



AGENDA
REGULAR MEETING OF THE CITY COUNCIL OF
THE CITY OF WHITE BEAR LAKE, MINNESOTA
TUESDAY, FEBRUARY 22, 2022
7:00 P.M. IN THE COUNCIL CHAMBERS

1. CALL TO ORDER AND ROLL CALL

PLEDGE OF ALLEGIANCE

2. APPROVAL OF MINUTES

A. Minutes of the Regular City Council Meeting on February 8, 2022

B. Minutes of the City Council Work Session on February 17, 2022

3. ADOPT THE AGENDA *(No item of business shall be considered unless it appears on the agenda for the meeting. The Mayor or Councilmembers may add items to the agenda prior to adoption of the agenda.)*

4. CONSENT AGENDA *(Those items listed under Consent Agenda are considered routine by the City Council and will be acted upon by one motion under this agenda item. There will be no separate discussion of these items, unless the Mayor or a Councilmember so requests, in which event, the item will be removed from the consent agenda and considered under New Business.)*

A. Resolution accepting a donation from the White Bear Lake Lions Club Foundation

B. Resolution approving an off-sale liquor license and tobacco license for Bao Vang at Birch Lake Liquor

C. Resolution approving use of Railroad Park by the Ramsey County Library

5. VISITORS AND PRESENTATIONS

Nothing scheduled

6. PUBLIC HEARINGS

A. Resolution ordering improvements, approving plans and specifications and authorizing advertisement for bids for the 2022 South Shore Boulevard Sanitary Sewer Extension, City Project No. 22-08

7. UNFINISHED BUSINESS

Nothing scheduled

8. NEW BUSINESS

A. Resolution opposing the proposed Purple Line (formerly Rush Line) Bus Rapid Transit route

9. DISCUSSION

Nothing scheduled

10. COMMUNICATIONS FROM THE CITY MANAGER

A. Bi-annual Fire Department Report

11. ADJOURNMENT



**MINUTES
REGULAR MEETING OF THE CITY COUNCIL
OF THE CITY OF WHITE BEAR LAKE, MINNESOTA
TUESDAY, FEBRUARY 8, 2022
7:00 P.M. IN THE COUNCIL CHAMBERS**

1. CALL TO ORDER AND ROLL CALL

Mayor Dan Louismet called the meeting to order at 7:00 p.m. The City Clerk took attendance for Councilmembers Heidi Hughes, Kevin Edberg, Steven Engstran, Dan Jones and Bill Walsh. Staff in attendance were City Manager Lindy Crawford, Assistant City Manager Rick Juba, Police Chief Julie Swanson, Community Development Director Anne Kane, Housing and Economic Development Coordinator Tracy Shimek, Planning and Zoning Coordinator Sam Crosby, Public Works Director / City Engineer Paul Kauppi, City Clerk Kara Coustry and City Attorney Troy Gilchrist.

PLEDGE OF ALLEGIENCE

2. APPROVAL OF MINUTES

A. Minutes of the Regular City Council Meeting on January 25, 2022

It was moved by Councilmember **Walsh** seconded by Councilmember **Engstran**, to approve the Minutes of the January 25, 2022 City Council meeting.

Motion carried unanimously.

3. APPROVAL OF THE AGENDA

It was moved by Councilmember **Walsh** seconded by Councilmember **Engstran**, to approve the Agenda as amended with removal of 4E.

Motion carried unanimously.

4. CONSENT AGENDA

- A. Acceptance of Minutes: November White Bear Lake Conservation District, December Environmental Advisory Commission, January Planning Commission
- B. Resolution approving a request by Keith Hisdahl for a setback variance at 1978 Highway 96 E.
Resolution No. 12933
- C. Resolution approving requests by Steve Anderson for two setback variances at 4881 Johnson Avenue.
Resolution No. 12934
- D. Resolution approving a request by Cabin 61 for two variances located at 4150 Hoffman Road.
Resolution No. 12935
- E. ~~Resolution approving outdoor music at Beartown Bar and Grill~~

It was moved by Councilmember **Jones** seconded by Councilmember **Engstran**, to approve the Consent Agenda as amended.

Motion carried unanimously.

5. VISITORS AND PRESENTATION

A. Welcoming and Inclusive Community Task Force Report

Housing and Economic Development Coordinator Tracy Shimek and former City Manager Ellen Hiniker introduced the Welcoming and Inclusive Community Initiative which was kicked-off in February 2021 by Mayor Emerson. They described the dedication of this 18-person Task Force and the importance attached to understanding diversity in the community and whether people feel welcomed and included in White Bear Lake.

A culmination of a year's worth of surveys, community conversations and extensive outreach efforts, the Welcoming and Inclusive Task Force presented their Report to the City Council, which demonstrated the City has growing diversity and changing demographics. Among the findings, it was discovered that connecting with residents can be challenging and there are a range of experiences and perspectives on how people feel about whether the community is welcoming and inclusive to them, including some who did not trust government to place value on their input. Contained in the report were recommendations from the Task Force for the City Council to consider in their continued efforts working toward equity and inclusion in the City of White Bear Lake including increased community engagement efforts, organizational and administrative systems and adopting an equity and inclusion lens for policymaking.

Mayor Louismet thanked Task Force members for their extensive work on this project. He views the report as a good snap shot of the City in which there are both pride points as well as room for improvement. With regard to follow-up, he said that the Council will continue conversations on this topic.

There was considerable discussion by Councilmembers in which it was generally agreed that more intentional follow-up by the City Council would be planned for August, especially related to budget and the suggestion of a potential commission on the topic of Equity and Engagement.

6. PUBLIC HEARINGS

Nothing scheduled

7. UNFINISHED BUSINESS

Nothing scheduled

8. NEW BUSINESS

A. Resolution denying a request by Jeff McDonnell / Tice Estate for a preliminary plan and planned unit development at 1788 Highway 96 E.

Community Development Director Kane reported the subject site, 1788 Highway 96, is located on the south side County Highway 96 just east of Columbia Park, and zoned R-4 Single and Two Family Residential. The property is 1.85 acres in size and contains a single-family residence encumbered by a 33 foot wide utility easement that runs north-south along the western property line and 60 foot wide utility easement that runs east-west through the property in line

with Clarence Street. These easements are how sewer and water are provided to the existing homes on Clarence Street.

Ms. Kane said, the owners of the Tice Estate would like to subdivide the site into 6 lots: one lot for the existing single-family residence, one shared lot for stormwater, and four duplex lots for a total of 8 new homes. Consequently, at the October Planning Commission meeting, the applicant requested a preliminary plat to subdivide one lot into six as well as both a Concept Stage and Development Stage approval of a Planned Unit Development (PUD). She explained that the Planning Commission had continued the case to allow the City Council time to make a decision regarding the 5th Avenue right-of-way issue. Since then, the 5th Avenue vacation has been resolved as the City Attorney concluded that the City continues to hold all of the right-of-way south of the north side of Clarence Street and the City Council decided that no further action was necessary. She said, Ramsey County has since corrected their maps.

Ms. Kane reported the applicant has proposed “envelope” lots in which, like a condominium, the units would be independently owned and the common areas - the lawns, the driveway and the stormwater pond – would be collectively owned. Since the October Planning Commission meeting, staff conducted additional research and discovered that without the “envelope” lot design, the site could only support two duplexes and two single-family residences due to the 33-foot wide drainage and utility easement that runs north-south along the west property line. The easement encumbers the property in such a way that, while sufficient square footage exists to support four duplex lots, the buildable area is pushed so far to the east that setbacks cannot be maintained.

Ms. Kane relayed that the majority of the Planning Commission echoed concerns of neighbors that this particular proposal did not fit with the existing character of the neighborhood. She forwarded the Planning Commission recommendation 4:2 to deny the request.

Councilmember Walsh received clarification that the planned unit development accounted for the utility easement in its design. He asked if the single-car garage concept is a market trend. Ms. Kane cited the recent Housing Analysis and Maxfield Housing Study, which identified that 40% of WBL homes are single-person households.

In response to Councilmember Hughes, Ms. Kane explained that in 1967, the City would have compensated the owners of the Tice parcel for acquisition of the utility easement for maintenance of Dillon’s Ditch. Regarding variances in which other homes in this neighborhood require 10 foot setbacks, Ms. Kane explained that although a PUD eliminates the need for a formal variance, it was not recommended for approval as it would require only allow a 5 foot of setback to the abutting residences to the east. Councilmember Hughes received clarification that, short of the fact that they do not have the lot width, the concept otherwise conforms.

Councilmember Jones made the analogy that ten pounds of sand is going into a seven pound sack with this design, noting that people and all of their stuff will be overflowing in this area onto the street.

Ms. Kane called to the Council’s attention that with a PUD and resulting Home Owners Association, provides greater controls to manage the outdoor impact in the neighborhood.

It was moved by Councilmember **Walsh** seconded by Councilmember **Hughes**, to adopt **Resolution No. 12936**, denying the preliminary plat and PUD at 1788 Highway 96 E.

Councilmember Edberg explained that another issue raised by the Planning Commission was the nature of this proposal was out of character with the surrounding neighborhood, in structure, size, density and related to parking. Having looked at the location, he agreed with the Planning Commission and supported their recommendation for denial.

Councilmember Walsh attending one of two Planning Commission meetings on this topic and supported their conclusion as well. Still, he supported development and hoped the developer would return with another concept that better fits the location.

Councilmember Hughes thought that the PUD would fix many of the issues raised by residents. Noting these homes are only 1100 square feet, she did not believe multiple people would live in them, nor that there would be too many vehicles as a result. She explained that all neighborhoods have the same issues raised in this case, but liked the control a PUD and resulting HOA would provide with this proposal. She explained that the builder can abandon the PUD, build two duplexes and two single-family homes, and leave neighbors and the City without any controls available to manage clean-up of the site and on-street parking.

Motion carried 4:1. Councilmember Hughes nay.

- B. Resolution approving a request by Wold Architects and Engineers on behalf of the City of White Bear Lake for site plan approval for the Public Safety Building renovation and expansion at 4701 Highway 61

Community Development Director Kane reported the Public Facilities zoning district requires Planning Commission review and City Council approval of significant capital improvements not including normal maintenance and other routine improvements. Last fall, the City Council authorized preparation of final plans and specifications for City's Public Safety Building, which were presented to the Planning Commission for review and approval in accordance with the City's Zoning Code last month.

To accommodate the planned building expansion, Ms. Kane said, the City purchased two residential lots west of the campus in the 1990's and vacated the Miller Avenue right-of-way between 2nd and 3rd Streets last fall, which extends both to the west and to the south, and a small bump out along the north side of the existing Public Safety Building. Ms. Kane explained that when a property is purchased for the uses allowed in the P- Public District, the parcels are automatically designated P – Public upon acquisition, so a formal rezoning is not required.

A description of the site plan provided by Ms. Kane includes construction of a police squad garage; replacement of the fire apparatus bay (constructed 1961) and incorporation of space to meet federal health and safety standards that prescribe separate zones for contaminated fire gear; addition of dorm room capacity to accommodate the City's new full-time, combination fire/ambulance response model; and a new 20' x 40' storm shelter off the existing Training Facility required by the State Building Code. Additional details are provided below.

New Fire Bay. Sized to accommodate modern equipment and show off the "old". Drive-thru access makes it safer for responders, equipment and general public. Modifications to the

current parking configuration in front the Public Safety building will improve access and provide visitor parking for the Public Safety Building.

Police Garage. The newly constructed Police Garage will provide indoor parking for 34 vehicles, including access to the two existing Sally Ports used for suspect booking. Vehicles will enter at the north (from 3rd St or Miller Ave) and exit using the same shared exit with the Fire Department onto 2nd St (with light at Highway 61). Today's police squads are equipped with technology and tools that need to stay warm in the winter and cool in the summer. With no indoor parking, squads are left idling and rotated through the current available indoor parking spots to keep them from getting too warm or too cold. In addition to indoor parking of squad vehicles, the Police Department has a general need for secure, indoor storage for evidence and equipment.

External. West of the new Police garage will be a new 45 space parking lot surrounded by a 6 foot fence with secured entrances at the north and south ends. The fence will be wrought iron in appearance along the north and south edges of the lot and solid along the western lot line to provide visual screening and buffering for the adjacent residential properties. A relocated trash and recycling enclosure will be included near the northeast corner of this parking lot.

Ms. Kane forwarded a unanimous recommendation from the Planning Commission to approve Wold's site plan proposal.

It was moved by Councilmember **Engstran** seconded by Councilmember **Jones**, to adopt **Resolution No. 12937** approving a request by Wold Architects and Engineers on behalf of the City of White Bear Lake for site plan approval for the Public Safety Building renovation and expansion at 4701 Highway 61

Motion carried unanimously.

- C. Resolution accepting feasibility report and ordering public hearing for the 2022 Pavement Rehabilitation Project, City Project No. 22-01

Public Works Director / City Engineer Kauppi reviewed the scope of the 2022 pavement rehabilitation project, consisting of mill and overlay, pavement replacement and full reconstruction north of Highway 96 and west of Highway 61. The project also includes alley reconstruction, curb repair and reconstruction, sidewalk additions and utility work.

Mr. Kauppi described a vast network of sidewalks and trails in the project area and identified sidewalks that would be added to facilitate connections as identified in the Comprehensive Plan. For this project, three proposed segments of sidewalk would be constructed along Florence Street from Carolyn Lane to Fourth Avenue, along Karen Place from County Road 96 to Eugene Street, and along Fourth Avenue from County Road 96 to Birch Lake Avenue.

Mr. Kauppi forwarded a recommendation to adopt the resolution accepting the Feasibility Report and ordering the Public Improvement Hearing on March 8, 2022. Assuming Council orders the project and authorizes staff to receive bids, Council would award the project in April, construction would begin in May, and the Assessment Hearing would occur in fall. Mr. Kauppi

also noted there are approximately a dozen private water lines that may need to be swapped from lead pipe to galvanized pipe, which are the responsibility of the homeowner, but are addressed while the road is under construction.

Councilmember Walsh brought up concerns he has heard related to the sidewalks. He asked whether the sidewalk on Florence Street was on the north side, noting resident concerns that front yards are already close to the street. Mr. Kauppi said that a preliminary engineering scope revealed the north side minimizes tree loss, impacts to utilities, private improvements, topography, etc. Mr. Kauppi added that the sidewalk on Fourth Street is proposed on the east side with Podvin Park and Serenity, and the sidewalk on Karen is proposed on the west side due to topography.

It was moved by Councilmember **Engstran** seconded by Councilmember **Jones**, to adopt **Resolution No. 12938** accepting feasibility report and ordering public hearing for the 2022 Pavement Rehabilitation Project, City Project No. 22-01

Motion carried unanimously.

D. First Reading of a Water Meter Ordinance

Mr. Kauppi stated that these proposed amendments to Water Meter Ordinance 401.020 and 401.030 give authority to the City to charge two fees that were newly established in the 2022 Fee Schedule Ordinance. He recalled the City initiated a water meter replacement program in 2021 as prompted by the City's Water Meter Reading Company going out of business by the end of that year. Through bonding, he explained, 6,500 meters were contracted to be replaced by Ferguson Water Works so that the entire system is modernized to a drive-by radio read system. Such a system can be efficiently read by staff without the need to hire a meter reading company.

Mr. Kauppi added that water meters typically remain reliable for 15-20 years, but the majority of meters in the City are 25, some 30-40 years old. Mr. Kauppi noted that Ferguson Water Works completed replacement of approximately 95% of the system. He said they sent at least four notices and door knockers and there are still roughly 100-200 residents that have ignored the notices to date. He said, a handful of those residents did not want radio reads in their homes.

Mr. Kauppi explained, staff added a \$100/quarter non-compliance fee as a solution to address those unwilling to respond to the City's request to replace meters. The second fee was a \$50/manual read, which would be charged when meters cannot be read by driving by them – they require physically exiting the vehicle and use of special equipment for those reads. Mr. Kauppi explained this amendment would authorize the City to use those fees set forward in the fee schedule and proposed the second reading of this Ordinance for March 8, 2022.

Councilmember Jones stated that, even though we are collecting a fee for manual read cases, this is not a desirable practice.

Councilmember Edberg expressed concern over the last two paragraphs and what the City is requiring its residents to do to take care of their water meters, stating he has never received instructions from the City on meter maintenance. He asked for clarification in the Ordinance for exactly what residents' obligations are and if meters are to be replaced, what is the basis for cost. He was fuzzy on the City's authority and asked for more reasonable language.

9. DISCUSSION

Nothing scheduled

10. COMMUNICATIONS FROM THE CITY MANAGER

- A. Charter Commission withdrew its Charter Amendment until the group can discuss further the consistency of references to elections throughout the City Charter document.
- B. Capital purchases that came in under budget were purchased as follows: a new ambulance, three new picnic shelters for Lion's Park, roof replacement of the South Fire Station.
- C. Councilmember Jones presented the bear plaque to Community Development Director Anne Kane who has been a career planner for 28 years and who has worked to improve White Bear Lake for the past 10 years. On behalf of the Mayor and Council, he sincerely thanked Ms. Kane for her dedicated service to the City of White Bear Lake.

11. ADJOURNMENT

There being no further business before the Council, it was moved by Councilmember **Edberg** seconded by Councilmember **Walsh** to adjourn the regular meeting at 8:38 p.m.

Motion carried unanimously.

Dan Louismet, Mayor

ATTEST:

Kara Coustry, City Clerk



**MINUTES
WORK SESSION OF THE CITY COUNCIL
OF THE CITY OF WHITE BEAR LAKE, MINNESOTA
THURSDAY, FEBRUARY 17, 2022
6:30 PM IN THE PUBLIC SAFETY TRAINING ROOM**

Work Session Opened: 6:00 PM

In Attendance: Mayor Louismet, Councilmembers Walsh, Hughes, Jones, Edberg, and Engstran, City Manager Crawford, Assistant City Manager Juba, Public Works Director / City Engineer Kauppi, and Fire Chief Peterson

The City Council received an update on the Public Safety Building Project. Staff presented various timelines and construction scenarios based on whether or not the City is successful in securing state funds to support the project. Consensus amongst the City Council was to collectively contact local legislators and further solicit support for the project. The City Council reiterated their support of the much-needed project and agreed that the project would move forward once it was determined whether or not state funding will be received.

The City Council discussed the Purple Line BRT and reviewed potential implications of not having the Purple Line in White Bear Lake and a proposed resolution prepared by Mayor Louismet opposing the Purple Line. Ultimately, staff was directed to add the resolution for consideration at the next regular City Council meeting.

Work Session Adjourned: 8:35 PM



City of White Bear Lake
City Manager's Office

MEMORANDUM

To: Lindy Crawford, City Manager
From: Kara Coustry, City Clerk
Date: February 22, 2022
Subject: **White Bear Lake Lion's Club Foundation Donation – All Abilities Park Donation**

SUMMARY

The City Council will consider adopting a resolution accepting a donation from the White Bear Lake Lion's Club Foundation for the All Abilities Park.

BACKGROUND INFORMATION

Pursuant State Statute 465.03 – Gifts to Municipalities, any city may accept a grant or devise of real or personal property and maintain such property for the benefit of its citizens in accordance with the terms prescribed by the donor. Every such acceptance shall be by resolution of the governing body adopted by a two-thirds majority of its members, expressing such terms in full.

Since 2019, the White Bear Lake Lions Club issued a total of \$300,000 in monetary donations from its gambling proceeds to the City of White Bear Lake's Park Improvement Fund for an All Abilities Park.

Parks Department staff have been meeting with a representative from the Lions Club to develop an equipment and trail layout, which will be located near the existing playground at Lakewood Hills. In 2019, this project was originally estimated to cost \$350,000. Since that time the Lions Club has added additional features to the design to appeal to a larger range of users. With these changes, along with recent supply chain shortages and other construction related delays, the project is expected to cost \$600,000 today. To capture some savings and take advantage of a grant opportunity, the playground structure itself was purchased in 2021 leaving a balance of about \$50,000 to use toward the remaining aspects of the project including site work, sidewalks and the special playground surfacing. The White Bear Lions Club is working on several other grants and donations to fund the remaining \$190,000 needed to complete the overall project.

RECOMMENDATIONS

Staff recommends the City Council adopt the attached resolution accepting the \$5,000.00 donation from the White Bear Lake Lions Club Foundation and designating its use to go toward the All Abilities Park.

ATTACHMENTS

Resolution

RESOLUTION NO.

**A RESOLUTION ACCEPTING A DONATION FROM THE WHITE BEAR LAKE LION'S CLUB
FOUNDATION TO THE CITY OF WHITE BEAR LAKE**

WHEREAS, the City of White Bear Lake is generally authorized to accept donations of real and personal property pursuant to Minnesota Statutes Section 465.03 for the benefit of its citizens, and is specifically authorized to accept gifts; and

WHEREAS, the White Bear Lions Club desires to fund an All Abilities Park in the City of White Bear Lake and since 2019 they have donated \$300,000 toward that effort; and

WHEREAS, the White Bear Lions Club Foundation provided another \$5,000 donation toward the All Abilities Park, which is being planned at Lakewood Hills Park in White Bear Lake; and

WHEREAS, all such donations have been contributed to the City for the benefit of its citizens, as allowed by law; and

WHEREAS, the City Council finds that it is appropriate to accept the donation offered.

NOW THEREFORE, BE IT RESOLVED by the City Council of the City of White Bear Lake that the \$5,000 donation is accepted and shall be allocated to the All Abilities Park Project.

The foregoing resolution, offered by Councilmember _____ and supported by Councilmember _____, was declared carried on the following vote:

Ayes:
Nays:
Passed:

Dan Louismet, Mayor

ATTEST:

Kara Coustry, City Clerk



City of White Bear Lake
City Manager's Office

MEMORANDUM

To: Lindy Crawford, City Manager
From: Kara Coustry, City Clerk
Date: February 22, 2022
Subject: Off-sale liquor license and tobacco license for Jeej Incorporated

SUMMARY

The City Council will consider adopting a resolution approving an off-sale liquor license and a tobacco license to Jeej Incorporated – new lease holders of Birch Lake Liquor.

BACKGROUND INFORMATION

Bao Vang, on behalf of Jeej Incorporated, submitted an application for an off-sale liquor license and tobacco license at Birch Lake Liquor Store located at 1350 Highway 96 E, White Bear Lake. The store currently has its off-sale and tobacco licenses under T and S Inc., dba Birch Lake Liquor.

A review of the background report provided by the White Bear Lake Police Department found nothing to preclude issuance of these licenses to the applicant.

Assuming the Council approves the license for Jeej Incorporated, Ms. Vang will execute the lease agreement for the location effective March 1, 2022 and secure the insurance required by the MN State Division of Alcohol and Gambling Enforcement, which would be required prior to finalizing the liquor license. A draft lease agreement for this location is on file with the City.

License approvals would be valid through the current business cycle ending March 31, 2022. Assuming the Council approves these licenses, staff intends to include this business when the City Council considers approval of license renewals for the new business cycle ending March 31, 2023.

RECOMMENDATIONS

Staff recommends the City Council adopt the attached resolution approving the liquor license and tobacco license for Jeej Incorporated, contingent upon execution of the lease and valid liquor license insurance coverage as required by the State.

ATTACHMENTS

Resolution

RESOLUTION NO.

**RESOLUTION APPROVING AN OFF-SALE LIQUOR LICENSE AND A TOBACCO LICENSE
FOR JEEJ INCORPORATED, DBA BIRCH LAKE LIQUOR IN WHITE BEAR LAKE**

WHEREAS, an application for an off-sale liquor license and tobacco license has been made by Bao Vang on behalf of Jeej Incorporated; and

WHEREAS, the establishment for these licenses is located at 1350 Highway 96 E, Suite 1, White Bear Lake, MN; and

WHEREAS, the Police Department completed a background investigation and found nothing adverse that would preclude issuance of an off-sale liquor license to Jeej Incorporated.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of White Bear Lake, Minnesota approves an off-sale liquor license and a tobacco license as follows:

Bao Vang on behalf of
Jeej Incorporated
dba Birch Lake Liquor
1350 Highway 96, Suite 1
White Bear Lake, MN 55110

BE IT FURTHER RESOLVED that said license approvals are contingent upon final execution of a lease agreement for the location and receipt of valid liquor liability insurance.

The foregoing resolution, offered by Councilmember _____ and supported by Councilmember _____, was declared carried on the following vote:

Ayes:
Nays:
Passed:

Dan Louismet, Mayor

ATTEST:

Kara Coustry, City Clerk



City of White Bear Lake
City Manager's Office

MEMORANDUM

To: Lindy Crawford, City Manager
From: Kara Coustry, City Clerk
Date: February 22, 2022
Subject: **Approval for the Ramsey County Library to use of Railroad Park Gazebo**

SUMMARY

The City Council will consider adopting a resolution approving free use of Railroad Park Gazebo to the Ramsey County Library.

BACKGROUND INFORMATION

Staff received a special event application from the Ramsey County Library requesting use of the Railroad Park Gazebo on Saturday, June 11 from 10:30 a.m. – 11:30 a.m. As a kick off for their Summer Reading Program, the Library plans to have a live, amplified performance by a family-friendly band called, The Jolly Pops. They would also set up a table with information about summer programs being offered at the White Bear Lake Library.

Use of the Railroad Park Gazebo would include electricity. Staff recommends use of the Gazebo at no cost to the Ramsey County Library in order to promote a family friendly and free community event in downtown White Bear Lake.

RECOMMENDATIONS

Staff recommends the City Council adopt the attached resolution approving free use of the Railroad Park Gazebo and electricity by the Ramsey County Library to provide one hour of amplified music and promote summer reading programs.

ATTACHMENTS

Resolution

RESOLUTION NO.

**RESOLUTION SUPPORTING MANY IMPORTANT INITIATIVES
OF THE RESIDENTS OF WHITE BEAR LAKE, MINNESOTA**

WHEREAS, the Ramsey County Library submitted a Special Event application to utilize Railroad Park for one hour on Saturday, June 11 from 10:30 a.m. – 11:30 a.m.; and

WHEREAS, as a kick-off for their Summer Reading Program, the Ramsey County Library plans to have a live, amplified performance by a family-friendly band called, The Jolly Pops; and

WHEREAS, use of the Railroad Park Gazebo would include use of electricity at the facility; and

WHEREAS, the City Council desires to promote a free, family friendly community event in downtown White Bear Lake.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of White Bear Lake, Minnesota that the Ramsey County Library have free use of the Railroad Park Gazebo on Saturday, June 11 from 10:30 a.m. – 11:30 a.m.

BE IT FURTHER RESOLVED that use of Railroad Park Gazebo includes electric at the facility in order to provide live amplified music.

The foregoing resolution, offered by Councilmember _____ and supported by Councilmember _____, was declared carried on the following vote:

Ayes:
Nays:
Passed:

Dan Louismet, Mayor

ATTEST:

Kara Coustry, City Clerk



City of White Bear Lake
Engineering Department

MEMORANDUM

To: Lindy Crawford, City Manager
From: Paul Kauppi, Public Works Director/City Engineer
Date: February 22, 2022
Subject: **Public Hearing for the Proposed 2022 South Shore Boulevard Sanitary Sewer Extension (City Project No. 22-08)**

SUMMARY

At its January 25, 2022 meeting, the City Council ordered a public hearing to be held at its February 22, 2022 meeting to consider the improvements proposed under the 2022 South Shore Boulevard Sanitary Sewer Extension Project. Staff has prepared plans, a cost estimate, assessment roll, a feasibility report (which was presented to the Council at its January 25, 2022 meeting) and gathered additional information to assist the Council with decisions regarding the proposed improvements.

This memo is intended to provide information regarding the proposed improvements and will be supplemented with a presentation at the public hearing on February 22nd. During this portion of the meeting, the City Council will receive comments from property owners regarding the proposed improvements. After hearing from property owners and further discussion, the City Council will make a determination on whether or not to proceed with the proposed project.

BACKGROUND INFORMATION

The South Shore Boulevard Sanitary Sewer Extension Project is part of a joint construction project with Ramsey County to reconstruct South Shore Boulevard and extend the trail around White Bear Lake.

Staff has followed the required public hearing notification procedures for informing property owners affected by the proposed improvements and who are included in the proposed assessment roll.

The preparation of the Feasibility Report is the initial step in the public improvement process. The public hearing on February 22, 2022 is the next step in the improvement process. If City Council desires to proceed with the project, the process will continue with final plan preparation, bidding, Council award of a contract, construction and a final public hearing to consider adoption of the proposed assessment roll in September 2022.

The improvements are proposed to be funded by special assessments to property owners in the amount of \$143,000 with the balance of \$23,400 funded by the City's Sewer Fund. The estimated cost of the improvements for the 2022 South Shore Boulevard Sanitary Sewer Extension Project, as presented in the Feasibility Report, is \$166,400.

Proposed assessments have been reviewed by the City's appraisal consultant and are proposed to be set at \$11,000 for each property.

Included with this memo is a copy of the proposed assessment roll for City Council use at the public hearing on February 22, 2022. Staff will be prepared to present an overview of the project and answer questions at the public hearing.

If the Council desires to proceed with this project, Staff anticipates a bid date of April 7th, with presentation of bids for Council consideration at its April 22nd meeting.

RECOMMENDATIONS

Staff recommends that after the City Council conducts a public hearing on the proposed improvements, they consider adopting the attached resolution ordering the 2022 South Shore Boulevard Sanitary Sewer Extension Project, approving plans and specifications and authorizing advertisement for bids.

ATTACHMENTS

- Resolution
- Project Area Map
- Proposed Assessment Roll

City Project 22-08 South Shore Boulevard Sewer Extension



Legend

- Manhole
- ← Proposed Sewer
- Existing Sanitary Line

CITY OF WHITE BEAR LAKE
2022 SEWER EXTENSION PROJECT
CITY PROJECT NO. 22-08

DRAFT

CREATED:	7/28/2021
UPDATED:	1/19/2022

County Data Current 11/30/2021

ASSESSMENT CODE 93202208

	PIN	NO *	PROPERTY ADDRESS	STREET ASSESSMENT CALCULATIONS		STREET ASSESSMENT	SANITARY SEWER ASSESSMENT CALCULATIONS	TOTAL ASSESSMENT	
				FRONT FOOTAGE	ASSESSABLE FOOTAGE		SEWER 2022 ASSESSMENT \$11,000 EACH		
1	243022310003		2467 South Shore Blvd			\$0.00	\$11,000.00	\$11,000.00	1
2	243022310004		2455 South Shore Blvd			\$0.00	\$11,000.00	\$11,000.00	2
3	243022310007		2431 South Shore Blvd			\$0.00	\$11,000.00	\$11,000.00	3
4	243022310008		2425 South Shore Blvd			\$0.00	\$11,000.00	\$11,000.00	4
5	243022310016		2408 South Shore Blvd			\$0.00	\$11,000.00	\$11,000.00	5
6	243022310020		2464 South Shore Blvd			\$0.00	\$11,000.00	\$11,000.00	6
7	243022310029		2437 South Shore Blvd			\$0.00	\$11,000.00	\$11,000.00	7
8	243022310030		2426 South Shore Blvd			\$0.00	\$11,000.00	\$11,000.00	8
9	243022310031		2434 South Shore Blvd			\$0.00	\$11,000.00	\$11,000.00	9
10	243022310038		2440 South Shore Blvd			\$0.00	\$11,000.00	\$11,000.00	10
11	243022310047		0 South Shroe Blvd			\$0.00	\$11,000.00	\$11,000.00	11
12	243022310048		2452 South Shore Blvd			\$0.00	\$11,000.00	\$11,000.00	12
13	243022340002		2418 South Shore Blvd			\$0.00	\$11,000.00	\$11,000.00	13
TOTAL ASSESSMENT ROLL							\$143,000.00	\$143,000.00	

Assessments are being reviewed.

ASSESSMENT PERIOD - 15 YEARS FOR RESIDENTIAL - 20 YEARS FOR APARTMENTS AND COMMERCIAL
 INTEREST RATE (2021) - 3.29%
 RAMSEY COUNTY ADMINISTRATIVE FEE (\$2.50 PER YEAR FOR 15 YEARS = \$37.50)
 RAMSEY COUNTY ADMINISTRATIVE FEE (\$2.50 PER YEAR FOR 20 YEARS = \$50.00)

RESOLUTION NO.

**RESOLUTION ORDERING IMPROVEMENTS AND
APPROVING OF PLANS AND SPECIFICATIONS FOR THE
2022 SOUTH SHORE BOULEVARD SANITARY SEWER EXTENSION
CITY PROJECT NO. 22-08**

WHEREAS, the City Council adopted Resolution No. 12930 at its January 25, 2022 meeting to accept the feasibility report and to set a date for a public hearing for the 2022 South Shore Boulevard Sanitary Sewer Extension, City Project No. 22-08 (“Improvement Project”); and

WHEREAS, the Improvement Project proposes to extend sanitary sewer along South Shore Boulevard between McKnight Road and the City’s eastern boundary to serve properties that are not currently connected to the City’s municipal sanitary sewer system; and

WHEREAS, the Improvement Project is being undertaken as a public improvement project under Minnesota Statutes, chapter 429 and will the costs will be special assessed against benefiting properties; and

WHEREAS, the Improvement Project is a City project, but is being constructed as part of a larger project Ramsey County (“County”) is constructing on South Shore Boulevard (“County Project”). The County will, by agreement with the City, be responsible for advertising for bids, letting the contracts, and overseeing the work on the County Project, which includes the Improvement Project; and

WHEREAS, the City provided the required public notices and the City Council held a public hearing on the Improvement Project at its February 22, 2022 meeting, at which persons desiring to be heard were given an opportunity to be heard.

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of White Bear Lake, Minnesota, that:

1. The Improvement Project is necessary, cost effective, and feasible as detailed in the approved feasibility report.
2. The proposed Improvement Project is hereby ordered.
3. The Public Works Director/City Engineer is hereby designated as the Engineer for the Improvement Project and the plans and specifications prepared for the Improvement Project, which are incorporated herein by reference, are hereby approved. The Public Works Director/City Engineer shall file the approved plans and specifications in the office of the City Clerk.
4. The County, in furtherance of agreement between the City and the County, is responsible for advertising for bids, letting the contract, and overseeing constructing of the County Project, including the Improvement Project.

RESOLUTION NO.

The foregoing resolution, offered by Councilmember _____ and supported by Councilmember _____, was declared carried on the following vote:

Ayes:

Nays:

Passed:

Dan Louismet, Mayor

ATTEST:

Kara Coustry, City Clerk



City of White Bear Lake
Mayor Dan Louismet

MEMORANDUM

To: City Council
From: Dan Louismet, Mayor
Date: February 22, 2022
Subject: Resolution opposing the proposed Purple Line (formerly Rush Line) Bus Rapid Transit route

SUMMARY

The City Council will consider adopting a resolution opposing the proposed Purple Line (formerly Rush Line) Bus Rapid Transit (BRT) route.

BACKGROUND INFORMATION

The City Council and I held a work session on February 18, 2022 to discuss a proposed resolution opposing the Purple Line. While not all may be supportive of the resolution, the consensus was to bring it forward to tonight's Council meeting for consideration. For reasons discussed at the work session and outlined in the attached resolution, I strongly encourage the City Council to adopt the resolution as presented.

RECOMMENDATIONS

I recommend the City Council adopt the attached resolution as presented, opposing the proposed Purple Line (formerly Rush Line) Bus Rapid Transit route.

ATTACHMENTS

Resolution

RESOLUTION NO.

RESOLUTION OPPOSING THE PROPOSED PURPLE LINE (FORMERLY RUSH LINE) BUS RAPID TRANSIT ROUTE

WHEREAS, the proposed bus rapid transit (“BRT”) project, which was formally called the Rush Line and is now known as the Purple Line, (“Project”) was transferred from Ramsey County and is now being managed by the Metropolitan Council (“Met Council”);

WHEREAS, the proposed BRT route would run north from St. Paul and terminate in downtown City of White Bear Lake (“BRT Route”);

WHEREAS, unlike a light rail project or a change in a trunk highway, municipal consent of the affected cities is not required for a BRT project;

WHEREAS, the White Bear Lake City Council adopted Resolution No. 12061 on July 25, 2017 (“Original Route Resolution”) to identify a locally preferred alternative mode for the BRT Route at the request of the Project proposers;

WHEREAS, the proposed BRT Route requires modifications to Highway 61 at the Whitaker Street intersection, to which the City Council consented by adopting Resolution No. 12860 on October 12, 2021;

WHEREAS, White Bear Lake Councilmembers have, for many years, respectively disagreed over the need for and cost effectiveness of the Project, including a split vote on the Original Route Resolution. The few votes the City Council have taken on the Project have narrowly passed on a 3/2 vote;

WHEREAS, concerns regarding the BRT project have continued to mount and the current City Council hereby finds and determines as follows:

- (a) Under Minnesota Statutes, section 473.399, subdivision 1, the Met Council is required to obtain input from the City Council related to a transitway project on heavily traveled corridors, including in designating the locally preferred alternative transit mode in the corridor;
- (b) While municipal consent is not required for a BRT project, the Met Council should seriously consider the wishes of the affected municipalities as BRT projects produce many of the same negative impacts as light rail projects or trunk highway alterations;
- (c) The City Council is in the best position to understand the needs of its residents and the potential impacts on the community from a major transportation project;

RESOLUTION NO.

- (d) The City Council has received a large number of comments and letters expressing concerns from residents and business owners regarding the negative impacts the BRT Project will have on the City. Among the most often repeated concerns are the impacts the bus traffic generated by the Project will have on the character of the City's cherished downtown and the direct negative effects the Project will have on local businesses;
- (e) The proposed 89 busses per day entering the downtown area of the City will negatively impact the quaint, quiet, and walkable nature of the area. Downtown White Bear Lake is a tourist destination, and the City Council agrees with the business owners that the dramatic increase in bus traffic will change the nature of the downtown area;
- (f) Ridership to and from the City will not support extension of the BRT Route to White Bear Lake. The coronavirus pandemic will have lasting effects on where people work and reduce the need to travel to a central office to work. This change in work life will dramatically reduce ridership to numbers much lower than projected, which the City believes were already set at an aspirational, rather than a realistic, level. The Minnesota Legislature has recognized the likely impact of the pandemic on public transportation ridership and has ordered a study of the issue to inform future policy decisions;
- (g) The City is aware the Met Council rerouted the Gold Line BRT to avoid the City of Lake Elmo when its City Council refused to pass a resolution to finalize a portion of the route. The line was rerouted even though a prior council had adopted a resolution in 2014 supporting the locally preferred alternative route;
- (h) The situation is similar here, except that the White Bear Lake City Council is acting affirmatively to express its desire that the Met Council adjust the BRT Route so it does not enter the City of White Bear Lake;
- (i) The City Council determines development of the project is at an early enough stage that accommodating the City Council's requested modification of the BRT Route can be accomplished without causing any major disruptions to the project; and
- (j) The City Council understands that a great deal of work goes into planning a BRT project and selecting a route. Nothing in this Resolution is intended to criticize Ramsey County, the Met Council, or anyone else that has worked on this Project. Instead, the City Council is expressing its desire, supported by a large number of its constituents, to not have White Bear Lake be part of the BRT Route.

RESOLUTION NO.

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of White Bear Lake as follows:

1. The City Council requests, in the strongest of terms, that the Met Council modify the BRT Route so that it does not enter the jurisdictional boundaries of the City of White Bear Lake and to take such other actions as may be needed to accomplish the requested alteration of the BRT Route.
2. If the BRT Route is altered, the City Manager is authorized and directed to work with City staff to take such actions, and to seek any City Council approvals, as may be needed to reflect or accommodate the changed route.

The foregoing resolution, offered by Councilmember _____ and supported by Councilmember _____, was declared carried on the following vote:

Ayes:

Nays:

Passed:

Dan Louismet, Mayor

ATTEST:

Kara Coustry, City Clerk



City of White Bear Lake
Fire Department

MEMORANDUM

To: Lindy Crawford, City Manager
From: Greg Peterson, Fire Chief
Date: February 22, 2022
Subject: Bi-annual Fire Department Update

SUMMARY

Chief Peterson will be providing an update on the Fire Department. Most of the presentation will be a review of the year 2021. It will include some key data points and overview of key initiatives.

BACKGROUND INFORMATION

The Fire Department continues to evolve into its new model. Last year was another record setting year for calls for service. The department responded to 4,914 calls, which was a 14% increase from 2020.

The department experienced a number of staffing changes, which included the promotion of two part-time paramedics to full-time, the promotion of three full-time employees to the rank of captain and the addition of four part-time firefighter/EMTs.

The department conducted a tremendous amount of training and implemented a few key initiatives. This included the rescue swimmer program, rapid sequence induction, rescue pump and the pediatric HANDTEVY system. All of these initiatives are aimed at providing excellent care in a timely fashion.

The department continued its long history of supporting the community. Last year they participated in 53 community outreach events. During these events the department shared messages of safety, mixed with a lot of fun!

RECOMMENDATIONS

None – Information sharing only.

ATTACHMENTS

None