning Office.

I have read and agree to the conditions of this resolution as outlined above.

Signed Date

Print Name & Title

RESOLUTION NO. _____

**RESOLUTION DENYING FOUR VARIANCES
FROM THE CITY OF WHITE BEAR LAKE ZONING CODE
FOR 1909 COUNTY ROAD E**

WHEREAS, a proposal (16-22-V) has been submitted by SBI Architecture on behalf of the White Bear Animal Hospital, to the City Council requesting approval of four variances from the Zoning Code of the City of White Bear Lake for the following location:

LOCATION: 1909 County Road E

LEGAL DESCRIPTION: The West 29.40 feet of Lot 9, lying South of the North 89 feet thereof, and Lot 10 except the North 89 feet thereof, Norton's Richfield Acres, except that part overlying Parcel 26 MnDOT ROW Plat numbered 62-4. (PID # 263022340058)

WHEREAS, THE APPLICANT SEEKS THE FOLLOWING RELIEF: A 10 foot variance from the 20 foot side yard setback abutting a residential district per Code Section 1303.120, Subd.5.c.2; a 7 stall parking variance from the 23 stall parking requirement per Code Section 1302.050, Subd.8.n; and, both per Code Section 1302.050, Subd.4.h.17: a 5 foot variance from the 5 foot hard surface setback from the building and anything less than a 5 foot hard-surface setback from the north property line; and

WHEREAS, the Planning Commission has held a public hearing as required by the city Zoning Code on December 19, 2016 and on March 27, 2017;

WHEREAS, the City Council has considered the advice and recommendations of the Planning Commission regarding the effect of the proposed variances upon the health, safety, and welfare of the community and its Comprehensive Plan, as well as any concerns related to compatibility of uses, traffic, property values, light, air, danger of fire, and risk to public safety in the surrounding areas;

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of White Bear Lake that the City Council hereby denies the request, based upon the following findings:

1. The variances as requested are not necessary for the reasonable use of the land or buildings; other design options exist.
2. The variances requested are not the minimum necessary to alleviate a practical difficulty or unique physical condition.
3. The granting of the variances would not be in harmony with the general intent of the zoning code, which is to preserve the character of the neighborhood by buffering residential uses from commercial uses.
4. The special conditions or circumstances are the result of the actions of the property owner or a predecessor in title.

The foregoing resolution, offered by Councilmember _____ and supported by Councilmember _____, was declared carried on the following vote:

Ayes:

Nays:

Passed:

Jo Emerson, Mayor

ATTEST:

Kara Coustry, City Clerk



City of White Bear Lake
Engineering Department

MEMORANDUM

To: Samantha Crosby, Associate Planner

From: Jesse Farrell, P.E., Assistant City Engineer

Date: April 12, 2017

Subject: **White Bear Animal Hospital – Land Use Permit Review for submittal dated 3/28/17**

The Engineering Department reviewed the Land Use Permit submittal from WB Animal Hospital dated March 28, 2017 for the proposed White Bear Animal Hospital reconstruction located at 1909 and 1917 East County Road E and has the following comments.

- Unnumbered Sheet – Boundary / Topographic Survey
 - Survey does not encompass the entire site
- Sheet C0.01 – Removals
 - Call for locates prior to removals (water shut-offs)
 - County will need permit for work within County ROW.
 - Traffic Control will be needed during pavement removal and restoration.
 - Depict existing sanitary sewer service and abandon/cap near main per City Standard.
 - Depict existing water service and abandon at main per City Standard.
- Sheet C1.01 – Details
 - Need pavement section information for County Rd E depicted on plans.
 - Sidewalk shall meet old Mn/DOT 3Y46A or equivalent.
 - Bituminous patch must meet City specifications for pavement.
 - Curb size B624 for Ramsey County, B618 for City.
- Sheet C4.01 – Utility Plan
 - Provide Legend
 - Verify with Fire Department if they want an additional hydrant on the site.
 - Provide a 2' sump on CB 1 and MH A.
 - Depict sanitary sewer information (pvc type, length, slope, IE, RE)
 - Depict water service information (type and length)
 - GV should be placed between and back of curb and sidewalk, if possible.

- All storm sewer pipes shall have a minimum of 2' of cover.
- Depict storm sewer information (type, length, slope)
- CB 1 needs RE information

- Sheet C6.01 – Site Plan
 - Rotate pavement hatching 90 degrees to match key.
 - Concrete in front of building should depict ADA accessibility to HC parking stall (ramp with proposed spot elevations).
 - HC stall gore striping should be depicted on Sheet C6.01 (or A2)

- Sheet L1 – Landscape Plan
 - Verify that new trees at NE corner of Highland and Cty Rd E meet sight distance requirements.
 - Make sure valley gutter on Highland across parking lot stays in place (or is reconstructed if necessary)

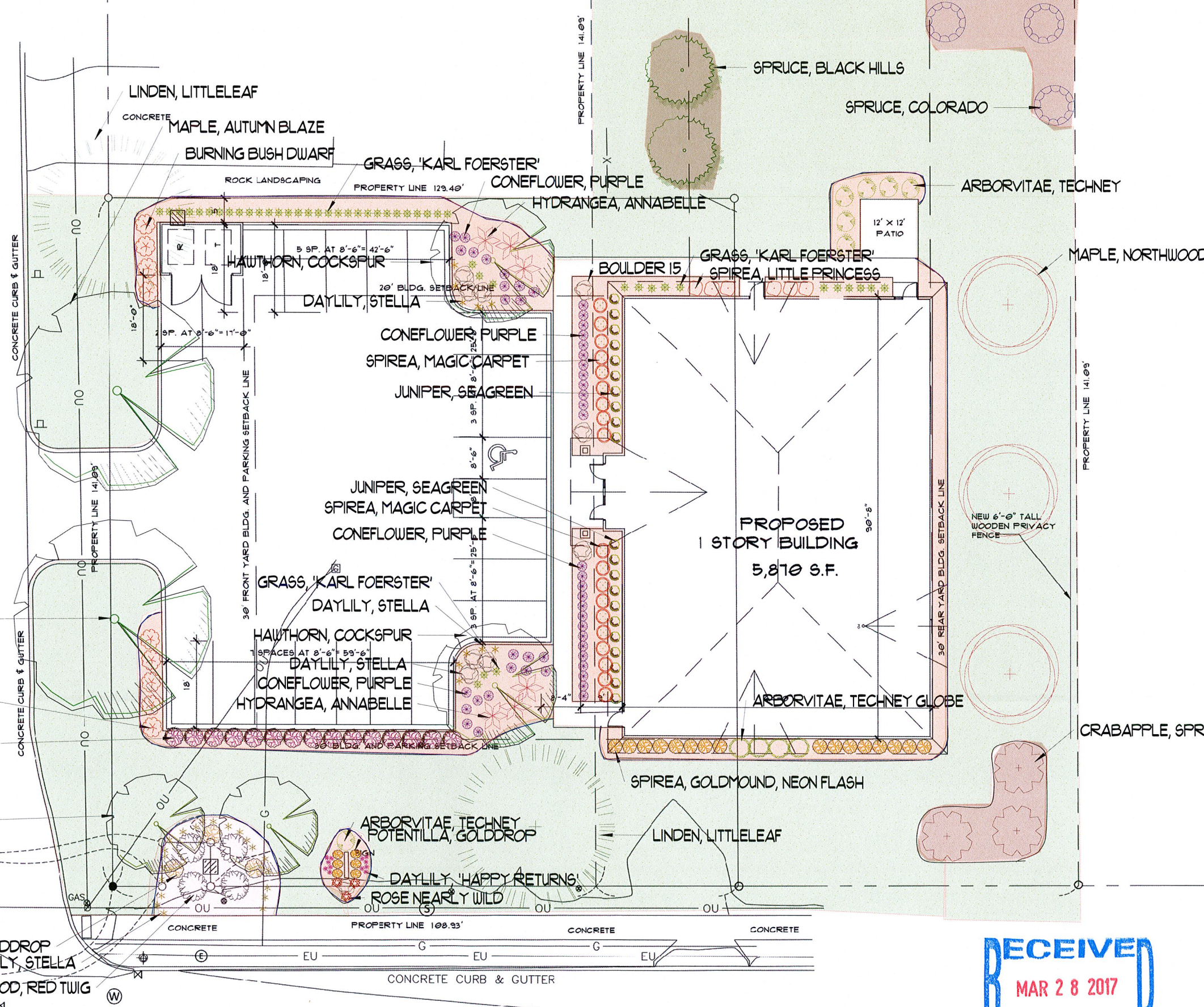
- For the following items, please refer to the “Engineering Design Standards for Stormwater Management” dated 5/12/2015:
 - Status of other permits
 - General Site Plan
 - Erosion Control Plan
 - Stormwater Management Plan
 - Water Quality information
 - Rate Control information
 - Freeboard information

Please let us know if you need clarification or any additional information regarding the above comments.

QTY	COMMON NAME	BOTANICAL NAME
LEGEND		
FLOWER, GRASS		
47	GRASS, 'KARL FOERSTER'	CALAMAGROSTIS X ACUTIFLORA 'KARL FOERSTER'
FLOWER, PERENNIAL		
43	CONEFLOWER, PURPLE	ECHINACEA PURPUREA
4	DAYLILY, 'HAPPY RETURNS'	HEYEROCALLIS X 'HAPPY RETURNS'
31	DAYLILY, STELLA	HEYEROCALLIS HYBRID
SHRUB, DECIDUOUS		
9	BURNING BUSH DWARF	EUCONYMUS ALATUS
4	DOGWOOD, RED TWIG	CORNUS ALBA 'ELEGANTISSIMA'
6	HYDRANGEA, ANNABELLE	HYDRANGEA ARBORESCENS
9	POTENTILLA, GOLDDROP	POTENTILLA FRUITICOSA 'LUNDY'
3	ROSE NEARLY WILD	ROSA X 'NEARLY WILD'
16	SPIREA, GOLDMOUND, NEON FLASH	SPIRAEA JAPONICA 'NEON FLASH'
6	SPIREA, LITTLE PRINCESS	SPIRAEA JAPONICA 'LITTLE PRINCESS'
13	SPIREA, MAGIC CARPET	SPIREA X BUMALDA 'MAGIC CARPET'
15	SPIREA, VAN HOUTTE RENAISSANCE	SPIRABA X VANHOUTTEI
SHRUB, EVERGREEN CONIFER		
4	ARBORVITAE, TECHNEY GLOBE	THUJA OCCIDENTALIS 'TECHNY'
7	ARBORVITAE, TECHNEY	THUJA OCCIDENTALIS 'TECHNY'
21	JUNIPER, SEAGREEN	JUNIPERUS X PRITZERIANA 'SEA GREEN'
TREE, DECIDUOUS		
2	BIRCH, HERITAGE RIVER	BETULANIGRA 'CULLY HERITAGE'
3	CRABAPPLE, SPRING SNOW	MALUS X 'SPRING SNOW'
2	HAWTHORN, COCKSPUR	CRATAEGUS CRUS-GALLI
2	LINDEN, LITTLELEAF	TILIA CORDATA
2	MAPLE, AUTUMN BLAZE	ACER X FREEMANI 'JEFFERSRED'
3	MAPLE, NORTHWOOD	ACER RUBRUM 'NORTHWOOD'
TREE, EVERGREEN		
2	SPRUCE, BLACK HILLS	PICEA GLAUCICA 'DENSATA'
3	SPRUCE, COLORADO	PICEA PUNGENS

- EXISTING TREES ON SITE**
- 1- 5'-6" - CATALPA (ROTTING)
 - 1- 5'-6" - SILVER MAPLE (MULTI STEM)
 - 1- 18" - MAPLE
 - 1- 24" - ASH
 - 3- 24" WHITE PINE EAST EDGE OF PROP.
 - 1- 14-16" ELM EAST EDGE
 - 1- 12-14" WHITE BIRCH

- HIGHLAND AVENUE**
- MAPLE, AUTUMN BLAZE
 - BURNING BUSH DWARF
 - SPIREA, VAN HOUTTE RENAISSANCE
 - BIRCH, HERITAGE RIVER
 - POTENTILLA, GOLDDROP
 - DAYLILY, STELLA
 - DOGWOOD, RED TWIG



COUNTY ROAD E

REVISED NEW SITE 3-23-17
 LANDSCAPE PLAN
 SCALE: 1" = 10'

RECEIVED
 MAR 28 2017
 BY: _____

3465 SMITH TOWN ROAD
 SHOREWOOD, MN 55331
MARTIN WOODY ARCHITECTS
 PHONE (612) 382-3423

DATE: FEB. 9, 2017
 REVISIONS:
 FEB. 21, 2017
 MAR. 24, 2017

FILE: C-15COTT
 WBAH/A2.DWG

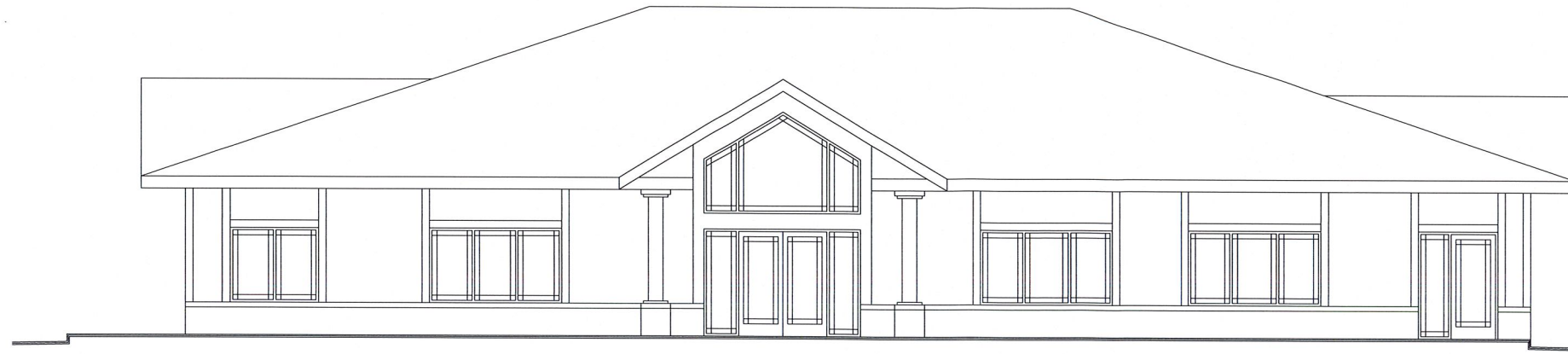
CERTIFICATION:
 I HEREBY CERTIFY THAT I AM AN ARCHITECTURE PROFESSIONAL DIRECT SUPERVISOR AND THAT I AM A BUILT UNDER THE LAWS OF THE STATE OF MINNESOTA.
 DATE: xx/xx/xx REGISTRATION NO.: 20554



PROJECT: BUILDING ADDITION AND REMODELING FOR:
WHITE BEAR ANIMAL HOSPITAL
 1909 EAST COUNTY ROAD E
 WHITE BEAR LAKE, MINNESOTA 55110

SHEET:
 OF 1

WHITE BEAR LAKE ANIMAL HOSPITAL 1909 EAST COUNTY ROAD E WHITE BEAR LAKE, MINNESOTA 55110



26405 SMITHTOWN ROAD
SHOREWOOD, MN 55331
PHONE (612) 382-2423

**MARTIN
WOODY
ARCHITECTS**

DATE: MAR. 24, 2017

FILE: C:\SCOTT
WBLAH\AI.DWG

CERTIFICATION:
I HEREBY CERTIFY THAT THIS PLAN, SPECIFICATION,
OR REPORT WAS PREPARED BY ME OR UNDER MY
SUPERVISION AND THAT I AM A REGISTERED ARCHITECT UNDER THE LAWS OF
THE STATE OF MINNESOTA.

DATE: xx/xx/xx REGISTRATION NO.: 20254



PROJECT: BUILDING ADDITION AND REMODELING FOR:
**WHITE BEAR ANIMAL HOSPITAL
1909 EAST COUNTY ROAD E
WHITE BEAR LAKE, MINNESOTA 55110**

SHEET:
A
OF 5

PROJECT DATA

INTERNATIONAL BUILDING CODE (IBC), 2012 EDITION
MINNESOTA STATE CODE AMENDMENTS (2015)

PROJECT DATA:
NEW BUILDING AREA: 5,810 SQUARE FEET
HEIGHT: 1 STORY

OCCUPANCY CLASSIFICATION: GROUP B

TYPE OF CONSTRUCTION:
CONSTRUCTION TYPE: V-B

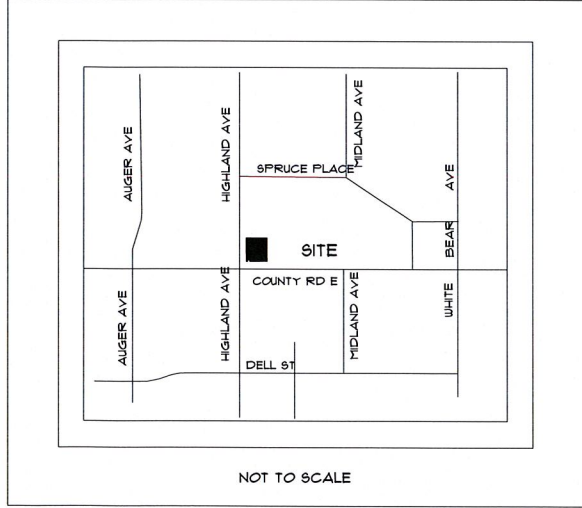
OCCUPANT LOAD:
FIRST FLOOR AREA: 5,810 S.F./100 = 59 OCCUPANTS

EXIT REQUIREMENTS:
FIRST FLOOR EGRESS WIDTH REQUIRED: 59 X 0.15 = 9 INCHES
TOTAL EGRESS WIDTH PROVIDED: 160 INCHES

PLUMBING FIXTURES REQUIRED:
GROUP B: W.C. 4 MALE, 4 FEMALE, LAV.: 2, D.F.: 1, SS: 1

PLUMBING FIXTURES PROVIDED:
W.C. 4 MALE, 4 FEMALE, LAV.: 4, D.F.: 1, SS: 1

LOCATION MAP



CODE REVIEW

APPLICABLE GOVERNING STANDARDS:
INTERNATIONAL BUILDING CODE (IBC), 2012 EDITION
MINNESOTA STATE CODE AMENDMENTS (2015)

PROJECT DATA:
NEW BUILDING AREA: 5,810 SQUARE FEET
HEIGHT: 1 STORY

OCCUPANCY CLASSIFICATION: GROUP B

TYPE OF CONSTRUCTION:
CONSTRUCTION TYPE: V-B

OCCUPANT LOAD:
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TOTAL EGRESS WIDTH PROVIDED: 160 INCHES

PLUMBING FIXTURES REQUIRED:
GROUP B: W.C. 4 MALE, 4 FEMALE, LAV.: 2, D.F.: 1, SS: 1

PLUMBING FIXTURES PROVIDED:
W.C. 4 MALE, 4 FEMALE, LAV.: 4, D.F.: 1, SS: 1

PHYSICALLY IMPAIRED ACCESSIBILITY
2012 INTERNATIONAL BUILDING CODE (IBC), CHAPTER 11
THIS PROJECT SHALL COMPLY WITH ALL IBC, MINNESOTA
BUILDING CODE & A.D.A. REQUIREMENTS
BUILDING TO BE SPRINKLERED THROUGHOUT

PROJECT TEAM

OWNER
CSD DALTON PROPERTIES, LLC
1909 EAST COUNTY ROAD E
WHITE BEAR LAKE, MN. 55110
CONTACT: DR. STUART DALTON, DVM

DESIGN/BUILD GENERAL CONTRACTOR
SCOTT BUILDERS, INC.
12 DIVISION STREET
BUFFALO, MN. 55313
CONTACT: RICK SCOTT
(763) 684-0000

ARCHITECT
MARTIN WOODY ARCHITECTS, INC.
26405 SMITHTOWN ROAD
SHOREWOOD, MINNESOTA 55331
CONTACT: MARTIN WOODY, AIA, LEED AP
(612) 382-2423

STRUCTURAL ENGINEER
INNOVATIVE STRUCTURAL SOLUTIONS, P.A.
5219 KYLER AVENUE N.E.
ALBERTVILLE, MN. 55301
CONTACT: ROB HUTCHINSON, PE
(763) 425-9360

CIVIL ENGINEER
BOLTON AND MENK
1533 SUNWOOD DR. N.W., SUITE 206
RAMSEY, MN. 55303
CONTACT: BARRY GLENKE
(761) 936-4051

DRAWING INDEX

ARCHITECTURAL
A1 TITLE SHEET
A2 SITE PLAN
A3 FLOOR PLAN
A4 EXTERIOR ELEVATIONS
A5 EXTERIOR ELEVATIONS

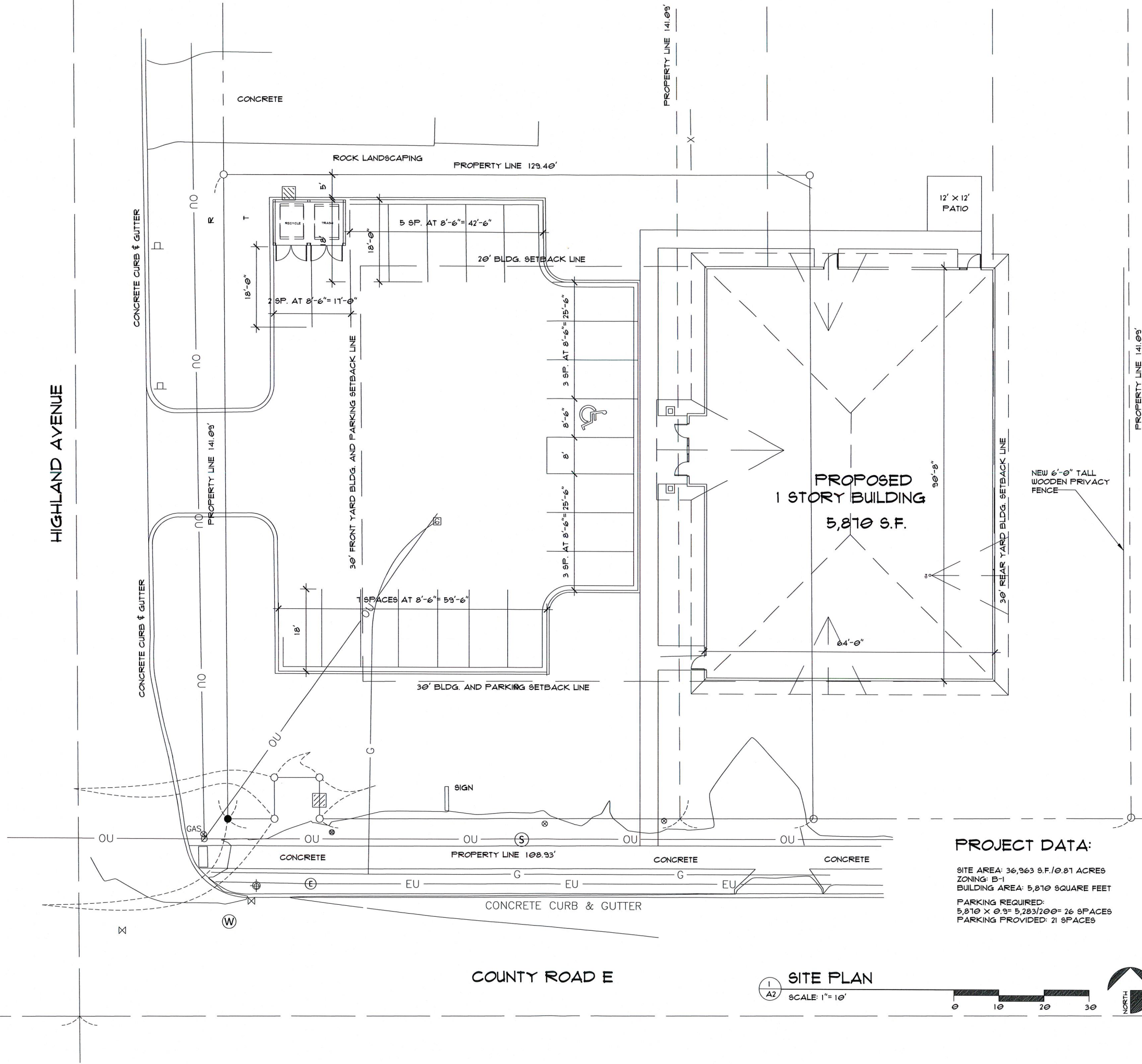
LANDSCAPE:
L1 LANDSCAPE PLAN

CIVIL ENGINEERING
C0.01 REMOVAL PLAN
C1.01 DETAILS
C3.01 GRADING PLAN
C4.01 UTILITY PLAN
C6.01 SITE PLAN

DRAFTING SYMBOLS

SYMBOL	DESCRIPTION
	NORTH ARROW
	ROOM NAME
	ROOM NUMBER
	DOOR NUMBER
	SECTION REFERENCE
	ELEVATION REFERENCE
	ELEVATION REFERENCE
	WINDOW TYPE REFERENCE
	REVISION REFERENCE

HIGHLAND AVENUE



PROJECT DATA:

SITE AREA: 36,963 S.F./0.81 ACRES
 ZONING: B-1
 BUILDING AREA: 5,810 SQUARE FEET
 PARKING REQUIRED:
 5,810 x 0.9 = 5,283/200 = 26 SPACES
 PARKING PROVIDED: 21 SPACES

COUNTY ROAD E

SITE PLAN
 SCALE: 1" = 10'



36405 SMITHTOWN ROAD
 SHOREWOOD, MN 55331
MARTIN WOODY ARCHITECTS
 PHONE (612) 382-2423

DATE: FEB. 9, 2011
 REVISIONS:
 FEB. 21, 2011
 MAR. 20, 2011
 MAR. 24, 2011

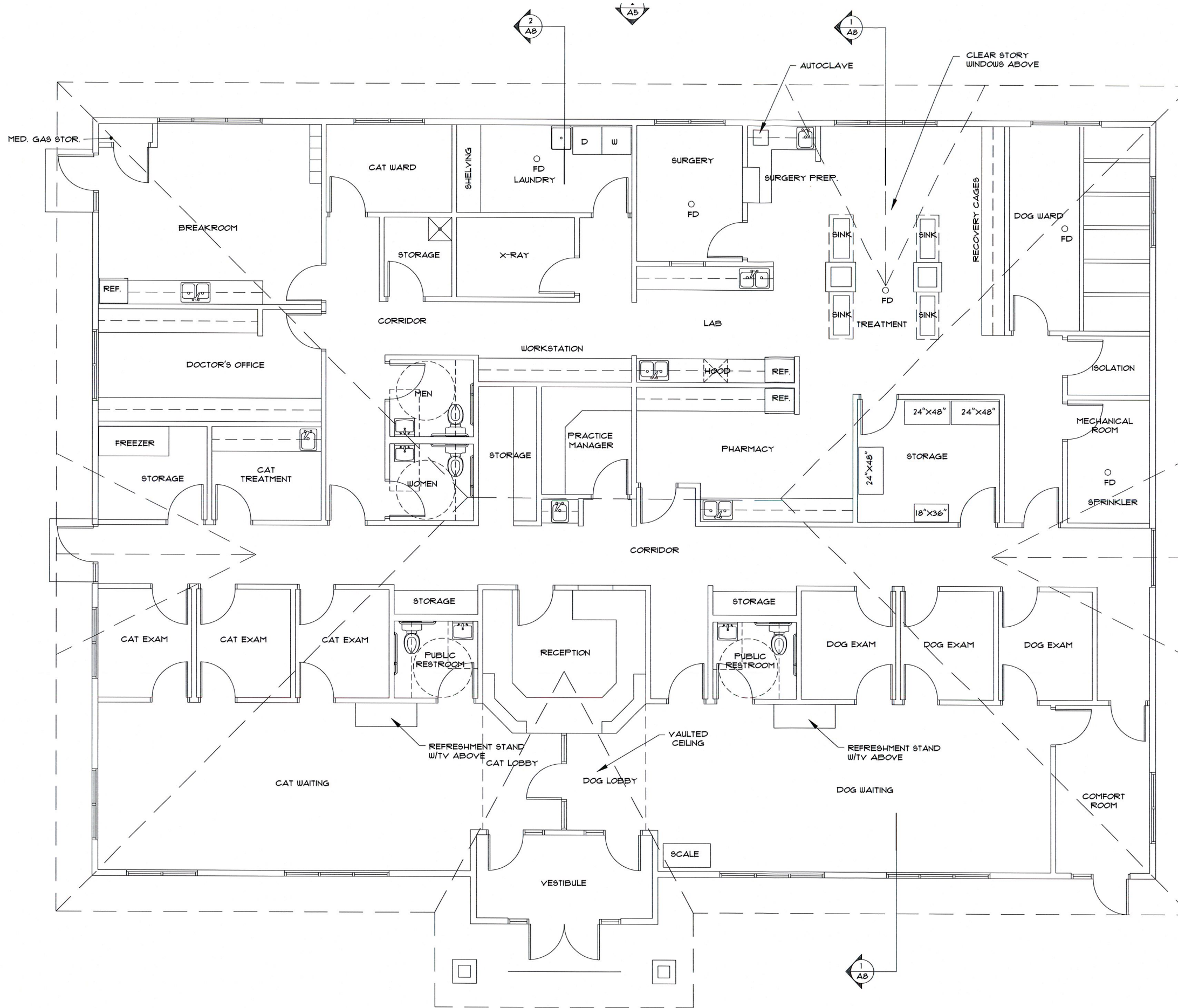
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CERTIFICATION:
 I HEREBY CERTIFY THAT THIS PLAN, SPECIFICATION
 OR REPORT WAS PREPARED BY ME OR UNDER MY
 SUPERVISION AND THAT I AM A REGISTERED PROFESSIONAL ARCHITECT UNDER THE LAWS OF
 THE STATE OF MINNESOTA.
 DATE: xx/xx/xx REGISTRATION NO.: 20854



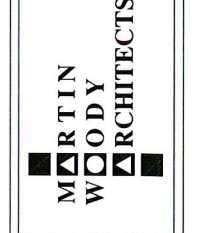
PROJECT: BUILDING ADDITION AND REMODELING FOR:
WHITE BEAR ANIMAL HOSPITAL
1909 EAST COUNTY ROAD E
WHITE BEAR LAKE, MINNESOTA 55110

SHEET:
A2
 OF 5



FIRST FLOOR PLAN
 SCALE: 1/4" = 1'-0"
 NORTH

2405 SMITHTOWN ROAD
 SHOREWOOD, MN 55311
 PHONE (612) 882-2423



DATE: FEB. 9, 2011
 REVISIONS:
 FEB. 21, 2011
 MAR. 20, 2011
 MAR. 24, 2011

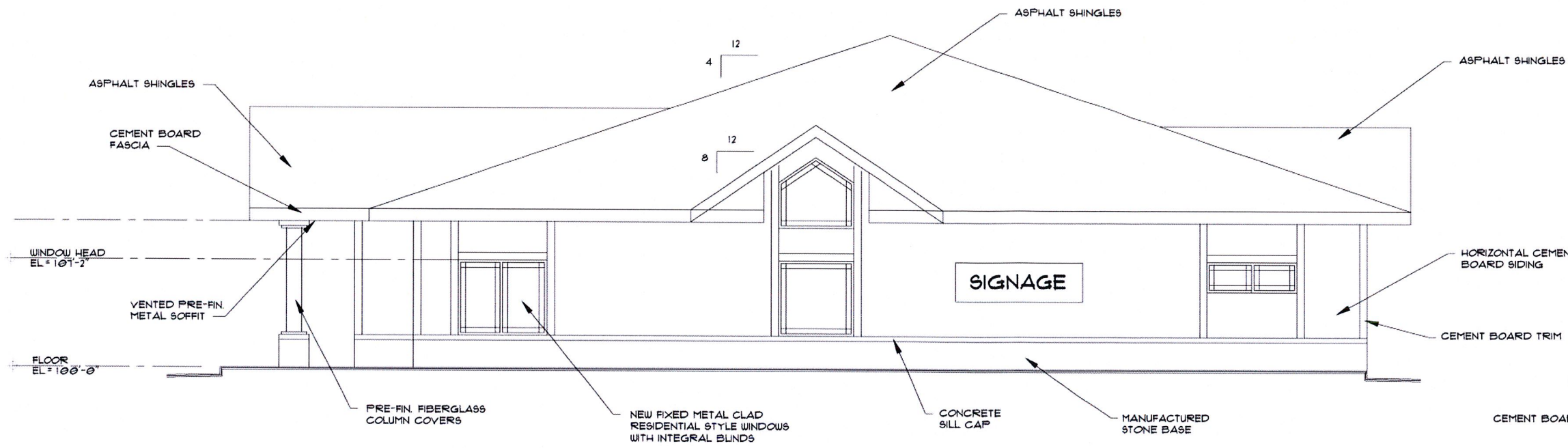
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CERTIFICATION:
 I HEREBY CERTIFY THAT THIS PLAN, SPECIFICATION
 OR REPORT WAS PREPARED BY ME OR UNDER MY
 DIRECT SUPERVISION AND THAT I AM A DULY
 LICENSED PROFESSIONAL ARCHITECT UNDER THE LAWS OF
 THE STATE OF MINNESOTA.
 DATE: 02/24/11 REGISTRATION NO.: 20954

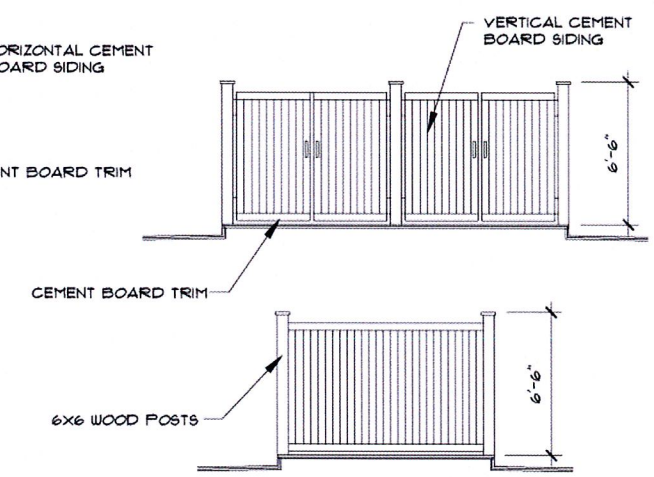
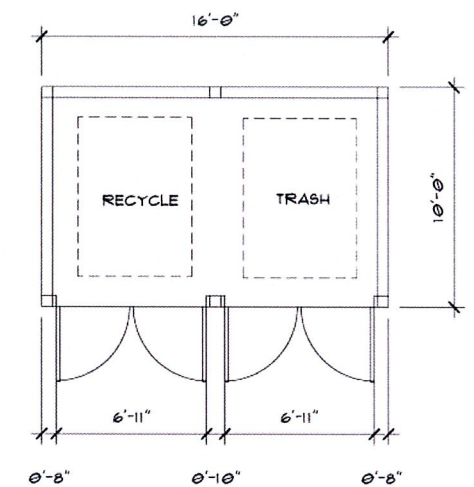


PROJECT: NEW BUILDING FOR:
WHITE BEAR ANIMAL HOSPITAL
1909 EAST COUNTY ROAD E
WHITE BEAR LAKE, MINNESOTA 55110

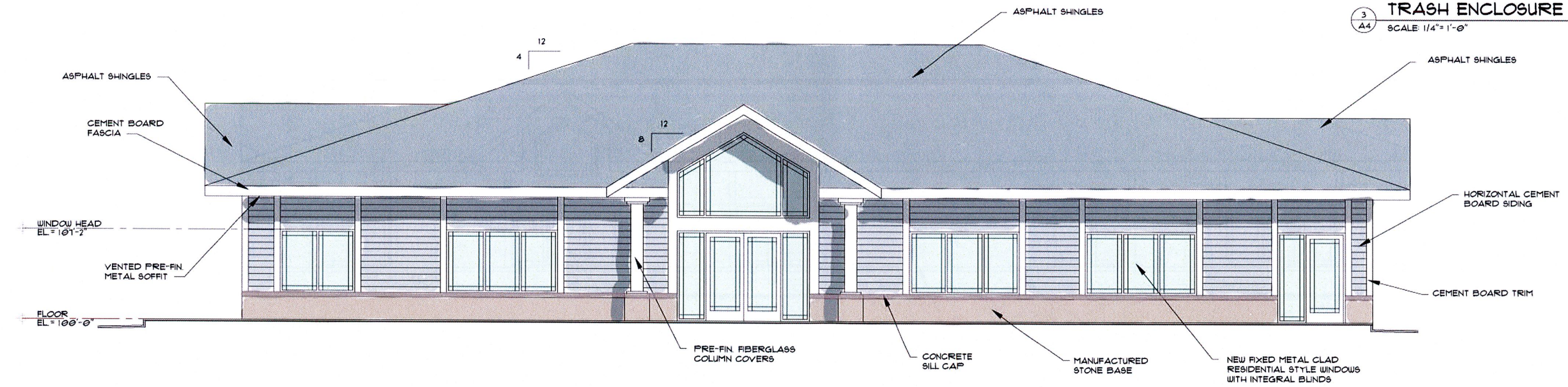
SHEET:
A3
 OF 5



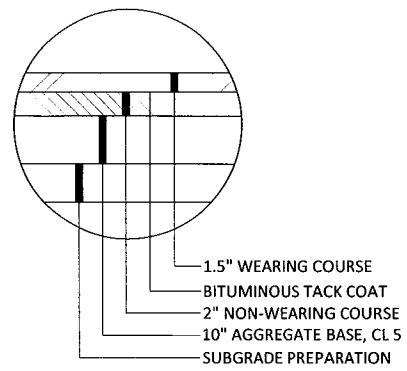
1 SOUTH ELEVATION
A4 SCALE: 1/4" = 1'-0"



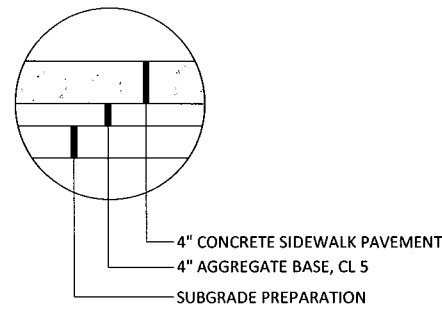
3 TRASH ENCLOSURE
A4 SCALE: 1/4" = 1'-0"



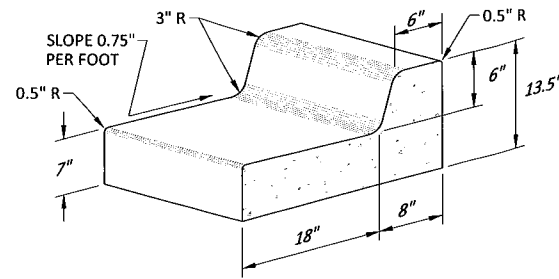
2 WEST ELEVATION
A4 SCALE: 1/4" = 1'-0"



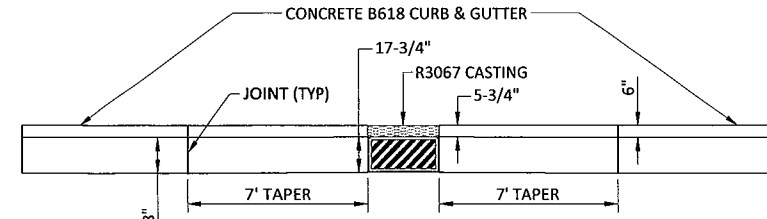
BITUMINOUS TYPICAL SECTION
NOT TO SCALE



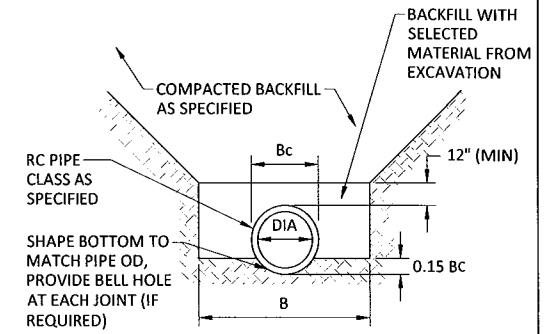
CONCRETE SIDEWALK PAVEMENT
NOT TO SCALE



CONCRETE CURB & GUTTER DESIGN B618
NOT TO SCALE

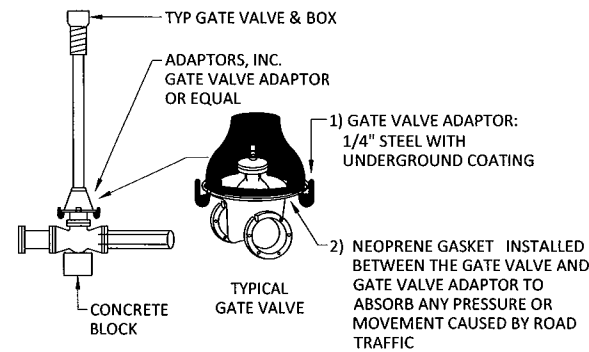


CATCHBASIN - CURB DETAIL FOR R-3067 IN \"B\" STYLE CURB
NOT TO SCALE

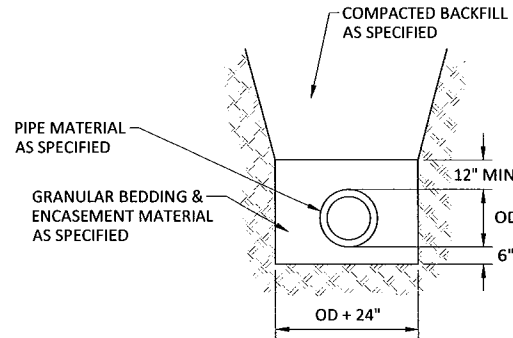


PIPE DIA	B
36\" OR LESS	$B_c + 24"$
42\" TO 54"	$1.5 \times B_c$
60\" OR OVER	$B_c + 36"$

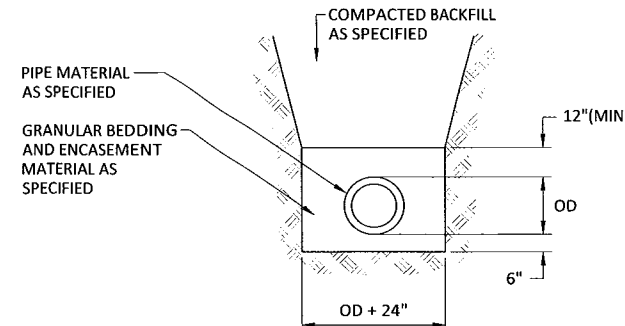
RC PIPE CLASS \"C\" BEDDING
NOT TO SCALE



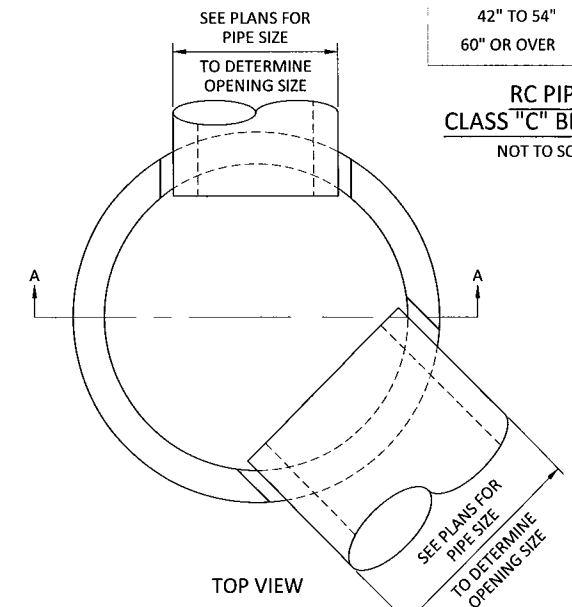
GATE VALVE ADAPTOR
NOT TO SCALE



PVC WATERMAIN TRENCH
NOT TO SCALE



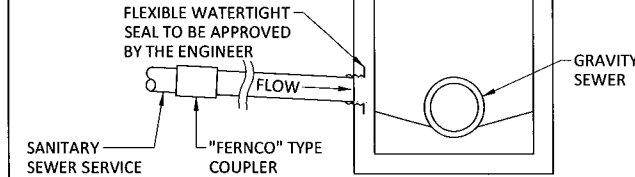
NON-RIGID SANITARY SEWER TRENCH
NOT TO SCALE



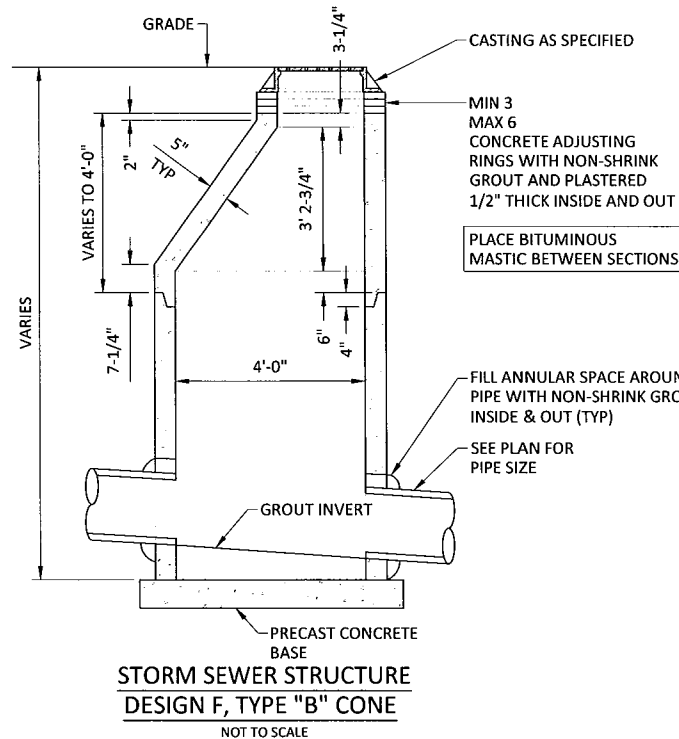
TOP VIEW

NOTE:
WYES, BENDS AND PIPE SIZES AS REQUIRED BY PLANS AND SPECS

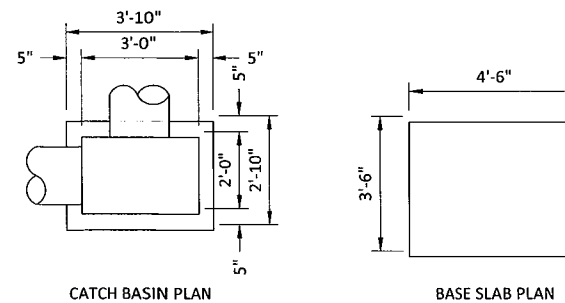
SEWER GRADE SERVICE REQUIREMENTS -GRADES-
MINIMUM - 1.0% (1/8\" PER FT)
OPTIMUM - 2.0% (1/4\" PER FT)
MAXIMUM - 12.5%



SANITARY SEWER SERVICE CONNECTION TO MANHOLE
NOT TO SCALE

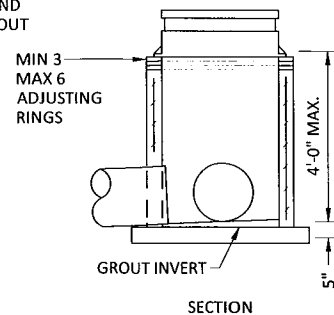


STORM SEWER STRUCTURE DESIGN F, TYPE \"B\" CONE
NOT TO SCALE



CATCH BASIN PLAN

BASE SLAB PLAN

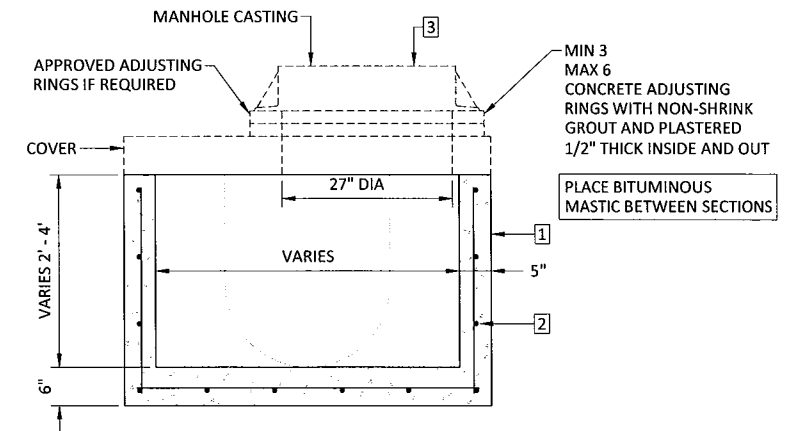


SECTION

NOTES:

- CASTING PER CONSTRUCTION DOCUMENTS
- PIPE CUT-OUTS PER CONSTRUCTION DOCUMENTS
- ALTERNATE CAST-IN-PLACE BASE CAN BE USED
- MIN REINFORCING SHALL BE WIRE FABRIC HAVING AN AREA OF NOT LESS THAN 0.12 SQ IN PER FOOT IN BOTH DIRECTIONS

CATCH BASIN STRUCTURE DESIGN R-1 (2'x3')
NOT TO SCALE



SECTION A-A

NOTES:

- BRICK OR CONCRETE BLOCK MASONRY MAY BE USED, AS APPROVED BY THE ENGINEER
- REINFORCING: SINGLE LINE STEEL WIRE FABRIC HAVING AN AREA OF NOT LESS THAN 0.12 SQ IN PER FOOT
- COVER AND CASTING AS SPECIFIED

PIPE DIA (INCHES)	OPENING SIZE (INCHES)
12	20
15	24
18	26
21	30
24	34

PRECAST SHALLOW DEPTH MANHOLE/CATCH BASIN, DESIGN SD
NOT TO SCALE

NOTE: DETAILS ARE NOT TO SCALE



3168 41ST STREET SOUTH, SUITE 2
FARGO, NORTH DAKOTA 58104
Phone: (701) 566-5339
Email: Fargo@bolton-menk.com
www.bolton-menk.com

REV	ISSUED FOR	DATE

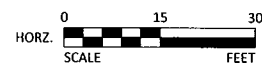
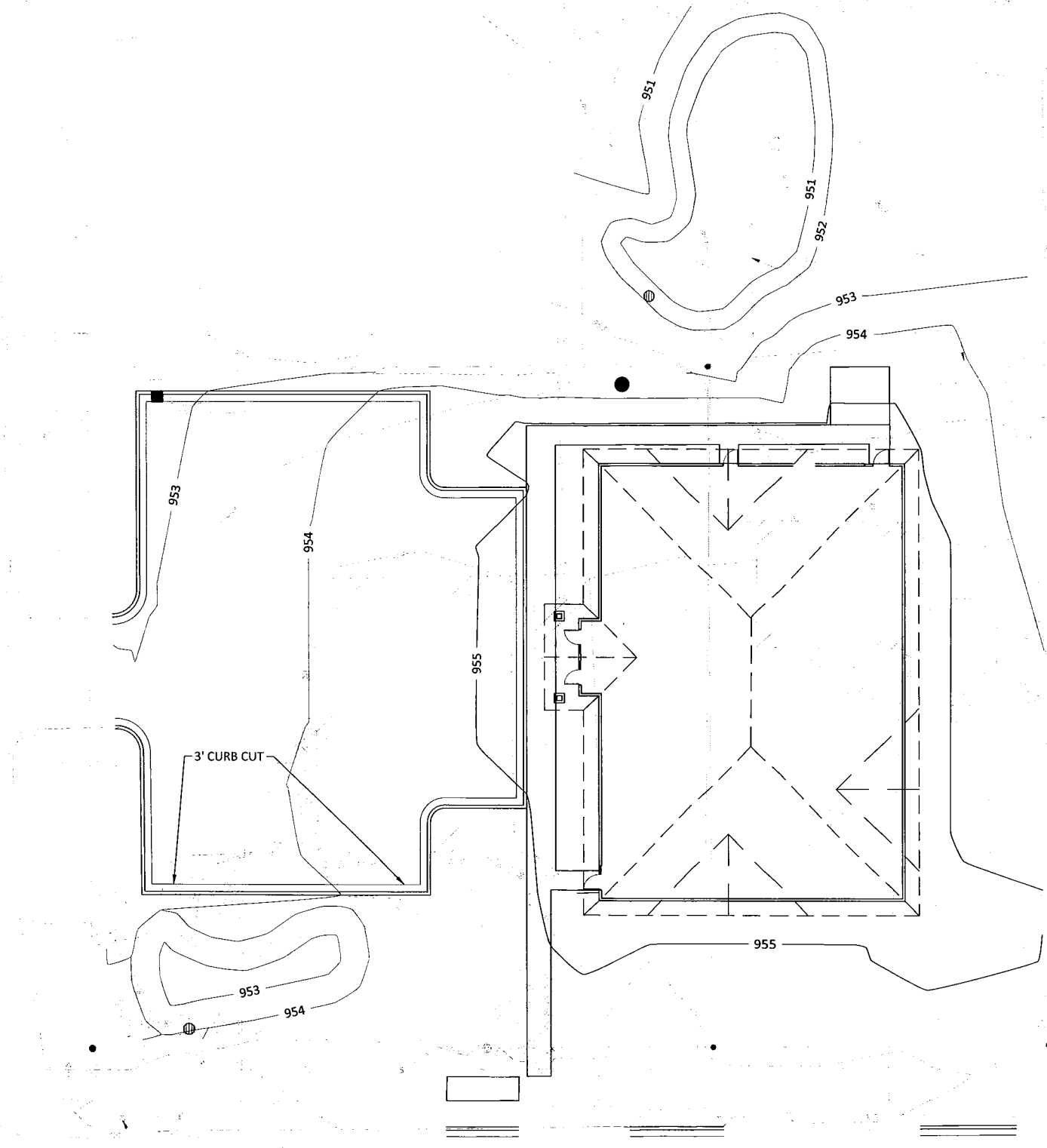
I HEREBY CERTIFY THAT THIS PLAN, SPECIFICATION, OR REPORT WAS PREPARED BY ME OR UNDER MY DIRECT SUPERVISION AND THAT I AM A DULY LICENSED PROFESSIONAL ENGINEER UNDER THE LAWS OF THE STATE OF MINNESOTA.

BARRY L. GLENKE
UC. NO. XXXXX DATE XX/XX/XXXX

DESIGNED
DTB
DRAWN
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BLG

SCOTT BUILDERS
WHITE BEAR LAKE ANIMAL HOSPITAL
DETAILS

SHEET
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3168 41ST STREET SOUTH, SUITE 2
 FARGO, NORTH DAKOTA 58104
 Phone: (701) 566-5339
 Email: Fargo@bolton-menk.com
 www.bolton-menk.com

REV	ISSUED FOR	DATE

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BARRY L. GLIENKE
 LIC. NO. XXXXX DATE XX/XX/XXXX






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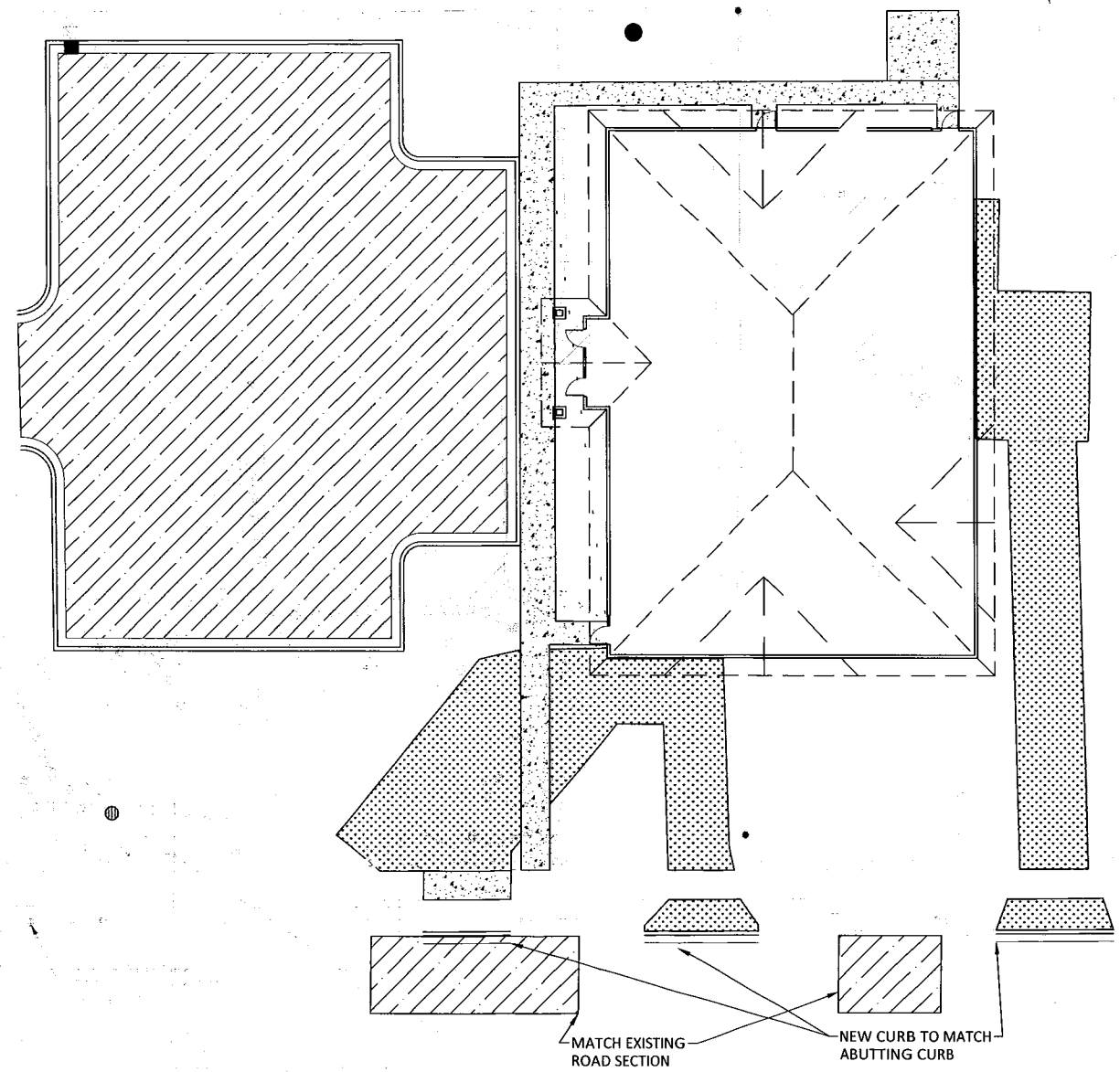
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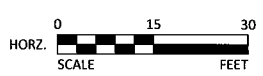
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-  ASPHALT
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-  SEEDING
-  BUILDING EXPANSION
-  CURB



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BARRY L. GLIENKE
 LIC. NO. XXXXX DATE XX/XX/XXXX

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 SITE PLAN

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City of White Bear Lake
Community Development Department

MEMORANDUM

To: Ellen Richter, City Manager
From: The Planning Commission
Through: Samantha Crosby, Associate Planner
Date: May 3, 2017 for the May 9, 2017 City Council Meeting
Subject: Inspiration LLC, 4583 2nd Avenue - Case No. 17-9-V

REQUEST

A 10 foot variance from the 25 foot setback requirement along a side yard abutting a public right-of-way in order to un-unify the two underlying lots of record and construct two new single-family residences rather than one.

SUMMARY

There were two comments from the public: one requesting clarification on lot location, and the other in support of staff's recommendation. On a 6-0 vote, the Planning Commission recommended the inclusion of a 15th condition - pertaining to the ability to provide a shared driveway along the north edge of the lots - and approval of the variance as otherwise recommended by staff.

RECOMMENDED ACTION

Approve the resolution granting the variance.

ATTACHMENT

Resolution of Approval.

RESOLUTION NO. _____

**RESOLUTION APPROVING A SETBACK VARIANCE FOR
4583 2ND AVENUE
WITHIN THE CITY OF WHITE BEAR LAKE, MINNESOTA**

WHEREAS, a proposal (17-9-V) has been submitted by Inspiration Properties, LLC to the City Council requesting approval of a variance from the Zoning Code of the City of White Bear Lake for the following location:

LOCATION: 4583 2nd Avenue

LEGAL DESCRIPTION: Lots 17 and 18, Block 13, Ramaley's Park White Bear Lake, Ramsey County, MN (PID # 143022340154)

WHEREAS, THE APPLICANT SEEKS THE FOLLOWING RELIEF: A 10 foot variance from the 25 foot setback requirement along a side abutting a public right-of-way in order to unify the two parcels and construct two new single-family residences; and

WHEREAS, the Planning Commission has held a public hearing as required by the city Zoning Code on April 24, 2017; and

WHEREAS, the City Council has considered the advice and recommendations of the Planning Commission regarding the effect of the proposed variances upon the health, safety, and welfare of the community and its Comprehensive Plan, as well as any concerns related to compatibility of uses, traffic, property values, light, air, danger of fire, and risk to public safety in the surrounding areas;

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of White Bear Lake that the City Council accepts and adopts the following findings of the Planning Commission:

1. The requested variance will not:
 - a. Impair an adequate supply of light and air to adjacent property.
 - b. Unreasonably increase the congestion in the public street.
 - c. Increase the danger of fire or endanger the public safety.
 - d. Unreasonably diminish or impair established property values within the neighborhood or in any way be contrary to the intent of this Code.
2. The variance is a reasonable use of the land or building.
3. The variance will not be injurious to the neighborhood or otherwise detrimental to the public welfare.

4. The special conditions and circumstances are not the result of actions of the owner or a predecessor in title.
5. The non-conforming uses of neighboring lands, structures, or buildings in the same district are not the sole grounds for issuance of the variance.

FURTHER, BE IT RESOLVED, that the City Council of the City of White Bear Lake hereby approves the request, subject to the following conditions:

1. All application materials, maps, drawings, and descriptive information submitted in this application shall become part of the permit.
2. Per Section 1301.060, Subd.3, the variance shall become null and void if the project has not been completed or utilized within one (1) calendar year after the approval date, subject to petition for renewal. Such petition shall be requested in writing and shall be submitted at least 30 days prior to expiration.
3. The applicant shall provide a tree survey prior to the un-unification of the parcels.
4. The applicant shall tender proof (ie: a receipt) to the City of having filed a certified copy of the signed resolution of approval with the County Recorder to ensure the compliance of the herein-stated conditions.
5. The homes shall not exceed 30 feet in height, as measure to the peak.
6. The front of the homes shall feature an unenclosed front porch or significant covered entry. Such feature shall consume at least one-third of the front of the building.
7. The garages shall be located to the side or rear of the home. Attached garages shall be stepped back from the front building wall of the home by at least 15 feet, unless side loading, then shall be stepped back by 5 feet. A side-loading attached garage shall have elements along the street side, such as windows, that mimic living area.
8. The homes shall incorporate stone or brick elements with a hierarchy of 3 different siding materials as shown in the examples provided.
9. A building permit shall be obtained before any work begins.
10. Park dedication shall be due on the second of the two homes constructed.
11. Prior to the issuance of a building permit, Tree Preservation Calculations shall be submitted to and approved by the City. No trees shall be removed until this information has been received and approved by the City.

- 12. Prior to the issuance of a building permit, proof of having un-unified the two parcels shall be provided.
- 13. Notice of these conditions shall be provided as a condition of the sale of either lot.
- 14. The applicant shall verify their property line and have the property pins exposed at the time of inspection.
- 15. If a shared private drive is created, it may also be accessed off of 2nd Avenue, behind the homes.

The foregoing resolution, offered by Councilmember _____ and supported by Councilmember _____, was declared carried on the following vote:

Ayes:
Nays:
Passed:

Jo Emerson, Mayor

ATTEST:

Kara Coustry, City Clerk

Approval is contingent upon execution and return of this document to the City Planning Office.

I have read and agree to the conditions of this resolution as outlined above.

Greg Fry

Date



City of White Bear Lake
Community Development Department

MEMORANDUM

To: Ellen Richter, City Manager

From: The Planning Commission

Through: Samantha Crosby, Associate Planner

Date: May 3, 2017 for the May 9, 2017 City Council Meeting

Subject: **Boatworks Commons PUD: 4495 & 4475 Lake Avenue South - Case No. 17-1-PUD**

REQUEST

“General Concept” stage and “Development Plan” stage approval of a Planned Unit Development for a comprehensive sign package.

SUMMARY

No one from the public spoke to the request. On a 6-0 vote, the Planning Commission recommended approval of the request as recommended by staff.

RECOMMENDED ACTION

Approval of the resolution granting the PUD.

ATTACHMENTS

Resolution of Approval

RESOLUTION NO. _____

**RESOLUTION APPROVING A PLANNED UNIT DEVELOPMENT
FOR BOATWORKS COMMONS
WITHIN THE CITY OF WHITE BEAR LAKE, MINNESOTA**

WHEREAS, a proposal (17-1-PUD) has been submitted by Boatworks Commons LLC, S1 Yoga and Mizu Japanese Restaurant, requesting approval of a Planned Unit Development from the City of White Bear Lake at the following site:

ADDRESS: 4475 and 4495 Lake Avenue South

LEGAL DESCRIPTION: Tract N, Registered Land Survey #620, Ramsey County, MN (PID #233022210121) and Tract A, Registered Land Survey #620 (PID #233022210109)

WHEREAS, THE APPLICANT SEEKS THE FOLLOWING: General Concept Stage and Development Plan Stage approval of a Planned Unit Development for a comprehensive sign package, per Code Section 1301.070; and

WHEREAS, the Planning Commission has held a Public Hearing as required by the City Zoning Code on April 24, 2017; and

WHEREAS, the City Council has considered the advice and recommendations of the Planning Commission regarding the effect of the proposed Planned Unit Development upon the health, safety, and welfare of the community and its Comprehensive Plan, as well as any concerns related to compatibility of uses, traffic, property values, light, air, danger of fire, and risk to public safety in the surrounding areas;

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of White Bear Lake after reviewing the proposal, that the City Council accepts and adopts the following findings of the Planning Commission:

1. The proposal is consistent with the City's Comprehensive Plan.
2. The proposal is consistent with existing and future land uses in the area.
3. Because the proposed project only concerns signage, the proposal conforms to the Zoning Code requirements.
4. The proposal will not depreciate values in the area.
5. Because the proposed project only concerns signage, the proposal will not overburden the existing public services nor the capacity of the City to service the area.
6. Because the proposed project only concerns signage, the traffic generation will be within the capabilities of the streets serving the site.

FURTHER, BE IT RESOLVED, that the City Council of the City of White Bear Lake hereby approves the requested Planned Unit Development subject to the following conditions:

1. All construction plans and documents shall be in conformance with the documents approved by and as part of this Planned Unit Development.
2. Per Section 1301.050, Subd.4, if within one (1) year after approving the Planned Unit Development, the use as allowed by the permit shall not have been completed or utilized, the PUD shall become null and void unless a petition for an extension of time in which to complete or utilize the use has been granted by the City Council. Such petition shall be requested in writing and shall be submitted at least 30 days prior to expiration.
3. This Planned Unit Development shall become effective upon the applicant tendering proof (ie: a receipt) to the City of having filed a certified copy of the signed resolution of approval with the County Recorder pursuant to Minnesota State Statute 462.3595 to ensure the compliance of the herein-stated conditions.
4. The applicant shall obtain a sign permit prior to installing any signage.

The foregoing resolution, offered by Councilmember _____ and supported by Councilmember _____, was declared carried on the following vote:

Ayes:
Nays:
Passed:

Jo Emerson, Mayor

ATTEST:

Kara Coustry, City Clerk

Approval is contingent upon execution and return of this document to the City Planning Office.

I have read and agree to the conditions of this resolution as outlined above.

Signed Date

Printed Name and Title



City of White Bear Lake
City Manager's Office

MEMORANDUM

To: Ellen Richter, City Manager
From: Kara Coustry, City Clerk
Date: May 2, 2017
Subject: **Municipal Elections - 2017**

BACKGROUND

During the 2016 General Election, the City of White Bear Lake experienced a 55% increase in early votes cast through the no-excuse absentee balloting process.

	Total Votes Cast	AB & Early Votes	% of AB & Early
2014 General Election	9,406	1,094	12%
2016 General Election	14,173	3,640	26%

As voters become more familiar with the early voting process, it is anticipated that the percentage of early voters will increase to 33% during the 2018 statewide election, and up to 50% during the next presidential election.

Cities around the state have had to expend significant resources to accommodate the absentee balloting process. Ramsey County Elections officials recognize that these activities are disruptive to other functions handled in City Halls and has sought the support from the Ramsey County Board to establish centralized voting locations to better accommodate early voting activities.

SUMMARY

Both the City of White Bear Lake and the White Bear Lake Area School District hold elections in the odd years. The White Bear Lake Area School District contracts with Ramsey County to administer its elections. Ramsey County has expressed interest in administering the City's 2017 elections as well in an effort to pilot a model that would centralize the early voting process, the location for which the City's local library is being considered. Regular polling locations would be maintained on Election Day.

Given that Ramsey County will already be running Elections for ISD 624, the County's proposal to assume the City's Municipal Election is more cost effective. The City budgeted \$51,027 for 2017 election activities, anticipating that a Primary Election would also be required. Ramsey

County proposes the City pay \$11,000 for 2017 General Election services. If a Primary or Special Election is required, the costs for those services would be incurred by the City.

Ramsey County's agreement to assume the City's 2017 Elections activities would be effective beginning June 15, 2017 through December 31, 2017.

RECOMMENDED COUNCIL ACTION

Staff recommends the Council adopt the resolution approving Ramsey County to operate its 2017 Municipal Elections.

ATTACHMENTS

Resolution
Agreement

RESOLUTION NO.

**AUTHORIZING AN AGREEMENT BETWEEN THE CITY OF WHITE BEAR LAKE
AND RAMSEY COUNTY FOR ELECTION SERVICES IN 2017**

WHEREAS, The White Bear Lake Area School District contracts with Ramsey County to administer their elections; and

WHEREAS, Ramsey County wishes to assume 2017 election services for the City of White Bear Lake so it can test pilot a centralized voting center model for all early voting activities; and

WHEREAS, Ramsey County would realize efficiencies by operating both the City and White Bear Lake School District election activities, and proposes providing 2017 Municipal election services at a cost less than the City budgeted; and

WHEREAS, The term of the agreement would begin June 15, 2017 and last through December 31, 2017.

NOW THEREFORE BE IT RESOLVED, by the City Council of the City of White Bear Lake that the Mayor and City Manager are authorized to execute an agreement with Ramsey County for 2017 Municipal Election Services within the City of White Bear Lake, MN.

The foregoing resolution, offered by Councilmember _____ and supported by Councilmember _____, was declared carried on the following vote:

Ayes:
Nays:
Passed:

Jo Emerson, Mayor

ATTEST:

Kara Coustry, City Clerk

**AGREEMENT BETWEEN
RAMSEY COUNTY AND THE CITY OF WHITE BEAR LAKE
FOR ELECTION SERVICES
IN 2017**

This is an agreement between the County of Ramsey, through the Ramsey County Elections Office, 90 West Plato Boulevard, St. Paul, MN (“County”) and the City of White Bear Lake, 4701 Highway 61, White Bear Lake, MN for the provision of election services by the County (“Agreement”).

1. Term

This Agreement will be in effect for the period from June 15, 2017 through December 31, 2017 (“Initial Term”), unless earlier terminated pursuant to the provisions of this Agreement.

2. Renewal and Termination

This Agreement may be renewed through December 31, 2020 by written agreement of the parties, in the form of an amendment to this Agreement. An amendment for renewal of this Agreement must be executed by all parties no later than June 1, 2018.

This Agreement may be terminated by any party by written notice to the other parties no later than June 1 of any year, effective on January 1 of the following year. Upon termination of this Agreement, the City-owned voting equipment, election supplies and related materials will be returned to the City.

3. County Responsibilities

Except as otherwise provided in this Agreement, the County will provide all services, equipment, and supplies as required to perform on behalf of the City and all election-related duties of the City under the Minnesota election law and other relevant state and federal laws. These duties will include but are not limited to:

- Recruitment, training, and supervision of staff to carry out the duties specified in this Agreement;
- Annual inspection of polling places to verify compliance with all state and federal accessibility requirements;
- Recruitment, training, appointment and assignment of election judges;
- Payment of compensation to election judges in an amount determined by the Ramsey County Board of Commissioners;

- Operation, maintenance, testing, demonstration, storage, and technical support for electronic voting systems;
- Maintenance, storage, and replacement of voting stations for each polling place and for absentee voting purposes;
- Preparation and transportation of voting systems, voting stations, and other election materials to and from each polling place;
- Providing election forms, supplies, and other related materials for each polling place;
- Conducting preliminary tests and public accuracy tests of electronic voting systems;
- Programming, layout and printing of ballots for City elections;
- Compilation and reporting of election results and election statistics for dissemination to the appropriate canvassing boards and the public;
- Providing election-related information on the County web site;
- Conducting recounts for City offices and ballot questions;
- Preparing, posting, and publishing election notices;
- Providing information and assistance on election laws and procedures to City officials, candidates, the news media, and the general public;
- Administering absentee voting;
- Administering campaign financial reporting and economic disclosure activities;
- Performing duties of candidate filing officer, including acceptance of affidavits of candidacy and petitions;
- Analyzing proposed state and federal laws on election-related matters to determine impact on the City;
- Maintaining a database and preparing maps of election district and precinct boundaries;

- Providing technical assistance to the city council in redrawing precinct boundaries as required;
- Retaining election records for at least 22 months following each election; and
- Retaining permanent archive of election results.

4. City Responsibilities

The City will perform the following election-related responsibilities:

- Conduct official canvass of election results following each City election;
- Provide the title and text of City questions to be placed on the ballot;
- Accept affidavits of candidacy and filing fees from candidates for City offices;
- Provide final approval for polling place locations; and
- Designate a person who will be the principal contact for the City.

5. Office Space and Equipment Storage

The County will provide suitable office and warehouse space to conduct all election-related activities and for storage of election equipment and supplies.

6. Voting Systems

The cost of the operation and maintenance of the voting system is not included in this Agreement and is the subject of a separate agreement.

7. Primary and Special Elections

7.1 The County will conduct all special elections required by law during the term of this contract. The costs of all special elections that are not held concurrently with a regularly scheduled state, County or City election will be paid separately from payments for regularly scheduled elections under this contract.

7.2 The City will pay all costs of any City special election that is not conducted on the date of a regularly scheduled City, County or state election. The City will also pay all costs applicable to the City of any state special election that is not conducted on the date of a regularly scheduled City or state election.

7.3 If a municipal primary is required, the City will pay all costs applicable to the primary. The County shall invoice the City separately for the costs of the primary.

8. Insurance

Each party shall maintain such insurance as will protect such party from claims which may arise out of, or result from, the party's actions under this Agreement. During the term of this Agreement, the County and City will maintain, through commercially available insurance or on a self-insurance basis, property insurance coverage on the voting equipment each owns and for the repair or replacement of the voting equipment if damaged or stolen.

Each party shall be responsible for any deductible under its respective policy. Each party hereby waives and releases the other parties, their employees, agents, officials, and officers from all claims, liability, and causes of action for loss, damage to or destruction of the waiving party's property resulting from fire or other perils covered in the standard property insurance coverage maintained by the parties. Furthermore, each party agrees that it will look to its own property insurance for reimbursement for any loss and shall have no rights of subrogation against the other parties.

9. Indemnification

Each party to this Agreement will be responsible for its own acts and omissions, and the acts and omissions of its officials, employees, and agents, and the results thereof, to the extent authorized by law and shall not be responsible for the acts of the other party, its officials, employees, and agents, and the results thereof. Liability shall be governed by applicable law. Without limiting the foregoing, liability of the parties shall be governed by the provisions of Minnesota Statutes Chapter 466 (Tort Liability, Political Subdivisions) or other applicable law. This provision shall not be construed nor operate as a waiver of any applicable limits of or exceptions to liability set by law. This provision will survive the termination of this Agreement.

10. Legal Representation

The Ramsey County Attorney's office will advise and represent the County in all election-related matters except that the White Bear Lake City Attorney will advise the County on any election-related matter applying to the White Bear Lake city charter or municipal code.

11. Election Costs and Payments

11.1 Regular Elections

Payments to cover the costs incurred by the County in the performance of the provisions of this Agreement for regularly scheduled elections will be made by the City as follows: two equal

payments for 2017, based on invoices submitted by the County. Payments will be due on September 30 and December 31.

The cost of election services for the General Election in 2017 will be \$11,000.

11.2 Special Elections

The County will submit an invoice payable within 30 days of receipt to the City for all costs incurred by the County to conduct a special election.

11.3 Costs resulting from changes to election laws

The County will notify the City of additional costs that it will incur as a result of changes to applicable election laws. The County will include and separately identify in any invoice for a regular election or a special election the cost that was incurred as a result of the enactment of new election laws.

12. Data Practices

All data created, collected, received, maintained, or disseminated for any purpose in the course of this Agreement is governed by the Minnesota Government Data Practices Act, any other applicable statute, or any rules adopted to implement the Act or statute, as well as federal statutes and regulations on data privacy.

13. Alteration

Any alteration, variation, modification, or waiver of the provisions of this Agreement shall be valid only after it has been reduced to writing and duly signed by all parties. Any amendment must be approved no later than June 1 of any year for implementation on January 1 of the following year.

14. Entire Agreement

This Agreement shall constitute the entire agreement between the parties and shall supersede all prior oral and written negotiations.

IN WITNESS THEREOF, the parties have executed this Agreement as of the last date written below.

RAMSEY COUNTY

CITY OF WHITE BEAR LAKE

Julie Kleinschmidt
County Manager

Jo Emerson
Mayor

Date: _____

Date: _____

Approval recommended:

Approval recommended:

Joseph Mansky
Elections Manager

Ellen Richter
City Manager

Approved as to form and insurance:

Assistant County Attorney

City Attorney



City of White Bear Lake
Engineering Department

MEMORANDUM

To: Ellen Richter, City Manager

From: Mark Burch, Public Works Director / City Engineer

Date: May 1, 2017

Subject: **Change Order No. 1 to the Sanitary Sewer Lining Project to add the lining of a section of sanitary sewer main on County Road E and remove the lining of a section of sanitary sewer main on Bloom Avenue (City Project No. 17-07)**

SUMMARY

The City is interested reprioritizing the scope of the 2017 Sanitary Sewer Lining Project. Bloom Avenue (from 7th Street to 9th Street) was originally slated to be the part of the Sanitary Sewer Lining Project until the video inspection of the 9" sanitary sewer main on County Road E revealed major cracks in the pipe. It was decided to add County Road E to the scope of the 2017 Sanitary Sewer Lining Project due to its severe nature and to postpone Bloom Avenue (from 7th Street to 9th Street) until next year.

The City has an existing contract with Insituform Technologies USA, LLC. for the 2017 Sanitary Sewer Lining Project in the amount of \$84,084.80. The additional 1011' of lining could be added for \$20,987.00 and the removal of 549' of lining on Bloom Avenue would deduct \$10,297.80 from the total contract for a new total contract amount of \$94,774.00.

RECOMMENDED COUNCIL ACTION

Staff recommends the Council adopt the resolution approving Change Order No. 1 to the 2017 Sanitary Sewer Main Lining Project in the amount of \$10,689.20 to add the lining of 1011' of 9" sanitary sewer main on County Road E.

ATTACHMENTS

Resolution
Sanitary Sewer Lining Program Map

RESOLUTION NO.:

**RESOLUTION APPROVING CHANGE ORDER NO. 1 TO THE
2017 SANITARY SEWER LINING PROGRAM TO REVISE
THE SCOPE OF THE PROJECT**

CITY PROJECT NO.: 17-07

WHEREAS, the City desires to revise the contract with Insituform Technologies USA, LLC for the 2017 Sanitary Sewer Lining Program; and

WHEREAS, the City Council, on March 14, 2017, awarded the contract for the 2017 Sanitary Sewer Lining Program in the amount of \$84,084.80 to Insituform Technologies USA, LLC, and

WHEREAS, it has now become desirable to modify the original contract to incorporate unanticipated repairs to sanitary sewer main on County Road E.

WHEREAS, in order to incorporate the unanticipated repairs on County Road E, it became necessary to remove a segment of repairs from the contract that could be put off another year.

Description of Change Order No. 1:

ADDITION:

1011 liner feet of 9 inch sanitary sewer liner at \$20.00/L.F.	\$	20,220.00
10 sanitary sewer service connections at \$76.70 each	\$	767.00
TOTAL ADDITIONS:	\$	20,987.00

DEDUCTION:

549 liner feet of 8 inch sanitary sewer liner at \$17.50/L.F.	\$	9,607.50
9 sanitary sewer service connections at \$76.70 each	\$	690.30
TOTAL DEDUCTIONS:	\$	10,297.80

TOTAL CHANGE ORDER \$ **10,689.20**

Amount of original contract	\$	84,084.80
Additions approved to date (No. _____)	\$	0.00
Deductions approved to date (No. _____)	\$	<u>0.00</u>
Contract amount to date	\$	84,084.80
Amount of this change order (addition) <u>No. 1</u>	\$	10,689.80
Revised Contract Amount	\$	94,774.00

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of White Bear Lake, Minnesota that:

1. Change Order No. 1 in the amount of \$10,689.20 for the 2017 Sanitary Sewer Lining Program is hereby approved.

The foregoing resolution offered by Councilmember _____ and supported by Councilmember _____, was declared carried on the following vote:

Ayes:
Nays:
Passed:

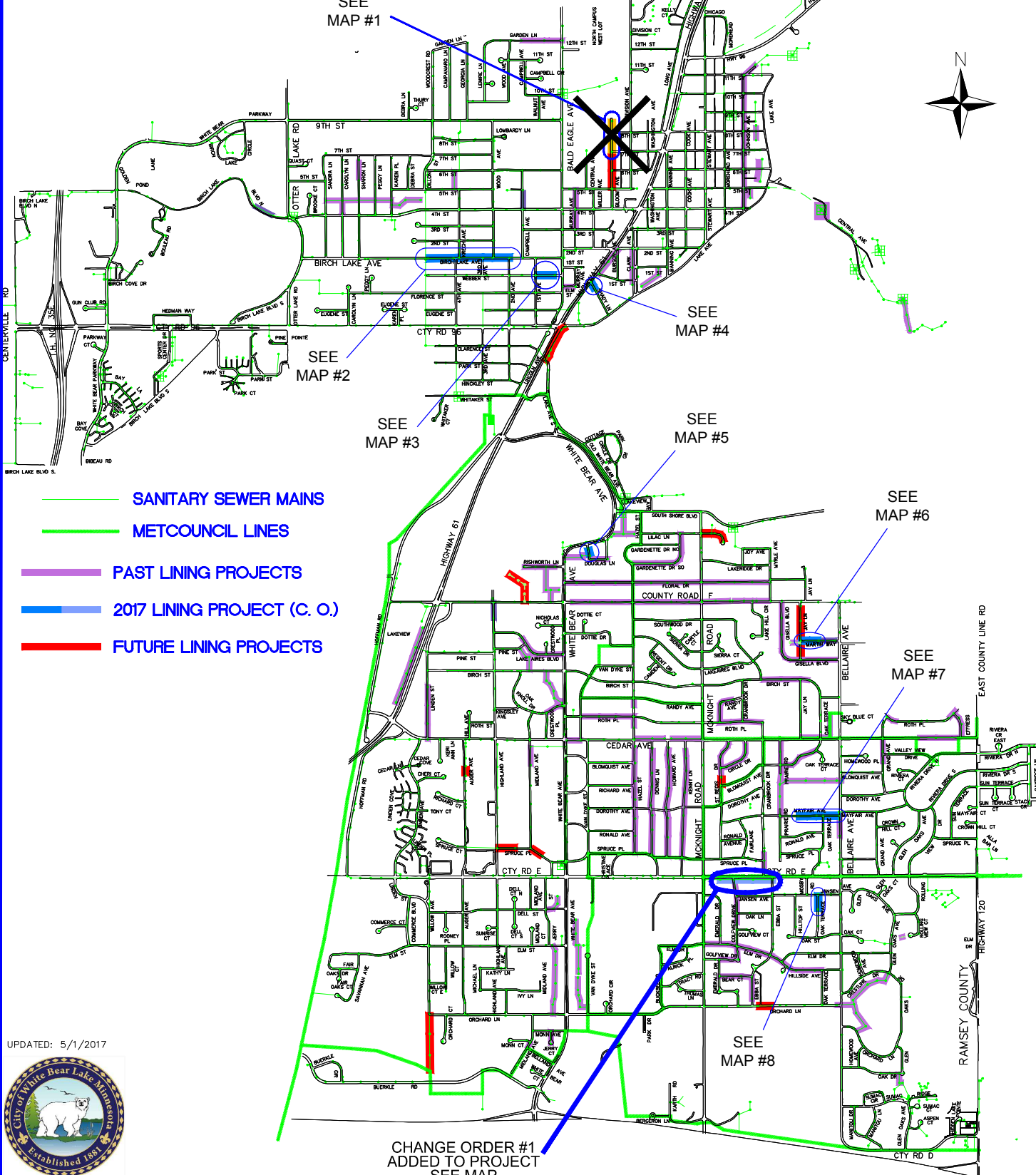
Jo Emerson, Mayor

ATTEST:

Kara Coustry, City Clerk

CITY OF WHITE BEAR LAKE SANITARY SEWER LINING PROGRAM 2017

CHANGE ORDER #1
REMOVED FROM PROJECT
SEE
MAP #1



- SANITARY SEWER MAINS
- METCOUNCIL LINES
- PAST LINING PROJECTS
- 2017 LINING PROJECT (C. O.)
- FUTURE LINING PROJECTS

SEE MAP #2

SEE MAP #3

SEE MAP #4

SEE MAP #5

SEE MAP #6

SEE MAP #7

SEE MAP #8

CHANGE ORDER #1
ADDED TO PROJECT
SEE MAP
CO-1

UPDATED: 5/1/2017





City of White Bear Lake
City Manager's Office

MEMORANDUM

To: Ellen Richter, City Manager
From: Kara Coustry, City Clerk
Date: May 2, 2017
Subject: Amendment to Metropolitan Council Water Efficiency Grant

BACKGROUND

The City of White Bear Lake applied for and was awarded \$49,125 in grant funding from the Metropolitan Council through funding from the Clean Water Land and Legacy Amendment. Funding was conditional to a 25% match from the City, which amounted to \$16,375. The grant period covered rebates on qualifying water efficiency products that were purchased between September 30, 2015 and June 30, 2017, however, the City expended its allocation of grant funding in January, 2017.

The goal of the water efficiency grant program is to encourage water conservation. This grant enabled the City of White Bear Lake to provide rebates to public water utility customers who replace existing toilets, clothes washing machines and irrigation system controllers with specified water efficient alternatives. Rebates are for out-of-pocket costs for the replacement device and installation, not to include any owner labor costs:

- Up to a maximum of \$150 for clothes washing machines replaced with Energy Star machines
- Up to a maximum of \$200 for toilets replaced with US EPA WaterSense labeled toilets
- Up to a maximum of \$200 for irrigation system controllers replaced with a WaterSense controller.

The grant program proved popular with City water utility customers. Initial funding supported replacement devices resulting in an estimated 5.4 million gallons of water saved annually. Results of the Water Efficiency Rebate Program are outlined as follows:

	WaterSense Certified Toilets	Energy Star Certified Clothes Washers	WaterSense Irrigation Controllers	Total Rebated Per Quarter
1 st Quarter 2016	44	7	1	\$ 11,141.15
2 nd Quarter 2016	86	15	3	\$ 14,077.25
3 rd Quarter 2016	61	12	2	\$ 10,370.73
4 th Quarter 2016	76	13	0	\$ 12,951.23
1 st Quarter 2017	3	2	0	\$ 584.64
Total Devices YTD	270	49	6	\$ 49,125.00
Est. Gallons Saved Per Device	19554	3000	8,800	
Total Estimated Gallons Saved	5,276,580	148,000	52,800	5,479.380

SUMMARY

The Metropolitan Council is providing the City of White Bear Lake an opportunity to request additional grant funding for the remainder of the Clean Water Land and Legacy Amendment grant program ending June 30, 2017. Based on rebates that have been submitted to date, the City estimates an additional grant award of \$10,000 would cover pending and anticipated rebate requests for the last 50+ days in which the program remains in effect. Additionally, the required 25% City match would amount to \$2,500.

RECOMMENDED COUNCIL ACTION

Staff recommends Council approve the resolution authorizing the Mayor and City Manager to execute an amendment to the Water Efficiency Grant Agreement with Metropolitan Council.

ATTACHMENTS

Resolution

RESOLUTION NO.

**AUTHORIZING AN AMENDMENT TO THE WATER EFFICIENCY GRANT
AGREEMENT BETWEEN THE METROPOLITAN COUNCIL
AND THE CITY OF WHITE BEAR LAKE**

WHEREAS, the City of White Bear Lake seeks to reduce public utility water consumption;
and

WHEREAS, The City of White Bear Lake applied for and was awarded a \$49,125 Water Efficiency Grant through the Metropolitan Council - funded by the Clean Water Land and Legacy Amendment; and

WHEREAS, The City of White Bear Lake exhausted its total award of \$49,125 in January 2017 even though the Clean Water Land and Legacy Amendment Grant is effective through June 30, 2017; and

WHEREAS, The Metropolitan Council extended additional grant funding to the City of White Bear Lake to cover water efficiency rebates submitted by water utility customers through grant period ending June 30, 2017.

NOW THEREFORE BE IT RESOLVED, by the City Council of the City of White Bear Lake that the Mayor and City Manager are authorized and hereby directed to execute an amendment to the Water Efficiency Grant Agreement with Metropolitan Council for a term through June 30, 2017.

The foregoing resolution, offered by Councilmember _____ and supported by Councilmember _____, was declared carried on the following vote:

Ayes:

Nays:

Passed:

Jo Emerson, Mayor

ATTEST:

Kara Coustry, City Clerk



City of White Bear Lake
Finance Department

MEMORANDUM

To: Ellen Richter, City Manager
From: Don Rambow, Finance Director
Date: May 2, 2017
Subject: Employee Insurance Benefits

BACKGROUND

As an employment benefit, the City arranges a group health/life insurance program for its regular employees and pays a fixed portion of the cost. The City also arranges a voluntary employee group supplemental life, dental, short term and long term disability insurance program, but does not contribute towards those premiums.

The City's Employee Insurance Committee makes recommendations pertaining to its choice of insurance plans / coverage. The Employee Insurance Committee is composed of representatives from the various bargaining groups, as well as the non-bargaining clerical/technical employees, and management. Each committee member is required to utilize the health insurance program.

The City uses its Agent of Record (CBIZ Benefits) to conduct a formal bidding process and/or negotiate coverage / premium adjustments for health and life insurance annually. The City's last formal bidding process occurred for the July 1, 2014 insurance renewal. The City plans to rebid its employee insurance coverage no later than July 1, 2019, however, a mid-year renewal presents four significant obstacles for employees:

1. Healthcare providers use calendar year rather than plan year when calculating deductibles. Employees are constantly trying to measure their deductibles against the various plans when attempting to determine if it is financially feasible to switch plans.
2. The July renewal period prohibits employees from comparing coverage or plan changes with their spouse or partner's plans because the vast majority of health care plan renewals occur January 1 rather than July 1.
3. Federal guidelines for employee or employer H.S.A., flex-spending or dependent care contribution are based upon calendar year contributions rather than plan year contributions.
4. All labor negotiations, which follow calendar year periods, have historically included in insurance premiums reopeners because both union and management historically were reluctant to establish a "fixed" amount for employee insurance due to premium volatility.

Along with the normal renewal quotes, the Employee Insurance Committee requested a renewal quote that would cover an 18-month period to bring the City's employees benefit renewal period in alignment with calendar year periods. An 18-month period will allow the City to structure its 2019 employee benefits package to coincide with employment contract negotiations.

Health Insurance Renewal

Based upon direction from the insurance committee, HealthPartners prepared the following three renewal quotes for the City to consider:

1. A one-year renewal of the two-year agreement at the maximum premium increase of 12.0%.
2. A two-year renewal with premiums increasing based upon plan utilization for July 1, 2017. The July 2017 average increase being 9.0% and the July 2018 renewal being capped at 12.0%.
3. An 18-month renewal with premiums increased based upon plan utilization. The average increase would be approximately 11.5%.

After much discussion, the Employee Insurance Committee voted to recommend the 18-month HealthPartners renewal option. A summary of the current health insurance premiums and HealthPartners renewal are as follows:

<u>Current Coverage</u>	<u>1,000 Deductible</u>	<u>2,000 Deductible</u>	<u>2,500 H.S.A.</u>
Single	498.10	459.35	425.22
E+1	1,095.27	1,010.08	935.00
Multiple Dependents	1,392.49	1,284.20	1,188.74

Renewal based upon an 18-month coverage period:

<u>Coverage</u>	<u>1,000 Deductible</u>	<u>2,000 Deductible</u>	<u>2,500 H.S.A.</u>
Single	556.25	505.33	480.30
Net Increase	58.15	45.98	55.08
Percent Increase	11.67%	10.01%	12.95%
E+1	1,223.14	1,111.16	1,056.13
Net Increase	127.87	101.08	121.13
Percent Increase	11.67%	10.01%	12.96%
Multiple Dependents	1,555.08	1,412.71	1,342.72
Net Increase	162.59	128.51	153.99
Percent Increase	11.68%	10.01%	12.95%

Historical Comparison of Health Insurance Premiums

In retrospect, anticipated health insurance premiums for 2018 are similar to premiums the City paid in 2011, which represented the peak year for premium increases. A summary of premium costs over the sample period would be as follows:

<u>Coverage</u>	<u>1,000 Deductible</u>	<u>2,000 Deductible</u>	<u>2,500 H.S.A.</u>
Single			
December 31, 2018	556.25	505.33	480.30
July 1, 2011	591.74	494.14	471.09
Net Change	<35.49>	11.19	9.21
Percentage Change	<6.00>%	2.26%	1.96%
E+1			
December 31, 2018	1,223.14	1,111.16	1,056.13
July 1, 2011	1,301.19	1,086.55	1,035.90
Net Change	<78.05>	24.61	20.23
Percentage Change	<6.00>%	2.26%	1.95%
<u>Coverage</u>	<u>1,000 Deductible</u>	<u>2,000 Deductible</u>	<u>2,500 H.S.A.</u>
Multiple Dependents			
December 31, 2018	1,555.08	1,412.17	1,342.73
July 1, 2011	1,654.30	1,381.42	1,317.03
Net Change	<99.22>	31.29	25.70
Percentage Change	<6.00>%	2.27%	1.95%

Voluntary Dental Insurance

HealthPartners submitted a voluntary dental plan renewal which increases premiums for the plan year by 2.5 %. The renewal quote established the following premium rates effective July 1, 2017 through December 31, 2018.

<u>Coverage</u>	<u>Monthly Premium</u>
Single	38.93
E+1	77.46
Multiple Dependents	116.78

The Employee Insurance Committee recommended renewal of the voluntary dental program with HealthPartners.

Life Insurance

Minnesota Life Insurance renewal rates remain unchanged. These rates represent a 7.5% decrease from the July 1, 2013 rates.

Voluntary Short-Term Disability (STD) and Long-Term Disability (LTD)

Madison National Life presented a renewal for both voluntary disability plans which maintain current rates. This represents the fifth year without any premium rate change.

SUMMARY

Employee insurance benefits contribute significantly to the City's ability to recruit and retain highly qualified and talented public servants. The Employee Insurance Committee recommends the following benefits package:

An 18-month renewal with a 11.5% increase in premiums through HealthPartners. This will provide benefit coverage through December 31, 2018 at a premium rate similar those paid in 2011. This 18-month renewal period will also carry the City's coverage period to the end of a calendar year, thereby providing a benefits cycle that can be renewed in conjunction with labor union contracts and the City's fiscal year.

Life Insurance renewal with Minnesota Life, which maintains current rate structure.

Voluntary Dental renewal with HealthPartners at a premium increase totaling 2.5%.

Voluntary Short and Long-Term Disability renewal with Madison National Life, which maintains current coverage and rates

RECOMMENDED COUNCIL ACTION

It is recommended that the City Council adopt the attached resolution establishing employee insurance benefits for health, life, dental and disability insurance for the period July 1, 2017 – December 31, 2018.

ATTACHMENTS

Resolution
Plan Renewal Change Analysis
Seven and Half Year Comparison
Summary Plan Coverage

RESOLUTION NO. _____

**A RESOLUTION ESTABLISHING GROUP HEALTH, LIFE, DISABILITY AND DENTAL INSURANCE
FOR EMPLOYEES OF THE CITY OF WHITE BEAR LAKE**

WHEREAS, City of White Bear Lake employees have benefitted from the option to purchase group insurance through the City; and

WHEREAS, the City has negotiated group insurance rates for employees that are intended to provide reasonable coverage and options for employee consideration;

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of White Bear Lake that the following group health insurance will be offered to its employees for the period July 1, 2017 – December 31, 2018.

1. **Health Insurance:** Health Partners monthly premium rates

Type	Single	E+1	Multiple Dependents
CMM - \$1,000	556.25	1,223.14	1,555.08
CMM - \$2,000	505.33	1,111.16	1,412.71
HSA - \$2,500	480.30	1,056.13	1,342.73

BE IT FURTHER RESOLVED that group life, voluntary short-term, voluntary long-term and voluntary dental insurance is offered to its employees for the period of July 1, 2017 – December 31, 2018 at the following rates:

2. **Life Insurance:** Minnesota Life

Rates are per \$1,000 of coverage and age related

Basic	\$.10
Basic AD&D	\$.02
Supplemental	

Age	Amount
<35	\$0.04
35 - 39	0.08
40 - 44	0.10
45 - 49	0.15
50 - 54	0.23
55 - 59	0.43
60 - 64	0.66
65 - 69	1.27
70+	2.06
Supplemental AD&D	0.03

Volunteer Emergency Personnel Life Insurance Maximum Coverage will be as follows:

<u>Type</u>	<u>Maximum Coverage</u>
Basic	50,000
Supplemental - Employee	300,000
Supplemental – Spouse	150,000
Supplemental - Child	10,000

3. **Voluntary Dental** – Health Partners

Single	38.93
Employee +1	77.46
Multiple Dependents	116.78

4. **Voluntary Short Term Disability** – Madison National

<u>Age</u>	<u>Amount</u>
<29	\$0.43
30 - 39	0.40
40 - 44	0.37
45 - 49	0.46
50 - 54	0.53
55 - 59	0.65
60 - 64	0.97
65 - 69	1.19
70+	1.60

5. **Voluntary Long-Term Disability** – Madison National

Rates are per \$10 of coverage and age rated.

<u>Age</u>	<u>Amount</u>
<25	\$0.20
25 - 29	0.28
30 - 34	0.39
35 - 39	0.31
40 - 44	0.47
45 - 49	0.76
50 - 54	1.18
55+	1.46

The foregoing resolution, offered by Councilmember _____ and supported by Councilmember _____, was declared carried on the following vote:

Ayes:
Nays:
Passed:

Jo Emerson, Mayor

ATTEST:

Kara Coustry, City Clerk

City of White Bear Lake
Insurance Premium Comparison
Change Analysis
One and a Half Year Renewal Proposal
July 1, 2017 - December 31, 2018

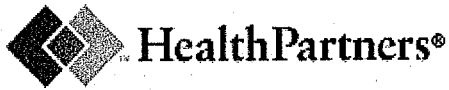
Item	\$1,000 CMM	\$2,000 CMM	\$2,500 H.S.A.
	Single	Single	Single
Monthly Premium Rate 2017 / 2018	556.25	505.33	480.30
Monthly Premium Rate 2016 / 2017	498.10	459.35	425.22
Monthly Premium Increase	<u>58.15</u>	<u>45.98</u>	<u>55.08</u>
Percentage Change	<u>11.67%</u>	<u>10.01%</u>	<u>12.95%</u>
	<u>Employee + 1</u>	<u>Employee + 1</u>	<u>Employee + 1</u>
Monthly Premium Rate 2017 / 2018	1,223.14	1,111.16	1,056.13
Monthly Premium Rate 2016 / 2017	1,095.27	1,010.08	935.00
Monthly Premium Increase	<u>127.87</u>	<u>101.08</u>	<u>121.13</u>
Percentage Change	<u>11.67%</u>	<u>10.01%</u>	<u>12.96%</u>
	<u>Multiple Dependents</u>	<u>Multiple Dependents</u>	<u>Multiple Dependents</u>
Monthly Premium Rate 2017 / 2018	1,555.08	1,412.71	1,342.73
Monthly Premium Rate 2016 / 2017	1,392.49	1,284.20	1,188.74
Monthly Premium Increase	<u>162.59</u>	<u>128.51</u>	<u>153.99</u>
Percentage Change	<u>11.68%</u>	<u>10.01%</u>	<u>12.95%</u>

City of White Bear Lake
Insurance Premium Comparison
Seven and a Half Year Change Analysis
July 1, 2011 - December 31, 2018

Item	\$1,000 CMM	\$2,000 CMM	\$2,500 H.S.A.
	Single	Single	Single
Monthly Premium Rate December 31, 2018	556.25	505.33	480.30
Monthly Premium Rate July 1, 2011	591.74	494.14	471.09
Monthly Premium Increase (Decrease)	(35.49)	11.19	9.21
Percentage Change	-6.00%	2.26%	1.96%

	Employee + 1	Employee + 1	Employee + 1
Monthly Premium Rate December 31, 2018	1,223.14	1,111.16	1,056.13
Monthly Premium Rate July 1, 2011	1,301.19	1,086.55	1,035.90
Monthly Premium Increase (Decrease)	(78.05)	24.61	20.23
Percentage Change	-6.00%	2.26%	1.95%

	Multiple Dependents	Multiple Dependents	Multiple Dependents
Monthly Premium Rate December 31, 2018	1,555.08	1,412.71	1,342.73
Monthly Premium Rate July 1, 2011	1,654.30	1,381.42	1,317.03
Monthly Premium Increase (Decrease)	(99.22)	31.29	25.70
Percentage Change	-6.00%	2.27%	1.95%

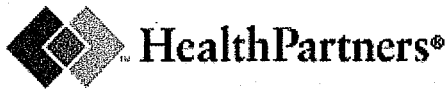


NationalONESM Plan

City of White Bear Lake \$1,000-\$40 Plan – Well Being Participant Effective 7/1/2017

The following is an overview of your HealthPartners coverage. Where there is a flat dollar amount (\$) listed, this is a copayment. Where there is a percentage amount (%), this is coinsurance. For exact coverage terms and conditions, consult your plan materials, or call Member Services at 952-883-5000 or 800-883-2177.

Plan highlights	In-network: Open Access Perform Care from a network provider	Out-of-network Care from an out-of-network provider
Deductible and Out-of-Pocket		
Lifetime maximum	Unlimited	Unlimited
Calendar year deductible	\$1,000 per person; \$3,000 per family	\$1,500 per person; \$4,500 per family
Calendar year medical out-of-pocket maximum	\$3,000 per person; \$6,000 per family	\$6,000 per person
Preventive Health Care		
- Routine physical, eye exams & postnatal care	You pay nothing	You pay 45% after deductible
- Prenatal & well-child care	You pay nothing	HealthPartners in-network benefit
- Immunizations	You pay nothing	You pay 45% after deductible
Office Visits		
- Illness or injury, mental/chemical health	You pay \$40 per visit	You pay 45% after deductible
- Physical, occupational and speech therapy	You pay \$40 per visit	You pay 45% after deductible
- Chiropractic care	You pay \$40 per visit	You pay 45% after deductible
- Allergy injections	You pay nothing	You pay 45% after deductible
Convenience Care		
- Convenience clinics (retail clinics), eVisits	You pay \$20 per visit	You pay 45% after deductible
- On-Line Care - virtuwell	First three visits free, then same as Convenience Care benefit	You pay 100% - No coverage
Emergency Care		
- Urgently needed care at an urgent care clinic or medical center	You pay \$40 per visit	You pay 45% after deductible
- Emergency care at a hospital ER	You pay \$55 per visit	HealthPartners in-network benefit
- Ambulance	You pay 20% after deductible	HealthPartners in-network benefit
Inpatient Hospital Care		
- Illness or injury, mental/chemical health	You pay 20% after deductible	You pay 45% after deductible
Outpatient Care		
- Scheduled outpatient procedures	You pay 20% after deductible	You pay 45% after deductible
- Outpatient MRI and CT scan	You pay 20% after deductible	You pay 45% after deductible
Durable Medical Equipment		
- Durable medical equipment & prosthetics	You pay 20% after deductible	You pay 45% after deductible
Pharmacy Preferred Rx formulary (30-day supply; 90-day supply for mail order)		
Participating Pharmacies Pharmacy benefits do not include all drug classes. See plan materials for additional information.		
Non-Participating Pharmacies		
Retail Copayment for 1-month supply		
- Generic from the Formulary	You pay \$12	You pay 45% after deductible
- Brand from the Formulary	You pay \$35	You pay 45% after deductible
- Medications not on the Formulary	You pay \$50	You pay 45% after deductible
HealthPartners Mail Order Copayment for 3-month supply		
- Generic from the Formulary	You pay \$24	
- Brand from the Formulary	You pay \$70	
- Medications not on the Formulary	You pay \$100	
Specialty See Specialty Drug list on healthpartners.com		
- Specialty Drugs	You pay 20% up to \$200 maximum per prescription per month	You pay 45% after deductible

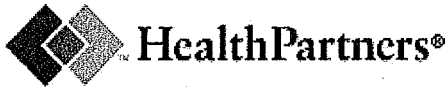


HealthPartners Choice Deductible Plan

City of White Bear Lake \$2,000 Deductible Plan – Well Being Participant Effective 7/1/2017

The following is an overview of your HealthPartners coverage. Where there is a flat dollar amount (\$) listed, this is a copayment. Where there is a percentage amount (%), this is coinsurance. For exact coverage terms and conditions, consult your plan materials, or call Member Services at 952-883-5000 or 800-883-2177.

Plan highlights	In-network: Open Access Perform Care from a network provider	Out-of-network Care from an out-of-network provider
Deductible and Out-of-Pocket		
Lifetime maximum	Unlimited	Unlimited
Calendar year deductible	\$2,000 per person; \$3,000 per family	\$2,000 per person; \$4,000 per family
Calendar year medical out-of-pocket maximum	\$3,000 per person; \$6,000 per family	\$4,000 per person; \$7,000 per family
Preventive Health Care		
- Routine physical, eye exams & well-child care	You pay nothing	You pay 25% after deductible
- Prenatal & postnatal care	You pay nothing	You pay 25% after deductible
- Immunizations	You pay nothing	You pay 25% after deductible
Office Visits		
- Illness or injury, mental /chemical health	You pay 20% after deductible	You pay 25% after deductible
- Physical, occupational and speech therapy	You pay 20% after deductible	You pay 25% after deductible
- Chiropractic care	You pay 20% after deductible	You pay 25% after deductible
- Allergy Injections	You pay 20% after deductible	You pay 25% after deductible
Convenience Care		
- Convenience clinics (retail clinics), eVisits	You pay 20% after deductible	You pay 25% after deductible
- On-Line Care - virtuwell	First three visits free, then same as Convenience Care benefit	You pay 100% - No coverage
Emergency Care		
- Urgently needed care at an urgent care clinic or medical center	You pay 20% after deductible	HealthPartners in-network Emergency care benefit
- Emergency care at a hospital ER	You pay 20% after deductible	HealthPartners in-network Emergency care benefit
- Ambulance	You pay 20% after deductible	HealthPartners in-network benefit
Inpatient Hospital Care		
- Illness or injury, mental /chemical health	You pay 20% after deductible	You pay 25% after deductible
Outpatient Care		
- Scheduled outpatient procedures	You pay 20% after deductible	You pay 25% after deductible
- Outpatient MRI and CT scan	You pay 20% after deductible	You pay 25% after deductible
Durable Medical Equipment		
- Durable medical equipment & prosthetics	You pay 20% after deductible	You pay 25% after deductible
Pharmacy Preferred Rx formulary (30-day supply, 90-day supply for mail order)		
Participating Pharmacies		
<i>Pharmacy benefits do not include all drug classes. See plan materials for additional information.</i>		
Non-Participating Pharmacies		
- Retail Copayment for 1-month supply		
- Generic from the formulary	You pay \$14.50	You pay 25% after deductible
- Brand from the formulary	You pay \$35	You pay 25% after deductible
- Medications not on the formulary	You pay \$50	You pay 25% after deductible
- HealthPartners Mail Order Copayment for 3-month supply		
- Generic from the formulary	You pay \$29	
- Brand from the formulary	You pay \$70	
- Medications not on the formulary	You pay \$100	
- Specialty	See Specialty Drug list on healthpartners.com	
- Specialty Drugs	You pay 20% up to \$200 maximum per prescription per month	You pay 25% after deductible



Empower HSA National ONESM

High Deductible Health Plan (HDHP)

This plan is intended to qualify as a high deductible health plan that may be paired with an HSA; however, you should check with your tax advisor for guidance on your particular situation.

City of White Bear Lake \$2,500 HSA – Well Being Participant Effective 7/1/2017

The following is an overview of your HealthPartners coverage. Where there is a flat dollar amount (\$) listed, this is a copayment. Where there is a percentage amount (%), this is coinsurance. For exact coverage terms and conditions, consult your plan materials, or call Member Services at 952-883-5000 or 800-883-2177.

Plan highlights Partial listing of covered services	In-network: Open Access Perform Care from a network provider	Out-of-network Care from an out-of-network provider
Deductible and Out-of-Pocket		
Lifetime maximum	Unlimited	Unlimited
Calendar year deductible *	\$2,500 individual contract \$5,000 family contract	\$2,500 individual contract \$5,000 family contract
Calendar year out-of-pocket maximum *	\$2,500 individual contract \$5,000 family contract	\$2,500 individual contract \$5,000 family contract
* Non-embedded deductible; no individual deductible cap within the family contract		
Preventive Health Care		
- Routine physical, eye exams & postnatal care	You pay nothing	You pay nothing
- Prenatal & well-child care	You pay nothing	HealthPartners in-network benefit
- Immunizations	You pay nothing	You pay nothing
Office Visits		
- Illness or injury, mental/chemical health care	You pay nothing after deductible	You pay nothing after deductible
- Physical, occupational and speech therapy	You pay nothing after deductible	You pay nothing after deductible
- Chiropractic care	You pay nothing after deductible	You pay nothing after deductible
- Allergy injections	You pay nothing after deductible	You pay nothing after deductible
Convenience Care		
- Convenience clinics (retail clinics), eVisits	You pay nothing after deductible	You pay nothing after deductible
- On-Line Care - virtuell	Same as Convenience Care benefit	You pay 100% - No coverage
Emergency Care		
- Urgently needed care at an urgent care clinic or medical center	You pay nothing after deductible	You pay nothing after deductible
- Emergency care at a hospital ER	You pay nothing after deductible	HealthPartners in-network benefit
- Ambulance	You pay nothing after deductible	HealthPartners in-network benefit
Inpatient Hospital Care		
- Illness or injury, mental/chemical health	You pay nothing after deductible	You pay nothing after deductible
Outpatient Care		
- Scheduled outpatient procedures	You pay nothing after deductible	You pay nothing after deductible
- Outpatient MRI and CT scan	You pay nothing after deductible	You pay nothing after deductible
Durable Medical Equipment		
- Durable medical equipment & prosthetics	You pay nothing after deductible	You pay nothing after deductible
Pharmacy <i>Preferred Rx formulary (30-day supply, 90-day supply for mail order)</i>		
	Participating Pharmacies <i>Pharmacy benefits do not include all drug classes. See plan materials for additional information.</i>	Non-Participating Pharmacies
- Retail Coinsurance	You pay nothing after deductible	You pay nothing after deductible
- HealthPartners Mail Order Coinsurance	You pay nothing after deductible	
- Specialty	See Specialty Drug list on healthpartners.com	
- Specialty Drugs	You pay nothing after deductible	You pay nothing after deductible



Voluntary Open Access Dental Plan

City of White Bear Lake Effective 7/1/2017

The following is an overview of your HealthPartners coverage. For exact coverage terms and conditions, consult your plan materials, or call Member Services at 952-883-5000 or 800-883-2177.

Plan highlights Partial listing of covered services	In-network Care from a network provider	Out-of-Network Care from an out-of-network provider
Annual Maximum	Annual maximums are combined across all tiers	
Annual maximum	Plan pays \$1,000 per calendar year	Plan pays \$1,000 per calendar year
Deductible	Deductibles are combined across all tiers	
- Applies to Basic Care, Special Care & Prosthetics	\$25 per person per calendar year	\$25 per person per calendar year
Preventive and Diagnostic Care		
- Teeth cleaning, exams, dental x-rays and fluoride treatments	You pay nothing	You pay nothing
- Sealants	You pay nothing	You pay nothing
Basic Care **6 month waiting period		
Basic Care I		
- Fillings (amalgam and anterior composite)	You pay 50%	You pay 50%
- Posterior composite (white) fillings	You pay 50%	You pay 50%
- You also pay the difference between the amalgam and composite fee		
- Simple extractions	You pay 50%	You pay 50%
- Non-surgical periodontics	You pay 50%	You pay 50%
- Endodontics (root canal therapy)	You pay 50%	You pay 50%
Basic Care II		
- Surgical periodontics	You pay 50%	You pay 50%
- Complex oral surgery	You pay 50%	You pay 50%
Special Care *12 month waiting period		
- Restorative crowns & onlays	You pay 50%	You pay 50%
Prosthetics *12 month waiting period		
- Bridges, dentures & partial dentures	You pay 50%	You pay 50%
- Dental implants	You pay 50%	You pay 50%

* If your out-of-network dentist charges more than the maximum allowable amount, you may be responsible for the difference.

Emergency Care

Refer to the Group Dental Member Contract for coverage of emergency dental services.

Little PartnersSM Benefit: Services for children 12 years old and under will be covered at 100% without deductible, annual maximum, or frequency limitations, when provided by a HealthPartners network dentist. Excluded services: Orthodontics, dental implants, services that are provided during the waiting period, and services that are not covered for all members.

Diabetes and Pregnancy: Additional periodontal services (exams, cleanings, scaling and root planing, and debridement) for our members who are diabetic and/or pregnant are covered at 100% in-network. Deductibles, annual maximums, and frequency limitations will be waived on these specific services for members referred into the program by a HealthPartners network dentist.

**Waiting Periods:

For new employees and those not covered by an existing dental plan, the stated waiting periods apply. For those employees who have continuous, similar coverage, all waiting periods are waived.

400 Robert Street North, Suite 1880
 St. Paul, Minnesota 55101
 651-665-3789 • 1-800-392-7295
 ochs@ochsinc.com
 www.ochsinc.com

March 1, 2017



A Securian Company

City of White Bear Lake
 Mr. Don Rambow
 4701 Highway 61
 White Bear Lake, MN 55110-3277

RE: 2017 Renewal of Life, Long and Short Term Disability

Dear Don:

The City of White Bear Lake's renewal information is now available. These rates are a blend of your group's employee census, your plan's claim experience and the overall experience of The Municipal Pool which includes nearly 430 public employer groups - representing more than 106,000 employees.

The Municipal Pool - Minnesota Life Insurance Company
Life Insurance Policy No. 28737

Effective July 1, 2017 Minnesota Life has confirmed that your life rates will enter into year one of a **three year rate** guaranteed continuing through June 30, 2020. Your basic life rate will remain **unchanged at \$.10** per month per \$1,000 and at **\$.02** per month per \$1,000 for AD&D.

Your supplemental life rates will also remain **unchanged**. Effective July 1, 2017 the following rate schedule will apply:

Age (Employee or Spouse)	<35	35-39	40-44	45-49	50-54	55-59	60-64	65-69	70-74
Cost per month/\$1000 (Includes \$.03 AD&D)	\$.07	\$.11	\$.13	\$.18	\$.26	\$.46	\$.69	\$1.30	\$2.09

The Municipal Pool – Madison National Life Insurance Company, Inc.
Voluntary Long Term Disability – Policy No. 27026

Effective July 1, 2017, Madison National has confirmed that the voluntary Long Term Disability rates will enter year one of a **two year rate** guarantee continuing through June 30, 2019. Your rates will remain **unchanged** for the coming policy year. The following rate schedule will apply:

Age	<25	25-29	30-34	35-39	40-44	45-49	50-54	55 +
Cost per month/ \$100 benefit	\$.20	\$.28	\$.39	\$.31	\$.47	\$.76	\$1.18	\$1.46

All employees currently participating in the LTD plan as well as employees who are participating in their first annual enrollment period since becoming benefit eligible, will be entitled to change their benefit amounts during the open enrollment period with no health questions asked. Any eligible employees who previously declined coverage are also entitled to apply for coverage during this enrollment period and must furnish satisfactory evidence of insurability. **Please note, all applications must be signed during the 30 day annual enrollment period to qualify for changes. Ochs, Inc. will be contacting you directly to confirm the 30 day annual enrollment period that will be used.**

The Municipal Pool – Madison National Life Insurance Company, Inc.
Voluntary Short Term Disability – Policy No. 27026

Effective July 1, 2017, Madison National has confirmed that the voluntary Short Term Disability rates will enter year one of a **two year** rate guarantee continuing through June 30, 2019. Your rates will remain **unchanged** for the coming policy year. The following rate schedule will apply:

Age	<29	30-34	35-39	40-44	45-49	50-54	55-59	60-64	65-69	70+
Cost per month/ \$10 benefit	\$.43	\$.40	\$.40	\$.37	\$.46	\$.53	\$.65	\$.97	\$1.19	\$1.60

This plan includes an annual enrollment period, which provides an opportunity for late applicants to join the plan without proof of good health and allows for benefit changes. **The pre-existing conditions limitations will still apply.** Currently insured employees can also increase their Short Term Disability without health questions. **Please note, all applications must be signed during the 30 day annual enrollment period to qualify for changes. Ochs, Inc. will be contacting you directly to confirm the 30 day annual enrollment period that will be used.**

Please notify your payroll personnel regarding any rate changes. Rate calculations are based upon the participant's age at the time of renewal. Applications for OPEN coverages will become effective on July 1, 2017. All other applications for change will become effective on the date of underwriting approval.

On behalf of Minnesota Life and Madison National Life, we appreciate the opportunity to work with you and your employees. Ochs, Inc. is the exclusive administrator of The Municipal Pool. If you have any questions concerning your rate or any other aspect of your group insurance program, please contact me anytime at 651-665-3789 or 1-800-392-7295.

Sincerely,



William H. Ochs

WHO/elw

c: Original File – MN Life B2-4256
Janelle Levers – MN Life B2-1291



City of White Bear Lake
Finance Department

MEMORANDUM

To: Ellen Richter, City Manager

From: Don Rambow, Finance Director

Date: May 3, 2017

Subject: **Non-Bargaining Employee Insurance Benefits**

BACKGROUND

A majority of the City's workforce is not represented by a collective bargaining agreement. Non-union employees are classified as clerical/technical or management/exempt due to the nature of their work. Benefit changes for non-bargaining employees are typically established July 1st of each year by the City Council to coincide with the premium rate adjustment and market conditions. Assuming the City Council approves the recommended 18-month premium increase of 11.5% with HealthPartners for bargaining employees, the insurance coverage period would incorporate July 1, 2017 – December 31, 2018, thereby aligning the benefits cycle with the City's fiscal year.

Health Insurance Costs

The 2017 / 2018 employee group insurance package represents an 11.5% increase in premiums. This increase is based upon maintaining the same employee plans, deductibles and co-pays but aligns premiums with each plan's costs.

Employees selecting either the \$1,000 or \$2,000 Comprehensive Major Medical (CMM) plans could incur out-of-pocket costs greater than the Health Savings Account (H.S.A.) plan; however, those out-of-pocket costs would require hospitalization of multiple family members to reach their maximum deductible. Each of the two CMM plans has either a co-pay or cost-sharing option whereby overall "ongoing costs" (i.e. prescriptions) are partially paid by the insurance policy. Neither of the two CMM plans requires the employee to be responsible for first dollar medical costs.

The H.S.A. plan offers the lowest overall premiums, but also requires the employee to pay 100% of all medical costs up to \$2,500 for a single person or \$5,000 for multiple dependent coverage. The \$5,000 multiple coverage cost is a total contract out-of-pocket cost, so one person could be responsible for the entire \$5,000 payment. This represents a distinctive difference from the other two plans. The H.S.A. plan places a potentially higher financial burden on employees choosing the plan. In recognizing the added financial impact for employees selecting the H.S.A. plan, the City contributes \$400 (\$33.33 per month) for single and \$800 (\$66.66 per month) for multiple dependents annually to the employee's H.S.A. account to assist in covering high out-of-pocket

medical costs. This contribution represents 16% of the employee's potential out-of-pocket costs. It is proposed the City's H.S.A. contribution remain unchanged from prior year's amount.

The H.S.A. plan achieves a major health care objective because members are more aware of medical expenses incurred before meeting their deductibles (\$2,500 for single, \$5,000 for family). Clinic visits and prescriptions become the responsibility of its members. The plan has resulted in a more cost-effective utilization of medical services by members. Employees selecting the H.S.A. account typically incur a higher percentage of their total medical costs than employees choosing other plan options. A key element of the H.S.A. plan, however, is that the maximum out-of-pocket cost would be lower by \$500 for single and \$1,000 for multiple dependents coverage compared to the other two plan options.

Employee Utilization

Premiums have remained relatively stable due to employees assuming higher deductibles, and/or selecting first dollar cost plans (H.S.A.). Nearly two-thirds (67%) of non-bargaining employees utilizing the City's health insurance program have chosen the high deductible plan which requires the first \$2,500 for single coverage or \$5,000 for multiple dependent coverage be paid by the employee before insurance coverage becomes effective. The City offers incentives for employees choosing the higher deductible plan by offsetting contributions to Health Care Savings Account on their behalf.

The greatest financial health care burden continues to be incurred by employees requiring multiple – dependent coverage. The City's 2017 / 2018 insurance plan requires employees to pay up to an annual out-of-pocket maximum of \$5,000 or \$6,000 for multiple dependent coverage depending upon the plan they choose.

Health insurance premium payments for 70% of the total non-bargaining group (55 employees) are minimized due to single coverage selections, or because they have the ability to forgo the City's plan and receive an employer contribution toward deferred insurance due to coverage from another source such as a spouse's plan. The City's non-bargaining employee insurance utilization is reflected as follows:

NO DEPENDENTS		
Deferred Insurance	20	36%
Single	18	33%
	<hr/>	<hr/>
	38	69%
DEPENDENT		
Employee + 1	7	13%
Multiple Dependents	10	18%
	<hr/>	<hr/>
	55	100%

Employee Deferred Insurance Benefit

Group health insurance coverage is required for all employees unless they can otherwise demonstrate coverage through another group plan. An individual plan does not qualify as coverage under a group plan. If an employee provides proof of coverage through another group plan and opts out of the City's insurance program, they could receive up to \$294 per month with health and

fitness incentives in deferred insurance payments from the City. This contribution has remained unchanged since July 2010 and is proposed to remain at the same contribution level. Staff plans to review the costs / benefit of its long-term deferred insurance by the time the City formally completes a health insurance bidding process for the January 1, 2019 insurance renewal.

Proposed City Contribution

The City recognizes the importance of partnering with employees to manage health care costs. The City has maintained a long-standing practice of providing a competitive benefit package that encourages healthy lifestyle choices by providing financial incentives to achieve fitness and non-tobacco use. As mentioned above, the proposed 2017 / 2018 renewal represents an increase in premium costs totaling approximately 11.5%.

The City has maintained a shared partnership with employees as it pertains to health care costs. As a result, 2017 union contracts adopted a 50/50 cost share of premium increases between employees and the City. For equity, it is proposed that that this shared partnership be maintained for non-bargaining employees too. This shared partnership would result in the City's contribution increasing by approximately one-half of the average premium increase which would be as follows:

Single	27.00
E + 1	59.00
Multiple Dependents	75.00

The monthly impact on employee's selecting single coverage would be as follows:

Item	1,000 CMM	2,000 CMM	2,500 H.S.A.
Premium	556.25	505.33	480.30
City Contribution	473.00	473.00	473.00
Employee Cost	83.25	32.33	7.30

The City's contribution for employees selecting single coverage is proposed to be adjusted to an amount whereby the City's contribution for employees selecting the \$2,500 H.S.A. would result in employees paying \$28.79 less per month for insurance than in 2011. This savings along with the additional City H.S.A. contribution would provide employees additional resources of over \$370 annually to meet their deductibles in 2017 & 2018 when compared to 2011.

The monthly impact on employee's selecting employee + 1 coverage would be as follows:

Item	1,000 CMM	2,000 CMM	2,500 H.S.A.
Premium	1,223.14	1,111.16	1,056.13
City Contribution	874.00	874.00	874.00
Employee Cost	349.14	237.16	182.13

The City's contribution for employees selecting employee + 1 coverage is proposed to be adjusted to an amount whereby the City's contribution for employees selecting the \$5,000 H.S.A. plan would result in employees paying \$65.77 less per month for insurance than in 2011. This savings along with the additional City H.S.A. contribution would provide employees additional resources of over \$835 annually to meet their deductibles in 2017 & 2018 when compared to 2011.

The monthly impact on employee's selecting multiple dependent coverage would be as follows:

Item	1,000 CMM	2,000 CMM	2,500 H.S.A.
Premium	1,555.08	1,412.71	1,342.73
City Contribution	1,056.00	1,056.00	1,056.00
Employee Cost	499.08	356.71	286.73

The City's contribution for employees selecting multiple dependent coverage is proposed to be adjusted to an amount whereby the City's contribution for employees selecting the \$5,000 H.S.A. plan would result in employees paying \$80.30 less per month for insurance than in 2011. This savings along with the additional City H.S.A. contribution would provide employees additional resources of over \$1,013 annually to meet their deductibles in 2017 & 2018 when compared to 2011.

The proposed City insurance contribution would be adjusted as follows:

Coverage	Base Contribution		N/T or F/I *		N/T & F/I *	
	Current	Proposed	Current	Proposed	Current	Proposed
Deferred Ins.	264	264	274	274	294	294
Single	406	433	426	453	446	473
E+1	705	824	765	824	815	874
Family	871	946	926	1,001	981	1,056
<ul style="list-style-type: none"> N/T = Non Tobacco F/I = Fitness Incentive 						

SUMMARY

Under this proposal, the City's contributions for non-bargaining insurance benefits are anticipated to increase by approximately \$20,000 annually. The Employment Expense Fund has resources budgeted to meet this obligation.

RECOMMENDED COUNCIL ACTION

It is recommended that the City Council adopt the attached resolution establishing the non-bargaining employee insurance benefit package effective July 1, 2017.

ATTACHMENTS

Resolution
 Premium Adjustment Calculation
 Historical Change Comparison

RESOLUTION NO.: _____

RESOLUTION PROVIDING BENEFITS FOR EMPLOYEES OF THE CITY OF WHITE BEAR LAKE WHO ARE NOT COVERED BY EMPLOYMENT AGREEMENTS

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of White Bear Lake, Minnesota that the following benefits shall be provided to employees of the City who are not covered by employment agreements effective July 1, 2017.

1. **Health Insurance:** Employees may select one of the following options as the City's contribution towards medical/health and life insurance:

COVERAGE	BASE CONTRIBUTION	N/S OR F/A	N/S AND F/A
Deferred Insurance	\$264.00	\$274.00	\$294.00
Single	\$433.00	\$453.00	\$473.00
Employee + 1	\$764.00	\$824.00	\$874.00
Multiple Dependents	\$946.00	\$1,001.00	\$1,056.00

In the case of Department Heads, the City shall provide life insurance according to the group policy purchased by the City.

2. **H.S.A. Contribution:** Employees selecting first dollar deductible insurance coverage defined as the Health Savings Account Plan would be entitled to the following annual City contributions:

Coverage	H.S.A. Contribution
Single	\$400.08
Employee + 1	\$800.16
Multiple Dependents	\$800.16

The foregoing resolution offered by Councilmember _____ and supported by Councilmember _____ was declared carried on the following vote:

Ayes:
Nays:
Passed:

Jo Emerson, Mayor

ATTEST:

Kara Coustry, City Clerk

City of White Bear Lake
Insurance Premium Comparison
Seven and Half Year Change Analysis
Non Bargaining Employees
July 1, 2011 - December 31, 2018

	\$1,000 CMM	\$2,000 CMM	\$2,500 H.S.A.
Monthly Premium Costs	Single	Single	Single
Monthly Premium July, 2017 - December, 2018	556.25	505.33	480.30
Monthly Premium July, 2011 - June, 2012	591.74	494.14	471.09
Monthly Premium (Decrease) Increase	<u>(35.49)</u>	<u>11.19</u>	<u>9.21</u>
City Contribution (N/S & F/A)			
July, 2017 - December, 2018	473.00	473.00	473.00
July, 2011 - June, 2012	435.00	435.00	435.00
Monthly City Contribution Increase	<u>38.00</u>	<u>38.00</u>	<u>38.00</u>
Net Monthly Employee Savings	<u>73.49</u>	<u>26.81</u>	<u>28.79</u>

Monthly Premium Costs	Employee + 1	Employee + 1	Employee + 1
Monthly Premium July, 2017 - December, 2018	1,223.14	1,111.16	1,056.13
Monthly Premium July, 2011 - June, 2012	1,301.19	1,086.55	1,035.90
Monthly Premium (Decrease) Increase	<u>(78.05)</u>	<u>24.61</u>	<u>20.23</u>
City Contribution (N/S & F/A)			
July, 2017 - December, 2018	876.00	876.00	876.00
July, 2011 - June, 2012	790.00	790.00	790.00
Monthly City Contribution Increase	<u>86.00</u>	<u>86.00</u>	<u>86.00</u>
Net Monthly Employee Savings	<u>164.05</u>	<u>61.39</u>	<u>65.77</u>

Monthly Premium Costs	Multiple Dependents	Multiple Dependents	Multiple Dependents
Monthly Premium July, 2017 - December, 2018	1,555.08	1,412.71	1,342.73
Monthly Premium July, 2011 - June, 2012	1,654.30	1,381.42	1,317.03
Monthly Premium (Decrease) Increase	<u>(99.22)</u>	<u>31.29</u>	<u>25.70</u>
City Contribution (N/S & F/A)			
July, 2017 - December, 2018	1,056.00	1,056.00	1,056.00
July, 2011 - June, 2012	950.00	950.00	950.00
Monthly City Contribution Increase	<u>106.00</u>	<u>106.00</u>	<u>106.00</u>
Net Monthly Employee Savings	<u>205.22</u>	<u>74.71</u>	<u>80.30</u>

City of White Bear Lake Environmental Advisory Commission

MINUTES

Date: March 15, 2017	Time: 6:30pm	Location: WBL City Hall
COMMISSION MEMBERS PRESENT	Bonnie Greenleaf, Greg Pariseau, Gary Schroeher, June Sinnett	
COMMISSION MEMBERS ABSENT	Sheryl Bolstad, Eric Wagner, Mary Williams	
STAFF PRESENT	Connie Taillon	
VISITORS	None	
NOTETAKER	Connie Taillon	

1. CALL TO ORDER

The meeting was called to order at 6:39pm.

2. APPROVAL OF AGENDA

Commissioner Pariseau moved, seconded by Commissioner Sinnett, to approve the agenda as presented. Motion carried, vote 4/0.

3. APPROVAL OF MINUTES

a) February 15, 2017 meeting

The commission members reviewed the February 15, 2017 draft minutes and had the following changes: Item 4 - change CIP to Capital Improvement Program, and add public open house dates. Commissioner Schroeher moved, seconded by Commissioner Sinnett, to approve the minutes of the February 15, 2017 meeting as amended. Motion carried, vote 4/0.

4. VISITORS & PRESENTATIONS

None

5. UNFINISHED BUSINESS

a) Curbside Organics – Commissioner Pariseau

Commissioner Pariseau updated the commission about a curbside organics program in Edina. Residents use a 60 gallon container for organic waste, which is picked up once per week. The organics hauler is Vierkant Disposal, a small company based in Edina. Commissioner Pariseau would like to invite a representative from Republic Services to talk about starting a curbside organics program in White Bear Lake. Commissioner Pariseau moved, seconded by Commissioner Greenleaf, to have staff contact Republic Services to determine if curbside organics is feasible and if so, to invite a Republic representative to attend a future commission meeting. Motion carried, vote 4/0.

Staff reported that there is interest in establishing an organics drop-off site on City-owned property and that the County has funding available to construct the enclosure. Commissioner Greenleaf moved, seconded by Commissioner Pariseau, to recommend three potential locations for an organics enclosure: South Fire Station, Podvin Park, and Stellmacher Park. Motion carried, vote 4/0.

b) Environmental Resource Expo

Staff presented a draft layout of the expo exhibitors. The layout was determined with input from the Marketfest coordinator. The bus has been moved from the intersection of 4th St. and Banning Ave to 4th

Street so it does not block the entrances to local businesses. The commissioners asked if the bus could be moved closer to the other exhibitors. Staff will work with the coordinator to finalize the layout.

The Marketfest coordinator invited the City to submit a paragraph about the expo that she offered to include in her marketing efforts. The commission member reviewed the write-up from the City's website and suggested removing the reference to the electric car and bus in the last paragraph and to remove the list of 2016 exhibitors.

The commissioners reviewed the 2016 exhibitor and volunteer master list and deleted The ReCyclery and Lake Level Resolution Committee from the list and added USGS and Lake Links.

c) Commission Photo – set date

Staff will email the commission members to see if everyone is available to take a photo at the April meeting.

d) Budget Updates/Discussion

Commission members chose their top three budget items for 2017: 1) rain barrel giveaway, 2) milkweed seed giveaway, and 3) storm drain stenciling/adopt a storm drain program.

e) Review last month's do-outs

Keeps budget discussion on the list for the April meeting.

f) 2016 Environmental Accomplishments

Tabled for a future meeting so all commission members can be present.

6. NEW BUSINESS

a) Spring newsletter

Staff is in the process of collecting articles for the spring newsletter. Commission members suggested including an events section, and articles about the 'Random Acts of Environmental Kindness' program and VLAWMO's Adopt-a-Drain Program.

b) New Do-Outs

- Staff to contact Republic Services about curbside organic recycling and invite to a future meeting
- Staff to research locations for an organics drop-off site
- Finalize date for commissioner photo
- Start contacting organizations to exhibit at the Expo

7. DISCUSSION

• **Staff Updates**

- National Mayor's Water Challenge

The National Mayors Water Challenge will begin April 1st and run through April 30th. Commission members are encouraged to go online at www.mywaterpledge.com to take the water conservation pledge.

- Storm drain stenciling/adopt-a-storm-drain pilot program

VLAWMO is starting a storm drain stenciling program this spring. They will administer the program and provide the necessary tools and training for residents to stencil storm drains. VLAWMO is also going to pilot an adopt-a-storm drain program this year in select locations.

- Upcoming Events

Staff provided a list of upcoming environmental related events including the Comprehensive Plan open houses, rain barrel and compost bin sale, VLAWMO raingarden and native plant workshops, cleanup day, and water symposium event.

• Commission Member Updates

None

8. ADJOURNMENT

The next meeting will be held on April 19, 2017 at 6:30pm at City Hall. Commissioner Pariseau moved, seconded by Commissioner Greenleaf, to adjourn the meeting at 8:12 pm. Motion carried, vote 5/0.

Park Advisory Commission Meeting Minutes

MARCH 16, 2017

6:30 P.M.

CITY HALL

MEMBERS PRESENT	Bill Ganzlin, Dan Louismet, Mike Shepard, Joann Toth, Don Torgerson,
MEMBERS ABSENT	Chuck Worthley
STAFF PRESENT	Mark Burch
VISITORS	
NOTE TAKER	Mark Burch

AGENDA TOPICS

1. CALL TO ORDER

Bill Ganzlin called the meeting to order at 7:40 p.m, after the Commission attended the Comprehensive Plan Open House.

2. APPROVAL OF MINUTES

Approval of the minutes from February 16, 2017 was moved by Dan Louismet and seconded by Mike Shepard. Motion carried.

3. APPROVAL OF AGENDA

Joann Toth moved to approve the March 16, 2017 agenda, seconded by Mike Shepard. Motion carried.

4. COMMITTEE REPORTS

None.

5. UNFINISHED BUSINESS

None.

6. NEW BUSINESS

a) Arbor Day 2017 – Saturday, May 6, 2017

Park Advisory Commission reviewed plans for 2017 Arbor Day activities at Rotary Park, Veterans Memorial Park, and Lakewood Hills Park.

b) Comprehensive Plan Open House

The Commission attended the Comprehensive Plan Open House to provide comments on the park segments of the plan.

7. OTHER STAFF REPORTS

Mark Burch updated Park Advisory Commission on the ongoing special projects

- a) Potential Clark Avenue Flagpole Memorial Restoration Project
- b) Sports Center Update
- c) Marina Dock Replacement update

8. COMMISSION REPORTS

None.

9. OTHER BUSINESS

The Park Advisory Commission, at March 16th Park Advisory Commission meeting, will participate in the Comprehensive Plan Open House on the Parks and Trails session.

10. ADJOURNMENT

The next meeting will be held on April 20, 2017 at 6:30 p.m. at City Hall.

There being no further business to come before the Park Commission, the meeting was adjourned. Moved by Joann Toth and seconded by Dan Louismet. Motion carried.

**MINUTES
PLANNING COMMISSION MEETING
CITY OF WHITE BEAR LAKE
April 24, 2017**

The regular monthly meeting of the White Bear Lake Planning Commission was called to order on Monday, April 24, 2017, beginning at 7:00 p.m. in the White Bear Lake City Hall Council Chambers, 4701 Highway 61, White Bear Lake, Minnesota by Chair Jim Berry.

1. CALL TO ORDER/ROLL CALL:

MEMBERS PRESENT: Chair Jim Berry, Erich Reinhardt, Marvin Reed, Peter Reis, Ken Baltzer and Mark Lynch.

MEMBERS EXCUSED: Mary Alice Divine.

MEMBERS UNEXCUSED: None.

STAFF PRESENT: Anne Kane, Community Development Director, Samantha Crosby, Associate Planner and Amy Varani, Recording Secretary.

OTHERS PRESENT: Dave Peltier, Pam & Mike Enz, David Fry, Alyssa Marko and William Schoetz.

2. APPROVAL OF THE APRIL 24, 2017 AGENDA:

Member Lynch moved for approval. Member Reis seconded the motion, and the agenda was approved (6-0).

3. APPROVAL OF THE MARCH 27, 2017 PLANNING COMMISSION MEETING MINUTES:

Member Reis moved for approval. Member Baltzer seconded the motion, and the minutes were approved (6-0).

4. CASE ITEMS:

A. Case No. 17-9-V: A request to consider an application by **Inspiration, LLC** for a 10 foot variance from the 25 foot setback from a side yard abutting a public right-of-way, per Code Section 1303.060, Subd.5.c, in order to construct a home 15 feet from the east lot line, allowing the applicant to un-unify the two underlying lots of record for the purposes of constructing two new single-family residences for the property located at 4583 2nd Avenue.

Crosby discussed the case. Given the wide variety of design options available, staff recommends approval of the lot split, subject to the conditions listed in the staff report, which precludes a forward-facing garage in the front of the home.

Reis noticed that, according to the diagram, the third lot is not part of this consideration. Is that going to be held in inventory? Crosby replied that the applicant owns it and she believes they intend to build a house on it. It is just not part of the subdivision request before them this evening.

Berry asked if the applicant has set plans yet. Crosby explained that that is the reason for the extra conditions, rather than just the standard conditions. They have tried to create conditions that would regulate the way that the property is laid out and the way that the homes look in relation to a quality of design. When density is being increased, staff would like to see it done at a certain caliber. What the applicant has relayed to Crosby is that they might build the homes themselves or they might just sell the lots for another person to build. That's why it is important that these conditions be well articulated.

Lynch asked if, when somebody is buying the house, this is all laid out for them beforehand and it will be well-publicized to them? Crosby explained that there is a condition that says "Notice of these conditions shall be provided as a condition of the sale of either lot". Also, Condition #4 requires them to record it against the property. If anyone pulls the title for the property, they would also see it there.

Berry opened the public hearing.

David Fry, owner of Inspiration Properties, came up to speak. He stated that he is trying to stay within the character of the neighborhood and create the feel of White Bear. They like the front-load look, as it gives the property more of a backyard. If you look at any of the other designs, they end up taking up more green space. They would at least consider an alleyway from the backside, and garages that are attached and you would enter in essence from what would be the north end of this property. From their perspective, being able to front-load the lots gives a better home owner experience. He feels strongly about keeping the integrity of the area, that's part of why they're doing this.

Berry stated that it sounds like he wants to add an alley on the north end of the property. Fry stated that the issue becomes how do you access those garages? If there were two row houses there, there would be an easement between the two properties. Then where do you put the garages? Ideally, there was one design that showed it attached, where you would have to enter the garage from the side. It could be done, but you would lose a lot of yard space, and you also have a detached garage. That's the challenge of dealing with 50 foot wide lots. They are trying to keep the look of downtown.

Lynch asked if when Fry talks about an alleyway, he really means a shared driveway way in the back? If you're on the interior lot, would your driveway go through the other person's yard? Fry answered yes.

Berry stated that the house on the corner is a Second Avenue address and has their drive coming off of Second Avenue.

Baltzer asked how much floor space is lost off the house when the garage is attached. Fry answered that the main floor space would be from 1,000 square feet to 1,100 square feet. It depends on how the space gets used. The nice thing about the attached garage is that you can have more upper-level living. You can expand an upper level and potentially get another bedroom out of that plan.

Reis asked Fry about an alley, which was not part of the materials that they looked at or part of the presentation. Does that raise the same easement issue, because the second lot in from Second Avenue would have to be granted an easement by the house on the corner? Fry confirmed it does. If you look at the houses that have a driveway that is split in-between them, it's not as aesthetically appealing. It will drive down values and there is less desire for it. Fry stated that they are already limited on the space on the lot; they are trying to get as much as they can.

Lynch stated that this is the nature of the lots; there are 50 foot wide lots. He thinks a shared driveway is almost necessary.

Reed asked Fry where he is in the decision process as to whether he is going to build the houses or whether he is just going to sell the lots. Fry stated that they can build the houses, but he is trying to find a builder that is looking for three lots to do this. He is going to market the lots, and if he finds a builder within the next 30 days, then he will sell them. If he does not, then he will put the plans in order and move forward. Reed asked if Condition #7 is what he is concerned with, with regard to the location of the garage to the side or the rear of the home. Fry confirmed that; his preference would be a front-facing garage.

Pam Enz came up to speak. They own a home on 3rd and Cook, and are living at Boatworks Commons. She has been an architectural designer for over 25 years. She feels that a garage in front with the living quarters above or beside the house would change the complexity of the neighborhood. The move in housing towards detached garages is coming up. People are appreciating them more for their health.

William Schoetz came up to speak. He and his wife own the house directly across the street. They are on the southwest corner of Second Avenue and Eugene. He has several questions. They have seen a lot of presentation tonight on what could be, but we don't really know if that is going to be it because he could sell. Are both of the properties going to face on Second Avenue? Berry stated that they'll both face on Eugene. Schoetz stated that they will be directly across from their place. Berry stated that the property that is there now currently faces Second Avenue. Schoetz stated that it would be two properties directly across the street from them at 1920 Eugene. He is concerned that the properties will be sold and wonders what will end up there. Berry explained that if this case is approved, the conditions would follow with the property. Schoetz asked if Fry is proposing that the "alley" would come off of Second Avenue behind the two homes. Berry confirmed that's what Fry is proposing.

As no one else came forward to speak, Berry closed the public hearing.

Reed noted that a 35 foot setback is dimensioned from the north side of the rear yard of the lots. Is that required? Crosby stated that a 30 foot rear yard setback is required by code.

Reis stated that Fry's proposal included new information about the alley and the accompanying easement that would be required to access the second lot by alley across the first lot. What is staff's response to that? Crosby stated that the "alley" concept was something that staff had originally suggested during one of their initial meetings, and the applicants were encouraged to draw up a sketch on how that might work and how the driveway might be shared. However, they were not interested in providing that. Staff would definitely still be open to it. It could be a condition. However, a shared "alley" puts the garage, most likely detached, in the rear yard, which is exactly what Mr. Fry is opposing.

Kane clarified that the 'alley' would actually be an easement for a shared private driveway. The City would not assume any responsibility for maintaining it.

Mr. Fry stated that if they do the easement, he would have the intent to access the third lot, even though it's not part of this request. Crosby, Kane and Berry all indicated that would be great.

Lynch asked if the shared driveway easement would be handled at a separate time. Crosby stated that staff would want to see an easement document signed and established to be recorded at the time that the lot split is divided. It would be required prior to the final steps of the lot split at the County.

Berry asked if the easement would need to be in the conditions. Crosby stated that it should definitely be added to the conditions. Kane stated that it would not be a document that is brought back to the Planning Commission or in another public hearing. It would be done at the administrative level with the city attorney and staff.

Reis stated that he would like to see the proposed driveway with easement across the two lots attached be a separate condition rather than trying to wordsmith it into Condition #15. He thinks it is a significant enough change.

Lynch asked if there is a way to keep the flexibility if, for some reason they do want to come from the front with a shared driveway, that they can leave that in as an either/or option. Kane confirmed that was possible. She stated that it does not have to come off the alley if they are able to address the other conditions that staff has recommended; alternatively, a shared driveway along the north edge of the property, as long as the garage is in the back.

Member Reis moved to recommend approval of Case No. 17-9-V, to include the 14 existing conditions, with the added condition of having a shared driveway access off of 2nd Avenue with access to all three lots, including the one that is not under consideration tonight. There would be no city liability for maintenance of the shared

driveway. Member Lynch seconded the motion, and it passed by a vote of 6-0.

- B. Case No. 17-1-PUD:** A request to consider an application by **Boatworks Commons, LLC, Mizu Japanese Restaurant and S1 Yoga** for a Planned Unit Development for a Comprehensive Sign Package per Code Section 1301.070 for the property located at 4455 and 4495 Lake Avenue South.

Crosby discussed the case. Staff recommends approval of the Planned Unit Development, subject to the standard conditions listed in the staff report.

Berry opened the public hearing. As no one came up to speak, the public hearing was closed.

Member Reed moved to recommend approval of Case No. 17-1-PUD with the conditions listed in the staff report. Member Baltzer seconded the motion, and it passed by a vote of 6-0.

5. DISCUSSION ITEMS:

- A. City Council Meeting Minutes of April 11, 2017.**

Kane briefed the Planning Commissioners on the Frattallone's and Salon Cheveux case decisions. The City Council concurred with the Planning Commission's recommendations for denial.

Reis brought up the idea of tuck under garages. There will be infill development in older neighborhoods of White Bear Lake where there will be tear-downs. Especially in Old White Bear, with lots that are 50' wide, he suspects the issue will come up again. He doesn't think there's anything in the code that says that you can't have residential space over a garage for new construction. Kane agreed that was correct. Reis is concerned about the hazards of carbon monoxide. Berry stated that it is a safety concern.

There was further discussion about narrow lots and shared driveways. Kane stated that they could have a workshop on some of this discussion involving trade-offs for in-fill, which is a good thing in finding the right balance.

Lynch asked if infill has been a topic for the Comprehensive Plan in the past. Crosby stated that there are goals and objectives that talk about and encourage proper in-fill development, but there was not a lot of discussion about it.

Berry stated that it is a recent development now that the City is so built out. Kane stated that, with the housing market being so tight, there is no inventory. Reis stated that it makes tear-downs easier to do. Kane reminded the Commission that after the 2010 Comprehensive Plan update, there was a pretty comprehensive zoning code amendment that looked at the reduced height, making sure that homes were a bit smaller in Old White Bear.

Reed asked about the Clark Station. Kane briefed the Planning Commission on the status of demolition of building and plans for cleaning up the site.

Kane talked about the Comprehensive Plan open houses that were held over the last four months, as well as forthcoming “Pop-Up” meetings.

B. Park Advisory Commission Meeting Minutes – March 16, 2017.

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6. ADJOURNMENT:

Member Baltzer moved to adjourn, seconded by Member Reed. The motion passed unanimously (6-0), and the April 24, 2017 Planning Commission meeting was adjourned at 7:56 p.m.

DRAFT



REGULAR MEETING OF THE WHITE BEAR LAKE CONSERVATION DISTRICT
7:00 P.M. WHITE BEAR CITY HALL
MINUTES of March 21, 2017

APPROVAL DATE: 4-18-17

1. CALL TO ORDER The March meeting of the White Bear Lake Conservation District was convened by Vice Chair Bryan DeSmet at 7:03 pm in the Council Chambers.

2. ROLL CALL Present were: Chair Bryan DeSmet, Vice Chair Mark Ganz, Treasurer Diane Longville, Directors: Mike Parenteau, Gene Altstatt, George St. Germain, Scott Costello, Susie Mahoney, Paul Steinhauser, Pat McCann. A quorum was present.

3. AGENDA

MOTION #1 (Parenteau/Steinhauser) Move to approve Agenda with removal of item 8d5 "Sampair appeal". All aye, passed

4. APPROVAL OF MINUTES

MOTION # 2 (DeSmet/Ganz) Move to approve minutes of February. All aye, passed

5. PUBLIC COMMENT TIME

none

6. NEW BUSINESS

6a. Committee Appointments

Lake Quality Committee: Mike Parenteau (chair), Diane Longville

Lake Utilization Committee: Mark Ganz (chair), George St. Germain, Luke Michaud, Tony Feffer

Lake Education Committee: Scott Costello (chair), Paul Steinhauser, Susie Mahoney

Lake Level Resolution Committee: Pat McCann (chair), Gene Altstatt, Bill Foussard,

Paul Bolstad, Margaret Behrens, Mike Downing

DeSmet to notify previous alternates to the LLRC about committee changes

7. UNFINISHED BUSINESS

None

8. REPORTS/ACTION ITEMS

8a. Executive Committee

8a1. Commercial Bay Task Group

Group will be formed to look at issues in Commercial bay area. Mark Ganz to lead.

8a2. Julies additional tasks and compensation

MOTION #3 (DeSmet / Longville) Move to increase Julie's hours to 28 per week average and hourly wage to \$26. Also provide 80 hours annually for paid time off (PTO) which will not carry-over; pro-rated this year. All aye, passed

8b. Lake Level Resolution Committee

No report this month

8c. Lake Quality Committee

8c1. EWM grant update

No grant money was received for this year. Submitted application the same day it was announced but money was gone in matter of hours. Only \$200k was available state-wide for treatment.

8d. Lake Utilization Committee

8d1. WBYC Racing schedule

MOTION #4 (Ganz/St. Germain) Move to approve White Bear Yacht Club racing schedule for 2017. All aye, passed

8d2. BBYRC Racing schedule

MOTION #5 (Ganz/St Germain) Move to approve Black Bear Yacht Racing Club schedule for 2017. All aye, passed

8d3. Altstatt mooring buoy

MOTION #6 (Ganz/St Germain) Move to approve Altstatt mooring buoy in Mahtomedi. 9 aye, 1 abstain (Altstatt), passed.

8d4. Harrod application for 12' sailboat kept on shoreline, total 5 boats

MOTION #7 (Ganz/St. Germain) Move to approve application.

Discussion

Kantrud – intention of order was to have parties come back to board if any changes occur on site.

DeSmet – storage on land, how far up from OHM do we regulate

Ganz – in ordinance defines 5 or more boats including beached boats requires application; does not define how far off OHM they are stored.

Longville – question on boat being stored on side of public kay beach

Ganz – at public beaches anyone can come and launch non-motorized boats, canoes, etc. Concern with the dock at this site was moving motorized boats closer to beach area. Committee did not feel a non-motorized craft is a concern.

Larry Mahoney

Concerns over safety at the site with additional boat there

MOTION #7 Vote

All aye, passed.

8d6. Docks of White Bear Lake

Ganz – propose putting together commercial bay task group, no changes now but Task group will look at issues in bay area for future years.

Brian McGoldrick

Would like to see meeting dates in place for action on the task group.

Also question on EWM treatment. Discussions with DNR during lawsuits seem to minimize milfoil extent.

Parenteau – WBLCD gets permits from DNR to treat. Amount treated has been 40 – 175 acres over the last 8-9 years. We've been limited on what can be treated by what DNR defines as "nuisance". It's typically a 3 week process to identify

sites, have DNR certify, and have treatment done. By then there are typically more areas of “nuisance”. Also all weeds are not milfoil.

MOTION #8 (Ganz/St Germain) Move to approve permit for Docks of White Bear with layout the same as last year. All aye passed

Ganz – has had discussion with both counties water patrol and also LMCD regarding complaints on noise etc. Will be getting working group together. Also regarding commercial bay would like to look into possible dredging

8e. Lake Education Committee

Website statistics for February

Milfoil treatments reports should be posted for 2015-2016

8f. Treasurer’s Report

8f1. March Treasurers report

MOTION #9 (Longville / Costello) Move to pay checks 4404 – 4406. All aye passed

8f2. Fund balance police

MOTION #10 (DeSmet / Parenteau) Move to adopt this as our fund balance level policy.

Discussion

Revised policy is in packet, this is version we are voting on.

Motion vote

All aye, passed

8g. Board Counsel Report

We are in court of appeals regarding the protected elevation set by DNR, asking the court to review the process. Briefing will be no later than May 4. Next step is DNR assembles record by April 4, and we have 30 days to file an appeal.

8h. Administrative Staff Report

Items included in packet this month:

- Agenda
- Feb draft minutes
- Dock applications
- Permit applications - 3
- Fund balance document
- February Financial statements
- Harrod/Mahoney Order
- Sampair appeal letter
- Comment letter re: Docks of WBL

9. CONSENT AGENDA

MOTION #11 (Longville/ Parenteau) Move to approve consent agenda. All aye, passed.

10. ANNOUNCEMENTS

Invasive species forum on March 30 in Arden Hills, Mike planning to attend.

12. ADJOURNMENT

MOTION # 12 (St Germain/Ganz) Move to adjourn. All aye, passed.

Meeting adjourned at 8:10 pm

ATTEST:

Administrative Secretary

Date

APPROVED:

Board Chairperson

Date

LAKE LINKS ASSOCIATION

- ~Safe Routes for Kids, Bikes, Pedestrians & the Disabled
- ~Through towns and villages, around the lakes
- ~Western Washington and Eastern Ramsey Counties

Affiliated with Mahtomedi Area Green Initiative

Washington County Chair
Steve Wolgamot
kwolgamot@comcast.net

Ramsey County Chair
Mike Brooks
nebikewalk@gmail.com



The LAKE LINKS ROUTE will be built on public **RIGHT OF WAY**, not on private land.

WHAT IS “RIGHT OF WAY”? – Land dedicated to a road or railroad, usually considerably wider than the road or railroad itself.

WHO CONTROLS THE RIGHT OF WAY? – Whoever controls the road, usually cities, counties or the state.

WHERE DOES IT COME FROM? – It is granted when land is first platted, or purchased later. Some of the right of way for our project dates back to the first railroads and the 1860’s. Right of way can also come from continuous use by the public, even if there never was a dedication or a purchase.

HOW WIDE IS IT? – The widest in Lake Links is on Birchwood Road – 100’ wide! In most of Mahtomedi and South Shore, it is 60’ or more, with a few narrow spots. In the critical area of Dellwood, it is 66’ wide, nearly three times the width of the pavement.

IT’S REALLY OLD. DOES IT STILL EXIST? – Yup. Still there. County records and surveys by neighbors all acknowledge that we still own it.

WHAT DOES “PUBLIC” MEAN? We are all the public. Public right of way is there for everyone, from our town, our state, our country

Sample GIS Imagery – Washington County, showing road, right of way and survey on Dellwood Ave.



24’ Roadway

66’ Right of Way

1999 Survey Line

100’ Railroad right of Way (sold off in 1985)



