



AGENDA
REGULAR MEETING OF THE CITY COUNCIL OF
THE CITY OF WHITE BEAR LAKE, MINNESOTA
TUESDAY, JANUARY 23, 2024
7 P.M. IN THE COUNCIL CHAMBERS

Navigable Agenda

1. CALL TO ORDER AND ROLL CALL

PLEDGE OF ALLEGIANCE

2. APPROVAL OF MINUTES

A. Minutes of the Regular City Council Meeting on January 9, 2024

B. Minutes of the City Council Work Session on January 16, 2024

3. ADOPT THE AGENDA *(No item of business shall be considered unless it appears on the agenda for the meeting. The Mayor or Councilmembers may add items to the agenda prior to adoption of the agenda.)*

4. CONSENT AGENDA *(Those items listed under Consent Agenda are considered routine by the City Council and will be acted upon by one motion under this agenda item. There will be no separate discussion of these items, unless the Mayor or a Councilmember so requests, in which event, the item will be removed from the consent agenda and considered under New Business.)*

A. Resolution approving an Authorized Dock Use Area Agreement with Docks of White Bear Lake

B. Resolution approving temporary liquor licenses for Church of St. Pius X events

C. Resolution authorizing a Cooperative Agreement with Ramsey County for pedestrian signal

D. Resolution renewing the Dignisuites of White Bear Lake Final Plat

5. VISITORS AND PRESENTATIONS

A. Quarterly Finance Department Report

6. PUBLIC HEARINGS

None

7. UNFINISHED BUSINESS

A. Second reading of an ordinance amending the Zoning Code regarding notice and voting requirements

8. NEW BUSINESS

A. 2502 County Road E Redevelopment Grant Application on behalf of Element Design-Build

B. 2024 Legislative Priorities

9. DISCUSSION

None

10. COMMUNICATIONS FROM THE CITY MANAGER

11. ADJOURNMENT



**MINUTES
REGULAR MEETING OF THE CITY COUNCIL
OF THE CITY OF WHITE BEAR LAKE, MINNESOTA
TUESDAY, JANUARY 9, 2024
7 P.M. IN THE COUNCIL CHAMBERS**

1. CALL TO ORDER AND ROLL CALL

Mayor Dan Louismet called the meeting to order at 7 p.m. The City Clerk took attendance for Councilmembers Kevin Edberg, Steven Engstran, Heidi Hughes, Dan Jones, and Bill Walsh. New councilmember Andrea West. Staff in attendance were City Manager Lindy Crawford, Assistant City Manager Rick Juba, Fire Chief Greg Peterson, Police Chief Dale Hager, Finance Director Kerri Kindsvater, Public Works Director/City Engineer Paul Kauppi, Community Development Director Jason Lindahl, City Clerk Caley Longendyke, and City Attorney Troy Gilchrist.

PLEDGE OF ALLEGIANCE

2. APPROVAL OF MINUTES

A. Minutes of the Regular City Council Meeting on December 12, 2023

It was moved by Councilmember **Jones**, seconded by Councilmember **Edberg**, to approve the minutes. Motion carried unanimously.

Mayor Louismet and City Manager Crawford presented outgoing Councilmember Jones with a bear plaque and personalized street sign in recognition of his service to the community. Recognition comments were shared by Councilmembers.

The City Clerk administered the Oath of Office to Ward 1 Councilmember Bill Walsh, Ward 3 Councilmember Andrea West, and Ward 5 Councilmember Steven Engstran.

3. APPROVAL OF THE AGENDA

It was moved by Councilmember **Walsh**, seconded by Councilmember **Hughes**, to approve the agenda. Motion carried unanimously.

4. CONSENT AGENDA

- A. Accept minutes: November Environmental Advisory Council
- B. Resolution designating bank depository, authorizing staff to invest and transfer funds, and designation of brokers for handling city investments **Res. No. 13295**
- C. Resolution authorizing the City Manager to pay claims made against the City **Res. No. 13296**
- D. Resolution fixing amount of surety bonds and providing for approval of the same **Res. No. 13297**
- E. Resolution authorizing employee reimbursement of travel and business expenses while conducting city business **Res. No. 13298**
- F. Resolution approving a massage therapy establishment license for The Carlson Clinic of White Bear Lake **Res. No. 13299**

- G. Resolution authorizing City contributions towards volunteer and employee recognition and promotion of business and cultural activities **Res. No. 13300**
- H. Resolution approving a cooperative agreement with VLAWMO for a Whitaker Pond Iron Enhanced Sand Filter Feasibility Study **Res. No. 13301**
- I. Resolutions approving an encroachment agreement and variance extension at 2338 South Shore Blvd **Res. No. 13302** and **Res. No. 13303**
- J. Resolution establishing regular meeting dates of the White Bear Lake City Council **Res. No. 13304**

It was moved by Councilmember **Engstran**, seconded by Councilmember **Hughes**, to approve the consent agenda. Motion carried unanimously.

5. VISITORS AND PRESENTATIONS

None

6. PUBLIC HEARINGS

None

7. UNFINISHED BUSINESS

None

8. NEW BUSINESS

- A. 2024 Annual Appointments

City Manager Crawford provided an overview of the proposed appointments for 2024. City Council approves appointments every year for various areas of government, including City Council representatives to various organizations, city attorney, city prosecutor, administrative hearing officer, the official newspaper and members of the Housing and Redevelopment Authority (HRA). The Council elects a Chair of the Council every two years, following a municipal general election. Crawford referenced the descriptions of the various organizations and the City Council representatives who were designated for 2023. The City Charter assigns the Council the responsibility to appoint city attorneys. City Manager Crawford brought attention to a recent amendment of the Charter, allowing Council to appoint city attorneys for terms up to three years. Staff recommended reappointment for both Kennedy & Graven and GDO Law as the City Attorney-Counselor and City Attorney-Prosecutor, respectively, for three-year terms. Staff recommended the City Council reappoint Jim Rathburn as the administrative hearing officer and recommended designating the White Bear Press as the City’s newspaper for another year. Mayor Louismet opened up discussion for each area of the annual appointments. The following changes were proposed for the various positions:

<u>Organization Representatives</u>	<u>Representative</u>	<u>Alternate Rep.</u>
Ramsey County League of Local Governments	Bill Walsh	Steven Engstran
Vadnais Lake Area Water Management Organization	Andrea West	Bill Walsh
Ramsey County Dispatch Policy Committee	Heidi Hughes	Steven Engstran
Northeast Youth and Family Services	Andrea West	n/a
Metro Purple Line Corridor Management Committee	Bill Walsh	Kevin Edberg

Mayor Louismet asked a councilmember to serve as the chair of the HRA. Councilmember Edberg, who has previously been vice chair, offered to serve as chair. Councilmember Walsh offered to serve as vice chair.

Mayor Louismet took nominations for Chair of the City Council. Councilmember Walsh nominated Councilmember Edberg. Councilmember Hughes seconded the motion. Motion carried unanimously.

There was no discussion or opposition to appointing Kennedy & Graven as the City Attorney and GDO Law as the City Prosecutor. Publisher Carter Johnson of Press Publications shared comments about the organization and the White Bear Press. There was no discussion or opposition designating the White Bear Press as the official newspaper. There was no discussion or opposition appointing Jim Rathburn as the administrative hearing officer. Mayor Louismet appointed all Councilmembers as members of the HRA Board.

It was moved by Councilmember **Engstran**, seconded by Councilmember **Hughes**, to approve **Res. No. 13305** approving the 2024 appointments for Chair of the City Council, Council representatives to various organizations, city attorneys, administrative hearing officer, and HRA members, and the designation of the official newspaper. Motion carried unanimously.

B. First reading of an ordinance amending the Zoning Code regarding notice and voting requirements

Community Development Lindahl presented a first reading of a text amendment to the Zoning Code related to notice and voting requirements for zoning amendments and Planned Unit Development (PUD) applications. He said the proposed change will align the Zoning Code with the City Charter and State Statutes. The amendment involves changing the vote of the City Council from super majority (fourth-fifths) vote to a simple majority (three-fifths) vote for zoning amendment changes, rezoning and PUD applications. Per State Statute, applications for rezoning from residential to commercial would still require a super majority vote. The public hearing at the Planning Commission didn't generate any comment.

Councilmember Edberg said he valued the super majority vote for PUD applications. He asked if there is Council discretion to maintain the super majority vote for this item. City Attorney Gilchrist said the type of vote for rezoning and zoning text amendments is outlined in State Statutes, but voting on PUD applications is not specifically outlined in State Statutes. The City Charter requires "majority" vote, which is not consistent with "super majority" vote. Councilmember Walsh expressed his agreement with Councilmember Edberg about changing it from a super majority to simple majority but understands the reason for the change. Councilmember Edberg invited other Councilmembers to express any desire to make changes to the City Charter in the future. The Mayor was interested in future discussions. City Attorney Gilchrist said there is opportunity for these discussions while City staff updates the Zoning Code, and possibly amending the City Charter with review and approval of the Charter Commission.

A second reading of the ordinance and City Council vote is scheduled for the January 23 regular meeting.

9. DISCUSSION

None

10. COMMUNICATIONS FROM THE CITY MANAGER

City Manager Crawford shared about Governor Tim Walz visiting the City's License Bureau to purchase new license plates and hold a press conference. She recognized Law Enforcement Appreciation Day and thanked the Police Department. She welcomed new Councilmember Andrea West. Mayor Louismet acknowledged the service and professionalism of License Bureau staff during the governor's visit and also welcomed Councilmember West.

11. ADJOURNMENT

There being no further business before the Council, it was moved by Councilmember **Engstran**, seconded by Councilmember **Hughes**, to adjourn the regular meeting at 7:54 p.m. Motion carried unanimously.

Dan Louismet, Mayor

ATTEST:

Caley Longendyke, City Clerk



**COUNCIL WORK SESSION
MINUTES
TUESDAY, JANUARY 16, 2024
6:00 PM
BOATWORKS COMMONS COMMUNITY ROOM**

Mayor Louismet opened the meeting at 6:05 PM. Councilmembers in attendance included: Bill Walsh, Kevin Edberg, Andrea West and Heidi Hughes. Councilmember Steve Engstran was absent. Staff members in attendance included City Manager Lindy Crawford and Assistant City Manager Rick Juba.

1. CITY BOARDS & COMMISSIONS CHECK-IN

Environmental Advisory Commission (EAC) members in attendance included Gary Schroerher, Bryan Belisle, Bonnie Greenleaf, Sheryl Bolstad, Chris Greene, and Jeff Luxford. Staff members present included Environmental Engineer Connie Taillon.

Chairperson Schroerher provided an overview of the work the EAC conducted in 2023 including the environmental resource expo at Marketfest, a joint meeting with the Park Advisory Commission to discuss environmental initiatives, adopt-a-drain, pollinator friendly initiative, efforts to enhance food scrap collection, zero waste events, and participation in several other local projects.

Moving forward the EAC requested Council support on the following initiatives: removal of invasive species such as buckthorn, increasing pollinator habitat, tree planting plan for downtown, removal of dead and dying ash trees and replacement with native species, water conservation, and encouraging the City and residents to switching to electric powered outdoor equipment.

The group discussed the EAC's role in the Downtown Parking and Mobility Study. Bolstad represented the Commission on the working group for the study. There was also further discussion about the future food scrap collection program, downtown tree planting strategies, how to plan for volunteer buck thorn removal events, the level of involvement/engagement done by the commission, leveraging volunteer groups to help with buckthorn removal, reforestation/lawn care education and water quality management.

Parks Advisory Commission (PAC) members present included Bryan Belisle, Mark Cermak, Victoria Biehn, Mike Shepard, and Anastasia Davis. Staff members present included City Engineer/ Public Works Director Paul Kauppi and Parks/ Facilities Foreman Andy Wietecki.

Vice Chair Shepard highlighted the work that the PAC did by attending Marketfest and soliciting feedback from residents regarding the parks throughout the year.

Davis discussed priorities for 2024 including attending Marketfest again to talk to residents about the park system. A request they continue to frequently hear is for more pickleball courts. In 2024 there will be some additional paving of trails in the parks and a monument study for new park signage to help with branding. Community members continue to request newer amenities at the parks and the Commission recommended that the City begin to plan strategically for enhancements and begin to budget for those investments.

The Council and the PAC further discussed partnership opportunities to add pickleball courts and signage in the parks.

Planning Commission members in attendance included Ken Baltzer, Mike Amundsen, Scott Bill, Pamela Enz and Mark Lynch. Staff members present included Community Development Director Jason Lindahl, City Planner Ashton Miller, and Planning Technician Shea Lawrence.

Community Development Director Lindahl gave an overview of the projects that the Planning Commission reviewed in 2023 including changes to the roster, the beginning of the zoning code update and the downtown mobility study. Plans for 2024 include additional legal training for the Commission members.

Commission members and the Council discussed their appreciation for Community Development Staff and the support they provide to the Commission. There was also discussion regarding past decisions and differing levels of support for various projects, the next comprehensive planning process and the current status of the purple line.

2. 2024 LEGISLATIVE PRIORITIES

City Manager Crawford reviewed the City's draft 2024 Legislative Priorities. There was consensus amongst the Council to prioritize changes to the laws regarding clarification to the authority of School Resource Officers, allow Chief Law Enforcement Officers to access the National Criminal History Database, funding for urban forest management, funding for lead water service remediation, and to oppose legislation that would pre-empt local zoning authority. There was not consensus to support legislation for Lake Links Trail-Hwy 96 portion project to MnDOT / County versus City nor to support legislation preserving and expanding city authority for parkland dedication and park dedication fees. The Council will adopt 2024 legislative priorities at their January 23, 2024 regular meeting.

Adjourned 9:18 PM



City of White Bear Lake
City Manager's Office

MEMORANDUM

To: Mayor and City Council
From: Lindy Crawford, City Manager
Date: January 23, 2024
Subject: Authorized Dock Use Area Agreement with Docks of White Bear Lake

SUMMARY

The City Council will consider adopting a resolution authorizing the Mayor and City Manager to enter into an Authorized Dock Use Area (ADUA) Agreement with Docks of White Bear Lake clarifying the location of the boundary line between Docks of White Bear Lake and the City's Lions Park.

BACKGROUND INFORMATION

The City owns Lions Park located at 4410 Lake Ave S on the southern end of Commercial Bay. Docks of White Bear Lake (Docks of WBL) leases property located at 4424 Lake Ave S, which is immediately to the northwest of Lions Park. Docks of WBL operates a marina at the property, which includes the placement of docks and boat slips. The City and Docks of WBL both have riparian rights to White Bear Lake and are subject to the ordinances of the White Bear Lake Conservation District (WBLCD).

WBLCD ordinances defines the authorized dock use area (ADUA) for properties along White Bear Lake and regulates encroachments by riparian owners into the ADUA of other owners. Since spring 2023, City staff and Docks of WBL representatives have had discussions concerning whether one of the marina's docks extends into the Lions Park ADUA. An agreement was reached by City staff and Docks of WBL representatives which resolves differences regarding the location of the ADUA boundary line. Therefore, the City Attorney has prepared a formal document outlining the agreed upon location, which has been accepted and executed by Docks of WBL. The document now needs to be adopted by the City Council.

RECOMMENDATION

Staff recommends the City Council adopt the attached resolution authorizing the Mayor and City Manager to enter into an Authorized Dock Use Area Agreement with Docks of White Bear Lake clarifying the location of the boundary line between Docks of White Bear Lake and the City's Lions Park.

ATTACHMENTS

Resolution

RESOLUTION NO.

RESOLUTION APPROVING AN AUTHORIZED DOCK USE AREA AGREEMENT BETWEEN DOCKS OF WHITE BEAR LAKE AND THE CITY OF WHITE BEAR LAKE IN ORDER TO CLARIFY THE LOCATION OF THE BOUNDARY LINE BETWEEN DOCKS OF WHITE BEAR LAKE AND LIONS PARK

WHEREAS, City of White Bear Lake owns Lions Park located at 4410 Lake Avenue South on the southern end of Commercial Bay; and

WHEREAS, Docks of White Bear Lake (Docks of WBL) leases property and operates a marina located at 4424 Lake Avenue South, which is immediately to the northwest of Lions Park; and

WHEREAS, the City and Docks of WBL both have riparian rights to White Bear Lake and are subject to the ordinances of the White Bear Lake Conservation District (WBLCD); and

WHEREAS, WBLCD ordinances defines the authorized dock use area (ADUA) for properties along White Bear Lake and regulates encroachments by riparian owners into the ADUA of other owners; and

WHEREAS, City staff and Docks of WBL representatives have agreed upon the location of the ADUA boundary line between Docks of White Bear Lake and Lions Park; and

WHEREAS, the City Attorney has prepared a formal document, which Docks of White Bear Lake has accepted, outlining the agreed upon location of the ADUA boundary line.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of White Bear Lake, Minnesota hereby authorizes the Mayor and City Manager to enter into an Authorized Dock Use Area Agreement with Docks of White Bear Lake clarifying the location of the boundary line between Docks of White Bear Lake and the City's Lions Park.

The foregoing resolution, offered by Councilmember _____ and supported by Councilmember _____, was declared carried on the following vote:

Ayes:
Nays:
Passed:

Dan Louismet, Mayor

ATTEST:

Caley Longendyke, City Clerk



City of White Bear Lake
City Manager's Office

MEMORANDUM

To: Lindy Crawford, City Manager
From: Caley Longendyke, City Clerk
Date: January 23, 2024
Subject: Temporary On-Sale Liquor Licenses for Church of St. Pius X

SUMMARY

The City Council will consider approving two temporary liquor licenses for the Church of St. Pius X to serve alcohol at fish fry dinners on February 16, 2024 and March 15, 2024.

BACKGROUND INFORMATION

Minnesota Statute section 340A.404, Subd. 10 states that municipalities may issue temporary on-sale liquor licenses to nonprofit organizations in existence for at least three years. The license may not exceed more than four consecutive days and cannot total more than 12 days in one year.

Church of St. Pius X is a religious organization that has applied to sell alcoholic beverages during two fish fry dinners scheduled for February 16 and March 15 between 4-6:30 p.m. in the church community rooms and cafeteria. The fish fry dinners are open to the public and are a fundraiser for the church. In a letter written by Rev. Thomas M. McKenzie Jr., he informed City staff there will be experienced bartenders checking identification and designated monitors for responsible consumption. The applicant meets State regulations for temporary liquor licenses and has secured the liquor liability insurance required by City Code.

RECOMMENDATION

Staff recommends the City Council adopt the attached resolution approving temporary liquor licenses for Church of St. Pius X for February 16, 2024 and March 15, 2024.

ATTACHMENTS

Resolution

RESOLUTION NO.

**RESOLUTION APPROVING A TEMPORARY LIQUOR LICENSE FOR
THE CHURCH OF ST. PIUS X FOR TWO FISH FRY DINNERS**

WHEREAS, the Church of St. Pius X (the applicant) has submitted an application to serve alcohol at two fish fry dinners scheduled for February 16 and March 15, 2023 between the hours of 4-6:30 p.m. in the church community room and cafeteria; and

WHEREAS, the applicant meets the qualifications for a temporary liquor license; and

WHEREAS, the applicant has submitted the necessary proof of liquor liability insurance;
and

WHEREAS, the applicant has controls in place for responsible consumption and for serving adults 21 years of age and older.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of White Bear Lake, Minnesota, under authority of Minnesota Statute section 340A.404 Subd. 10, approves the first temporary on-sale liquor license for the applicant for the date and location indicated:

Church of St. Pius X
4-6:30 p.m., February 16, 2024
3878 Highland Avenue
White Bear Lake, MN 55110

BE IT FURTHER RESOLVED by the City Council of the City of White Bear Lake, Minnesota, under authority of Minnesota Statute section 340A.404 Subd. 10, approves a second temporary on-sale liquor license for the same organization and same premises for March 15, 2024 from 4-6:30 p.m.

The foregoing resolution, offered by Councilmember _____ and supported by Councilmember _____, was declared carried on the following vote:

Ayes:

Nays:

Passed:

Dan Louismet, Mayor

ATTEST:

Caley Longendyke, City Clerk



City of White Bear Lake
Engineering Department

MEMORANDUM

To: Lindy Crawford, City Manager
From: Paul Kauppi, Public Works Director/City Engineer
Date: January 23, 2024
Subject: **Cooperative Agreement with Ramsey County for the Construction of a Rectangular Rapid Flashing Beacon (RRFB) Pedestrian Signal at White Bear Avenue and Elm Street**

SUMMARY

The City Council will consider adopting a resolution authorizing staff to enter into a cooperative agreement with Ramsey County for the construction of a Rectangular Rapid Flashing Beacon (RRFB) pedestrian signal at the intersection of White Bear Avenue and Elm Street.

BACKGROUND INFORMATION

As part of the 2020 Pavement Rehabilitation Project, a new sidewalk was constructed along Elm Street that connected existing sidewalks on Willow Avenue and White Bear Avenue. The new sidewalk connected places of public interest such as McCarthy Park, Willow Lane Elementary, White Bear Lake High School South Campus and Varney Lake Park. The new sidewalk also increased pedestrian traffic at the existing pedestrian crossing at Elm Street and White Bear Avenue. Due to the increased pedestrian traffic at that crossing, Ramsey County and City staff desire to improve the crossing for pedestrian safety.

Improvements to the existing pedestrian crossing at the intersection of White Bear Avenue and Elm Street is a joint construction project between Ramsey County and the City. The joint project includes some minor sidewalk and trail enhancements to upgrade the crossing so it is compliant with current ADA standards, along with the addition of a RRFB pedestrian signal.

A RRFB usually consists of two, solar powered rectangular-shaped yellow LEDs installed with a pedestrian warning sign. Pedestrians activate the RRFB by pushing a button on the sign post as they approach the crossing, creating added awareness for motorists indicating that a pedestrian is wanting to cross the street.

Financing

The estimated cost for this improvement is \$36,524.20 and is expected to be split 50/50 between the City and County. The City's cost participation for this project is estimated to be \$18,262.10, which will be financed from the Pavement Management Fund. The Pavement Management Fund has ample funding to cover this expenditure in the 2024 budget.

RECOMMENDATION

Staff recommends the City Council adopt the attached resolution authorizing staff to enter into a cooperative agreement with Ramsey County for the construction of a Rectangular Rapid Flashing Beacon pedestrian signal at the intersection of White Bear Avenue and Elm Street.

ATTACHMENTS

Resolution

RESOLUTION NO.

RESOLUTION APPROVING A COOPERATIVE AGREEMENT BETWEEN RAMSEY COUNTY AND THE CITY OF WHITE BEAR LAKE FOR CONSTRUCTION OF A RECTANGULAR RAPID FLASHING BEACON PEDESTRIAN SIGNAL AT WHITE BEAR AVENUE (CSAH 65) AND ELM STREET

WHEREAS, the City and County desire to install a Rectangular Rapid Flashing Beacon pedestrian signal at the intersection of White Bear Avenue and Elm Street in order to improve pedestrian safety; and

WHEREAS, in the area affected by construction, White Bear Avenue is designated County State Aid Highway (CSAH) 65 and is located within the City; and

WHEREAS, Elm Street is located within City right-of-way; and

WHEREAS, the cost participation for this project is estimated to be \$18,262.10 as outlined in the cooperative agreement, and

WHEREAS, the Pavement Management Fund has funds to cover this expenditure in the 2024 budget.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of White Bear Lake, Minnesota hereby authorizes the Mayor and City Manager to enter into a Cooperative Agreement (Agreement PW2023-13) between Ramsey County and the City of White Bear Lake for the construction of a Rectangular Rapid Flashing Beacon pedestrian signal at the intersection of White Bear Avenue and Elm Street.

The foregoing resolution, offered by Councilmember _____ and supported by Councilmember _____, was declared carried on the following vote:

Ayes:
Nays:
Passed:

Dan Louismet, Mayor

ATTEST:

Caley Longendyke, City Clerk



City of White Bear Lake
Community Development Department

MEMORANDUM

TO: Lindy Crawford, City Manager
FROM: Ashton Miller, City Planner
DATE: January 23, 2024
SUBJECT: Dignisuites Final Plat Renewal, 2687 County Road D, Case No. 23-17-FP

SUMMARY

The applicant, Dignisuites, requests renewal of the Dignisuites Addition final plat. Renewal of the final plat is necessary because the original condition of approval to record the final plat within 100 days of City Council approval expired. Should the City Council approve renewal of the final plat, it would remain subject all the terms and conditions of the original approvals and the applicant would be granted an additional 100 days to record the final plat.

GENERAL INFORMATION

Applicant/Owner: Brian Wings & Bruggeman Builders LLC, Dignisuites

Existing Land Use/
Zoning: Vacant / R-B: Residential Business Transition

Surrounding Land Use /Zoning: North: Vacant / R-6: Medium Density Residential
 South: Vacant / B-2: Limited Business
 East: Office Condos / B-2: Limited Business
 West: Apartment / R-6: Medium Density Residential

Comprehensive Plan: Commercial

Lot Size & Width: None & 100 feet

BACKGROUND INFORMATION

In July of 2023, the City Council approved the preliminary and final plats for Dignisuites of White Bear Lake. The approvals allowed subdivision of the property into a lot south of County Road D to be used for a fourteen unit nursing home and an outlot north of County Road D.

While the preliminary plat approval lasts one year, per condition number 4 of the resolution of approval, the applicant was required to record the final plat with Ramsey County within 100 days of City Council approval. The 100-day time period for the final plat has expired, but is still within the one year limit of the preliminary plat, so the applicant has requested to renew the final plat. Staff is agreeable to renewing the final plat based on the finding that it is within the one-year time period of

the preliminary plat and the final plat remains consistent with the preliminary plat and all other terms and conditions of the original approvals.

RECOMMENDATION

Staff recommends the City Council adopt a resolution renewing the Dignisuites of White Bear Lake final plat, subject to:

1. Conformance with all requirements of the preliminary plat.
2. Conformance with all requirements of the original final plat.
3. Conformance with all requirements of the rezoning.
4. Conformance with all requirements of the planned unit development (PUD).

ATTACHMENTS

Resolution

Final Plat

REVIEW COPY

KNOW ALL PERSONS BY THESE PRESENTS: That Bruggeman Builders LLC, a Minnesota limited liability company, owner of the following described property situated in the City of White Bear Lake, County of Ramsey, State of Minnesota:

The West 100 feet of the East 663 feet of the South 613 feet of the Southeast Quarter of the Southeast Quarter of Section 36, Township 30, Range 22, Ramsey County, Minnesota. EXCEPT that part which lies within a distance of 33 feet on each side of the following described line:

Beginning at a point on the east line of said section 36, distant 266 feet north of the southeast corner thereof; thence run westerly at an angle of 90 degrees 01 minute 07 seconds with said east section line (measured from north to west) for 448.91 feet; thence deflect to the left on a 16 degrees 00 minutes curve (delta angle 43 degrees 00 minutes 30 seconds) for 268.8 feet; thence on tangent to said curve for 50 feet and there terminating;

And

OUTLOT C, LAKEWOOD VILLAGE, Ramsey County, Minnesota.

Has caused the same to be surveyed and platted as DIGNISUITES OF WHITE BEAR LAKE and does hereby dedicate to the public for public use forever the drainage and utility easements as created by this plat.

In witness whereof said Bruggeman Builders LLC, a Minnesota limited liability company, has caused these presents to be signed by its proper officer this ___ day of _____, 20__.

Signed: BRUGGEMAN BUILDERS LLC

Paul S. Bruggeman, Chief Manager

STATE OF _____
COUNTY OF _____

The foregoing instrument was acknowledged before me on this ___ day of _____, 20__ by Paul S. Bruggeman, Chief Manager of Bruggeman Builders LLC, a Minnesota limited liability company, on behalf of the company.

(Signed)

(Printed)
Notary Public, _____ County, _____
My commission expires _____

I, Jason E. Rud, do hereby certify that I have surveyed or directly supervised the survey of the property described on this plat; that this plat was prepared by me or under my direct supervision; that I am a duly licensed Land Surveyor in the State of Minnesota; that this plat is a correct representation of the boundary survey; that all mathematical data and labels are correctly designated on this plat; that all monuments depicted on this plat have been correctly set; that all water boundaries and wet lands as defined in Minnesota Statutes, Section 505.01, Subd. 3, as of the date of this certification are shown and labeled on this plat; and that all public ways are shown and labeled on this plat.

Dated this ___ day of _____, 20__.

Jason E. Rud, Licensed Land Surveyor
Minnesota License No. 41578

STATE OF MINNESOTA
COUNTY OF _____

This instrument was acknowledged before me on this ___ day of _____, 20__ by Jason E. Rud, Licensed Land Surveyor.

(Signed)

(Printed)
Notary Public, _____ County, Minnesota
My commission expires _____

CITY COUNCIL, CITY OF WHITE BEAR LAKE

We do hereby certify that on the ___ day of _____, 20__, the City Council of the City of White Bear Lake, Minnesota, approved this plat. Also, the conditions of Minnesota Statutes, Section 505.03, Subd. 2, have been fulfilled.

Mayor

Clerk

PROPERTY TAX, RECORDS AND ELECTION SERVICES DEPARTMENT

Pursuant to Minnesota Statutes, Section 505.021, Subd. 9, taxes payable in the year 20__ on the land hereinbefore described have been paid. Also, pursuant to Minnesota Statutes, Section 272.12, there are no delinquent taxes and transfer entered this ___ day of _____, 20__.

Ramsey County Auditor/Treasurer

By: _____, Deputy

COUNTY SURVEYOR

Pursuant to Minnesota Statutes, Section 383A.42, this plat is approved this ___ day of _____, 20__.

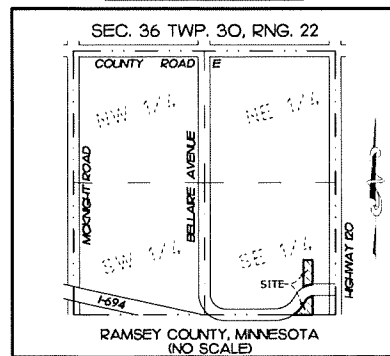
Daniel D. Baar, L.S.
Ramsey County Surveyor

COUNTY RECORDER, COUNTY OF RAMSEY, STATE OF MINNESOTA

I hereby certify that this plat of DIGNISUITES OF WHITE BEAR LAKE was filed in the office of the County Recorder for public record on this ___ day of _____, 20__, at ___ o'clock ___ M. and was duly filed in Book ___ of Plats, Page ___ as Document Number _____.

Deputy County Recorder

VICINITY MAP

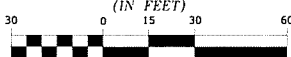


LEGEND

- DENOTES IRON MONUMENT FOUND AS LABELED
- DENOTES 1/2 INCH BY 14 INCH IRON PIPE SET, MARKED RLS NO. 41578
- ⊕ DENOTES RAMSEY COUNTY MONUMENT, AS LABELED
- ▭ DENOTES WET LANDS DELINEATED BY BOPRAY ENVIRONMENTAL SERVICES, LLC IN 2023
- (10.24-PLAT) DENOTES DIMENSION PER THE PLAT OF LAKEWOOD VILLAGE

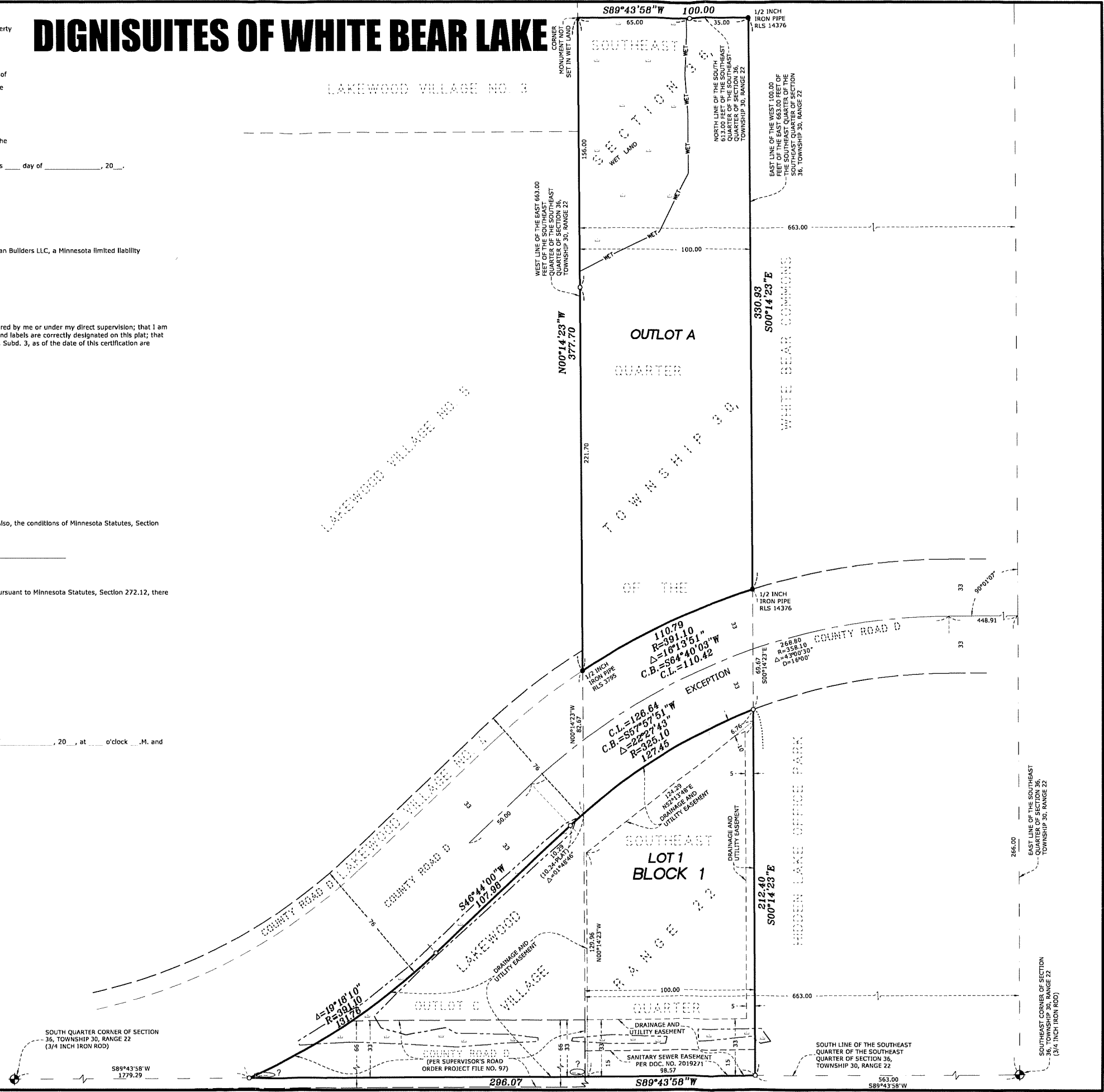
FOR THE PURPOSES OF THIS PLAT, THE SOUTH LINE OF THE SOUTHEAST QUARTER OF THE SOUTHEAST QUARTER OF SECTION 36, TOWNSHIP 30, RANGE 22 IS ASSUMED TO HAVE A BEARING OF SOUTH 89 DEGREES 43 MINUTES 58 SECONDS WEST.

GRAPHIC SCALE (IN FEET)



1 INCH = 30 FEET

DIGNISUITES OF WHITE BEAR LAKE



EST. 1977 **E. G. RUD & SONS, INC.**
Professional Land Surveyors



City of White Bear Lake
Finance Department

MEMORANDUM

To: Lindy Crawford, City Manager
From: Kerri Kindsvater, Finance Director
Date: January 23, 2024
Subject: Quarterly Finance Department Report

SUMMARY

Attached is the Finance Department 4th Quarter Report for 2023.

The report summarizing financial operations contains columns comparing the 2022 and 2023 results for both the month of December and the year-to-date cumulative totals through December.

The license bureau summary report contains columns for the fourth quarter months of 2023 and year to date cumulative total columns comparing the fees and transaction type counts of 2022 and 2023 for the license bureau.

Staff will present this information during the meeting and take questions and comments from the City Council.

RECOMMENDATION

None – information sharing only.

ATTACHMENTS

4th Quarter Report

City of White Bear Lake
Unaudited
Summary of Revenues
As of December 31, 2023

Items	Revised Budget	Current	YTD 2023	Percent 2023	YTD 2022	Percent 2022
General Fund						
01000 - Property Taxes	\$ 8,233,000	\$ 3,784,483	\$ 8,042,209	97.68%	\$ 7,174,250	99.63%
01000 - Licenses/Permits	1,362,605	40,674	1,734,463	127.29%	1,625,551	124.75%
01000 - Fines	54,000	2,357	43,120	79.85%	57,670	115.34% (a)
01000 - Administrative Citations	7,275	1,970	9,325	128.18%	10,715	161.13% (a)
01000 - Intergovernmental Revenue	2,114,949	889,572	2,415,644	114.22%	2,576,763	101.89% (b)
01000 - Charges for Service	883,286	64,816	879,533	99.58%	862,424	109.91%
01000 - Franchise Fees	371,353	-	371,353	100.00%	336,014	100.00%
01000 - Interest	120,000	-	-	0.00%	(193,573)	-387.15% (c)
01000 - Miscellaneous	64,806	1,686	86,455	133.41%	113,069	134.35%
01000 - Transfers	1,048,600	87,383	1,048,600	100.00%	1,236,210	100.00%
Total General Fund	<u>14,259,874</u>	<u>4,872,940</u>	<u>14,630,702</u>	<u>102.60%</u>	<u>13,799,094</u>	<u>101.61%</u>
Special Revenue						
02020 - American Recovery Plan	305,714	28,327	300,463	98.28%	582,005	39.98% (d)
02030 - Armory	-	-	-	-	78,462	101.29% (e)
02040 - Surface Water Pollution	297,353	18,320	271,907	91.44%	202,983	85.50%
02050 - Marina	439,075	-	431,400	98.25%	387,874	96.97%
05200 - Sports Center	758,593	91,120	672,306	88.63%	775,721	111.12% (f)
02060 - Forfeiture	6,587	-	7,222	109.64%	2,607	70.45% (g)
04240 - Economic Development	572,093	370,388	823,294	143.91%	368,547	66.28% (h)
Total Special Revenue Funds	<u>2,379,415</u>	<u>508,155</u>	<u>2,506,593</u>	<u>105.34%</u>	<u>2,398,198</u>	<u>69.95%</u>
Enterprise Funds						
05010 - Water	2,473,596	410,061	2,662,818	107.65%	2,850,402	139.88%
05050 - Sewer	3,743,845	182,573	3,860,369	103.11%	3,571,421	101.05%
05100 - Refuse	1,827,474	137,015	1,852,510	101.37%	1,793,220	101.78%
05250 - Ambulance	2,799,500	385,565	2,679,427	95.71%	2,403,415	97.31%
05300 - Pioneer Manor	461,149	36,169	441,344	95.71%	425,097	98.60%
05350 - License Bureau	883,656	78,665	921,098	104.24%	760,736	98.64%
Total Enterprise Funds	<u>12,189,220</u>	<u>1,230,048</u>	<u>12,417,565</u>	<u>101.87%</u>	<u>11,804,290</u>	<u>107.25%</u>
Internal Service Funds						
06000 - Insurance	437,581	65,005	392,479	89.69%	245,558	86.93%
06200 - Employment Expense	4,203,541	322,706	3,946,049	93.87%	3,648,974	95.85%
Total Internal Services Funds	<u>4,641,122</u>	<u>387,710</u>	<u>4,338,528</u>	<u>93.48%</u>	<u>3,894,532</u>	<u>95.24%</u>
Total Revenues	<u>33,469,631</u>	<u>6,998,854</u>	<u>33,893,387</u>	<u>101.27%</u>	<u>31,896,114</u>	<u>99.35%</u>

Percent of Year Complete 100%

- (a) Fines and Administrative citation revenues vary based on the level of actual fines and citations given out for the year.
- (b) Public Safety LGA was budgeted to be received in early January 2024, but the City received it in late December 2023.
- (c) As of the time of this report, the interest allocation for 2023 has not been completed.
- (d) The City received \$1,413,839 in American Rescue Plan Aid in 2021, and the remaining \$1,413,839 was received in 2022. However, the City cannot recognize these funds as revenue until they are spent. Unspent proceeds are shown as deferred revenues on the balance sheet.
- (e) The Armory Fund was closed as of 12/31/22.
- (f) Ice Rental revenues came in less than budgeted.
- (g) Forfeiture revenues vary based on the level of actual vehicle seizure activity for the year.
- (h) Each year, the principal payments on the revolving loans are reclassified out of revenue and shown as a decrease to loans receivable at year-end. The budget shows these payments as revenue, which is why the 2022 percentage is so low. The 2023 adjustment has not been done as of the time of this report.

City of White Bear Lake, MN
Unaudited
Summary of Expenditures
As of December 31, 2023

Items	Revised Budget	Current	YTD 2023	Percent 2023	YTD 2022	Percent 2022
General Fund						
01000 - Legislative	\$ 158,683	\$ 11,001	\$ 150,305	94.72%	\$ 142,008	95.44%
01000 - Administration	543,133	48,346	524,896	96.64%	403,397	98.59%
01000 - Finance	676,957	46,430	636,394	94.01%	683,429	98.43%
01000 - Legal Counselor	79,736	6,546	78,237	98.12%	83,530	118.93%
01000 - City Hall	256,153	19,653	217,365	84.86%	331,790	92.10%
01000 - Technology	139,148	9,424	120,225	86.40%	-	(a)
01000 - Elections	79,405	40	78,854	99.31%	81,871	99.96%
01000 - Public Safety Facility	148,120	12,220	121,776	82.21%	135,445	102.33%
01000 - Police	5,533,953	382,601	4,986,910	90.11%	4,959,857	95.87%
01000 - Dispatch	251,800	20,957	228,420	90.71%	222,647	99.71%
01000 - Animal Control	17,167	1,060	15,876	92.48%	17,764	76.97%
01000 - Prosecution	137,463	11,333	136,598	99.37%	153,092	99.47%
01000 - Emergency Preparedness	14,754	894	9,652	65.42%	13,549	74.35%
01000 - Fire	1,522,993	100,558	1,431,899	94.02%	1,371,182	95.51%
01000 - Engineering	778,503	59,293	726,543	93.33%	715,089	95.95%
01000 - Public Works Facility	269,099	22,002	232,484	86.39%	230,886	91.39%
01000 - Garage	290,234	23,676	268,749	92.60%	249,807	95.43%
01000 - Streets	635,613	43,461	607,730	95.61%	554,018	90.29%
01000 - Snow/Ice Removal	305,708	6,445	238,153	77.90%	258,888	90.11%
01000 - Street Lighting	264,395	17,004	187,595	70.95%	215,282	90.18%
01000 - Parks	808,145	59,185	781,946	96.76%	740,571	102.18%
01000 - Planning	391,314	29,382	369,425	94.41%	308,739	93.93%
01000 - Building & Code Enforcement	793,158	61,593	727,665	91.74%	733,819	96.95%
01000 - General Services/Contingency*	87,250	-	81,617	93.54%	416,824	98.95%
Total General Fund	<u>14,182,884</u>	<u>993,104</u>	<u>12,959,314</u>	<u>91.37%</u>	<u>13,023,484</u>	<u>96.06%</u>
Special Revenue						
02020 - American Recovery Plan	305,714	19,327	300,463	98.28%	579,326	59.98%
02030 - Armory		30	138		102,652	100.98% (b)
02040 - Surface Water Pollution	342,220	11,182	209,965	61.35%	159,776	64.29%
02050 - Marina	455,095	10,008	346,138	76.06%	329,287	88.17%
05200 - Sports Center	804,076	69,781	727,456	90.47%	702,549	97.63%
02060 - Forfeiture	11,100	-	4,269	38.46%	45,648	80.37%
04240 - Economic Development	922,563	87,314	624,292	67.67%	659,106	46.12% (c)
Total Special Revenue Funds	<u>2,840,768</u>	<u>197,643</u>	<u>2,212,720</u>	<u>77.89%</u>	<u>2,578,345</u>	<u>66.20%</u>
Enterprise Funds						
05010 - Water Distribution	1,576,301	95,204	1,286,277	81.60%	1,116,888	59.80% (d)
05010 - Water Treatment	1,372,412	77,079	1,284,886	93.62%	755,554	69.38% (e)
Total Water	<u>2,948,713</u>	<u>172,282</u>	<u>2,571,163</u>	<u>87.20%</u>	<u>1,872,442</u>	<u>63.33%</u>
05050 - Sewer	3,589,429	67,238	3,114,802	86.78%	2,991,241	91.26%
05100 - Refuse	1,913,020	208,181	1,806,179	94.42%	1,731,987	100.92%
05250 - Ambulance	3,087,008	248,755	2,844,853	92.16%	2,445,460	99.23%
05300 - Pioneer Manor	605,917	56,455	482,624	79.65%	506,788	95.98% (f)
05350 - License Bureau	924,554	71,443	874,611	94.60%	932,681	103.59%
Total Enterprise Funds	<u>13,068,641</u>	<u>824,354</u>	<u>11,694,232</u>	<u>89.48%</u>	<u>10,480,598</u>	<u>88.49%</u>
Internal Service Funds						
06000 - Insurance	415,200	-	453,190	109.15%	356,224	91.40% (g)
06200 - Employment Expense	3,963,900	203,002	3,581,902	90.36%	4,033,933	102.21%
Total Internal Service Funds	<u>4,379,100</u>	<u>203,002</u>	<u>4,035,091</u>	<u>92.14%</u>	<u>4,390,157</u>	<u>101.24%</u>
Total Expenditures	<u>34,471,393</u>	<u>2,218,102</u>	<u>30,901,357</u>	<u>89.64%</u>	<u>30,472,584</u>	<u>90.61%</u>

Percent of Year Complete 100%

* General Services/Contingency YTD in 2023 includes \$56,901 of Northeast Youth & Family Services payments, \$22,416 for the White Bear Lake Conservation District 2023 Community Assessment, and \$2,300 in Senior Bus payments.

(a) In 2023, the City split out technology expenditures from the City Hall business unit.

(b) The Armory Fund was closed as of 12/31/22. However, it took some time for the Historical Society to get their electric, gas, and phone utilities switched over to their name, so they had to reimburse the City for bills we paid on their behalf in 2023.

(c) The City set up an inter-fund loan between the Municipal Building Fund and the Economic Development and Non-Bonded Funds for the

Energy Improvement Project. The Economic Development fund lent \$641,250 to the Municipal Building Fund and the Non-Bonded Fund lent \$213,750. For budget purposes, we show the lent money as a transfer in/transfer out. However, accounting standards do not allow inter-fund loans to be shown as transfers in the financial statements; instead, they must be set up as a Due To (Liability)/Due From

- (d) 2022 expenses are lower than budgeted due to adding water meters as capital assets. Accounting standards for Enterprise Funds require expenses that are capitalized to be removed as an expense in the financial statements and added as an asset instead. The expenses will then be recognized over the useful life of the capital asset through depreciation. As of the time of this report, the City has not began the year-end process of capitalizing expenses for 2023.
- (e) 2022 expenses are lower than budgeted mainly due to the delay of the Lime Slaker replacement to 2023.
- (f) 2023 expenses are lower than budgeted as the City is still working through the year-end accounts payable process.
- (g) During 2023, contractual services came in higher than the budget. This is mostly due to the Podvin Park restroom vandalism repairs, which the City was reimbursed for through insurance.

**City of White Bear Lake, MN
Cash by Company
As of December 31, 2023**

Total 00999 - CASH COMPANY	397,619.89	(a)
Total 01000 - GENERAL FUND	5,361,052.41	
Total 02020 - AMERICAN RECOVERY FUND	575,889.10	
Total 02030 - ARMORY FUND	(137.51)	(b)
Total 02040 - SURFACE WATER POLLUTION PREV	905,486.19	
Total 02050 - MARINA FUND	448,956.41	
Total 02060 - FORFEITURE FUND	34,797.76	
Total 03040 - 1993 TAX INCREMENT BOND FUND	18,667.12	
Total 03070 - NONBONDED DEBT SERVICE FUND	785,443.86	
Total 03071 - 2002 SPECIAL ASSESSMENT BONDS	24,056.50	
Total 03081 - BOATWORKS TIF DEBT SERVICE	32,600.15	
Total 03082 - G.O. STREET SC EQUIP 2018A	303,162.10	
Total 03083 - G.O. TAX ABATEMENT SC 2018B	170,339.98	
Total 03084 - G.O. IMPROVEMENT BONDS 2019A	310,287.92	
Total 03085 - G.O. STREET/EQUIP BONDS 2020A	433,137.71	
Total 03086 - G.O BONDS SERIES 2021A	234,043.81	
Total 03087 - G.O. IMPROVEMENT BONDS 2022A	286,046.80	
Total 03088 - G.O. CIP PSF BONDS 2022B	(6,363.64)	
Total 03089 - G.O. PSF CIP/STREET 2023A	153,735.07	
Total 04010 - PARK IMPROVEMENT FUND	1,132,777.52	
Total 04100 - EQUIPMENT ACQUISITION FUND	2,562,305.44	
Total 04240 - ECONOMIC DEVELOPMENT FUND	1,986,711.66	
Total 04300 - MUNICIPAL BUILDING FUND	7,141,331.12	
Total 04400 - INTERIM CONSTRUCTION FUND	4,835,936.84	
Total 04650 - HRA - DISTRICT 25 DOWNTOWN EXP	1,007.60	
Total 04651 - HRA-DISTRICT 26 HOFFMAN PLACE	40,817.83	
Total 04652 - HRA-DISTRICT 27 BOATWORKS	328,665.39	
Total 04770 - COMMUNITY REINVESTMENT FUND	6,611,928.46	
Total 05010 - WATER FUND	2,092,581.00	
Total 05050 - SEWER FUND	2,871,063.31	
Total 05100 - REFUSE FUND	180,241.09	
Total 05200 - SPORTS CENTER FUND	214,969.65	
Total 05250 - AMBULANCE FUND	245,595.65	
Total 05300 - PIONEER MANOR FUND	232,873.08	
Total 05350 - LICENSE BUREAU FUND	142,143.43	
Total 06000 - GENERAL INSURNANCE FUND	2,936,392.62	
Total 06200 - EMPLOYMENT EXPENSE FUND	2,255,992.52	
Total 07000 - DEPUTY REGISTRAR FUND	(9,966.99)	(c)
Total 07020 - INVESTMENT FUND	608,751.09	
Total 07030 - EMPLOYEE FLEX SPENDING FUND	2,434.38	
Total 07040 - ESCROW FUND	6,002,404.88	
Grand Total	<u>\$ 52,885,779.20</u>	

(a) 00999 - Cash Company is used as a holding account for the City's automated accounts payable process. When a voucher is created, the automated accounts payable process only allows liabilities to go to one fund. For ease of reconciliation, the liability for all vouchers goes to Fund 00999. Once the payment is actually made, Fund 00999 is relieved of the liability and the expenditure is coded to the proper fund.

(b) The Armory Fund was closed as of 12/31/22. However, it took some time for the Historical Society to get their electric, gas, and phone utilities switched over to their name, so they had to reimburse the City for bills we paid on their behalf in 2023. There are three outstanding bills as of 9/30/23 that the City will be reimbursed by the Historical Society for.

(c) This fund is for individual vehicle dealerships that have the License Bureau process their daily sales transactions. The dealerships complete the required licensing paperwork for each sale they make and send the paperwork with a check to pay for the fees to the License Bureau. Some days, there are calculation errors on the paperwork and the amount paid to the City might be over or under the actual amount due for fees. Instead of putting the transaction on hold when an error is found, the License Bureau enters the over or short amount into this fund to track the over and under payment amounts. These errors may cause cash to go temporarily negative.

**City of White Bear Lake
Schedule of Investments
December 31, 2023**

Institution		Type	Face Amount (Par)	Principal	Accrued Interest	Total Cost	Coupon Rate	Yield Rate	Buy Price	Trade Date	Purchase	Callable	Maturity	Balance
Ehlers	Treas	US Treasury Note	2,750,000.00	2,701,503.36	-	2,701,503.36	0.000%	5.521%	98.236	09/06/23	09/12/23	No	01/09/24	1,365,622.04
RBC	Treas	US Treasury Note	300,000.00	298,428.00	162.64	298,590.64	0.125%	0.330%	99.476	06/18/21	06/21/21	No	01/15/24	298,590.64
RBC	Treas	US Treasury Note	300,000.00	299,370.00	8.15	299,378.15	0.125%	0.125%	99.790	07/22/21	07/23/21	No	01/15/24	299,378.15
RBC	Treas	US Treasury Note	300,000.00	299,250.00	63.18	299,313.18	0.125%	0.233%	99.750	09/14/21	09/15/21	No	01/15/24	299,313.18
RBC	Treas	US Treasury Note	300,000.00	297,390.00	133.49	297,523.49	0.125%	0.534%	99.130	11/22/21	11/23/21	No	01/15/24	297,523.49
RBC	Treas	US Treasury Note	300,000.00	297,660.00	97.83	297,757.83	0.125%	0.476%	99.220	10/18/21	10/19/21	No	01/15/24	297,757.83
Ehlers	Treas	US Treasury Note	1,050,000.00	1,031,465.75	-	1,031,465.75	0.000%	5.527%	98.235	09/20/23	09/26/23	No	01/23/24	1,031,465.75
RBC	Treas	US Treasury Note	300,000.00	289,890.00	986.19	290,876.19	0.875%	3.016%	96.630	06/15/22	06/16/22	No	01/31/24	290,876.19
RBC	Treas	US Treasury Note	300,000.00	292,590.00	920.93	293,510.93	0.875%	2.411%	97.530	06/03/22	06/07/22	No	01/31/24	293,510.93
RBC	Treas	US Treasury Note	300,000.00	297,516.00	72.51	297,588.51	0.875%	1.302%	99.172	02/09/22	02/10/22	No	01/31/24	297,588.51
RBC	Treas	US Treasury Note	300,000.00	299,250.00	163.67	299,413.67	0.125%	0.223%	99.750	07/22/21	07/23/21	No	02/15/24	299,413.67
RBC	Treas	US Treasury Note	300,000.00	297,810.00	66.24	297,876.24	0.125%	0.441%	99.270	10/18/21	10/19/21	No	02/15/24	297,876.24
RBC	Treas	US Treasury Note	300,000.00	298,050.00	87.64	298,137.64	0.125%	0.413%	99.350	11/08/21	11/09/21	No	02/15/24	298,137.64
Ehlers	Treas	US Treasury Note	1,000,000.00	973,230.83	-	973,230.83	0.000%	5.516%	97.323	08/21/23	08/24/23	No	02/22/24	973,230.83
Wells	FFCB	FFCB	300,000.00	299,734.09	95.83	299,829.92	0.250%	0.281%	99.911	04/09/21	04/12/21	No	02/26/24	299,829.92
Ehlers	Treas	US Treasury Note	1,000,000.00	973,205.56	-	973,205.56	0.000%	5.537%	97.321	09/05/23	09/07/23	No	03/07/24	973,205.56
Wells	FHLB	FHLB	300,000.00	299,854.43	70.83	299,925.26	0.250%	0.267%	99.951	04/23/21	04/26/21	No	03/08/24	299,925.26
Ehlers	Treas	US Treasury Note	400,000.00	393,012.06	-	393,012.06	0.000%	5.469%	98.253	11/08/23	11/14/23	No	03/12/24	393,012.06
Ehlers	Treas	US Treasury Note	540,000.00	525,531.00	-	525,531.00	0.000%	5.537%	97.321	09/11/23	09/14/23	No	03/14/24	525,531.00
Ehlers	Treas	US Treasury Note	25,000.00	24,487.76	-	24,487.76	0.000%	5.469%	97.951	10/25/23	10/26/23	No	03/14/24	24,487.76
RBC	Treas	US Treasury Note	300,000.00	300,000.00	264.95	300,264.95	0.250%	0.250%	100.000	07/22/21	07/23/21	No	03/15/24	300,000.00
Wells	FHLB	FHLB	300,000.00	300,029.97	-	300,029.97	0.375%	0.375%	100.000	09/09/21	09/22/21	12/22/21	03/22/24	300,000.00
Ehlers	Treas	US Treasury Note	825,000.00	802,832.02	-	802,832.02	0.000%	5.553%	97.313	09/25/23	09/28/23	No	03/28/24	802,832.02
RBC	Treas	US Treasury Note	300,000.00	299,100.00	1,254.10	300,354.10	2.250%	2.419%	99.700	06/03/22	06/07/22	No	03/31/24	300,000.00
RBC	FHLMC	FHLMC	400,000.00	400,000.00	604.17	400,604.17	0.375%	0.375%	100.000	09/02/21	09/03/21	10/08/21	04/08/24	400,000.00
RBC	Treas	US Treasury Note	300,000.00	288,900.00	162.91	289,062.91	0.375%	2.427%	96.300	06/03/22	06/07/22	No	04/15/24	289,062.91
Wells	FHLB	FHLB	500,000.00	500,099.85	-	500,099.85	0.350%	0.310%	100.020	06/10/21	06/23/21	12/23/21	04/23/24	500,000.00
Ehlers	Treas	US Treasury Note	915,000.00	890,367.44	-	890,367.44	0.000%	5.564%	97.308	10/23/23	10/26/23	No	04/25/24	890,367.44
RBC	Treas	US Treasury Note	300,000.00	299,790.00	140.63	299,930.63	0.250%	0.275%	99.930	07/22/21	07/23/21	No	05/15/24	299,930.63
RBC	Treas	US Treasury Note	300,000.00	297,840.00	319.97	298,159.97	0.250%	0.532%	99.280	10/18/21	10/19/21	No	05/15/24	298,159.97
RBC	Treas	US Treasury Note	300,000.00	296,760.00	652.17	297,412.17	2.500%	3.085%	98.920	06/15/22	06/16/22	No	05/15/24	297,412.17
RBC	FHLB	FHLB	300,000.00	300,000.00	330.00	300,330.00	0.400%	0.400%	100.000	09/02/21	09/03/21	11/24/21	05/24/24	300,000.00
RBC	CD	New York Community Bank	249,000.00	249,000.00	-	249,000.00	0.300%	0.300%	100.000	06/01/21	06/03/21	No	06/03/24	249,000.00
RBC	Treas	US Treasury Note	300,000.00	299,610.00	77.87	299,687.87	0.250%	0.295%	99.870	07/22/21	07/23/21	No	06/15/24	299,687.87
RBC	Treas	US Treasury Note	250,000.00	246,750.00	12.02	246,762.02	0.250%	0.780%	98.700	12/21/21	12/22/21	No	06/15/24	246,762.02
RBC	CD	UBS Bk USA Salt Lake City Ut	249,000.00	249,000.00	-	249,000.00	0.350%	0.350%	100.000	06/08/21	06/16/21	No	06/17/24	249,000.00
RBC	Treas	US Treasury Note	300,000.00	297,450.00	400.48	297,850.48	0.375%	0.700%	99.150	11/22/21	11/23/21	No	07/15/24	297,850.48
RBC	Treas	US Treasury Note	300,000.00	296,820.00	489.13	297,309.13	0.375%	0.793%	98.940	12/21/21	12/22/21	No	07/15/24	297,309.13
RBC	Treas	US Treasury Note	300,000.00	292,524.00	80.80	292,604.80	0.375%	1.423%	97.508	02/09/22	02/10/22	No	07/15/24	292,604.80
RBC	CD	Transportation Alliance Bk	249,000.00	249,000.00	-	249,000.00	0.350%	0.350%	100.000	07/20/21	07/23/21	No	07/23/24	249,000.00
RBC	Freddie	Freddie Mac	250,000.00	246,850.00	4,861.11	251,711.11	4.000%	5.292%	98.740	07/20/23	07/21/23	08/26/23	07/26/24	250,000.00
RBC	CD	TCM Bk N A Tampa Fla	249,000.00	249,000.00	-	249,000.00	0.500%	0.500%	100.000	07/19/21	07/30/21	10/30/21	07/30/24	249,000.00
RBC	CD	First Carolina Bk Rocky Mt	248,000.00	248,000.00	-	248,000.00	4.950%	4.950%	100.000	04/27/23	05/10/23	No	08/09/24	248,000.00
RBC	CD	CD Third Fed Svgs & Ln Assn	249,000.00	249,000.00	-	249,000.00	0.500%	0.500%	100.000	07/29/21	08/13/21	No	08/13/24	249,000.00
RBC	Treas	US Treasury Note	300,000.00	295,080.00	2,381.56	297,461.56	2.375%	3.163%	98.360	06/15/22	06/16/22	No	08/15/24	297,461.56
RBC	Treas	US Treasury Note	300,000.00	297,225.00	305.71	297,530.71	0.375%	0.718%	99.075	11/22/21	11/23/21	No	08/15/24	297,530.71

**City of White Bear Lake
Schedule of Investments
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Institution	Type	Face Amount (Par)	Principal	Accrued Interest	Total Cost	Coupon Rate	Yield Rate	Buy Price	Trade Date	Purchase	Callable	Maturity	Balance	
RBC	CD	CD American Expr Natl Bk	245,000.00	245,000.00	-	245,000.00	3.350%	3.350%	100.000	08/10/22	08/17/22	No	08/19/24	245,000.00
RBC	FFCB	FFCB	500,000.00	500,000.00	-	500,000.00	0.400%	0.420%	100.000	08/27/20	09/09/20	09/09/22	09/09/24	500,000.00
RBC	FHLB	FHLB	400,000.00	399,600.00	684.67	400,284.67	0.390%	0.423%	99.900	08/31/21	09/01/21	09/07/21	09/23/24	400,000.00
RBC	FHLB	FHLB	300,000.00	300,000.00	-	300,000.00	0.550%	0.550%	100.000	08/26/21	09/23/21	12/23/21	09/23/24	300,000.00
RBC	Treas	US Treasury Note	300,000.00	282,060.00	317.62	282,377.62	0.625%	3.312%	94.020	06/15/22	06/16/22	No	10/15/24	282,377.62
RBC	Treas	US Treasury Note	300,000.00	298,725.00	200.89	298,925.89	0.625%	0.774%	99.575	11/22/21	11/23/21	No	10/15/24	298,925.89
RBC	CD	CD Industrial and Commercial Bank	249,000.00	249,000.00	-	249,000.00	0.600%	0.600%	100.000	09/09/21	10/18/21	No	10/18/24	249,000.00
RBC	CD	CD First Citzns Bk & Tr CO Raleigh	244,000.00	244,000.00	-	244,000.00	4.500%	4.500%	100.000	10/18/22	10/21/22	No	10/21/24	244,000.00
RBC	FHLB	FHLB	300,000.00	285,312.00	898.33	286,210.33	1.100%	3.400%	95.104	08/22/22	08/23/22	09/15/22	11/15/24	286,210.33
RBC	CD	CD City Natl Bk Los Angeles Calif	244,000.00	244,000.00	-	244,000.00	4.850%	4.850%	100.000	11/16/22	11/23/22	No	11/25/24	244,000.00
RBC	FHLB	FHLB	300,000.00	283,080.00	192.50	283,272.50	0.550%	3.020%	94.360	07/07/22	07/08/22	08/26/22	11/26/24	283,272.50
UBS	CD	Webbank UT US	245,000.00	245,000.00	-	245,000.00	0.750%	0.750%	100.000	11/09/21	11/29/21	02/28/22	11/29/24	245,000.00
RBC	FNMA	Fannie Mae	300,000.00	300,000.00	-	300,000.00	0.400%	0.400%	100.000	12/03/20	12/17/20	12/17/21	12/17/24	300,000.00
RBC	CD	CD Texas Exchange Bk Crowley	249,000.00	249,000.00	-	249,000.00	0.500%	0.500%	100.000	12/02/20	12/18/20	03/18/21	12/18/24	249,000.00
RBC	Freddie	Freddie Mac	250,000.00	250,000.00	180.56	250,180.56	3.250%	3.248%	100.000	07/07/22	07/08/22	09/30/22	12/30/24	250,000.00
RBC	CD	CD Ally Bank UT	246,000.00	246,000.00	-	246,000.00	3.200%	3.200%	100.000	06/23/22	06/30/22	No	12/30/24	246,000.00
Wells	FNMA	Fannie Mae	500,000.00	483,085.00	3,385.42	486,470.42	1.625%	4.867%	96.617	12/06/23	12/07/23	No	01/07/25	486,470.42
RBC	CD	CD 1st Fin Bk USA Dakota Dunes	249,000.00	249,000.00	-	249,000.00	3.000%	3.000%	100.000	07/06/22	07/11/22	No	01/10/25	249,000.00
RBC	Treas	US Treasury Note	1,000,000.00	944,300.00	5,252.07	949,552.07	1.125%	4.942%	94.430	06/30/23	07/03/23	No	01/15/25	949,552.07
RBC	Treas	US Treasury Note	500,000.00	472,550.00	91.71	472,641.71	1.125%	5.010%	94.510	07/20/23	07/21/23	No	01/15/25	472,641.71
RBC	Treas	US Treasury Note	500,000.00	481,000.00	2,231.66	483,231.66	1.125%	4.699%	96.200	12/07/23	12/08/23	No	01/15/25	483,231.66
RBC	Treas	US Treasury Note	600,000.00	578,625.00	2,916.44	581,541.44	1.125%	4.580%	96.438	12/20/23	12/21/23	No	01/15/25	581,541.44
RBC	FHLMC	FHLMC	300,000.00	297,000.00	5,562.50	302,562.50	3.750%	4.275%	99.000	01/24/23	01/25/23	04/27/23	01/27/25	300,000.00
RBC	CD	CD Morgan Stanley Bk N	249,000.00	249,000.00	-	249,000.00	3.250%	3.250%	100.000	08/10/22	08/18/22	08/18/23	02/18/25	249,000.00
RBC	CD	CD First Natl Bk Omaha Neb	244,000.00	244,000.00	-	244,000.00	4.550%	4.550%	100.000	02/08/22	02/15/23	No	02/18/25	244,000.00
RBC	FHLB	FHLB	300,000.00	284,700.00	1,890.00	286,590.00	1.800%	5.059%	94.900	06/30/23	07/03/23	No	02/27/25	286,590.00
RBC	FHLB	FHLB	300,000.00	284,418.00	1,540.00	285,958.00	2.200%	4.600%	94.886	11/21/22	11/22/22	No	02/28/25	285,958.00
RBC	FHLB	FHLB	300,000.00	285,240.00	1,650.00	286,890.00	2.000%	5.011%	95.080	06/30/23	07/03/23	No	03/24/25	286,890.00
RBC	Freddie	Freddie Mac	300,000.00	285,468.00	1,068.75	286,536.75	2.250%	4.450%	95.156	11/21/22	11/22/22	No	03/25/25	286,536.75
RBC	FHLMC	FHLMC	500,000.00	489,985.00	4,400.00	494,385.00	2.400%	3.200%	97.997	08/11/22	08/12/22	08/28/22	03/28/25	494,385.00
RBC	FFCB	FFCB	300,000.00	278,400.00	674.50	279,074.50	0.710%	4.195%	92.800	01/24/23	01/25/23	01/30/23	04/01/25	279,074.50
UBS	Treas	US Treasury Note	300,000.00	293,296.88	1,334.02	294,630.90	2.625%	3.460%	97.766	06/15/22	06/16/22	No	04/15/25	294,630.90
RBC	Treas	US Treasury Note	250,000.00	240,725.00	1,739.24	242,464.24	2.625%	4.879%	96.290	07/20/23	07/21/23	No	04/15/25	242,464.24
UBS	CD	CD Comenity Bank DE US	200,000.00	200,000.00	-	200,000.00	0.650%	0.650%	100.000	04/22/21	04/29/21	No	04/29/25	200,000.00
RBC	CD	Wells Fargo Bank Natl Assn	249,000.00	249,000.00	-	249,000.00	4.800%	4.800%	100.000	04/27/23	05/02/23	No	05/02/25	249,000.00
RBC	FHLB	FHLB	250,000.00	246,695.00	1,436.11	248,131.11	2.200%	4.425%	98.678	02/08/23	02/09/23	05/05/23	05/05/25	248,131.11
RBC	FHLB	FHLB	300,000.00	277,200.00	92.40	277,292.40	0.700%	4.176%	92.400	01/24/23	01/25/23	02/19/23	05/19/25	278,110.00
RBC	FHLB	FHLB	300,000.00	293,346.00	87.50	293,433.50	3.500%	4.450%	97.782	11/21/22	11/22/22	No	05/19/25	293,433.50
RBC	FHLB	FHLB	200,000.00	186,700.00	353.33	187,053.33	1.200%	4.197%	93.350	01/24/23	01/25/23	03/02/23	06/02/25	187,053.33
UBS	Treas	US Treasury Note	300,000.00	295,077.00	23.57	295,100.57	2.875%	3.456%	98.359	06/15/22	06/16/22	No	06/15/25	295,100.57
UBS	FHLB	FHLB	300,000.00	300,000.00	-	300,000.00	3.540%	3.540%	100.000	06/23/22	06/30/22	No	06/30/25	300,000.00
RBC	FHLMC	Federal Home Loan Mortgage Corp	300,000.00	298,650.00	-	298,650.00	3.000%	3.765%	99.550	06/15/22	06/30/22	09/30/22	06/30/25	298,650.00
							3.46 through 6/30/23, 3.39 through 12/30/23, 3.41 through 6/30/24, 3.53 through 12/30/24, 3.76 thro							
RBC	CD	CD Capital One N	245,000.00	245,000.00	-	245,000.00	3.400%	3.400%	100.000	07/06/22	07/07/22	No	07/07/25	245,000.00
RBC	FFCB	FFCB	300,000.00	300,000.00	-	300,000.00	0.390%	0.390%	100.000	01/05/21	01/14/21	04/14/21	07/14/25	300,000.00
RBC	CD	CD Live Oak Bank	249,000.00	249,000.00	-	249,000.00	3.400%	3.400%	100.000	07/07/22	07/19/22	04/19/25	07/18/25	249,000.00

**City of White Bear Lake
Schedule of Investments
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Institution	Type	Face Amount (Par)	Principal	Accrued Interest	Total Cost	Coupon Rate	Yield Rate	Buy Price	Trade Date	Purchase	Callable	Maturity	Balance	
RBC	FNMA	Fannie Mae	300,000.00	275,790.00	945.00	276,735.00	0.700%	4.885%	91.930	06/30/23	07/03/23	No	07/21/25	276,735.00
RBC	FNMA	Fannie Mae	200,000.00	183,800.00	15.16	183,815.16	0.700%	4.159%	91.900	01/24/23	01/25/23	04/21/23	07/21/25	183,815.56
RBC	FNMA	Fannie Mae	300,000.00	275,700.00	860.00	276,560.00	0.600%	4.854%	91.900	07/20/23	07/21/23	10/29/23	07/29/25	276,560.00
RBC	FHLB	FHLB	200,000.00	183,140.00	613.89	183,753.89	0.650%	4.200%	91.570	01/24/23	01/25/23	01/30/23	08/05/25	183,753.89
RBC	CD	CD Rollstone Bank & Trust	245,000.00	245,000.00	-	245,000.00	3.350%	3.350%	100.000	08/10/22	08/22/22	02/22/23	08/22/25	245,000.00
RBC	FHLB	FHLB	300,000.00	294,840.00	2,733.33	297,573.33	4.000%	4.550%	90.991	11/21/22	11/22/22	No	08/28/25	297,573.33
Piper	FHLB	FHLB	300,000.00	300,000.00	-	300,000.00	4.000%	4.000%	100.000	08/17/22	08/30/22	02/28/23	08/28/25	300,000.00
RBC	FHLMC	FHLMC	300,000.00	273,300.00	543.25	273,843.25	0.530%	4.098%	91.100	01/24/23	01/25/23	03/22/23	09/22/25	273,843.25
Wells	FHLMC	FHLMC	500,000.00	486,548.88	416.67	486,965.55	0.375%	1.104%	97.310	12/10/21	12/13/21	No	09/23/25	486,965.55
RBC	FHLMC	FHLMC	250,000.00	228,050.00	423.96	228,473.96	0.550%	4.819%	98.740	07/20/23	07/21/23	09/30/23	09/30/25	228,473.96
RBC	Freddie	Freddie Mac	300,000.00	269,556.00	260.00	269,816.00	0.600%	4.420%	89.856	11/21/22	11/22/22	No	09/30/25	269,816.00
RBC	FFCB	FFCB	300,000.00	291,690.00	2,446.25	294,136.25	3.090%	4.170%	97.230	01/24/23	01/25/23	01/30/23	10/20/25	294,136.25
RBC	FFCB	FFCB	300,000.00	289,980.00	2,806.75	292,786.75	3.090%	4.416%	96.660	02/08/23	02/09/23	02/14/23	10/20/25	292,786.75
RBC	FHLMC	FHLMC	200,000.00	182,400.00	303.33	182,703.33	0.650%	4.793%	91.200	07/20/23	07/21/23	07/27/23	10/27/25	182,703.33
RBC	FHLMC	FHLMC	300,000.00	269,181.00	135.42	269,316.42	0.650%	4.426%	89.727	11/21/22	11/22/22	No	10/27/25	269,316.42
Wells	Treas	US Treasury Note	600,000.00	579,678.00	36.68	579,714.68	2.250%	3.682%	96.613	05/15/23	05/16/23	No	11/15/25	579,714.68
RBC	FFCB	FFCB	235,000.00	212,736.10	293.75	213,029.85	0.600%	4.234%	90.526	02/08/23	02/09/23	02/14/23	11/24/25	213,029.85
RBC	FFCB	FFCB	300,000.00	272,550.00	305.00	272,855.00	0.600%	4.054%	90.850	01/24/23	01/25/23	01/30/23	11/24/25	272,855.00
RBC	FFCB	FFCB	400,000.00	362,920.00	280.00	363,200.00	0.600%	4.760%	90.730	07/20/23	07/21/23	07/26/23	12/09/25	363,200.00
Wells	FHLMC	FHLMC	400,000.00	363,186.80	-	363,186.80	0.000%	3.716%	90.797	04/26/23	04/27/23	No	12/11/25	363,186.80
RBC	FFCB	FFCB	300,000.00	294,870.00	2,406.25	297,276.25	4.125%	4.733%	98.290	11/21/22	11/22/22	No	12/12/25	297,276.25
RBC	Treas	US Treasury Note	500,000.00	495,000.00	7,686.82	502,686.82	3.875%	4.376%	99.000	12/07/23	12/08/23	No	01/15/26	502,686.82
RBC	CD	CD State Bk India Chicago Ill	249,000.00	249,000.00	-	249,000.00	0.500%	0.498%	100.000	01/08/21	01/22/21	No	01/22/26	249,000.00
RBC	FHLB	FHLB	700,000.00	633,990.00	2,186.53	636,176.53	0.650%	4.660%	90.570	07/20/23	07/21/23	07/28/23	01/28/26	636,176.53
UBS	FHLB	FHLB	500,000.00	452,105.00	1,740.28	453,845.28	0.700%	4.808%	90.421	07/26/23	07/27/23	07/28/23	01/28/26	453,845.28
RBC	Treas	US Treasury Note	300,000.00	297,900.00	3,750.00	301,650.00	4.000%	4.330%	99.300	12/07/23	12/08/23	No	02/15/26	301,650.00
RBC	CD	BMO Harris Bk Natl Assn	249,000.00	249,000.00	-	249,000.00	0.550%	0.550%	100.000	01/26/21	02/18/21	05/18/21	02/18/26	249,000.00
RBC	Treas	US Treasury Note	300,000.00	302,640.00	3,201.92	305,841.92	4.625%	4.212%	100.880	12/07/23	12/08/23	No	03/15/26	305,841.92
RBC	FHLB	FHLB	335,000.00	335,000.00	-	335,000.00	0.800%	0.800%	100.000	02/25/21	03/16/21	06/16/21	03/16/26	335,000.00
RBC	FHLB	FHLB	300,000.00	297,750.00	346.67	298,096.67	0.400%	1.306%	99.250	01/06/22	01/07/22	03/23/22	03/23/26	298,096.67
			300,000.00					.50 through 3/22, .60 through 9/22, .75 through 3/23, 1.00 through 9/23, 1.50 through 3/24, 1.50 thro						
RBC	Treas	US Treasury Note	300,000.00	296,760.00	1,659.84	298,419.84	3.750%	4.235%	98.920	12/07/23	12/08/23	No	04/15/26	298,419.84
RBC	FHLB	FHLB	240,000.00	233,282.40	1,040.00	234,322.40	3.000%	4.260%	97.201	12/20/23	12/21/23	04/29/24	04/29/26	234,322.40
RBC	FHLB	FHLB	300,000.00	278,040.00	208.33	278,248.33	1.250%	4.443%	92.680	12/07/23	12/08/23	No	05/18/26	278,248.33
RBC	FHLB	FHLB	500,000.00	465,935.00	572.92	466,507.92	1.250%	4.256%	93.187	12/20/23	12/21/23	02/18/24	05/18/26	466,507.92
UBS	CD	CD First Foundation B CA US	243,000.00	243,000.00	-	243,000.00	4.900%	4.900%	100.000	11/21/23	11/30/23	No	05/29/26	243,000.00
RBC	FHLB	FHLB	300,000.00	275,700.00	1,433.33	277,133.33	1.000%	4.429%	91.900	12/07/23	12/08/23	No	06/16/26	277,133.33
RBC	FHLB	FHLB	500,000.00	461,950.00	2,375.00	464,325.00	1.000%	4.208%	92.390	12/20/23	12/21/23	12/30/23	06/30/26	464,325.00
UBS	CD	CD Sallie Mae	245,000.00	245,000.00	-	245,000.00	0.900%	0.900%	100.000	06/22/21	06/30/21	No	06/30/26	245,000.00
RBC	FHLB	FHLB	300,000.00	274,980.00	450.00	275,430.00	1.000%	4.431%	91.660	12/07/23	12/08/23	No	07/14/26	275,430.00
UBS	CD	CD Toyota Finl Svg Bk NV US	245,000.00	245,000.00	-	245,000.00	0.950%	0.950%	100.000	07/14/21	07/15/21	No	07/15/26	245,000.00
RBC	FHLB	FHLB	260,000.00	242,047.00	1,025.56	243,072.56	1.000%	4.200%	93.095	12/20/23	12/21/23	07/29/24	07/29/26	243,072.56
								1.00% through 7/29/30, 1.25% through 7/29/25, 1.75% through 7/29/26						
UBS	CD	CD Synchrony Bank UT US	244,000.00	244,000.00	-	244,000.00	4.800%	4.800%	100.000	07/27/23	08/04/23	No	08/04/26	244,000.00
UBS	CD	CD Tristate Cap Bk PA US	244,000.00	244,000.00	-	244,000.00	4.700%	4.700%	100.000	08/01/23	08/04/23	No	08/04/26	244,000.00
RBC	FHLB	FHLB	300,000.00	271,830.00	600.83	272,430.83	0.700%	4.409%	90.610	12/07/23	12/08/23	No	08/25/26	272,430.83

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Schedule of Investments
December 31, 2023**

Institution	Type	Face Amount (Par)	Principal	Accrued Interest	Total Cost	Coupon Rate	Yield Rate	Buy Price	Trade Date	Purchase	Callable	Maturity	Balance	
RBC	CD	CD Morgan Stanley Pvt Bk	248,000.00	248,000.00	-	248,000.00	0.500%	0.500%	100.000	09/01/21	09/20/21	09/20/22	09/20/26	248,000.00
RBC	FNMA	FNMA	400,000.00	378,550.54	1,833.33	380,383.87	1.875%	3.947%	94.638	12/21/23	12/22/23	No	09/24/26	380,383.87
RBC	FHLB	FHLB Tax BDS 2020B	300,000.00	299,250.00	145.83	299,395.83	0.500%	1.230%	99.750	11/04/21	11/05/21	12/30/21	09/30/26	299,395.83
										.80 through 3/23, .90 through 9/23, 1.0 through 3/24, 1.25 through 9/24, 1.5 through 3/25, 2.0 through				
RBC	FFCB	FFCB	300,000.00	300,600.00	37.33	300,637.33	0.640%	0.606%	100.200	01/11/21	01/12/21	01/05/22	01/05/27	300,000.00
RBC	FFCB	FFCB	300,000.00	300,000.00	-	300,000.00	0.700%	0.700%	100.000	01/22/21	01/27/21	01/27/23	01/27/27	300,000.00
UBS	CD	CD Beal Bank Plano TX US	245,000.00	245,000.00	-	245,000.00	1.850%	1.850%	100.000	02/09/22	02/23/22	No	02/17/27	245,000.00
RBC	FHLB	FHLB	450,000.00	450,000.00	-	450,000.00	3.000%	4.237%	100.000	06/23/22	06/30/22	06/30/23	06/30/27	450,000.00
										3.0 through 6/30/23, 3.25 through 6/30/24, 3.49 through 6/30/25, 3.84 through 6/30/26, 4.237 through				
RBC	FHLB	FHLB	250,000.00	244,420.00	1,687.50	246,107.50	3.375%	4.844%	97.768	11/04/22	11/07/22	08/25/23	08/25/27	246,000.00
										6.2709% through 8/25/23, 5.0248% through 8/25/24, 4.8439% through 8/25/25, 4.8825% through 8/25/26				
RBC	FHLB	FHLB	645,000.00	642,420.00	7,659.38	650,079.38	4.500%	4.593%	99.600	01/04/23	01/05/23	03/30/23	09/30/27	650,000.00
RBC	CD	CD Pacific West	243,000.00	243,000.00	-	243,000.00	5.500%	5.500%	100.000	03/14/23	03/22/23	03/22/24	03/22/28	243,000.00
RBC	CD	CD JP Morgan Chase CO	246,000.00	246,000.00	-	246,000.00	0.750%	1.009%	100.000	11/24/20	11/30/20	05/30/21	05/30/28	246,000.00
										.75 through 5/30/25, 1.00 through 5/30/27, 2.25 through 5/30/28				
UBS	CD	CD Celtic Bk	245,000.00	245,000.00	-	245,000.00	1.400%	1.400%	100.000	08/05/21	08/25/21	02/25/22	08/25/28	245,000.00
4M Fund			Open				Open	Open	100.000		Open	Open	3,026,804.80	
4M Fund Deposit in Transit			Open				Open	Open	100.000		Open	Open	300,000.00	
Ehlers Money Market Fund -2022B			Open				Open	Open	100.000		Open	Open	3,022.32	
Ehlers Money Market Fund -2023A			Open				Open	Open	100.000		Open	Open	8,252.11	
UBS Money Market Fund			Open				Open	Open	100.000		Open	Open	66,281.46	
Piper Money Market Fund			Open				Open	Open	100.000		Open	Open	0.00	
Market Value Adjustment													(1,596,425.66)	
													<u>51,318,123.93</u>	

**City of White Bear Lake
License Bureau Performance Indicators
Fourth Quarter 2023**

	<u>October</u>	<u>November</u>	<u>December</u>	<u>YTD (12/31/23)</u>	<u>YTD (12/31/22)</u>
Fees	<u>\$ 82,878</u>	<u>\$ 77,036</u>	<u>\$ 80,812</u>	<u>\$ 857,984</u>	<u>\$ 680,909</u>
Transaction Counts:					
Tab renewals	2,133	1,732	2,316	28,376	27,470
Title transactions	1,214	880	856	13,002	12,685
EVTR transactions	1,715	1,965	1,927	18,901	14,168
Total MV	<u>5,062</u>	<u>4,577</u>	<u>5,099</u>	<u>60,279</u>	<u>54,323</u>
D.L.	1,960	1,780	1,725	21,349	18,787
DNR	183	142	215	4,126	5,175
Game & fish	4	7	9	240	290
Grand Total	<u>7,209</u>	<u>6,506</u>	<u>7,048</u>	<u>85,994</u>	<u>78,575</u>
Dealers*	<u>2,369</u>	<u>2,519</u>	<u>2,458</u>	<u>27,525</u>	<u>20,370</u>
Performance by Hours:					
Total employee hours**	1,325	1,300	1,199	16,134	16,358
Overtime hours	2	0	4	15	20
Transactions per hour	5.43	5.01	5.86	5.32	4.80

*Dealers includes all dealership title, registration (regular and EVTR) and DNR transactions.

** Total employee hours are based on days paid through the payroll system. The December 2023 hours are lower than previous months because days in the end of the month are included in the first pay period of January 2024.



City of White Bear Lake
Community Development Department

MEMORANDUM

To: Lindy Crawford, City Manager
From: Jason Lindahl, AICP Community Development Director
 Shea Lawrence, Planning Technician
Date: January 23, 2024
Subject: **Case No. 23-28-Z: Zoning Ordinance Text Amendment to allow passage of amendments or planned unit developments (PUD's) by a majority vote of the City Council – Second Reading.**

SUMMARY

The City Council will consider an ordinance text amendment to allow the passage of zoning code revisions or planned unit development (PUD) applications by a majority vote of the City Council. The proposed Zoning Code amendment would reduce the voting requirement from a supermajority vote of the City Council to a simple majority vote for the passage of zoning code amendments and planned unit developments (PUD). The proposed amendment also includes language more in line with the Minnesota statutory notice requirements for ordinance amendments. The City Council conducted the first reading of the proposed ordinance on January 9, 2024 and directed staff to bring this item back before the City Council on January 23, 2024 for a second reading and final consideration.

During the City Council meeting, staff recommends the Council conduct the second reading of the zoning ordinance text amendment, adopt the ordinance, and approve a resolution allowing summary publication of said ordinance by title and summary.

BACKGROUND

The City is initiating an amendment to the Zoning Code to address the inconsistent voting requirements between the City's Zoning Code and City Charter regarding the passage of zoning ordinances. The City Attorney provided a memo to staff with background on the voting requirements for such ordinances and recommended the Zoning Code be amended to require a simple majority vote from City Council for the passage of zoning ordinance text amendments and planned unit developments.

Currently, the Zoning Code requires a fourth-fifths (4/5) vote of the City Council to amend the Zoning Code or approve a Planned Unit Development (PUD), whereas the City Charter states an "affirmative vote of a majority of all members of the Council shall be required for the passage of all ordinances, motions and resolutions, except as otherwise provided in this Charter." The

proposed amendment to the Zoning Code would require a simple majority vote of the Council in line with the requirement as prescribed in the City Charter. The rezoning of a residential property to a commercial property would continue to require a supermajority vote from City Council as required by State Statute.

Previously, there was a provision in Minnesota Statute that required a super majority vote of City Council to amend the Zoning Code or rezone a property. This provision has since been amended to reduce the vote requirement to a simple majority which aligns with the standard prescribed in the City Charter. Current State Statute 462.357 Subd 2(b) states "...the governing body may adopt and amend a zoning ordinance by a majority vote of all its members." Statute continues to require a supermajority vote for the approval of rezoning properties from residential to commercial.

Approval of the proposed amendment to reduce the voting requirement from a super majority vote of Council to a simple majority vote for zoning text amendments and planned unit developments would bring the Zoning Code into alignment with the standards prescribed in the City Charter and by State Statute. The proposed zoning ordinance amendment is attached for your review and consideration.

Planning Commission Review. The Planning Commission reviewed this item during their November 27, 2023 regular meeting. During the meeting, the Commission heard a presentation from staff, held the required public hearing that produced no comments and had general discussion of the item. As of the writing of this report, the city has received no comments or questions regarding this application. Staff will provide an update on any public comments during the City Council Meeting. After some discuss the Commission voted 5-0 to recommend the City Council approve this item.

ANALYSIS

City Code Section 1301.040 outlines the process for amendments to the zoning code. It requires the Planning Commission to hold a public hearing to review the proposed amendment and then make a recommendation to the City Council. The City Council must then review the recommendation from the Planning Commission and hold two readings of the proposed ordinance before it can be published and put into effect. A draft of the proposed zoning ordinance text amendment is attached for your reference.

Section 1301.040, Subdivision 1 outlines six (6) criteria for the Planning Commission and City Council to weigh when considering a zoning amendment. These criteria and staff's finding for each are outlined below. Based on these findings, both the Planning Commission and staff recommend approval of the attached draft ordinance.

1. The proposed action has been considered in relation to the specific policies and provisions of and has been found to be consistent with the official City Comprehensive Plan.

Finding: The proposed text amendment is consistent with the 2040 Comprehensive Plan.

One of the purposes of the Comprehensive Plan is to encourage orderliness and efficiency in city government. Passage of the proposed amendment will serve this purpose by creating a consistent simple majority voting requirement to approve changes to the zoning code or planned unit development (PUD) applications. In this case, state statute and the City Charter are the guiding documents for the City, so the Zoning Code must be consistent with these documents.

2. The proposed use is or will be compatible with present and future land uses of the area.

Finding: Since the proposed ordinance creates new regulations and not a new use, this standard does not directly apply. However, it should be noted that the proposed regulations will bring the city's zoning regulations in alignment with the City Charter and state statute.

3. The proposed use conforms with all performance standards contained herein.

Finding: Since the proposed ordinance creates new regulations and not a new use, this standard does not directly apply. However, it should be noted that the proposed regulations will bring the city's zoning regulations in alignment with the City Charter and state statute.

4. The proposed use will not tend to or actually depreciate the area in which it is proposed.

Finding: Since the proposed ordinance creates new regulations and not a new use, this standard does not directly apply. However, it should be noted that the proposed regulations will bring the city's zoning regulations in alignment with the City Charter and state statute.

5. The proposed use can be accommodated with existing public services and will not overburden the City's service capacity.

Finding: Since the proposed ordinance creates new regulations and not a new use, this standard does not directly apply.

6. Traffic generation by the proposed use is within capabilities of streets serving the property.

Finding: Since the proposed ordinance creates new regulations and not a new use, this standard does not directly apply.

RECOMMENDATION

1. After conducting the second reading, staff recommends the City Council adopt the attached ordinance amending the City Code regarding notice and voting requirements for zoning code amendments and planned unit development applications, as presented.

2. After adopting the ordinance, staff recommends the City Council adopt the attached resolution approving the summary publication of said ordinance by title and summary.

ATTACHMENTS

Ordinance

Resolution

City Attorney Memo

CITY OF WHITE BEAR LAKE
ORDINANCE NO. _____

AN ORDINANCE AMENDING THE ZONING
REGULATIONS IN THE MUNICIPAL CODE OF THE CITY OF
WHITE BEAR LAKE REGARDING NOTICE AND VOTING REQUIREMENTS

The Council of the City of White Bear Lake does ordain:

ARTICLE I. Amendments. Article XIII, Section 1301.040, Subd. 1(b) & (m) of the Municipal Code of the City of White Bear Lake is hereby amended as follows:

b) Upon receipt of said application, the City Clerk shall set a public hearing following proper hearing notification. The City shall provide at least ten (10) days published notice of the date, time, place, and purpose of the hearing. The Planning Commission shall conduct the hearing, and report its findings and make recommendations to the City Council. When an amendment involves changes in district boundaries affecting an area of five acres or less, notice of said hearing shall ~~consist of a legal property description and description of request and shall be published in the official newspaper at least ten (10) days prior to the hearing and written notification of said hearing shall~~ also be mailed at least ten (10) days prior to all owners of land situated wholly or partly within three hundred fifty (350) feet of the boundary of the property in question. Such property owner list shall be obtained from and certified by a title company, or obtained from the County in which the property lies, the City, or other source approved by the City. The City shall retain for the record a copy of the mailed notice and a list of the owners and their addresses to which the notice was mailed. A failure to give mailed notice to individual property owners, or defects in the notice, shall not invalidate the proceedings, provided the City made a bona fide attempt to comply with the notice requirement. ~~When an amendment involves changes in district boundaries affecting an area of greater than five acres, notification to only those affected property owners within the boundary is required (as per M.S.A Section 462.357 Subd.3). Prior to reducing the notification requirement, the City Council shall review and approve said reduction with a 4/5 majority vote.~~

m) Approval of a proposed amendment shall require ~~passage by a four-fifths (4/5) vote of the entire~~ a majority vote of the entire City Council. Any amendment proposing to change all or part of the existing classification of a zoning district from residential to either commercial or industrial requires a 4/5 majority vote of the entire City Council.

ARTICLE II. Planned Unit Developments. Article XIII, Section 1301.070, Subd. 4(a) of the Municipal Code of the City of White Bear Lake is hereby amended as follows:

a) Approval. The establishment of a PUD shall be subject to a ~~super-majority~~ majority vote by of the entire the City Council, which may impose any condition it considers necessary to protect the public health, safety and welfare.

ARTICLE III. Effective Date. This ordinance shall become effective on the first day of publication after adoption.

Adopted by the City Council of the City of White Bear Lake, Minnesota on the ___ day of
_____ 2023.

Dan Louismet, Mayor

ATTEST:

Caley Longendyke, City Clerk

~~Stricken~~ material is deleted and double underlined material is added.

First Reading: _____

Initial Publication: _____

Second Reading: _____

Final Publication: _____

Codified: _____

Posted on web: _____

RESOLUTION NO.

A RESOLUTION APPROVING AN ORDINANCE AMENDING THE ZONING CODE OF THE CITY OF WHITE BEAR LAKE REGARDING NOTICE AND VOTING REQUIREMENTS

WHEREAS, the City of White Bear Lake initiated an application to amend the Zoning Ordinance related regarding notice and voting requirements for zoning code amendments and planned unit development applications; and

WHEREAS, the White Bear Lake Planning Commission held a public hearing and discussed this item and provided comments and feedback to staff during their November 27, 2023 meeting; and

WHEREAS, the City Council of the City of White Bear Lake conducted a first reading of the ordinance during their January 9, 2024 meeting where they considered comments from the Planning Commission and comments and analysis from staff; and

WHEREAS, the City Council of the City of White Bear Lake conducted a second reading of the ordinance during their January 23, 2024 meeting where they considered comments from the Planning Commission and comments and analysis from staff; and

WHEREAS, the City Council of the City of White Bear Lake adopted Ordinance No. _____ “An Ordinance Amending the Zoning Regulations in the Municipal Code of the City of White Bear Lake Regarding Voting Requirements” (“Ordinance”) at its January 23, 2024 meeting; and

WHEREAS, the City Council may, pursuant to Ordinance No. 83-6-666, City Charter Section 4.14, and Minnesota Statutes, section 412.191, subdivision 4, adopt a title and summary of an ordinance for publication in lieu of publishing the entire text of a lengthy ordinance.

NOW, THEREFORE, BE IT RESOLVED, that the City Council of the City of White Bear Lake hereby approves the following title and summary language for publication of the Ordinance:

**CITY OF WHITE BEAR LAKE
ORDINANCE NO. _____**

**AN ORDINANCE AMENDING THE ZONING REGULATIONS IN THE MUNICIPAL
CODE OF THE CITY OF WHITE BEAR LAKE REGARDING NOTICE AND VOTING
REQUIREMENTS**

In summary, the ordinance amends section 1301 regarding City Council vote requirements for text amendments, rezonings and planned unit developments to require a simple majority vote of City Council and modifies language regarding notice requirements.

RESOLUTION NO.

BE IT FURTHER RESOLVED, that the City Council of the City of White Bear Lake hereby directs the City Clerk to do each of the following:

1. Publish the approved summary language once in the City's official newspaper;
2. Have available for inspection during regular office hours a copy of the entire Ordinance;
3. Place a copy of the entire Ordinance at the White Bear Lake Branch of the Ramsey County Public Library;
4. Obtain an affidavit of publication of the title and summary from the official newspaper and place it in the City's ordinance book together with the Ordinance and a copy of this Resolution;
5. Post this Ordinance on the City's website.

The foregoing resolution, offered by Councilmember _____ and supported by Councilmember _____, was declared carried on the following vote:

Ayes:
Nays:
Passed:

Dan Louismet, Mayor

ATTEST:

Caley Longendyke, City Clerk

Kennedy

&

Graven

CHARTERED

Troy J. Gilchrist
150 South Fifth Street
Suite 700
Minneapolis MN 55402
(612) 337-9214 telephone
(612) 337-9310 fax
tgilchrist@kennedy-graven.com
<http://www.kennedy-graven.com>

MEMORANDUM

To: Jason Lindahl
Community Developer Director

From: Troy Gilchrist
City Attorney

Date: November 17, 2023

Re: Updating the Voting and Notice Requirements in the Zoning Code

We have previously discussed with the City Council the need to update the voting requirements in the Zoning Code within the Municipal Code. To follow up on that discussion, I will point out the amendments I recommend and reasons for each. I have prepared an enclosed an ordinance with the amendments described below.

By way of background, the zoning statutes in Minn. Stat., Chap. 462 only require, with limited exception, a majority vote to adopt something. Generally, a city should not attempt to impose on itself voting requirements for a zoning action that are stricter than those required by statute. For example, a majority vote of a quorum is usually all that is required to adopt a zoning permit, which could be as few as two. However, under Section 4.14 of the City Charter, an “affirmative vote of a majority of all members of the Council shall be required for the passage of all ordinances, motions and resolutions, except as otherwise provided in this Charter.” Under the City Charter language, a minimum of three votes is required to adopt an ordinance or grant any zoning approval unless a super majority is otherwise required by law.

At one time, the zoning statute did require a super-majority vote to amend a zoning ordinance or to rezone property, but the statute was amended several years ago to only require a majority vote of all the members to adopt or amend a zoning ordinance (except in a very limited situation). Further, the Attorney General issued an opinion indicating that the statutory language prevails over inconsistent ordinance or charter provisions. It just so happens that the change in the statutory language aligns with the language in the City Charter (majority vote of all members). So, the goal is to align the voting requirements in the Zoning Code with the statute.

Notice and Voting Requirements for Amendments

- The language in Section 1301.040, Subd. 1(b) was revised to more closely track with the statutory notice requirements in Minn. Stat. § 462.357, subd. 3. In most cases, only 10 days published notice is required for a hearing on an ordinance amendment. Duplicate notice language and the language about voting to reduce notice requirements were deleted.
- The amendment to Section 1301.040, Subd. 1(m) reflects the super-majority vote required by Minn. Stat. § 462.357, subd. 2(b) for a specific rezoning situation.

Voting Requirement for Planned Unit Development

- The amendment deletes the super majority voting requirement to approve a PUD and makes it clear a majority vote of the entire City Council is required.



City of White Bear Lake
Community Development Department

MEMORANDUM

To: Lindy Crawford, City Manager
From: Tracy Shimek, Housing & Economic Development Coordinator
Date: January 23, 2024
Subject: **2502 County Road E East Department of Employment and Economic Development Redevelopment Grant Application**

SUMMARY

The City Council will consider adopting a resolution approving a Redevelopment Grant application to the Minnesota Department of Employee and Economic Development (DEED) and authorizing the Mayor and City Manager to enter into contracts and execute agreements for said grant and the required local matching funds on behalf of Element Design-Build for their project at 2502 County Road E.

While the grant program requires the city to be the applicant and commit to the local matching funds, it also allows these funds to come from the developer. Staff is not proposing, nor is Element Design-Build requesting, any financial investment from the City. Therefore, Element Design-Build will be providing all necessary matching funds through their own equity and debt, see attached letter stating such. If the grant is awarded, the City will execute a sub-grantee contract with Element Design-Build, and the City's role will solely be administrative in nature.

BACKGROUND INFORMATION

DEED's Redevelopment Grant Program was established by the 1998 legislature to incentivize the redevelopment of old industrial, residential, or commercial properties; and assist private sector development with the challenges/costs these sites contain. Minnesota Statutes §116J.571 – 116J.575 gives DEED authority to award grants to assist development authorities with eligible redevelopment costs.

The Redevelopment Grant Program is for currently or previously developed sites where significant barriers exist to redevelop the land into a different and/or more productive use. This program is not intended for parties that have operated on the site long-term, but rather to assist new parties with site redevelopment.

Grant eligible costs include:

- Public acquisition*
- Demolition costs (as defined by Minn. Stat. § 116J.572)
- Interior environmental abatement (e.g., asbestos abatement, lead paint abatement)
- Public infrastructure improvements** (e.g., water, sanitary, and storm connections,

- public sidewalks, public street or sidewalk lighting, public roads, etc.)
- Environmental infrastructure (e.g., stormwater ponding or system, etc.)
- Geotechnical soil correction (must submit a geotechnical soil evaluation)

**Although the statute recognizes acquisition as an eligible expense, DEED will only consider public acquisition, and these costs are only eligible as matching costs.*

***Although these costs are eligible, they should not be the sole costs of the grant request.*

Ineligible costs include:

- Construction costs
- Building rehabilitation costs (including interior demolition)
- Environmental remediation (i.e., soil, groundwater, and/or vapor contamination)
- Project/grant administration
- Costs of appraisals or other application costs
- Streetscaping/landscaping (including rain gardens)
- Soft costs (e.g., performance bonds, insurance, etc.)
- Contingencies

Eligible applicants for this program are statutory or home rule charter cities, economic development authorities, housing and redevelopment authorities, counties, or port authorities. While these are the eligible applicants, the site can be either privately or publicly owned. Only sites that have been previously developed, where the need to redevelop the land into a different and/or more productive use exists, qualify for a Redevelopment Grant. Sites which were never historically developed with buildings or infrastructure (i.e., cornfield) do not qualify. This program is not intended for parties that have operated on the site long-term, but rather to assist new parties with site redevelopment.

It is required that the applicant pay for at least 50% of the eligible redevelopment costs as a local match to obtain a redevelopment grant. The match can come from any source available to the applicant, including private funds invested in the project by the developer. Element Design-Build will be providing the matching funds through their own equity and debt. Staff is not proposing, nor is Element Design-Build requesting, any financial investment from the City, see attached letter stating such. If the grant is awarded, the City will execute a sub-grantee contract with Element Design-Build and the City's role will solely be administrative in nature.

Element Design-Build currently estimates redevelopment costs of \$230,507, and the grant application is seeking DEED redevelopment funds in the amount of \$115,253.50. The funds would be offset the following costs of redevelopment:

- Demolition of existing structures
- Demolition of existing hardscape
- City water connection upgrade
- City sewer connection upgrade
- Stormwater piping
- Biofiltration basin (not including landscaping)

- Street curb, apron, and sidewalk replacement
- Jansen Avenue sidewalk addition

Given the high priority and visibility of the County Road E. and Bellaire Ave. intersection, it is the opinion of staff that the use of DEED's Redevelopment Grant program to support this project falls within the intent of the program and is appropriate given the challenges that redeveloping this site presents. Despite its location at a high visibility intersection, the site has remained blighted and vacant for at least 14 years, which is an indication of the hurdles to bring it back into productive use. Once complete, the project will provide additional housing in the community in addition to increasing the City's tax base. In addition, improvements at this site are likely to make further investment in this area more attractive for additional investors.

RECOMMENDATIONS

Staff recommends the City Council adopt the attached resolution approving the grant application and authorizing the Mayor and City Manager to enter into contracts and execute agreements for the grant on behalf of Element Design-Build for their project at 2502 County Road E.

ATTACHMENTS

Resolution

Letter from Element Design-Build – dated January 16, 2024

RESOLUTION NO.

RESOLUTION APPROVING THE APPLICATION TO THE MINNESOTA DEPARTMENT OF EMPLOYMENT AND ECONOMIC DEVELOPMENT'S REDEVELOPMENT GRANT PROGRAM, COMMITTING THE LOCAL MATCH, AND AUTHORIZING THE MAYOR AND CITY MANAGER TO ENTER INTO CONTRACTS AND EXECUTE NECESSARY AGREEMENTS FOR SAID GRANT

WHEREAS, the City of White Bear Lake has granted Element Design-Build the necessary land-use entitlements to develop nine townhome units at 2502 County Road E East; and

WHEREAS, Element Design-Build has requested the City's partnership in executing an application to the Minnesota Department of Employment and Economic Development's Redevelopment grant program; and

WHEREAS, Element Design-Build has accepted sole responsibility for the program's requirement for a 50% local match; and

WHEREAS, promoting development at the intersection of County Road E East and Bellaire Avenue has been an economic development priority for the City; and

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of White Bear Lake, Minnesota has approved the Redevelopment Grant application to be submitted to the Department of Employment and Economic Development by February 1, 2024 by the City of White Bear Lake for the property located at 2502 County Road E East, White Bear Lake, Minnesota.

BE IT FURTHER RESOLVED that the City of White Bear Lake will act as the legal sponsor for project contained in the Redevelopment Grant Program application to be submitted on February 1, 2024, and that the City Manager is hereby authorized to apply to the Department of Employment and Economic Development for funding of this project on behalf of the City of White Bear Lake.

BE IT FURTHER RESOLVED that the City of White Bear Lake has the legal authority to apply for financial assistance, and the institutional, managerial, and financial capability to ensure adequate project administration.

BE IT FURTHER RESOLVED that the sources and amounts of the local match identified in the application are committed to the project identified.

BE IT FURTHER RESOLVED that if the project identified in the application fails to substantially provide the public benefits listed in the application within five years from the date of the grant award, the City of White Bear Lake may be required to repay 100 percent of the awarded grant per Minn. Stat. § 116J.575, Subd. 4.

RESOLUTION NO.

BE IT FURTHER RESOLVED that the City of White Bear Lake has not violated any Federal, State, or local laws pertaining to fraud, bribery, graft, kickbacks, collusion, conflict of interest or other unlawful or corrupt practice.

BE IT FURTHER RESOLVED that upon approval of its application by the state, the City of White Bear Lake may enter into an agreement with the State of Minnesota for the above-referenced project, and that the City of White Bear Lake certifies that it will comply with all applicable laws and regulation as stated in all contract agreements.

NOW, THEREFORE BE IT FINALLY RESOLVED that the Mayor and the City Manager, are hereby authorized to negotiate and execute such agreements as may be necessary to implement the project on behalf of the applicant.

The foregoing resolution, offered by Councilmember _____ and supported by Councilmember _____, was declared carried on the following vote:

Ayes:
Nays:
Passed:

Dan Louismet, Mayor

ATTEST:

Caley Longendyke, City Clerk

16 January 2024

To: City of White Bear Lake

Re: Wildwood Rowhomes

Dear Mayor Louismet and the City Council of White Bear Lake,

Element-Design-Build is requesting support from the City of White Bear Lake for the redevelopment of 2502 County Road E East through the submission of a Redevelopment Grant Program application to Minnesota Department of Employment and Economic Development. While under the program requirements the City is required to be the applicant, we accept full responsibility for the 50% local match and will provide all support necessary to adhere to the requirements of the grant program. We understand that if the project is award funding, we will be required to enter into a sub-recipient grant agreement with the City of White Bear Lake and will bear full responsibility for ensuring that the terms of the grant contract are met.

We appreciate your consideration in this matter.

Sincerely yours,



Ryan McKilligan
Project Manager
Element Design-Build



City of White Bear Lake
City Manager's Office

MEMORANDUM

To: Mayor and Council
From: Lindy Crawford, City Manager
Date: January 24, 2024
Subject: **2024 Legislative Priorities Agenda**

SUMMARY

The City Council will consider adopting a resolution setting the 2024 Legislative Priorities Agenda for the City of White Bear Lake.

BACKGROUND INFORMATION

Beginning in 2021, the City Council has annually adopted a Legislative Priorities Agenda. The 2023 Agenda moved forward with success following the hard work of City staff, the Mayor and Councilmembers building rapport and working with newly elected area legislators. Outcomes of the 2023 Agenda were shared at the August 8, 2023 regular City Council meeting.

At a work session on January 16, the Mayor and City Council discussed potential legislative priorities for 2024, and requested the following be brought forward for further consideration. A narrative for each priority may be found in the attached supporting materials.

- Support legislation providing funding assistance for building capacity for urban forest management and meeting the costs of preparing for, and responding to emerald ash borer.
- Continued funding support for lead water service remediation.
- Support legislation to allow Chief Law Enforcement Officers the ability to access to the National Criminal History Database.
- Oppose legislation that would limit or pre-empt local government zoning authority.
- Clarify laws pertaining to the authority School Resource Officers have in schools.

The City is a member of the League of Minnesota Cities (LMC) and Metro Cities. Both organizations also create annual legislative priorities agendas. The City's potential 2024 priorities align with either current or previous LMC and Metro Cities legislative priorities.

RECOMMENDATIONS

Staff recommends the City Council adopt the attached resolution setting the 2023 Legislative Priorities Agenda for the City of White Bear Lake.

ATTACHMENTS

Resolution

Draft 2024 Legislative Priorities Agenda

RESOLUTION NO.

**RESOLUTION ADOPTING THE 2024 LEGISLATIVE PRIORITIES AGENDA
FOR THE CITY OF WHITE BEAR LAKE, MINNESOTA**

WHEREAS, the City of White Bear Lake City Council developed a legislative priorities agenda to be submitted to elected legislative officials representing White Bear Lake for their consideration as they prioritize their work during the 2024 legislative session; and

WHEREAS, the City of White Bear Lake respectfully requests the White Bear Lake legislative delegation to assist with the issues included on the City Council’s 2024 Legislative Priorities Agenda as adopted by the City Council.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of White Bear Lake, Minnesota that it hereby adopts the 2024 Legislative Priorities Agenda, summarized as follows:

- Support legislation providing funding assistance for building capacity for urban forest management and meeting the costs of preparing for, and responding to emerald ash borer.
- Continued funding support for lead water service remediation.
- Support legislation to allow Chief Law Enforcement Officers the ability to access to the National Criminal History Database.
- Oppose legislation that would limit or pre-empt local government zoning authority.
- Clarify laws pertaining to the authority School Resource Officers have in schools.

The foregoing resolution, offered by Councilmember Walsh and supported by Councilmember Jones, was declared carried on the following vote:

Ayes:

Nays:

Passed:

Dan Louismet, Mayor

ATTEST:

Caley Longendyke, City Clerk



City of White Bear Lake 2024 Legislative Priorities

ISSUE	CITY STAFF CONTACT	CONTACT INFO
Support legislation providing funding assistance for building capacity for urban forest management and meeting the costs of preparing for, and responding to emerald ash borer.	Paul Kauppi, Public Works Director / City Engineer	pkauppi@whitebearlake.org 651-429-8563
Continued funding support for lead water service remediation.	Paul Kauppi, Public Works Director / City Engineer	pkauppi@whitebearlake.org 651-429-8563
Support legislation to allow Chief Law Enforcement Officers the ability to access to the National Criminal History Database.	Dale Hager, Chief of Police	dhager@whitebearlake.org 651-429-8552
Oppose legislation that would limit or pre-empt local government zoning authority.	Jason Lindahl, Community Development Director	jlindahl@whitebearlake.org 651-429-8562
Clarify laws pertaining to the authority School Resource Officers have in schools.	Dale Hager, Chief of Police	dhager@whitebearlake.org 651-429-8552

Support legislation providing funding assistance for building capacity for urban forest management and meeting the costs of preparing for, and responding to emerald ash borer.

Tree canopy is an essential part of White Bear Lake's infrastructure. Dutch elm disease, oak wilt disease, drought, storms, and emerald ash borer (EAB) threaten our investment in trees. The costs for control and removal are catastrophic and put pressure on the City's budget.

The Minnesota DNR, through its Urban and Community Forestry program, and the MN Department of Agriculture, through its Shade Tree and Invasive Species program, currently have regulatory authority to direct tree sanitation and control programs. Although these programs allow for addressing some tree disease, pest, and other problems, funding levels have been inadequate to meet the need of cities to build capacity for urban tree programs and respond to catastrophic problems. White Bear Lake shares the goal of the state's Releaf Program – promoting and funding the inventory, planning, planting, maintenance, and improvement of trees in cities throughout the state.

Further, the City is facing immediate costs for the identification, removal, replacement, and treatment of EAB as it spreads across the state. The state has no ongoing program to assist cities in covering those expenses.

In 2018, the City became concerned with potential impacts to its tree canopy from EAB and completed an ash tree inventory of its boulevards and active park areas. The inventory showed there were 1,754 boulevard ash trees and 287 parks ash trees. The City then began an EAB treatment program focusing on specimen trees in its parks and boulevards consisting of an every other year treatment plan of 618 trees. With limited funding available, treatment has continued while staff has focused on removals within the parks areas where their removal has not significantly impacted the City's overall tree canopy. Beyond the treated trees, there are still over 1,400 trees showing significant die-off over the last several years, posing a significant safety risk. It is also anticipated that treating ash trees will not be a long-term solution.

The City had the opportunity several years ago to complete a two-year program to plant over 1,000 boulevard trees through the Water Gremlin settlement. Trees were provided and planted by the Tree Trust; however, staff oversaw tree locations, utility locates, resident correspondence and tree selection. Approximately 250 trees were planted each spring and fall for two years. Staff has also performed recent forest management within several parks areas including the removal and replacement of trees. A state program with funding would allow the City to focus on boulevard ash trees, which is where the inventory shows the highest densities and posing the highest safety risk.

Based on the City's ash tree inventory and current estimates for removal and replacement, it is anticipated that it will take \$2.5 to \$3.0 million over a 10 year period to remove and replace all inventoried boulevard and park ash trees. A state program with funding would allow for an expedited schedule for both removal of unsafe dead ash trees as well as replanting to replace the City's tree canopy, essential part of White Bear Lake's infrastructure.

Continued funding support for lead water service line remediation.

Federal changes to the lead and copper rules for public water suppliers were recently completed and require city water utilities to complete inventories and maps of their water supply system by October of 2024, noting anywhere lead pipes exist in the public segments or the private connections to that system – where that information is known. A plan must then be developed for how any lead service lines identified will be replaced and how unknown segments will be identified, with lead pipes properly replaced by 2034.

Chapter 39 was signed into Minnesota law in May 2023. The law provides \$240 million in state funding (\$43 million per year for five years) to establish a program and process for public water systems to address lead service lines, and for federal and state funds to be directed to that effort.

The state program will cover 100% of the cost of the replacement of lead service lines that are the responsibility of a private property owner, and it will provide subsidized loans for the replacement of publicly owned segments of lead service lines, with the potential of up to 49% of that being forgivable loans.

Through their inventories to date, City staff anticipates there will be a number of “unknowns” for some private services which will require extensive investigation of those services. The City recommends the legislature continue its funding support for lead water service line remediation.

Support legislation to allow Chief Law Enforcement Officers the ability to access to the National Criminal History Database.

The state does not currently license nor register massage therapists. Minn. Stat. ch. 146A is the Complementary and Alternative Health Care Practices Act which identifies prohibited provider conduct and authorizes the Minnesota Department of Health to take disciplinary action against noncompliant providers who are not registered or licensed by a health-related licensing board. The office has authority to respond to allegations of prohibited behavior through an investigatory process but this function is triggered mainly by consumer complaints and there is no requirement that the office take any action. Additionally, resources for these purposes have been severely limited. In absence of any required statewide standards or regulation, several cities have entered the traditional state domain of health-care licensure by enacting ordinances that require all massage therapists to obtain a local professional license and many cities have also required bricks and mortar establishments to obtain a business license. These ordinances help local law enforcement officers to differentiate between legitimate providers and businesses engaged in sex trafficking and prostitution as well as provide for health and sanitation standards.

City staff and law enforcement have spent much time and resources conducting statewide criminal background checks; investigating massage therapist accreditation programs to determine legitimacy and credibility; and inspecting and monitoring establishments due to resident complaints and concerns. This has resulted in different procedures, requirements and fee structures across the state. Despite the thorough work of city staff and law enforcement, when an illegitimate business suspects investigation, it will often close down and re-open in a different city.

Without any sort of statewide database of these businesses, one city's solution may become another city's problem.

Additionally, local law enforcement agencies do not have access to national criminal history data. This has allowed those with criminal convictions in other states related to sex trafficking and prostitution to obtain massage therapy business and/or professional licenses in cities in Minnesota. Allowing access to this information could help cities prevent sex trafficking across state lines.

The City supports the statewide registration or licensure of massage therapists that would not pre-empt the ability of cities to regulate massage therapy establishments. The City also supports legislation pertaining to the practice of massage therapy that accomplishes the following:

1. Helps cities establish legitimacy of providers and businesses applying for a local license to practice, including allowing local law enforcement agencies access to national criminal history databases.
2. Prevents individuals from conducting criminal activities such as prostitution and sex trafficking out of establishments operating as massage therapy facilities.
3. Improves provider compliance with Minn. Stat. Ch. 146A and requires the state to take action in response to noncompliance.
4. Protects the public from injury and from other conditions that may result in harm.

Oppose legislation that would limit or pre-empt local government zoning authority.

There have been efforts at the state legislative level to increase the supply of affordable housing. Some initiatives include additional state funding for the creation of housing, including a metro-wide sales tax of which the City will receive direct funds to increase affordable housing within the community.

Other attempts include lowering perceived barriers to creating additional housing, including limiting local authority over land use decisions. The most prominent bill to date HF 2235 "Legalizing Affordable Housing Act" (2023) sought to do so in part by proposing to broadly preempt local zoning and development controls as well as limiting other development standards and development/infrastructure fees. While this and similar bills have not passed, the building industry continues to lobby for these changes and it is possible that with the growing bipartisan support future efforts will be successful.

Legislation which imposes restrictions on local zoning and land use regulations has the potential to create "one size fits all" standards that would limit White Bear Lake's ability to ensure development is compatible with the community. The City has invested a lot of resources to engage in community informed initiatives to shape local land use decisions including its current investment in updating and modernizing the zoning code.

Legislative restrictions on or the elimination of the City's ability to charge development /

infrastructure fees commensurate with the costs the fees cover would constrain the community's ability to make certain the cost burden of development is absorbed by the developers. This would result in these costs being passed on to the community at large.

Support for:

- Local zoning authority.
- Increased funding for state housing programs.
- Preserving tools that enhance local innovation.
- Clarification of state laws on infrastructure fees.
- Strategic partnerships and financial assistance from the state and federal governments to help address housing needs.

Opposition to:

- Preempting local zoning decision-making authority on zoning, planning and land use.
- Prohibitions and restrictions on planned unit development (PUD) agreements.
- Restrictions on local housing development and financing tools.
- Policies that shift costs for infrastructure for new housing to existing taxpayers.

Clarify laws pertaining to the authority School Resource Officers have in schools.

Minn. Stat. Ch. 121A governs student rights, responsibilities, and behavior. In 2023, the legislature included provisions in the omnibus education bill amending this chapter to limit the use of force toward students by school resource officers (SROs).

The amended law generated conflicting legal interpretations and created ambiguity for SROs around when use of certain restraints is authorized in school settings and whether SROs retain the authority to use reasonable force as provided in Minn. Stat. § 609.06. Due to ambiguity in the law and potential civil and criminal liability risks, the City temporarily suspended our SRO contract with White Bear Lake Area Schools for.

In response to conflicting legal interpretations of the new law, the attorney general (AG) issued two opinions (AGOs), the net practical effect of which is that SROs may use reasonable force toward students to carry out a duty that exists by virtue of law but may not use force to enforce a school rule or policy. Minn. Stat. § 8.07 provides that opinions of the AG on school matters are “decisive until the question involved shall be decided otherwise by a court of competent jurisdiction.” Although the AGOs make the law more clear, it is possible that an AGO could be challenged in court, which could have legal consequences for SROs and the City.

The City calls on the legislature and governor to work with stakeholders including White Bear Lake Police Department, the City of White Bear Lake, and White Bear Lake Area Schools to clarify laws pertaining to the authority SROs have in schools.