



AGENDA
REGULAR MEETING OF THE CITY COUNCIL OF
THE CITY OF WHITE BEAR LAKE, MINNESOTA
TUESDAY, APRIL 25, 2023
7 P.M. IN THE COUNCIL CHAMBERS

Click on agenda item to jump to page.

1. CALL TO ORDER AND ROLL CALL

PLEDGE OF ALLEGIANCE

2. APPROVAL OF MINUTES

- A. Minutes of the Regular City Council Meeting on April 11, 2023
- B. Minutes of the City Council Work Session on April 11, 2023
- C. Minutes of the City Council Work Session on April 18, 2023

3. ADOPT THE AGENDA *(No item of business shall be considered unless it appears on the agenda for the meeting. The Mayor or Councilmembers may add items to the agenda prior to adoption of the agenda.)*

4. CONSENT AGENDA *(Those items listed under Consent Agenda are considered routine by the City Council and will be acted upon by one motion under this agenda item. There will be no separate discussion of these items, unless the Mayor or a Councilmember so requests, in which event, the item will be removed from the consent agenda and considered under New Business.)*

- A. Resolution authorizing issuance of a massage therapy establishment license to Rootswell Family Health Center, LLC, dba Naturally Well
- B. Resolution approving a temporary liquor license for Lakeshore Players Theatre
- C. Resolution approving a temporary liquor license for Pine Tree Apple Classic Fund

5. VISITORS AND PRESENTATIONS

- A. Manitou Days presentation and resolution granting support
- B. Marketfest presentation and resolution granting support
- C. Finance Department Quarterly Report

6. PUBLIC HEARINGS

- A. 2022 Stormwater Pollution Prevention Program

7. UNFINISHED BUSINESS

- A. Variance Request – Monument Sign for McNeely Music Center

8. NEW BUSINESS

None

9. DISCUSSION

None

10. COMMUNICATIONS FROM THE CITY MANAGER

11. ADJOURNMENT



**MINUTES
REGULAR MEETING OF THE CITY COUNCIL
OF THE CITY OF WHITE BEAR LAKE, MINNESOTA
TUESDAY, APRIL 11, 2023
7 P.M. IN THE COUNCIL CHAMBERS**

1. CALL TO ORDER AND ROLL CALL

Mayor Dan Louismet called the meeting to order at 7 p.m. The City Clerk took attendance for Councilmembers Kevin Edberg, Steve Engstran, Heidi Hughes, Dan Jones and Bill Walsh. Staff in attendance were City Manager Lindy Crawford, Community Development Director Jason Lindahl, Public Works Director/City Engineer Paul Kauppi, City Clerk Caley Longendyke, and City Attorney Troy Gilchrist.

PLEDGE OF ALLEGIANCE

2. APPROVAL OF MINUTES

A. Minutes of the City Council Meeting on March 28, 2023

It was moved by Councilmember **Walsh**, seconded by Councilmember **Engstran**, to approve the minutes. Motion carried unanimously.

3. APPROVAL OF THE AGENDA

It was moved by Councilmember **Edberg**, seconded by Councilmember **Engstran**, to approve the agenda. Motion carried unanimously.

4. CONSENT AGENDA

- A. Accept minutes: February Park Commission Advisory, February Environmental Advisory Commission, February White Bear Lake Conservation District, March Planning Commission
- B. Resolution authorizing a special event application for Big Wood Brewery Flip Cup Tournament **Res. No. 13177**
- C. Resolution authorizing a special event application for Big Wood Brewery 3rd Annual Beach Party **Res. No. 13178**
- D. Resolution authorizing issuance of a massage therapy establishment license to Pure Illumination Skincare Studio & Boutique **Res. No. 13179**
- E. Resolution authorizing issuance of massage therapist license to Christina Martin at Pure Illumination Skincare Studio & Boutique **Res. No. 13180**
- F. Resolution authorizing issuance of massage therapist license to Kelly Weisner at LifeSpa **Res. No. 13181**
- G. Resolution authorizing advertisement for bids for the 2023 Bituminous Seal Coating Project **Res. No. 13182**
- H. Resolution authorizing advertisement for bids for the 2023 Crack Sealing Project **Res. No. 13183**
- I. Resolution authorizing advertisement for bids for the 2023 Sanitary Sewer Lining Program **Res. No. 13184**
- J. Resolution repealing variances for 4556 Hwy 61 **Res. No. 13185**

It was moved by Councilmember **Engstran**, seconded by Councilmember **Walsh**, to approve the consent agenda. Motion carried unanimously.

5. VISITORS AND PRESENTATIONS

A. Arbor Day Proclamation

City Manager Crawford shared the importance of trees in the community. Mayor Dan Louismet read a proclamation recognizing May 18, 2023 as Arbor Day in the City of White Bear Lake.

6. PUBLIC HEARINGS

Nothing scheduled.

7. UNFINISHED BUSINESS

Nothing scheduled.

8. NEW BUSINESS

A. Conditional Use Permit Amendment Request – Stadium Seating for White Bear Lake Area Schools

Community Development Director Lindahl presented an amendment request to an existing conditional use permit issued to the White Bear Lake Area Schools in 2021. The original request granted expansion of bleacher seating to 1,500, but the new request is to increase seating to 5,000. A condition of the original request was to complete an Environmental Assessment Worksheet, which involved a traffic study, and the applicant was required to conduct an updated traffic study as part of the amendment application. The Planning Commission and staff recommend approval. Lindahl showed various images of the stadium to describe the amendment. The home seating would increase from 1,500 to 3,500 seats and guest seating would go from 0 to 1,500 seats. As part of the conditional use permit process, the School District conducted a neighborhood meeting, where 14 attendees asked questions and shared concerns. Topics of discussion included current traffic and congestion, traffic mitigation, event attendance, size of bleachers and impacts to surrounding neighborhoods. Lindahl reported half of the attendees were generally opposed to the project. Opposition was also shared at the Planning Commission public hearing. Lindahl said the traffic study helped the parking analysis and their findings concluded that there was adequate parking in the parking lot and surrounding streets. He talked about the ambient noise from the increased stadium seating and said the noise from the occasional events wouldn't exceed standards set by the MN Pollution Control Agency. He reviewed other conditional use permit criteria. Lindahl said a number of recommended conditions generated from the traffic study were incorporated as required conditions of approval, including traffic mitigation strategies and direction from the fire marshal to allow for emergency response.

Lindahl said staff recommend approval of the amendment, and the conditions include that there will be no other major events during football games, all traffic study recommendations will be implemented, SAC Determination will be updated and roadway improvements will be completed. Mayor Louismet invited School District staff to comment. Assistant Superintendent

for Finance and Operations Tim Wald shared information about the bond referendum passed in 2019. He said there was an overwhelming statement by the community supporting the unification of the high school. He addressed the frequently asked question, "Why now?" He said in the pre-referendum work, the plan was to keep football at South Campus but would eventually move it to North Campus. Wald said it was explained in community presentations with Superintendent Wayne Kazmierczak that when there was opportunity to move high school football and large events to the unified high school campus, they would move forward with those plans. He said the School District was able to move forward earlier than expected, based in part on being able to obtain more space for expansion. Wold Architects and Engineers representative Maria Kennedy shared additional images of the site and the bleachers. She said the school additions would be completed in fall 2024.

Mayor Louismet opened public comment at 7:28 p.m. Jeff Taylor, resident of 5211 West Bald Eagle Boulevard, recalls multiple statements made before the passed referendum that football would stay at South Campus. He noted the disruption in the neighborhood already and questioned why a 5,000-seat stadium is needed based on average number of attendees, limited parking in the parking lot and the low number of home games. He expressed concern for rushing this plan through and noted the already-existing traffic congestion and speeding in the area. He proposed delaying the amendment. Mary Pollard, resident of 2321 5th Street, requested the school district gets the traffic under control before bringing more people into the neighborhood. Jeremy Post, resident of 2068 3rd Street, works in the school district and is a coach for football and basketball. He acknowledged that change is hard for the residents near the campus, but emphasized the importance of this particular change for the community. He said the increased traffic is already imminent with combining the high schools, and the football game traffic will be separate and limited to a handful of evenings. Jim Galvin, resident of 4702 Wood Avenue, is a retired teacher and assistant football coach of the school district. He shared the history of high school football in the area and the positive impact on the community and student athletes. He noted the importance of bringing people together and supporting local businesses and talked about the value of students being able to play games in the same facility during their 4-year high school track. Alastair Downie, resident of 1988 Campbell Circle, inquired about plans for widening roadways and adding parking restriction signage. Mayor Louismet closed public comment at 7:47 p.m.

Mayor Louismet shared his thoughts on the proposal and was concerned that the message from the school district was that football was going to remain at South Campus. He wondered if delaying the process would help get the neighborhood acclimated to the new high school and agreed with the concerns about traffic and parking. He asked school district staff to explain the need to move forward so quickly and not wait. Assistant Superintendent Wald said the decision to move forward was based on being able to capitalize on reasonable construction costs, the opportunity to expand the school ground footprint sooner than expected and the need to use bond referendum funds on time. Superintendent Kazmierczak clarified that the message has always been that football would eventually move to the new site. Councilmember Edberg wondered what large events would be an issue for congestion and Wald said the homecoming football game is the largest event that could pose operational issues. There was conversation about street parking and how the school district will be working with White Bear Lake Police Department and Ramsey County Sheriff's Office on traffic mitigation. Councilmember Jones

asked about other events and Wald said there will be girls' and boys' lacrosse and track and field events. Councilmember Jones brought attention that there are more events requiring lights and the PA system. There was discussion about the traffic study with high school arrival and dismissal time and how it compares to football games. Councilmember Jones acknowledged that there will be a lot of requests to use the stadium and advised that the school district not say "yes" to all of the requests, keeping the nearby residents in mind. Councilmember Hughes asked about the growing enrollment at the school district. Councilmember Edberg inquired about parking limitations in the area. Director of Public Works/City Engineer Kauppi provided information about parking restrictions on the streets surrounding North Campus and how it compares to South Campus. He said the parking restrictions will allow for more efficient and safer traffic flow after games.

It was moved by Councilmember **Walsh**, seconded by Councilmember **Jones**, to approve **Res. No. 13186** approving granting an amendment to the conditional use permit for White Bear Lake Area Schools Senior High School campus expansion. Councilmember Walsh was surprised that the plan to move football to North Campus is happening so soon, but was aware that there were plans to move it eventually. He was pleased that the traffic study was updated post-pandemic with more accurate data. He expressed support for the move and sees it as an amenity and benefit to the downtown area. He trusts the traffic mitigation strategies will help address the concerns and says there will be opportunity for improvement. Councilmember Hughes suggested installing parking restriction signs ahead of time so people can become familiar with them. Kauppi said that will be considered once the school district construction is done and there is more understanding how traffic flows and moves around the campus. The school district will have to complete the required conditions of the road improvements before it can host an event on the expanded bleachers.

Councilmember Jones acknowledged it will be easier for attendees to leave events with the multiple exit options. He asked the school district to be respectful with the number of large events scheduled at the stadium. Councilmember Edberg expressed support for the resolution with the conditions to be met and would direct any feedback about being misinformed about the school district's plans to the School Board. Councilmember Hughes reemphasized that the volume of street parking for these events is a big deal, and encouraged residents to reach out if there are issues so the City has an opportunity to find solutions.

Motion carried 4-0. Councilmember Engstran abstained due to a potential conflict of interest.

B. Variance Request – Monument Sign for McNeely Music Center

Community Development Director Lindahl presented a variance request submitted by MSR Design, on behalf of McNeely Music Center. The applicant is requesting a monument sign setback variance from the required 10 feet to three inches. The request is to reorient the sign so it is perpendicular, not parallel, to Highway 61 to increase the sign's visibility. The site was already granted a setback variance from 10 feet to two feet. As part of the application process, nearby signs along Highway 61 and the respective setbacks were reviewed. Lindahl explained that staff had already approved a setback variance and the variance review that is outlined in Minnesota State Statute 462.357, subd. 6 for the new request did not conclude there to be

practical difficulty. The Planning Commission and staff recommended denial for the variance request.

Mayor Louismet invited comment from the applicant. MSR Design Project Manager Sean Higgins shared information about the project. He said the variance request is to support public safety by making the sign more visible for drivers from the highway. The attorney representing the property owner, Manitou Fund MMC LLC, referenced the previously approved variance and explained that the new request was an extension of the existing variance. He brought attention to the unique lot shape and said the lot shape is still relevant for the new request. The property owner's attorney noted that an approved setback variance would still allow for 31 feet between the sign and the highway and a number of feet away from the sidewalk.

Mayor Louismet was skeptical that not being able to move a sign 21 inches closer to the property line would create practical difficulty. Councilmember Heidi Hughes asked about reorienting the sign closer to the building. Higgins explained the need for a driveway between the sign and the building for emergency vehicle access, as directed by the City's fire marshal. Councilmember Jones disagreed with staff's findings and noted other signs in the area. He complimented the design of the proposed sign and didn't believe approving this setback variance would set precedence for other variances. Councilmember Hughes asked if staff would've approved this request had it been part of the original variance request in 2022. Lindahl recalled significant discussions about the original variance request, which was prior to his hiring, and believes staff would've had the same analysis as what is presented and would recommend denial. City Attorney Gilchrist advised the Council in determining whether or not to grant a variance and how the applicant must prove a practical difficulty. He said the Council has discretion to say "no". On the other hand, if the Council approves the variance, he explained that it doesn't necessarily set legal precedence for other variances, but warned that other applicants will still use it as leverage for their own requests. Gilchrist explained that if Council wants to approve the variance, they should direct staff to prepare a resolution that includes proper findings supporting this specific setback variance request to the specific property.

It was moved by Councilmember **Edberg** to approve the resolution that would deny the sign variance request. The motion was not seconded and therefore failed.

It was moved by Councilmember **Jones**, seconded by Councilmember **Hughes**, to direct staff to prepare an alternative resolution approving the variance request for consideration at an upcoming regular Council meeting. Motion carried unanimously.

9. DISCUSSION

A. Concept Plan Review for 2687 County Road D

Community Development Director Lindahl presented information on the concept plan review for an undeveloped property located at 2687 County Road D. The concept plan involves developing a 14-unit nursing home. Lindahl reported that the Planning Commission is in general support of the plan. The current zoning doesn't support nursing home facilities, but rezoning the property from B-2 Limited Business to R-B, Residential-Business would allow the use. There will also be a setback variance request to allow for the building to be closer to the property line.

Mayor Louismet invited comment from the applicant. Brian Wings of WBL DigniSuites RE LLC shared information about the small-model care home for elderly citizens in need of memory care and assisted living services. He described the smaller site and explained that fencing will be installed behind the facility where the setback is reduced. He also explained the low need for parking with the type of facility. Mayor Dan Louismet and the Council expressed general support for the concept plan.

10. COMMUNICATIONS FROM THE CITY MANAGER

City Manager Crawford had no announcements.

12. ADJOURNMENT

There being no further business before the Council, it was moved by Councilmember **Engstran** seconded by Councilmember **Jones** to adjourn the regular meeting at 9:09 p.m. Motion carried unanimously.

Dan Louismet, Mayor

ATTEST:

Caley Longendyke, City Clerk



**CITY COUNCIL SPECIAL MEETING
MINUTES
TUESDAY, APRIL 11, 2023
6:00 PM
2ND FLOOR BOARD ROOM OF CITY HALL**

1. CALL TO ORDER

Mayor Louismet opened the meeting at 6:00 PM. Councilmembers in attendance included Bill Walsh, Heidi Hughes, Dan Jones, Kevin Edberg and Steve Engstran. Staff in attendance included City Manager Lindy Crawford, City Attorney Troy Gilchrist and Attorney Monte Mills.

2. CLOSED SESSION

Mayor Louismet announced that the City Council was entering into closed session for discussion regarding the on-going contested case "In the Matter of Amendments to Various Water Appropriation Permits." He stated the meeting would be closed to the public and no recordings of the discussion would be made.

A motion was made by Councilmember **Edberg** to go into closed session to have an attorney-client protected discussion with the City's attorneys under Minnesota Statutes, section 13D.05, subdivision 3(b) regarding the on-going contested case "In the Matter of Amendments to Various Water Appropriation Permits. The motion was seconded by Councilmember **Jones**.

A motion was made by Councilmember **Walsh** to reopen the closed meeting. The motion was seconded by Councilmember **Jones**.

3. ADJOURNMENT

There being no further business before the Council, it was moved by Councilmember **Walsh**, seconded by Councilmember **Engstran** to adjourn the special meeting at 6:52 p.m. Motion carried unanimously.



**MINUTES
WORK SESSION OF THE CITY COUNCIL
OF THE CITY OF WHITE BEAR LAKE, MINNESOTA
TUESDAY, APRIL 18, 2023
6:00 PM IN THE 2ND FLOOR BOARD ROOM**

Mayor Louismet opened the meeting at 6:08 PM. Councilmembers in attendance included: Bill Walsh, Heidi Hughes, Dan Jones, Kevin Edberg, and Steven Engstran. Staff members in attendance included: City Manager Lindy Crawford and Finance Director Kerri Kindsvater.

Staff and the Council reviewed the 2024 Budget preparation schedule, the City's financial structure, long-range planning efforts, funding opportunities and challenges, fund specific details regarding the Capital Improvement Plan and Financial Management Plan, and the Ambulance Fund.

There was general consensus amongst the Council in that Local Government Aid (LGA) should not be relied upon in the General Fund in future years. Future budget proposals will reflect a transfer of LGA to the Equipment Acquisition Fund and Municipal Building Fund over time as to not negatively impact the General Fund for Council consideration.

In regards to specific fund balance levels set by the Council in 2017 for the Equipment Acquisition Fund, Municipal Building Fund and Park Improvement Fund, Councilmembers requested to revisit the discussion at a future work session.

Staff discussed the need to implement tax levies in 2024 for the Equipment Acquisition Fund and Municipal Building Fund, and in 2025 for the Park Improvement Fund in order to maintain operations and the desired level of service to residents and property owners that they have come to expect. In addition, staff will be recommending a transfer of \$295,000 to the Equipment Acquisition Fund and \$465,000 to the Municipal Building Fund from the 2022 General Fund surplus to support the operations in each fund and reduce the tax levy or bond issuance needs. Staff also identified approximately \$220,000 in unused ARPA Funds that could be reallocated, but must be exhausted by the end of 2024.

Conversations surrounding the Ambulance Fund budget focused on service level and the City's limited ability to collect funds through transportation fees to cover operational and capital expenditures. As discussed in previous work sessions, the Ambulance Fund continues to struggle financially as an enterprise fund due to challenges in revenue collections regarding the limitations that Medicare / Medicaid place on transport fee collections. After exploring solutions and comparing similar departments, staff will be recommending the Council add tax levy support to stabilize the revenues needed to maintain the services. For transparency in financial reporting and recognition that ambulance patient payments offset the expenditures to maintain full-time crews needed for response to calls for service, staff will also be recommending moving the ambulance fund operations into its own department within the General Fund. Generally, the Council was supportive of the idea to transition the ambulance fund to the General Fund and to charge Fire Contract Cities appropriately.

Councilmembers requested a comprehensive list of tax levy amounts and their uses. Staff will provide

detailed information on the various effects of recommendations on the 2024 proposed tax levy as the General Fund (operating budget) is built during the early summer months.

The Council discussed the desire for additional public education surrounding City finances, the budget process and financial needs. It was suggested that the Mayor and Council conduct outreach to local business owners and that staff create content for the City's social media accounts.

Adjourned: 9:21 PM



City of White Bear Lake
City Manager's Office

MEMORANDUM

To: Lindy Crawford, City Manager
From: Caley Longendyke, City Clerk
Date: April 25, 2023
Subject: **Massage Establishment License for Rootswell Family Heath Center, LLC DBA Naturally Well**

SUMMARY

The City Council will consider adopting a resolution approving a massage establishment license to Rootswell Family Heath Center, LLC DBA Naturally Well at 2025 4th Street, Suite 100 in White Bear Lake.

BACKGROUND INFORMATION

Pursuant to City Ordinance Chapter 1127, the City regulates massage businesses and practitioner's licenses to ensure they meet minimum qualifications and basic insurance coverages. Lauren Robbins submitted an application to allow massage therapy services within a leased space at her business Naturally Well, located at 2025 4th Street, Suite 100. Ms. Robbins and a massage therapist, who concurrently submitted a massage therapist license application, have made arrangements to lease space within the building to run the massage therapist's business. Pursuant to the City Municipal Code, businesses which rent or lease space to an independent licensed massage therapist is considered a massage therapist business and must be treated as such, following all provisions of the Municipal Code and the application process to obtain an establishment license.

The Police Department completed a background investigation on Lauren Robbins and found nothing to preclude issuance of a massage establishment license to the applicant.

RECOMMENDATIONS

Staff recommends the City Council adopt the attached resolution authorizing a massage establishment license be issued to Rootswell Family Heath Center, LLC DBA Naturally Well at 2025 4th Street, Suite 100 in White Bear Lake.

ATTACHMENTS

Resolution

RESOLUTION NO.

**RESOLUTION AUTHORIZING ISSUANCE OF A MASSAGE THERAPY ESTABLISHMENT
LICENSE TO ROOTSWELL FAMILY HEATH CENTER, LLC DBA NATURALLY WELL**

WHEREAS, Lauren Robbins (Applicant) submitted an application for a massage establishment license for Rootswell Family Heath Center, LLC DBA Naturally Well, located at 2025 4th Street, Suite 100, White Bear Lake; and

WHEREAS, the property is zoned B-2: Limited Business and massage is a permitted use at this location; and

WHEREAS, the business is not primarily for massage therapy, but the Applicant is offering space within the business to a massage therapist who will offer massage services; and

WHEREAS, pursuant to the Municipal Code, businesses that rent or lease space to an independent licensed massage therapist is considered a massage therapist business; and

WHEREAS, the White Bear Lake Police Department found nothing in the background investigation to preclude the issuance of a massage establishment license to the Applicant.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of White Bear Lake, Minnesota, it hereby issues a massage establishment license as follows:

Lauren Robbins
Rootswell Family Heath Center, LLC DBA Naturally Well
2025 4th Street, Suite 100
White Bear Lake, MN 55110

BE IT FURTHER RESOLVED, that the Applicant and the businesses at the location will follow the provisions of Chapter 1127 Massage Therapists/Massage Therapist Business of the Municipal Code to maintain a massage establishment license.

The foregoing resolution, offered by Councilmember _____ and supported by Councilmember _____, was declared carried on the following vote:

Ayes:
Nays:
Passed:

Dan Louismet, Mayor

ATTEST:

Caley Longendyke, City Clerk



City of White Bear Lake
City Manager's Office

MEMORANDUM

To: Lindy Crawford, City Manager
From: Caley Longendyke, City Clerk
Date: April 25, 2023
Subject: Temporary On-Sale Liquor License for Lakeshore Players Inc.

SUMMARY

The City Council will consider approving a temporary liquor license for Lakeshore Players Inc. to serve full-intoxicating liquor at a fundraiser gala at Lakeshore Players Theatre on May 18, 2023.

BACKGROUND INFORMATION

Minnesota Statute section 340A.404, Subd. 10 states that municipalities may issue temporary on-sale liquor licenses to nonprofit organizations in existence for at least three years. The license may not exceed more than four consecutive days and cannot total more than 12 days in one year.

Lakeshore Players Inc. is a non-profit organization that has applied to sell full-intoxicating liquor for a fundraiser gala scheduled for May 18, 2023 at Lakeshore Players Theatre. The applicant already has an on-sale liquor license to sell 3.2 percent malt liquor, wine and strong beer, but would like to serve full-intoxicating liquor for this event. Since the organization is non-profit, they are eligible to have a temporary on-sale full liquor license. The applicant meets State regulations for temporary liquor licenses and already has the required liquor liability insurance on file.

RECOMMENDATION

Staff recommends the City Council adopt the attached resolution approving a temporary liquor license for Lakeshore Players Inc. for May 18, 2023.

ATTACHMENTS

Resolution

RESOLUTION NO.

**RESOLUTION APPROVING A TEMPORARY LIQUOR LICENSE FOR
LAKESHORE PLAYERS INC.**

WHEREAS, Lakeshore Players Inc. (the Applicant) has submitted an application to serve full-intoxicating liquor at a fundraiser gala scheduled for May 18, 2023 in Lakeshore Players Theatre; and

WHEREAS, the Applicant already has an on-sale liquor license with the City of White Bear Lake to serve 3.2 percent malt liquor, wine and strong beer, but is applying to temporarily sell full-intoxicating liquor for the one event; and

WHEREAS, the Applicant meets the qualifications for a temporary liquor license; and

WHEREAS, the Applicant already has the necessary proof of liquor liability insurance on file; and

WHEREAS, the Applicant has controls in place for responsible consumption and for serving adults 21 years of age and older.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of White Bear Lake, Minnesota, under authority of Minnesota Statute section 340A.404 Subd. 10, approves the temporary on-sale liquor license for the Applicant for the date and location indicated:

Lakeshore Players Inc.
May 18, 2023
Lakeshore Players Theatre
4941 Long Avenue
White Bear Lake, MN 55110

The foregoing resolution, offered by Councilmember _____ and supported by Councilmember _____, was declared carried on the following vote:

Ayes:

Nays:

Passed:

Dan Louismet, Mayor

ATTEST:

Caley Longendyke, City Clerk



City of White Bear Lake
City Manager's Office

MEMORANDUM

To: Lindy Crawford, City Manager
From: Caley Longendyke, City Clerk
Date: April 25, 2023
Subject: Temporary On-Sale Liquor License for Pine Tree Apple Classic Fund

SUMMARY

The City Council will consider approving a temporary liquor license for Pine Tree Apple Classic Fund to serve alcohol at a tennis event outside Life Time Fitness on the dates August 3-6, 2023.

BACKGROUND INFORMATION

Minnesota Statute section 340A.404, Subd. 10 states that municipalities may issue temporary on-sale liquor licenses to nonprofit organizations in existence for at least three years. The license may not exceed more than four consecutive days and cannot total more than 12 days in one year.

Pine Tree Apple Classic Fund is a charitable organization that has applied to sell alcoholic beverages for a tennis classic event scheduled for the dates August 3-6, 2023 outside of Life Time Fitness. The applicant meets State regulations for temporary liquor licenses and is securing liquor liability insurance required by City Code.

RECOMMENDATION

Staff recommends the City Council adopt the attached resolution approving a temporary liquor license for Pine Tree Apple Classic Fund for August 3-6, 2023.

ATTACHMENTS

Resolution

RESOLUTION NO.

**RESOLUTION APPROVING A TEMPORARY LIQUOR LICENSE FOR
PINE TREE APPLE CLASSIC FUND**

WHEREAS, Pine Tree Apple Classic Fund (the Applicant) has submitted an application to serve alcohol at a tennis classic event scheduled for the dates August 3-6, 2023 outside of the Life Time Fitness; and

WHEREAS, the Applicant meets the qualifications for a temporary liquor license; and

WHEREAS, the Applicant will be submitting the necessary proof of liquor liability insurance; and

WHEREAS, the Applicant has controls in place for responsible consumption and for serving adults 21 years of age and older.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of White Bear Lake, Minnesota, under authority of Minnesota Statute section 340A.404 Subd. 10, approves the temporary on-sale liquor license for the Applicant, contingent on the receipt of proof of liquor liability, for the date and location indicated:

Pine Tree Apple Classic Fund
August 3-6, 2023
Life Time Fitness
4800 White Bear Parkway
White Bear Lake, MN 55110

The foregoing resolution, offered by Councilmember _____ and supported by Councilmember _____, was declared carried on the following vote:

Ayes:

Nays:

Passed:

Dan Louismet, Mayor

ATTEST:

Caley Longendyke, City Clerk



City of White Bear Lake
City Manager's Office

MEMORANDUM

To: Lindy Crawford, City Manager
From: Caley Longendyke, City Clerk
Date: April 25, 2023
Subject: Granting City support for Manitou Days

SUMMARY

The City Council will receive a brief presentation from a planning representative of Manitou Days and consider adopting a resolution that authorizes staff time and other public resources to support the events.

BACKGROUND INFORMATION

In 1967, the White Bear Chamber of Commerce started Manitou Days, a tradition that has served to bring the community together for over five decades. Primarily comprised of community volunteers, White Bear Events was formed in 2006 to take over coordination of Manitou Days events from the Chamber. Today, Manitou Days is a three-week summer festival comprising of various events located throughout the City, including at the White Bear Shopping Center, Memorial Beach, local churches, art centers and more. The festival kicks off with Marketfest and ends on the Fourth of July with live music and fireworks over White Bear Lake. For more information, visit the event website at www.manitoudays.com.

Staff have traditionally contributed time and public resources to Manitou Days. Historically, the City Council has determined that the benefits of providing economic and social benefits to the city warrants use of its resources to provide support for the events associated with Manitou Days.

RECOMMENDATION

Staff recommends the City Council adopt the attached resolution authorizing support for Manitou Days in 2023.

ATTACHMENTS

Resolution

RESOLUTION NO.

**RESOLUTION AUTHORIZING ALLOCATION OF STAFF TIME AND OTHER PUBLIC
RESOURCES FOR MANITOU DAYS 2023**

WHEREAS, Manitou Days is a summer, community festival that began in 1967 and continues to be a tradition that brings the community together; and

WHEREAS, since 2006, the White Bear Events Committee has coordinated the three-week summer festival that is comprised of various events throughout the City, starting with Marketfest and ending with a Fourth of July celebration; and

WHEREAS, this year, Manitou Days will host a variety of events between June 15 to July 4, 2023; and

WHEREAS, the City Council has determined these events provide an economic and social benefit to the City, its residents and its businesses; and

WHEREAS, the City Council has determined that said benefit warrants use of City resources to provide space and logistical support for events associated with Manitou Days.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of White Bear Lake, that the City shall provide staff and physical resources in support of Manitou Days in 2023.

The foregoing resolution, offered by Councilmember _____ and supported by Councilmember _____, was declared carried on the following vote:

Ayes:

Nays:

Passed:

Dan Louismet, Mayor

ATTEST:

Caley Longendyke, City Clerk



City of White Bear Lake
City Manager's Office

MEMORANDUM

To: Lindy Crawford, City Manager
From: Caley Longendyke, City Clerk
Date: April 25, 2023
Subject: Granting City support for Marketfest

SUMMARY

The City Council will receive a brief presentation from a planning representative of Marketfest and consider adopting a resolution that authorizes financial participation and other public resources to support the event.

BACKGROUND INFORMATION

White Bear Lake Marketfest is an annual summer festival that brings people to the downtown area, supporting City businesses and enhancing a sense of community. The event is part of Manitou Days, a series of summer events that started in 1967, and is supported by several organizations and many volunteers. Marketfest helps kick off Manitou Days in June and continues for seven Thursday evenings into July. Each Thursday, Marketfest brings 180+ vendors onsite, including food trucks, arts and crafts, merchants and services, and non-profit organizations. Approximately 4,000-5,000 people attend per week.

The City has been contributing financially to Marketfest since 1998, after Mainstreet assumed its operation from the Economic Development Corporation (EDC). Since the event provides economic and social benefit to the City, its residents and businesses, City assistance has been provided through the non-tax supported Economic Development Fund. This year marks the 33rd year for this family-oriented festival, scheduled for Thursdays in downtown White Bear Lake, rain or shine, from 6-9 p.m. beginning on June 15 and ending on July 27, 2023. For more information, visit the event website at www.marketfestwbl.com.

Similar to last year, the City's 2023 budget contains a \$7,000 appropriation for financial support of Marketfest, which assists with electrical, safety, insurance and related operational costs. In addition to this financial contribution, staff will continue to contribute time and public resources to Marketfest.

RECOMMENDATION

Staff recommends the City Council adopt the attached resolution authorizing financial and other logistical support for Marketfest in 2023.

ATTACHMENTS

Resolution

RESOLUTION NO.

**RESOLUTION AUTHORIZING FINANCIAL SUPPORT AND OTHER PUBLIC
RESOURCES FOR MARKETFEST 2023**

WHEREAS, Mainstreet, Inc. through its Marketfest division, has requested and received permission from the City Council to conduct an economic promotion and community celebratory event on seven consecutive Thursday evenings in downtown White Bear Lake including entertainment, art exhibits and sales, food sales and commercial promoters; and

WHEREAS, Marketfest 2023 will be scheduled each Thursday between June 15 and July 27, 2023 from 6-9 p.m.; and

WHEREAS, the City Council has determined this event provides an economic and social benefit to the City, its residents and its businesses; and

WHEREAS, the City Council has determined that said benefit warrants financial participation by the City to defray a portion of the cost of Marketfest, as well as approve the use of City resources to provide space and logistical support related to the event.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of White Bear Lake, that the City Manager is authorized and hereby directed to arrange for payment from the City's non-tax-supported Economic Development Fund an amount not to exceed \$7,000 for the payment of expenses associated with insurance, safety, electrical repairs and entertainment for Marketfest in 2023.

BE IT FURTHER RESOLVED by the City Council of the City of White Bear Lake, that the City shall also provide staff and physical resources for the event.

The foregoing resolution, offered by Councilmember _____ and supported by Councilmember _____, was declared carried on the following vote:

Ayes:

Nays:

Passed:

Dan Louismet, Mayor

ATTEST:

Caley Longendyke, City Clerk



City of White Bear Lake
Finance Department

MEMORANDUM

To: Lindy Crawford, City Manager
From: Kerri Kindsvater, Finance Director
Date: April 25, 2023
Subject: Quarterly Finance and License Bureau Reports

SUMMARY

Attached is the Finance Department 1st Quarter Report for 2023.

The report contains columns comparing the 2022 and 2023 results for both the month of March and the year-to-date cumulative totals through March for finance. The report also contains columns for the first quarter months of 2023 and year to date cumulative total columns comparing the fees and transaction type counts of 2022 and 2023 for the license bureau.

Staff will present this information during the meeting and take questions or comments from the City Council.

RECOMMENDATION

None – information sharing only.

ATTACHMENTS

1st Quarter Finance and License Bureau Report

**City of White Bear Lake
Summary of Revenues
As of March 31, 2023**

Items	Adopted Budget	Current	YTD 2023	Percent 2023	YTD 2022	Percent 2022
General Fund						
01000 - Property Taxes	\$ 8,233,000	\$ -	\$ -	0.00%	\$ -	0.00%
01000 - Licenses/Permits	1,128,807	339,182	748,602	66.32%	443,049	34.00% (a)
01000 - Fines	50,000	4,674	9,031	18.06%	8,397	16.79%
01000 - Administrative Citations	7,000	600	900	12.86%	1,780	26.77% (b)
01000 - Intergovernmental Revenue	2,073,590	-	375,000	18.08%	376,575	14.89%
01000 - Charges for Service	871,126	107,244	202,344	23.23%	146,374	18.65%
01000 - Franchise Fees	325,000	-	371,353	114.26%	336,014	100.00% (c)
01000 - Interest	-	-	-	0.00%	-	0.00%
01000 - Miscellaneous	65,750	21,330	28,319	43.07%	36,292	43.12%
01000 - Transfers	1,048,600	87,383	262,150	25.00%	304,750	24.65%
Total General Fund	<u>13,802,873</u>	<u>560,413</u>	<u>1,997,699</u>	<u>14.47%</u>	<u>1,653,231</u>	<u>12.17%</u>
Special Revenue						
02020 - American Recovery Plan	-	238,343	238,343	0.00%	828,839	56.94% (d)
02030 - Armory	-	-	-	0.00%	13,537	17.48% (e)
02040 - Surface Water Pollution	274,031	18,335	69,539	25.38%	56,103	23.63%
02050 - Marina	432,000	-	-	0.00%	400,000	100.00% (f)
05200 - Sports Center	661,814	85,352	157,678	23.83%	121,575	17.41%
02060 - Forfeiture	13,000	-	467	3.59%	1,835	49.59% (g)
04240 - Economic Development	439,331	43,470	116,382	20.40%	77,288	13.90%
Total Special Revenue Funds	<u>1,820,176</u>	<u>385,500</u>	<u>582,409</u>	<u>32.00%</u>	<u>1,499,177</u>	<u>43.73%</u>
Enterprise Funds						
05010 - Water	2,434,326	514,112	639,479	26.27%	353,924	17.37%
05050 - Sewer	3,666,700	203,934	1,056,011	28.80%	934,264	26.43%
05100 - Refuse	1,830,969	136,360	440,406	24.05%	422,616	23.99%
05250 - Ambulance	2,772,000	254,236	834,420	21.70%	575,938	23.32%
05300 - Pioneer Manor	451,500	35,284	105,633	23.40%	104,404	24.22%
05350 - License Bureau	891,400	74,401	189,999	21.31%	183,295	23.77%
Total Enterprise Funds	<u>12,046,895</u>	<u>1,218,328</u>	<u>3,265,948</u>	<u>27.11%</u>	<u>2,574,441</u>	<u>23.39%</u>
Internal Service Funds						
06000 - Insurance	285,907	39,824	88,152	30.83%	71,357	25.26%
06200 - Employment Expense	4,073,880	378,056	1,002,344	24.60%	880,457	23.13%
Total Internal Services Funds	<u>4,359,787</u>	<u>417,880</u>	<u>1,090,496</u>	<u>25.01%</u>	<u>951,814</u>	<u>23.28%</u>
Total Revenues	<u>32,029,731</u>	<u>2,582,121</u>	<u>6,936,552</u>	<u>21.66%</u>	<u>6,678,663</u>	<u>20.80%</u>

Percent of Year Complete 0.25%

- (a) Revenues as of 3/31/23 are higher than this time last year due to permit and plan review fees related to the City's Public Safety Facility project. The fees are being paid by the Municipal Building Fund.
- (b) Administrative citation revenues vary based on the level of actual citations given out for the year.
- (c) Franchise fee revenue came in over budget in 2023. The franchise fee is set at 5% of Xcel Energy's gross electric revenues, which increased in 2022.
- (d) The City received \$1,413,839 in American Rescue Plan Aid in 2021, and the remaining \$1,413,839 was received in 2022. However, the City cannot recognize these funds as revenue until they are spent. Unspent proceeds are shown as deferred revenues on the balance sheet.
- (e) The Armory Fund was closed as of 12/31/22.
- (f) The payment from White Bear Boatworks was not received until April in 2023.
- (g) Forfeiture revenues vary based on the level of actual vehicle seizure activity for the year.

City of White Bear Lake, MN
Summary of Expenditures
As of March 31, 2023

Items	Adopted Budget	Current	YTD 2023	Percent 2023	YTD 2022	Percent 2022
General Fund						
01000 - Legislative	\$ 164,768	\$ 10,980	\$ 35,966	21.83%	\$ 38,259	25.71%
01000 - Administration	451,873	52,233	107,474	23.78%	79,926	19.53%
01000 - Finance	746,042	77,549	171,045	22.93%	157,754	22.72%
01000 - Legal Counselor	72,836	4,467	9,910	13.61%	13,005	18.52%
01000 - City Hall	258,507	23,884	58,241	22.53%	78,282	21.73%
01000 - Technology	142,958	13,108	30,224	21.14%	-	0.00% (a)
01000 - Elections	80,405	17,715	35,470	44.11%	120	0.15% (b)
01000 - Public Safety Facility	148,755	12,272	34,103	22.93%	29,531	22.31%
01000 - Police	5,651,606	567,324	1,230,238	21.77%	1,020,313	19.72%
01000 - Dispatch	251,800	20,956	40,319	16.01%	37,355	16.73%
01000 - Animal Control	27,116	888	3,500	12.91%	3,033	13.14%
01000 - Prosecution	160,063	22,667	34,108	21.31%	38,000	24.69%
01000 - Emergency Preparedness	18,579	769	1,797	9.67%	3,158	17.33%
01000 - Fire	1,521,176	119,125	252,184	16.58%	211,048	14.70%
01000 - Engineering	790,413	72,144	169,259	21.41%	141,109	18.93%
01000 - Public Works Facility	262,181	33,709	63,049	24.05%	56,143	22.22%
01000 - Garage	277,911	43,608	76,830	27.65%	51,398	19.63%
01000 - Streets	621,634	48,269	127,832	20.56%	90,089	14.68%
01000 - Snow/Ice Removal	287,458	81,127	181,532	63.15%	105,136	36.59% (c)
01000 - Street Lighting	244,823	15,263	31,664	12.93%	31,783	13.31%
01000 - Parks	815,806	63,690	133,559	16.37%	108,533	14.98%
01000 - Planning	381,240	41,099	88,605	23.24%	64,476	19.62%
01000 - Building & Code Enforcement	849,900	87,930	172,195	20.26%	163,956	21.66%
01000 - General Services/Contingency*	245,044	-	59,051	24.10%	57,511	43.41%
Total General Fund	<u>14,472,894</u>	<u>1,430,775</u>	<u>3,148,156</u>	<u>21.75%</u>	<u>2,579,918</u>	<u>19.03%</u>
Special Revenue						
02020 - American Recovery Plan	486,828	184,247	238,343	48.96%	28,861	2.99%
02030 - Armory	-	(1,951)	78	0.00%	17,160	16.88% (d)
02040 - Surface Water Pollution	369,880	19,275	38,970	10.54%	27,185	10.94%
02050 - Marina	502,960	16,756	134,861	26.81%	99,058	26.52%
05200 - Sports Center	801,073	75,037	177,261	22.13%	158,875	22.08%
02060 - Forfeiture	33,100	1,540	1,815	5.48%	8,857	15.59%
04240 - Economic Development	1,015,141	25,783	63,914	6.30%	66,031	4.62%
Total Special Revenue Funds	<u>3,208,982</u>	<u>320,688</u>	<u>655,242</u>	<u>20.42%</u>	<u>406,028</u>	<u>19.58%</u>
Enterprise Funds						
05010 - Water Distribution	1,310,458	103,449	337,303	25.74%	370,963	19.86%
05010 - Water Treatment	1,035,100	87,124	148,339	14.33%	118,849	10.91%
Total Water	<u>2,345,558</u>	<u>190,573</u>	<u>485,642</u>	<u>20.70%</u>	<u>489,812</u>	<u>16.57%</u>
05050 - Sewer	3,271,338	384,583	973,335	29.75%	846,909	25.84%
05100 - Refuse	1,875,137	191,736	442,608	23.60%	269,140	15.68%
05250 - Ambulance	3,070,797	238,526	639,232	20.82%	495,049	20.09%
05300 - Pioneer Manor	527,152	23,870	242,440	46.18%	38,571	7.31% (e)
05350 - License Bureau	1,103,841	92,839	212,496	19.25%	179,382	19.92%
Total Enterprise Funds	<u>12,193,823</u>	<u>1,122,127</u>	<u>2,995,752</u>	<u>24.57%</u>	<u>2,318,863</u>	<u>19.58%</u>
Internal Service Funds						
06000 - Insurance	446,250	-	271,694	60.88%	243,149	62.39%
06200 - Employment Expense	4,135,975	424,036	1,091,722	26.40%	1,141,813	28.93%
Total Internal Service Funds	<u>4,582,225</u>	<u>424,036</u>	<u>1,363,416</u>	<u>29.75%</u>	<u>1,384,962</u>	<u>31.94%</u>
Total Expenditures	<u>34,457,924</u>	<u>3,297,626</u>	<u>8,162,566</u>	<u>23.69%</u>	<u>6,689,770</u>	<u>19.89%</u>

Percent of Year Complete 0.25%

* General Services/Contingency YTD in 2023 includes \$56,901 of Northeast Youth & Family Services payments and \$2,150 in Senior Bus payments.

(a) In 2023, the City split out technology expenditures from the City Hall business unit.

(b) Timing of the first and second quarter payment to Ramsey County was earlier in 2023 than in 2022.

(c) We received 53.3 inches of snowfall in January-March 2023. We had 25.9 inches over the same time frame last year.

(d) The Armory Fund was closed as of 12/31/22. However, it took some time for the Historical Society to get their electric, gas, and phone utilities switched over to their name, so they had to reimburse the City for bills we paid on their behalf in 2023.

(e) The \$160,000 transfer to pay for Pioneer Manor's debt service obligation was recorded earlier in 2023 than in 2022.

(e)

The City set up an inter-fund loan between the Municipal Building Fund and the Economic Development and Non-Bonded Funds for the Energy Improvement Project. The Economic Development fund lent \$641,250 to the Municipal Building Fund and the Non-Bonded Fund lent \$213,750. For budget purposes, we show the lent money as a transfer in/transfer out. However, accounting standards do not allow inter-fund loans to be shown as transfers in the financial statements; instead, they must be set up as a Due To (Liability)/Due From (Asset), and they are offset by cash. This is why 2022 expenditures are significantly lower than in the budget.

(f)

The 2021 percentage of actual expenses compared to total budgeted expenses is low because \$2,558,000 was budgeted in 2021 for the Water Meter Replacement Project. As of December 31, 2021, \$1,906,000 was spent on the project. The City added this amount as a capital asset for 2021. Accounting standards for Enterprise Funds require expenses that are capitalized to be removed as an expense in the financial statements and added as an asset instead. The expenses will then be recognized over the useful life of the capital asset through depreciation. As of the time of this report, the City has not began the year-end process of capitalizing expenses for 2022. 2022 expenses are lower than budgeted due to supply chain issues related to vehicle replacements, as well costs related to the Meter Replacement Project bond proceeds being pushed into 2023.

(g) Water Treatment expenses are less than budgeted mainly due to the delay of the Lime Slaker replacement to 2023.

(h) 2022 expenses are lower than budgeted due to project delays, specifically the FOB access system and garage air exchanger. In addition, the City is still working through the year-end accounts payable process.

City of White Bear Lake, MN
Cash by Company
As of March 31, 2023

Total 00999 - CASH COMPANY	\$ 607,297.24	(a)
Total 01000 - GENERAL FUND	6,255,041.97	
Total 02020 - AMERICAN RECOVERY FUND	635,329.59	
Total 02030 - ARMORY FUND	(78.13)	(b)
Total 02040 - SURFACE WATER POLLUTION PREV	892,683.45	
Total 02050 - MARINA FUND	228,833.74	
Total 02060 - FORFEITURE FUND	30,496.76	
Total 03040 - 1993 TAX INCREMENT BOND FUND	18,667.12	
Total 03070 - NONBONDED DEBT SERVICE FUND	563,331.50	
Total 03071 - 2002 SPECIAL ASSESSMENT BONDS	30,859.25	
Total 03081 - BOATWORKS TIF DEBT SERVICE	55,220.40	
Total 03082 - G.O. STREET SC EQUIP 2018A	256,113.56	
Total 03083 - G.O. TAX ABATEMENT SC 2018B	152,188.28	
Total 03084 - G.O. IMPROVEMENT BONDS 2019A	273,667.90	
Total 03085 - G.O. STREET/EQUIP BONDS 2020A	322,963.85	
Total 03086 - G.O BONDS SERIES 2021A	152,340.34	
Total 03087 - G.O. IMPROVEMENT BONDS 2022A	198,698.06	
Total 04010 - PARK IMPROVEMENT FUND	1,591,810.75	
Total 04100 - EQUIPMENT ACQUISITION FUND	2,064,333.69	
Total 04240 - ECONOMIC DEVELOPMENT FUND	2,265,532.83	
Total 04300 - MUNICIPAL BUILDING FUND	17,286,461.77	
Total 04400 - INTERIM CONSTRUCTION FUND	5,273,750.96	
Total 04650 - HRA - DISTRICT 25 DOWNTOWN EXP	1,480,502.10	
Total 04651 - HRA-DISTRICT 26 HOFFMAN PLACE	38,668.11	
Total 04652 - HRA-DISTRICT 27 BOATWORKS	194,776.58	
Total 04770 - COMMUNITY REINVESTMENT FUND	6,611,928.46	
Total 05010 - WATER FUND	1,775,034.66	
Total 05050 - SEWER FUND	2,300,379.05	
Total 05100 - REFUSE FUND	277,940.26	
Total 05200 - SPORTS CENTER FUND	203,169.35	
Total 05250 - AMBULANCE FUND	845,327.19	
Total 05300 - PIONEER MANOR FUND	133,738.42	
Total 05350 - LICENSE BUREAU FUND	75,080.28	
Total 06000 - GENERAL INSURNANCE FUND	2,821,919.25	
Total 06200 - EMPLOYMENT EXPENSE FUND	1,798,220.36	
Total 07000 - DEPUTY REGISTRAR FUND	(3,357.51)	(c)
Total 07020 - INVESTMENT FUND	153,163.11	
Total 07030 - EMPLOYEE FLEX SPENDING FUND	268.65	
Total 07040 - ESCROW FUND	358,532.52	
Grand Total	<u>\$ 58,220,835.72</u>	

(a) 00999 - Cash Company is used as a holding account for the City's automated accounts payable process. When a voucher is created, the automated accounts payable process only allows liabilities to go to one fund. For ease of reconciliation, the liability for all vouchers goes to Fund 00999. Once the payment is actually made, Fund 00999 is relieved of the liability and the expenditure is coded to the proper fund.

(b) The Armory Fund was closed as of 12/31/22. However, it took some time for the Historical Society to get their electric, gas, and phone

**City of White Bear Lake
Schedule of Investments
March 31, 2023**

Institution	Type	Face Amount (Par)	Principal	Accrued Interest	Total Cost	Coupon Rate	Yield Rate	Buy Price	Trade Date	Purchase	Callable	Maturity	Balance	
Ehlers	Treas	US Treasury Note	914,000.00	900,920.02	-	900,920.02	0.000%	4.491%	98.569	12/13/22	12/14/22	No	04/11/23	900,920.02
RBC	Treas	US Treasury Note	400,000.00	401,250.00	266.48	401,516.48	0.250%	0.110%	100.313	01/19/21	01/20/21	No	04/15/23	400,000.00
RBC	Treas	US Treasury Note	300,000.00	300,624.00	311.13	300,935.13	0.250%	0.150%	100.208	03/12/21	03/15/21	No	04/15/23	300,000.00
Wells	FFCB	FFCB	400,000.00	400,068.99	40.28	400,109.27	0.125%	0.116%	100.017	05/25/21	05/26/21	No	04/27/23	400,000.00
Wells	FFCB	FFCB Bullet	1,000,000.00	990,300.00	5,076.39	995,376.39	2.125%	2.250%	99.030	02/10/15	02/11/15	No	05/15/23	995,376.39
Ehlers	Treas	US Treasury Note	1,274,000.00	1,249,747.73	-	1,249,747.73	0.000%	4.570%	98.096	12/13/22	12/14/22	No	05/18/23	1,249,747.73
RBC	Treas	US Treasury Note	400,000.00	401,296.88	98.90	401,395.78	0.250%	0.115%	100.324	01/19/21	01/20/21	No	06/15/23	400,000.00
RBC	Treas	US Treasury Note	300,000.00	300,539.34	185.44	300,724.78	0.250%	0.170%	100.180	03/12/21	03/15/21	No	06/15/23	300,000.00
Ehlers	Treas	US Treasury Note	1,278,000.00	1,249,048.24	-	1,249,048.24	0.000%	4.623%	97.735	12/13/22	12/14/22	No	06/15/23	1,249,048.24
RBC	CD	CD Flagstar Bk FSB Troy Mich	249,000.00	249,000.00	-	249,000.00	0.150%	0.150%	100.000	06/07/21	06/16/21	No	06/16/23	249,000.00
RBC	CD	CD Citizens Bank (Previously Investors Svgs F	249,000.00	249,000.00	-	249,000.00	0.200%	0.200%	100.000	06/18/21	06/30/21	No	06/30/23	249,000.00
Ehlers	FNMA	Fannie Mae	2,151,000.00	2,097,138.96	2,300.38	2,099,439.34	0.250%	4.737%	97.496	12/13/22	12/14/22	No	07/10/23	2,099,439.34
RBC	Treas	US Treasury Note	300,000.00	299,940.00	5.18	299,945.18	0.125%	0.133%	99.980	01/19/21	01/20/21	No	07/15/23	299,945.18
RBC	Treas	US Treasury Note	300,000.00	299,615.40	61.12	299,676.52	0.125%	0.180%	99.872	03/12/21	03/15/21	No	07/15/23	299,676.52
RBC	CD	Institution for Svgs In NewburyPort & ITS Vic	249,000.00	249,000.00	-	249,000.00	0.250%	0.250%	100.000	07/19/21	07/29/21	No	07/31/23	249,000.00
RBC	CD	CD Community West Bk Goleta Calif	249,000.00	249,000.00	-	249,000.00	0.150%	0.150%	100.000	01/19/21	01/29/21	No	07/28/23	249,000.00
RBC	CD	Bankers Bk Kans N A Wichita	249,000.00	249,000.00	-	249,000.00	0.200%	0.200%	100.000	07/20/21	07/30/21	01/30/22	07/31/23	249,000.00
RBC	CD	United Fid Bk FSB Evansville	249,000.00	249,000.00	-	249,000.00	0.150%	0.150%	100.000	01/26/21	02/05/21	No	08/04/23	249,000.00
RBC	Treas	US Treasury Note	400,000.00	400,000.00	214.67	400,214.67	0.125%	0.125%	100.000	01/19/21	01/20/21	No	08/15/23	400,000.00
RBC	Treas	US Treasury Note	300,000.00	316,815.00	580.11	317,395.11	2.500%	0.180%	105.605	03/12/21	03/15/21	No	08/15/23	300,000.00
RBC	Treas	US Treasury Note	400,000.00	399,859.38	175.41	400,034.79	0.125%	0.138%	99.965	01/19/21	01/20/21	No	09/15/23	400,000.00
RBC	Treas	US Treasury Note	300,000.00	299,166.00	99.86	299,265.86	0.125%	0.250%	99.722	06/18/21	06/21/21	No	09/15/23	299,265.86
RBC	Treas	US Treasury Note	300,000.00	299,646.00	132.47	299,778.47	0.125%	0.180%	99.882	07/22/21	07/23/21	No	09/15/23	299,778.47
Ehlers	Treas	US Treasury Note	1,300,000.00	1,269,439.17	-	1,269,439.17	0.000%	4.828%	97.649	03/27/23	03/30/23	No	09/28/23	1,269,439.17
RBC	Treas	US Treasury Note	400,000.00	399,843.75	133.24	399,976.99	0.125%	0.139%	99.961	01/19/21	01/20/21	No	10/15/23	399,976.99
RBC	Treas	US Treasury Note	300,000.00	298,995.00	68.65	299,063.65	0.125%	0.270%	99.665	06/18/21	06/21/21	No	10/15/23	299,063.65
RBC	Treas	US Treasury Note	300,000.00	299,499.00	101.43	299,600.43	0.125%	0.200%	101.430	07/22/21	07/23/21	No	10/15/23	299,600.43
RBC	FFCB	FFCB	300,000.00	300,000.00	-	300,000.00	0.290%	0.290%	100.000	10/22/20	11/02/20	11/02/21	11/02/23	300,000.00
UBS	CD	CD Northpointe Bk Grand Rapids MI	245,000.00	245,000.00	-	245,000.00	0.250%	0.250%	100.000	10/28/20	11/13/20	No	11/13/23	245,000.00
RBC	Treas	US Treasury Note	300,000.00	299,784.00	75.41	299,859.41	0.250%	0.280%	99.928	06/18/21	06/21/21	No	11/15/23	299,859.41
Wells	FFCB	FFCB	500,000.00	498,363.50	313.19	498,676.69	0.550%	0.725%	99.673	01/04/22	01/05/22	No	11/24/23	498,676.69
RBC	Freddie	Freddie Mac	300,000.00	300,000.00	-	300,000.00	0.300%	0.300%	100.000	11/16/20	12/01/20	06/01/22	12/01/23	300,000.00
RBC	FFCB	FFCB	300,000.00	300,000.00	-	300,000.00	0.280%	0.280%	100.000	12/02/20	12/08/20	12/08/22	12/01/23	300,000.00
RBC	CD	CD Florida Cap Bk Natl Assn Tarpon Springs I	249,000.00	249,000.00	-	249,000.00	0.250%	0.250%	100.000	11/19/20	12/17/20	No	12/18/23	249,000.00
RBC	Freddie	Freddie Mac	300,000.00	300,000.00	22.50	300,022.50	0.300%	0.300%	100.000	10/07/20	10/08/20	12/29/21	12/29/23	300,000.00
Wells	FHLB	FHLB	400,000.00	399,894.25	40.11	399,934.36	0.190%	0.199%	99.973	01/08/21	01/11/21	12/22/21	12/22/23	399,934.36
RBC	Treas	US Treasury Note	300,000.00	298,428.00	162.64	298,590.64	0.125%	0.330%	99.476	06/18/21	06/21/21	No	01/15/24	298,590.64
RBC	Treas	US Treasury Note	300,000.00	299,370.00	8.15	299,378.15	0.125%	0.125%	99.790	07/22/21	07/23/21	No	01/15/24	299,378.15
RBC	Treas	US Treasury Note	300,000.00	299,250.00	63.18	299,313.18	0.125%	0.233%	99.750	09/14/21	09/15/21	No	01/15/24	299,313.18
RBC	Treas	US Treasury Note	300,000.00	297,390.00	133.49	297,523.49	0.125%	0.534%	99.130	11/22/21	11/23/21	No	01/15/24	297,523.49
RBC	Treas	US Treasury Note	300,000.00	297,660.00	97.83	297,757.83	0.125%	0.476%	99.220	10/18/21	10/19/21	No	01/15/24	297,757.83
RBC	Treas	US Treasury Note	300,000.00	289,890.00	986.19	290,876.19	0.875%	3.016%	96.630	06/15/22	06/16/22	No	01/31/24	290,876.19
RBC	Treas	US Treasury Note	300,000.00	292,590.00	920.93	293,510.93	0.875%	2.411%	97.530	06/03/22	06/07/22	No	01/31/24	293,510.93
RBC	Treas	US Treasury Note	300,000.00	297,516.00	72.51	297,588.51	0.875%	1.302%	99.172	02/09/22	02/10/22	No	01/31/24	297,588.51
RBC	Treas	US Treasury Note	300,000.00	299,250.00	163.67	299,413.67	0.125%	0.223%	99.750	07/22/21	07/23/21	No	02/15/24	299,413.67
RBC	Treas	US Treasury Note	300,000.00	297,810.00	66.24	297,876.24	0.125%	0.441%	99.270	10/18/21	10/19/21	No	02/15/24	297,876.24

**City of White Bear Lake
Schedule of Investments
March 31, 2023**

Institution	Type	Face Amount (Par)	Principal	Accrued Interest	Total Cost	Coupon Rate	Yield Rate	Buy Price	Trade Date	Purchase	Callable	Maturity	Balance	
RBC	Treas	US Treasury Note	300,000.00	298,050.00	87.64	298,137.64	0.125%	0.413%	99.350	11/08/21	11/09/21	No	02/15/24	298,137.64
Wells	FFCB	FFCB	300,000.00	299,734.09	95.83	299,829.92	0.250%	0.281%	99.911	04/09/21	04/12/21	No	02/26/24	299,829.92
Wells	FHLB	FHLB	300,000.00	299,854.43	70.83	299,925.26	0.250%	0.267%	99.951	04/23/21	04/26/21	No	03/08/24	299,925.26
RBC	Treas	US Treasury Note	300,000.00	300,000.00	264.95	300,264.95	0.250%	0.250%	100.000	07/22/21	07/23/21	No	03/15/24	300,000.00
Wells	FHLB	FHLB	300,000.00	300,029.97	-	300,029.97	0.375%	0.375%	100.000	09/09/21	09/22/21	12/22/21	03/22/24	300,000.00
RBC	Treas	US Treasury Note	300,000.00	299,100.00	1,254.10	300,354.10	2.250%	2.419%	99.700	06/03/22	06/07/22	No	03/31/24	300,000.00
RBC	FHLMC	FHLMC	400,000.00	400,000.00	604.17	400,604.17	0.375%	0.375%	100.000	09/02/21	09/03/21	10/08/21	04/08/24	400,000.00
RBC	Treas	US Treasury Note	300,000.00	288,900.00	162.91	289,062.91	0.375%	2.427%	96.300	06/03/22	06/07/22	No	04/15/24	289,062.91
Wells	FHLB	FHLB	500,000.00	500,099.85	-	500,099.85	0.350%	0.310%	100.020	06/10/21	06/23/21	12/23/21	04/23/24	500,000.00
RBC	Treas	US Treasury Note	300,000.00	299,790.00	140.63	299,930.63	0.250%	0.275%	99.930	07/22/21	07/23/21	No	05/15/24	299,930.63
RBC	Treas	US Treasury Note	300,000.00	297,840.00	319.97	298,159.97	0.250%	0.532%	99.280	10/18/21	10/19/21	No	05/15/24	298,159.97
RBC	Treas	US Treasury Note	300,000.00	296,760.00	652.17	297,412.17	2.500%	3.085%	98.920	06/15/22	06/16/22	No	05/15/24	297,412.17
RBC	FHLB	FHLB	300,000.00	300,000.00	330.00	300,330.00	0.400%	0.400%	100.000	09/02/21	09/03/21	11/24/21	05/24/24	300,000.00
RBC	CD	New York Community Bank	249,000.00	249,000.00	-	249,000.00	0.300%	0.300%	100.000	06/01/21	06/03/21	No	06/03/24	249,000.00
RBC	Treas	US Treasury Note	300,000.00	299,610.00	77.87	299,687.87	0.250%	0.295%	99.870	07/22/21	07/23/21	No	06/15/24	299,687.87
RBC	Treas	US Treasury Note	250,000.00	246,750.00	12.02	246,762.02	0.250%	0.780%	98.700	12/21/21	12/22/21	No	06/15/24	246,762.02
RBC	CD	UBS Bk USA Salt Lake City Ut	249,000.00	249,000.00	-	249,000.00	0.350%	0.350%	100.000	06/08/21	06/16/21	No	06/17/24	249,000.00
RBC	Treas	US Treasury Note	300,000.00	297,450.00	400.48	297,850.48	0.375%	0.700%	99.150	11/22/21	11/23/21	No	07/15/24	297,850.48
RBC	Treas	US Treasury Note	300,000.00	296,820.00	489.13	297,309.13	0.375%	0.793%	98.940	12/21/21	12/22/21	No	07/15/24	297,309.13
RBC	Treas	US Treasury Note	300,000.00	292,524.00	80.80	292,604.80	0.375%	1.423%	97.508	02/09/22	02/10/22	No	07/15/24	292,604.80
RBC	CD	Transportation Alliance Bk	249,000.00	249,000.00	-	249,000.00	0.350%	0.350%	100.000	07/20/21	07/23/21	No	07/23/24	249,000.00
RBC	CD	TCM Bk N A Tampa Fla	249,000.00	249,000.00	-	249,000.00	0.500%	0.500%	100.000	07/19/21	07/30/21	10/30/21	07/30/24	249,000.00
RBC	CD	CD Third Fed Svgs & Ln Assn	249,000.00	249,000.00	-	249,000.00	0.500%	0.500%	100.000	07/29/21	08/13/21	No	08/13/24	249,000.00
RBC	Treas	US Treasury Note	300,000.00	295,080.00	2,381.56	297,461.56	2.375%	3.163%	98.360	06/15/22	06/16/22	No	08/15/24	297,461.56
RBC	Treas	US Treasury Note	300,000.00	297,225.00	305.71	297,530.71	0.375%	0.718%	99.075	11/22/21	11/23/21	No	08/15/24	297,530.71
RBC	CD	CD American Expr Natl Bk	245,000.00	245,000.00	-	245,000.00	0.350%	3.350%	100.000	08/10/22	08/17/22	No	08/19/24	245,000.00
RBC	FFCB	FFCB	500,000.00	500,000.00	-	500,000.00	0.400%	0.420%	100.000	08/27/20	09/09/20	09/09/22	09/09/24	500,000.00
RBC	FHLB	FHLB	400,000.00	399,600.00	684.67	400,284.67	0.390%	0.423%	99.900	08/31/21	09/01/21	09/07/21	09/23/24	400,000.00
RBC	FHLB	FHLB	300,000.00	300,000.00	-	300,000.00	0.550%	0.550%	100.000	08/26/21	09/23/21	12/23/21	09/23/24	300,000.00
RBC	Treas	US Treasury Note	300,000.00	282,060.00	317.62	282,377.62	0.625%	3.312%	94.020	06/15/22	06/16/22	No	10/15/24	282,377.62
RBC	Treas	US Treasury Note	300,000.00	298,725.00	200.89	298,925.89	0.625%	0.774%	99.575	11/22/21	11/23/21	No	10/15/24	298,925.89
RBC	CD	CD Industrial and Commercial Bank	249,000.00	249,000.00	-	249,000.00	0.600%	0.600%	100.000	09/09/21	10/18/21	No	10/18/24	249,000.00
RBC	CD	CD First Ctzn Bk & Tr CO Raleigh	244,000.00	244,000.00	-	244,000.00	4.500%	4.500%	100.000	10/18/22	10/21/22	No	10/21/24	244,000.00
RBC	FHLB	FHLB	300,000.00	285,312.00	898.33	286,210.33	1.100%	3.400%	95.104	08/22/22	08/23/22	09/15/22	11/15/24	286,210.33
RBC	CD	CD City Natl Bk Los Angeles Calif	244,000.00	244,000.00	-	244,000.00	4.850%	4.850%	100.000	11/16/22	11/23/22	No	11/25/24	244,000.00
RBC	FHLB	FHLB	300,000.00	283,080.00	192.50	283,272.50	0.550%	3.020%	94.360	07/07/22	07/08/22	08/26/22	11/26/24	283,272.50
UBS	CD	Webbank UT US	245,000.00	245,000.00	-	245,000.00	0.750%	0.750%	100.000	11/09/21	11/29/21	02/28/22	11/29/24	245,000.00
RBC	FNMA	Fannie Mae	300,000.00	300,000.00	-	300,000.00	0.400%	0.400%	100.000	12/03/20	12/17/20	12/17/21	12/17/24	300,000.00
RBC	CD	CD Texas Exchange Bk Crowley	249,000.00	249,000.00	-	249,000.00	0.500%	0.500%	100.000	12/02/20	12/18/20	03/18/21	12/18/24	249,000.00
RBC	Freddie	Freddie Mac	250,000.00	250,000.00	180.56	250,180.56	3.250%	3.248%	100.000	07/07/22	07/08/22	09/30/22	12/30/24	250,000.00
RBC	CD	CD Ally Bank UT	246,000.00	246,000.00	-	246,000.00	3.200%	3.200%	100.000	06/23/22	06/30/22	No	12/30/24	246,000.00
RBC	CD	CD 1st Fin Bk US	249,000.00	249,000.00	-	249,000.00	3.000%	3.000%	100.000	07/06/22	07/11/22	No	01/10/25	249,000.00
RBC	FHLMC	FHLMC	300,000.00	297,000.00	5,562.50	302,562.50	3.750%	4.275%	99.000	01/24/23	01/25/23	04/27/23	01/27/25	300,000.00
RBC	CD	CD Morgan Stanley Bk N	249,000.00	249,000.00	-	249,000.00	3.250%	3.250%	100.000	08/10/22	08/18/22	08/18/23	02/18/25	249,000.00
RBC	CD	CD First Natl Bk Omaha Neb	244,000.00	244,000.00	-	244,000.00	4.550%	4.550%	100.000	02/08/22	02/15/23	No	02/18/25	244,000.00
RBC	FHLB	FHLB	300,000.00	284,418.00	1,540.00	285,958.00	2.200%	4.600%	94.886	11/21/22	11/22/22	No	02/28/25	285,958.00

**City of White Bear Lake
Schedule of Investments
March 31, 2023**

Institution		Type	Face Amount (Par)	Principal	Accrued Interest	Total Cost	Coupon Rate	Yield Rate	Buy Price	Trade Date	Purchase	Callable	Maturity	Balance
RBC	Freddie	Freddie Mac	300,000.00	285,468.00	1,068.75	286,536.75	2.250%	4.450%	95.156	11/21/22	11/22/22	No	03/25/25	286,536.75
RBC	FHLMC	FHLMC	500,000.00	489,985.00	4,400.00	494,385.00	2.400%	3.200%	97.997	08/11/22	08/12/22	08/28/22	03/28/25	494,385.00
RBC	FFCB	FFCB	300,000.00	278,400.00	674.50	279,074.50	0.710%	4.195%	92.800	01/24/23	01/25/23	01/30/23	04/01/25	279,074.50
UBS	Treas	US Treasury Note	300,000.00	293,296.88	1,334.02	294,630.90	2.625%	3.460%	97.766	06/15/22	06/16/22	No	04/15/25	294,630.90
UBS	CD	CD Comenity Bank DE US	200,000.00	200,000.00	-	200,000.00	0.650%	0.650%	100.000	04/22/21	04/29/21	No	04/29/25	200,000.00
RBC	FHLB	FHLB	250,000.00	246,695.00	1,436.11	248,131.11	2.200%	4.425%	98.678	02/08/23	02/09/23	05/05/23	05/05/25	248,131.11
RBC	FHLB	FHLB	300,000.00	277,200.00	92.40	277,292.40	0.700%	4.176%	92.400	01/24/23	01/25/23	02/19/23	05/19/25	278,110.00
RBC	FHLB	FHLB	300,000.00	293,346.00	87.50	293,433.50	3.500%	4.450%	97.782	11/21/22	11/22/22	No	05/19/25	293,433.50
RBC	FHLB	FHLB	200,000.00	186,700.00	353.33	187,053.33	1.200%	4.197%	93.350	01/24/23	01/25/23	03/02/23	06/02/25	187,053.33
UBS	Treas	US Treasury Note	300,000.00	295,077.00	23.57	295,100.57	2.875%	3.456%	98.359	06/15/22	06/16/22	No	06/15/25	295,100.57
UBS	FHLB	FHLB	300,000.00	300,000.00	-	300,000.00	3.540%	3.540%	100.000	06/23/22	06/30/22	No	06/30/25	300,000.00
RBC	FHLMC	Federal Home Loan Mortgage Corp	300,000.00	298,650.00	-	298,650.00	3.000%	3.765%	99.550	06/15/22	06/30/22	09/30/22	06/30/25	298,650.00
3.46 through 6/30/23, 3.39 through 12/30/23, 3.41 through 6/30/24, 3.53 through 12/30/24, 3.76 through 6/30/25														
RBC	CD	CD Capital One N	245,000.00	245,000.00	-	245,000.00	3.400%	3.400%	100.000	07/06/22	07/07/22	No	07/07/25	245,000.00
RBC	FFCB	FFCB	300,000.00	300,000.00	-	300,000.00	0.390%	0.390%	100.000	01/05/21	01/14/21	04/14/21	07/14/25	300,000.00
RBC	CD	CD Live Oak Bank	249,000.00	249,000.00	-	249,000.00	3.400%	3.400%	100.000	07/07/22	07/19/22	04/19/25	07/18/25	249,000.00
RBC	FNMA	Fannie Mae	200,000.00	183,800.00	15.16	183,815.16	0.700%	4.159%	91.900	01/24/23	01/25/23	04/21/23	07/21/25	183,815.56
RBC	FHLB	FHLB	200,000.00	183,140.00	613.89	183,753.89	0.650%	4.200%	91.570	01/24/23	01/25/23	01/30/23	08/05/25	183,753.89
RBC	CD	CD Rollstone Bank & Trust	245,000.00	245,000.00	-	245,000.00	3.350%	3.350%	100.000	08/10/22	08/22/22	02/22/23	08/22/25	245,000.00
RBC	FHLB	FHLB	300,000.00	294,840.00	2,733.33	297,573.33	4.000%	4.550%	90.991	11/21/22	11/22/22	No	08/28/25	297,573.33
Piper	FHLB	FHLB	300,000.00	300,000.00	-	300,000.00	4.000%	4.000%	100.000	08/17/22	08/30/22	02/28/23	08/28/25	300,000.00
RBC	FHLMC	FHLMC	300,000.00	273,300.00	543.25	273,843.25	0.530%	4.098%	91.100	01/24/23	01/25/23	03/22/23	09/22/25	273,843.25
Wells	FHLMC	FHLMC	500,000.00	486,548.88	416.67	486,965.55	0.375%	1.104%	97.310	12/10/21	12/13/21	No	09/23/25	486,965.55
RBC	Freddie	Freddie Mac	300,000.00	269,556.00	260.00	269,816.00	0.600%	4.420%	89.856	11/21/22	11/22/22	No	09/30/25	269,816.00
RBC	FFCB	FFCB	300,000.00	291,690.00	2,446.25	294,136.25	3.090%	4.170%	97.230	01/24/23	01/25/23	01/30/23	10/20/25	294,136.25
RBC	FFCB	FFCB	300,000.00	289,980.00	2,806.75	292,786.75	3.090%	4.416%	96.660	02/08/23	02/09/23	02/14/23	10/20/25	292,786.75
RBC	Freddie	Freddie Mac	300,000.00	269,181.00	135.42	269,316.42	0.650%	4.420%	89.743	11/21/22	11/22/22	No	10/27/25	269,316.42
RBC	FFCB	FFCB	235,000.00	212,736.10	293.75	213,029.85	0.600%	4.234%	90.526	02/08/23	02/09/23	02/14/23	11/24/25	213,029.85
RBC	FFCB	FFCB	300,000.00	272,550.00	305.00	272,855.00	0.600%	4.054%	90.850	01/24/23	01/25/23	01/30/23	11/24/25	272,855.00
RBC	FFCB	FFCB	300,000.00	294,870.00	2,406.25	297,276.25	4.125%	4.733%	98.290	11/21/22	11/22/22	No	12/12/25	297,276.25
RBC	CD	CD State Bk India Chicago Ill	249,000.00	249,000.00	-	249,000.00	0.500%	0.498%	100.000	01/08/21	01/22/21	No	01/22/26	249,000.00
RBC	CD	BMO Harris Bk Natl Assn	249,000.00	249,000.00	-	249,000.00	0.550%	0.550%	100.000	01/26/21	02/18/21	05/18/21	02/18/26	249,000.00
RBC	FHLB	FHLB	335,000.00	335,000.00	-	335,000.00	0.800%	0.800%	100.000	02/25/21	03/16/21	06/16/21	03/16/26	335,000.00
RBC	FHLB	FHLB	300,000.00	297,750.00	346.67	298,096.67	0.400%	1.306%	99.250	01/06/22	01/07/22	03/23/22	03/23/26	298,096.67
.50 through 3/22, .60 through 9/22, .75 through 3/23, 1.00 through 9/23, 1.50 through 3/24, 1.50 through 9/24, 1.75 through 3/25														
2.00 through 9/25														
UBS	CD	CD Sallie Mae	245,000.00	245,000.00	-	245,000.00	0.900%	0.900%	100.000	06/22/21	06/30/21	No	06/30/26	245,000.00
UBS	CD	CD Toyota Finl Svg Bk NV US	245,000.00	245,000.00	-	245,000.00	0.950%	0.950%	100.000	07/14/21	07/15/21	No	07/15/26	245,000.00
RBC	CD	CD Morgan Stanley Pvt Bk	248,000.00	248,000.00	-	248,000.00	0.500%	0.500%	100.000	09/01/21	09/20/21	09/20/22	09/20/26	248,000.00
RBC	FHLB	FHLB Tax BDS 2020B	300,000.00	299,250.00	145.83	299,395.83	0.500%	1.230%	99.750	11/04/21	11/05/21	12/30/21	09/30/26	299,395.83
.80 through 3/23, .90 through 9/23, 1.0 through 3/24, 1.25 through 9/24, 1.5 through 3/25, 2.0 through 9/25, 2.5 through 3/26														
RBC	FFCB	FFCB	300,000.00	300,600.00	37.33	300,637.33	0.640%	0.606%	100.200	01/11/21	01/12/21	01/05/22	01/05/27	300,000.00
RBC	FFCB	FFCB	300,000.00	300,000.00	-	300,000.00	0.700%	0.700%	100.000	01/22/21	01/27/21	01/27/23	01/27/27	300,000.00
UBS	CD	CD Beal Bank Plano TX US	245,000.00	245,000.00	-	245,000.00	1.850%	1.850%	100.000	02/09/22	02/23/22	No	02/17/27	245,000.00
RBC	FHLB	FHLB	450,000.00	450,000.00	-	450,000.00	3.000%	4.237%	100.000	06/23/22	06/30/22	06/30/23	06/30/27	450,000.00
3.0 through 6/30/23, 3.25 through 6/30/24, 3.49 through 6/30/25, 3.84 through 6/30/26, 4.237 through 6/30/27														

**City of White Bear Lake
Schedule of Investments
March 31, 2023**

Institution	Type	Face Amount (Par)	Principal	Accrued Interest	Total Cost	Coupon Rate	Yield Rate	Buy Price	Trade Date	Purchase	Callable	Maturity	Balance	
RBC	FHLB	FHLB	250,000.00	244,420.00	1,687.50	246,107.50	3.375%	4.844%	97.768	11/04/22	11/07/22	08/25/23	08/25/27	246,000.00
					6.2709% through 8/25/23, 5.0248% through 8/25/24, 4.8439% through 8/25/25, 4.8825% through 8/25/26, 5.0% through 8/25/27									
RBC	FHLB	FHLB	645,000.00	642,420.00	7,659.38	650,079.38	4.500%	4.593%	99.600	01/04/23	01/05/23	03/30/23	09/30/27	650,000.00
RBC	CD	CD Pacific West	243,000.00	243,000.00	-	243,000.00	5.500%	5.500%	100.000	03/14/23	03/22/23	03/22/24	03/22/28	243,000.00
RBC	CD	CD JP Morgan Chase CO	246,000.00	246,000.00	-	246,000.00	0.750%	1.009%	100.000	11/24/20	11/30/20	05/30/21	05/30/28	246,000.00
					.75 through 5/30/25, 1.00 through 5/30/27, 2.25 through 5/30/28									
UBS	CD	CD Celtic Bk	245,000.00	245,000.00	-	245,000.00	1.400%	1.400%	100.000	08/05/21	08/25/21	02/25/22	08/25/28	245,000.00
4M Fund			Open				Open	Open	100.000		Open	Open	Open	1,001,248.20
RBC Insured Cash Sweep			Open				Open	Open	100.000		Open	Open	Open	0.00
Ehlers Money Market Fund -2022B			Open				Open	Open	100.000		Open	Open	Open	1,647,742.25
Ehlers Money Market Fund -2023A			Open				Open	Open	100.000		Open	Open	Open	8,853,820.48
UBS Money Market Fund			Open				Open	Open	100.000		Open	Open	Open	28,204.95
Piper Money Market Fund			Open				Open	Open	100.000		Open	Open	Open	5,933.33
Market Value Adjustment														(1,596,425.66)
														<u><u>56,790,276.50</u></u>

City of White Bear Lake
License Bureau Performance Indicators
First Quarter 2023

	<u>January</u>	<u>February</u>	<u>March</u>	<u>YTD (3/31/23)</u>	<u>YTD (3/31/22)</u>
Fees	<u>\$ 59,582</u>	<u>\$ 55,733</u>	<u>\$ 74,171</u>	<u>\$ 189,486</u>	<u>\$ 182,463</u>
Transaction Counts:					
Tab renewals	2,411	2,570	2,790	7,771	7,698
Title transactions	874	782	1,091	2,747	3,059
EVTR transactions	1,200	1,046	1,526	3,772	3,242
Total MV	<u>4,485</u>	<u>4,398</u>	<u>5,407</u>	<u>14,290</u>	<u>13,999</u>
D.L.	1,376	1,384	1,951	4,711	4,571
DNR	503	291	286	1,080	1,316
Game & fish	4	8	32	44	70
Grand Total	<u>6,368</u>	<u>6,081</u>	<u>7,676</u>	<u>20,125</u>	<u>19,956</u>
Dealers*	<u>1,785</u>	<u>1,754</u>	<u>2,447</u>	<u>5,986</u>	<u>4,835</u>
Performance by Hours:					
Total employee hours	1,102	1,261	1,908	4,271	3,765
Overtime hours	2	-	1	2	4
Transactions per hour	5.77	4.82	4.02	4.71	5.29

*Dealers includes all dealership title, registration (regular and EVTR) and DNR transactions.



City of White Bear Lake
Engineering Department

MEMORANDUM

To: Lindy Crawford, City Manager
From: Connie Taillon, P.E., Environmental Specialist/Water Resources Engineer
Date: April 25, 2023
Subject: Annual Public Hearing on the City's Storm Water Pollution Prevention Program (SWPPP)

SUMMARY

The City Council has ordered a public hearing to be held on April 25, 2023 to present an overview of the City's Storm Water Pollution Prevention Program (SWPPP) activities that were accomplished in 2022. The hearing will include opportunity for public comment on the appropriateness of the program.

BACKGROUND INFORMATION

The City of White Bear Lake's Storm Water Pollution Prevention Program (SWPPP) was prepared to meet the requirements of the Federal National Pollutant Discharge Elimination System (NPDES) Phase II Storm Water regulations issued by the United States Environmental Pollution Agency (USEPA). The Minnesota Pollution Control Agency (MPCA) administers this program through its Small Municipal Separate Storm Sewer Systems (MS4) General Permit.

A Municipal Separate Storm Sewer System (MS4) is a system of conveyances (streets, catch basins, pipes, curbs, gutters, ditches, etc.) owned or operated by a public entity that discharges to public waters. Many entities which have an MS4 must comply with the regulations established by the MPCA through its MS4 General Permit.

The MS4 General Permit is designed to reduce the amount of sediment and other pollutants entering state waters from MS4s. The SWPPP describes how the City proposes to accomplish this through implementation of six Minimum Control Measures (MCMs). The six MCMs included in the City's program are:

1. Public education and outreach

The public education and outreach program has been developed to inform residents about the impacts of stormwater pollution and to foster proper stormwater management behaviors. This is accomplished by distributing educational materials to the community and conducting outreach activities. The City utilizes educational materials developed by watershed management organizations and others to promote awareness of the importance of stormwater protection to the public.

2. Public participation and involvement

The goal of public participation and involvement is to motivate people in the community to act to prevent stormwater pollution. Activities include storm drain adoption programs, volunteer raingarden planting, and community engagement. The City holds an annual public hearing on its SWPPP to provide an opportunity for the public to comment on the effectiveness of the program.

3. Illicit discharge detection and elimination

This MCM seeks to prevent pollution from entering waterbodies by detecting and preventing occurrences of illicit (non-stormwater) discharges to the City's storm sewer system. Examples of illicit discharges include lawn clippings in the street, sediment from construction sites, and dumping hazardous waste into the storm sewer system. Residents are encouraged to report any suspicious activity to the City by phone or on-line form.

4. Construction site storm water runoff control

The goal of this MCM is to enforce construction site stormwater runoff controls to reduce pollutants in stormwater from construction activity. This program contains a variety of best management practices related to stormwater management and pollution prevention on construction sites including site plan review, construction site inspections, and staff training.

5. Post construction stormwater management in new development and redevelopment

This program ensures that permanent stormwater treatment facilities are in place and maintained to minimize water quality impacts from new and reconstruction projects. This is accomplished through the City's stormwater ordinance, engineering standards, site plan reviews, and stormwater maintenance agreements.

6. Pollution prevention/good housekeeping for municipal operations

A variety of practices are employed to prevent pollutants from entering the City's storm sewer system from municipal operations, including street sweeping, material storage and stockpile inspections, storm sewer system inspections and maintenance, techniques to minimize road salt application, and staff training.

The City's SWPPP contains additional measures relating to impaired waters. The federal Clean Water Act (CWA) requires states to create a list of waters that fail to meet one or more water quality standards. These standards define how much of a given pollutant can be in a waterbody and still allow it to meet designated uses such as healthy aquatic life, recreation, wildlife, aesthetic enjoyment, drinking water, industrial/agricultural uses, and navigation. Impaired waters are those waters that do not meet water quality standards for one or more pollutants (mercury, nutrients, sediment, bacteria, chloride, etc.), thus they are "impaired" for their designated uses.

Once a waterbody is added to the list of impaired waters, a Total Maximum Daily Load (TMDL) must be developed for it. A TMDL identifies the sources of a pollutant and establishes a maximum amount of a pollutant that a waterbody can receive and still meet water quality standards for that pollutant. Through the TMDL process, a waste load allocation (WLA) is

developed that assigns allowable pollutant loadings from each contributor. The City is assigned a nutrient WLA for seven impaired lakes, chloride WLA for two impaired lakes, and bacteria WLA for two impaired creeks, and is required to report on pollutant reduction progress to meet the assigned WLAs for nutrients in its annual MS4 report to the MPCA.

RECOMMENDATION

No formal action is required. Staff recommends that the City Council conduct a public hearing on the City's program. Written and oral comments received before or during the meeting will be considered as the Engineering Department prepares its annual report to the MPCA on its SWPPP.

ATTACHMENTS

None



City of White Bear Lake
Community Development Department

MEMORANDUM

TO: Lindy Crawford, City Manager
FROM: Jason Lindahl, AICP Community Development Director
DATE: April 25, 2023
SUBJECT: **4910 Highway 61 Monument Sign Variance, McNeely Music Center, Case No. 23-10-V**

SUMMARY

The applicant, MSR Design, on behalf of McNeely Music Center, is requesting a sign setback variance from the required ten (10) feet to three (3) inches to allow replacement of their exiting monument sign on the property located at 4910 Highway 61. Based on direction from the City Council, staff has prepared a resolution approving the requested variance.

GENERAL INFORMATION

Applicant/Owner: MSR Design / Manitou Fund MMC LLC

Existing Land Use / Zoning: Vacant; zoned B-4: General Business

Surrounding Land Use / Zoning: North: Dental Clinic; zoned B-4: General Business
 South: Office; zoned B-4: General Business
 East: Parking Lot; zoned B-4: General Business
 West: Retail; zoned DCB: Diversified Central

Comprehensive Plan: Downtown

Lot Size & Width: Code: none; 100 feet
 Site: 13,295 sq. ft.; Highway 61 side: 160 feet; 8th Street side: 65 feet

BACKGROUND INFORMATION

In 2022, the applicant received approval of five variance to reconstruct the McNeely Music Center while maintaining the existing building, access and parking lot layout. Those variances included the following:

- A five (5) foot variance from the ten (10) foot side yard setback requirement;
- A six (6) foot variance from the thirty (30) foot street side yard setback requirement;
- A six (6) foot variance from the front yard setback;
- A parking variance to allow eighteen (18) parking stalls; and
- A variance from the 50% limit on the use of metal panels as an exterior building material to

allow 69%.

The office building was demolished in the spring of 2022 and construction of the new building began later that summer. There was a pause over the winter due to necessary design changes after discovering a high-water table, but construction is again underway and the applicant is now considering options for signage at the property.

Prior to receiving the five variances noted above to reconstruct the site, the property also received a sign setback variance in 1998. That variance allowed a 32 square foot monument sign to be setback two (2) feet from the site's western property line along Highway 61, rather than the required ten (10) feet.

The applicant states the current sign setback variance request down to three (3) inches is necessary to reorient the sign and increase its visibility along Highway 61. With the previous variance, the site had a 32 square foot monument sign that was positioned parallel to Highway 61. Should the City approve the requested sign setback variance, the applicant plans to install a new 7.6 foot high, 19 square foot dynamic (electronic) sign three (3) inches from the site's western property line along Highway 61.

Planning Commission Action. The Planning Commission reviewed this item during their January 30, 2023 regular meeting. During the meeting, the commission heard a presentation from staff and held a public hearing where no one but the applicant, Sean Higgins spoke. Mr. Higgins provided a rendering of the sign demonstrating the distance of the sign to the road from a street view. He also shared pictures with the Commissioners of the surrounding signs, noting that the sign south of the property is closer to the road and much larger. He stated that the lot is an irregular shape, which impacted the layout of the building and parking lot and is why they needed variances for the building in the first place. After hearing staff's presentation and comments from the applicant, the commission voted 6-1 to recommend the City Council deny this request. Member Enz opposed.

City Council Review. The City Council considered the request and the information from staff and the Planning Commission during its April 11, 2023 meeting. After some discussion, the City Council directed staff to prepare a resolution approving the requested variance for review and action at its April 25, 2023 meeting. That resolution is attached to this memo for consideration.

RECOMMENDATION

As directed by the City Council, attached please find a resolution for approval of the requested sign setback variance based on the findings contained in the resolution.

ATTACHMENTS

Resolution

Zoning Location Map

Applicant's Narrative & Plans

RESOLUTION NO.

**RESOLUTION APPROVING A MONUMENT SIGN SETBACK VARIANCE
FOR THE PROPERTY LOCATED AT 4910 HIGHWAY 61**

WHEREAS, MSR Design, on behalf of McNeely Music Center, (“Applicant”) submitted an application to the City of White Bear Lake (“City”) seeking a variance for a monument sign to be located on the property located at 4910 Highway 61 in the City and legally described as follows (“Property”):

LEGAL DESCRIPTION: That part of Lots 1, 2 and 3, in Block 23, White Bear, lying North of the Northern Pacific Railroad Company right-of-way and Easterly of Trunk Highway No. 61, all of which lies Southerly of the following described line: Commencing at the Southwest corner of the Northeast Quarter of the Northeast Quarter of Section 14, Township 30 North, Range 22 West; thence South 89 degrees 49 minutes West (assumed bearing) along the South line of said Quarter Quarter a distance of 466.28 feet to the Easterly Highway right-of-way of Trunk Highway No. 61 as monumented; thence South 14 degrees 24 minutes 42 seconds West 44.25 feet along said Easterly right-of-wayline to the point of beginning of the line be herein described; thence South 73 degrees 29 minutes 09 seconds East 120.88 feet to the Northwestern right-of-way line of said railroad and there terminating. (PID: 143022140008); and

WHEREAS, in 1998, the City approved a variance for the Property to allow a 32 square foot monument sign to be setback two feet from the western property line along Highway 61, which constituted an eight-foot variance from the 10-foot setback required by Section 1202.040, subd. 2(B)(1) of the Municipal Code; and

WHEREAS, the Applicant is now seeking a further variance to reduce the setback from the current two feet down to three inches, which would be a combined nine-foot, nine-inch variance from required 10-foot setback; and

WHEREAS, if approved, the Applicant intends to install a new 7.6 foot high, 19 square foot dynamic (electronic) sign (“New Sign”) three inches from the site’s western property line along Highway 61 that is architecturally compatible with the new building being constructed on the Property; and

WHEREAS, the City Planner’s memo dated March 27, 2023 (“Planner’s Report”) regarding the proposed variance provided background information, analysis, proposed findings, and recommended the Planning Commission recommend denial of the requested variance; and

WHEREAS, the Planning Commission, after due notice having been provided, conducted a public hearing at its meeting on March 27, 2023, at which it provided an opportunity for the Applicant and the public to be heard regarding the requested variance; and

RESOLUTION NO.

WHEREAS, after consideration, the Planning Commission voted 6-1 to forward the application to the City Council with a recommendation that it deny the variance; and

WHEREAS, the City Council considered the request at its April 11, 2023 meeting and, after discussion, directed City staff to prepare a resolution approving the requested variance for review and action at its April 25, 2023 meeting.

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of White Bear Lake, Minnesota that it hereby finds and determines as follows regarding the requested variance:

- a. The Property is currently vacant and is located in the B-4; General Business District.
- b. The procedure to process and act on a variance request is set out in Section 1301.060 of the Municipal Code and is subject to the requirements in Minnesota Statutes, section 462.357, subdivision 6(2) ("Act").
- c. The Applicant has the burden of demonstrating that the strict application of the zoning regulations in the Municipal Code would result in practical difficulties as defined in the statute and as further explained in the Planner's Report.
- d. Under the Act, the City Council may only issue a variance if it is:
 - i. In harmony with the general purposes and intent of the Municipal Code; and
 - ii. Consistent with the Comprehensive Plan.
- e. For the purposes of the Act, "practical difficulties" means:
 - i. The property owner proposes to use the property in a reasonable manner not permitted by the zoning ordinance;
 - ii. The plight of the landowner is due to circumstances unique to the property not created by the landowner; and
 - iii. The variance, if granted, will not alter the essential character of the locality.

The Act further clarifies that economic considerations alone do not constitute practical difficulties.

- f. The City Council has previously determined the odd shape of the Property created practical difficulties authorizing the issuance of an eight-foot variance to place a sign on the Property closer to the property line than is allowed under the Municipal Code. The Applicant asserts the same practical difficulties exist to justify extending the variance an additional 21 inches to allow the New Sign to be placed three inches from the Property line so it can be angled to increase readability by those traveling on Highway 61. The angling of the New Sign is not allowed under the previously issued variance and is part of the reason the Applicant is seeking the new variance.

RESOLUTION NO.

- g. The Applicant submitted a letter from MSR Design dated March 17, 2023 in which it provided information related to the criteria for granting a variance. The City Council finds the letter, which is incorporated herein by reference, demonstrates the existence of sufficient practical difficulties to allow the issuance of the requested variance.
- h. Section 1301.060, subd. 1(c) of the Municipal Code recognizes that a variance “may be granted to alleviate practical difficulties such as problems caused by public actions, unusual topography, lots shapes, wetlands, or other exceptional physical conditions.”
- i. The shape of the lot is a condition not created by the Applicant and served as the principal basis on which the City Council previously determined sufficient practical difficulties exist on the Property to issue the previous variance.
- j. The City Council finds, consistent with its findings issued with the previous variance, the request to locate the New Sign 21 inches closer to the property line is in harmony with the general purpose and intent of the Municipal Code. Signage is an important part of business uses to help customers and visitors locate their property. Placing a sign, which otherwise conforms to the Municipal Code, closer to the property line and positioning it so people can better identify the music center from the highway is in keeping with the intent of the Municipal Code and helps to protect public safety on the highway. The sign placement is consistent with the Comprehensive Plan in that the Plan does not address specific setback distances.
- k. Use of signs in this district is commonplace and it is reasonable for the Applicant to place a sign in a location that is readable by those traveling along Highway 61 so they can identify and turn into the music center. The Applicant did not create the odd shape of the lot that limits the locations available for placement of the New Sign. There are a variety of business signs along Highway 61 and the placement of the New Sign as proposed by the Application will not change the essential character of this business district.
- l. The City Council finds the circumstances allowing for the granting of the requested variance are unique to this Property, in this particular location. The City Council is usually reluctant to grant a variance of this extent, but under the facts of this particular case the City Council finds the existence of sufficient practical difficulties to grant the requested variance. Particularly, the City Council finds the proposed placement of the New Sign will increase visibility for drivers on Highway 61, thus reducing traffic related issues with people trying to slow down or turn their heads to read a sign as they pass by it. The location of the New Sign will also not interfere with or create any safety issues with pedestrians traveling on the sidewalk. Part of proposed New Sign location is to accommodate the Fire Inspector’s request to leave access corridors along the side of the building for emergency vehicles. The commercial nature of this area, and existence of signs near the highway on other properties in the immediate area, does not cause the proposed New Sign location to be significantly different than other sign locations in the area.

RESOLUTION NO.

NOW, THEREFORE, BE IT FINALLY RESOLVED, by the City Council of the City of White Bear Lake, Minnesota, based on the findings and determinations contained herein, that it hereby approves and issues the requested nine-foot, nine-inch variance to allow the New Sign to be placed three inches from the western line of the Property subject to compliance with all of the following conditions:

1. All application materials, maps, drawings, and descriptive information submitted in this application shall become part of the variance.
2. The New Sign must be installed in accordance with the approved plans.
3. The applicant shall verify the Property line and have the Property pins exposed at the time of the City's inspection of the placement of the New Sign.
4. The Applicant shall comply with all applicable federal, state, and local laws, rules, regulations, and ordinance in placing the New Sign.
5. The variance granted herein supersedes and replaces the variance previously issued to the Property for a sign, which is hereby repealed.
6. In accordance with Section 1301.060, Subd. 3 of the Municipal Code, the variance granted herein shall become null and void if installation of the New Sign has not been completed within one calendar year from the date of this Resolution, unless a petition to extend is filed at least 30 days before the scheduled expiration and is approved by the Zoning Administrator.

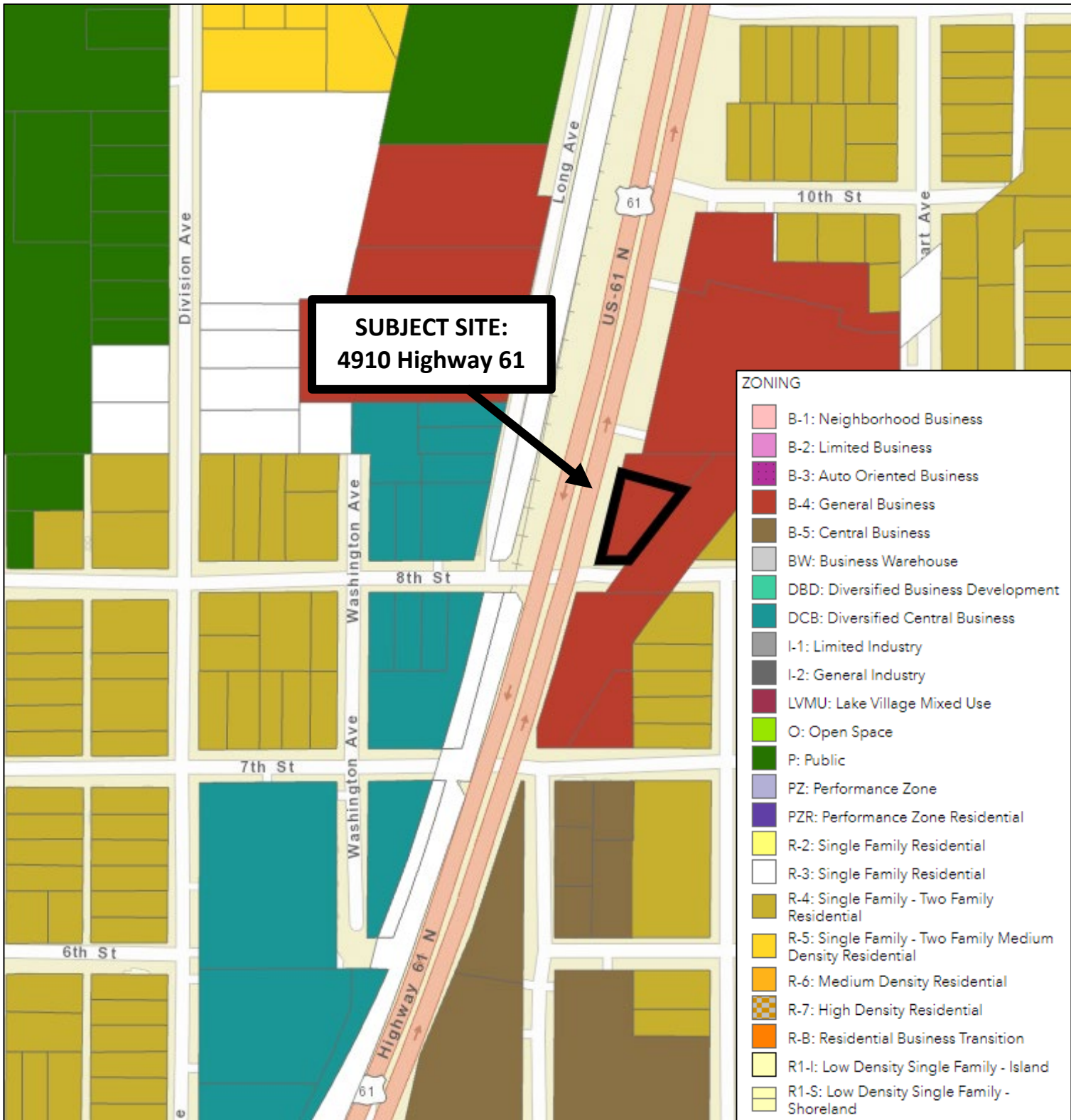
On April 25, 2023 the foregoing resolution, offered by Councilmember _____ and supported by Councilmember _____, was declared carried on the following vote:

Ayes:
Nays:
Passed:

Dan Louismet, Mayor

ATTEST:

Caley Longendyke, City Clerk



City of
White Bear Lake
Planning & Zoning
651-429-8561

CASE NO.	: <u>23-10-V</u>
CASE NAME	: <u>McNeely Music Center Sign</u>
DATE	: <u>3-27-2023</u>



Memorandum

Date 2/13/2023
Project Name McNeely Music Center
Project Number 2021021WBL

To City of White Bear Lake Planning Commission
From **MSR Design**
510 Marquette Avenue South, Suite 200
Minneapolis, MN 55402
Cc: Ashton Miller

Re: Variance Request Application

Zoning for "B-4", General Business District

Item 1: Setbacks

Numeric Deviation: 1202.040 Subd. 2. Commercial and Industrial Districts

Reference text:

B. Freestanding Monument Signs.

"... The sign shall be architecturally compatible with the principal building, with a brick, masonry or similar base, and shall be a maximum of ten (10) feet high and shall be set back from all property lines and driveways a minimum of ten (10) feet."

Variance Request

We are demolishing the existing monument sign, and replacing with a sign architecturally compatible with the new building. The existing building originally received a variance setback variance, allowing for setback of 24" from the front property line.

We seek a variance here because there are practical difficulties posed by the setback requirements to properly address traffic traveling along HWY 61. The current setback only allows for a sign to sit parallel to HWY 61, which creates an issue of legibility for motorists looking for our site signage.

We are proposing the sign setback be reduced to 3", to allow for a sign to face perpendicular to the flow of traffic, allowing for greater legibility of the long face of the sign for motorists. This distance is specifically proposed because it allow for 2'-6" wide sign to locate between the proposed setback and the existing curb line of the entry drive without compromising construction of the sign foundation or encroachment of the property line, while allowing for sufficient sign area.

Sean Higgins, AIA

612.615.7225 | sean@msrdesign.com

Memorandum

Date 3/17/2023
Project Name McNeely Music Center
Project Number 2021021WBL

To City of White Bear Lake Planning Commission
From **MSR Design**
510 Marquette Avenue South, Suite 200
Minneapolis, MN 55402
Cc: Ashton Miller

Re: Variance Request Application

5 Questions regarding Variance Request

1. Is the variance in harmony and proposes and intent of the ordinance;

MSR Response:

Intent of the zoning code is to produce signage consistent with the zoning corridor in which it resides. HWY 61 corridor is a mix of commercial businesses and semi-public entities. Each entity has monument signage to advertise the primary use of the building for passing motorists. Signage is predominantly perpendicular to the flow of traffic. Our proposed signage is consistent with existing signage along this corridor.

2. Is the variance consistent with the comprehensive plan;

MSR Response:

Section 4, "Economic Competitiveness", specifically references the arts district along Hwy 61. This facility would enhance the "flourishing and sophisticated arts culture", by adding a complementary program to the existing performing arts center on the west side of HWY 61, across from the property.

Additionally, as stated in the Comprehensive Plan: A thriving arts culture can positively impact the economic health of a city. In recognition of this, White Bear Lake plans to leverage state and local funds to strengthen its arts district and establish more recognition for the district through signage, road improvements, district beautification, and encouraging art-related community events.

Our programming is intended to reduce barriers to music education while providing access to high quality technology.

3. Does the proposal put the property to use in a reasonable manner;

MSR Response:

We see this proposal as utilizing the property in a reasonable manner, given the intent of the comprehensive plan, the occupancy type of the building and the type of arts and culture this building will support.

4. Are there unique circumstances to the property not created by the landowner;

The property is platted in such a way that there is limited buildable area within the given setbacks. As a precedent, a variance for building footprint setbacks was granted due to the practical difficulties posed by the setback requirements and the challenging shape of the site. The variance approval allowed for

enhanced workability of the site layout and allow for the expanded site access for the entry drive to meet accessibility requirements and requests made by the City of White bear Lake Fire Marshal.

Additionally, due to the nature of the property lines for the property immediately south of our site, their monument sign is substantially closer to the path of traffic. Our site is impeded by a “jog” in the public sidewalk, forcing our sign further back into our property. We seek to have a sign which is not obscured from view by our neighboring property’s monument sign.

Our intent is to create a safe and visible sign for passing motorists. We are proposing the sign setback be reduced to 3”, to allow for a sign to face perpendicular to the flow of traffic, allowing for greater legibility of the long face of the sign for motorists. This distance is specifically proposed because it allows for a 2’-6” wide sign to locate between the proposed setback and the existing curb line of the entry drive without compromising construction of the sign foundation or encroachment of the property line, while allowing for sufficient sign area.

This new variance request falls in line with the precedent set by the previous variance, acknowledging the challenging nature of the site.

5. Does she variance, if granted, alter the essential character of the locality?

MSR Response:

Monument signs are the primary method of addressing motorists along this stretch of HWY 61. Properties adjacent to our property all use monument signs to advertise their locations name, address, or business type. We are consistent in size and location of site signage with our immediate locality.

Sean Higgins, AIA

612.615.7225 | sean@msrdesign.com

Evaluation Only.
Created with Aspose.Imaging.
Copyright 2010- 2020 Aspose Pty Ltd.

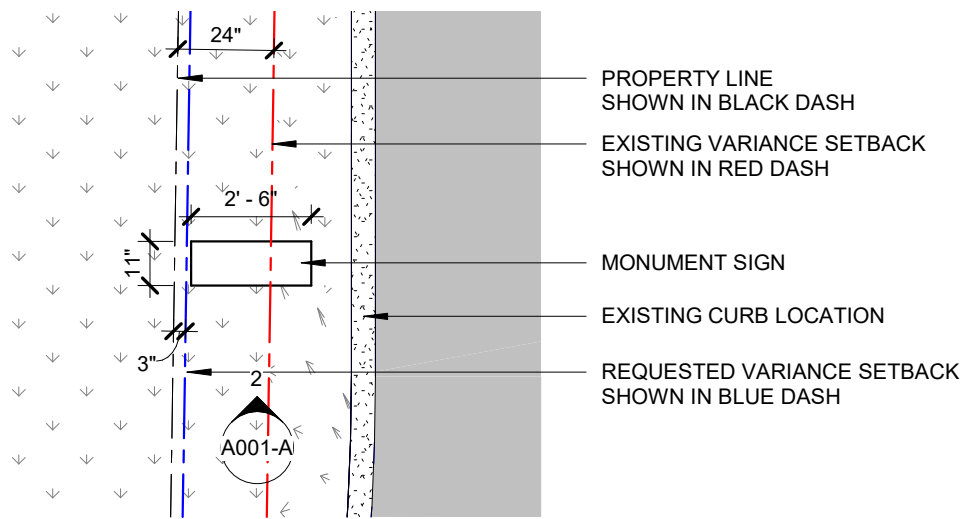


Evaluation Only.
Created with Aspose.Imaging.
Copyright 2010- 2020 Aspose Pty Ltd.



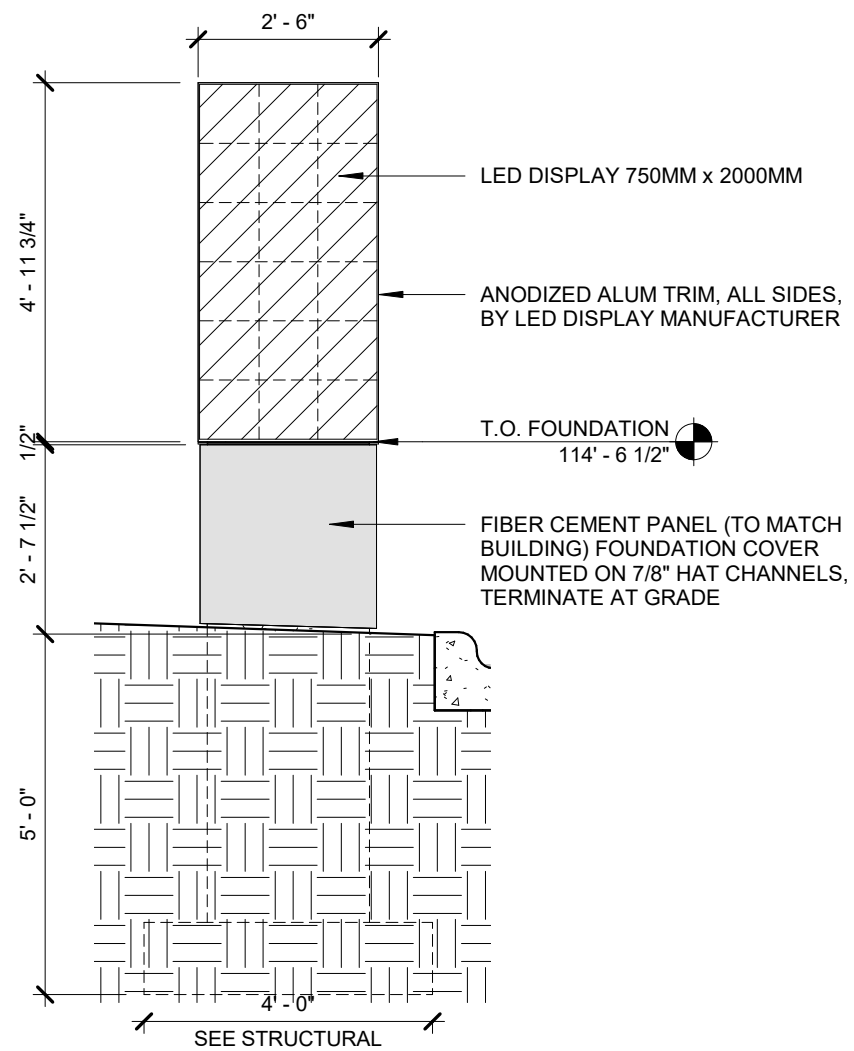
Evaluation Only.
Created with Aspose.Imaging.
Copyright 2010- 2020 Aspose Pty Ltd.





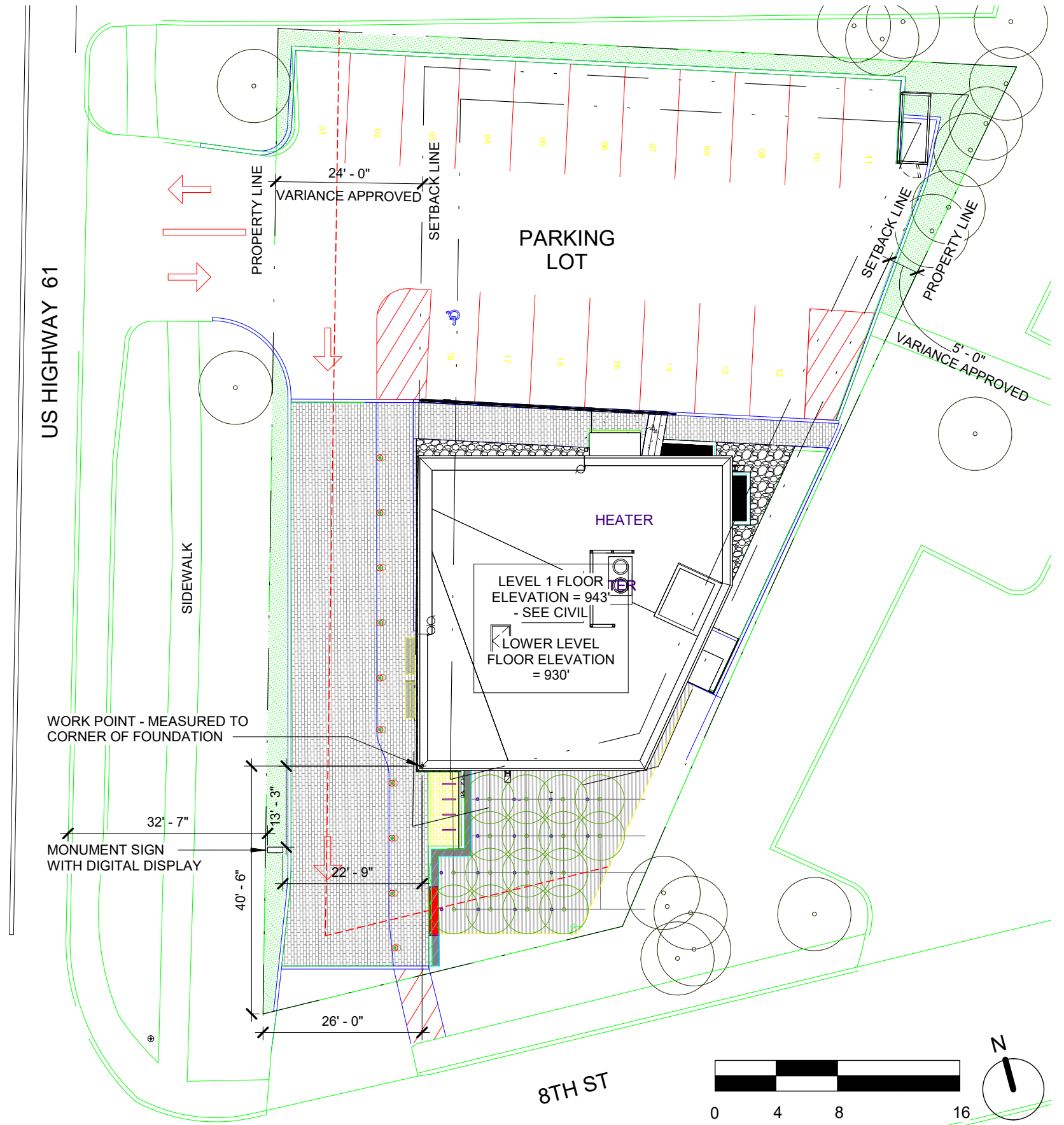
1 ENLARGED MONUMENT SIGN PLAN

A001-A 1/4" = 1'-0"



2 MONUMENT SIGN - ELEVATION

A001-A 3/8" = 1'-0"





View looking north on HWY 61

32'-7"

Monument Sign