



AGENDA
REGULAR MEETING OF THE CITY COUNCIL OF
THE CITY OF WHITE BEAR LAKE, MINNESOTA
TUESDAY, OCTOBER 25, 2022
7 P.M. IN THE COUNCIL CHAMBERS

1. CALL TO ORDER AND ROLL CALL

PLEDGE OF ALLEGIANCE

2. APPROVAL OF MINUTES

A. Minutes of the Regular City Council Meeting on October 11, 2022

B. Minutes of the Work Session on October 18, 2022

3. ADOPT THE AGENDA *(No item of business shall be considered unless it appears on the agenda for the meeting. The Mayor or Councilmembers may add items to the agenda prior to adoption of the agenda.)*

4. CONSENT AGENDA *(Those items listed under Consent Agenda are considered routine by the City Council and will be acted upon by one motion under this agenda item. There will be no separate discussion of these items, unless the Mayor or a Councilmember so requests, in which event, the item will be removed from the consent agenda and considered under New Business.)*

A. Resolution Approving a Professional Services Agreement for Building Code Inspection Services with Inspectron, Inc.

B. Resolution Authorizing Issuance of Massage Therapist License for Connie Carlblom at Sunbear Salon and Medical Spa

C. Resolution Authorizing Advertisement for Bids for Water Treatment Plant Lime Slaker and Feeder Replacement, City Project NO. 22-14

D. Resolution Providing Benefits to Non-Bargaining Employees of the City of White Bear Lake

E. Resolution Approving an Agreement with White Bear Lake Area Schools for School Resource Officers

F. Resolution Accepting a donation from Walser Polar Chevrolet

5. VISITORS AND PRESENTATIONS

A. Bi-annual Police Department Report

B. Quarterly Community Development Report

C. Quarterly Finance and License Bureau Reports

6. PUBLIC HEARINGS

A. Certify Delinquent Utility Accounts and City Expenses Incurred Servicing Private Properties

7. UNFINISHED BUSINESS

Nothing scheduled

8. NEW BUSINESS

Nothing scheduled

9. DISCUSSION

Nothing schedule

10. COMMUNICATIONS FROM THE CITY MANAGER

11. ADJOURNMENT



**MINUTES
REGULAR MEETING OF THE CITY COUNCIL
OF THE CITY OF WHITE BEAR LAKE, MINNESOTA
TUESDAY, OCTOBER 11, 2022
7 P.M. IN THE COUNCIL CHAMBERS**

1. CALL TO ORDER AND ROLL CALL

Stepping in for Mayor Louismet, who was excused from the meeting, Councilmember Kevin Edberg acted as Chair. He called the meeting to order at 7 p.m. The City Clerk took attendance for Councilmembers Kevin Edberg, Steven Engstran, Heidi Hughes, Dan Jones and Bill Walsh. Staff in attendance were City Manager Lindy Crawford, Community Development Director Jason Lindahl, City Clerk Caley Longendyke, and City Attorney Troy Gilchrist.

PLEDGE OF ALLEGIANCE

2. APPROVAL OF MINUTES

A. Minutes of the Regular City Council Meeting on September 27, 2022

It was moved by Councilmember **Walsh**, seconded by Councilmember **Engstran**, to approve the minutes. Motion carried unanimously.

3. APPROVAL OF THE AGENDA

It was moved by Councilmember **Walsh**, seconded by Councilmember **Jones**, to approve the agenda as presented. Motion carried unanimously.

4. CONSENT AGENDA

- A. Accept Minutes: White Bear Lake Conservation District, Environmental Advisory Commission, Park Advisory Commission, Planning Commission
- B. Resolution approving the preliminary plat for Willow Ridge 2nd Addition, Schafer Richardson **Res. No. 13062 and Res. No. 13063**
- C. Resolution establishing 2023 employee benefit options for January 1, 2023 - December 31, 2023 **Res. No. 13064**
- D. Resolution authorizing establishment of a new recipient VEBA and Employee Tax Identification Number for the VEBA **Res. No. 13065**
- E. Resolution granting a Conditional Use Permit amendment and two Variances for 4465 White Bear Parkway, AALFA Clinic **Res. No. 13066**
- F. Resolution approving a 10-year commitment for the LOGIS ERP and utility billing software applications **Res. No. 13067**
- ~~G. Resolution approving a 5-year Fire Services agreement with contracting jurisdictions~~
- H. Resolution approving a special event application for Big Wood Brewery **Res. No. 13068**

Chair Edberg moved the resolution approving a 5-year Fire Services agreement with contracting jurisdictions to New Business to allow for more discussion. It was moved by Councilmember **Hughes**, seconded by Councilmember **Jones**, to approve the amended consent agenda as presented. Motion carried unanimously.

5. VISITORS AND PRESENTATIONS

Nothing scheduled

6. PUBLIC HEARINGS

Nothing scheduled

7. UNFINISHED BUSINESS

Nothing scheduled

8. NEW BUSINESS

A. 1525 Birch Lake Blvd. N. Variance Request, Huston/Jacobs

Community Development Director Lindahl presented the variance request for 1525 Birch Lake Blvd. N. The applicants, Rick Huston and Tracy Jacobs, were requesting a 10.5-foot variance from the front yard average setback, in order to construct an addition to the front of the home. The Planning Commission reviewed this item during their September 26, 2022 regular meeting. During the meeting, the Commission heard a presentation from staff and held a public hearing where the applicants and one neighbor spoke. Lindahl said after hearing staff's presentation and comments from the public, commissioners discussed whether a practical difficulty existed and if there were alternative designs available to the applicants. The Commission voted 4-3 to recommend the City Council deny this request. Lindahl provided information on how a setback is established, which involves an average of adjacent neighbors. The average setback around 1525 Birch Lake Blvd. N. is 80.5 feet and the variance request is for 70 feet. Lindahl provided an overview of the variance findings as it relates to Minnesota Statute 462.357. The variance request is not in harmony with other land use controls, is not consistent with the Comprehensive Plan, is not necessary for reasonable use of the land, is not pertaining to a property that has unique physical characteristics creating practical difficulty and would alter the essential character of the locality.

Councilmembers discussed the variance and asked clarifying questions. City Attorney Gilchrist clarified that the applicant carries the burden to prove practical difficulty based on state statute; the City Council doesn't have to disprove the existence of practical difficulty. Chair Edberg invited the homeowners to provide comment at 7:27 p.m. Ms. Jacobs mentioned a couple other factors she felt should be mentioned, including the lack of access to sunlight for solar energy systems which is practical difficulty in statute and that it would be more expensive and destructive to get equipment to the back of the lot for construction. She observed that many homes in the same area have made substantial improvements. Mr. Huston recommended an explanation of the variance process be provided to homeowners in the future. Comment from the homeowners and councilmember questions to the homeowners closed at 7:37 p.m. Councilmember Hughes commented she didn't see any clear reason to deny the request. Councilmember Jones said there seems to be other options for the homeowners. Councilmember Walsh didn't think a case for practical difficulty was proven.

It was moved by Councilmember **Jones**, seconded by Councilmember **Engstran**, to approve the **Res. No. 13069** denying the setback variance for 1525 Birch Lake Blvd. N. Motion carried with four councilmembers approving the resolution and Hughes voting against the resolution.

B. Resolution approving a 5-year Fire Services agreement with contracting jurisdictions

Chair Edberg explained why he moved the resolution approving a 5-year Fire Services Agreement with contracting jurisdictions from the Consent Agenda. He wanted to allow for more discussion regarding services the City provides to other jurisdictions. He expressed interest in discussing the advantages and the downsides to providing services outside of the city. He pointed out that it was mentioned in earlier discussions that emergency calls have increased, there is a need for more public safety staff and the City is going to levy for the new public safety building. He wondered if the City can fully serve its own residents while providing services nearby.

City Manager Crawford shared that the City provides more than just emergency services, including wholesale water to the City of Birchwood Village, building inspection and code enforcement services to the City of Mahtomedi and police services to the City of Gem Lake. She said any time there is a partnership between communities, it is beneficial. One advantage is an additional revenue source to fund staff and equipment that the city would be needing anyway for its own city limits. She recognized that the workload can be difficult at times. She said the police and fire chiefs join her in meetings with administration in contracting jurisdictions to maintain productive relationships.

Councilmember Walsh recognized this is an opportunity to be entrepreneurial in a collaborative and appropriate way. Councilmember Jones cautioned City staff to ensure contracting jurisdictions abide to the terms of the agreement. He recognized the benefit of working with neighboring cities, but also said it takes a lot of effort and funds to build up the City's own staff and services. He wondered what other services could be contracted out. Crawford shared there isn't current staff capacity to provide additional services to others. She also shared information about the County Road E Corridor Project and how the cities have been working together on that project.

It was moved by Councilmember **Walsh**, seconded by Councilmember **Jones**, to approve **Res. No. 13070** authorizing the Mayor or City Manager to execute the Fire Services agreement with contracting jurisdictions. Edberg made comments about the importance of relationships with other cities, as well as the school district, and the benefit of understanding each other's challenges and how to collaborate to help one another. Motion carried unanimously.

9. DISCUSSION

Nothing scheduled

10. COMMUNICATIONS FROM THE CITY MANAGER

Crawford shared information on the County Road E Corridor Study Community Meeting Workshop scheduled for October 12 and two ribbon cuttings at Adorned Homes on October 13 and Frontline Industries on October 18. She shared an update on visiting an establishment who scheduled a meeting to discuss cannabinoid products.

11. ADJOURNMENT

There being no further business before the Council, it was moved by Councilmember **Engstran**,

seconded by Councilmember **Hughes**, to adjourn the regular meeting at 8:01 p.m. Motion carried unanimously.

Dan Louismet, Mayor

ATTEST:

Caley Longendyke, City Clerk



**MINUTES
WORK SESSION OF THE CITY COUNCIL
OF THE CITY OF WHITE BEAR LAKE, MINNESOTA
TUESDAY, OCTOBER 18, 2022
6:00 PM IN THE 2ND FLOOR BOARD ROOM
CITY HALL**

Work Session Opened: 6:08 PM

In Attendance: Mayor Louismet, Councilmembers Walsh, Hughes, Jones, Edberg and Engstran. City Manager Crawford, Finance Director Kindsvater and Assistant City Manager Juba.

Staff summarized the 2023 preliminary non-general fund operating budgets and fee schedule and answered questions from the Mayor and City Council. Non-general fund budgets include American Rescue Plan Aid (ARPA), Surface Water, Marina, Sports Center, Water, Sewer, Refuse, Ambulance, Pioneer Manor, License Bureau, and the Community Reinvestment Fund.

Discussion on other governmental entities' role in surface water treatment pointed out that the Vadnais Lake Area Watershed Management Organization, Minnesota Department of Natural Resources, Board of Soil and Water Resources, Army Core of Engineers, and the Minnesota Pollution Control Agency all have some role in stormwater treatment. In addition to those entities, the City must comply with State of Minnesota MS4 permitting requirements. The permitting requirements, along with the City's general concern over water quality, drive the need for funding through the City's surface water management fee. The consensus of the City Council was to continue with staff's phased approach to full implementation of the commercial surface water management fee.

Staff discussed a proposal to have separate fees in the City's marina for residents and non-residents. Based on discussion, the draft 2023 fee schedule will include a non-resident marina slip rental fee of \$2,800 and the fee for City of White Bear Lake residents will remain at \$2,500.

The 2023 water rates will increase to cover water production costs and operations. As water conservation in the City improves, costs to produce clean water continue to increase. Staff is analyzing the fee structure; therefore, it will remain the same in 2023 as it was in 2022. The residential water infrastructure fee will increase from \$6/quarter to \$11/quarter and the commercial water infrastructure fee will increase from \$21/quarter to \$30/quarter. Fees for consumption will also continue to increase as the City has traditionally had low water consumption rates comparative to other municipalities.

Tipping fees from the Ramsey / Washington Recycling and Energy Center are increasing 18.84% in 2023. These are the fees the City pays for trash disposal and will cause an increase in monthly garbage / recycling pick up fees.

Final versions of all 2023 budgets and the fee schedule will be presented at the December 13, 2022 regular City Council meeting for final review and adoption.

Work Session Adjourned: 8:30 PM



City of White Bear Lake
Community Development Department

MEMORANDUM

To: Lindy Crawford, City Manager
From: Jason Lindahl, Community Development Director
Date: October 25, 2022
Subject: **Professional Services Agreement for Building Inspection Services with Inspectron, Inc.**

SUMMARY

The City Council will consider a professional services agreement for building inspection services with Inspectron, Inc.

BACKGROUND

Recent storm activity has created an unanticipated increase in building permit activity within White Bear Lake and Mahtomedi. This increase is primary related to roofing permits from hail damage associated with the storms. Given this increase, current staffing levels, the upcoming winter season, and the desire to maintain quality and timely inspection services to the community, staff request additional temporary assistance through Inspectron, Inc.

The City Attorney has drafted a professional services agreement for building code inspection services with Inspectron and they have had an opportunity to review this agreement. The Agreement may be terminated by either party, with or without cause, upon thirty (30) days' advance written notice to the other. In the event of termination, the City shall only be responsible to pay for the services satisfactorily performed by Inspectron to the effective date of termination. With City Council approval, the Community Development department stand ready to begin work with Inspectron, Inc.

RECOMMENDATION

Staff recommends the City Council adopt the attached resolution authorizing the Mayor and City Manager to execute a professional services agreement with Inspectron, Inc. for building inspection services.

ATTACHMENTS

Resolution

RESOLUTION NO.

**RESOLUTION APPROVING A PROFESSIONAL SERVICES AGREEMENT FOR
BUILDING CODE INSPECTION SERVICES WITH INSPECTRON, INC.**

WHEREAS, The City is experiencing a large demand for building permits arising from a hail storm that occurred in the area and from time to time needs additional support in its administration of the Minnesota State Building Code as adopted by the City (“Building Code”); and

WHEREAS, The City desires to contract with Inspectron to assist it with Building Code inspections and other Building Code administration services (collectively, the “Services”) on an as-needed basis; and

WHEREAS, Inspectron represents it has sufficient qualified personnel to provide the City the Services in accordance with the terms and conditions of this Agreement; and

WHEREAS, the City Attorney has prepared a professional services contract the Services;

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of White Bear Lake that:

1. The agreement with Inspectron, Inc. for professional services is hereby approved.
2. The Mayor and City Manager are hereby authorized to execute the agreement with Inspection, Inc.

The foregoing resolution, offered by Councilmember _____ and supported by Councilmember _____, was declared carried on the following vote:

Ayes:

Nays:

Passed:

Dan Louismet, Mayor

ATTEST:

Caley Longendyke, City Clerk



City of White Bear Lake
City Manager's Office

MEMORANDUM

To: Lindy Crawford, City Manager
From: Caley Longendyke, City Clerk
Date: October 25, 2022
Subject: **Massage Therapist License for Connie Carlblom at Sunbear Salon and Medical Spa**

SUMMARY

The City Council will consider a resolution approving a massage therapist license for Connie Carlblom at Sunbear Salon and Medical Spa.

BACKGROUND INFORMATION

Connie Carlblom requests approval of a massage therapist license to perform massage therapy at Sunbear Salon and Medical Spa, which is an existing licensed establishment.

Per City Code Section 1127, all persons performing massage therapy and related businesses require a license. The applicant is required to submit documentation which demonstrates they have received the appropriate training and insurance. A criminal history check and financial review are also conducted. The Police Department performed the required background check and found that the applicant meets all requirements of the City Code regarding massage therapy.

RECOMMENDATION

Staff recommends the City Council adopt the attached resolution approving a massage therapist license for Connie Carlblom at Sunbear Salon and Medical Spa.

ATTACHMENTS

Resolution

RESOLUTION NO. 13072

**RESOLUTION AUTHORIZING ISSUANCE OF MASSAGE THERAPIST LICENSE TO
CONNIE CARLBLOM AT SUNBEAR SALON AND MEDICAL SPA**

WHEREAS, the City received a complete application from Connie Carlblom (the applicant) for a massage therapist license at Sunbear Salon and Medical Spa; and

WHEREAS, massage-related licenses for White Bear Lake are valid for the business cycle beginning April 1 and ending on March 31; and

WHEREAS, Sunbear Salon and Medical Spa is a licensed massage establishment in White Bear Lake; and

WHEREAS, the White Bear Lake Police Department performed a background check and found that the applicant meets all requirements of City Code Section 1127 for a massage therapist license.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of White Bear Lake, Minnesota hereby approves a massage therapist license for Connie Carlblom at Sunbear Salon and Medical Spa effective through March 31, 2023.

The foregoing resolution, offered by Councilmember Walsh and supported by Councilmember Jones, was declared carried on the following vote:

Ayes: Edberg, Engstran, Hughes, Jones, Walsh
Nays: None
Passed: October 25, 2022

Dan Louismet, Mayor

ATTEST:

Caley Longendyke, City Clerk



City of White Bear Lake
Engineering Department

MEMORANDUM

To: Lindy Crawford, City Manager
From: Paul Kauppi, Public Works Director/City Engineer
Date: October 25, 2022
Subject: **Authorizing Advertisement for Bids for the Water Treatment Plant Lime Slaker and Feeder Replacement**

SUMMARY

The City Council will consider adopting a resolution authorizing advertisement for bids for the water treatment plant lime slaker and feeder replacement.

BACKGROUND INFORMATION

The City's water treatment plant filters and softens the water pumped from our wells in order to supply safe softened potable water for its residents. In order to soften water, lime must be added during the treatment process. The specific piece of equipment that takes pebble lime and activates it for introduction into the process is called a slaker. The current slaker is over 30 years old and needs to be replaced due to excessive wear and increasing maintenance costs.

There was \$400,000 budgeted in 2022 to complete this project. It is anticipated that this project will be bid in November 2022 with installation occurring during the plant's annual maintenance shut down in May of 2023.

RECOMMENDATION

Staff recommends the City Council adopt the attached resolution authorizing advertisement for bids for the water treatment plant lime slaker and feeder replacement.

ATTACHMENTS

Resolution

RESOLUTION NO.

**RESOLUTION AUTHORIZING ADVERTISEMENT FOR BIDS FOR
WATER TREATMENT PLANT LIME SLAKER AND FEEDER REPLACEMENT
CITY PROJECT NO. 22-14**

WHEREAS, it is the responsibility of the Public Works Department to provide the residents of the City of White Bear Lake with a reliable and safe potable water supply; and

WHEREAS, it is necessary to perform certain processes in the plant to ensure delivery of safe softened potable water to our water customers; and

WHEREAS, it has been determined that it is necessary to replace the lime slaker and feeder in the water treatment plant.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of White Bear Lake, Minnesota, that:

1. The plans and specifications prepared by the Public Works Department for the replacement of the lime slaker and feeder are hereby approved.
2. The City Engineer shall prepare and cause to be inserted in the official newspaper an advertisement for bids upon the making of such improvement under such approved plans and specifications. The advertisement shall be published a minimum of 10 days, shall specify the work to be done, shall state that bids will be received by the City Engineer until the designated time and day at which time they will be publicly opened in the City Hall by the City Engineer and City Clerk, will then be tabulated, and will be considered by the City Council.

The foregoing resolution, offered by Councilmember _____ and supported by Councilmember _____, was declared carried on the following vote:

Ayes:
Nays:
Passed:

Dan Louismet, Mayor

ATTEST:

Caley Longendyke, City Clerk



City of White Bear Lake
City Manager's Office

MEMORANDUM

To: Mayor and City Council
From: Lindy Crawford, City Manager
 Rick Juba, Assistant City Manager
Date: October 25, 2022
Subject: **2023 Non-Bargaining Employee Benefit Contributions**

SUMMARY

The City Council will consider approving 2023 benefit contributions for non-bargaining employees.

BACKGROUND INFORMATION

Collective bargaining agreements do not represent a majority of the City's workforce. The City's non-union or non-bargaining staff are comprised of clerical / technical staff and management / exempt and total 57 employees. The City Council establishes compensation parameters for these employees through the acceptance of the Classification and Compensation Plan. Historically, the City Council establishes medical, life insurance and voluntary benefit changes for non-bargaining employees with a January 1st renewal date to coordinate with union contract negotiations and renewals.

The City Council approved a proposals from Health Partners for group health insurance and voluntary dental as well as a voluntary vision plan from VSP at its October 11, 2022 meeting. Life insurance and short- and long-term disability rates for 2023 were approved in 2021.

The 2023 proposed employee group insurance package includes two network options: one with open access to many providers and a narrow network with fewer service provider options. The narrow network plans offer employees an opportunity to reduce their monthly premium costs by accepting fewer choices for participating clinics and hospitals. One major difference between the two networks centers on specialty care facilities; the narrow network covers the Health Partners Hospitals and Clinics but does not include services through the Mayo Health System or Hazelden.

The two Comprehensive Major Medical (CMM) plans in each network contain higher monthly premiums with deductibles due for services. Employees selecting one of these plans could incur out-of-pocket costs greater than the Health Savings Account (HAS) plan; however, this would only occur if hospitalization of multiple family members occurred during the year. Each of the

CMM plans have either a co-pay or a cost-sharing option to cover part of the ongoing costs for items like prescriptions.

The City's HSA coverage follows the embedded structure per the IRS Regulations, which provides a \$3,000 deductible per individual and \$6,000 per family. The HSA plans offer the lowest overall premiums but requires members to manage their medical care and services as clinic visits and prescriptions are entirely their responsibility before they reach the annual deductible amount. Staff recognizes employees selecting the HSA plan typically incur a higher percentage of their total medical costs; however, their annual out-of-pocket maximum has the potential to be less than the other two plan options.

The City's non-bargaining group contains 57 employees. The following chart reflects the group's insurance coverage by type:

<u>No Dependents:</u>		
Deferred insurance	21	37%
Single coverage	13	23%
	34	60%
 <u>Dependents:</u>		
Employee +1	10	17%
Multiple dependents	13	23%
	23	40%
Total	57	100%

Just over a half of non-bargaining employees within the City's health insurance program choose the HSA high deductible plan, which requires the employees to pay the annual deductible before the insurance coverage becomes effective.

Proposed City Contribution

In some years, the City splits health insurance premium increases with employees, notably in years when the increases are quite high. However, the City has taken the opportunity, when increases are more reasonable, to expand contributions for employee health insurance premiums in order to remain competitive for both existing and prospective employees. For 2023, health insurance premiums are decreasing. Staff recommends holding contributions at 2022 levels anticipating a rise in premiums for 2024. This will avoid drastic changes in the City's contributions from year to year.

The following tables summarize the City's proposed 2023 health insurance contributions, which includes the non-tobacco incentive, and employees' responsibility for the monthly premiums for both the open access network and the achieve narrow network.

2023 Coverage – Health Partners Open Access Network:

	<u>1,000 Deductible</u>	<u>2,000 Deductible</u>	<u>3,000 HSA</u>
<u>Single</u>			
Premium	661.88	618.75	600.34
City Contribution	618.00	609.00	600.34
Employee Cost	43.88	9.75	0
 <u>Employee+1</u>			
Premium	1,455.39	1,360.54	1,320.06
City Contribution	1,201.00	1,184.00	1,233.00
Employee Cost	254.39	176.54	87.06
 <u>Multiple Dependent</u>			
Premium	1,850.37	1,729.78	1,678.31
City Contribution	1,470.00	1,449.00	1,510.00
Employee Cost	380.37	280.78	168.31

2023 Coverage – Health Partners Achieve Narrow Network:

	<u>1,000 Deductible</u>	<u>2,000 Deductible</u>	<u>2,800 HSA</u>
<u>Single</u>			
Premium	622.17	581.62	564.32
City Contribution	611.00	581.62	564.32
Employee Cost	11.17	0	0
 <u>Employee+1</u>			
Premium	1,368.07	1,278.91	1,240.86
City Contribution	1,187.00	1,171.00	1,220.00
Employee Cost	181.07	107.91	20.86
 <u>Multiple Dependent</u>			
Premium	1,739.34	1,625.99	1,577.61
City Contribution	1,452.00	1,432.00	1,493.00
Employee Cost	287.34	193.99	84.61

Additional City Contribution

The City acknowledges the financial impact employees accept when choosing the HSA high-deductible coverage by contributing \$58.33 for single coverage and \$116.67 for multiple

dependent coverage into the employee's health care account each month. These contributions are proposed to remain at this level for 2023.

Employee Deferred Insurance Benefit

All employees must enroll for group health insurance through the City unless they can demonstrate they have coverage through another group plan. An individual plan does not qualify as coverage under a group plan. If an employee provides the required proof of coverage, he/she can opt out of the City's insurance program and receive up to \$294 per month as a deferred insurance payment if they do not use tobacco products. The City Council adopted this contribution amount in July 2010 and it is proposed to remain the same in 2023.

RECOMMENDATION

Staff recommends the City Council adopt the attached resolution approving the 2023 benefit contributions for non-bargaining employees.

ATTACHMENTS

Resolution

RESOLUTION NO.

RESOLUTION APPROVING 2023 BENEFIT CONTRIBUTION LEVELS FOR NON-BARGAINING EMPLOYEES OF THE CITY OF WHITE BEAR LAKE

WHEREAS, as part of an employee’s compensation package, the City of White Bear Lake provides contributions towards health insurance coverage for employees and their families; and

WHEREAS, health insurance premium contributions are an integral part of remaining competitive in the labor market.

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of White Bear Lake, Minnesota that the following benefit contribution levels shall be provided to its non-bargaining employees effective January 1, 2023 through December 31, 2023:

1. Health Insurance: Employees may select one of the following options as the City’s contribution towards medical/health insurance:

Employees selecting single coverage may select one of the following:

<u>Open Access Network</u>	<u>1,000 CMM</u>	<u>2,000 CMM</u>	<u>2,800 HSA</u>
City Contribution N/S	618.00	609.00	600.34
City Contribution Basic	598.00	589.00	580.34

<u>Achieve Network</u>	<u>1,000 CMM</u>	<u>2,000 CMM</u>	<u>2,800 HSA</u>
City Contribution N/S	611.00	581.62	564.32
City Contribution Basic	591.00	561.62	544.32

Employees selecting Employee + 1 coverage may select one of the following:

<u>Open Access Network</u>	<u>1,000 CMM</u>	<u>2,000 CMM</u>	<u>2,800 HSA</u>
City Contribution N/S	1,201.00	1,184.00	1,233.00
City Contribution Basic	1,141.00	1,124.00	1,173.00

<u>Achieve Network</u>	<u>1,000 CMM</u>	<u>2,000 CMM</u>	<u>2,800 HSA</u>
City Contribution N/S	1,187.00	1,171.00	1,220.00
City Contribution Basic	1,127.00	1,111.00	1,160.00

Employees selecting Multiple Dependent coverage may select one of the following:

<u>Open Access Network</u>	<u>1,000 CMM</u>	<u>2,000 CMM</u>	<u>2,800 HSA</u>
City Contribution N/S	1,470.00	1,449.00	1,510.00
City Contribution Basic	1,410.00	1,389.00	1,450.00

<u>Achieve Network</u>	<u>1,000 CMM</u>	<u>2,000 CMM</u>	<u>2,800 HSA</u>
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RESOLUTION NO.

City Contribution N/S	1,452.00	1,432.00	1,493.00
City Contribution Basic	1,392.00	1,372.00	1,433.00

2. HSA Contribution: Employees selecting first dollar deductible insurance coverage defined as the HSA Plan would be entitled to the following annual City contributions:

<u>Coverage</u>	<u>HSA Contribution</u>
Single	\$58.33/mo.
Employee + 1	\$116.67/mo.
Multiple Dependents	\$116.67/mo.

3. Deferred Insurance: Employees with proof of coverage through another group insurance plan may opt out of the City's insurance program and receive one of the following:

City Contribution N/S (non-smoking)	294.00
City Contribution Basic	279.00

The foregoing resolution, offered by Councilmember _____ and supported by Councilmember _____, was declared carried on the following vote:

Ayes:
Nays:
Passed:

Dan Louismet, Mayor

ATTEST:

Caley Longendyke, City Clerk



City of White Bear Lake
Police Department

MEMORANDUM

To: Lindy Crawford, City Manager
From: Julie Swanson, Police Chief
Date: October 25, 2022
Subject: 2022-2023 School Resource Officer Agreement

SUMMARY

The City Council will consider adopting a resolution authorizing the Mayor and City Manager to execute an agreement with White Bear Lake Area Schools for two School Resource Officers (SRO).

BACKGROUND INFORMATION

Since the mid-1990's, the Police Department has provided support to the White Bear Lake Area School District by staffing two School Resource Officers (SROs) in district buildings during regular school hours. The mission of the SRO program is to "support and foster the safe and healthy development of all students in the District [or at the School] through strategic and appropriate use of law enforcement resources and with the mutual understanding that school participation and completion is indispensable to achieving positive outcomes for youth and public safety."

Officers apply to be and are assigned as SROs for a continuous period of four years. During that time, they foster relationships with school administration, staff, parents, and most importantly students. Through this program they present to students and staff on topics including criminal justice issues, community and relationship building, emergency response, crime prevention, health and safety topics, and careers in law enforcement. They also investigate criminal activity in the schools.

For the 2022-2023 school year the District will contribute \$159,650 to the City for the SRO program. Assigned officers remain as City employees and are still able to support regular operations at the Police Department during non-school days/hours. The City Attorney has reviewed proposed the SRO agreement. The agreement will be renewed in July of future years.

RECOMMENDATION

Staff recommends the City Council adopt the attached resolution authorizing the Mayor and City Manager to execute an agreement with White Bear Lake Area Schools for two School Resource Officers.

ATTACHMENTS
Resolution

RESOLUTION NO.

RESOLUTION APPROVING AN AGREEMENT WITH WHITE BEAR LAKE AREA SCHOOLS FOR SCHOOL RESOURCE OFFICERS

WHEREAS; Since the mid-1990's the City of White Bear Lake and the White Bear Lake Area School District have partnered to provide to dedicated School Resource Officers (SRO) to the School District; and

WHEREAS; the mission of the SRO program is to "support and foster the safe and healthy development of all students in the District [or at the School] through strategic and appropriate use of law enforcement resources and with the mutual understanding that school participation and completion is indispensable to achieving positive outcomes for youth and public safety".

NOW THEREFORE BE IT RESOLVED that the City Council of the City of White Bear Lake hereby authorizes the Mayor and City Manager to execute an agreement to provide two School Resource Officers for the 2022-2023 school year for a cost of \$159,560 to be paid by the District.

The foregoing resolution, offered by Councilmember _____ and supported by Councilmember _____, was declared carried on the following vote:

Ayes:
Nays:
Passed:

Dan Louismet, Mayor

ATTEST:

Caley Longendyke, City Clerk



City of White Bear Lake
Finance Department

MEMORANDUM

To: Lindy Crawford, City Manager
From: Kerri Kindsvater, Finance Director
Date: October 25, 2022
Subject: **Walser Polar Chevrolet Donation – Fire Department**

SUMMARY

The City Council will adopt a resolution accepting a donation from Walser Polar Chevrolet.

BACKGROUND INFORMATION

Pursuant State Statute 465.03 – Gifts to Municipalities, any city may accept a grant or devise of real or personal property and maintain such property for the benefit of its citizens in accordance with the terms prescribed by the donor. Every such acceptance shall be by resolution of the governing body adopted by a two-thirds majority of its members, expressing such terms in full.

Walser Polar Chevrolet, as a General Motors dealership, participates in the Chevrolet First Responder Appreciation program to award first responders for the sacrifices they make in serving their communities. The Walser dealership selected the City of White Bear Lake Fire Department to receive the donated funds in 2022 in the amount of \$500.00.

RECOMMENDATIONS

Staff recommends the City Council adopt the attached resolution accepting the donation from Walser Polar Chevrolet and designating its use to go toward the City of White Bear Lake Fire Department.

ATTACHMENTS

Resolution

RESOLUTION NO.

**RESOLUTION ACCEPTING A DONATION FROM THE WALSER POLAR CHEVROLET
TO THE CITY OF WHITE BEAR LAKE**

WHEREAS, the City of White Bear Lake is generally authorized to accept donations pursuant to Minnesota Statutes Section 465.03 for the benefit of its citizens, and is specifically authorized to accept gifts; and

WHEREAS, Walser Polar Chevrolet, as a General Motors dealership, participates in the Chevrolet First Responder Appreciation program to award first responders for the sacrifices they make in serving their communities; and

WHEREAS, Walser Polar Chevrolet chose the City of White Bear Lake Fire Department to receive the \$500.00 donation through the appreciation program in 2022; and

WHEREAS, all such donations have been contributed to the City for the benefit of its citizens, as allowed by law; and

WHEREAS, the City Council finds that it is appropriate to accept the donations offered.

NOW THEREFORE, BE IT RESOLVED by the City Council of the City of White Bear Lake that \$500.00 in donations is accepted and shall be allocated to the Fire Department.

The foregoing resolution, offered by Councilmember _____ and supported by Councilmember _____, was declared carried on the following vote:

Ayes:
Nays:
Passed:

Dan Louismet, Mayor

ATTEST:

Caley Longendyke, City Clerk



City of White Bear Lake
Police Department

MEMORANDUM

To: Lindy Crawford, City Manager
From: Julie Swanson, Chief of Police
Date: October 25, 2022
Subject: **Bi-annual Police Department Update**

SUMMARY

Chief Swanson will be present at the City Council meeting to provide an update on the Police Department, which will include police related statistics and highlight department activities in 2022.

BACKGROUND INFORMATION

The police department continues to provide a high level of service to the community. Call volume has returned to pre-pandemic numbers. One of the greatest challenges for law enforcement and our department is the struggle to fill current vacancies. The department has experienced significant staffing shortages due to retirements and officers leaving the career. The department continues to seek innovative ways to recruit new officers. Two police officers have been hired in recent months.

Department members continue to build strong relationships and mutual trust with those we serve. The department hosted several community engagement events over the past six months which helps to foster strong partnerships. The department is grateful for the support and strong partnerships with all community stakeholders.

RECOMMENDATION

None – Information sharing only.

ATTACHMENTS

None



City of White Bear Lake
Community Development Department

MEMORANDUM

To: Lindy Crawford, City Manager
From: Jason Lindahl, Community Development Director
Date: October 25, 2022
Subject: Community Development Department 3rd Quarter Report

SUMMARY

Attached please find the Community Development Department 3rd Quarter Report. This report summarizes activity in the department for the third quarter of 2022 (July, August and September). It includes three tables with specific data for zoning cases, building permits and code enforcement violations. Staff will present this information during the meeting and take questions or comments from the City Council.

RECOMMENDATION

None – information sharing only.

ATTACHMENTS

3rd Quarter Report

CITY OF WHITE BEAR LAKE SUMMARY OF ZONING ACTIVITY THIRD QUARTER 2022

	JULY	AUG	SEPT	SUM 1 st Q	SUM 2 nd Q	SUM 3 rd Q	YTD (9/30/22)
SIGN PERMITS	1	5	2	11	6	8	25
ZONING PERMITS	14	31	16	3	110	61	174
OTHER PERMITS	17	14	13	15	31	44	90
ZONING LETTERS ¹	1	2	0	2	5	3	10
ZONING CALLS ²	0	0	0	0	3	0	3
ADMINISTRATIVE VARIANCES	2	4	3	1	6	9	16
LAND USE CASES*	3	3	2	11	13	8	32
QUESTIONS / INQUIRIES	26	41	43	153	218	110	481
MEETINGS	7	8	8	69	53	23	145
SITE INSPECTIONS	0	0	0	4	4	0	8
ENFORCEMENT LETTERS	0	2	0	1	0	2	3
OTHER / MISC [^]	0	0	0	4	1	0	5
TOTAL	71	110	87	274	450	268	992

1. A zoning letter indicates that a commercial property is being sold or refinanced.
2. A zoning call indicates that a residential property is being sold or refinanced.

JULY LAND USE CASES

Finnegan Realty Trust Variance
Michels Homes Variances
Tally's CUP

AUGUST LAND USE CASES

McIntyre SHOP
Armory Rezoning
Schafer Richardson PUD

SEPTEMBER LAND USE CASES

AALFA Family Clinic CUP & Variances
Huston Variance

OTHER MISCELLANEOUS

July: --
August: --
September: --

WHITE BEAR LAKE 3rd QUARTER CODE ENFORCEMENT VIOLATIONS BY WARD

July 1st – September 30th 2022

	Ward 1	Ward 2	Ward 3	Ward 4	Ward 5	Total
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TOTAL CASES SUMMARY

Complaints	19	24	12	19	36	110
Proactive / City Initiated	18	26	18	15	12	89
TOTALS:	37	50	30	34	48	199

DETAILED CASE SUMMARY

Refuse / Exterior Storage	8	6	3	9	14	40
Parking	3	7	9	3	5	27
Weeds/ lawn	5	13	11	7	14	50
Motor vehicles	2	1	2	4	6	15
Rental license	4	3	0	2	2	11
Maintenance violations	6	7	0	5	3	21
Animal violations	3	0	0	0	0	3
Sign code violations	4	9	5	4	1	23
Miscellaneous	2	4	0	0	3	9
TOTALS:	37	50	30	34	48	199

CASE STATUS SUMMARY

Number of Open Cases	8	4	4	7	5	28
Number of Closed Cases	29	46	26	27	43	171
TOTALS:	37	50	30	34	48	199

WHITE BEAR LAKE
3rd QUARTER BUILDING PERMIT DATA

July - September	2022	2021	Change	% Change
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PERMIT TOTALS:

Comm./Ind. (New)	1	0	1	#DIV/0!
Comm./Ind. (Alt)	7	11	-4	-36%
S.F. Dwelling (New)	5	2	3	150%
S.F. Dwelling (Alt)	881	301	580	193%
Garage Only	4	7	-3	-43%
Other Building Permits	3	13	-10	-77%
Demolition	6	9	-3	-33%
Electrical	173	150	23	15%
All Other Permit Types	346	295	51	17%
ALL PERMIT TYPE TOTALS:	1426	788	638	81%

PERMIT VALUATION:

Comm./Ind. (New)	\$6,318,144	\$0	\$6,318,144	#DIV/0!
Comm./Ind. (Alt)	\$63,628,318	\$97,402,648	-\$33,774,330	-35%
S.F. Dwelling (New)	\$3,502,045	\$2,450,000	\$1,052,045	43%
S.F. Dwelling (Alt)	\$14,066,184	\$5,042,066	\$9,024,118	179%
Garage Only	\$72,350	\$137,860	-\$65,510	-48%
Fire Suppression	\$167,549	\$103,652	\$63,897	62%
Heating (HVAC)	\$1,653,978	\$917,534	\$736,444	80%
Other Building Permits	\$185,000	\$85,200	\$99,800	117%
VALUATION TOTALS:	\$89,593,568	\$106,138,960	-\$16,545,392	-16%

PERMIT FEES:

Comm./Ind. (New)	\$27,268	\$0	\$27,268	#DIV/0!
Comm./Ind. (Alt)	\$258,308	\$401,985	-\$143,677	-36%
S.F. Dwelling(New)	\$23,793	\$31,194	-\$7,401	-24%
S.F. Dwelling (Alt)	\$160,745	\$64,212	\$96,533	150%
Garage Only	\$1,304	\$2,660	-\$1,356	-51%
Other Building Permits	\$1,675	\$6,470	-\$4,795	-74%
Demolition	\$1,200	\$1,685	-\$485	-29%
Electrical	\$23,926	\$17,268	\$6,658	39%
All Other Permit Types	\$37,246	\$28,644	\$8,602	30%
PERMIT FEE TOTALS:	\$535,464	\$554,118	-\$18,654	-3%
PLAN FEES:	\$209,524	\$276,078	-\$66,554	-24%
TOTAL PERMIT & PLAN FEES:	\$744,988	\$830,196	-\$85,208	-10%

Park Fees	\$1,200	\$0	\$1,200	#DIV/0!
SAC Fees	\$9,940	\$690,830	-\$680,890	-99%

WHITE BEAR LAKE & MAHTOMEDI COMPARISON OF PERMITS

MONTHLY COMPARISONS SEPTEMBER 2022	2022		2022		2022		2021		2021		2021		2021		2021		WBL & MA % CHANGE IN NUMBERS	WBL & MA % CHANGE IN NUMBERS	WBL & MA % CHANGE IN NUMBERS	MA % OF TOTAL ACTIVITY
	WBL YTD	MA YTD	WBL YTD	MA YTD	WBL YTD	MA YTD	WBL YTD	MA YTD	WBL YTD	MA YTD	WBL YTD	MA YTD	WBL YTD	MA YTD	WBL YTD	MA YTD				
PERMIT TOTALS:	1	1	2	0	0	0	0	0	0	0	0	0	0	0	0	0	1	#DIV/0!	#DIV/0!	50%
Comm./Ind. (New)	23	8	31	44	4	4	4	4	4	4	4	4	4	4	4	4	-21	-48%	-35%	26%
Comm./Ind. (Alt)	6	4	10	6	4	4	4	4	4	4	4	4	4	4	4	4	0	0%	0%	40%
S.F. Dwelling (New)	1351	1078	2429	736	206	206	206	206	206	206	206	206	206	206	206	206	615	84%	158%	44%
S.F. Dwelling (Alt)	13	10	23	14	10	10	10	10	10	10	10	10	10	10	10	10	-1	-7%	-4%	43%
Garage Only	16	3	19	25	11	11	11	11	11	11	11	11	11	11	11	11	-9	-36%	-47%	16%
Other Building Permits	16	6	22	17	1	1	1	1	1	1	1	1	1	1	1	1	-1	-6%	22%	27%
Demolition	482	153	635	420	150	150	150	150	150	150	150	150	150	150	150	150	62	15%	11%	24%
Electrical	921	282	1203	887	325	325	325	325	325	325	325	325	325	325	325	325	34	4%	-1%	23%
All Other Permit Types	2829	1545	4374	2149	711	711	711	711	711	711	711	711	711	711	711	711	680	32%	53%	35%
ALL PERMIT TYPE TOTALS:																				

PERMIT VALUATION:

Comm./Ind. (New)	\$6,318,144	\$20,064,000	\$26,382,144	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$6,318,144	#DIV/0!	#DIV/0!	76%
Comm./Ind. (Alt)	\$70,922,223	\$7,201,155	\$78,123,378	\$103,118,358	\$4,037,570	\$4,037,570	\$4,037,570	\$4,037,570	\$4,037,570	\$4,037,570	\$4,037,570	\$4,037,570	\$4,037,570	\$4,037,570	\$4,037,570	\$4,037,570	-\$32,196,135	-31%	-27%	9%
S.F. Dwelling (New)	\$3,992,025	\$2,970,000	\$6,962,025	\$5,267,960	\$2,450,000	\$2,450,000	\$2,450,000	\$2,450,000	\$2,450,000	\$2,450,000	\$2,450,000	\$2,450,000	\$2,450,000	\$2,450,000	\$2,450,000	\$2,450,000	-\$1,275,935	-24%	-10%	43%
S.F. Dwelling (Alt)	\$22,267,489	\$22,239,665	\$44,507,154	\$11,755,501	\$4,210,751	\$4,210,751	\$4,210,751	\$4,210,751	\$4,210,751	\$4,210,751	\$4,210,751	\$4,210,751	\$4,210,751	\$4,210,751	\$4,210,751	\$4,210,751	\$10,511,988	89%	179%	50%
Garage Only	\$258,210	\$455,470	\$713,680	\$241,840	\$104,270	\$104,270	\$104,270	\$104,270	\$104,270	\$104,270	\$104,270	\$104,270	\$104,270	\$104,270	\$104,270	\$104,270	\$16,370	7%	106%	64%
Fire Suppression	\$2,228,818	\$168,611	\$2,397,429	\$387,911	\$37,440	\$37,440	\$37,440	\$37,440	\$37,440	\$37,440	\$37,440	\$37,440	\$37,440	\$37,440	\$37,440	\$37,440	\$1,840,907	475%	464%	7%
Heating (HVAC)	\$19,595,273	\$5,611,296	\$25,206,569	\$4,710,147	\$1,010,773	\$1,010,773	\$1,010,773	\$1,010,773	\$1,010,773	\$1,010,773	\$1,010,773	\$1,010,773	\$1,010,773	\$1,010,773	\$1,010,773	\$1,010,773	\$14,885,126	316%	341%	22%
Other Building Permits	\$503,553	\$42,000	\$545,553	\$468,000	\$184,660	\$184,660	\$184,660	\$184,660	\$184,660	\$184,660	\$184,660	\$184,660	\$184,660	\$184,660	\$184,660	\$184,660	\$35,553	8%	-16%	8%
VALUATION TOTALS:	\$126,085,735	\$58,752,197	\$184,837,932	\$125,949,717	\$12,035,464	\$12,035,464	\$12,035,464	\$12,035,464	\$12,035,464	\$12,035,464	\$12,035,464	\$12,035,464	\$12,035,464	\$12,035,464	\$12,035,464	\$12,035,464	\$136,018	0%	34%	32%

PERMIT FEES:

Comm./Ind. (New)	\$27,268	\$82,248	\$109,516	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$27,268	#DIV/0!	#DIV/0!	75%
Comm./Ind. (Alt)	\$297,764	\$15,115	\$312,879	\$440,157	\$19,775	\$19,775	\$19,775	\$19,775	\$19,775	\$19,775	\$19,775	\$19,775	\$19,775	\$19,775	\$19,775	\$19,775	-\$142,393	-32%	-32%	5%
S.F. Dwelling (New)	\$27,479	\$20,438	\$47,917	\$50,962	\$17,481	\$17,481	\$17,481	\$17,481	\$17,481	\$17,481	\$17,481	\$17,481	\$17,481	\$17,481	\$17,481	\$17,481	-\$23,483	-46%	-30%	43%
S.F. Dwelling (Alt)	\$263,569	\$216,009	\$479,578	\$158,068	\$53,635	\$53,635	\$53,635	\$53,635	\$53,635	\$53,635	\$53,635	\$53,635	\$53,635	\$53,635	\$53,635	\$53,635	\$105,501	67%	127%	45%
Garage Only	\$4,756	\$5,986	\$10,742	\$4,675	\$2,223	\$2,223	\$2,223	\$2,223	\$2,223	\$2,223	\$2,223	\$2,223	\$2,223	\$2,223	\$2,223	\$2,223	\$81	2%	56%	56%
Other Building Permits	\$5,571	\$830	\$6,401	\$10,007	\$2,051	\$2,051	\$2,051	\$2,051	\$2,051	\$2,051	\$2,051	\$2,051	\$2,051	\$2,051	\$2,051	\$2,051	-\$4,436	-44%	-47%	13%
Demolition	\$3,350	\$1,350	\$4,700	\$17,705	\$200	\$200	\$200	\$200	\$200	\$200	\$200	\$200	\$200	\$200	\$200	\$200	-\$14,355	-81%	-74%	29%
Electrical	\$51,206	\$28,184	\$79,390	\$49,972	\$14,309	\$14,309	\$14,309	\$14,309	\$14,309	\$14,309	\$14,309	\$14,309	\$14,309	\$14,309	\$14,309	\$14,309	\$1,234	2%	24%	36%
All Other Permit Types	\$246,255	\$82,948	\$329,203	\$105,180	\$35,837	\$35,837	\$35,837	\$35,837	\$35,837	\$35,837	\$35,837	\$35,837	\$35,837	\$35,837	\$35,837	\$35,837	\$141,075	134%	133%	25%
PERMIT FEE TOTALS:	\$927,218	\$453,108	\$1,380,326	\$836,726	\$145,511	\$145,511	\$145,511	\$145,511	\$145,511	\$145,511	\$145,511	\$145,511	\$145,511	\$145,511	\$145,511	\$145,511	\$90,492	11%	41%	33%
PLAN FEES:	\$290,135	\$102,417	\$392,552	\$319,191	\$31,897	\$31,897	\$31,897	\$31,897	\$31,897	\$31,897	\$31,897	\$31,897	\$31,897	\$31,897	\$31,897	\$31,897	-\$29,056	-9%	12%	26%
TOTAL PERMIT & PLAN FEES:	\$1,217,353	\$555,525	\$1,772,878	\$1,155,917	\$177,408	\$177,408	\$177,408	\$177,408	\$177,408	\$177,408	\$177,408	\$177,408	\$177,408	\$177,408	\$177,408	\$177,408	\$61,436	5%	33%	31%
Park Fees	\$2,400	\$0	\$2,400	\$1,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$1,400	140%	140%	0%
SAC Fees	\$72,065	\$280,805	\$352,870	\$728,105	\$49,700	\$49,700	\$49,700	\$49,700	\$49,700	\$49,700	\$49,700	\$49,700	\$49,700	\$49,700	\$49,700	\$49,700	-\$656,040	-90%	-55%	80%



City of White Bear Lake
Finance Department

MEMORANDUM

To: Lindy Crawford, City Manager
From: Kerri Kindsvater
Date: October 25, 2022
Subject: Quarterly Finance and License Bureau Reports

SUMMARY

Attached is the Finance Department 3rd Quarter Report for 2022. The report contains columns which compares the 2021 and 2022 results for both the month of September and the year-to-date cumulative totals through September for financials. The report also contains columns which compare the fees and transaction type counts of 2021 and 2022 for both the month of September and the year-to-date cumulative totals through September for the license bureau.

Staff will present this information during the meeting and take questions or comments from the City Council.

RECOMMENDATION

None – information sharing only.

ATTACHMENTS

3rd Quarter Report

**City of White Bear Lake
Summary of Revenues
As of September 30, 2022**

Items	Adopted Budget	Current	YTD 2022	Percent 2022	YTD 2021	Percent 2021
General Fund						
01000 - Property Taxes	7,216,000	-	3,797,461	52.63%	3,555,934	53.32%
01000 - Licenses/Permits	1,006,690	88,425	1,398,436	138.91%	1,212,010	123.11% (a)
01000 - Fines	55,000	6,393	40,015	72.76%	42,431	77.15%
01000 - Administrative Citations	11,000	1,610	14,910	135.55%	27,000	150.00% (b)
01000 - Intergovernmental Revenue	2,143,315	297,154	1,317,202	61.46%	1,290,899	61.17%
01000 - Charges for Service	782,251	59,274	581,373	74.32%	503,990	70.12%
01000 - Franchise Fees	315,000	-	336,014	106.67%	307,570	100.00%
01000 - Interest	80,000	-	-	0.00%	-	0.00%
01000 - Miscellaneous	45,650	4,080	83,413	182.72%	65,229	118.71%
01000 - Transfers	1,293,000	141,710	937,710	72.52%	1,107,100	73.46%
Total General Fund	<u>12,947,906</u>	<u>598,647</u>	<u>8,506,533</u>	<u>65.70%</u>	<u>8,112,163</u>	<u>64.89%</u>
Special Revenue						
02020 - American Recovery Plan	1,369,007	-	2,242,678	163.82%	540,169	96.83% (c)
02030 - Armory	67,300	(563)	27,667	41.11%	35,614	49.26%
02040 - Surface Water Pollution	236,170	18,002	168,001	71.14%	142,757	70.96%
02050 - Marina	400,000	-	400,000	100.00%	384,000	100.00%
05200 - Sports Center	619,165	58,148	439,418	70.97%	405,556	63.41%
02060 - Forfeiture	41,000	-	3,702	9.03%	31,565	76.99% (d)
04240 - Economic Development	488,800	33,871	401,721	82.19%	520,717	70.38%
Total Special Revenue Funds	<u>3,221,442</u>	<u>109,458</u>	<u>3,683,187</u>	<u>114.33%</u>	<u>2,060,378</u>	<u>82.74%</u>
Enterprise Funds						
05010 - Water	1,999,790	572,543	1,398,228	69.92%	1,328,625	28.87% (e)
05050 - Sewer	3,521,000	204,128	2,709,494	76.95%	2,795,036	77.81%
05100 - Refuse	1,762,333	129,080	1,331,150	75.53%	1,309,570	72.83%
05250 - Ambulance	2,456,000	140,357	1,894,969	77.16%	1,478,260	75.93%
05300 - Pioneer Manor	429,500	39,755	328,505	76.49%	304,862	73.84%
05350 - License Bureau	792,340	61,902	569,968	71.93%	520,891	69.77%
Total Enterprise Funds	<u>10,960,963</u>	<u>1,147,765</u>	<u>8,232,314</u>	<u>75.11%</u>	<u>7,737,244</u>	<u>59.06%</u>
Internal Service Funds						
06000 - Insurance	311,502	23,786	215,228	69.09%	199,492	35.46%
06200 - Employment Expense	3,790,798	417,795	2,821,274	74.42%	2,524,182	72.86%
Total Internal Services Funds	<u>4,102,300</u>	<u>441,580</u>	<u>3,036,502</u>	<u>74.02%</u>	<u>2,723,674</u>	<u>67.63%</u>
Total Revenues	<u>31,232,611</u>	<u>2,297,451</u>	<u>23,458,536</u>	<u>75.11%</u>	<u>20,633,458</u>	<u>64.80%</u>

Percent of Year Complete 75.00%

- (a) 2022 revenues are higher as compared to this time last year due to a \$187,500 mechanical permit received in January 2022 for the White Bear Lake North Campus expansion/renovation.
- (b) Administrative citation revenues vary based on the level of actual citations given out for the year.
- (c) The City received \$1,369,008 in American Rescue Plan Aid in July 2021. At 12/31/21, \$850,668 of these funds had to be removed from revenue and presented in the City's financial statements as deferred revenue (a liability on the balance sheet) because the funds had not yet been spent on the planned projects. In 2022, these funds will be spent, so the City is able to recognize the \$850,668 as revenue. In addition, the City received an additional \$1,413,839 in American Rescue Plan aid in June 2022.
- (d) Forfeiture revenues vary based on the level of actual vehicle seizure activity for the year.
- (e) The 2022 percentage of actual revenue compared to total budgeted revenue is higher than in 2021 because \$2,554,000 of bond revenue was included in the 2021 budgeted revenues for the Water Meter Replacement Project.

City of White Bear Lake, MN
Summary of Expenditures
As of September 30, 2022

Items	Adopted Budget	Current	YTD 2022	Percent 2022	YTD 2021	Percent 2021
General Fund						
01000 - Legislative	\$ 156,713	17,951	116,725	74.48%	108,498	70.74%
01000 - Administration	441,538	40,947	284,652	64.50%	273,469	68.95%
01000 - Finance	724,024	66,926	502,088	69.35%	451,164	69.16%
01000 - Legal Counselor	68,583	5,980	57,869	84.38%	39,010	50.36%
01000 - City Hall	355,682	29,133	242,215	68.10%	223,358	67.37%
01000 - Elections	84,505	17,715	81,751	96.74%	61,825	74.10% (a)
01000 - Public Safety Facility	86,547	10,198	91,793	106.06%	-	-
01000 - Police	5,174,627	534,371	3,660,591	70.74%	3,414,531	68.76% (b)
01000 - Dispatch	223,300	37,114	167,216	74.88%	142,875	64.74%
01000 - Animal Control	24,433	1,242	12,043	49.29%	9,969	44.51%
01000 - Prosecution	158,233	-	101,644	64.24%	115,083	74.93%
01000 - Emergency Preparedness	16,569	985	10,415	62.86%	6,465	44.44%
01000 - Fire	1,105,721	112,239	778,435	70.40%	606,982	62.00%
01000 - Engineering	752,243	73,688	530,669	70.54%	428,466	64.88%
01000 - Public Works Facility	214,223	19,064	166,476	77.71%	142,541	67.50%
01000 - Garage	255,860	23,505	177,405	69.34%	101,096	57.04% (c)
01000 - Streets	613,432	61,457	399,003	65.04%	418,306	71.42%
01000 - Snow/Ice Removal	282,067	2,828	146,882	52.07%	123,219	47.44%
01000 - Street Lighting	218,084	16,929	133,144	61.05%	115,180	56.75%
01000 - Parks	716,092	83,424	565,422	78.96%	435,926	68.99%
01000 - Planning	375,393	32,400	222,045	59.15%	264,756	69.80% (d)
01000 - Building & Code Enforcement	749,151	70,237	540,293	72.12%	440,794	69.09%
01000 - General Services/Contingency*	132,485	-	418,424	315.83%	116,103	16.56% (e)
Total General Fund	<u>12,929,505</u>	<u>1,258,334</u>	<u>9,407,197</u>	<u>72.76%</u>	<u>8,039,616</u>	<u>64.33%</u>
Special Revenue						
02020 - American Recovery Plan	1,875,900	113,126	377,352	20.12%	-	0.00%
02030 - Armory	78,355	7,085	57,792	73.76%	58,060	78.23%
02040 - Surface Water Pollution	361,927	14,424	91,651	25.32%	109,697	38.34% (f)
02050 - Marina	341,282	12,778	300,825	88.15%	148,945	39.46% (g)
05200 - Sports Center	675,931	61,951	485,840	71.88%	421,473	65.75%
02060 - Forfeiture	34,100	-	42,376	124.27%	38,201	82.68% (h)
04240 - Economic Development	838,102	69,041	424,435	50.64%	479,881	32.36% (i)
Total Special Revenue Funds	<u>4,205,597</u>	<u>278,405</u>	<u>1,780,271</u>	<u>42.33%</u>	<u>1,256,256</u>	<u>35.96%</u>
Enterprise Funds						
05010 - Water Distribution	1,209,898	90,438	1,096,959	90.67%	2,108,199	55.55% (j)
05010 - Water Treatment	1,070,336	76,582	506,432	47.32%	489,405	46.81%
Total Water	<u>2,280,234</u>	<u>167,020</u>	<u>1,603,392</u>	<u>70.32%</u>	<u>2,597,604</u>	<u>62.42%</u>
05050 - Sewer	3,444,603	241,356	2,267,446	65.83%	2,405,432	74.31%
05100 - Refuse	1,762,253	151,851	1,155,407	65.56%	1,147,095	66.44%
05250 - Ambulance	2,597,050	266,685	1,697,778	65.37%	1,398,706	66.56%
05300 - Pioneer Manor	523,302	17,156	314,675	60.13%	147,844	30.75% (g)
05350 - License Bureau	945,878	95,233	627,285	66.32%	529,658	66.81%
Total Enterprise Funds	<u>11,553,320</u>	<u>939,300</u>	<u>7,665,984</u>	<u>66.35%</u>	<u>8,226,339</u>	<u>62.42%</u>
Internal Service Funds						
06000 - Insurance	445,750	5,117	345,484	77.51%	366,226	84.82%
06200 - Employment Expense	3,895,575	480,689	3,084,726	79.19%	2,602,095	71.79%
Total Internal Service Funds	<u>4,341,325</u>	<u>485,806</u>	<u>3,430,211</u>	<u>79.01%</u>	<u>2,968,320</u>	<u>73.18%</u>
Total Expenditures	<u>33,029,747</u>	<u>2,961,845</u>	<u>22,283,662</u>	<u>67.47%</u>	<u>20,490,532</u>	<u>61.67%</u>

Percent of Year Complete 75.00%

* General Services/Contingency YTD in 2022 includes \$52,443 of Northeast Youth & Family Services payments, \$4,695 in Senior Bus payments, \$36,007 for the White Bear Lake Conservation District 2022 Community Assessment, \$1,794 for COVID test kits, and \$323,485 in transfers to the Municipal Building Fund for the City Hall air handler replacement and elevator upgrades.

(a) Ramsey County did not invoice for 2nd quarter election services until July in 2021.

(b) The City created a new business unit in 2022 to account for shared expenditures in the Public Safety Building which had previously been allocated between the Police and Fire budgets.

- (c) A second mechanic was hired in July 2021.
- (d) There was a vacancy in the Economic Development Director position from February 2022 to May 2022. The budget did not include this vacancy.
- (e) The 2022 expenditures include a \$323,485 transfer to the Municipal Building Fund for City Hall air handler replacement and elevator upgrades. This transfer was not included in the 2022 Adopted Budget.
- (f) In 2021, the City paid \$25,000 for a curb cut raingarden.
- (g) The timing of transfers out to support debt service payments was earlier in 2022 than in 2021.
- (h) In 2022, the City spent \$11,000 on the purchase of seven rifles and \$13,000 on digital extraction kits, neither of which were included in the 2022 Adopted Budget. However, these over budget expenditures were significantly offset by contractual services from the Ramsey County Attorney's Office and the State, as well as disbursements to other agencies, coming in under budget due to decrease forfeiture activity.
- (i) \$87,100 was transferred to the General Fund in 2021 to waive liquor license fees for local businesses as a form of relief during the pandemic.
- (j) The 2022 percentage of actual expenses compared to total budgeted expenses is higher than in 2021 because \$2,558,000 was budgeted in 2021 for the Water Meter Replacement Project. As of September 2021, \$1,344,650 had been spent on the water meter replacement project.

City of White Bear Lake, MN
Cash by Company
As of September 30, 2022

Total 00999 - CASH COMPANY	546,589.85	(a)
Total 01000 - GENERAL FUND	5,744,279.45	
Total 02020 - AMERICAN RECOVERY FUND	1,862,647.01	
Total 02030 - ARMORY FUND	3,965.28	
Total 02040 - SURFACE WATER POLLUTION PREV	898,736.93	
Total 02050 - MARINA FUND	405,358.18	
Total 02060 - FORFEITURE FUND	36,211.89	
Total 03040 - 1993 TAX INCREMENT BOND FUND	32,228.09	
Total 03070 - NONBONDED DEBT SERVICE FUND	468,386.11	
Total 03071 - 2002 SPECIAL ASSESSMENT BONDS	31,284.93	
Total 03081 - BOATWORKS TIF DEBT SERVICE	32,066.30	
Total 03082 - G.O. STREET SC EQUIP 2018A	322,509.06	
Total 03083 - G.O. TAX ABATEMENT SC 2018B	177,882.69	
Total 03084 - G.O. IMPROVEMENT BONDS 2019A	347,054.08	
Total 03085 - G.O. STREET/EQUIP BONDS 2020A	476,270.93	
Total 03086 - G.O BONDS SERIES 2021A	256,443.51	
Total 03087 - G.O. IMPROVEMENT BONDS 2022A	61,135.22	
Total 04010 - PARK IMPROVEMENT FUND	1,557,139.20	
Total 04100 - EQUIPMENT ACQUISITION FUND	2,217,915.53	
Total 04240 - ECONOMIC DEVELOPMENT FUND	2,281,639.03	
Total 04300 - MUNICIPAL BUILDING FUND	848,202.16	
Total 04400 - INTERIM CONSTRUCTION FUND	4,915,087.12	
Total 04600 - HRA FUND	1,606,021.47	
Total 04770 - COMMUNITY REINVESTMENT FUND	7,170,118.47	
Total 05010 - WATER FUND	1,633,560.81	
Total 05050 - SEWER FUND	1,899,337.90	
Total 05100 - REFUSE FUND	402,308.47	
Total 05200 - SPORTS CENTER FUND	159,891.75	
Total 05250 - AMBULANCE FUND	421,807.35	
Total 05300 - PIONEER MANOR FUND	275,877.44	
Total 05350 - LICENSE BUREAU FUND	149,202.40	
Total 06000 - GENERAL INSURNANCE FUND	2,975,942.30	
Total 06200 - EMPLOYMENT EXPENSE FUND	1,701,549.37	
Total 07000 - DEPUTY REGISTRAR FUND	(2,167.63)	(b)
Total 07020 - INVESTMENT FUND	177,412.73	
Total 07030 - EMPLOYEE FLEX SPENDING FUND	3,656.13	
Total 07040 - ESCROW FUND	335,262.31	
Grand Total	<u>42,432,813.82</u>	

(a) 00999 - Cash Company is used as a holding account for the City's automated accounts payable process. When a voucher is created, the automated accounts payable process only allows liabilities to go to one fund. For ease of reconciliation, the liability for all vouchers goes to Fund 00999. Once the payment is actually made, Fund 00999 is relieved of the liability and the expenditure is coded to the proper fund.

(b)

This fund is for individual vehicle dealerships that have the License Bureau process their daily sales transactions. The dealerships complete the required licensing paperwork for each sale they make and send the paperwork with a check to pay for the fees to the License Bureau. Some days, there are calculation errors on the paperwork and the amount paid to the City might be over or under the actual amount due for fees. Instead of putting the transaction on hold when an error is found, the License Bureau enters the over or short amount into this fund to track the over and under payment amounts. These errors may cause cash to go temporarily negative.

**City of White Bear Lake
Schedule of Investments
September 30, 2022**

Institution	Type	Face Amount (Par)	Principal	Accrued Interest	Total Cost	Coupon Rate	Yield Rate	Buy Price	Trade Date	Purchase	Callable	Maturity	Balance	
RBC	Treas	US Treasury Note	400,000.00	408,906.25	1,465.66	410,371.91	1.375%	0.089%	102.227	01/19/21	01/20/21	No	10/15/22	400,000.00
RBC	Treas	US Treasury Note	300,000.00	306,057.00	1,711.20	307,768.20	1.375%	0.100%	102.019	03/12/21	03/15/21	No	10/15/22	300,000.00
RBC	Treas	US Treasury Note	300,000.00	300,090.00	54.01	300,144.01	0.125%	0.103%	100.030	06/21/21	06/22/21	No	10/31/22	300,000.00
RBC	Freddie	Freddie Mac	300,000.00	300,000.00	-	300,000.00	0.200%	0.200%	100.000	11/19/20	11/30/20	11/23/21	11/23/22	300,000.00
RBC	CD	CD First Fed Svgs & LN Assn OCD	249,000.00	249,000.00	-	249,000.00	0.150%	0.150%	100.000	11/19/20	11/25/20	No	11/25/22	249,000.00
RBC	CD	CD Medallion Bk Salt Lake City	249,000.00	249,000.00	-	249,000.00	1.700%	1.700%	100.000	11/19/19	11/29/19	No	11/29/22	249,000.00
RBC	CD	CD Winter Hill Bank FSB	249,000.00	249,000.00	-	249,000.00	0.150%	0.150%	100.000	12/02/20	12/10/20	No	12/09/22	249,000.00
RBC	Freddie	Freddie Mac	300,000.00	300,000.00	-	300,000.00	0.200%	0.200%	100.000	11/24/20	12/16/20	12/16/21	12/16/22	300,000.00
RBC	CD	CD Amerant Bk Natl	249,000.00	249,000.00	-	249,000.00	1.850%	1.850%	100.000	12/17/19	12/20/19	No	12/20/22	249,000.00
RBC	CD	CD Wells Fargo Natl Bank Las Vegas Nev	249,000.00	249,000.00	-	249,000.00	1.850%	1.850%	100.000	12/17/19	12/30/19	No	12/30/22	249,000.00
RBC	CD	CD Crossfirst Bk Leawood KS	245,000.00	245,000.00	-	245,000.00	1.450%	1.450%	100.000	06/03/22	06/10/22	No	01/10/23	245,000.00
RBC	Treas	US Treasury Note	300,000.00	307,594.44	733.43	308,327.87	1.500%	0.120%	102.531	03/12/21	03/15/21	No	01/15/23	300,000.00
RBC	CD	CD Encore Bk Little Rock Ark	249,000.00	249,000.00	-	249,000.00	1.400%	1.400%	100.000	06/03/22	06/17/22	No	01/17/23	249,000.00
RBC	CD	CD Bankunitd A Svgs Bk Miami	249,000.00	249,000.00	-	249,000.00	0.100%	0.100%	100.000	01/13/21	01/22/21	04/22/21	01/23/23	249,000.00
RBC	CD	Academy Bk NA Colo Springs	249,000.00	249,000.00	-	249,000.00	0.150%	0.150%	100.000	07/20/21	07/28/21	No	01/30/23	249,000.00
RBC	Treas	US Treasury Note	400,000.00	399,600.00	156.25	399,756.25	0.125%	0.209%	99.900	11/22/21	11/23/21	No	01/31/23	399,756.25
RBC	Treas	US Treasury Note	300,000.00	297,300.00	131.56	297,431.56	0.125%	1.523%	99.100	06/03/22	06/07/22	No	01/31/23	297,431.56
RBC	Treas	US Treasury Note	500,000.00	523,242.19	5,388.93	528,631.12	2.375%	0.100%	104.648	01/13/21	01/14/21	No	01/31/23	500,155.62
RBC	Treas	US Treasury Note	400,000.00	410,546.88	2,361.41	412,908.29	1.375%	0.100%	102.637	01/19/21	01/20/21	No	02/15/23	400,000.00
RBC	Treas	US Treasury Note	300,000.00	310,768.80	464.09	311,232.89	2.000%	0.130%	103.589	03/12/21	03/15/21	No	02/15/23	300,000.00
RBC	CD	CD Homestreet Bk Washington	249,000.00	249,000.00	-	249,000.00	0.100%	0.100%	100.000	02/16/21	02/22/21	No	02/22/23	249,000.00
RBC	Treas	US Treasury Note	400,000.00	403,437.50	701.66	404,139.16	0.500%	0.100%	100.859	01/19/21	01/20/21	No	03/15/23	400,000.00
RBC	Treas	US Treasury Note	300,000.00	302,156.24	-	302,156.24	0.500%	0.140%	100.719	03/12/21	03/15/21	No	03/15/23	300,000.00
RBC	CD	CD Apollo Bk Miami FLA	249,000.00	249,000.00	-	249,000.00	0.100%	0.100%	100.000	02/23/21	03/17/21	No	03/17/23	249,000.00
RBC	Treas	US Treasury Note	400,000.00	401,250.00	266.48	401,516.48	0.250%	0.110%	100.313	01/19/21	01/20/21	No	04/15/23	400,000.00
RBC	Treas	US Treasury Note	300,000.00	300,624.00	311.13	300,935.13	0.250%	0.150%	100.208	03/12/21	03/15/21	No	04/15/23	300,000.00
Wells	FFCB	FFCB	400,000.00	400,068.99	40.28	400,109.27	0.125%	0.116%	100.017	05/25/21	05/26/21	No	04/27/23	400,000.00
Wells	FFCB	FFCB Bullet	1,000,000.00	990,300.00	5,076.39	995,376.39	2.125%	2.250%	99.030	02/10/15	02/11/15	No	05/15/23	995,376.39
RBC	Treas	US Treasury Note	400,000.00	401,296.88	98.90	401,395.78	0.250%	0.115%	100.324	01/19/21	01/20/21	No	06/15/23	400,000.00
RBC	Treas	US Treasury Note	300,000.00	300,539.34	185.44	300,724.78	0.250%	0.170%	100.180	03/12/21	03/15/21	No	06/15/23	300,000.00
RBC	CD	CD Flagstar Bk FSB Troy Mich	249,000.00	249,000.00	-	249,000.00	0.150%	0.150%	100.000	06/07/21	06/16/21	No	06/16/23	249,000.00
RBC	CD	CD Citizens Bank (Previously Investors Svgs f	249,000.00	249,000.00	-	249,000.00	0.200%	0.200%	100.000	06/18/21	06/30/21	No	06/30/23	249,000.00
RBC	Treas	US Treasury Note	300,000.00	299,940.00	5.18	299,945.18	0.125%	0.133%	99.980	01/19/21	01/20/21	No	07/15/23	299,945.18
RBC	Treas	US Treasury Note	300,000.00	299,615.40	61.12	299,676.52	0.125%	0.180%	99.872	03/12/21	03/15/21	No	07/15/23	299,676.52
RBC	CD	Institution for Svgs In NewburyPort & ITS Vic	249,000.00	249,000.00	-	249,000.00	0.250%	0.250%	100.000	07/19/21	07/29/21	No	07/31/23	249,000.00
RBC	CD	CD Community West Bk Goleta Calif	249,000.00	249,000.00	-	249,000.00	0.150%	0.150%	100.000	01/19/21	01/29/21	No	07/28/23	249,000.00
RBC	CD	Bankers Bk Kans N A Wichita	249,000.00	249,000.00	-	249,000.00	0.200%	0.200%	100.000	07/20/21	07/30/21	01/30/22	07/31/23	249,000.00
RBC	CD	United Fid Bk FSB Evansville	249,000.00	249,000.00	-	249,000.00	0.150%	0.150%	100.000	01/26/21	02/05/21	No	08/04/23	249,000.00
RBC	Treas	US Treasury Note	400,000.00	400,000.00	214.67	400,214.67	0.125%	0.125%	100.000	01/19/21	01/20/21	No	08/15/23	400,000.00
RBC	Treas	US Treasury Note	300,000.00	316,815.00	580.11	317,395.11	2.500%	0.180%	105.605	03/12/21	03/15/21	No	08/15/23	301,648.11
RBC	Treas	US Treasury Note	400,000.00	399,859.38	175.41	400,034.79	0.125%	0.138%	99.965	01/19/21	01/20/21	No	09/15/23	400,000.00
RBC	Treas	US Treasury Note	300,000.00	299,166.00	99.86	299,265.86	0.125%	0.250%	99.722	06/18/21	06/21/21	No	09/15/23	299,265.86
RBC	Treas	US Treasury Note	300,000.00	299,646.00	132.47	299,778.47	0.125%	0.180%	99.882	07/22/21	07/23/21	No	09/15/23	299,778.47
RBC	Treas	US Treasury Note	400,000.00	399,843.75	133.24	399,976.99	0.125%	0.139%	99.961	01/19/21	01/20/21	No	10/15/23	399,976.99
RBC	Treas	US Treasury Note	300,000.00	298,995.00	68.65	299,063.65	0.125%	0.270%	99.665	06/18/21	06/21/21	No	10/15/23	299,063.65
RBC	Treas	US Treasury Note	300,000.00	299,499.00	101.43	299,600.43	0.125%	0.200%	101.430	07/22/21	07/23/21	No	10/15/23	299,600.43

**City of White Bear Lake
Schedule of Investments
September 30, 2022**

Institution	Type	Face Amount (Par)	Principal	Accrued Interest	Total Cost	Coupon Rate	Yield Rate	Buy Price	Trade Date	Purchase	Callable	Maturity	Balance
RBC	FFCB	FFCB	300,000.00	300,000.00	-	300,000.00	0.290%	100.000	10/22/20	11/02/20	11/02/21	11/02/23	300,000.00
UBS	CD	CD Northpointe Bk Grand Rapids MI	245,000.00	245,000.00	-	245,000.00	0.250%	100.000	10/28/20	11/13/20	No	11/13/23	245,000.00
RBC	Treas	US Treasury Note	300,000.00	299,784.00	75.41	299,859.41	0.250%	99.928	06/18/21	06/21/21	No	11/15/23	299,859.41
Wells	FFCB	FFCB	500,000.00	498,363.50	313.19	498,676.69	0.550%	99.673	01/04/22	01/05/22	No	11/24/23	498,676.69
RBC	Freddie	Freddie Mac	300,000.00	300,000.00	-	300,000.00	0.300%	100.000	11/16/20	12/01/20	06/01/22	12/01/23	300,000.00
RBC	FFCB	FFCB	300,000.00	300,000.00	-	300,000.00	0.280%	100.000	12/02/20	12/08/20	12/08/22	12/01/23	300,000.00
RBC	CD	CD Florida Cap Bk Natl Assn Tarpon Springs I	249,000.00	249,000.00	-	249,000.00	0.250%	100.000	11/19/20	12/17/20	No	12/18/23	249,000.00
RBC	Freddie	Freddie Mac	300,000.00	300,000.00	22.50	300,022.50	0.300%	100.000	10/07/20	10/08/20	12/29/21	12/29/23	300,000.00
Wells	FHLB	FHLB	400,000.00	399,894.25	40.11	399,934.36	0.190%	99.973	01/08/21	01/11/21	12/22/21	12/22/23	399,934.36
RBC	Treas	US Treasury Note	300,000.00	298,428.00	162.64	298,590.64	0.125%	99.476	06/18/21	06/21/21	No	01/15/24	298,590.64
RBC	Treas	US Treasury Note	300,000.00	299,370.00	8.15	299,378.15	0.125%	99.790	07/22/21	07/23/21	No	01/15/24	299,378.15
RBC	Treas	US Treasury Note	300,000.00	299,250.00	63.18	299,313.18	0.125%	99.750	09/14/21	09/15/21	No	01/15/24	299,313.18
RBC	Treas	US Treasury Note	300,000.00	297,390.00	133.49	297,523.49	0.125%	99.130	11/22/21	11/23/21	No	01/15/24	297,523.49
RBC	Treas	US Treasury Note	300,000.00	297,660.00	97.83	297,757.83	0.125%	99.220	10/18/21	10/19/21	No	01/15/24	297,757.83
RBC	Treas	US Treasury Note	300,000.00	289,890.00	986.19	290,876.19	0.875%	96.630	06/15/22	06/16/22	No	01/31/24	290,876.19
RBC	Treas	US Treasury Note	300,000.00	292,590.00	920.93	293,510.93	0.875%	97.530	06/03/22	06/07/22	No	01/31/24	293,510.93
RBC	Treas	US Treasury Note	300,000.00	297,516.00	72.51	297,588.51	0.875%	99.172	02/09/22	02/10/22	No	01/31/24	297,588.51
RBC	Treas	US Treasury Note	300,000.00	299,250.00	163.67	299,413.67	0.125%	99.750	07/22/21	07/23/21	No	02/15/24	299,413.67
RBC	Treas	US Treasury Note	300,000.00	297,810.00	66.24	297,876.24	0.125%	99.270	10/18/21	10/19/21	No	02/15/24	297,876.24
RBC	Treas	US Treasury Note	300,000.00	298,050.00	87.64	298,137.64	0.125%	99.350	11/08/21	11/09/21	No	02/15/24	298,137.64
Wells	FFCB	FFCB	300,000.00	299,734.09	95.83	299,829.92	0.250%	99.911	04/09/21	04/12/21	No	02/26/24	299,829.92
Wells	FHLB	FHLB	300,000.00	299,854.43	70.83	299,925.26	0.250%	99.951	04/23/21	04/26/21	No	03/08/24	299,925.26
RBC	Treas	US Treasury Note	300,000.00	300,000.00	264.95	300,264.95	0.250%	100.000	07/22/21	07/23/21	No	03/15/24	300,000.00
Wells	FHLB	FHLB	300,000.00	300,029.97	-	300,029.97	0.375%	100.000	09/09/21	09/22/21	12/22/21	03/22/24	300,000.00
RBC	Treas	US Treasury Note	300,000.00	299,100.00	1,254.10	300,354.10	2.250%	99.700	06/03/22	06/07/22	No	03/31/24	300,354.10
RBC	FHLMC	FHLMC	400,000.00	400,000.00	604.17	400,604.17	0.375%	100.000	09/02/21	09/03/21	10/08/21	04/08/24	400,000.00
RBC	Treas	US Treasury Note	300,000.00	288,900.00	162.91	289,062.91	0.375%	96.300	06/03/22	06/07/22	No	04/15/24	289,062.91
Wells	FHLB	FHLB	500,000.00	500,099.85	-	500,099.85	0.350%	100.020	06/10/21	06/23/21	12/23/21	04/23/24	500,000.00
RBC	Treas	US Treasury Note	300,000.00	299,790.00	140.63	299,930.63	0.250%	99.930	07/22/21	07/23/21	No	05/15/24	299,930.63
RBC	Treas	US Treasury Note	300,000.00	297,840.00	319.97	298,159.97	0.250%	99.280	10/18/21	10/19/21	No	05/15/24	298,159.97
RBC	Treas	US Treasury Note	300,000.00	296,760.00	652.17	297,412.17	2.500%	98.920	06/15/22	06/16/22	No	05/15/24	297,412.17
RBC	FHLB	FHLB	300,000.00	300,000.00	330.00	300,330.00	0.400%	100.000	09/02/21	09/03/21	11/24/21	05/24/24	300,000.00
RBC	CD	New York Community Bank	249,000.00	249,000.00	-	249,000.00	0.300%	100.000	06/01/21	06/03/21	No	06/03/24	249,000.00
RBC	Treas	US Treasury Note	300,000.00	299,610.00	77.87	299,687.87	0.250%	99.870	07/22/21	07/23/21	No	06/15/24	299,687.87
RBC	Treas	US Treasury Note	250,000.00	246,750.00	12.02	246,762.02	0.250%	98.700	12/21/21	12/22/21	No	06/15/24	246,762.02
RBC	CD	UBS Bk USA Salt Lake City Ut	249,000.00	249,000.00	-	249,000.00	0.350%	100.000	06/08/21	06/16/21	No	06/17/24	249,000.00
RBC	Treas	US Treasury Note	300,000.00	297,450.00	400.48	297,850.48	0.375%	99.150	11/22/21	11/23/21	No	07/15/24	297,850.48
RBC	Treas	US Treasury Note	300,000.00	296,820.00	489.13	297,309.13	0.375%	98.940	12/21/21	12/22/21	No	07/15/24	297,309.13
RBC	Treas	US Treasury Note	300,000.00	292,524.00	80.80	292,604.80	0.375%	97.508	02/09/22	02/10/22	No	07/15/24	292,604.80
RBC	CD	Transportation Alliance Bk	249,000.00	249,000.00	-	249,000.00	0.350%	100.000	07/20/21	07/23/21	No	07/23/24	249,000.00
RBC	CD	TCM Bk N A Tampa Fla	249,000.00	249,000.00	-	249,000.00	0.500%	100.000	07/19/21	07/30/21	10/30/21	07/30/24	249,000.00
RBC	CD	CD Third Fed Svgs & Ln Assn	249,000.00	249,000.00	-	249,000.00	0.500%	100.000	07/29/21	08/13/21	No	08/13/24	249,000.00
RBC	Treas	US Treasury Note	300,000.00	295,080.00	2,381.56	297,461.56	2.375%	98.360	06/15/22	06/16/22	No	08/15/24	297,461.56
RBC	Treas	US Treasury Note	300,000.00	297,225.00	305.71	297,530.71	0.375%	99.075	11/22/21	11/23/21	No	08/15/24	297,530.71
RBC	CD	CD American Expr Natl Bk	245,000.00	245,000.00	-	245,000.00	3.350%	100.000	08/10/22	08/17/22	No	08/19/24	245,000.00
RBC	FFCB	FFCB	500,000.00	500,000.00	-	500,000.00	0.400%	100.000	08/27/20	09/09/20	09/09/22	09/09/24	500,000.00

**City of White Bear Lake
Schedule of Investments
September 30, 2022**

Institution	Type	Face Amount (Par)	Principal	Accrued Interest	Total Cost	Coupon Rate	Yield Rate	Buy Price	Trade Date	Purchase	Callable	Maturity	Balance	
RBC	FHLB	FHLB	400,000.00	399,600.00	684.67	400,284.67	0.390%	0.423%	99.900	08/31/21	09/01/21	09/07/21	09/23/24	400,000.00
RBC	FHLB	FHLB	300,000.00	300,000.00	-	300,000.00	0.550%	0.550%	100.000	08/26/21	09/23/21	12/23/21	09/23/24	300,000.00
RBC	Treas	US Treasury Note	300,000.00	282,060.00	317.62	282,377.62	0.625%	3.312%	94.020	06/15/22	06/16/22	No	10/15/24	282,377.62
RBC	Treas	US Treasury Note	300,000.00	298,725.00	200.89	298,925.89	0.625%	0.774%	99.575	11/22/21	11/23/21	No	10/15/24	298,925.89
RBC	CD	Industrial and Commercial Bank	249,000.00	249,000.00	-	249,000.00	0.600%	0.600%	100.000	09/09/21	10/18/21	No	10/18/24	249,000.00
RBC	FHLB	FHLB	300,000.00	285,312.00	898.33	286,210.33	1.100%	3.400%	95.104	08/22/22	08/23/22	09/15/22	11/15/24	286,210.33
RBC	FHLB	FHLB	300,000.00	283,080.00	192.50	283,272.50	0.550%	3.020%	94.360	07/07/22	07/08/22	08/26/22	11/26/24	283,272.50
RBC	CD	Webbank UT US	245,000.00	245,000.00	-	245,000.00	0.750%	0.750%	100.000	11/09/21	11/29/21	02/28/22	11/29/24	245,000.00
RBC	FNMA	Fannie Mae	300,000.00	300,000.00	-	300,000.00	0.400%	0.400%	100.000	12/03/20	12/17/20	12/17/21	12/17/24	300,000.00
RBC	CD	CD Texas Exchange Bk Crowley	249,000.00	249,000.00	-	249,000.00	0.500%	0.500%	100.000	12/02/20	12/18/20	03/18/21	12/18/24	249,000.00
RBC	Freddie	Freddie Mac	250,000.00	250,000.00	180.56	250,180.56	3.250%	3.248%	100.000	07/07/22	07/08/22	09/30/22	12/30/24	250,180.56
RBC	CD	CD Ally Bank UT	246,000.00	246,000.00	-	246,000.00	3.200%	3.200%	100.000	06/23/22	06/30/22	No	12/30/24	246,000.00
RBC	CD	CD 1st Fin Bk US	249,000.00	249,000.00	-	249,000.00	3.000%	3.000%	100.000	07/06/22	07/11/22	No	01/10/25	249,000.00
RBC	CD	CD Morgan Stanley Bk N	249,000.00	249,000.00	-	249,000.00	3.250%	3.250%	100.000	08/10/22	08/18/22	08/18/23	02/18/25	249,000.00
RBC	FHLMC	FHLMC	500,000.00	489,985.00	4,400.00	494,385.00	2.400%	3.200%	97.997	08/11/22	08/12/22	08/28/22	03/28/25	494,385.00
UBS	Treas	US Treasury Note	300,000.00	293,296.88	1,334.02	294,630.90	2.625%	3.460%	97.766	06/15/22	06/16/22	No	04/15/25	294,630.90
UBS	CD	CD Comerity Bank DE US	200,000.00	200,000.00	-	200,000.00	0.650%	0.650%	100.000	04/22/21	04/29/21	No	04/29/25	200,000.00
UBS	Treas	US Treasury Note	300,000.00	295,077.00	23.57	295,100.57	2.875%	3.456%	98.359	06/15/22	06/16/22	No	06/15/25	295,100.57
UBS	FHLB	FHLB	300,000.00	300,000.00	-	300,000.00	3.540%	3.540%	100.000	06/23/22	06/30/22	No	06/30/25	300,000.00
RBC	FHLMC	Federal Home Loan Mortgage Corp	300,000.00	298,650.00	-	298,650.00	3.000%	3.765%	99.550	06/15/22	06/30/22	09/30/22	06/30/25	298,650.00
														3.46 through 6/30/23, 3.39 through 12/30/23, 3.41 through 6/30/24, 3.53 through 12/30/24, 3.76 through
RBC	CD	CD Capital One N	245,000.00	245,000.00	-	245,000.00	3.400%	3.400%	100.000	07/06/22	07/07/22	No	07/07/25	245,000.00
RBC	FFCB	FFCB	300,000.00	300,000.00	-	300,000.00	0.390%	0.390%	100.000	01/05/21	01/14/21	04/14/21	07/14/25	300,000.00
RBC	CD	CD Live Oak Bank	249,000.00	249,000.00	-	249,000.00	3.400%	3.400%	100.000	07/07/22	07/19/22	04/19/25	07/18/25	249,000.00
RBC	CD	CD Rollstone Bank & Trust	245,000.00	245,000.00	-	245,000.00	3.350%	3.350%	100.000	08/10/22	08/22/22	02/22/23	08/22/25	245,000.00
PIPER	FHLB	FHLB	300,000.00	300,000.00	-	300,000.00	4.000%	4.000%	100.000	08/17/22	08/30/22	02/28/23	08/28/25	300,000.00
Wells	FHLMC	FHLMC	500,000.00	486,548.88	416.67	486,965.55	0.375%	1.104%	97.310	12/10/21	12/13/21	No	09/23/25	486,965.55
RBC	CD	CD State Bk India Chicago Ill	249,000.00	249,000.00	-	249,000.00	0.500%	0.498%	100.000	01/08/21	01/22/21	No	01/22/26	249,000.00
RBC	CD	BMO Harris Bk Natl Assn	249,000.00	249,000.00	-	249,000.00	0.550%	0.550%	100.000	01/26/21	02/18/21	05/18/21	02/18/26	249,000.00
RBC	FHLB	FHLB	335,000.00	335,000.00	-	335,000.00	0.800%	0.800%	100.000	02/25/21	03/16/21	06/16/21	03/16/26	335,000.00
RBC	FHLB	FHLB	300,000.00	297,750.00	346.67	298,096.67	0.400%	1.306%	99.250	01/06/22	01/07/22	03/23/22	03/23/26	298,096.67
			300,000.00											.50 through 3/22, .60 through 9/22, .75 through 3/23, 1.00 through 9/23, 1.50 through 3/24, 1.50 through
UBS	CD	CD Sallie Mae	245,000.00	245,000.00	-	245,000.00	0.900%	0.900%	100.000	06/22/21	06/30/21	No	06/30/26	245,000.00
UBS	CD	CD Toyota Finl Svg Bk NV US	245,000.00	245,000.00	-	245,000.00	0.950%	0.950%	100.000	07/14/21	07/15/21	No	07/15/26	245,000.00
UBS	CD	CD Morgan Stanley Pvt Bk	248,000.00	248,000.00	-	248,000.00	0.500%	0.500%	100.000	09/01/21	09/20/21	09/20/22	09/20/26	248,000.00
RBC	FHLB	FHLB Tax BDS 2020B	300,000.00	299,250.00	145.83	299,395.83	0.500%	1.230%	99.750	11/04/21	11/05/21	12/30/21	09/30/26	299,395.83
														.80 through 3/23, .90 through 9/23, 1.0 through 3/24, 1.25 through 9/24, 1.5 through 3/25, 2.0 through
RBC	FFCB	FFCB	300,000.00	300,600.00	37.33	300,637.33	0.640%	0.606%	100.200	01/11/21	01/12/21	01/05/22	01/05/27	300,000.00
RBC	FFCB	FFCB	300,000.00	300,000.00	-	300,000.00	0.700%	0.700%	100.000	01/22/21	01/27/21	01/27/23	01/27/27	300,000.00
UBS	CD	CD Beal Bank Plano TX US	245,000.00	245,000.00	-	245,000.00	1.850%	1.850%	100.000	02/09/22	02/23/22	No	02/17/27	245,000.00
RBC	FHLB	FHLB	450,000.00	450,000.00	-	450,000.00	3.000%	4.237%	100.000	06/23/22	06/30/22	06/30/23	06/30/27	450,000.00
														3.0 through 6/30/23, 3.25 through 6/30/24, 3.49 through 6/30/25, 3.84 through 6/30/26, 4.237 through
RBC	CD	CD JP Morgan Chase CO	246,000.00	246,000.00	-	246,000.00	0.750%	1.009%	100.000	11/24/20	11/30/20	05/30/21	05/30/28	246,000.00
														.75 through 5/30/25, 1.00 through 5/30/27, 2.25 through 5/30/28
UBS	CD	CD Celtic Bk	245,000.00	245,000.00	-	245,000.00	1.400%	1.400%	100.000	08/05/21	08/25/21	02/25/22	08/25/28	245,000.00

**City of White Bear Lake
Schedule of Investments
September 30, 2022**

Institution	Type	Face Amount (Par)	Principal	Accrued Interest	Total Cost	Coupon Rate	Yield Rate	Buy Price	Trade Date	Purchase	Callable	Maturity	Balance
4M Fund		Open				Open	Open	100.000		Open		Open	302,158.69
RBC Insured Cash Sweep		Open				Open	Open	100.000		Open		Open	498,564.30
RBC Insured Cash Sweep Deposit in Transit													
UBS Money Market Fund		Open				Open	Open	100.000		Open		Open	6,187.06
Market Value Adjustment													(129,013.14)
													41,116,081.82

LICENSE BUREAU PERFORMANCE INDICATORS

September 30, 2022

FEES AND TRANSACTION COUNTS

	MONTHLY			CUMULATIVE		
	2022	2021	% Change	2022	2021	% Change
FEES	\$61,895	\$58,365	6.0%	\$568,460	\$521,518	9.0%
TAB RENEWALS	1,971	1,828	7.8%	21,229	16,758	26.7%
TITLE TRANSACTIONS	1,074	1,459	-26.4%	9,976	18,724	-46.7%
EVTR TRANSACTIONS	1,360	1,001	35.9%	10,565	6,554	61.2%
TOTAL MV	4,405	4,288	2.7%	41,770	42,036	-0.6%
D.L.	1,709	1,323	29.2%	14,574	4,821	202.3%
DNR	267	199	34.2%	4,209	3,937	6.9%
GAME & FISH	29	12	141.7%	244	209	16.7%
GRAND TOTAL*	6,410	5,822	10.1%	60,797	51,003	19.2%

DEALERS

1,857 1,749 6.2% 15,159 19,145 -20.8%

DEALERS includes all dealership title, registration (regular and EVTR) and DNR transactions

PERFORMANCE BY HOURS

	MONTHLY			CUMULATIVE		
	2022	2021	% Change	2022	2021	% Change
TOTAL EMPLOYEE HRS	2,116.50	1,249.25	69.4%	12,756.48	11,965.60	6.6%
OVERTIME HOURS	6.50	0.50	1200.0%	17.58	15.27	15.1%
TRANS PER HOUR*	3.03	4.66	-35.0%	4.77	4.26	11.9%



City of White Bear Lake
Finance Department

MEMORANDUM

To: Lindy Crawford, City Manager
From: Kerri Kindsvater, Finance Director
Date: October 25, 2022
Subject: **Resolution to Certify Delinquent Utility Accounts and City Expenses Incurred Servicing Private Properties**

SUMMARY

The City Council will consider adopting two resolutions to certify amounts due to property owners' taxes as a special assessment: one to certify delinquent utility account balances and a second to certify City expenses incurred servicing private properties.

BACKGROUND INFORMATION

Delinquent Utility Account Assessments

The City bills property owners for water, sewer and refuse utilities on a quarterly basis, with the statement amount due on or before the fifth day of the month following the quarter end. This allows 35 days for payment on the account.

The City's policy maintains water, sewer and refuse services to properties even if the accounts become delinquent.

Minnesota Statutes 444.075, subd.3e addresses the issue of unpaid utility fees and grants municipalities the authority to certify delinquent utility accounts to property owner's real estate taxes as a special assessment for collection. The delinquent certification program provides customers a financing option to pay the amount due and provides the City with assurance that delinquent utility accounts will be close to a current status each year.

To determine assessable charges, the City reviews active accounts for outstanding balances due before June 1 each year and final billed accounts for balances due on or before July 1. Any accounts with charges more than thirty days past due, that have previously been billed to the property, shall be considered for certification to the appropriate county to be extended by the County Auditor for addition to the tax rolls against the properties in the same manner as other taxes.

The certification process provides customers with the flexibility to pay delinquent balances with two payment options:

- The first option allows partial or complete payment of the delinquent amount by November 18 without incurring any additional costs or interest.
- The second option allows the City to certify delinquent amounts to property taxes, for payment in two equal installments in May 2023 and October 2023. This option includes a 7.5% interest fee and a \$30 processing fee for each account. With the certification process, the property owner has almost two years to pay their utility fees with no impact on their credit rating.

The City sent notices of potential certifications to 793 accounts with a total due of \$440,376.48 in September 2022. Customer payments received through October 14, 2022 brought 383 accounts current for billing purposes. The final certification listing has 410 accounts remaining delinquent with a total balance due of \$275,121.23. The following chart compares these figures with recent years:

	Notices sent in Sept.	Total Due	Accounts paid during Sept/Oct	Total received	Assess. for Council approval	Total due	Percent Change
2016	2,628	389,239.00	2,041	115,782.00	587	273,457.00	
2017	962	416,500.00	415	133,814.00	547	282,686.00	3.37%
2018	969	452,129.00	453	143,338.00	516	308,791.00	9.23%
2019	1,013	503,725.94	466	155,479.44	547	348,246.50	12.78%
2020	944	470,163.92	485	185,358.32	459	284,805.60	-18.22%
2021	812	411,435.66	378	138,300.01	434	273,135.65	-4.10%
2022	793	440,376.48	383	165,255.25	410	275,121.23	0.73%

The City will continue to accept payments on delinquent accounts through the third week of November, which allows property owners additional time to reduce the assessment amount certified to their 2023 property taxes.

Due to the length of the delinquent account list, staff has not attached the list to this memorandum but it is available for City Council review in the Finance Department.

The notices of potential certifications to property owners explained they can address the City Council through written notice or attendance at the public hearing on October 25, 2022 if they have special circumstances and believe the City should defer the certification for the year.

The City received three written requests as part of this process:

2204 Gardenette Dr N

This property has a pending assessment of \$864.41. The property owner requests a deferral of the special assessment to allow additional time to make payments on the past amount due. The account balance increased after the owner experienced a financial hardship during the pandemic. The property owner is recently re-employed and in a position to pay down the

delinquent balance. The customer submitted a payment and shared their payment plan to resolve the outstanding balance.

Staff recommends the City Council remove the assessment from the list based on the customer’s prompt response in submitting a payment, creation of a payment plan, and history of prompt payments prior to the financial hardship. The City retains the ability to certify any delinquent amount in 2023 if the account is not made current.

3785 White Bear Avenue N

This property has a pending assessment of \$659.38. The property owner requests a deferral of the special assessment to allow additional time to make payments on the outstanding balance due to a financial hardship. A review of the account transaction history shows the account has been certified to taxes each year since 2013.

Staff recommends the City Council assess the delinquent amount to property taxes to ensure collection for amounts outstanding.

1809 Richard Court

This property has a pending assessment of \$1,089.16. The property owner requests a deferral of the special assessment to allow additional time to make payments on the outstanding balance due to a personal reason. A review of the account transaction history shows the account has been considered for certification each year since 2019; however, each time the resident made a payment to remove the account from the final certification list. The resident states a payment can be made within the next few weeks to bring the account current.

Since the City will accept account payments through November 18, 2022, staff recommends the City Council keep the account on the certification list to allow collection of any outstanding balance as of that final payment acceptance date.

Nuisance Assessments

Throughout the year, the City contracted services to provide lawn care, tree removal and property maintenance fees to several property owners. The City billed all property owners for the services performed on their behalf. A few of the invoices remain unpaid at this time. The property owners have been notified that the amounts due will be certified to their property taxes if the amount is not paid. The City has received no written requests regarding the certification amounts.

The following list summarizes the delinquent invoice balance by service type. See attachment for further detail.

<u>Description of service</u>	<u>Amount</u>
Property lawncare	\$ 1,359.73

RECOMMENDEDATIONS

First resolution, staff works with customers to arrange payment plans to help them remain current in their account. The proposed recommendations relate to specific customer requests and represents staff's proposals based upon the information provided. Staff requests the City Council to review the proposed utility payment recommendations.

If the Council concurs with the recommendations, the attached resolution will authorize the City to certify delinquent utility amounts as special assessments against the appropriate properties. Staff will remove the City Council deferral of delinquent accounts from the certification list before submitting the list to Ramsey County. A complete list of delinquent accounts is available upon request.

Second resolution, staff recommends the City Council adopt the attached resolution certifying the total \$1,359.73 delinquent miscellaneous private billings for a one-year period at an annual interest rate of seven and one-half (7.5%) percent.

ATTACHMENTS

Resolutions

Deferred delinquent utility billing certification requests

List of delinquent invoices for expenses incurred by the City for servicing private properties

RESOLUTION NO.

**RESOLUTION CERTIFYING DELINQUENT CHARGES RELATED TO THE MUNICIPAL UTILITY
SYSTEM ASSESSMENTS FOR THE CITY OF WHITE BEAR LAKE**

WHEREAS, the City has provided sewer, water and refuse services to users of the municipal utilities to properties within the City; and

WHEREAS, the City has invoiced these users for the services and payment on some of these invoices is delinquent; and

WHEREAS, Minnesota Statute §444.075 allows the City to certify charges associated with the municipal utilities as special assessments with the County Auditor.

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of White Bear Lake as follows:

1. Delinquent charges associated with the municipal utilities shall be certified to the County Auditor for collection as special assessments.
2. That a processing fee of \$30.00 per account be applied to the assessment.
3. The special assessments shall be due and payable over a term of one (1) year at an annual rate of seven and one-half percent (7.5%).

The foregoing resolution, offered by Councilmember _____ and supported by Councilmember _____, was declared carried on the following vote:

Ayes:

Nays:

Passed:

Dan Louismet, Mayor

ATTEST:

Caley Longendyke, City Clerk

RESOLUTION NO.

**RESOLUTION CERTIFYING DELINQUENT 2022 MISCELLANEOUS PRIVATE
PROPERTY ASSESSMENTS FOR RECOVERY OF
CITY OF WHITE BEAR LAKE EXPENSES**

WHEREAS, Minnesota Statutes §429.101 allows cities to certify special charges associated with servicing property as special assessments with the County Auditor; and

WHEREAS, the City of White Bear Lake has provided various services to the attached listing of properties, invoiced those properties for services completed and has not been reimbursed as of October 19, 2022.

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of White Bear Lake, Minnesota, that:

1. Nuisance charges associated with maintaining private property within the City ordinance are certified to the County Auditor for collection as special assessments.
2. The nuisance assessments are authorized per the attached worksheet totaling \$1,359.73 for recovery of the City incurred expenses.
3. Nuisance assessment shall be payable over a term of one (1) year at an annual rate of seven and one-half percent (7.5%).

The foregoing resolution, offered by Councilmember _____ and supported by Councilmember _____, was declared carried on the following vote:

Ayes:

Nays:

Passed:

Dan Louismet, Mayor

ATTEST:

Caley Longendyke, City Clerk

Jen Carrigan

From: Jen Carrigan
Sent: Monday, October 17, 2022 9:10 AM
To: Jen Carrigan
Subject: FW: Account for 2204 Gardenette Dr N

From: Meghan Nadeau <meghannadeau@yahoo.com>
Sent: Friday, October 14, 2022 10:19 PM
To: Jen Carrigan <Jen@whitebearlake.org>
Subject: RE: Account for 2204 Gardenette Dr N

To whom it may concern:

I am writing to ask you to please consider my plan to pay off my delinquent utility account. I have been without work until fairly recently & am now in a place to start paying off my outstanding balance. I have already dropped off a check for \$150 in the utility dropbox & plan on paying \$150-\$200 on the 15th of the month until the delinquent balance is resolved.
I thank you for consideration in the matter.

Sincerely,
Meghan Nadeau

Sent from Yahoo Mail on Android

Jen Carrigan

From: Meghan Nadeau <meghannadeau@yahoo.com>
Sent: Monday, October 10, 2022 10:47 AM
To: Jen Carrigan
Subject: Account for 2204 Gardenette Dr N

Hello-

I received a letter from you in regards to past due utility balance for our account #0031001662. I was wondering if there was a way to set up payments with the utility department instead of the balance being assessed. If there isn't a way, my understanding is whatever I can pay by 10/14 will not be assessed but the remainder will be, correct?

I work for the WBL school district & started in a role with higher pay & increased hours after not working all summer so my intentions are to be able to pay this delinquent balance & proceed to automatic payments going forward now that I am getting back on track.

Thank you for your consideration!

Meghan Nadeau



City of White Bear Lake

4701 Highway 61 N.
White Bear Lake, Minnesota 55110
651-429-8526 | www.whitebearlake.org

September 1, 2022

MEGHAN NADEAU
2204 GARDENETTE DR N
WHITE BEAR LAKE MN 55110-3828

Account Number: 0031001662
Property ID: 233022440014

Customer Number: 00049883
Service Address: 2204 GARDENETTE DR N

Delinquent Balance: \$864.41

According to our records, the above referenced utility account at the listed address is currently past due by the above-mentioned amount. The purpose of this letter is to inform you that you may pay the past due balance until October 14, 2022 without further penalty. Any remaining balance after October 14, 2022 will be added to your 2023 property tax statement for collection as a special assessment pursuant to Minnesota Statutes 444.075.

If you allow your past due utility amount to be added to your 2023 property tax statement, your overall obligation will include an additional \$30.00 certification fee and interest at 7.5%. This amount will be represented on your property tax statement as a special assessment charge.

The White Bear Lake City Council will hold a public hearing on Tuesday, October 25, 2022 when it will adopt the special assessment certification list. If you are unable to make your account current by October 14, 2022 and do not want the past due amount included on your 2023 property tax statement, you will need to write a letter or e-mail explaining your situation or hardship, or request a hearing before the City Council. The letter or e-mail request needs to be received no later than 4:30 p.m. on Tuesday, October 18, 2022. The City Council will consider your request at the October 25, 2022 City Council meeting and, based upon information provided, authorize or deny deferral of the proposed assessment.

Please review your records to verify the amount and contact me at **651-429-8565** to resolve any discrepancy.

Sincerely,

Jen Carrigan
Utility Billing Specialist
City of White Bear Lake
jen@whitebearlake.org

Created Date/Time: 10/18/2022 11:45:05 AM

Customer Number: 00049883

Account Number: 0031001662

Service Address: 2204 GARDENETTE DR N

Mailing Address:

MEGHAN NADEAU

2204 GARDENETTE DR N

WHITE BEAR LAKE MN 55110-3828

Customer/Account Transaction History

Trans Date	Transaction	Amount	Balance	Date/Time Updated	Batch ID
10/18/2022 0:00	Payment - Check	(\$150.00)	\$969.92	10/18/2022 11:27	17877
10/17/2022 0:00	Penalties - Water	\$21.58	\$1,119.92	10/17/2022 11:39	17865
8/31/2022 0:00	Cycle Billing Due: 10/05/2022	\$215.78	\$1,098.34	8/31/2022 14:01	3611
7/18/2022 0:00	Penalties - Water	\$18.15	\$882.56	7/18/2022 14:29	17499
5/31/2022 0:00	Cycle Billing Due: 07/05/2022	\$181.54	\$864.41	5/31/2022 15:51	3595
4/15/2022 0:00	Penalties - Water	\$18.15	\$682.87	4/15/2022 15:36	17151
2/28/2022 0:00	Cycle Billing Due: 04/05/2022	\$181.54	\$664.72	2/25/2022 16:16	3572
1/19/2022 0:00	Penalties - Water	\$20.78	\$483.18	1/19/2022 9:31	16804
11/30/2021 0:00	Cycle Billing Due: 01/05/2022	\$207.81	\$462.40	11/30/2021 15:31	3548
11/22/2021 0:00	Certification Water Write-Off	(\$69.12)	\$254.59	11/22/2021 12:24	16574
11/22/2021 0:00	Certification Garbage WriteOff	(\$143.68)	\$323.71	11/22/2021 12:24	16574
11/22/2021 0:00	Certification Sewer Write-Off	(\$160.20)	\$467.39	11/22/2021 12:24	16574
8/31/2021 0:00	Cycle Billing Due: 10/05/2021	\$234.85	\$627.59	8/31/2021 16:04	3519
5/28/2021 0:00	Cycle Billing Due: 07/06/2021	\$197.41	\$392.74	5/30/2021 13:52	3500
2/26/2021 0:00	Cycle Billing Due: 04/05/2021	\$195.33	\$195.33	3/1/2021 9:11	3485
1/14/2021 0:00	Payment - Check	(\$355.23)	\$0.00	1/14/2021 14:30	15460
11/30/2020 0:00	Cycle Billing Due: 01/05/2021	\$170.64	\$355.23	12/1/2020 12:15	3470
11/24/2020 0:00	Certification Water Write-Off	(\$188.41)	\$184.59	11/24/2020 14:04	15361
11/24/2020 0:00	Certification Garbage WriteOff	(\$162.18)	\$373.00	11/24/2020 14:04	15361
11/24/2020 0:00	Certification Sewer Write-Off	(\$287.15)	\$535.18	11/24/2020 14:04	15361
10/13/2020 0:00	Payment - Check	(\$100.00)	\$822.33	10/13/2020 11:30	15246
8/31/2020 0:00	Cycle Billing Due: 10/05/2020	\$184.59	\$922.33	8/31/2020 12:49	3453
5/29/2020 0:00	Cycle Billing Due: 07/06/2020	\$170.64	\$737.74	6/1/2020 14:02	3435
2/28/2020 0:00	Cycle Billing Due: 04/06/2020	\$176.59	\$567.10	3/2/2020 8:51	3410
1/16/2020 0:00	Penalties - Water	\$15.39	\$390.51	1/16/2020 16:05	14542
11/27/2019 0:00	Cycle Billing Due: 01/06/2020	\$153.92	\$375.12	12/2/2019 11:01	3391
10/15/2019 0:00	Penalties - Water	\$18.66	\$221.20	10/16/2019 10:52	14224
8/30/2019 0:00	Cycle Billing Due: 10/07/2019	\$186.57	\$202.54	9/3/2019 15:53	3370
7/17/2019 0:00	Payment - Check	(\$159.67)	\$15.97	7/17/2019 11:25	13791
7/15/2019 0:00	Penalties - Water	\$15.97	\$175.64	7/15/2019 13:37	13765
5/31/2019 0:00	Cycle Billing Due: 07/05/2019	\$159.67	\$159.67	5/31/2019 14:46	3345
4/10/2019 0:00	Payment - Check	(\$182.67)	\$0.00	4/10/2019 14:43	13371
2/28/2019 0:00	Cycle Billing Due: 04/05/2019	\$182.67	\$182.67	3/6/2019 9:50	3316

1/8/2019 0:00 Payment - Check	(\$170.58)	\$0.00	1/8/2019 16:17	12968
11/30/2018 0:00 Cycle Billing Due: 01/07/2019	\$170.58	\$170.58	11/30/2018 9:46	3290
10/15/2018 0:00 Payment - Check	(\$181.34)	\$0.00	10/15/2018 11:29	12615
8/31/2018 0:00 Cycle Billing Due: 10/05/2018	\$165.18	\$181.34	8/30/2018 16:16	3263
7/20/2018 0:00 Payment - Check	(\$161.58)	\$16.16	7/20/2018 15:37	12175
7/16/2018 0:00 Penalties - Water	\$16.16	\$177.74	7/16/2018 9:58	12132
5/31/2018 0:00 Cycle Billing Due: 07/05/2018	\$161.58	\$161.58	5/31/2018 15:18	3236
4/11/2018 0:00 Payment - Check	(\$161.58)	\$0.00	4/11/2018 13:55	11700
2/28/2018 0:00 Cycle Billing Due: 04/05/2018	\$161.58	\$161.58	3/1/2018 14:24	3204
1/9/2018 0:00 Payment - Check	(\$138.25)	\$0.00	1/9/2018 13:14	11297
11/30/2017 0:00 Cycle Billing Due: 01/05/2018	\$138.25	\$138.25	12/1/2017 15:01	3163
10/13/2017 0:00 Payment - Check	(\$170.00)	\$0.00	10/13/2017 9:44	10911
8/31/2017 0:00 Cycle Billing Due: 10/05/2017	\$156.45	\$170.00	8/31/2017 17:04	3132
7/28/2017 0:00 Payment - Check	(\$135.45)	\$13.55	7/28/2017 13:31	10533
7/17/2017 0:00 Penalties - Water	\$13.55	\$149.00	7/17/2017 13:05	10486
5/31/2017 0:00 Cycle Billing Due: 07/05/2017	\$135.45	\$135.45	6/2/2017 12:05	3104
4/13/2017 0:00 Payment - Check	(\$134.05)	\$0.00	4/13/2017 14:05	10061
2/28/2017 0:00 Cycle Billing Due: 04/05/2017	\$134.05	\$134.05	3/1/2017 9:34	3076
1/12/2017 0:00 Payment - Check	(\$121.26)	\$0.00	1/12/2017 15:03	9680
11/30/2016 0:00 Cycle Billing Due: 01/05/2017	\$121.26	\$121.26	11/30/2016 14:29	3027
10/12/2016 0:00 Payment - Check	(\$134.66)	\$0.00	10/12/2016 16:13	9286
8/31/2016 0:00 Cycle Billing Due: 10/05/2016	\$134.66	\$134.66	9/1/2016 13:50	2991
7/12/2016 0:00 Payment - Check	(\$137.12)	\$0.00	7/12/2016 10:24	8860
5/31/2016 0:00 Cycle Billing Due: 07/05/2016	\$137.12	\$137.12	6/3/2016 14:48	2953
4/8/2016 0:00 Payment - Check	(\$129.46)	\$0.00	4/8/2016 11:18	8514
3/7/2016 0:00 Cycle Billing Due: 04/05/2016	\$129.46	\$129.46	3/9/2016 15:07	2909
1/13/2016 0:00 Payment - Check	(\$143.74)	\$0.00	1/13/2016 9:42	8218
11/30/2015 0:00 Cycle Billing Due: 01/05/2016	\$143.74	\$143.74	12/1/2015 9:19	2832
10/15/2015 0:00 Payment - Check	(\$141.70)	\$0.00	10/15/2015 15:45	7894
8/31/2015 0:00 Cycle Billing Due: 10/05/2015	\$141.70	\$141.70	9/3/2015 9:00	2772
7/10/2015 0:00 Payment - Check	(\$142.24)	\$0.00	7/10/2015 13:23	7496
5/29/2015 0:00 Cycle Billing Due: 07/06/2015	\$142.24	\$142.24	6/4/2015 15:28	2718
4/13/2015 0:00 Payment - Check	(\$135.88)	\$0.00	4/13/2015 10:24	7177
3/4/2015 0:00 Cycle Billing Due: 04/06/2015	\$135.88	\$135.88	3/6/2015 10:59	2577
1/12/2015 0:00 Payment - Cash	(\$174.28)	\$0.00	1/12/2015 8:44	6737
11/30/2014 0:00 Cycle Billing Due: 01/06/2015	\$174.28	\$174.28	12/9/2014 9:59	2425
10/14/2014 0:00 Payment - Check	(\$212.98)	\$0.00	10/14/2014 9:04	6294
9/8/2014 0:00 Cycle Billing Due: 10/08/2014	\$212.98	\$212.98	9/10/2014 14:55	2327
7/15/2014 0:00 Payment - Check	(\$184.51)	\$0.00	7/15/2014 12:31	5926
5/30/2014 0:00 Cycle Billing Due: 07/07/2014	\$184.51	\$184.51	6/6/2014 11:40	2236
4/17/2014 0:00 Payment - Check	(\$224.59)	\$0.00	4/17/2014 16:17	5468
3/6/2014 0:00 Cycle Billing Due: 04/07/2014	\$224.59	\$224.59	3/8/2014 10:10	2092
1/7/2014 0:00 Payment - Check	(\$147.01)	\$0.00	1/7/2014 9:44	5226
12/3/2013 0:00 Cycle Billing Due: 01/06/2014	\$147.01	\$147.01	12/3/2013 16:02	2037
10/9/2013 0:00 Payment - Check	(\$134.97)	\$0.00	10/9/2013 8:51	5053
9/3/2013 0:00 Cycle Billing Due: 10/07/2013	\$134.97	\$134.97	9/3/2013 16:00	1973
7/11/2013 0:00 Payment - Check	(\$139.39)	\$0.00	7/11/2013 10:46	4858

6/4/2013 0:00 Cycle Billing Due: 07/08/2013	\$139.39	\$139.39	6/5/2013 14:49	1900
4/5/2013 0:00 Payment - Check	(\$132.06)	\$0.00	4/5/2013 10:55	4674
3/4/2013 0:00 Cycle Billing Due: 04/05/2013	\$132.06	\$132.06	3/5/2013 13:48	1839
12/26/2012 0:00 Payment - Check	(\$129.27)	\$0.00	12/26/2012 15:34	4487
12/4/2012 0:00 Cycle Billing Due: 01/07/2013	\$129.27	\$129.27	12/5/2012 15:38	1791
10/11/2012 0:00 Payment - Check	(\$128.30)	\$0.00	10/11/2012 10:37	4345
8/24/2012 0:00 Cycle Billing Due: 10/05/2012	\$128.30	\$128.30	9/4/2012 10:57	1719
7/9/2012 0:00 Payment - Check	(\$133.69)	\$0.00	7/9/2012 15:31	4167
5/31/2012 0:00 Cycle Billing Due: 07/05/2012	\$133.69	\$133.69	6/1/2012 14:35	1645
4/11/2012 0:00 Payment - Check	(\$124.42)	\$0.00	4/11/2012 13:47	3964
2/29/2012 0:00 Cycle Billing Due: 04/06/2012	\$124.42	\$124.42	3/2/2012 10:33	1561
12/19/2011 0:00 Payment - Check	(\$124.42)	\$0.00	12/19/2011 9:42	3706
11/30/2011 0:00 Cycle Billing Due: 01/05/2012	\$124.42	\$124.42	12/1/2011 12:26	1447
10/13/2011 0:00 Payment - Check	(\$132.06)	\$0.00	10/17/2011 9:42	3580
9/6/2011 0:00 Cycle Billing Due: 10/05/2011	\$132.06	\$132.06	9/6/2011 15:21	1375
7/6/2011 0:00 Payment - Check	(\$109.91)	\$0.00	7/6/2011 15:07	3407
5/26/2011 0:00 Cycle Billing Due: 07/05/2011	\$109.91	\$109.91	5/27/2011 14:00	1313
4/7/2011 0:00 Payment - Check	(\$125.15)	\$0.00	4/7/2011 16:27	3244
3/7/2011 0:00 Cycle Billing Due: 04/05/2011	\$125.15	\$125.15	3/7/2011 14:58	1228
1/3/2011 0:00 Payment - Check	(\$128.95)	\$0.00	1/3/2011 14:11	3065
12/2/2010 0:00 Cycle Billing Due: 01/05/2011	\$128.95	\$128.95	12/6/2010 12:26	1143
10/7/2010 0:00 Payment - Check	(\$128.95)	\$0.00	10/7/2010 15:54	2866
8/27/2010 0:00 Cycle Billing Due: 10/05/2010	\$128.95	\$128.95	8/31/2010 14:33	1085
7/8/2010 0:00 Payment - Check	(\$115.28)	\$0.00	7/8/2010 10:09	2667
6/2/2010 0:00 Cycle Billing Due: 07/06/2010	\$115.28	\$115.28	6/2/2010 14:48	1024
4/7/2010 0:00 Payment - Check	(\$119.18)	\$0.00	4/7/2010 11:20	2470
3/5/2010 0:00 Cycle Billing Due: 04/05/2010	\$119.18	\$119.18	3/8/2010 9:31	965
12/31/2009 0:00 Payment - Check	(\$112.34)	\$0.00	12/31/2009 14:33	2276
12/2/2009 0:00 Cycle Billing Due: 01/05/2010	\$112.34	\$112.34	12/3/2009 11:27	890
10/7/2009 0:00 Payment - Check	(\$130.77)	\$0.00	10/7/2009 13:43	2037
8/31/2009 0:00 Cycle Billing Due: 10/05/2009	\$130.77	\$130.77	8/28/2009 12:50	787
7/1/2009 0:00 Payment - Check	(\$106.94)	\$0.00	7/1/2009 15:29	1816
6/1/2009 0:00 Cycle Billing Due: 07/06/2009	\$106.94	\$106.94	6/2/2009 16:43	716
4/1/2009 0:00 Payment - Check	(\$110.54)	\$0.00	4/1/2009 16:21	1645
3/2/2009 0:00 Cycle Billing Due: 04/06/2009	\$110.54	\$110.54	3/3/2009 16:49	613
1/6/2009 0:00 Payment - Check	(\$105.02)	\$0.00	1/6/2009 10:06	1487
12/2/2008 0:00 Cycle Billing Due: 01/05/2009	\$105.02	\$105.02	12/2/2008 15:29	507
9/30/2008 0:00 Payment - Check	(\$89.28)	\$0.00	9/30/2008 14:48	1304
9/2/2008 0:00 Cycle Billing Due: 10/06/2008	\$89.28	\$89.28	9/2/2008 14:50	450
8/20/2008 0:00 Payment - Check	(\$81.02)	\$0.00	8/20/2008 14:37	1241
8/13/2008 0:00 Penalties - Water	(\$8.11)	\$81.02	8/13/2008 15:38	1224
7/16/2008 0:00 Penalties - Water	\$8.11	\$89.13	7/16/2008 14:37	1174
6/2/2008 0:00 Cycle Billing Due: 07/07/2008	\$81.02	\$81.02	6/4/2008 12:12	405
4/11/2008 0:00 Payment - Check	(\$74.79)	\$0.00	4/11/2008 16:04	1001
2/29/2008 0:00 Cycle Billing Due: 04/07/2008	\$74.79	\$74.79	2/29/2008 13:58	330
1/9/2008 0:00 Payment - Check	(\$82.55)	\$0.00	1/10/2008 8:08	849
11/30/2007 0:00 Cycle Billing Due: 01/08/2008	\$82.55	\$82.55	11/30/2007 16:42	258

10/9/2007 0:00 Payment - Check	(\$98.07)	\$0.00	10/10/2007 13:48	691
8/31/2007 0:00 Cycle Billing Due: 10/05/2007	\$98.07	\$98.07	9/4/2007 14:51	203
7/9/2007 0:00 Payment - Check	(\$89.88)	\$0.00	7/9/2007 15:52	505
6/5/2007 0:00 Cycle Billing Due: 07/05/2007	\$89.88	\$89.88	6/6/2007 15:25	145
3/30/2007 0:00 Payment - Check	(\$54.54)	\$0.00	3/30/2007 15:50	222
2/28/2007 0:00 Cycle Billing Due: 04/05/2007	\$54.54	\$54.54	2/28/2007 10:47	69

Sept 3rd

City of WBL,

I am responding to a letter for
account 0030403638 cust# 00051023
3785 WBA N
WBL, 55710

Hardship Request:

I was injured on the job in Dec 21
and was out of work unpaid until 2/14/22.
Cannon Coffee denied my W/C claim as a
Gen Mgt, I have painful tendonitis. I
went back 2/15/22 and was let go in March 2022.
I went on unemployment for a few
weeks (which really hurt again financially)
Started Bean Co as GM 4/14/22 to current.
Hours have been reduced due to slow
business. It's a new company in WBL.

I received EA through Ramsey City
for April/May mortgage. I've been
in my home since 12/2008. I am
going through a tough time also
having a disability is rough.

Thank you

Wesley Lewis 9/3/22



City of White Bear Lake

4701 Highway 61 N.
White Bear Lake, Minnesota 55110
651-429-8526 | www.whitebearlake.org

September 1, 2022

TERESA EVANS
3785 WHITE BEAR AVE
WHITE BEAR LAKE MN 55110-4749

Account Number: 0030403638
Property ID: 263022310007

Customer Number: 00051023
Service Address: 3785 WHITE BEAR AVE

Delinquent Balance: \$659.38

According to our records, the above referenced utility account at the listed address is currently past due by the above-mentioned amount. The purpose of this letter is to inform you that you may pay the past due balance until October 14, 2022 without further penalty. Any remaining balance after October 14, 2022 will be added to your 2023 property tax statement for collection as a special assessment pursuant to Minnesota Statutes 444.075.

If you allow your past due utility amount to be added to your 2023 property tax statement, your overall obligation will include an additional \$30.00 certification fee and interest at 7.5%. This amount will be represented on your property tax statement as a special assessment charge.

The White Bear Lake City Council will hold a public hearing on Tuesday, October 25, 2022 when it will adopt the special assessment certification list. If you are unable to make your account current by October 14, 2022 and do not want the past due amount included on your 2023 property tax statement, you will need to write a letter or e-mail explaining your situation or hardship, or request a hearing before the City Council. The letter or e-mail request needs to be received no later than 4:30 p.m. on Tuesday, October 18, 2022. The City Council will consider your request at the October 25, 2022 City Council meeting and, based upon information provided, authorize or deny deferral of the proposed assessment.

Please review your records to verify the amount and contact me at **651-429-8565** to resolve any discrepancy.

Sincerely,

Jen Carrigan
Utility Billing Specialist
City of White Bear Lake
jen@whitebearlake.org

Created Date/Time: 10/18/2022 11:48:10 AM
 Customer Number: 00051023
 Account Number: 0030403638
 Service Address: 3785 WHITE BEAR AVE
 Mailing Address:
 TERESA EVANS
 3785 WHITE BEAR AVE
 WHITE BEAR LAKE MN 55110-4749

Customer/Account Transaction History

Trans Date	Transaction	Amount	Balance	Date/Time Updated	Batch ID
10/17/2022 0:00	Penalties - Water	\$14.76	\$835.44	10/17/2022 11:39	17865
8/31/2022 0:00	Cycle Billing Due: 10/05/2022	\$147.60	\$820.68	8/31/2022 14:02	3611
7/18/2022 0:00	Penalties - Water	\$13.70	\$673.08	7/18/2022 14:29	17499
5/31/2022 0:00	Cycle Billing Due: 07/05/2022	\$136.95	\$659.38	5/31/2022 15:51	3595
4/15/2022 0:00	Penalties - Water	\$14.33	\$522.43	4/15/2022 15:36	17151
2/28/2022 0:00	Cycle Billing Due: 04/05/2022	\$143.32	\$508.10	2/25/2022 16:17	3572
1/19/2022 0:00	Penalties - Water	\$15.21	\$364.78	1/19/2022 9:31	16804
11/30/2021 0:00	Cycle Billing Due: 01/05/2022	\$152.14	\$349.57	11/30/2021 15:31	3548
11/22/2021 0:00	Certification Water Write-Off	(\$136.33)	\$197.43	11/22/2021 12:24	16574
11/22/2021 0:00	Certification Sewer Write-Off	(\$236.40)	\$333.76	11/22/2021 12:24	16574
11/22/2021 0:00	Certification Garbage WriteOff	(\$281.70)	\$570.16	11/22/2021 12:24	16574
8/31/2021 0:00	Cycle Billing Due: 10/05/2021	\$180.98	\$851.86	8/31/2021 16:05	3519
5/28/2021 0:00	Cycle Billing Due: 07/06/2021	\$164.48	\$670.88	5/30/2021 13:53	3500
2/26/2021 0:00	Cycle Billing Due: 04/05/2021	\$176.82	\$506.40	3/1/2021 9:12	3485
11/30/2020 0:00	Cycle Billing Due: 01/05/2021	\$162.79	\$329.58	12/1/2020 12:16	3470
11/24/2020 0:00	Certification Water Write-Off	(\$156.19)	\$166.79	11/24/2020 14:04	15361
11/24/2020 0:00	Certification Sewer Write-Off	(\$228.00)	\$322.98	11/24/2020 14:04	15361
11/24/2020 0:00	Certification Garbage WriteOff	(\$262.18)	\$550.98	11/24/2020 14:04	15361
8/31/2020 0:00	Cycle Billing Due: 10/05/2020	\$166.79	\$813.16	8/31/2020 12:49	3453
5/29/2020 0:00	Cycle Billing Due: 07/06/2020	\$152.79	\$646.37	6/1/2020 14:03	3435
2/28/2020 0:00	Cycle Billing Due: 04/06/2020	\$152.79	\$493.58	3/2/2020 8:52	3410
1/16/2020 0:00	Penalties - Water	\$14.24	\$340.79	1/16/2020 16:05	14542
11/27/2019 0:00	Cycle Billing Due: 01/06/2020	\$142.42	\$326.55	12/2/2019 11:02	3391
11/26/2019 0:00	Certification Garbage WriteOff	(\$241.74)	\$184.13	11/26/2019 11:37	14375
11/26/2019 0:00	Certification Sewer Write-Off	(\$238.85)	\$425.87	11/26/2019 11:37	14375
11/26/2019 0:00	Certification Water Write-Off	(\$176.67)	\$664.72	11/26/2019 11:37	14375
10/15/2019 0:00	Penalties - Water	\$15.39	\$841.39	10/16/2019 10:52	14224
8/30/2019 0:00	Cycle Billing Due: 10/07/2019	\$153.92	\$826.00	9/3/2019 15:53	3370
7/15/2019 0:00	Penalties - Water	\$14.82	\$672.08	7/15/2019 13:37	13765
5/31/2019 0:00	Cycle Billing Due: 07/05/2019	\$148.17	\$657.26	5/31/2019 14:46	3345
4/16/2019 0:00	Penalties - Water	\$15.39	\$509.09	4/16/2019 15:00	13396
2/28/2019 0:00	Cycle Billing Due: 04/05/2019	\$153.92	\$493.70	3/6/2019 9:51	3316
1/16/2019 0:00	Penalties - Water	\$14.90	\$339.78	1/17/2019 8:07	13038

11/30/2018 0:00 Cycle Billing Due: 01/07/2019	\$148.98	\$324.88	11/30/2018 9:47	3290
11/7/2018 0:00 Certification Garbage WriteOff	(\$228.90)	\$175.90	11/7/2018 14:06	12739
11/7/2018 0:00 Certification Water Write-Off	(\$160.26)	\$404.80	11/7/2018 14:06	12739
11/7/2018 0:00 Certification Sewer Write-Off	(\$230.15)	\$565.06	11/7/2018 14:06	12739
10/17/2018 0:00 Penalties - Water	\$14.72	\$795.21	10/17/2018 11:10	12649
8/31/2018 0:00 Cycle Billing Due: 10/05/2018	\$147.18	\$780.49	8/30/2018 16:17	3263
7/16/2018 0:00 Penalties - Water	\$14.00	\$633.31	7/16/2018 9:59	12132
5/31/2018 0:00 Cycle Billing Due: 07/05/2018	\$139.98	\$619.31	5/31/2018 15:19	3236
4/17/2018 0:00 Penalties - Water	\$14.54	\$479.33	4/17/2018 10:23	11739
2/28/2018 0:00 Cycle Billing Due: 04/05/2018	\$145.38	\$464.79	3/1/2018 14:25	3204
1/16/2018 0:00 Penalties - Water	\$12.95	\$319.41	1/16/2018 14:56	11336
11/30/2017 0:00 Cycle Billing Due: 01/05/2018	\$129.50	\$306.46	12/1/2017 15:02	3163
11/14/2017 0:00 Certification Garbage WriteOff	(\$222.64)	\$176.96	11/15/2017 13:02	11057
11/14/2017 0:00 Certification Water Write-Off	(\$159.11)	\$399.60	11/15/2017 13:02	11057
11/14/2017 0:00 Certification Sewer Write-Off	(\$228.45)	\$558.71	11/15/2017 13:02	11057
10/17/2017 0:00 Penalties - Water	\$14.91	\$787.16	10/17/2017 11:18	10941
8/31/2017 0:00 Cycle Billing Due: 10/05/2017	\$149.10	\$772.25	8/31/2017 17:04	3132
7/17/2017 0:00 Penalties - Water	\$12.95	\$623.15	7/17/2017 13:05	10486
5/31/2017 0:00 Cycle Billing Due: 07/05/2017	\$129.50	\$610.20	6/2/2017 12:06	3104
4/17/2017 0:00 Penalties - Water	\$14.77	\$480.70	4/17/2017 11:12	10086
2/28/2017 0:00 Cycle Billing Due: 04/05/2017	\$147.70	\$465.93	3/1/2017 9:35	3076
1/17/2017 0:00 Penalties - Water	\$12.95	\$318.23	1/17/2017 11:02	9696
11/30/2016 0:00 Cycle Billing Due: 01/05/2017	\$129.46	\$305.28	11/30/2016 14:30	3027
11/7/2016 0:00 Certification Garbage WriteOff	(\$222.64)	\$175.82	11/7/2016 15:31	9420
11/7/2016 0:00 Certification Water Write-Off	(\$146.78)	\$398.46	11/7/2016 15:31	9420
11/7/2016 0:00 Certification Sewer Write-Off	(\$223.80)	\$545.24	11/7/2016 15:31	9420
10/18/2016 0:00 Penalties - Water	\$14.79	\$769.04	10/18/2016 15:04	9328
8/31/2016 0:00 Cycle Billing Due: 10/05/2016	\$147.86	\$754.25	9/1/2016 13:50	2991
7/15/2016 0:00 Penalties - Water	\$13.17	\$606.39	7/15/2016 10:00	8902
5/31/2016 0:00 Cycle Billing Due: 07/05/2016	\$131.72	\$593.22	6/3/2016 14:49	2953
4/15/2016 0:00 Penalties - Water	\$13.36	\$461.50	4/15/2016 11:01	8545
3/7/2016 0:00 Cycle Billing Due: 04/05/2016	\$133.56	\$448.14	3/9/2016 15:08	2909
1/19/2016 0:00 Penalties - Water	\$13.69	\$314.58	1/19/2016 12:35	8240
11/30/2015 0:00 Cycle Billing Due: 01/05/2016	\$136.91	\$300.89	12/1/2015 9:20	2832
11/13/2015 0:00 Certification Garbage WriteOff	(\$222.64)	\$163.98	11/16/2015 9:37	8011
11/13/2015 0:00 Certification Sewer Write-Off	(\$267.90)	\$386.62	11/16/2015 9:37	8011
11/13/2015 0:00 Certification Water Write-Off	(\$184.72)	\$654.52	11/16/2015 9:37	8011
10/16/2015 0:00 Penalties - Water	\$13.79	\$839.24	10/16/2015 9:27	7899
8/31/2015 0:00 Cycle Billing Due: 10/05/2015	\$137.88	\$825.45	9/3/2015 9:02	2772
7/15/2015 0:00 Penalties - Water	\$12.31	\$687.57	7/15/2015 14:25	7532
5/29/2015 0:00 Cycle Billing Due: 07/06/2015	\$123.14	\$675.26	6/4/2015 15:28	2718
4/15/2015 0:00 Penalties - Water	\$13.21	\$552.12	4/15/2015 14:39	7201
3/4/2015 0:00 Cycle Billing Due: 04/06/2015	\$132.06	\$538.91	3/6/2015 11:00	2577
1/15/2015 0:00 Penalties - Water	\$16.27	\$406.85	1/15/2015 16:32	6764
11/30/2014 0:00 Cycle Billing Due: 01/06/2015	\$162.67	\$390.58	12/9/2014 10:00	2425
11/7/2014 0:00 Certification Garbage WriteOff	(\$222.64)	\$227.91	11/7/2014 16:26	6441
11/7/2014 0:00 Certification Water Write-Off	(\$163.67)	\$450.55	11/7/2014 16:26	6441

11/7/2014 0:00 Certification Sewer Write-Off	(\$324.90)	\$614.22	11/7/2014 16:26	6441
10/28/2014 0:00 Penalties - Water	\$19.18	\$939.12	10/28/2014 15:12	6382
9/8/2014 0:00 Cycle Billing Due: 10/08/2014	\$191.83	\$919.94	9/10/2014 14:56	2327
7/21/2014 0:00 Penalties - Water	\$16.90	\$728.11	7/21/2014 8:27	5941
4/25/2014 0:00 Adjustment - Water	(\$18.13)	\$711.21	6/26/2014 14:04	5822
5/30/2014 0:00 Cycle Billing Due: 07/07/2014	\$169.03	\$729.34	6/6/2014 11:41	2236
4/23/2014 0:00 Penalties - Water	\$17.04	\$560.31	4/23/2014 10:52	5495
3/6/2014 0:00 Cycle Billing Due: 04/07/2014	\$170.41	\$543.27	3/8/2014 10:11	2092
1/17/2014 0:00 Penalties - Water	\$16.65	\$372.86	1/17/2014 10:26	5250
12/3/2013 0:00 Cycle Billing Due: 01/06/2014	\$166.54	\$356.21	12/3/2013 16:03	2037
11/22/2013 0:00 Certification Garbage WriteOff	(\$222.64)	\$189.67	11/22/2013 16:18	5138
11/22/2013 0:00 Certification Water Write-Off	(\$172.98)	\$412.31	11/22/2013 16:18	5138
11/22/2013 0:00 Certification Sewer Write-Off	(\$307.80)	\$585.29	11/22/2013 16:18	5138
10/16/2013 0:00 Penalties - Water	\$15.88	\$893.09	10/16/2013 14:23	5070
9/3/2013 0:00 Cycle Billing Due: 10/07/2013	\$158.80	\$877.21	9/3/2013 16:01	1973
7/19/2013 0:00 Penalties - Water	\$14.99	\$718.41	7/19/2013 9:22	4880
6/4/2013 0:00 Cycle Billing Due: 07/08/2013	\$149.88	\$703.42	6/5/2013 14:50	1900
4/17/2013 0:00 Penalties - Water	\$17.82	\$553.54	4/17/2013 10:26	4703
3/4/2013 0:00 Cycle Billing Due: 04/05/2013	\$178.15	\$535.72	3/5/2013 13:49	1839
1/15/2013 0:00 Penalties - Water	\$15.88	\$357.57	1/15/2013 16:03	4531
12/4/2012 0:00 Cycle Billing Due: 01/07/2013	\$158.80	\$341.69	12/5/2012 15:39	1791
11/16/2012 0:00 Payment - Check	(\$153.70)	\$182.89	11/16/2012 8:28	4408
10/18/2012 0:00 Penalties - Water	\$15.50	\$336.59	10/18/2012 9:23	4357
8/24/2012 0:00 Cycle Billing Due: 10/05/2012	\$154.98	\$321.09	9/4/2012 10:58	1719
7/16/2012 0:00 Penalties - Water	\$12.41	\$166.11	7/16/2012 9:55	4178
5/31/2012 0:00 Cycle Billing Due: 07/05/2012	\$153.70	\$153.70	6/1/2012 14:37	1645
3/15/2012 0:00 Payment - Check	(\$235.94)	\$0.00	3/16/2012 11:08	3917
2/29/2012 0:00 Cycle Billing Due: 04/06/2012	\$170.41	\$235.94	3/2/2012 10:34	1561
3/1/2012 0:00 Transfer from Sewer AR	(\$215.00)	\$65.53	3/1/2012 15:18	3874
3/1/2012 0:00 Adjustment - Water	(\$85.00)	\$280.53	3/1/2012 15:18	3874
1/18/2012 0:00 Penalties - Water	\$15.80	\$365.53	1/18/2012 15:33	3762
11/30/2011 0:00 Cycle Billing Due: 01/05/2012	\$157.99	\$349.73	12/1/2011 12:27	1447
11/8/2011 0:00 Certification Water Write-Off	(\$124.26)	\$191.74	11/9/2011 12:21	3631
10/19/2011 0:00 Penalties - Water	\$16.00	\$316.00	10/19/2011 16:29	3588
9/27/2011 0:00 Payment - Check	(\$339.59)	\$300.00	9/27/2011 9:29	3551
9/6/2011 0:00 Cycle Billing Due: 10/05/2011	\$160.03	\$639.59	9/6/2011 15:23	1375
7/13/2011 0:00 Penalties - Water	\$15.71	\$479.56	7/13/2011 10:07	3425
5/26/2011 0:00 Cycle Billing Due: 07/05/2011	\$157.06	\$463.85	5/27/2011 14:02	1313
4/13/2011 0:00 Penalties - Water	\$6.79	\$306.79	4/13/2011 14:44	3251
3/28/2011 0:00 Payment - Check	(\$317.66)	\$300.00	3/28/2011 8:19	3217
3/7/2011 0:00 Cycle Billing Due: 04/05/2011	\$146.75	\$617.66	3/7/2011 14:58	1228
1/19/2011 0:00 Penalties - Water	\$16.01	\$470.91	1/19/2011 10:31	3090
12/2/2010 0:00 Cycle Billing Due: 01/05/2011	\$160.05	\$454.90	12/6/2010 12:27	1143
10/15/2010 0:00 Penalties - Water	\$25.13	\$294.85	10/15/2010 8:28	2890
10/6/2010 0:00 Payment - Check	(\$189.20)	\$269.72	10/6/2010 13:26	2862
8/27/2010 0:00 Cycle Billing Due: 10/05/2010	\$251.29	\$458.92	8/31/2010 14:30	1085
7/14/2010 0:00 Penalties - Water	\$18.43	\$207.63	7/14/2010 12:17	2681

6/2/2010 0:00 Cycle Billing Due: 07/06/2010	\$189.20	\$189.20	6/2/2010 14:46	1024
5/5/2010 0:00 Payment - Check	(\$110.26)	\$0.00	5/5/2010 10:12	2533
3/10/2010 0:00 Payment - Check	(\$89.33)	\$110.26	3/10/2010 11:15	2405
3/5/2010 0:00 Cycle Billing Due: 04/05/2010	\$136.28	\$199.59	3/8/2010 9:29	965
3/2/2010 0:00 Adjustment - Water	(\$196.93)	\$63.31	3/3/2010 7:58	2395
12/2/2009 0:00 Cycle Billing Due: 01/05/2010	\$260.24	\$260.24	12/3/2009 11:25	890
9/17/2009 0:00 Payment - Check	(\$253.47)	\$0.00	9/17/2009 15:13	1956
8/31/2009 0:00 Cycle Billing Due: 10/05/2009	\$175.85	\$253.47	8/28/2009 12:48	787
7/20/2009 0:00 Penalties - Water	\$7.06	\$77.62	7/20/2009 8:33	1849
6/1/2009 0:00 Cycle Billing Due: 07/06/2009	\$70.56	\$70.56	6/2/2009 16:37	716
3/11/2009 0:00 Payment - Check	(\$43.28)	\$0.00	3/11/2009 15:46	1610
3/2/2009 0:00 Cycle Billing Due: 04/06/2009	\$43.28	\$43.28	3/3/2009 16:43	613

Jen Carrigan

From: Mia Carsrud <miarda73082@hotmail.com>
Sent: Tuesday, October 18, 2022 9:43 PM
To: Jen Carrigan
Subject: Utility

Hello! I apologize, I just noticed that there was a time cut off today for this. I have a past due utility bill that I'm really hoping will not be added to my taxes. However, it is for very personal reasons that the account has become past due that I don't want discussed at a public meeting. I can bring my account completely current within the next few weeks, I can pay a large portion on Friday and the remaining within a few weeks is that possible? Again, it is for very personal reasons that I am not comfortable being discussed at a public meeting. This is a very embarrassing situation to be in and I am hoping that either way it does not have to be discussed at the meeting for all my neighbors to hear, as they attend these meetings. Again, I am able to pay that amount very soon! Please let me know!!

Mia Carsrud
1809 Richard Ct
White Bear Lake, Mn 55110
651-214-9548

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City of White Bear Lake

4701 Highway 61 N.
White Bear Lake, Minnesota 55110
651-429-8526 | www.whitebearlake.org

September 1, 2022

MIA CARSRUD
1809 RICHARD CT
WHITE BEAR LAKE MN 55110-4620

Account Number: 0031303175
Property ID: 263022320056

Customer Number: 00052271
Service Address: 1809 RICHARD CT

Delinquent Balance: \$1,089.16

According to our records, the above referenced utility account at the listed address is currently past due by the above-mentioned amount. The purpose of this letter is to inform you that you may pay the past due balance until October 14, 2022 without further penalty. Any remaining balance after October 14, 2022 will be added to your 2023 property tax statement for collection as a special assessment pursuant to Minnesota Statutes 444.075.

If you allow your past due utility amount to be added to your 2023 property tax statement, your overall obligation will include an additional \$30.00 certification fee and interest at 7.5%. This amount will be represented on your property tax statement as a special assessment charge.

The White Bear Lake City Council will hold a public hearing on Tuesday, October 25, 2022 when it will adopt the special assessment certification list. If you are unable to make your account current by October 14, 2022 and do not want the past due amount included on your 2023 property tax statement, you will need to write a letter or e-mail explaining your situation or hardship, or request a hearing before the City Council. The letter or e-mail request needs to be received no later than 4:30 p.m. on Tuesday, October 18, 2022. The City Council will consider your request at the October 25, 2022 City Council meeting and, based upon information provided, authorize or deny deferral of the proposed assessment.

Please review your records to verify the amount and contact me at **651-429-8565** to resolve any discrepancy.

Sincerely,

Jen Carrigan
Utility Billing Specialist
City of White Bear Lake
jen@whitebearlake.org

Created Date/Time: 10/19/2022 08:12:25 AM
 Customer Number: 00052271
 Account Number: 0031303175
 Service Address: 1809 RICHARD CT
 Mailing Address:
 MIA CARSRUD
 1809 RICHARD CT
 WHITE BEAR LAKE MN 55110-4620

Customer/Account Transaction History

Trans Date	Transaction	Amount	Balance	Date/Time Updated	Batch ID
10/17/2022 0:00	Penalties - Water	\$31.94	\$1,461.29	10/17/2022 11:39	17865
8/31/2022 0:00	Cycle Billing Due: 10/05/2022	\$319.36	\$1,429.35	8/31/2022 14:03	3611
7/18/2022 0:00	Penalties - Water	\$20.83	\$1,109.99	7/18/2022 14:29	17499
5/31/2022 0:00	Cycle Billing Due: 07/05/2022	\$208.28	\$1,089.16	5/31/2022 15:52	3595
4/15/2022 0:00	Penalties - Water	\$23.38	\$880.88	4/15/2022 15:37	17151
2/28/2022 0:00	Cycle Billing Due: 04/05/2022	\$233.76	\$857.50	2/25/2022 16:18	3572
1/19/2022 0:00	Penalties - Water	\$25.45	\$623.74	1/19/2022 9:31	16804
11/30/2021 0:00	Cycle Billing Due: 01/05/2022	\$254.49	\$598.29	11/30/2021 15:32	3548
10/8/2021 0:00	Payment - Echeck - IC	(\$994.89)	\$343.80	10/12/2021 14:06	16423
8/31/2021 0:00	Cycle Billing Due: 10/05/2021	\$318.97	\$1,338.69	8/31/2021 16:07	3519
7/19/2021 0:00	Penalties - Water	(\$24.83)	\$1,019.72	7/19/2021 13:57	16071
7/19/2021 0:00	Penalties - Water	\$24.83	\$1,044.55	7/19/2021 11:41	16070
5/28/2021 0:00	Cycle Billing Due: 07/06/2021	\$248.25	\$1,019.72	5/30/2021 13:54	3500
2/26/2021 0:00	Cycle Billing Due: 04/05/2021	\$227.45	\$771.47	3/1/2021 9:13	3485
11/30/2020 0:00	Cycle Billing Due: 01/05/2021	\$276.01	\$544.02	12/1/2020 12:17	3470
10/14/2020 0:00	Payment - Credit Card	(\$200.00)	\$268.01	10/14/2020 11:25	15257
10/14/2020 0:00	Payment - Credit Card	(\$190.00)	\$468.01	10/14/2020 11:25	15257
10/14/2020 0:00	Payment - Credit Card	(\$282.62)	\$658.01	10/14/2020 11:25	15257
10/9/2020 0:00	Payment - Credit Card	(\$200.00)	\$940.63	10/9/2020 11:10	15233
8/31/2020 0:00	Cycle Billing Due: 10/05/2020	\$268.01	\$1,140.63	8/31/2020 12:51	3453
5/29/2020 0:00	Cycle Billing Due: 07/06/2020	\$212.01	\$872.62	6/1/2020 14:04	3435
2/28/2020 0:00	Cycle Billing Due: 04/06/2020	\$202.01	\$660.61	3/2/2020 8:53	3410
1/16/2020 0:00	Penalties - Water	\$18.79	\$458.60	1/16/2020 16:05	14542
11/27/2019 0:00	Cycle Billing Due: 01/06/2020	\$187.88	\$439.81	12/2/2019 11:03	3391
10/15/2019 0:00	Penalties - Water	\$21.51	\$251.93	10/16/2019 10:52	14224
10/14/2019 0:00	Payment - Credit Card	(\$400.00)	\$230.42	10/14/2019 16:13	14193
10/14/2019 0:00	Payment - Credit Card	(\$441.34)	\$630.42	10/14/2019 16:13	14193
8/30/2019 0:00	Cycle Billing Due: 10/07/2019	\$215.08	\$1,071.76	9/3/2019 15:55	3370
7/15/2019 0:00	Penalties - Water	\$15.34	\$856.68	7/15/2019 13:38	13765
5/31/2019 0:00	Cycle Billing Due: 07/05/2019	\$153.38	\$841.34	5/31/2019 14:47	3345
4/16/2019 0:00	Penalties - Water	\$19.36	\$687.96	4/16/2019 15:00	13396
2/28/2019 0:00	Cycle Billing Due: 04/05/2019	\$193.63	\$668.60	3/6/2019 9:52	3316
1/16/2019 0:00	Penalties - Water	\$20.81	\$474.97	1/17/2019 8:08	13038

11/30/2018 0:00	Cycle Billing Due: 01/07/2019	\$208.07	\$454.16	11/30/2018 9:48	3290
10/17/2018 0:00	Penalties - Water	\$20.81	\$246.09	10/17/2018 11:10	12649
10/12/2018 0:00	Payment - Credit Card	(\$580.56)	\$225.28	10/12/2018 15:11	12604
8/31/2018 0:00	Cycle Billing Due: 10/05/2018	\$208.07	\$805.84	8/30/2018 16:18	3263
8/23/2018 0:00	Certification - Water	\$247.30	\$597.77	8/24/2018 9:18	12340
8/23/2018 0:00	Certification - Water	(\$247.30)	\$350.47	8/24/2018 9:18	12340
8/23/2018 0:00	Certification - Garbage	\$111.66	\$597.77	8/24/2018 9:18	12340
8/23/2018 0:00	Certification - Garbage	(\$111.66)	\$486.11	8/24/2018 9:18	12340
8/23/2018 0:00	Certification - Sewer	\$221.60	\$597.77	8/24/2018 9:18	12340
8/23/2018 0:00	Certification - Sewer	(\$221.60)	\$376.17	8/24/2018 9:18	12340
7/16/2018 0:00	Penalties - Water	\$17.21	\$597.77	7/16/2018 9:59	12132
5/31/2018 0:00	Cycle Billing Due: 07/05/2018	\$172.07	\$580.56	5/31/2018 15:20	3236
4/19/2018 0:00	Payment - Credit Card	(\$200.00)	\$408.49	4/19/2018 12:29	11753
4/17/2018 0:00	Penalties - Water	\$17.21	\$608.49	4/17/2018 10:23	11739
2/28/2018 0:00	Cycle Billing Due: 04/05/2018	\$172.07	\$591.28	3/1/2018 14:26	3204
1/16/2018 0:00	Penalties - Water	\$17.86	\$419.21	1/16/2018 14:56	11336
11/30/2017 0:00	Cycle Billing Due: 01/05/2018	\$178.64	\$401.35	12/1/2017 15:04	3163
10/17/2017 0:00	Penalties - Water	\$19.82	\$222.71	10/17/2017 11:18	10941
10/11/2017 0:00	Payment - Credit Card	(\$259.94)	\$202.89	10/11/2017 13:37	10898
8/31/2017 0:00	Cycle Billing Due: 10/05/2017	\$198.24	\$462.83	8/31/2017 17:06	3132
7/17/2017 0:00	Penalties - Water	\$4.65	\$264.59	7/17/2017 13:05	10486
7/11/2017 0:00	Payment - Credit Card	(\$200.00)	\$259.94	7/11/2017 14:25	10429
5/31/2017 0:00	Cycle Billing Due: 07/05/2017	\$122.29	\$459.94	6/2/2017 12:07	3104
4/17/2017 0:00	Penalties - Water	\$14.50	\$337.65	4/17/2017 11:12	10086
2/28/2017 0:00	Cycle Billing Due: 04/05/2017	\$145.04	\$323.15	3/1/2017 9:37	3076
2/1/2017 0:00	Payment - Credit Card	(\$175.00)	\$178.11	2/1/2017 16:19	9743
1/17/2017 0:00	Penalties - Water	\$13.58	\$353.11	1/17/2017 11:02	9696
11/30/2016 0:00	Cycle Billing Due: 01/05/2017	\$135.75	\$339.53	11/30/2016 14:31	3027
10/18/2016 0:00	Penalties - Water	\$17.33	\$203.78	10/18/2016 15:05	9328
10/14/2016 0:00	Payment - Credit Card	(\$144.44)	\$186.45	10/14/2016 14:23	9300
8/31/2016 0:00	Cycle Billing Due: 10/05/2016	\$186.45	\$330.89	9/1/2016 13:51	2991
8/5/2016 0:00	Payment - Credit Card	(\$146.47)	\$144.44	8/5/2016 14:12	8984
7/15/2016 0:00	Penalties - Water	\$13.13	\$290.91	7/15/2016 10:00	8902
5/31/2016 0:00	Cycle Billing Due: 07/05/2016	\$131.31	\$277.78	6/3/2016 14:50	2953
4/15/2016 0:00	Penalties - Water	\$13.32	\$146.47	4/15/2016 11:02	8545
3/7/2016 0:00	Cycle Billing Due: 04/05/2016	\$133.15	\$133.15	3/9/2016 15:09	2909
1/7/2016 0:00	Payment - Credit Card	(\$316.50)	\$0.00	1/7/2016 14:09	8194
11/30/2015 0:00	Cycle Billing Due: 01/05/2016	\$148.17	\$316.50	12/1/2015 9:21	2832
10/16/2015 0:00	Penalties - Water	\$14.04	\$168.33	10/16/2015 9:27	7899
10/6/2015 0:00	Payment - Credit Card	(\$152.42)	\$154.29	10/6/2015 17:15	7854
8/31/2015 0:00	Cycle Billing Due: 10/05/2015	\$154.29	\$306.71	9/3/2015 9:04	2772
7/15/2015 0:00	Penalties - Water	\$13.86	\$152.42	7/15/2015 14:25	7532
5/29/2015 0:00	Cycle Billing Due: 07/06/2015	\$138.56	\$138.56	6/4/2015 15:29	2718
4/13/2015 0:00	Payment - Check	(\$503.13)	\$0.00	4/13/2015 10:24	7177
3/4/2015 0:00	Cycle Billing Due: 04/06/2015	\$125.41	\$503.13	3/6/2015 11:01	2577
1/15/2015 0:00	Penalties - Water	\$15.96	\$377.72	1/15/2015 16:32	6764
11/30/2014 0:00	Cycle Billing Due: 01/06/2015	\$159.57	\$361.76	12/9/2014 10:01	2425

10/28/2014 0:00 Penalties - Water	\$17.08	\$202.19	10/28/2014 15:12	6382
9/8/2014 0:00 Cycle Billing Due: 10/08/2014	\$170.79	\$185.11	9/10/2014 14:57	2327
7/31/2014 0:00 Payment - Check	(\$297.99)	\$14.32	8/4/2014 10:49	5978
7/21/2014 0:00 Penalties - Water	\$14.32	\$312.31	7/21/2014 8:27	5941
5/30/2014 0:00 Cycle Billing Due: 07/07/2014	\$143.23	\$297.99	6/6/2014 11:42	2236
4/23/2014 0:00 Penalties - Water	\$14.07	\$154.76	4/23/2014 10:53	5495
3/6/2014 0:00 Cycle Billing Due: 04/07/2014	\$140.69	\$140.69	3/8/2014 10:12	2092
1/10/2014 0:00 Payment - Check	(\$398.91)	\$0.00	1/10/2014 16:05	5238
12/3/2013 0:00 Cycle Billing Due: 01/06/2014	\$184.02	\$398.91	12/3/2013 16:04	2037
10/16/2013 0:00 Penalties - Water	\$18.20	\$214.89	10/16/2013 14:24	5070
9/3/2013 0:00 Cycle Billing Due: 10/07/2013	\$181.98	\$196.69	9/3/2013 16:02	1973
8/13/2013 0:00 Payment - Check	(\$147.05)	\$14.71	8/13/2013 10:15	4935
7/19/2013 0:00 Penalties - Water	\$14.71	\$161.76	7/19/2013 9:22	4880
6/4/2013 0:00 Cycle Billing Due: 07/08/2013	\$147.05	\$147.05	6/5/2013 14:52	1900
4/9/2013 0:00 Payment - Certified Check	(\$182.23)	\$0.00	4/9/2013 10:39	4679
3/4/2013 0:00 Cycle Billing Due: 04/05/2013	\$159.79	\$182.23	3/5/2013 13:51	1839
2/25/2013 0:00 Payment - Check	(\$247.42)	\$22.44	2/25/2013 8:31	4599
1/15/2013 0:00 Penalties - Water	\$22.44	\$269.86	1/15/2013 16:03	4531
12/4/2012 0:00 Cycle Billing Due: 01/07/2013	\$224.43	\$247.42	12/5/2012 15:41	1791
11/19/2012 0:00 Payment - Check	(\$218.87)	\$22.99	11/19/2012 8:34	4414
10/18/2012 0:00 Penalties - Water	\$21.99	\$241.86	10/18/2012 9:24	4357
8/24/2012 0:00 Cycle Billing Due: 10/05/2012	\$219.87	\$219.87	9/4/2012 11:00	1719
7/9/2012 0:00 Payment - Check	(\$168.88)	\$0.00	7/9/2012 15:31	4167
5/31/2012 0:00 Cycle Billing Due: 07/05/2012	\$154.81	\$168.88	6/1/2012 14:38	1645
4/18/2012 0:00 Payment - Check	(\$140.69)	\$14.07	4/18/2012 13:56	3994
4/16/2012 0:00 Penalties - Water	\$14.07	\$154.76	4/16/2012 9:51	3982
2/29/2012 0:00 Cycle Billing Due: 04/06/2012	\$140.69	\$140.69	3/2/2012 10:35	1561
1/9/2012 0:00 Payment - Check	(\$239.82)	\$0.00	1/9/2012 11:47	3744
11/30/2011 0:00 Cycle Billing Due: 01/05/2012	\$239.82	\$239.82	12/1/2011 12:29	1447
10/10/2011 0:00 Payment - Check	(\$123.44)	\$0.00	10/10/2011 15:52	3571
9/6/2011 0:00 Cycle Billing Due: 10/05/2011	\$112.13	\$123.44	9/6/2011 15:25	1375
7/18/2011 0:00 Payment - Check	(\$113.12)	\$11.31	7/19/2011 9:02	3428
7/13/2011 0:00 Penalties - Water	\$11.31	\$124.43	7/13/2011 10:08	3425
5/26/2011 0:00 Cycle Billing Due: 07/05/2011	\$113.12	\$113.12	5/27/2011 14:04	1313
3/28/2011 0:00 Payment - Check	(\$64.83)	\$0.00	3/28/2011 8:19	3217
3/7/2011 0:00 Cycle Billing Due: 04/05/2011	\$64.83	\$64.83	3/7/2011 14:59	1228

CITY OF WHITE BEAR LAKE
ASSESSMENT ROLL RAMSEY COUNTY
NOVEMBER xx, 2022

ASSESSMENT:
RESOLUTION:

MISCELLANEOUS ITEMS TO BE CERTIFIED TO TAXES 2022

PROPERTY IDENTIFICATION NUMBER	PROPERTY ADDRESS	DESCRIPTION	INV #	DELIQUENT AMOUNT
35.30.22.22.0078	1878 County Rd E E	Lawncare	12903/13137	\$ 456.09
25.30.22.21.0020	4071 Jay Lane	Lawncare	13117	155.80
15.30.22.44.0056	1756 Florence St.	Lawncare	13119	156.34
26.30.22.14.0012	2157 Birch St.	Lawncare	13138	332.63
15.30.22.41.0015	1759 4th St.	Lawncare	13141	157.74
26.30.22.43.0069	3706 White Bear Ave.	Lawncare	13156	101.13
Total Assessment				<u>\$ 1,359.73</u>