



AGENDA
REGULAR MEETING OF THE CITY COUNCIL OF
THE CITY OF WHITE BEAR LAKE, MINNESOTA
TUESDAY, SEPTEMBER 12, 2017
7:00 P.M. IN THE COUNCIL CHAMBERS

1. CALL TO ORDER AND ROLL CALL

PLEDGE OF ALLEGIANCE

2. APPROVAL OF MINUTES

Minutes of the Regular City Council Meeting on August 22, 2017

3. APPROVAL OF THE AGENDA

4. VISITORS AND PRESENTATIONS

A. Constitution Week Proclamation

5. PUBLIC HEARINGS

6. LAND USE

A. Consent

1. Consideration of a Planning Commission recommendation for approval of a request by All Energy Solar on behalf of William R. Feldhusen for a variance from the code requirement that residential roof-mounted systems be flush mounted on pitched roofs for the property located at 4600 Carolyn Lane. (17-18-V)
2. Consideration of a Planning Commission recommendation for approval of a request by John Reinhart for two variances to allow the installation of a 155 foot long, 6 foot high, wood privacy fence along the east property line for the property located at 1531 N. Birch Lake Blvd. (17-19-V)
3. Consideration of a Planning Commission recommendation for approval of a request by Polar Mazda for a Conditional Use Permit Amendment to remove the existing sales building and a one sign variance to allow a second free-standing sign for the property located at 4095 Highway 61. (76-15-Sa and 17-16-V)

7. UNFINISHED BUSINESS

Nothing scheduled

8. ORDINANCES

Nothing scheduled

9. NEW BUSINESS

A. Resolution approving the proposed preliminary 2017 tax levy collectible in 2018

10. CONSENT

- A. Acceptance of June Environmental Commission Minutes, July Park Commission Minutes and August Planning Commission Minutes
- B. Resolution approving proof of parking agreement
- C. Resolution authorizing municipal consent of State issued Consumption and Display permit for Create Space, LLC
- D. Resolution authorizing a massage therapist license

11. DISCUSSION

12. COMMUNICATIONS FROM THE CITY MANAGER

13. ADJOURNMENT

14. CLOSED SESSION – LAKE LEVEL LAWSUIT



MINUTES
REGULAR MEETING OF THE CITY COUNCIL OF
THE CITY OF WHITE BEAR LAKE, MINNESOTA
TUESDAY, AUGUST 22, 2017
7:00 P.M. IN THE COUNCIL CHAMBERS

1. CALL TO ORDER AND ROLL CALL

Mayor Jo Emerson called the meeting to order at 7:00 p.m. Councilmembers Bill Walsh, Doug Biehn, Dan Jones, Kevin Edberg and Steven Engstran were present. Staff members present were City Manager Ellen Richter, Assistant City Manager Rick Juba, City Engineer Mark Burch, Community Development Director Anne Kane, Housing and Economic Development Coordinator Jacquell Nissen, Chief of Police Julie Swanson, City Clerk Kara Coustry and City Attorney Andy Pratt.

PLEDGE OF ALLEGIANCE

Mayor Emerson introduced the new City Attorney, Andy Pratt, and welcomed him to the City Council meeting.

2. APPROVAL OF MINUTES

It was moved by Councilmember **Walsh** seconded by Councilmember **Edberg**, to approve the Minutes of August 8, 2017, as presented.

The motion carried unanimously.

3. APPROVAL OF THE AGENDA

It was moved by Councilmember **Biehn** seconded by Councilmember **Jones**, to approve the Agenda as presented.

The motion carried unanimously.

4. VISITORS AND PRESENTATIONS

Nothing scheduled

5. PUBLIC HEARINGS

Nothing scheduled

6. LAND USE

A. Consent

Nothing scheduled

B. Non-Consent

1. Consideration of a Planning Commission recommendation for denial of a request by Admiral D's for a Conditional Use Permit Amendment and a variance for the property located at 4424 Lake Avenue South. (08-3-Sa and 17-13-V)

Community Development Director Kane explained Admiral D's is located in an area of the Marina Triangle that is zoned Lake Village Mixed Use (LVMU) located in the Shoreline Overlay District of White Bear Lake. The applicant, Brian McGoldrick, is requesting an amendment to an existing Conditional Use Permit to expand the restaurant building, add a louvered roof over the patio, and create a rooftop bar. These improvements will require a 50-foot setback variance from the Lake's ordinary high water level.

The proposed site plan depicts the existing building and proposed addition, overhead roof structure, and newly created rooftop bar, accessed by an exterior staircase, that is 525 square feet. All enclosed buildings with the exception of water-oriented structures with a maximum of 15 feet in height and 50 square feet in area must maintain 50-foot setback from the ordinary high-water line. The restaurant addition is proposed to go right up to the ordinary high-water level. City Staff recommends that any vertical extension is out of the shore impact zone, or half of the ordinary high-water level setback, which in this case is 25 feet.

Staff met with the applicant and his architect and expressed concerns about the proximity of the building to the ordinary high-water level. Staff indicated that a variance of this magnitude is unprecedented for a commercial building in the City and little basis has been put forth by the applicant as to why the variance is necessary for reasonable use of the property.

This same provision was required for a second-floor addition to a residential home, the Glass residence on South Shore Boulevard. The City Council will want to consider whether it is necessary to be consistent in holding a commercial building to the same requirements.

Admiral D's is proposing to install a louvered roof over the patio. Retractable drop shades are proposed on the sides of the 9-foot structure along the west wall that, when in use, will obstruct the public's view of the lake. Visual access to the lake was a crucial aspect of the original design of the restaurant, and staff objects to further reduction of visual access.

The roof structure may impact existing mature trees on the patio, causing concern within the Shoreland Overlay District as well as regulations related to commercial properties affecting mature trees. If the drop shades are eliminated, the louvered roof reconfigured to stay out of the shore impact zone, and mature trees are retained, staff would not object to the proposed patio cover.

A proposed rooftop bar above the existing restaurant would have seating for 29 patrons with access via an exterior metal staircase. The bar area would have a similar louvered roof and retracted shades but public views would not be restricted. This was a unique aspect sought for the 2-story restaurant at Boatworks Commons, affording patrons a beautiful view of the lake.

However, the location of the metal staircase, near the lake path and close to underground utilities, raises concerns. If it was relocated to be no closer to the trail than the existing building, staff would support the modification.

Ms. Kane explained that staff completed a parking analysis of the shopping center to ensure adequate parking. Applying the Zoning Code requirement of 1 stall per 2.5 seats, there are 2 extra parking spaces in the overall parking area along Highway 61. However, to be consistent with parking requirements for other uses within the LVMU, the City Council can approve a 20% parking reduction, based on proximity of municipal on-street parking. This would reduce the parking requirement for Admiral D's to 1 stall for every 3 seats.

The Planning Commission did not find the variances to be reasonable nor the minimum necessary to alleviate the practical difficulty of the lot size and shape. The 50-foot setback from the ordinary high-water level has been in place since mid-1980s when regulations were adopted in cooperation with the Minnesota Department of Natural Resources (MN DNR) and new buildings and expansions are expected to abide by this requirement.

The Planning Commission was willing to waive the 6 or 12 month waiting period for the permit and variance, which has been incorporated into the revised Resolution for City Council consideration. A decision is required no later than September 21, 2017, and is extended tonight at request of applicant

Councilmember Walsh stated staff indicated the proposal does not meet reasonable use. He asked if there is a precedent for reasonable use, and whether staying open more days of the year is considered reasonable use.

Community Development Director Kane stated seasonal/environmental factors were in place in 2008, when the original conditional use permit was submitted, and did not believe much has changed to warrant such deviation from Code.

Councilmember Biehn asked whether any other older structures in the commercial district do not meet the 50-foot setback.

Community Development Director Kane confirmed that buildings constructed prior to Shoreland regulations are closer than 50 feet to the ordinary high water mark but they are considered pre-existing non-conforming.

Councilmember Jones stated, for the purposes of disclosure, his daughter is employed by Mr. McGoldrick.

Councilmember Jones asked if property owner could plant trees on the entire perimeter. Community Development Director Kane confirmed this, adding there are no restrictions on planting materials.

Councilmember Edberg requested clarification regarding staff's support for the covered patio and rooftop seating.

Community Development Director Kane stated the covered patio will be satisfactory if it is not located in the shore impact zone, no closer than 25 feet to high water level and does not impact trees, and if side shades are removed.

Staff's primary objection to the rooftop deck is the staircase access. The staircase would block access to maintain the existing forced main sanitary sewer and there is concern about the safety of pedestrians on the path. If the stairway to be re-aligned, that would be an acceptable solution.

In response to Councilmember Edberg, Ms. Kane explained the MN DNR provided an administrative permit to allow a deck that had been extended over the ordinary high-water level to remain at its location until such time as any repair or modification is needed to the deck. If the building is expanded or renovated, the MN DNR would make a determination.

Councilmember Biehn added, a MN DNR memo states that the deck must be moved to the set back if there are any modifications. He asked whether the MN DNR will rely on the City to enforce the ordinance, or if they have enforcement capability. Community Development Director Kane stated the MN DNR has jurisdiction beginning at the ordinary high-water level.

Councilmember Walsh requested clarification on the distance from the water to structures, and whether it's 32 feet, 25 feet, or the halfway mark, or zero feet. He added the patio and retaining wall are at zero right now. Community Development Director Kane stated that retaining walls are a permitted obstruction within shore impact zone, and the patio is made of pervious pavers, and she is not aware of a variance for that as it is an pervious, horizontal structure.

Mayor Emerson opened the public hearing at 7:29 p.m.

Bob Djupstrom, 3895 Cranbrook Drive, stated a representative of the DNR informed him in 2010 that Admiral D's was given a restoration order to move the structure out of the public water. In the absence of doing that, they entered into the administrative agreement.

Brian McGoldrick, 36 Moonlight Bay, Stillwater, thanked Community Development Director Kane for being cooperative and helpful. He added the boat launch has not been used in eight years and there have not been 200 boat slips for a long time. Originally there was a lot of traffic at the boat launch so they connected the transient slips to a staircase. This was reported to the DNR, and we agreed to make it one inch bigger.

Councilmember Walsh asked whether there is another way to do the staircase. Mr. McGoldrick stated he does not believe the forced main is there, and he thinks it runs in the street.

Tom Barbeau, of Barbeau Architects, stated he is the architect for the project. The staircase goes up to a roof deck and that particular location is the only one that works for the staircase that is not in the trail or adjacent to the trail. The staircase would be an

interesting, attractive feature and the steel vertical elements would give it a light footprint.

Councilmember Walsh asked whether trees would be removed on the patio. Mr. Barbeau stated he understood no trees would be removed. The louver system is flexible and can be adjusted.

In response to Councilmember Edberg, Ms. Kane stated it is correct that the water main may be located either under the street or under the path, but because of an easement for repair work, the building and other permanent improvements must be set back from the right of way. The proximity of the staircase landing is a safety concern, and its height or level is unknown at this time.

Mr. Barbeau stated the landing would be at 12 feet.

Community Development Director Kane stated that alleviates some concern, but the easement will need to be drawn out to ensure public agencies have access to the sanitary main.

Councilmember Edberg asked whether Mr. Barbeau would consider a compromise or option that would help to meet these concerns.

Mr. Barbeau agreed to look into it. He added he is concerned that people would be able to loiter under the landing, which could be a safety concern.

Councilmember Biehn asked whether the stairs could be designed so the bottom part is removable. Mr. Barbeau stated he is unsure about that possibility, and the expense, and what it would take to disassemble, and where it would be stored.

Councilmember Jones stated he does not support the location of the staircase so close to the path, which allows more exits and entrances for people to bring alcohol to the path and park. He added he does not have a problem with the rooftop patio.

Mr. McGoldrick stated the staircase goes down onto the gravel path and not onto the trail. He added trail access would not change as the gravel path is already there.

Mayor Emerson closed the public hearing at 7:46 p.m.

Councilmember Biehn thanked staff for their hard work on this issue, taking into account current City ordinances related to natural environment. He stated most residents do not have property on the lake, and the City's commercial businesses allow that access. Councilmember Biehn would like to see different rules in the commercial district than areas outside the commercial district. He added he wants Admiral Ds to be able to stay open longer in the year, and he likes the louvered patio cover, and he supports the restaurant expansion.

Mayor Emerson stated a denial would mean the applicant could come back sooner with a new plan.

Councilmember Jones stated he would like the applicant to go back and look at the staircase and alternative options, and try to be creative. He added no views would be blocked that are not already blocked.

Councilmember Walsh stated he likes the louvered panels and the rooftop patio. He added he would put in the resolution that no trees should be removed, and the sun walls on the side should be removed if a majority wants that. He agrees that there should be another way to do the stairs. He expressed concern that the setback, at 32 feet right now, is a difficult decision to make, and he would support having this issue go back through the Planning Commission.

Community Development Director Kane stated that staff supports a denial of the resolution, so the issue can be reviewed by the Planning Commission again and more specific plans provided by the applicant.

Ms. Kane stated the City was granted a variance for the Boardwalk pavilions, so the covered patio would be consistent with that if there were no side walls.

Councilmember Walsh stated the tougher decision is the permanent structure and the 32-25-0 foot setback discussion. He added 25 feet does not seem like it is enough to make it worthwhile, but zero is not acceptable.

Councilmember Jones stated a zero-foot setback does not bother him, and he will rely on staff to provide final details. He added he would like to see a nice building with nice materials. He noted clarification is required regarding what was proposed for the original building ten years ago, as the plans changed from the time they were approved at the Planning Commission to when they were reviewed by the City Council. Councilmember Walsh agreed.

Councilmember Edberg stated he does not support a zero foot setback. He added he is fine with the roof and stairway, as well as the louvered patio covering.

City Attorney Pratt reviewed a variance analysis, stressing the importance of maintaining harmony with the general intent of the Zoning Ordinance and Comprehensive Plan, to preserve the reasonableness, uniqueness and essential character of the locality. He stated the 50-foot setback is required to protect the lakeshore, and for visual reasons. He added economic considerations alone do not justify a variance, so the argument that the applicant must be open for more months of the year does not justify a variance. He noted, regarding tree removal and the location of the staircase, the City Council may place conditions that are proportionate and reasonable.

It was moved by Councilmember **Engstran** seconded by Councilmember **Jones** to adopt **Resolution No. 12077** for denial of a request by Admiral D's for a Conditional Use Permit Amendment and a variance for the property located at 4424 Lake Avenue South. (08-3-Sa and 17-13-V).

Councilmember Biehn stated he is unsure whether he could support zero feet setback, but he could support 25 feet. He added he supports the rooftop patio, louver patio cover, and he is open to the retractable shade, as it is not a permanent structure. He

noted he does not want the trees to be cut down, and new trees would block the view even more.

Councilmember Biehn asked Mr. Barbeau how much space would be necessary to have restaurant deck seating next to the ordinary high-water mark. Mr. Barbeau tables could be placed right up to the railing, with an aisle, and that would require 8 feet, and another row of seating for two could be accommodated in 12 feet. He added, in fact, it would be unique and feel kind of special.

Councilmembers Biehn and Walsh stated they would support an 8-foot setback.

Councilmember Edberg expressed the importance of providing clarity for City Staff in terms of what will be acceptable middle ground, and whether that should be incorporated in the motion.

City Manager Richter clarified that 8-foot setback refers to 8 feet from the ordinary high-water level, and a 42-foot variance. She emphasized that the City Council is not bound by this discussion to a decision if a revised plan comes back before the Council at a future date.

Mayor Emerson asked City Attorney Pratt whether specifications should be added to the motion. City Attorney Pratt stated the resolution as it stands is sufficient. He added he agrees that a specific number is important for the record.

Councilmember Jones stated he can support an 8-foot setback. He added he can work with the louvered panels, and maintain the existing trees. He noted he is not thrilled with the sun shades, which seem similar to those being used on Highway 61 that are not maintained very well. The location of the staircase is a security concern, as other commercial businesses in this area are being encouraged to tighten security at their entrances and exits, and that needs to be addressed.

Vote on the motion: the motion carried unanimously, with the stipulation that the applicant does not need to adhere to the one-year waiting period.

Councilmember Biehn stated he likes the rooftop patio, but agrees that the staircase needs to be addressed. He added a different location should be found that will not impact the easement.

Councilmember Walsh stated an 8-foot or 12-foot setback would be a better precedent on a lakefront property than zero feet. He added 8 feet would give the applicant more space inside the building.

Community Development Director Kane stated it would be almost impossible to successfully build a building with a zero setback at the ordinary high-water level, while ensuring that protective measures are taken and water quality is not affected.

Community Development Director Kane stated that staff would support a number closer to 25 feet. She added staff would like to obtain the opinion of the City Attorney on whether the differentiation between commercial and residential use should be

clarified in terms of waterfront setbacks. She added requests are often received from residents, and approving this in the LVMU District will undermine staff's position.

Councilmember Edberg stated the City established that a 25-foot setback was reasonable 30 years ago. He expressed concern about bringing that decision into question. He added he is not opposed to commercial development and lakefront property owner's rights to utilize their shoreline, but he is opposed to pushing this development into the protected area.

Councilmember Biehn stated, in his opinion, the Commercial District is different and development should be encouraged. He added this is a unique property, and other properties may not need a variance in the shoreline setback. He noted he supports expansion that is feasible and reasonable.

Community Development Director Kane stated a survey of the VFW property shows 7.6-foot setback at the northwest corner, and 9.4 feet setback at the southeast corner, from the ordinary high-water level; and Tally's has setbacks of 12.9 feet at the northeast corner and 14.5 feet at the southeast corner. She added the LVMU is unique, and regulations could be crafted based on current encroachments.

Mr. McGoldrich thanked the City Council and City Staff for their deliberation. He added he is ready to move forward with the project and will work with the City and its staff in whatever direction they go, and give it the time it needs. He noted he hopes they will arrive at a number around 8 feet.

Councilmember Biehn stated he is in favor of having staff review this and provide language to change the current Ordinance in a way that recognizes the uniqueness of the existing structures in the area, and Admiral D's current footprint, which is different from the shopping center property.

City Manager Richter stated consideration of changes to the LVMU District requirements would not need to be completed before this application is considered. She added she agrees it would be beneficial to look at the LVMU District in its entirety to ensure there is direction for applicants and clear parking considerations.

7. UNFINISHED BUSINESS

Nothing scheduled

8. ORDINANCES

Nothing scheduled

9. NEW BUSINESS

- A. Resolution awarding a roof replacement project and related repairs to Central Minnesota Renovations, LLC for Pioneer Manor located at 2225 Fifth Street.

Community Development Director Kane stated Pioneer Manor was developed by the City in 1993 to provide high-quality, good value housing for seniors of low to moderate income

means. As the building nears 25 years since its construction, it is beginning to show its age. Minor repairs over the years have bought additional time, but the original roof is near its end of life and in need of replacement. CDBG Grants were applied for in 2013 but the City was not successful in getting those funds.

Based on some observations and assessments of current roof conditions, it was determined that the project needs to move forward this year. There are sufficient funds within reserves at Pioneer Manor to cover the cost of a new roof and extension improvements.

Estimates were secured in 2014 for this work, including roof replacement, attic insulation, and repair of siding and shingles on the gables element. Given the complexity, it was determined that it would be best to have one contractor overseeing the entire project, so that any roof panels could coordinate with insulation replacement. Based on those estimates, staff anticipated the overall cost would not exceed \$100,000, which is the threshold for competitive building by State Statute, requiring public posting and sealed bids.

Ms. Kane reported that staff reached out to twelve (12) area contractors and provided RFP's to ten (10), and received only two (2) proposals for the City Council's consideration: SELA Roofing for \$156,630, and Central Minnesota Renovations for \$130,349. She explained that bids came in higher than anticipate due to the increased demand for roofing services following the storm that caused significant damage in the northeast metro area. Staff recommends awarding the Pioneer Manor roof project and related exterior repairs to Central Minnesota Renovation in the amount of \$130,349.

It was moved by Councilmember **Engstran** seconded by Councilmember **Jones**, to adopt **Resolution No. 12078** awarding a roof replacement project and related repairs to Central Minnesota Renovations, LLC for Pioneer Manor located at 2225 Fifth Street.

The motion carried unanimously.

- B. Resolution declaring costs to be assessed and ordering preparation of proposed assessment roll and setting hearing on a proposed assessment roll for the 2017 Mill and Overlay Project (City Project Nos.: 17-01, 17-04, 17-10, 17-13)

City Engineer Burch stated the Engineering Department is nearing end of the street reconstruction project, primarily mill overlay work, and a public hearing must be scheduled on special assessment rolls. He recommended a hearing be held at the 2nd meeting in September, and proper notice will be sent to individual property owners and a legal notification will be placed in the local press

It was moved by Councilmember **Engstran** seconded by Councilmember **Walsh**, to adopt **Resolution No. 12079** declaring costs to be assessed and ordering preparation of proposed assessment roll and setting hearing on a proposed assessment roll for the 2017 Mill and Overlay Project (City Project Nos.: 17-01, 17-04, 17-10, 17-13).

The motion carried unanimously.

- C. Resolution accepting work and authorizing final payment to Pearson Bros, Inc. for the 2017 Bituminous Seal Coating Project (City Project No.: 17-02)

City Engineer Burch stated the sealcoating project for 2017 has been completed by Pearson Brothers, Inc, and Engineering staff have inspected the work and are happy with it. He added staff recommends that the City Council receive work and authorize payment in final amount of \$305,536

It was moved by Councilmember **Biehn** seconded by Councilmember **Engstran**, to adopt **Resolution No. 12080** accepting work and authorizing final payment to Pearson Bros, Inc. for the 2017 Bituminous Seal Coating Project (City Project No.: 17-02).

The motion carried unanimously.

10. HOUSING AND REDEVELOPMENT AUTHORITY

HRA Acting Chair Doug Biehn called the Housing and Redevelopment Authority to order at 8:44 p.m. (please refer to the minutes of the Housing and Redevelopment Authority for action taken that included the following items):

1. Call to order
2. Roll call
3. Approval of the agenda
4. Approval of the August 8, 2017 Minutes
5. Resolution establishing a revolving loan and grant program for the County Road E Corridor
6. Adjournment

Mayor Emerson reconvened the City Council meeting at 8:55 p.m.

11. CONSENT

- A. Resolution approving a single event extension to an on-sale liquor license for Boleen Enterprises. **Resolution No. 12081**
- B. Resolution ratifying the execution of a termination of assessment agreement between the HRA and Muellner Family LLLP. **Resolution No. 12082**

It was moved by Councilmember **Biehn** seconded by Councilmember **Walsh**, to approve the Consent Agenda as presented.

The motion carried unanimously.

12. DISCUSSION

- A. Dispatching Operations

City Manager Richter reviewed the potential option for contracting the City's Dispatch Operations with Ramsey County. The City operates a 24/7 Dispatch Center, providing emergency call answering and dispatch services for Police, Fire and Ambulance. Dispatch staff also fulfills other duties, including monitoring building security, alarm systems, records, and data entry. White Bear Lake is the last remaining municipal dispatch center in Ramsey County, and continues to provide extraordinary customer service.

The City has held strong to its model throughout the years but many circumstances have changed. The need for specialized protocols has diminished, and significant capital outlay is expected through the purchase of a NextGen 911 compatible phone system at a cost of \$190,000. Dispatch operates at an annual cost in 2017 of \$525,000, with \$539,000 budgeted for 2018. A 2-seat model is advised by dispatching staff and Regions EMS. In 2014, the City invested \$300,000 to replace the existing dispatch console, and that will need to be replaced again in approximately five to seven years at an estimated \$500,000.

City Manager Richter stated she spoke with other City Managers who contract with the County for dispatch, and they indicated that significant organizational changes within the County's Dispatch Center have resulted in positive outcomes. Concerns related to officer safety and Ramsey County's training programs have been raised by the City Council and Dispatchers. Ms. Richter stated, that City's Police Administration believe that there are advantages to being part of the County-wide system as everyone would be operating under the same channels. This enhances officer safety. Ramsey County has recently revamped its training program to help address recruitment and retention concerns.

Ms. Richter explained that the primary driver for this conversation is not necessarily to reduce existing costs, but rather to avoid significant future costs associated with increased staffing and capital purchases. If a 24-hour attended lobby were maintained using existing personnel, switching to Ramsey County would be cost neutral in the near term. However, staying with current model would result in approximately \$270,000 increase in annual operational costs after four (4) additional staff are hired. This does not account for additional supervisory and technological support. There would also be significant future capital costs.

Ms. Richter explained that the need for phone equipment cannot be delayed beyond this fall as there is a 6-month waiting period between ordering and installing the equipment, which has lent to the urgency of this issue.

Councilmember Edberg stated operating costs are currently \$525,000, and future additional staff would increase that to over \$775,000, as well as additional costs of approximately \$500,000 related to updating and replacing capital equipment in the next five years. Given these numbers, the City would avoid nearly 2 million in costs over a five year period. These additional resources could be used toward other necessary infrastructure or operating needs.

Councilmember Biehn stated he was previously the second in charge manager for Ramsey County Dispatch Center. He asked City Attorney Pratt to review whether he could vote on this item. He added he currently works for Law Enforcement Labor Services, the union that represents the City's dispatchers, and he also represents Ramsey County dispatch supervisors and deputies.

Councilmember Biehn stated if the City Council chooses not to go to Ramsey County, he would strongly encourage a 2-seat system as soon as possible regardless of cost. He added he is comfortable with the City moving to Ramsey County Dispatch Services as long as current City Dispatch staff remain City employees, eligible for wage increases. He noted, he does not think the 24/7 lobby needs to be open in the long run and the City would be one of the few agencies State-wide to maintain that. Councilmember Biehn sees the benefit

of having a consolidated system with Ramsey County, both operationally and financially.

Councilmember Walsh requested clarification regarding the cost savings. He added 24-hour access might not be necessary. He noted he wants to get more information from his constituents about what is important to them, and get more information regarding specific savings. He stated he is leaning towards going to Ramsey County which seems to be a financially prudent thing to do.

Councilmember Engstran stated he is 1000% against going to the County. He has been a dispatcher, and it is not easy to reach County Dispatch. He added that City supervisors don't want to do their job and don't care about the Dispatchers in the center and should be held accountable. The City should hire EMTs as Dispatchers, to diagnose better over the phone and ask the right questions. He asked whether records management is still located in Roseville and what it would cost to revert back to the County.

In response to Councilmember Engstran, Police Chief Swanson stated there would be very little cost to switch records management from Roseville to the County because records management is already integrated with the County and is shared by 4 Ramsey County agencies.

City Manager Richter stated that as the City adds staff capacity in the Dispatch Center, it would need to look at additional supervisory staff as well. A Police Captain is currently providing supervision for the Dispatch Center, and that will be reviewed.

Councilmember Jones stated the City offers a 1-stage "Cadillac" call service, while Ramsey County offers a 2-stage call service. He has observed the City's Dispatch Center, but he has not been allowed to sit in at Ramsey County Dispatch. He does not necessarily trust Ramsey County. He asked why the Police Department is not also being considered for outsourcing. He added he believes the service provided by the City's dispatch is better, although there needs to be a clear independent management structure who pays attention to recruitment and training. If a Dispatch Center costs a million dollars, then that is the cost and Councilmember Jones supports the City run dispatch.

Councilmember Walsh stated he would like to find out about the difference in response times between the City's dispatch and the County, as well as customer service levels. He added maybe that could be tracked over the next few months. City Manager Richter agreed.

Mayor Emerson stated the phone system would need to be ordered this fall. City Manager Richter stated she is hoping for additional discussion early fall if the new system is to be ordered soon. Text and video to 911 must be accepted by the end of 2019, and the City's current analog phone system was purchased 20 years ago and has not been supported in the last 12 years.

Chief Swanson reported she spoke to Century Link today, who indicated a 4-6 month turn-around on the order. The reason for this is Century Link has work orders resulting from other Dispatch Centers for the new text and video to 911. Nine Dispatch Centers will be piloting text and video to 911 by the end of 2018. We will be required by the end of 2019 to either have text and video to 911, or a contract in place with a provider that does.

Mayor Emerson asked whether there would be any equipment costs associated with

switching to Ramsey County. City Manager Richter stated the County incorporates use of their equipment into their contract.

In response to Councilmember Edberg, Chief Swanson stated the City's Dispatch Center currently provides great service. She has talked to her peers and Ramsey County Dispatch restructured in 2008 and upgraded their equipment. She added both Police and Fire Chiefs are happy with the features that are offered at the County level. She noted it would be an adjustment from the personal service the City's residents currently receive.

Chief Swanson stated Ramsey County has a policy in place that limits sit along with Public Safety personnel, but she has watched their operation and it is efficient and well-managed. She added the City's is also not prepared for the Information Technology (IT) piece to this. There is only one IT coordinator for the entire City and no specialist on staff to handle the Dispatch Center.

Councilmember Jones stated he is willing to buy the phones and commit to City Dispatch for the next few years. He asked about the timeline for a conversion to County Dispatch. Chief Swanson stated it is a 6-9 month process, and Ramsey County has agreed to assist with ensuring that protocols do not change significantly.

Councilmember Edberg stated the City would be taking on brand new technologies and the obligations to service and implement them with no IT structure. He added that is a recipe for a cost and operational disaster, and the City will be thoroughly under-financed and under-resourced to maintain and secure that going forward. He noted he would welcome another public conversation on this issue.

Councilmember Biehn stated that City residents are currently paying Ramsey County for a portion of Dispatch Services through property taxes. City Manager Richter confirmed this.

Councilmember Biehn expressed concern that postponing this decision another 3-5 years will impact 8-10 dispatchers rather than 4-5 dispatchers today. He stated it is better to address this now while the City before the City is more invested and is faced with higher technology costs - extravagant to the point that City will have no choice.

Councilmember Jones wondered what a County monopoly over dispatch would cost the City at that time.

City Manager Richter requested that City Councilmembers submit their comments and requests for information to her in order to prepare for further discussion.

Councilmember Walsh stated he would like an analysis of response times between City and County Dispatch.

Councilmember Edberg stated he would like to see a life cycle set of estimated costs for operations and capital, over 3-5 years. The City is trying to plan for a decade ahead and more. He added he is not interested in White Bear Lake not having a Police Department. He asked whether Human Resource solutions for the City's current dispatch staff could be researched.

13. COMMUNICATIONS FROM THE CITY MANAGER

- City Manager Richter stated new trees are being installed in the Highway 96 median. City Engineer Burch stated a variation of the crap apple species is planned. The new trees should be in within the next few weeks along with irrigation repairs.
- City Manager Richter stated discussions regarding the Whitaker crossing are under way with MN DOT and SEH with hopes for a 2018 project.
- City Manager Richter stated staff is obtaining appraisals for Whitaker street end as requested by the City Council, which will be available for consideration in a month or so.
- Community Development Director Kane stated RFP's for the South Shore Boulevard trail have been distributed and response is expected by September 5, 2017. She introduced Jacquell Nissen, the City's Housing and Economic Development Coordinator, who was instrumental in the Pioneer Manor roof project and the County Rad E revolving loan and grant program. She expressed her appreciation for Ms. Nissen's help, and thanked the City Council for their support for that position.

14. ADJOURNMENT

There being no further business before the Council, it was moved by Councilmember **Jones** seconded by Councilmember **Walsh** to adjourn the regular meeting at 9:43 p.m.

Jo Emerson, Mayor

ATTEST:

Kara Coustry, City Clerk

Proclamation

To Honor Constitution Week September 17 - 23, 2017

WHEREAS, our Founding Fathers, in order to secure the blessings of liberty for themselves and their posterity, did ordain and establish a Constitution for the United States; and,

WHEREAS, it is important that all citizens fully understand the provisions and principles contained in the Constitution in order to effectively support, preserve and defend against all enemies; and,

WHEREAS, September 17, 2017, marks the two-hundred & thirtieth anniversary of the drafting of the Constitution of the United States of America by the Constitutional Convention; and,

WHEREAS, it is fitting and proper to accord official recognition of this magnificent document and its memorable anniversary; and,

WHEREAS, the independence guaranteed to American citizens, whether by birth or naturalization, should be celebrated during Constitution Week, September 17 through 23, 2017, as designated by proclamation of the President of the United States of America in accordance with Public Law 915.

NOW THEREFORE, BE IT RESOLVED that I, Jo Emerson, Mayor of the City of White Bear Lake, do hereby proclaim the week of September 17 through 23, 2017 as Constitution Week.

WITNESSED, SEALED AND SIGNED
THIS 12th DAY OF SEPTEMBER, 2017.

Jo Emerson, Mayor



City of White Bear Lake
Community Development Department

MEMORANDUM

To: Ellen Richter, City Manager

From: The Planning Commission

Through: Samantha Crosby, Planning & Zoning Coordinator

Date: September 6, 2017 for the September 12, 2017 City Council Meeting

Subject: **All Energy Solar, 4600 Carolyn Lane – Case No. 17-18-V**

REQUEST

A 15 degree variance from the requirement that solar panels be flush mounted on sloped roofs, so that the panels on the back side of the roof may be tilted.

SUMMARY

No one from the public spoke to the request.

RECOMMENDED COUNCIL ACTION

On a 5-0 vote, the Planning Commission recommended approval of the variance as presented staff.

ATTACHMENT

Resolution of Approval

RESOLUTION NO. _____

**RESOLUTION GRANTING A SOLAR VARIANCE FOR
4600 CAROLYN LANE
WITHIN THE CITY OF WHITE BEAR LAKE, MINNESOTA**

WHEREAS, a proposal (17-18-V) has been submitted by All Energy Solar, on behalf of William R. Feldhusen, to the City Council requesting approval of a solar variance from the Zoning Code of the City of White Bear Lake for the following location:

LOCATION: 4600 Carolyn Lane

LEGAL DESCRIPTION: Lot 5, Block 2, Lemke's 5th Addition (PID #153022430007)

WHEREAS, THE APPLICANT SEEKS THE FOLLOWING RELIEF: A 15 degree variance from the requirement that residential roof-mounted solar panel systems be flush mounted on pitched roofs, per Code Section 1302.030, Subd.22.a.5, so that the panels on the back side of the roof may be tilted; and

WHEREAS, the Planning Commission has held a public hearing as required by the city Zoning Code on August 28, 2017; and

WHEREAS, the City Council has considered the advice and recommendations of the Planning Commission regarding the effect of the proposed variance upon the health, safety, and welfare of the community and its Comprehensive Plan, as well as any concerns related to compatibility of uses, traffic, property values, light, air, danger of fire, and risk to public safety in the surrounding areas;

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of White Bear Lake that the City Council accepts and adopts the following findings of the Planning Commission:

1. The requested variance will not:
 - a. Impair an adequate supply of light and air to adjacent property.
 - b. Unreasonably increase the congestion in the public street.
 - c. Increase the danger of fire or endanger the public safety.
 - d. Unreasonably diminish or impair established property values within the neighborhood or in any way be contrary to the intent of this Code.
2. The variance will be in harmony with the general purpose and intent of the City Code and will not be injurious to the neighborhood or otherwise detrimental to the public welfare.
3. The special conditions and circumstances are not the result of actions of the owner or a predecessor in title.
4. The non-conforming uses of neighboring lands, structures, or buildings in the same district are not the sole grounds for issuance of the variance.

FURTHER, BE IT RESOLVED, that the City Council of the City of White Bear Lake hereby approves the requests, subject to the following conditions:

1. All application materials, maps, drawings, and descriptive information submitted in this application shall become part of the permit.
2. Per Section 1301.060, Subd.3, the variance shall become null and void if the project has not been completed or utilized within one (1) calendar year after the approval date, subject to petition for renewal. Such petition shall be requested in writing and shall be submitted at least 30 days prior to expiration.
3. A zoning permit shall be obtained before any work begins.
4. The 4 trees in the front of the home shall be preserved. If they die, they shall be replaced with a tree at least 2.5 inches in diameter for the deciduous and 6 feet in height for evergreens.
5. Should a glare with an intensity sufficient to cause annoyance, discomfort or loss in visual performance and or visibility result, screening or alternation may be required at the owner's expense.

The foregoing resolution, offered by Councilmember _____ and supported by Councilmember _____, was declared carried on the following vote:

Ayes:
Nays:
Passed:

Jo Emerson, Mayor

ATTEST:

Kara Coustry, City Clerk

Approval is contingent upon execution and return of this document to the City Planning Office. I have read and agree to the conditions of this resolution as outlined above.

William R. Feldhusen

Date



City of White Bear Lake
Community Development Department

MEMORANDUM

To: Ellen Richter, City Manager

From: The Planning Commission

Through: Samantha Crosby, Planning & Zoning Coordinator

Date: September 6, 2017 for the September 12, 2017 City Council Meeting

Subject: **John Reinhart, 1531 N. Birch Lake Blvd. – Case No. 17-19-V**

REQUEST

Two variances to allow the installation of a 155 foot long, 6 foot high, wood privacy fence along the east property line: a 9 foot variance from the 12 foot setback for a fence along a side abutting a public right-of-way, and a 2 foot variance from the 4 foot height limitation on a fence in the front yard.

SUMMARY

No one from the public spoke to the request.

RECOMMENDED COUNCIL ACTION

On a 5-0 vote, the Planning Commission recommended approval of the variances as presented staff.

ATTACHMENT

Resolution of Approval

RESOLUTION NO. _____

**RESOLUTION GRANTING TWO FENCE VARIANCES FOR
1531 N. BIRCH LAKE BLVD
WITHIN THE CITY OF WHITE BEAR LAKE, MINNESOTA**

WHEREAS, a proposal (17-19-V) has been submitted by John P. Reinhart to the City Council requesting approval of two variances from the Zoning Code of the City of White Bear Lake for the following location:

LOCATION: 1531 N. Birch Lake Blvd.

LEGAL DESCRIPTION: The West 100 Feet of the East 133 feet of Part of Government Lot 2, Except the North 301 61/100 feet, subject to boulevard, in the southwest ¼ of Section 15, Township 30, Range 22. (PID #153022310005)

WHEREAS, THE APPLICANT SEEKS THE FOLLOWING RELIEF: Two variances to install a 6-foot tall wooden privacy fence roughly 3 feet from the east property line: A 9 foot variance from the 12 foot setback for a 6 foot tall fence along a side abutting a public right-of-way and a 2 foot variance from the 4 foot height limit for a fence in a front yard; both per Code Section 1302.030, Subd.6.h.4; and

WHEREAS, the Planning Commission has held a public hearing as required by the city Zoning Code on August 28, 2017; and

WHEREAS, the City Council has considered the advice and recommendations of the Planning Commission regarding the effect of the proposed variances upon the health, safety, and welfare of the community and its Comprehensive Plan, as well as any concerns related to compatibility of uses, traffic, property values, light, air, danger of fire, and risk to public safety in the surrounding areas;

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of White Bear Lake that the City Council accepts and adopts the following findings of the Planning Commission:

1. The requested variances will not:
 - a. Impair an adequate supply of light and air to adjacent property.
 - b. Unreasonably increase the congestion in the public street.
 - c. Increase the danger of fire or endanger the public safety.
 - d. Unreasonably diminish or impair established property values within the neighborhood or in any way be contrary to the intent of this Code.
2. The variances will be in harmony with the general purpose and intent of the City Code and will not be injurious to the neighborhood or otherwise detrimental to the public welfare.
3. The special conditions and circumstances are not the result of actions of the owner or a predecessor in title.
4. The non-conforming uses of neighboring lands, structures, or buildings in the same district are not the sole grounds for issuance of the variances.

FURTHER, BE IT RESOLVED, that the City Council of the City of White Bear Lake hereby approves the requests, subject to the following conditions:

1. All application materials, maps, drawings, and descriptive information submitted in this application shall become part of the permit.
2. Per Section 1301.060, Subd.3, the variance shall become null and void if the project has not been completed or utilized within one (1) calendar year after the approval date, subject to petition for renewal. Such petition shall be requested in writing and shall be submitted at least 30 days prior to expiration.
3. The applicant shall obtain a zoning permit prior to installing the fence. The 6 foot tall portion of the fence shall be no closer than 35 feet from the south property line and shall terminate at the south side of the driveway.
4. The applicant shall allow vegetation to grow along the outside of the fence to soften and screen the appearance. Any vegetation which grows in a location or to a size which threatens the integrity of the fence may be removed.
5. In the future, should the intersection of Birch Lake Blvd. N / 4th Street and Otter Lake Road be reconstructed and realigned in such a way that the fence creates a sight-distance issue for traffic visibility, the portion of the 6-foot tall fence covered under this variance that causes the obstruction, as determined solely by the City, shall be removed by the property owners at their own expense.
6. The applicant shall relocate the 4-foot tall picket fence so that it is located entirely within the property lines, or shall sign an encroachment agreement.
7. The applicant shall verify the property lines and have the property pins exposed at the time of inspection.

The foregoing resolution, offered by Councilmember _____ and supported by Councilmember _____, was declared carried on the following vote:

Ayes:
Nays:
Passed:

Jo Emerson, Mayor

ATTEST:

Kara Coustry, City Clerk

Approval is contingent upon execution and return of this document to the City Planning Office.

I have read and agree to the conditions of this resolution as outlined above.

John P. Reinhart

Date



City of White Bear Lake
Community Development Department

MEMORANDUM

To: Ellen Richter, City Manager
From: The Planning Commission
Through: Samantha Crosby, Planning & Zoning Coordinator
Date: September 6, 2017 for the September 12, 2017 City Council Meeting
Subject: **Polar Mazda, 4095 Highway 61 – Case No. 76-15-Sa & 17-16-V**

REQUEST

A Conditional Use Permit Amendment (CUPA) to remove the existing sales building, and a one sign variance to allow a second freestanding sign that is 79 square feet in size and 25 feet tall.

SUMMARY

No one from the public spoke to the request.

RECOMMENDED COUNCIL ACTION

On a 5-0 vote, the Planning Commission recommended approval of the Conditional Use Permit Amendment and a 79 square foot sign as requested by the applicant, but only 24 feet tall as recommended by staff.

ATTACHMENT

Resolution of CUPA Approval
Resolution of Variance Approval
Resolution of Variance Denial (25 foot height)

RESOLUTION NO. _____

**RESOLUTION APPROVING
A CONDITIONAL USE PERMIT AMENDMENT
FOR 4095 HIGHWAY 61
WITHIN THE CITY OF WHITE BEAR LAKE, MINNESOTA**

WHEREAS, a proposal (76-15-Sa) has been submitted by Phillips Architects and Contractors Ltd, on behalf of Hawkins Properties LLC, to the City Council requesting approval of a Conditional Use Permit Amendment from the City of White Bear Lake for the following location:

LOCATION: 4095 Highway 61

LEGAL DESCRIPTION:

The West 336 feet of the Southwest Quarter of the Southwest Quarter of Section 23, Township 30 North, Range 22 West, except the South 33 feet thereof and except that part acquired by the City of White Bear Lake, and except that part lying Easterly of State Trunk Highway No. 61; also described as: The West 336 feet of that part of the Southwest Quarter of the Southwest Quarter of Section 23 aforesaid, lying South of Little Bear Lake, except the South 33 feet thereof, and except that part lying Easterly of State Trunk Highway No. 61;
(PID # 233022330006)

WHEREAS, THE APPLICANT SEEKS THE FOLLOWING PERMIT: A Conditional Use Permit Amendment per Code Section 1303.140, Subd.4.h, in order to demolish the existing 1,144 square foot building;

SUP #76-15-S, Approved December 14, 1976: A special use permit to construct and operate truck sales and related vehicles sales lot.

Reso. #10217, Approved November 13, 2007: A conditional use permit amendment to allow an increase in the building size, per Code Section 1303.140, Subd.4.h.

WHEREAS, the Planning Commission has held a public hearing as required by the City's Zoning Code on August 28, 2017; and

WHEREAS, the City Council has considered the advice and recommendations of the Planning Commission regarding the effect of the proposed conditional use permit upon the health, safety, and welfare of the community and its Comprehensive Plan, as well as any concerns related to compatibility of uses, traffic, property values, light, air, danger of fire, and risk to public safety in the surrounding areas;

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of White Bear Lake after reviewing the proposal, that the City Council accepts and adopts the following findings of the Planning Commission:

1. The proposal is consistent with the city's Comprehensive Plan.

2. The proposal is consistent with existing and future land uses in the area.
3. The proposal conforms to the Zoning Code requirements.
4. The proposal will not depreciate values in the area.
5. The proposal will not overburden the existing public services nor the capacity of the City to service the area.
6. The traffic generation will be within the capabilities of the streets serving the site.
7. The special conditions attached in the form of conditional use permits are hereby approved.

FURTHER, BE IT RESOLVED, that the City Council of the City of White Bear Lake hereby approves the requests, subject to the following conditions:

1. All application materials, maps, drawings, and descriptive information submitted with this application shall become part of the permit.
2. Per Section 1301.050, Subd.4, if within one (1) year after approving the Conditional Use Permit, the use as allowed by the permit shall not have been completed or utilized, the CUP shall become null and void unless a petition for an extension of time in which to complete or utilize the use has been granted by the City Council. Such petition shall be requested in writing and shall be submitted at least 30 days prior to expiration.
3. This Conditional Use Permit shall become effective upon the applicant tendering proof (ie: a receipt) to the City of having filed a certified copy of the sign resolution of approval with the County Recorder pursuant to Minnesota State Statute 462.3595 to ensure the compliance of the herein-stated conditions.
4. Snow should either be trucked out, or stored on the lots so that when it melts it flows into a stormwater feature. Snow storage shall not occur on the porous pavers, in the rain garden, in the stormwater pond, in the lake, or in the northeast corner of the property.
5. The conditions of the original special use permit shall still apply, except condition 13, which limited the maximum number of vehicles on site to no more than 150.
6. The applicant shall obtain a building permit prior to beginning any work.

Prior to the issuance of a demo permit, the applicant shall:

7. Unify the subject site with the adjacent property to the west under the same ownership, either by lot combination or by plat.
8. Revise the plan to provide a stormwater feature near the culvert in the northeast corner of

the site that outlets directly to Goose Lake without any treatment, such feature shall replace the proposed porous pavers and it's design shall be subject to review and approval by the City Engineer.

- 9. Revise the plan to replace the chain link fence along the north property line with a wooden privacy fence no more than 4 feet tall. The gate in the fence shall be reduced to no more than 3 feet wide or removed altogether, and the fence shall continue to the southernmost point of Goose Lake.
- 10. Provide a photometric plan and lighting details for the parking lot pole lights subject to staff approval. Pole height shall not exceed 24 feet. Lighting shall be shielded from view from County Road F, Highway 61 and Goose Lake.
- 11. Extend a letter of credit consisting of 125% of the exterior improvements, which renews automatically every six months. The amount of the letter shall be based on a cost estimate of the outside improvements, to be approved by the City prior to the issuance of the letter of credit.
- 12. Submit plans to the Vadnais Lake Area Water Management Organization for review and comment.
- 13. Enter into a Stormwater Operation and Maintenance Agreement for the new on-site stormwater features.
- 14. Pay the \$200 administrative fee for installing a sign without a permit.

Prior to the release of the letter of credit, the applicant shall:

- 15. The applicant shall provide an as-built plan for the stormwater system.
- 16. All exterior improvements must be installed.
- 17. The applicant shall provide proof of having recorded the Resolution of Approval and the Stormwater Operation and Maintenance Agreement with the County Recorder's Office.

The foregoing resolution, offered by Councilmember _____ and supported by Councilmember _____, was declared carried on the following vote:

Ayes:
 Nays:
 Passed:

Jo Emerson, Mayor

RESOLUTION NO. _____

**RESOLUTION APPROVING A FREESTANDING SIGN VARIANCE
FOR 4095 HIGHWAY 61
WITHIN THE CITY OF WHITE BEAR LAKE, MINNESOTA**

WHEREAS, a proposal (17-16-V) has been submitted by Phillips Architects and Contractors Ltd, on behalf of Hawkins Properties LLC, to the City Council requesting approval of a freestanding sign variance from the Zoning Code of the City of White Bear Lake for the following location:

LOCATION: 4095 Highway 61

EXISTING LEGAL DESCRIPTION:

The West 336 feet of the Southwest Quarter of the Southwest Quarter of Section 23, Township 30 North, Range 22 West, except the South 33 feet thereof and except that part acquired by the City of White Bear Lake, and except that part lying Easterly of State Trunk Highway No. 61; also described as: The West 336 feet of that part of the Southwest Quarter of the Southwest Quarter of Section 23 aforesaid, lying South of Little Bear Lake, except the South 33 feet thereof, and except that part lying Easterly of State Trunk Highway No. 61;
(PID # 233022330006)

WHEREAS, THE APPLICANT SEEKS THE FOLLOWING RELIEF: A one sign variance from the one freestanding sign maximum, per Code Section 1202.040, Subd.2, to allow 2 freestanding signs, one of which is a 24 foot tall, 79 square foot pylon sign; and

WHEREAS, the Planning Commission has held a public hearing as required by the city Zoning Code on August 28, 2017; and

WHEREAS, the City Council has considered the advice and recommendations of the Planning Commission regarding the effect of the proposed variance upon the health, safety, and welfare of the community and its Comprehensive Plan, as well as any concerns related to compatibility of uses, traffic, property values, light, air, danger of fire, and risk to public safety in the surrounding areas;

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of White Bear Lake, that the City Council accepts and adopts the following findings of the Planning Commission:

1. The requested variance will not:
 - a. Impair an adequate supply of light and air to adjacent property.
 - b. Unreasonably increase the congestion in the public street.
 - c. Increase the danger of fire or endanger the public safety.
 - d. Unreasonably diminish or impair established property values within the neighborhood or in any way be contrary to the intent of this Code.
2. The variance is the minimum required to accomplish this purpose.
3. Because the variance will result in a significant reduction in the overall amount of signage on site, the variance will be in harmony with the general purpose and intent of the City

Code and will not be injurious to the neighborhood or otherwise detrimental to the public welfare.

- 4. The non-conforming uses of neighboring lands, structures, or buildings in the same district are not the sole grounds for issuance of the variance.

FURTHER, BE IT RESOLVED, that the City Council of the City of White Bear Lake hereby approves the variance subject to the following conditions:

- 1) All application materials, maps, drawings, and descriptive information submitted in this application shall become part of the permit.
- 2) Per Section 1301.060, Subd.3, the variance shall become null and void if the project has not been completed or utilized within one (1) calendar year after the approval date, subject to petition for renewal. Such petition shall be requested in writing and shall be submitted at least 30 days prior to expiration.
- 3) The monument sign shall comply with code at the time of permitting and the pylon sign shall maintain a dark, unilluminated background with light or white lettering.
- 4) The applicant shall obtain sign permits prior to the installation of any signage.
- 5) The existing pylon and billboard shall be removed prior to the issuance of a sign permit.
- 6) The applicant shall unify the subject site with the adjacent property to the west under the same ownership, either by lot combination or by plat.

The foregoing resolution, offered by Councilmember _____ and supported by Councilmember _____, was declared carried on the following vote:

Ayes:
 Nays:
 Passed:

 Jo Emerson, Mayor

ATTEST:

 Kara Coustry, City Clerk

Approval is contingent upon execution and return of this document to the City Planning Office.

I have read and agree to the conditions of this resolution as outlined above.

Signed

Date

Print Name & Title

RESOLUTION NO. _____

**RESOLUTION DENYING A SIGN VARIANCE
FOR 4095 HIGHWAY 61
WITHIN THE CITY OF WHITE BEAR LAKE, MINNESOTA**

WHEREAS, a proposal (17-16-V) has been submitted by Phillips Architects and Contractors Ltd, on behalf of Hawkins Properties LLC, to the City Council requesting approval of a freestanding sign variance from the Zoning Code of the City of White Bear Lake for the following location:

LOCATION: 4095 Highway 61

LEGAL DESCRIPTION:

The West 336 feet of the Southwest Quarter of the Southwest Quarter of Section 23, Township 30 North, Range 22 West, except the South 33 feet thereof and except that part acquired by the City of White Bear Lake, and except that part lying Easterly of State Trunk Highway No. 61; also described as: The West 336 feet of that part of the Southwest Quarter of the Southwest Quarter of Section 23 aforesaid, lying South of Little Bear Lake, except the South 33 feet thereof, and except that part lying Easterly of State Trunk Highway No. 61;
(PID # 233022330006)

WHEREAS, THE APPLICANT SEEKS THE FOLLOWING RELIEF: A one sign variance from the one sign maximum per Code Section 1202.040, Subd.2, to allow 2 freestanding signs, one of which is a 25 foot tall; and

WHEREAS, the Planning Commission held a public hearing, as required by the city Zoning Code, on August 28, 2017; and

WHEREAS, the City Council has considered the advice and recommendations of the Planning Commission regarding the effect of the proposed variance upon the health, safety, and welfare of the community and its Comprehensive Plan, as well as any concerns related to compatibility of uses, traffic, property values, light, air, danger of fire, and risk to public safety in the surrounding areas;

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of White Bear Lake that the City Council accepts and adopts the following findings:

- 1) The variances are not necessary for the reasonable use of the land or building.
- 2) The variance is not the minimum necessary to alleviate a practical difficulty.

The foregoing resolution, offered by Councilmember _____ and supported by Councilmember _____, was declared carried on the following vote:

Ayes:
Nays:
Passed:

Jo Emerson, Mayor

ATTEST:

Kara Coustry, City Clerk



City of White Bear Lake
Finance Department

MEMORANDUM

To: Mayor & City Council

From: Ellen Richter, City Manager
Don Rambow, Finance Director

Date: September 6, 2017

Subject: Proposed 2017 Tax Levy Collective in 2018 supporting the 2018 Budget

Background

State Statutes require municipalities to certify a preliminary tax levy to their County in September 2017. This preliminary levy, once certified, can be lowered by the City Council, but cannot be increased. This preliminary levy will also be used in developing property tax statements the County is required to mail to all property owners in late November.

City departments have submitted budget requests and recommendations for 2018 to the Finance and City Manager Departments for review. These proposals have been adjusted to develop a preliminary budget as required by the City Charter. Over the next several weeks, departmental requests will be evaluated further with consideration given to various City plans, needs, changing cost and revenue data, and Council directives. The proposed budget is intended to be finalized and submitted to the Mayor and City Council for consideration late October, with final adoption scheduled for December 12th. Accordingly, while the proposed budget will likely be modified, the levy may only be reduced once it is certified.

As the Mayor and City Council establishes the proposed tax levy, it is important to consider economic factors and policies, which are currently affecting our City and residents. While there are always many worthwhile improvements and programs the City may add to the range of services, it is prudent and reasonable to consider the ability and willingness of the majority of our residents to pay for those improvements and services through taxes.

Economic Outlook

The economy continues to expand while inflation remains below the Federal Reserve benchmark goal of 2.0% annual inflation. The overall economic growth as measured by the Gross Domestic Product (GDP) compared to inflation since 2007 is as follows:

| Year | GDP | Inflation |
|-------------|------------|------------------|
| 2017* | 3.90% | 1.1% |
| 2016 | 3.72% | 2.1% |
| 2015 | 3.11% | 0.7% |
| 2014 | 4.33% | 0.7% |
| 2013 | 4.31% | 1.6% |
| 2012 | 3.24% | 1.8% |
| 2011 | 3.64% | 3.0% |
| 2010 | 4.56% | 1.4% |
| 2009 | 0.11% | 2.8% |
| 2008 | (0.92)% | (0.1)% |
| 2007 | 4.40% | 4.0% |

*Estimated

The State and especially the Twin Cities Metropolitan area have experienced significant economic growth over the past five years. Unemployment has dropped to 3.8% of the labor force. This represents the lowest unemployment rate since 2006. These changes have resulted in the labor market becoming significantly more competitive.

Based upon gross domestic product, low inflation and low unemployment, the economy as a whole would seem to be in an equilibrium status.

That being stated, the overall economic climate appears generally stable with indicators pointing to a carry through into 2018.

Trends

Since 2007, the City's tax levy has remained relatively constant. In 2007, the levy was \$4,927,000, \$320,000 of which was dedicated to capital funds, \$413,000 to the Surface Water Pollution Prevention Fund and \$198,000 to debt service. Over this ten-year period (2007-2016), inflation increased 18.00%, or an average of 1.80% annually. Over the same period, the City's tax levy increased 5.00% (\$246,000), or an average of 0.50% annually.

During this time, the City maintained essential services and kept pace with infrastructure improvements and investments. The ability to maintain a fairly low tax levy, maintain the same level of operational services, and continue investments in infrastructure was accomplished through the strategic utilization of City reserves and the reallocation of a portion of the tax levy from capital to operations.

In addition to the property tax levy, the City's main two sources of revenue come from Local Government Aid (LGA) and interest earnings. The City's LGA allocation increased by nearly \$1 million between 2007 and 2009. In 2010, the LGA allocation was reduced by \$248,000. Since 2010, the City's LGA allocation has remained relatively flat, increasing \$11,257, or less than one-percent, over an eight-year period (2010 – 2017).

Interest earnings peaked in 2007 when the City's investment revenue totaled \$2.6 million. It is projected that annual interest earnings in the near future will remain approximately \$200,000, or nearly \$2.4 million less than what 2007 earnings.

Effectively in 2017, the City's three main sources of revenue provide \$1.463 million less than ten years ago. To compensate for these revenue losses, yet maintain operational expenditures and infrastructure improvements, the City has strategically utilized City reserves.

Since 2008, the City has been able to allocate more than \$10 million of limited interest revenue and reserves for infrastructure improvements without significantly affecting overall City operations. This was accomplished through the following allocations:

1. Nearly 75% (\$5.1 million) of all interest earnings over this period of time were allocated to infrastructure improvements.
2. In 2012, the City sold \$2.555 million in special assessment bonds, which provided \$2.5 million for street infrastructure improvements.
3. The City utilized tax increment, HRA development and other resources totaling \$2.5 million to complete the Boatworks Common/Lake Avenue restoration.

Over this same period of time, the City was successful in maintaining a flat tax levy, while continuing to provide operational directives, through strategic funding allocations:

1. Planned drawdown of the Employment Expense Fund Balance by \$1.3 million over a four-year period. Through direct transfers to the General Fund, the drawdown offset departmental personnel costs.
2. Strategic shift of the tax levy from infrastructure allocation to operations. Over the ten-year period, \$583,000 or 11.3% of the City's tax levy was reallocated from infrastructure to operations.
3. A portion of Local Government Aid was reallocated by \$525,000 from infrastructure to operations.

The combination of infrastructure and operational reallocations provided the City with a unique opportunity to maintain a flat tax levy that benefited its residents and taxpayers for more than a decade.

General Fund Challenges

As was recognized through the adoption of the 2017 budget, reliance on the Employee Expense Fund for annual increases in personnel service costs is not sustainable. The Employment Expense Fund is intended to operate on a "break even" basis, which requires each operating department to fund its appropriate share of personnel service costs. Beginning in 2013, a portion of the costs associated with personnel service adjustments were assigned to the Employee Expense Fund, which at the time had the available reserves. This helped to keep the levy increase lower. Over the last four years (2013 – 2016), the fund recorded a reserve drawdown totaling \$1.3 million.

To reestablish a revenue stream to the Employee Expense Fund that supports actual expenditures, personnel service chargebacks in the General Fund need to be increased by an additional \$151,000 over the 2017 budget, totally \$226,000 in the proposed 2018 budget. If adopted, the General Fund will no longer rely on the Employee Expense Fund for operational expenses; the Employee Expense Fund will recognize revenues equal to expenditures as intended.

Capital Fund Challenges

Each year the City budgets significant capital and infrastructure expenditures related to equipment replacement, building maintenance, road improvements and other infrastructure needs. With the loss of significant interest revenue, the transfer of \$525,000 from annual LGA funds to operational expenses, and an 11% shift in tax levy allocations to operations, additional sources of revenue are needed to fund future capital needs. The Council held a comprehensive work session last March, at which staff presented recommendations for long-range capital financing strategies. Since then, staff has further refined the Capital Improvement Plan and is adjusting the long-range financial plan accordingly. More on this will be presented at the October work session.

The 2018 budget begins to address this funding issue by allocating an additional \$146,000 to fund capital items. Currently, between the City's tax levy and LGA allocation, only \$383,000 is allocated to capital improvements. This amount will need to increase in future years, as equipment, significant facility maintenance, as well as storm water pollution control expenditures require additional resources.

Equipment and Municipal Building Fund reserves totaling \$1,755,000 will be used for the following major capital items in 2017 and 2018, (if 2018 budget is adopted as proposed):

| Equipment | 2017 | 2018 |
|-------------------------|------------------|------------------|
| Fire – SCBA's | \$ 375,000 | |
| Dispatch – 911 phones | \$ 190,000 | |
| City-wide phones | \$ 50,000 | |
| City-wide fiber optics | \$ 55,000 | \$ 45,000 |
| Public Works dump truck | | \$ 85,000 |
| Fire – Engine #7 | | \$ 500,000 |
| TOTAL | \$670,000 | \$630,000 |

| Municipal Buildings | 2017 | 2018 |
|--------------------------------------|------------------|-------------------|
| City Hall – air system return | | \$ 35,000 |
| City Hall – building maint (int/ext) | \$ 115,000 | \$ 70,000 |
| Lagoon | | \$ 100,000 |
| Public Safety – roof top furnace | \$ 35,000 | |
| Public Safety – other bldg. maint. | \$ 40,000 | \$ 20,000 |
| Public Safety – LED upgrades | | \$ 25,000 |
| TOTAL | \$190,000 | \$ 265,000 |

Projected fund balances at the end of 2018 in the Equipment Acquisition and Municipal Funds are \$682,204 and \$599,442, respectively. The City has maximized alternative revenue sources in prior years to fund capital investments, (tower rental and franchise fees). There are only marginal revenue increases that can be gained from these sources.

A proposed \$146,000 capital levy for equipment represents approximately 30% of the total proposed 2018 tax levy. A detailed account of the 5-year outlook of the Equipment Acquisition Fund is attached for Council's review. The proposed capital levy increase could be deferred to 2019, but as illustrated below, the City will need to bond for a portion of the 2018 street reconstruction program, the debt service for which will begin in 2019.

The 2018 Street Reconstruction Program anticipates continued emphasis on four infrastructure categories as follows:

2018 Street Projects

| | |
|----------------|------------------|
| Crack Sealing | 70,000 |
| Seal Coating | 310,000 |
| Mill & Overlay | 1,370,000 |
| Reconstruction | <u>3,500,000</u> |
| | 5,250,000 |

2018 Funding Sources

| | |
|----------------------------|------------------|
| Special Assessments | 1,250,000 |
| Capital Funds/MSA Revenues | <u>1,300,000</u> |
| Total Funding | 2,550,000 |

| | |
|------------------------------------|------------------|
| Projected 2018 Bonding Requirement | 2,700,000 |
|------------------------------------|------------------|

The City will need to incur a debt obligation beginning in 2019 to complete the proposed 2018 street infrastructure program, which will result in a \$265,000 – \$290,000 annual debt service paid for through the tax levy to finance the 2018 street improvement projects. The City's infrastructure improvements will be discussed in greater detail at the Council's October work session.

Dispatch Operational Funding

The proposed 2018 tax levy provides funding for dispatch operations at current levels. If a decision to continue providing dispatching services at the municipal level is made, funding for additional positions could be taken from the Employee Expense Fund. The personnel costs would need to be levied in 2019 to readjust the fund reserve utilization. Council will be asked to consider the question of whether to contract with Ramsey County for these services at its second meeting in September.

Real Estate Markets and Property Valuation Trends

The overall economic recovery has resulted in favorable improvements in real estate value. These improvements are expected to continue throughout calendar year 2017.

The City's real estate valuation trends reveal the following changes from last year:

1. Overall market valuation continues to recover from the 2009 – 2013 period of declining market valuation.
2. The City's overall property valuation increased 8.70%, which comes after a four-year period where valuation increased 18.1%.
3. 22.1% of the City's housing stock increased more than 10% in valuation while 67.2% of the City's housing stock increased between 0% to 10%.
4. Residential valuation overall increased approximately 4.6%.
5. Apartment valuation increased approximately 32.8%.
6. Commercial valuation increased approximately 13.4%.
7. The City's new construction permits for 2016 exceeded \$42 million in valuation.
8. The City expects to issue new construction permits during 2017 to exceed \$32 million in valuation.
9. The City anticipates 2018 new construction permits will be comparable to 2017 construction activity with a valuation of approximately \$30 million.

Property valuation trends influence the City's residential property in three significant ways, as follows:

1. The Homestead Market Valuation Exclusion will decline this year due to increasing residential property valuation. This decline in market valuation exclusion (increasing taxable valuation above market value increase) will affect nearly than 90% of residential property. For every \$10,000 in valuation increase above \$76,000, the taxable market value increases \$9. This change will result in residential property having a taxable value increase of nearly 6.5% when the market value increased approximately 5.0%.
2. A slight "shifting" of the property tax liability to commercial property from residential property will occur in 2017. Because commercial/industrial property valuation is increasing at a higher rate than residential property, there will be a slight property tax liability shift towards commercial property. Commercial property continues to be responsible for a larger portion of the property tax burden. This results from the fact that property tax valuation for commercial property is basically set at 2.0% while residential property tax valuation is at 1.00% - 1.25% with a vast majority of residential property tax valuation set at 1.00%.
3. Apartments have experienced significant property valuation increase due to the high demand for rental property. Nearly 90% of all apartments within the City will

experience a property value increase, while 50% of apartments will experience a property value increase of 10.0% or more.

While residential valuation has reported significant growth over the last several years, overall residential property values remain 5% - 15% below 2007 levels.

Property Market/Taxable Valuation

On average, the residential housing valuations declined 27% over a six-year period 2008-2013. Since 2013, the housing market has stabilized and recovered a significant portion of the market value that eroded during the recession. Approximately 90% of the City's housing stock has increased in value compared to 2013. A recap of residential median market valuations over the last ten years is as follows:

| <u>Year</u> | <u>Valuation</u> | <u>Percentage Change</u> |
|-------------|------------------|--------------------------|
| 2018 | \$208,400 | 7.04% |
| 2017 | \$194,700 | 5.41% |
| 2016 | \$184,700 | 1.88% |
| 2015 | \$181,300 | 8.50% |
| 2014 | \$167,100 | 2.14% |
| 2013 | \$163,600 | -8.71% |
| 2012 | \$179,200 | -3.89% |
| 2011 | \$186,450 | -4.97% |
| 2010 | \$196,200 | -8.10% |
| 2009 | \$213,500 | -5.03% |
| 2008 | \$224,800 | 0.34% |

Apartment valuation has increased based upon high rental demands. 90% of apartment complexes within the City have reported valuation increases.

Commercial property valuation has shown increased valuation with 29.7% of the properties valuation increasing between 0% - 10%. Nearly 60% of commercial properties have increased more than 10%. Commercial property that remained unchanged or decreased compared to 2016 represents 12.5% of the City's overall commercial property.

It is expected that for residential property, apartments, and commercial property, the City's tax liability will reflect an increase or decrease that is consistent with the property's valuation change.

The total 2017 market valuation change is based upon inflationary growth to existing properties and new construction. Market valuation estimated change from 2016 to 2017 by category is as follows:

| <u>Type</u> | <u>2016 Valuation</u> | Increased Valuation on <u>Existing Property</u> | Added Market Value <u>New Construction</u> | <u>2017 Valuation</u> |
|----------------------|-----------------------|---|--|-----------------------|
| Residential | 1,735,925,900 | 73,875,000 | 5,680,700 | 1,815,481,600 |
| Apartments | 240,151,200 | 59,158,600 | 19,564,000 | 318,873,800 |
| Commercial | 352,211,500 | 45,988,000 | 1,289,300 | 399,488,800 |
| Personal Property | <u>35,392,500</u> | | | <u>35,392,500</u> |
| Total | <u>2,363,681,100</u> | <u>179,021,600</u> | <u>26,534,000</u> | <u>2,569,236,700</u> |

New construction provided approximately \$326,000 or 1.0% of the net tax capacity growth in 2017. Effectively, 2016 new construction resulted in residential property taxes being \$5 to \$10 less annually based upon current valuation.

Tax Levy

The revised 2017 and proposed 2018 budget maintains tax supported expenditures at the same level that were approved when the 2017 budget was adopted. The 2018 budget does not include any new or expanded operational program or expanded operational programs or services. Maintaining current operational capacity, eliminating operational reserve utilization, and providing increased funding for capital improvements requires adjustment to the City's tax levy. Remaining competitive in the employment market requires staff to incorporate a realistic and competitive compensation plan within the budget.

To support the shift from reliance on reserves, maintain current service levels, and to provide additional revenues to support capital requirements, it is recommended that the 2018 tax levy be adjusted by \$452,000 over 2017 as shown:

| <u>General Fund</u> | <u>2017</u> | <u>Add't Levy</u> | <u>2018</u> |
|---------------------------------------|-------------------------|-----------------------|-------------------------|
| Operations | 4,891,000 | 80,000 | 4,971,000 |
| Reserve Utilization Adjust. | | 226,000 | 226,000 |
| Total General Fund | <u>4,891,000</u> | <u>306,000</u> | <u>5,197,000</u> |
| <u>Capital & Debt Service</u> | | | |
| Equipment | 50,000 | 146,000 | 196,000 |
| Building | 100,000 | - | 100,000 |
| YMCA Debt | 132,000 | - | 132,000 |
| TOTAL | <u>5,173,000</u> | <u>452,000</u> | <u>5,625,000</u> |

The direct tax levy to fund current operational requirements is recommended to increase \$80,000 or 1.64%. The effort to eliminate the financial reliance on reserves will require \$226,000, and an additional allocation of \$146,000 for capital equipment is recommended.

Staff is also reviewing the fee structure to ensure sufficient revenue is being realized from fee-based services.

Staff is recommending a tax levy totaling \$5,625,000. The tax levy proposes to allocate \$296,000 to capital infrastructure requirements and \$132,000 to debt service.

During 2018, the following funds are proposed to utilize general property taxes:

- **General Fund** for governmental operations
- **Equipment Acquisition Fund** for proposed capital equipment replacement purchases
- **Municipal Building Fund** for capital facility improvements
- **Municipal Debt Service Fund** for debt obligation on City's long-term financial loan obligations

The 2017 tax levy collectible in 2018 is proposed to be as follows:

| | |
|------------------------|------------------|
| Purpose | Amount |
| General Fund | \$5,197,000 |
| Equipment Acquisition | 196,000 |
| Municipal Building | 100,000 |
| Municipal Debt Service | <u>132,000</u> |
| Total | <u>5,625,000</u> |

Tax Levy Impact

According to preliminary estimates by Ramsey and Washington Counties, the City's net tax capacity has increased \$2,478,186 or 10.54% from 2016 (see attached table).

Staff has calculated the impact of the proposed tax levy on a median value home. As earlier demonstrated, the median valued home has increased in value by 7.04%. Based upon preliminary calculations, this median value home could anticipate a \$27.90, or 8.42% increase in overall City property taxes compared to 2017 based on the preliminary 2018 levy as proposed.

The median valuation and tax liability over the last twelve years, before market value credit aid is calculated for years 2006-2011, is as follows:

| Year | Median Value | Taxable Value | City's Tax Impact |
|------|--------------|---------------|-------------------|
| 2018 | 208,400 | 189,916 | 359.42 |
| 2017 | 194,700 | 177,683 | 331.51 |
| 2016 | 184,700 | 164,083 | 323.08 |
| 2015 | 181,300 | 160,377 | 326.64 |
| 2014 | 167,100 | 144,899 | 305.77 |
| 2013 | 163,600 | 141,084 | 303.27 |
| 2012 | 179,200 | 158,088 | 315.23 |
| 2011 | 186,450 | 186,450 | 330.11 |
| 2010 | 196,200 | 196,200 | 324.12 |
| 2009 | 213,500 | 213,500 | 326.70 |
| 2008 | 224,800 | 224,800 | 371.46 |
| 2007 | 224,000 | 224,000 | 396.61 |

The City has tracked numerous residential and commercial properties to monitor the financial impact of state property tax legislation and City tax levies (refer to attached file for details).

Community Comparison

Staff reviewed state-wide data for cities with populations between 16,000 – 37,000. White Bear Lake ranks 18 out of 44 in population.

1. Tax Levy – The City has the second lowest tax levy in the state-wide comparison group. Willmar, which levied \$344,000, less than the City, serves a population that is 20% less than White Bear Lake's.
2. Per capita tax levy funding – The City ranks last by \$4.20 in per capita comparison.

The City's property tax burden is very low when compared to other communities of generally the same size within the State. Only one community has a lower property tax burden within the surveyed sector; however, its population is 20% less.

If White Bear Lake were to be the only community to increase its levy, its overall tax levy ranking would move from 43 to 42 out of the 44 communities surveyed. It should be noted that the community which the City would surpass under these circumstances (Austin) receives \$6.453 million more in LGA than White Bear Lake.

A Look Back

A review of City property tax liability residential properties tracked by the City over the years will pay less in municipal property taxes in 2018 to fund City operations than in 2007. As illustrated above, the median value home's tax liability is projected to be \$37.19 less in 2018 when compared to 2007. This decrease is a result of lower taxable market value for the residential property. (Refer to attached worksheet for detail.)

Commercial property will experience a higher tax burden when compared to 2007 due to increased property valuation over the twelve-year period. (Refer to attached worksheet for detail.)

Public Meeting regarding the Proposed Budget

The City is required to conduct a public meeting to receive public comment before the final budget and tax levy is adopted. State law allows cities to conduct the meeting as part of a regular Council meeting and without concerns of overlapping with other agencies.

In prior years, very few or no residents have attended the meetings. Based upon property value changes, the proposed tax levy increase some attendance at the truth-in-taxation hearing should be anticipated this year. It should be noted that residential property valuation concerns are a Ramsey County issue and must be addressed at the county level.

It is proposed that the public meeting be held on Tuesday, November 28, 2017 at 7:00 pm as part of the regular City Council meeting.

Recommendation

It is recommended that a \$5,625,000 preliminary 2017 tax levy, collectible in 2018 be adopted.

The City's property tax burden on residential property can be expected to change proportionately to its valuation change between 2016 to 2017.

Combined with other revenue sources, the proposed tax levy will allow the City to meet its 2018 operating requirements. As described, the proposed tax levy provides an \$80,000 in additional revenue for operations, (a 1.64% increase), \$146,000 in additional revenue for capital funds, and \$226,000 to eliminate reliance on fund reserves for current operating expenditures.

Please note that the tax levy once adopted can be lowered but not increased, if after future deliberations, adjustments to the tax levy are necessary.

Resolution No.

**RESOLUTION APPROVING THE PROPOSED 2017 TAX LEVY
COLLECTIBLE IN 2018**

WHEREAS, the City of White Bear Lake is annually required by Charter and State law to approve a resolution setting forth an annual proposed annual tax levy to the Ramsey and Washington County Auditors; and

WHEREAS, Minnesota Statutes currently in force require certification of a proposed tax levy to the Ramsey and Washington County Auditors on or before September 30, 2017; and

WHEREAS, the summary details will be submitted to the City Council upon completion of the budget process by the City Manager, as revised.

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of White Bear Lake, Ramsey and Washington Counties, Minnesota that the following sums is levied in 2017, collectible in 2018, upon the taxable property in said City of White Bear Lake for the following purposes:

| | |
|-------------------------------------|------------------|
| General Fund | \$5,197,000 |
| Municipal Building – Infrastructure | 100,000 |
| Equipment Acquisition Fund | 196,000 |
| Municipal Building – Debt Service | <u>132,000</u> |
| Gross Levy | 5,625,000 |
| Less: Fiscal Disparity | <u>(706,621)</u> |
| Net Levy | <u>4,918,379</u> |

BE IT FURTHER RESOLVED that the City Council schedule Tuesday, November 28, 2017 at 7:00 p.m. in the City Hall Chambers, as the meeting date for the Truth-In-Taxation hearing and the meeting will continue until all parties have had an opportunity to speak.

BE IT FURTHER RESOLVED, that provision has also been made for payment of the City's share of Public Employees Retirement Association's contributions for the ensuing years; and

BE IT FURTHER RESOLVED, that there is a sufficient sum of monies in the Debt Service Funds of the City which are irrevocably pledged, to pay principal and interest in 2018 on all outstanding bond issues, and the deferred annual tax levies previously certified to the County Auditor are hereby canceled, and replaced by the above debt service tax levy; and

BE IT FURTHER RESOLVED, that adoption of this resolution does not prohibit the City Council from certifying a final levy that will result in a lower final tax levy; and

Resolution No.

BE IT FURTHER RESOLVED, that the City Clerk is hereby authorized and directed to transmit a certified copy of this resolution to the County Auditor's of Ramsey and Washington Counties, Minnesota, as required by law.

The foregoing resolution, offered by Councilmember _____ and supported by Councilmember _____, was declared carried on the following vote:

Ayes:
Nays:
Passed:

Jo Emerson, Mayor

ATTEST:

Kara Coustry, City Clerk

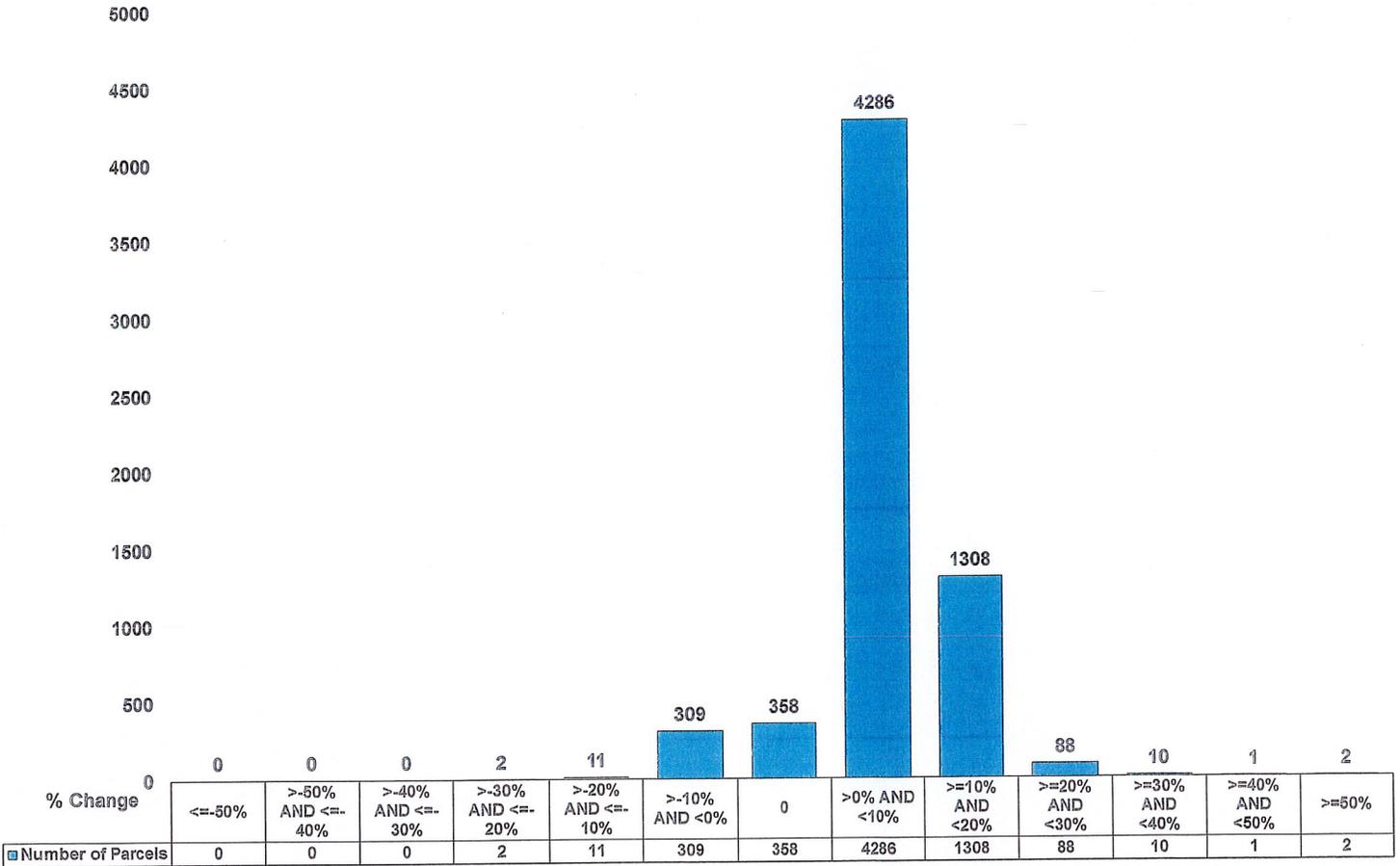
**EQUIPMENT ACQUISITION FUND
PROJECTED REVENUE / EXPENDITURES**

WITH RECOMMENDED \$146,000 TAX LEVY ADJUSTMENT INCLUDED

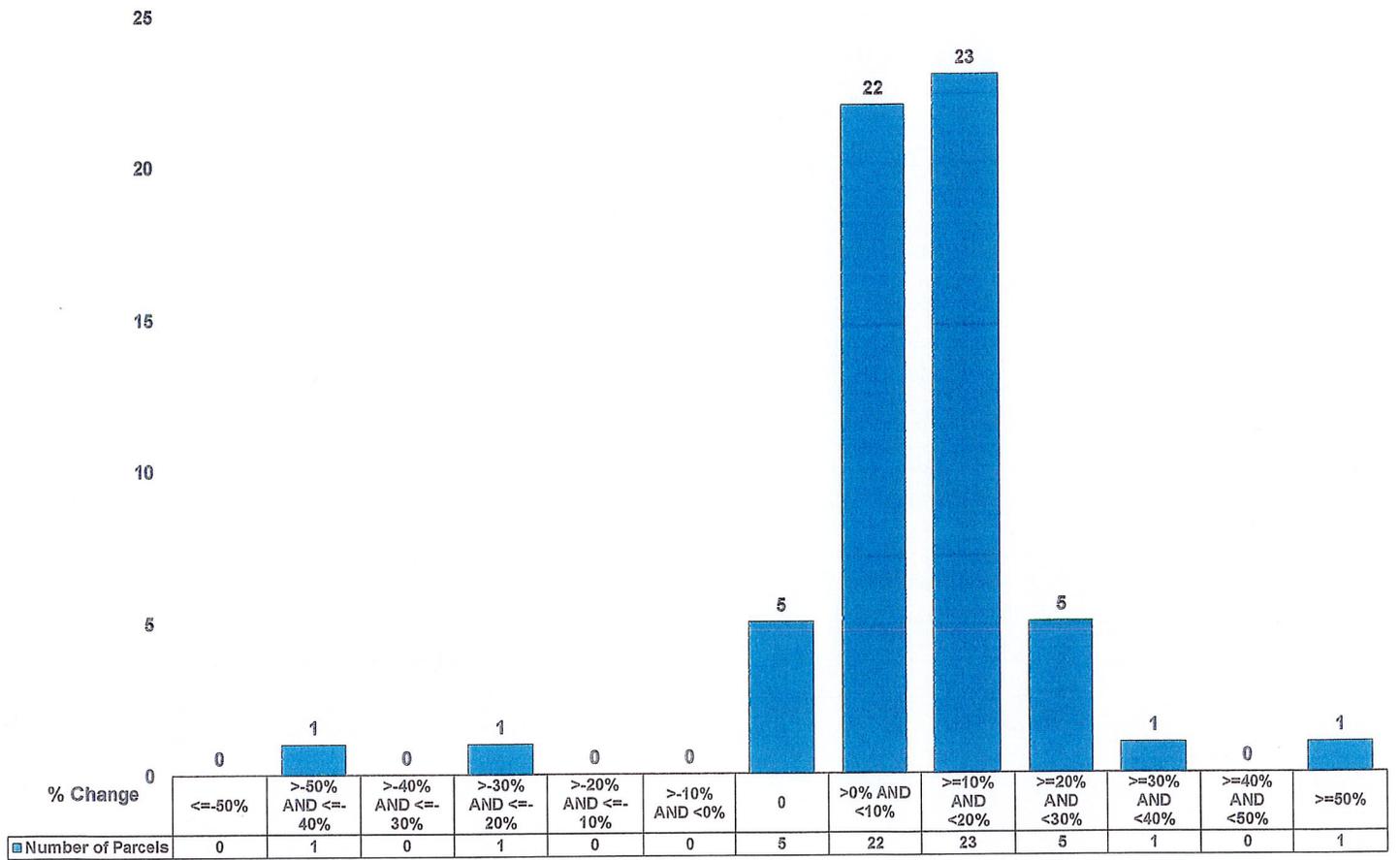
**FOR YEARS 2017 - 2022
FUND SUMMARY**

| CODE NO. | ITEM | 2017 | 2018 | 2019 | 2020 | 2021 | 2022 |
|-----------------|---------------------------|-------------|-------------|-------------|-------------|-------------|-------------|
| | Revenues: | \$ | \$ | \$ | \$ | \$ | \$ |
| | General Property Tax | | | | | | |
| | Current Levy | 48,500 | 48,500 | 48,500 | 48,500 | 48,500 | 48,500 |
| | Proposed Levy | | 141,500 | 141,500 | 141,500 | 141,500 | 141,500 |
| | Tower Rentals | 385,000 | 385,000 | 395,000 | 395,000 | 415,000 | 415,000 |
| | Cable | 195,000 | 195,000 | 210,000 | 210,000 | 215,000 | 220,000 |
| | Other | 10,000 | 10,000 | 15,000 | 15,000 | 15,000 | 15,000 |
| | Transfer - Fire Equipment | | 400,000 | | | | |
| | Total revenue | 638,500 | 1,180,000 | 810,000 | 810,000 | 835,000 | 840,000 |
| | Expenditures | | | | | | |
| | Police | 311,700 | 286,200 | 215,000 | 255,000 | 240,000 | 240,000 |
| | Fire | 479,850 | 600,200 | 15,000 | 15,000 | 615,000 | 425,000 |
| | Dispatch | 197,500 | | | | 500,000 | |
| | Streets | 39,600 | 262,800 | 146,500 | 272,000 | 252,000 | 232,000 |
| | Parks | 170,520 | 98,400 | | | 2,500 | |
| | City Hall | 172,000 | 110,900 | 97,000 | 122,000 | 210,000 | 85,000 |
| | Ambulance | | | 250,000 | 160,000 | | 250,000 |
| | Other | 75,000 | 78,500 | 52,000 | 113,000 | 55,000 | 35,000 |
| | Total expenditures | 1,446,170 | 1,437,000 | 775,500 | 937,000 | 1,874,500 | 1,267,000 |
| | Revenues Over (Under) | | | | | | |
| | Expenditures & Reserves | (807,670) | (257,000) | 34,500 | (127,000) | (1,039,500) | (427,000) |
| | Fund Balance January 1 | 1,746,874 | 939,204 | 682,204 | 716,704 | 589,704 | (449,796) |
| | Fund Balance December 31 | 939,204 | 682,204 | 716,704 | 589,704 | (449,796) | (876,796) |

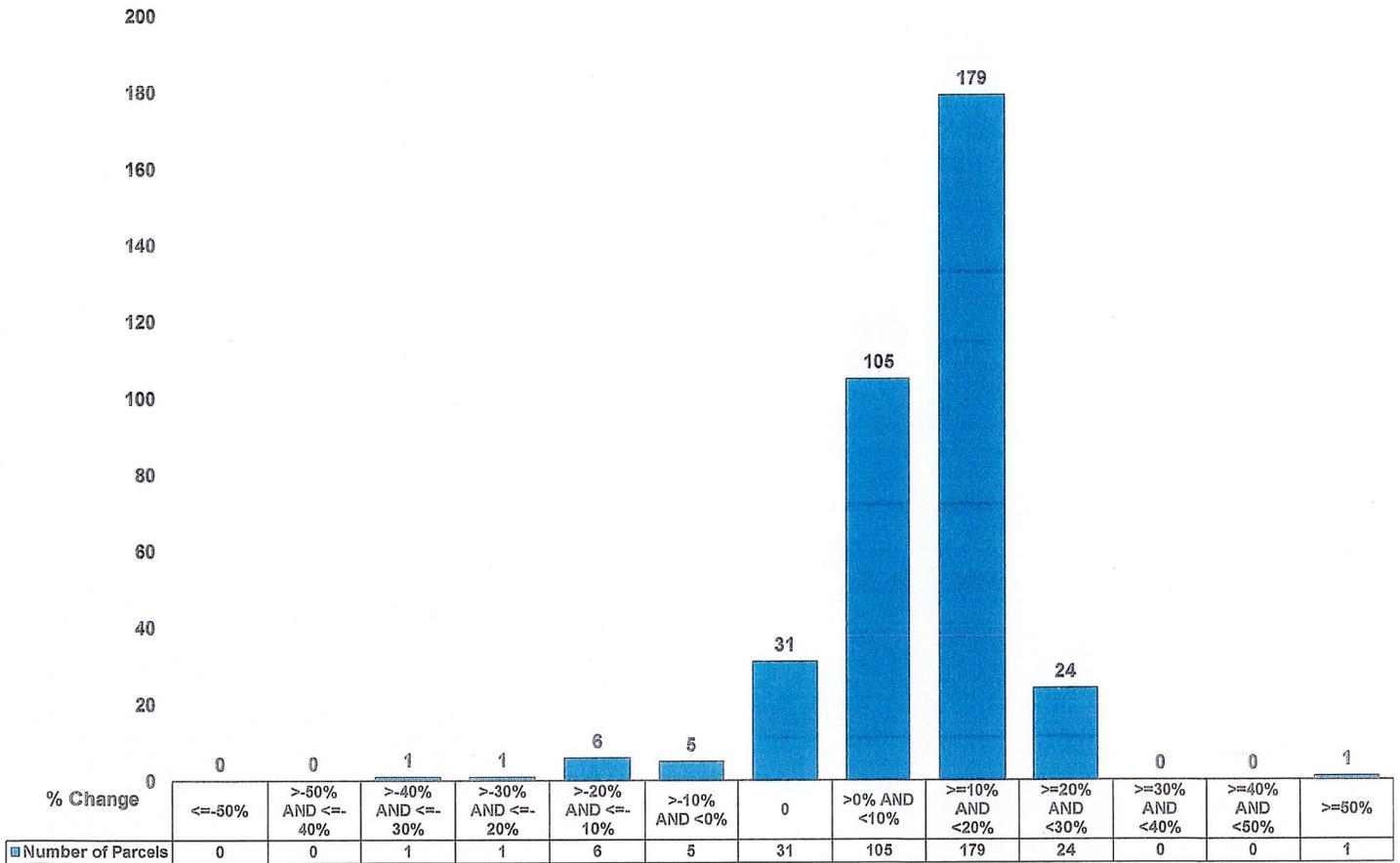
**ESTIMATED MARKET VALUE PERCENT CHANGES FROM 2016 TO 2017
(SINGLE FAMILY - WHITE BEAR LAKE)**



**ESTIMATED MARKET VALUE PERCENT CHANGES FROM 2016 TO 2017
(APARTMENTS - WHITE BEAR LAKE)**



**ESTIMATED MARKET VALUE PERCENT CHANGES FROM 2016 TO 2017
(COMMERCIAL/INDUSTRIAL - WHITE BEAR LAKE)**



SUBJECT: Transition from Market Value to Taxable Value

| | Market Value | Taxable Valuation |
|-------------|--------------|-------------------|
| Residential | | |
| First | \$500,000 | 1.00 % |
| Excess over | \$500,000 | 1.25 % |
| | | |
| Apartments | | 1.25 % |
| | | |
| Commercial | | |
| First | \$150,000 | 1.50 % |
| Excess over | \$150,000 | 2.00 % |

Homestead residential property qualifies for a tax capacity valuation deduction referred to as Homestead Market Value Exclusion.

The market value exclusion reduces a homesteaded residential property tax capacity valuation by 40% or \$30,400 for a residential home valued at \$76,000. The exclusion represents a \$304 tax capacity valuation reduction. The market value exclusion phases out by \$9.00 for every \$10,000 in market value increase over \$76,000. The market value exclusion is eliminated for residential homes valued at \$413,778 or greater.

Example of residential property valuation would be determined as follows:

| | | | |
|---------------|-----------------------|-----------------------|----------------------|
| | 4779 Peggy | 2547 Elm | 1970 Ivy |
| Market Value | 178,000 | 212,400 | 378,300 |
| Exclusion | <u><21,200></u> | <u><18,100></u> | <u><3,200></u> |
| Tax Valuation | 156,800 | 194,300 | 375,100 |
| Calculation | <u>1 %</u> | <u>1 %</u> | <u>1 %</u> |
| Tax Capacity | 1,568 | 1,943 | 3,751 |
| Tax Rate | <u>18.925 %</u> | <u>18.925 %</u> | <u>18.925 %</u> |
| Tax Burden | 296 | 368 | 710 |

**City of White Bear Lake
Comparison of Tax Levy / LGA / Interest
For Twelve Year Period
2007 - 2018**

| Year | Tax Levy | | LGA | Interest | Total |
|------------------------------|-----------------|--|------------|-----------------|--------------|
| 2007 | 4,927,000 | | 849,355 | 2,603,285 | 8,379,640 |
| 2008 | 4,927,000 | | 1,342,081 | 1,916,516 | 8,185,597 |
| 2009 | 4,556,518 | | 1,816,952 | 667,868 | 7,041,338 |
| 2010 | 4,666,000 | | 1,532,448 | 428,890 | 6,627,338 |
| 2011 | 4,666,000 | | 1,532,448 | 374,290 | 6,572,738 |
| 2012 | 4,666,000 | | 1,532,448 | 241,880 | 6,440,328 |
| 2013 | 4,755,000 | | 1,532,448 | (139,403) | 6,148,045 |
| 2014 | 4,755,000 | | 1,532,448 | 351,062 | 6,638,510 |
| 2015 | 4,845,000 | | 1,542,705 | 185,868 | 6,573,573 |
| 2016 | 4,927,000 | | 1,542,738 | 233,482 | 6,703,220 |
| 2017 Est | 5,173,000 | | 1,543,705 | 200,000 | 6,916,705 |
| 2018 Est | 5,625,000 | | 1,587,297 | 200,000 | 7,412,297 |
| Net change from 2007 to 2018 | | | | | (967,343) |

CITY OF WHITE BEAR LAKE, MN

TAX LEVIES

| TAX LEVY COLLECTION YEAR | NET CHANGE | TOTAL |
|-----------------------------------|---------------|-----------|
| 2018 | 452,000 | 5,625,000 |
| 2017 | 246,000 | 5,173,000 |
| 2016 | 82,000 | 4,927,000 |
| 2015 | 90,000 | 4,845,000 |
| 2014 | - | 4,755,000 |
| 2013 | 89,000 | 4,755,000 |
| 2012 | - | 4,666,000 |
| 2011 | - | 4,666,000 |
| 2010 | 109,482 | 4,666,000 |
| 2009 | (370,482) | 4,556,518 |
| 2008 | - | 4,927,000 |
| 2007 | 92,000 | 4,927,000 |

TAX LEVIES

| TAX LEVY YEAR | TOTAL | GENERAL FUND | SURFACE WATER POLLUTION PREVENTION | EQUIPMENT ACQUISITION | MUNICIPAL FACILITIES | DEBT SERVICE | | |
|---------------------|-----------|-----------------|---|--------------------------|-------------------------|-------------------------|-----------------|---------|
| | | | | | | MUNICIPAL FACILITIES | SPORT CENTER | YMCA |
| 2017 | 5,625,000 | 5,197,000 | | 196,000 | 100,000 | | | 132,000 |
| 2016 | 5,173,000 | 4,891,000 | | 50,000 | 100,000 | | | 132,000 |
| 2015 | 4,927,000 | 4,560,000 | | 75,000 | 160,000 | | | 132,000 |
| 2014 | 4,845,000 | 4,444,000 | | 175,000 | 160,000 | | | 66,000 |
| 2013 | 4,755,000 | 4,382,000 | | 175,000 | | | | 198,000 |
| 2012 | 4,755,000 | 4,382,000 | | 175,000 | | 66,000 | | 132,000 |
| 2011 | 4,666,000 | 4,293,000 | | 175,000 | | 66,000 | | 132,000 |
| 2010 | 4,666,000 | 4,293,000 | | 175,000 | | 66,000 | | 132,000 |
| 2009 | 4,666,000 | 4,055,445 | 237,555 | 175,000 | | 66,000 | 132,000 | |
| 2008 | 4,556,518 | 3,719,518 | 319,000 | 320,000 | | 66,000 | 132,000 | |
| 2007 | 4,927,000 | 3,996,000 | 413,000 | 320,000 | | 66,000 | 132,000 | |
| 2006 | 4,927,000 | 4,409,000 | | 320,000 | | 66,000 | 132,000 | |

| PROPERTY TAX CAPACITY VALUATION & RATE | | | | PRELIMINARY 08/21/17 | |
|---|---|---|---|---|---|
| | | | | RAMSEY COUNTY | WASHINGTON COUNTY |
| Item | Property Value For Taxes Collectable In 2016 | Property Value For Taxes Collectable In 2017 | Property Value For Taxes Collectable In 2018 | Property Value For Taxes Collectable In 2018 | Property Value For Taxes Collectable In 2018 |
| Market Value | \$2,208,426,900 | \$2,363,681,100 | \$2,569,236,700 | \$2,518,833,800 | \$50,402,900 |
| Taxable Property Value | | | | | |
| Real Estate | 24,139,655 | 26,067,338 | 28,757,892 | 28,154,296 | 603,596 |
| Personal Property | 539,526 | 593,786 | 622,593 | 622,593 | |
| Total property value | 24,679,181 | 26,661,124 | 29,380,485 | 28,776,889 | 603,596 |
| Less: Tax Increment project valuations | (422,195) | (420,167) | (475,782) | (475,782) | |
| Subtotal - City | 24,256,986 | 26,240,957 | 28,904,703 | 28,301,107 | 603,596 |
| Less: Fiscal disparity contribution | (2,522,834) | (2,730,705) | (2,916,265) | (2,867,845) | (48,420) |
| Net Tax Capacity Value | 21,734,152 | 23,510,252 | 25,988,438 | 25,433,262 | 555,176 |
| Add: Fiscal Disparity Distribution | 3,179,106 | 3,623,055 | 3,725,181 | 3,664,976 | 60,205 |
| Total Tax Capacity | 24,913,258 | 27,133,307 | 29,713,619 | 29,098,238 | 615,381 |
| Tax Capacity Rate | | | | | |
| Levy | 4,927,000 | 5,173,000 | 5,625,000 | 8.738% | |
| Less: Fiscal Disparity | 647,506 | 713,386 | 706,621 | 695,201 | 11,420 |
| Net Levy | <u>4,279,494</u> | <u>4,459,614</u> | <u>4,918,379</u> | 10.287% | |
| Divide by Net tax capacity | <u>21,734,152</u> | <u>23,510,252</u> | <u>25,988,438</u> | 10.541% | |
| Tax Capacity Rate | <u>19.690%</u> | <u>18.969%</u> | <u>18.925%</u> | -0.230% | |

City of White Bear Lake
Proposed Property Tax Impact On
Median Valued Residential Property
Fiscal Year 2017
For Taxes Payable in 2018

| | Gross Market Value | Market Value Exclusion | Net Market Value | Tax Capacity | Tax Rate | Estimated City Property Tax Burden |
|--|--------------------------|------------------------------|------------------------|-----------------|-------------|--|
| Tax Impact on Median Value Home in White Bear Lake Property | | | | | | |
| 2010 Median Value Home For Property Taxes payable in 2011 | 186,450 | | 186,450 | 1,865 | 17.705% | 330.11 (1) |
| 2011 Median Value Home For Property Taxes payable in 2012 | 179,200 | 21,112 | 158,088 | 1,581 | 19.940% | 315.23 |
| 2012 Median Value Home For Property Taxes payable in 2013 | 163,600 | 22,516 | 141,084 | 1,411 | 21.496% | 303.27 |
| 2013 Median Value Home For Property Taxes payable in 2014 | 167,100 | 22,201 | 144,899 | 1,449 | 21.102% | 305.77 |
| 2014 Median Value Home For Property Taxes payable in 2015 | 181,300 | 20,923 | 160,377 | 1,604 | 20.368% | 326.66 |
| 2015 Median Value Home For Property Taxes payable in 2016 | 184,700 | 20,617 | 164,083 | 1,641 | 19.690% | 323.08 |
| 2016 Median Value Home For Property Taxes payable in 2017 | 194,500 | 19,735 | 174,765 | 1,748 | 18.969% | 331.51 |
| 2017 Median Value Home For Property Taxes payable in 2018 | 208,400 | 18,484 | 189,916 | 1,899 | 18.925% | 359.42 |
| Net Change from 2017 to 2018 | <u>13,900</u> | | <u>15,151</u> | <u>152</u> | | <u>27.91</u> |
| Percentage Change from 2017 to 2018 | <u>7.15%</u> | | <u>8.67%</u> | <u>8.67%</u> | | <u>8.42%</u> |

(1) Tax Burden Shown Before Market Value Credit Applied

| 15-30-22-41-0036 4779 Peggy Lane | Estimated | | | | | | | | | | Net Change | Percent Change |
|-------------------------------------|-----------|----------|----------|----------|----------|----------|----------|----------|----------|----------|---------------|-------------------|
| | 2011 | 2012 | 2013 | 2014 | 2015 | 2016 | 2017 | 2018 | 2018 | 2018 | | |
| Market Value | 144,900 | 144,900 | 135,100 | 142,200 | 151,900 | 145,100 | 159,600 | 178,000 | 178,000 | 178,000 | 18,400 | 11.53% |
| Taxable / Limited Market Value | 144,900 | 120,700 | 110,000 | 117,800 | 128,300 | 120,900 | 136,700 | 156,800 | 156,800 | 156,800 | 20,100 | 14.70% |
| Tax Capacity | 1,449 | 1,207 | 1,100 | 1,178 | 1,283 | 1,209 | 1,367 | 1,568 | 1,568 | 1,568 | 201 | 14.70% |
| Tax burden | | | | | | | | | | | | |
| City | 214.39 | 240.68 | 236.45 | 248.59 | 261.32 | 238.06 | 259.30 | 296.74 | 296.74 | 296.74 | 37.44 | 14.44% |
| School district | 621.37 | 675.09 | 671.85 | 724.65 | 706.23 | 658.70 | 687.95 | 687.95 | 687.95 | 687.95 | | |
| County | 708.83 | 793.24 | 767.42 | 799.82 | 807.30 | 761.82 | 817.03 | 817.03 | 817.03 | 817.03 | | |
| Other | 34.09 | 39.55 | 36.84 | 38.66 | 38.95 | 34.50 | 36.88 | 36.88 | 36.88 | 36.88 | | |
| Total | 1,578.68 | 1,748.56 | 1,712.56 | 1,811.72 | 1,813.80 | 1,693.08 | 1,801.16 | 1,801.16 | 1,801.16 | 1,801.16 | | |

| 14-30-22-22-0056 4953 Campanaro | Estimated | | | | | | | | | | Net Change | Percent Change |
|------------------------------------|-----------|----------|----------|----------|----------|----------|----------|----------|----------|----------|---------------|-------------------|
| | 2011 | 2012 | 2013 | 2014 | 2015 | 2016 | 2017 | 2018 | 2018 | 2018 | | |
| Market Value | 194,400 | 175,000 | 148,800 | 149,000 | 171,400 | 168,900 | 180,400 | 191,100 | 191,100 | 191,100 | 10,700 | 5.93% |
| Taxable / Limited Market Value | 194,400 | 153,500 | 125,000 | 125,200 | 149,600 | 146,900 | 159,400 | 171,100 | 171,100 | 171,100 | 11,700 | 7.34% |
| Tax Capacity | 1,944 | 1,535 | 1,250 | 1,252 | 1,496 | 1,469 | 1,594 | 1,711 | 1,711 | 1,711 | 117 | 7.34% |
| Tax burden | | | | | | | | | | | | |
| City | 309.80 | 306.08 | 268.70 | 264.20 | 304.70 | 289.25 | 302.36 | 323.81 | 323.81 | 323.81 | 21.45 | 7.09% |
| School district | 861.81 | 835.50 | 750.95 | 764.33 | 809.78 | 782.94 | 789.08 | 789.08 | 789.08 | 789.08 | | |
| County | 1,025.81 | 1,008.68 | 873.04 | 850.09 | 939.91 | 924.98 | 952.73 | 952.73 | 952.73 | 952.73 | | |
| Other | 49.26 | 50.30 | 41.87 | 41.10 | 45.41 | 41.91 | 42.99 | 42.99 | 42.99 | 42.99 | | |
| Total | 2,246.68 | 2,200.56 | 1,934.56 | 1,919.72 | 2,099.80 | 2,039.08 | 2,087.16 | 2,087.16 | 2,087.16 | 2,087.16 | | |

| | 2011 | 2012 | 2013 | 2014 | 2015 | 2016 | 2017 | Estimated 2018 | Net Change | Percent Change |
|--|----------|----------|----------|----------|----------|----------|----------|----------------|------------|----------------|
| 36-30-22-13-0037 2547 Elm Drive Market Value | 192,100 | 192,100 | 172,900 | 168,800 | 192,100 | 186,300 | 212,400 | 212,400 | | |
| Taxable / Limited Market Value | 192,100 | 172,100 | 151,200 | 146,800 | 172,100 | 165,800 | 194,300 | 194,300 | | |
| Tax Capacity | 1,921 | 1,721 | 1,512 | 1,468 | 1,721 | 1,658 | 1,943 | 1,943 | | |
| Tax burden | | | | | | | | | | |
| City | 306.21 | 343.17 | 325.01 | 309.78 | 350.52 | 326.47 | 368.55 | 367.71 | (0.84) | -0.23% |
| School district | 851.72 | 926.54 | 889.64 | 880.08 | 919.38 | 873.47 | 944.58 | | | |
| County | 1,013.42 | 1,129.53 | 1,055.62 | 997.89 | 1,082.55 | 1,044.88 | 1,160.36 | | | |
| Other | 92.65 | 108.76 | 105.73 | 114.25 | 125.55 | 117.18 | 126.51 | | | |
| Total | 2,264.00 | 2,508.00 | 2,376.00 | 2,302.00 | 2,478.00 | 2,362.00 | 2,600.00 | | | |

| | 2011 | 2012 | 2013 | 2014 | 2015 | 2016 | 2017 | Estimated 2018 | Net Change | Percent Change |
|---|----------|----------|----------|----------|----------|----------|----------|----------------|------------|----------------|
| 35-30-22-24-0056 1970 Ivy Lane Market Value | 339,400 | 334,000 | 300,600 | 291,900 | 334,800 | 360,600 | 350,600 | 378,300 | 27,700 | 7.90% |
| Taxable / Limited Market Value | 339,400 | 326,800 | 290,400 | 280,900 | 327,700 | 355,800 | 344,900 | 375,100 | 30,200 | 8.76% |
| Tax Capacity | 3,394 | 3,268 | 2,904 | 2,809 | 3,277 | 3,558 | 3,449 | 3,751 | 302 | 8.76% |
| Tax burden | | | | | | | | | | |
| City | 589.53 | 651.64 | 624.23 | 592.77 | 667.44 | 700.58 | 654.23 | 709.88 | 55.65 | 8.51% |
| School district | 1,566.53 | 1,682.94 | 1,625.50 | 1,599.15 | 1,676.36 | 1,782.19 | 1,615.93 | | | |
| County | 1,951.54 | 2,144.89 | 2,025.22 | 1,907.48 | 2,059.15 | 2,239.76 | 2,059.28 | | | |
| Other | 178.40 | 206.53 | 203.05 | 218.60 | 239.05 | 251.47 | 224.56 | | | |
| Total | 4,286.00 | 4,686.00 | 4,478.00 | 4,318.00 | 4,642.00 | 4,974.00 | 4,554.00 | | | |

| | 2011 | 2012 | 2013 | 2014 | 2015 | 2016 | 2017 | Estimated 2018 | Net Change | Percent Change |
|-----------------------------------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-------------------|---------------|-------------------|
| 13-30-22-42-0011 | | | | | | | | | | |
| 2517 Manitou Island | 2,011,000 | 1,709,400 | 1,658,100 | 1,575,100 | 1,495,000 | 1,569,800 | 1,569,800 | 1,473,100 | (96,700) | -6.16% |
| Market Value | | | | | | | | | | |
| Taxable / Limited Market Value | 2,011,000 | 1,709,400 | 1,658,100 | 1,575,100 | 1,495,000 | 1,569,800 | 1,569,800 | 1,473,100 | (96,700) | -6.16% |
| Tax Capacity | 23,888 | 20,118 | 19,476 | 18,439 | 17,438 | 18,373 | 18,373 | 17,164 | (1,209) | -6.58% |
| Tax burden | | | | | | | | | | |
| City | 4,229.32 | 4,011.54 | 4,186.50 | 3,891.07 | 3,551.69 | 3,617.67 | 3,485.14 | 3,248.29 | (236.85) | -6.80% |
| School district | 10,218.54 | 9,498.66 | 9,955.87 | 9,566.31 | 8,233.24 | 8,515.03 | 7,923.26 | | | |
| County | 13,999.20 | 13,206.14 | 13,589.05 | 12,526.76 | 10,961.14 | 11,569.77 | 10,973.22 | | | |
| Other | 1,058.94 | 1,131.66 | 1,104.58 | 1,037.86 | 913.93 | 911.53 | 860.38 | | | |
| Total | 29,506.00 | 27,848.00 | 28,836.00 | 27,022.00 | 23,660.00 | 24,614.00 | 23,242.00 | | | |

City of White Bear Lake

Commercial

Property Tax Impact of \$5,625,000 recommended tax levy

8/29/17

White Bear Royal Apartments

26-30-22-33-0004

3675 Highland Ave.

| | 2011 | 2012 | 2013 | 2014 | 2015 | 2016 | 2017 | Estimated 2018 | Net Change | Percent Change |
|-----------------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-------------------|---------------|-------------------|
| Market Value | 4,305,400 | 4,520,700 | 4,746,700 | 4,646,600 | 4,795,500 | 4,912,500 | 5,890,100 | 6,464,800 | 574,700 | 9.76% |
| Tax Capacity | 53,818 | 56,509 | 59,334 | 58,082 | 59,943 | 61,406 | 73,626 | 80,810 | 7,184 | 9.76% |
| Tax burden | | | | | | | | | | |
| City | 9,528.37 | 11,267.93 | 12,754.23 | 12,001.98 | 12,209.13 | 12,090.95 | 13,965.97 | 15,293.29 | 1,327.32 | 9.50% |
| School district | 22,479.68 | 25,982.86 | 29,525.51 | 28,665.37 | 27,478.25 | 27,672.59 | 30,829.70 | | | |
| County | 31,536.48 | 37,096.05 | 41,395.69 | 38,636.73 | 37,681.87 | 38,670.62 | 43,973.61 | | | |
| Other | 2,883.47 | 3,571.16 | 4,148.57 | 4,425.92 | 4,372.75 | 4,339.92 | 4,793.53 | | | |
| Total | 66,428.00 | 77,918.00 | 87,824.00 | 83,730.00 | 81,742.00 | 82,774.08 | 93,562.81 | | | |

White Bear Auto Body

14-30-22-41-0054

2218 4th Street

| | 2011 | 2012 | 2013 | 2014 | 2015 | 2016 | 2017 | Estimated 2018 | Net Change | Percent Change |
|--------------------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-------------------|---------------|-------------------|
| Market Value | 378,600 | 378,600 | 378,600 | 378,600 | 398,700 | 401,400 | 455,200 | 499,500 | 44,300 | 9.73% |
| Tax Capacity | 6,822 | 6,822 | 6,822 | 6,822 | 7,224 | 7,278 | 8,354 | 9,240 | 886 | 10.61% |
| Tax burden | | | | | | | | | | |
| City | 733.16 | 831.10 | 919.37 | 902.12 | 901.06 | 925.43 | 1,018.24 | 1,123.68 | 105.44 | 10.36% |
| School district | 1,843.55 | 2,028.67 | 2,224.59 | 2,254.53 | 2,135.33 | 2,177.84 | 2,307.01 | | | |
| County | 2,425.79 | 2,735.61 | 2,983.17 | 2,904.89 | 2,780.84 | 2,959.05 | 3,205.99 | | | |
| Other | 183.57 | 234.46 | 242.56 | 240.62 | 231.86 | 233.17 | 251.38 | | | |
| Fiscal Disparity | 3,467.26 | 3,767.22 | 3,906.35 | 4,154.69 | 4,525.50 | 3,873.75 | 4,480.46 | | | |
| State property tax | 3,345.71 | 3,486.04 | 3,583.12 | 3,558.36 | 3,672.68 | 3,540.09 | 3,826.30 | | | |
| Total | 11,999.04 | 13,083.10 | 13,859.16 | 14,015.21 | 14,247.27 | 13,709.33 | 15,089.38 | | | |

Bellaire Shopping Center

35-30-22-21-0083

2000 County Road E

| | 2011 | 2012 | 2013 | 2014 | 2015 | 2016 | 2017 | Estimated 2018 | Net Change | Percent Change |
|--------------------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-------------------|---------------|-------------------|
| Market Value | 1,995,000 | 1,895,300 | 2,500,000 | 2,255,400 | 2,238,400 | 2,255,400 | 2,439,300 | 2,921,300 | 482,000 | 19.76% |
| Tax Capacity | 39,150 | 37,156 | 49,250 | 44,358 | 44,018 | 44,358 | 48,036 | 57,676 | 9,640 | 20.07% |
| Tax burden | | | | | | | | | | |
| City | 4,207.38 | 4,526.59 | 6,637.64 | 5,865.83 | 5,490.89 | 5,640.25 | 5,855.29 | 7,014.03 | 1,158.74 | 19.79% |
| School district | 10,152.11 | 10,634.80 | 15,444.32 | 14,096.24 | 12,553.83 | 12,823.64 | 12,856.14 | | | |
| County | 13,926.17 | 14,902.60 | 21,544.26 | 18,883.34 | 16,947.48 | 18,039.49 | 18,436.78 | | | |
| Other | 1,273.23 | 1,434.61 | 2,159.02 | 2,163.11 | 1,966.58 | 2,024.50 | 2,009.70 | | | |
| Fiscal Disparity | 19,898.25 | 20,518.15 | 28,197.83 | 27,014.47 | 27,571.61 | 23,610.67 | 25,760.41 | | | |
| State property tax | 19,200.33 | 18,986.72 | 25,867.58 | 23,137.13 | 22,378.75 | 21,576.17 | 22,001.45 | | | |
| Total | 68,657.47 | 71,003.47 | 99,850.65 | 91,160.12 | 86,909.14 | 83,714.72 | 86,919.77 | | | |

City of White Bear Lake
Commercial
Property Tax Impact of \$5,625,000 recommended tax levy

8/29/17

International Paper Co.
15-30-22-11-0017
1699 9th Street

| | 2011 | 2012 | 2013 | 2014 | 2015 | 2016 | 2017 | Estimated 2018 | Net Change | Percent Change |
|--------------------|------------|------------|------------|------------|------------|------------|------------|-------------------|---------------|-------------------|
| Market Value | 3,840,400 | 3,840,400 | 3,623,300 | 3,704,900 | 3,503,000 | 3,503,000 | 3,678,200 | 4,229,900 | 551,700 | 15.00% |
| Tax Capacity | 76,058 | 76,058 | 71,716 | 73,348 | 69,310 | 69,310 | 72,814 | 83,848 | 11,034 | 15.15% |
| Tax burden | | | | | | | | | | |
| City | 8,173.60 | 9,265.75 | 9,665.31 | 9,699.50 | 8,646.02 | 8,812.93 | 8,875.69 | 10,196.82 | 1,321.13 | 14.88% |
| School district | 19,637.53 | 21,671.59 | 22,443.98 | 23,241.97 | 19,715.58 | 19,987.40 | 19,443.28 | | | |
| County | 27,053.83 | 30,505.43 | 31,370.00 | 31,224.19 | 26,684.60 | 28,186.47 | 27,945.48 | | | |
| Other | 1,299.70 | 1,522.66 | 1,506.01 | 1,508.83 | 1,288.64 | 1,277.08 | 1,262.21 | | | |
| Fiscal Disparity | 38,658.43 | 42,001.53 | 41,061.91 | 44,669.05 | 43,412.48 | 36,892.33 | 39,047.25 | | | |
| State property tax | 37,301.12 | 38,865.64 | 37,667.39 | 38,258.32 | 35,237.20 | 33,713.08 | 33,350.27 | | | |
| Total | 132,124.21 | 143,832.60 | 143,714.60 | 148,601.86 | 134,984.52 | 128,869.29 | 129,924.18 | | | |

Health Partners
22-30-22-21-0002
1430 Highway 96

| | 2011 | 2012 | 2013 | 2014 | 2015 | 2016 | 2017 | Estimated 2018 | Net Change | Percent Change |
|--------------------|------------|------------|------------|------------|------------|------------|------------|-------------------|---------------|-------------------|
| Market Value | 3,763,200 | 3,675,000 | 3,675,000 | 3,675,000 | 4,239,100 | 4,300,300 | 4,539,600 | 4,089,000 | (450,600) | -9.93% |
| Tax Capacity | 74,514 | 72,750 | 72,750 | 72,750 | 84,032 | 85,256 | 90,042 | 81,030 | (9,012) | -10.01% |
| Tax burden | | | | | | | | | | |
| City | 8,007.70 | 8,862.76 | 9,804.82 | 9,620.58 | 10,482.57 | 10,840.43 | 10,975.54 | 9,854.12 | (1,121.42) | -10.22% |
| School district | 19,240.75 | 20,733.08 | 22,766.38 | 23,053.52 | 23,884.31 | 24,565.45 | 24,023.02 | | | |
| County | 26,503.55 | 29,177.25 | 31,822.90 | 30,969.84 | 32,352.22 | 34,671.92 | 34,557.24 | | | |
| Other | 1,273.33 | 1,456.42 | 1,527.75 | 1,496.57 | 1,562.36 | 1,570.89 | 1,560.83 | | | |
| Fiscal Disparity | 37,873.41 | 40,174.69 | 41,652.85 | 44,303.66 | 52,633.18 | 45,380.63 | 48,287.27 | | | |
| State property tax | 36,543.90 | 37,175.25 | 38,210.48 | 37,946.40 | 42,721.87 | 41,469.37 | 41,241.04 | | | |
| Total | 129,442.64 | 137,579.45 | 145,785.18 | 147,390.57 | 163,636.51 | 158,498.69 | 160,644.94 | | | |

City of White Bear Lake
 Residential
 Property Tax Impact
 Comparison from 2007 & 2018

8/29/17

| | | 18.925% Estimated 2018 | Net Change 07 - 18 | Percent Change 07 - 18 |
|-------------------------------------|---------|------------------------------|--------------------------|------------------------------|
| 15-30-22-41-0036 4779 Peggy Lane | 2007 | | | |
| Market Value | 198,400 | 178,000 | (20,400) | -10.28% |
| Taxable / Limited Market Value | 198,400 | 156,800 | (41,600) | -20.97% |
| Tax Capacity | 1,984 | 1,568 | (416) | -20.97% |
| Tax burden City | 348.68 | 296.74 | (51.94) | -14.90% |

| | | 18.925% Estimated 2018 | Net Change 07 - 18 | Percent Change 07 - 18 |
|------------------------------------|---------|------------------------------|--------------------------|------------------------------|
| 14-30-22-22-0056 4953 Campanaro | 2007 | | | |
| Market Value | 230,300 | 191,100 | (39,200) | -17.02% |
| Taxable / Limited Market Value | 230,300 | 171,100 | (59,200) | -25.71% |
| Tax Capacity | 2,303 | 1,711 | (592) | -25.71% |
| Tax burden City | 404.81 | 323.81 | (81.00) | -20.01% |

| | | 18.925% Estimated 2018 | Net Change 07 - 18 | Percent Change 07 - 18 |
|------------------------------------|---------|------------------------------|--------------------------|------------------------------|
| 36-30-22-13-0037 2547 Elm Drive | 2007 | | | |
| Market Value | 228,900 | 212,400 | (16,500) | -7.21% |
| Taxable / Limited Market Value | 228,900 | 194,300 | (34,600) | -15.12% |
| Tax Capacity | 2,289 | 1,943 | (346) | -15.12% |
| Tax burden City | 402.72 | 367.71 | (35.01) | -8.69% |

City of White Bear Lake
 Residential
 Property Tax Impact
 Comparison from 2007 & 2018

8/29/17

| | | 18.925% Estimated | Net Change | Percent Change |
|---|-----------|----------------------|---------------|-------------------|
| 35-30-22-24-0056 1970 Ivy Lane | 2007 | 2018 | 07 - 18 | 07 - 18 |
| Market Value | 398,200 | 378,300 | (19,900) | -5.00% |
| Taxable / Limited Market Value | 398,200 | 375,100 | (23,100) | -5.80% |
| Tax Capacity | 3,982 | 3,751 | (231) | -5.80% |
| Tax burden City | 700.28 | 709.88 | 9.60 | 1.37% |
| 13-30-22-42-0011 2517 Manitou Island | 2007 | 2018 | 07 - 18 | 07 - 18 |
| Market Value | 2,100,000 | 1,473,100 | (626,900) | -29.85% |
| Taxable / Limited Market Value | 1,752,400 | 1,473,100 | (279,300) | -15.94% |
| Tax Capacity | 20,655 | 17,164 | (3,491) | -16.90% |
| Tax burden City | 3,657.17 | 3,248.29 | (408.88) | -11.18% |

City of White Bear Lake
Commercial
Property Tax Impact
Comparison from 2007 & 2018

8/29/17

| White Bear Royal Apartments 26-30-22-33-0004 3675 Highland Ave. | | 2007 | Estimated 2018 | Net Change 07 - 18 | Percent Change 07 - 18 |
|---|-----------|------|-------------------|--------------------------|------------------------------|
| Market Value | 4,400,000 | | 6,464,800 | 2,064,800 | 46.93% |
| Tax Capacity | 55,000 | | 80,810 | 25,810 | 46.93% |
| Tax burden City | 9,738.30 | | 15,293.29 | 5,554.99 | 57.04% |

| White Bear Auto Body 14-30-22-41-0054 2218 4th Street | | 2007 | Estimated 2018 | Net Change 07 - 18 | Percent Change 07 - 18 |
|---|---------|------|-------------------|--------------------------|------------------------------|
| Market Value | 345,000 | | 499,500 | 154,500 | 44.78% |
| Tax Capacity | 6,150 | | 9,240 | 3,090 | 50.24% |
| Tax burden City | 692.84 | | 1,123.68 | 430.84 | 62.18% |

| Bellaire Shopping Center 35-30-22-21-0083 2000 County Road E | | 2007 | Estimated 2018 | Net Change 07 - 18 | Percent Change 07 - 18 |
|--|-----------|------|-------------------|--------------------------|------------------------------|
| Market Value | 1,600,100 | | 2,921,300 | 1,321,200 | 82.57% |
| Tax Capacity | 31,252 | | 57,676 | 26,424 | 84.55% |
| Tax burden City | 3,520.48 | | 7,014.03 | 3,493.55 | 99.24% |

City of White Bear Lake
 Tax Levy Comparison - State Wide
 City Population between 16,000 - 37,000
 Capita
 For Fiscal Year 2017

| Ranking | City | County | Population | 2017 Levy | Per Capita |
|---------|---------------------|-------------------|------------|------------|------------|
| 1 | RED WING | GOODHUE COUNTY | 16,534 | 21,595,473 | 1,306.13 |
| 2 | GOLDEN VALLEY | HENNEPIN COUNTY | 21,571 | 21,531,403 | 998.16 |
| 3 | HOPKINS | HENNEPIN COUNTY | 19,227 | 12,945,032 | 673.27 |
| 4 | WEST ST PAUL | DAKOTA COUNTY | 20,222 | 12,935,220 | 639.66 |
| 5 | STILLWATER | WASHINGTON COUNTY | 19,754 | 12,574,339 | 636.55 |
| 6 | SAVAGE | SCOTT COUNTY | 30,024 | 17,169,079 | 571.85 |
| 7 | HASTINGS | DAKOTA COUNTY | 22,687 | 12,960,920 | 571.29 |
| 8 | ROSEVILLE | RAMSEY COUNTY | 35,244 | 19,869,645 | 563.77 |
| 9 | NEW HOPE | HENNEPIN COUNTY | 21,225 | 11,767,401 | 554.41 |
| 10 | INVER GROVE HEIGHTS | DAKOTA COUNTY | 35,071 | 19,197,825 | 547.40 |
| 11 | FARMINGTON | DAKOTA COUNTY | 22,451 | 12,133,656 | 540.45 |
| 12 | COLUMBIA HEIGHTS | ANOKA COUNTY | 19,995 | 10,795,834 | 539.93 |
| 13 | RICHFIELD | HENNEPIN COUNTY | 36,557 | 19,434,690 | 531.63 |
| 14 | BROOKLYN CENTER | HENNEPIN COUNTY | 30,864 | 16,194,914 | 524.72 |
| 15 | SOUTH ST PAUL | DAKOTA COUNTY | 20,351 | 10,466,008 | 514.27 |
| 16 | ROSEMOUNT | DAKOTA COUNTY | 23,042 | 11,427,456 | 495.94 |
| 17 | FRIDLEY | ANOKA COUNTY | 28,547 | 14,122,251 | 494.70 |
| 18 | FOREST LAKE | WASHINGTON COUNTY | 20,261 | 9,476,225 | 467.71 |
| 19 | LINO LAKES | ANOKA COUNTY | 20,519 | 9,491,855 | 462.59 |
| 20 | PRIOR LAKE | SCOTT COUNTY | 25,049 | 11,568,155 | 461.82 |
| 21 | BUFFALO | WRIGHT COUNTY | 16,033 | 7,336,615 | 457.59 |
| 22 | ELK RIVER | SHERBURNE COUNTY | 23,987 | 10,563,770 | 440.40 |
| 23 | CRYSTAL | HENNEPIN COUNTY | 22,852 | 10,010,620 | 438.06 |
| 24 | OWATONNA | STEELE COUNTY | 25,782 | 11,171,501 | 433.31 |
| 25 | CHANHASSEN | CARVER COUNTY | 25,194 | 10,795,121 | 428.48 |
| 26 | HIBBING | ST. LOUIS COUNTY | 16,316 | 6,978,308 | 427.70 |
| 27 | SHOREVIEW | RAMSEY COUNTY | 26,092 | 11,085,632 | 424.87 |
| 28 | COTTAGE GROVE | WASHINGTON COUNTY | 35,596 | 14,772,900 | 415.02 |
| 29 | RAMSEY | ANOKA COUNTY | 25,362 | 10,479,058 | 413.18 |
| 30 | CHAMPLIN | HENNEPIN COUNTY | 22,741 | 9,312,321 | 409.49 |
| 31 | OAKDALE | WASHINGTON COUNTY | 28,172 | 10,830,475 | 384.44 |
| 32 | NORTHFIELD | RICE COUNTY | 20,320 | 7,797,481 | 383.73 |
| 33 | ANDOVER | ANOKA COUNTY | 31,704 | 11,938,555 | 376.56 |
| 34 | ANOKA | ANOKA COUNTY | 17,665 | 6,641,230 | 375.95 |
| 35 | NEW BRIGHTON | RAMSEY COUNTY | 22,170 | 7,905,950 | 356.61 |
| 36 | ALBERT LEA | FREEBORN COUNTY | 17,899 | 6,345,269 | 354.50 |
| 37 | SARTELL | STEARNS COUNTY | 17,203 | 5,895,999 | 342.73 |
| 38 | ST MICHAEL | WRIGHT COUNTY | 17,081 | 5,845,350 | 342.21 |
| 39 | FARIBAULT | RICE COUNTY | 23,700 | 7,999,280 | 337.52 |
| 40 | CHASKA | CARVER COUNTY | 25,607 | 7,944,610 | 310.25 |
| 41 | WINONA | WINONA COUNTY | 27,591 | 7,616,778 | 276.06 |
| 42 | WILLMAR | KANDIYOHI COUNTY | 19,848 | 4,829,365 | 243.32 |
| 43 | AUSTIN | MOWER COUNTY | 25,111 | 5,341,000 | 212.70 |
| 44 | WHITE BEAR LAKE | RAMSEY COUNTY | 24,811 | 5,173,000 | 208.50 |

| GENERAL FUND FUND SUMMARY | | | | | |
|--|----------------|----------------|-----------------|-----------------|----------------|
| 09/05/17 | | | | | |
| ITEM | 2015 ACTUAL | 2016 ACTUAL | 2017 ADOPTED | 2017 REVISED | 2018 BUDGET |
| Revenue: | | | | | |
| Operating | | | | | |
| Property taxes | 4,506,871 | 4,549,911 | 4,813,000 | 4,913,000 | 5,117,000 |
| Franchise fees & fines | 407,010 | 380,548 | 415,000 | 378,000 | 417,000 |
| Licenses & permits | 743,511 | 637,247 | 719,100 | 587,000 | 728,500 |
| Intergovernmental | 2,075,589 | 2,204,001 | 2,434,765 | 2,460,000 | 2,474,000 |
| Charges for services | 450,493 | 455,529 | 478,000 | 455,000 | 539,250 |
| Miscellaneous | 72,027 | 81,151 | 121,411 | 121,000 | 170,000 |
| Total operating revenue | 8,255,501 | 8,308,387 | 8,981,276 | 8,914,000 | 9,445,750 |
| Transfers In | | | | | |
| Water distribution | 84,245 | 86,745 | 99,300 | 99,300 | 102,280 |
| Water treatment | 17,255 | 17,255 | 18,000 | 18,000 | 18,540 |
| Sewer | 85,260 | 87,760 | 103,300 | 103,300 | 106,400 |
| Refuse | 67,500 | 89,500 | 105,900 | 105,900 | 109,000 |
| Ambulance | 223,150 | 263,725 | 282,800 | 282,800 | 270,000 |
| License Bureau | | 19,000 | 30,700 | 30,700 | 31,700 |
| HRA Redevelopment | | | | 70,000 | 25,000 |
| Employment Expense | 110,000 | 110,000 | 75,000 | | |
| Equipment Acquisition | | | 21,000 | | |
| Total transfers In | 587,410 | 673,985 | 736,000 | 710,000 | 662,920 |
| Total revenues | 8,842,911 | 8,982,372 | 9,717,276 | 9,624,000 | 10,108,670 |
| Expenditures: | | | | | |
| Operating | | | | | |
| General government | 1,320,677 | 1,522,735 | 1,726,651 | 1,741,932 | 1,853,752 |
| Public safety | 5,485,879 | 5,702,709 | 6,030,969 | 6,077,170 | 6,343,357 |
| Public works | 1,392,710 | 1,474,409 | 1,745,956 | 1,718,973 | 1,796,535 |
| General svc. / contingency | 98,646 | 84,498 | 113,805 | 83,000 | 104,075 |
| Total operating expenditures | 8,297,912 | 8,784,351 | 9,617,381 | 9,621,075 | 10,097,719 |
| Transfers Out | | | | | |
| Armory | 35,000 | 30,000 | 25,000 | 10,000 | 10,000 |
| Interim Construction | 475,000 | | | | |
| Total transfers out | 510,000 | 30,000 | 25,000 | 10,000 | 10,000 |
| Total expenditures | 8,807,912 | 8,814,351 | 9,642,381 | 9,631,075 | 10,107,719 |
| Reserve adjustment | 75,000 | 215,000 | | 105,000 | |
| Total expenditures & reserves | 8,882,912 | 9,029,351 | 9,642,381 | 9,736,075 | 10,107,719 |
| Revenues Over (Under) Expenditures & Reserves | (40,001) | (46,979) | 74,895 | (112,075) | 951 |
| Fund Balance January 1 | 285,501 | 245,500 | 14,165 | 198,521 | 86,446 |
| Fund Balance December 31 | 245,500 | 198,521 | 89,060 | 86,446 | 87,397 |
| Reserves for operations | 3,030,000 | 3,245,000 | 3,245,000 | 3,350,000 | 3,350,000 |

**GENERAL FUND
DETAIL OF REVENUE BY SOURCE**

09/05/17

| CODE NO. | SOURCE | 2015 ACTUAL | 2016 ACTUAL | 30-Aug ACTUAL | 2017 ADOPTED | 2017 REVISED | 2018 BUDGET |
|----------|---|-------------|-------------|---------------|--------------|--------------|-------------|
| | Fines | | | | | | |
| 4510 | County | \$89,388 | \$78,506 | \$41,633 | \$100,000 | \$70,000 | \$100,000 |
| 4520 | Administrative | 17,151 | 14,462 | 9,209 | 15,000 | 7,000 | 15,000 |
| | Total fines | 106,539 | 92,968 | 50,842 | 115,000 | 77,000 | 115,000 |
| | Intergovernmental Revenue | | | | | | |
| 4624 | State Local Govt Aid | 1,334,540 | 1,334,573 | 684,913 | 1,456,765 | 1,456,765 | 1,500,000 |
| 4626 | MN State Aid Street Maint | | | 210,000 | 210,000 | 210,000 | 210,000 |
| 4630 | State Police Relief Aid | 219,993 | 221,190 | | 220,000 | 220,000 | 225,000 |
| 4632 | State Fire Relief Aid | 228,853 | 231,628 | | 230,000 | 231,000 | 230,000 |
| 4636 | 911 Distribution | 33,849 | 33,849 | 19,745 | 34,000 | 34,000 | 34,000 |
| 4644 | State Aid Other-Post Board | 9,329 | 9,067 | 8,901 | 9,000 | 9,000 | 10,000 |
| 4662 | County Aid-other | 1,163 | 1,428 | | 3,500 | 2,000 | 3,000 |
| 4662 | Other - Police Services | 6,323 | 6,975 | 1,378 | 6,000 | 5,235 | 6,000 |
| 4662 | Other - Police Services | 30,000 | 48,938 | 7,500 | 30,000 | 10,845 | 35,000 |
| 4682 | Other - highway maintenance | 2,737 | 1,309 | | 1,000 | 1,000 | 1,000 |
| 4666 | Other - School District - Resource Officer | 139,000 | 139,000 | | 143,000 | 143,000 | 147,000 |
| 4604 | Other - Grant - Fire/Police Rem. | 22,368 | 20,828 | 40,616 | 8,500 | 49,355 | 18,000 |
| 4604 | Other - Grant - Safe & Sober | 47,434 | 63,396 | 17,909 | 35,000 | 50,000 | 55,000 |
| 4604 | Other - Grant - Recruitment | | 91,820 | 13,420 | 48,000 | 40,000 | |
| | Total Intergovernmental | 2,075,589 | 2,204,001 | 1,004,382 | 2,434,765 | 2,462,200 | 2,474,000 |
| | Charges for Services | | | | | | |
| 4807 | Cust Service Taxable | 140 | 251 | 213 | 250 | 250 | 250 |
| 4809 | Cust Service NonTaxable | 20,523 | 21,913 | 23,261 | 18,250 | 20,000 | 20,000 |
| 4819 | Charges to other Dept | 6,036 | 3,451 | | 7,000 | 3,000 | 3,000 |
| 4832 | Fire Service | 290,603 | 296,537 | 176,972 | 305,000 | 305,000 | 314,000 |
| 4834 | Police Service | 15,165 | 12,758 | 4,410 | 7,000 | 10,000 | 70,000 |
| 4842 | Misc Public Works | 2,008 | 2,175 | (174) | 15,500 | 1,750 | 2,000 |
| 4875 | Misc Current Services | 40 | 44 | 42 | | | |
| 4845 | Inspection services | 115,978 | 118,400 | 55,986 | 125,000 | 115,000 | 130,000 |
| | Total Charges for Services | 450,493 | 455,529 | 260,710 | 478,000 | 455,000 | 539,250 |

**GENERAL FUND
SUMMARY OF EXPENDITURES
BY DEPARTMENT, DIVISION AND ACTIVITY**

09/05/17

| ITEMS | 2015 ACTUAL | 2016 ACTUAL | 2017 ADOPTED | 2017 REVISED | 2018 BUDGET |
|-------------------------------------|----------------|----------------|-----------------|-----------------|----------------|
| <u>Legislative</u> | \$106,839 | \$131,744 | \$144,274 | \$149,367 | \$155,843 |
| <u>Department of Administration</u> | | | | | |
| Administration | 221,177 | 272,152 | 316,828 | 328,592 | 330,050 |
| Finance | 471,023 | 505,431 | 547,361 | 557,398 | 571,923 |
| Legal | 51,506 | 52,566 | 59,804 | 59,669 | 50,769 |
| City Hall | 172,944 | 193,933 | 225,370 | 230,035 | 233,280 |
| Elections | 13,563 | 63,545 | 51,027 | 37,333 | 94,162 |
| Planning | 283,625 | 303,364 | 381,987 | 379,538 | 417,725 |
| Total Administration | 1,213,838 | 1,390,991 | 1,582,377 | 1,592,565 | 1,697,909 |
| <u>Department of Public Safety</u> | | | | | |
| Police | 3,465,977 | 3,615,198 | 3,844,514 | 3,840,464 | 4,092,431 |
| Fire | 888,497 | 932,915 | 1,035,660 | 996,655 | 943,759 |
| Dispatch | 515,966 | 513,895 | 479,357 | 525,600 | 539,935 |
| Prosecution | 137,211 | 138,850 | 146,188 | 148,810 | 148,970 |
| Animal Control | 14,497 | 14,054 | 18,115 | 16,265 | 18,840 |
| Emergency Preparedness | 9,404 | 10,420 | 16,499 | 14,299 | 16,904 |
| Building & Code Enforcement | 454,327 | 477,377 | 490,636 | 535,077 | 582,518 |
| Total Public Safety | 5,485,879 | 5,702,709 | 6,030,969 | 6,077,170 | 6,343,357 |
| <u>Department of Public Works</u> | | | | | |
| Garage | | | 170,934 | 160,412 | 175,577 |
| Streets | 519,127 | 539,548 | 500,193 | 524,585 | 522,350 |
| Snow / Ice Removal | 133,084 | 142,371 | 202,973 | 184,643 | 210,198 |
| Street Lighting & Signals | 164,163 | 179,386 | 193,159 | 191,984 | 195,835 |
| Parks | 576,336 | 613,104 | 678,697 | 657,349 | 692,575 |
| Total Public Works | 1,392,710 | 1,474,409 | 1,745,956 | 1,718,973 | 1,796,535 |
| <u>Non-Departmental</u> | | | | | |
| General Services | | | 15,000 | 4,220 | 14,220 |
| Lake Conservation District | 35,347 | 35,205 | 34,776 | 34,780 | 34,780 |
| Northeast Youth & Family Svc. | 59,299 | 49,293 | 39,029 | 39,050 | 39,575 |
| Senior Survey | 4,000 | | | | |
| Contingency | | | 25,000 | 4,950 | 15,500 |
| Total Non Departmental | 98,646 | 84,498 | 113,805 | 83,000 | 104,075 |
| Total operational expenditures | 8,297,912 | 8,784,351 | 9,617,381 | 9,621,075 | 10,097,719 |
| <u>Transfers</u> | | | | | |
| Armory | 35,000 | 30,000 | 25,000 | 10,000 | 10,000 |
| Interim Construction | 475,000 | | | | |
| Total Transfers | 510,000 | 30,000 | 25,000 | 10,000 | 10,000 |
| Total General Fund | 8,807,912 | 8,814,351 | 9,642,381 | 9,631,075 | 10,107,719 |

**MUNICIPAL BUILDING FUND
FUND SUMMARY**

| CODE NO. | ITEM | 2015 ACTUAL | 2016 ACTUAL | 2017 ADOPTED | 2017 REVISED | 2018 BUDGET |
|----------|-------------------------------|-------------|-------------|--------------|--------------|-------------|
| 4955 | Revenues: | \$ | \$ | \$ | \$ | \$ |
| | Interest | | 8,080 | | | |
| 4015 | General Property Tax | | | | | |
| | Regular levy | 156,497 | 155,000 | 97,800 | 97,800 | 97,800 |
| | Intergovernmental | | | | | |
| 4624 | Local Government Aid | 108,165 | 108,165 | | | |
| 4662 | Ramsey County - Roof | | | 30,000 | 30,000 | |
| 4662 | Ramsey County - Food Shelf | 13,500 | | | | |
| 4664 | Historical Society - Armory | | 4,989 | | | |
| 4975 | Rental - Counseling Center | 6,000 | 6,000 | 6,000 | 6,000 | 6,000 |
| 4990 | Donation | 5,000 | 500 | | 5,300 | |
| 4990 | Donation - WB Hockey | | | | 75,000 | 925,000 |
| 5105 | Bond Sale Proceeds | | | | | 4,600,000 |
| 5360 | Refunds & Reimbursement | 11,735 | | | 3,400 | |
| | Total revenue | 300,897 | 282,734 | 133,800 | 217,500 | 5,628,800 |
| 7120 | Expenditures: | | | | | |
| | Public Works Building (4316) | | | | | |
| | General | 4,366 | | | | |
| | LED Lighting Upgrade | | | | | 37,000 |
| | Salt Storage Upgrade | | | | | 20,000 |
| | Signage | | | | | 7,500 |
| | Total Public Works | 4,366 | | | | 64,500 |
| | North Fire Station # 1 (4312) | | | | | |
| | Housing renovation | | 4,076 | | | |
| | Exterior improvements | | | 6,000 | | 6,000 |
| | Interior improvements | | | 11,500 | 19,000 | |
| | Furance replacement | | 8,819 | | | |
| | LED Lighting Upgrade | | | | | 5,000 |
| | Total North Fire Station | | 12,895 | 17,500 | 19,000 | 11,000 |
| | South Fire Station # 2 (4314) | | | | | |
| | Exterior improvements | 8,420 | | | | |
| | Dumpster Enclosure | | | | | 35,000 |
| | LED Lighting Upgrade | | | | | 3,000 |
| | Total South Fire Station | 8,420 | | | | 38,000 |
| | Public Safety (4310) | | | | | |
| | Structure | 3,270 | 22,935 | 15,000 | 15,000 | 5,000 |
| | Roof top heat exchangers | 9,423 | | 19,500 | 35,000 | |
| | Water heaters | | | | 5,500 | |
| | Emergency sirens (1 per year) | | | 25,000 | | 25,000 |
| | Garage door replacement | | | 10,000 | 10,000 | |
| | Locker room renovation | | | 6,000 | 6,000 | |
| | Training room improvements | | | | | 13,000 |
| | Facility improvements | | | 15,000 | | 30,000 |
| | Facility study | | | 10,000 | 2,500 | |
| | LED Lighting Upgrade | | | | | 25,000 |
| | Demolition | | | | 15,000 | |
| | Total Public Safety Building | 12,693 | 22,935 | 100,500 | 89,000 | 98,000 |

**MUNICIPAL BUILDING FUND
FUND SUMMARY**

| CODE NO. | ITEM | 2015 ACTUAL | 2016 ACTUAL | 2017 ADOPTED | 2017 REVISED | 2018 BUDGET |
|-------------|---------------------------------------|----------------|----------------|-----------------|-----------------|----------------|
| | City Hall (4304) | \$ | \$ | \$ | \$ | \$ |
| | Interior improvements | 2,152 | 3,110 | 5,000 | | 10,000 |
| | Exterior repairs | 6,000 | 1,235 | | | 10,000 |
| | Roof Protection | | | | | 15,000 |
| | Clock tower repairs | | 1,341 | 17,000 | | |
| | Front entry repairs | | | 50,000 | 52,000 | |
| | Window replacement | | | | 20,000 | |
| | HVAC repairs / Replacement | 99,847 | | | | |
| | Air Handling System | | 32,223 | 25,000 | 10,000 | 35,000 |
| | Office expansion | | | 20,000 | 36,500 | |
| | Landscaping renovation | | | | | |
| | City Hall / Public Safety | | 33,610 | | | |
| | Lighting renovation | | | 20,000 | 15,000 | 35,000 |
| | Total City Hall | 107,999 | 71,519 | 137,000 | 133,500 | 105,000 |
| | Armory (4308) | | | | | |
| | Interior improvements | 21,221 | 4,989 | | | |
| | Exterior improvements | 4,297 | | | 1,500 | |
| | Elevator improvements | | 13,434 | | | |
| | Total Armory | 25,518 | 18,423 | | 1,500 | |
| | Counseling Center (4306) | | | | | |
| | Roof Repair / Replacement | | | 33,000 | 33,000 | |
| | Carpeting Replacement | 200 | | | | |
| | Refuse enclosure improvement | | | 3,500 | 5,000 | |
| | Total Counseling Center | 200 | | 36,500 | 38,000 | |
| | Sport Center | | | | | |
| | Design & plan preparation | | | | 175,000 | |
| | Demolition | | | | 15,000 | |
| | Project management | | | | | 375,000 |
| | Refrigeration upgrade | | | | | 385,000 |
| | Construction | | | | | 4,425,000 |
| | Contingency | | | | | 240,000 |
| | Total Sport Center Improve. | | | | 190,000 | 5,425,000 |
| | City Wide Improvements | | | | | |
| | Cold Storage Conversion | | | | | 100,000 |
| | Depot Improvements | | 5,170 | | 12,000 | |
| | Caboose | 1,970 | 32 | 5,000 | 5,000 | |
| | Food Shelf - Parking Lot | 13,900 | | | | |
| | Total City Wide Improvements | 15,870 | 5,202 | 5,000 | 17,000 | 100,000 |
| | Total expenditures | 175,066 | 130,974 | 296,500 | 488,000 | 5,841,500 |
| | Revenues Over (Under) Expenditures | 125,831 | 151,760 | (162,700) | (270,500) | (212,700) |
| | Fund Balance January 1 | 805,051 | 930,882 | 1,023,047 | 1,082,642 | 812,142 |
| | Fund Balance December 31 | 930,882 | 1,082,642 | 860,347 | 812,142 | 599,442 |
| | Fund Balance Reserved for: | | | | | |
| | Counseling Center | 53,177 | 59,178 | 52,877 | 57,178 | 63,178 |
| | Other | 877,705 | 1,023,464 | 807,470 | 754,964 | 536,264 |
| | Total | 930,882 | 1,082,642 | 860,347 | 812,142 | 599,442 |

**EQUIPMENT ACQUISITION FUND
FUND SUMMARY**

| CODE NO. | ITEM | 2015 ACTUAL | 2016 ACTUAL | 2017 ADOPTED | 2017 REVISED | 2018 BUDGET |
|----------|--------------------------------|-------------|-------------|--------------|--------------|-------------|
| | Revenues: | \$ | \$ | \$ | \$ | \$ |
| 4015 | General Property Tax | | | | | |
| | Regular levy | 171,165 | 73,000 | 48,500 | 48,500 | 190,000 |
| | Total property tax | 171,165 | 73,000 | 48,500 | 48,500 | 190,000 |
| 4638 | State - Emergency Equipment | | 9,869 | | | |
| 4662 | County - Emergency Equipment | | 30,906 | | | |
| 4662 | County - Wireless Equip. | 3,300 | | | | |
| 4955 | Interest | | 13,800 | | | |
| 4975 | Rental - Towers | 578,939 | 425,788 | 450,000 | 385,000 | 385,000 |
| 5010 | Sale of Equipment | 17,444 | 46,771 | 10,000 | 10,000 | 10,000 |
| 4990 | Donations | 800 | | | | |
| 5360 | Ramsey/Washington Cable | 212,542 | 299,753 | 250,000 | 195,000 | 195,000 |
| 5320 | Escrow Fund Contribution | | 32,301 | | | |
| 5205 | Transfer - Ambulance - Squads | | 45,000 | 8,000 | | |
| 5205 | Transfer - Non-Bonded - Fire | | | | | 400,000 |
| | Total other revenue | 813,025 | 904,188 | 718,000 | 590,000 | 990,000 |
| | Total revenues | 984,190 | 977,188 | 766,500 | 638,500 | 1,180,000 |
| | Expenditures | 437,903 | 1,310,522 | 1,569,925 | 1,446,170 | 1,437,000 |
| | Transfer to Construction Fund | | 1,000,000 | | | |
| | Transfer to General Fund | | | 21,000 | | |
| | Reserves - | 565,000 | (1,270,000) | (720,000) | (703,000) | (225,000) |
| | Total expenditures & reserves | 1,002,903 | 1,040,522 | 870,925 | 743,170 | 1,212,000 |
| | Revenues Over (Under) | | | | | |
| | Expenditures & Reserves | (18,713) | (63,334) | (104,425) | (104,670) | (32,000) |
| | Fund Balance January 1 | 328,921 | 310,208 | 232,658 | 246,874 | 142,204 |
| | Fund Balance December 31 | 310,208 | 246,874 | 128,233 | 142,204 | 110,204 |
| | Reserves | | | | | |
| | Technology | 350,000 | 182,350 | 147,000 | 182,000 | 132,000 |
| | Public Safety - Communications | 485,000 | 180,000 | | | |
| | City Wide - Telephone System | 150,000 | 87,650 | | | |
| | City Wide - Fiber Optics | 150,000 | 150,000 | 150,000 | 95,000 | 50,000 |
| | Fire Equipment | 550,000 | 550,000 | 100,000 | 220,000 | 120,000 |
| | Police Equipment | 135,000 | 150,000 | 132,300 | 150,000 | 100,000 |
| | Public Works - Equipment | 200,000 | 200,000 | 200,000 | 150,000 | 170,000 |
| | Construction | 750,000 | | | | |
| | Total reserves | 2,770,000 | 1,500,000 | 729,300 | 797,000 | 572,000 |

| FUNCTION: | | DEPT. & DIV: | | | | ACCT. NO: |
|-------------------------|--|----------------|-------------|--------------|--------------|-------------|
| Capital Projects | | Administration | | | | 4100 - 4102 |
| SUMMARY OF EXPENDITURES | | | | | | |
| CODE NO. | ITEMS | 2015 ACTUAL | 2016 ACTUAL | 2017 ADOPTED | 2017 REVISED | 2018 BUDGET |
| | GENERAL FUND | \$ | \$ | \$ | \$ | \$ |
| | Police (4108) | | | | | |
| 7130 | Computer / Office equipment | 17,548 | 3,703 | 40,000 | 40,000 | 40,000 |
| 7130 | Servers | | 8,160 | 20,000 | 20,000 | 20,000 |
| 7130 | 800 MHZ Portable Radios / Equip | | 30,898 | 64,000 | 52,000 | 64,000 |
| 7150 | Squad laptop computers | 13,120 | 16,491 | 24,475 | 16,500 | 21,500 |
| 7150 | Vehicles | 105,006 | 141,138 | 120,000 | 100,000 | 120,000 |
| 7150 | Radar units / Miscellaneous equip. | 2,895 | | 15,200 | 15,200 | 17,700 |
| 7150 | Body Camera's | | | 60,000 | 68,000 | 3,000 |
| | Total Police | 138,569 | 200,390 | 343,675 | 311,700 | 286,200 |
| | Fire (4109) | | | | | |
| 7130 | 800 MHZ Portable Radios / Equip. | | 82,932 | 62,100 | 91,000 | 91,000 |
| 7130 | Station 2 - Training equipment | 12,987 | | | | |
| 7140 | Thermal imaging camera | 10,275 | 6,525 | | | |
| 7140 | SCBA and equipment | 1,980 | | | 330,000 | |
| | SCBA fill station | | | 47,000 | 47,000 | |
| 7140 | Hose rack / Hoses / Equipment | | 11,435 | 11,850 | 11,850 | 9,200 |
| 7140 | Pagers / radios | 5,511 | | | | |
| 7140 | Vehicle equipment | 4,600 | | | | |
| 7140 | Rescue equipment | 20,106 | | | | |
| 7140 | Rescue equipment (mobile) | 3,647 | | | | |
| 7140 | Air Compressor | 3,468 | 2,777 | | | |
| 7150 | Vehicle | | 105,537 | | | |
| 7150 | Engine # 7 - Pumper | | | 500,000 | | 500,000 |
| | Total Fire | 62,574 | 209,206 | 620,950 | 479,850 | 600,200 |
| (A) | Dispatch / Public Safety (4111) | | | | | |
| 7140 | Emergency Generator | 6,828 | 28,900 | | | |
| 7130 | Identification system | | | | 7,500 | |
| 7140 | 911 phone system | 60,305 | | 140,000 | 190,000 | |
| 7140 | Console Equipment | | 188,516 | | | |
| | Total Public Safety | 67,133 | 217,416 | 140,000 | 197,500 | |
| | Building (4104) | | | | | |
| 7150 | Pick Up Truck | | 16,685 | | 17,000 | |
| | Total Building | | 16,685 | | 17,000 | |
| | Garage (4118) | | | | | |
| | Grease Pump | | | 1,000 | 1,000 | |
| | Tire Changer | | | 5,000 | | |
| | Washer - underbody | | | | | 3,500 |
| | Laptop (tough book) | | | 5,000 | 2,000 | |
| | Total Garage | | | 11,000 | 3,000 | 3,500 |

| FUNCTION: | | DEPT. & DIV: | | | ACCT. NO: | |
|-------------------------|--|----------------|-------------|--------------|--------------|-------------|
| Capital Projects | | Administration | | | 4100 - 4102 | |
| SUMMARY OF EXPENDITURES | | | | | | |
| CODE NO. | ITEMS | 2015 ACTUAL | 2016 ACTUAL | 2017 ADOPTED | 2017 REVISED | 2018 BUDGET |
| | Streets / Snow Removal (4106) | \$ | | \$ | \$ | \$ |
| 7130 | Office Equipment | 1,181 | 3,959 | 1,000 | 1,500 | |
| 7140 | Plows / spreaders | | 10,972 | 21,500 | 22,000 | |
| 7150 | Dump truck - Single axle / equip & plow | | 185,559 | | | |
| 7150 | Dump truck - Tandem | | 11,314 | | | 225,000 |
| 7150 | Loader | | | | | 12,000 |
| 7150 | Bucket truck | | 83,860 | | | |
| 7150 | Sign Truck | 4,483 | | | | |
| 7150 | Saws / blowers / brooms | 5,163 | 4,352 | 5,200 | 4,900 | 3,000 |
| 7150 | Trailer - Tandem | | | 14,000 | 11,200 | |
| 7150 | Skid Steer - plow / broom / blower | 3,794 | | | | 8,500 |
| 7150 | Excavator - Mini / attachments | 52,193 | | | | 14,300 |
| | Total Streets | 66,814 | 300,016 | 41,700 | 39,600 | 262,800 |
| | Parks (4107) | | | | | |
| 7130 | Shop Equipment | | 1,404 | 3,500 | 4,600 | 4,400 |
| 7150 | Truck / lift box | | 4,790 | | | 6,500 |
| 7150 | Pick up | 26,006 | | 36,500 | 32,600 | |
| 7140 | Radios / Storage | 369 | | | | |
| 7140 | Skid Steer Tracks | 3,800 | | 70,000 | 70,000 | |
| 7140 | Tactor - with mower | | 61,849 | | | |
| 7140 | Mower - sweeper | 28,117 | | | | |
| 7140 | Mower - flail | | 9,264 | | | |
| 7140 | Mower - 48" | | 3,722 | | | |
| 7140 | Mower - 3 deck | | | 80,000 | 51,500 | |
| 7140 | Loader - mini | | | | | 80,000 |
| 7140 | Aerator / Spayer | | 20,424 | | | |
| 7140 | Clean up equipment | | | 2,200 | 2,320 | 1,500 |
| 7140 | Spreader / Beach equipment | | | 12,000 | 9,500 | |
| 7140 | Trailer | | 9,936 | | | 6,000 |
| | Total Parks | 58,292 | 111,389 | 204,200 | 170,520 | 98,400 |
| | City Hall (4102) | | | | | |
| 7130 | Computer / Office equipment / Licensing | 33,402 | 46,335 | 70,000 | 70,000 | 70,000 |
| 7130 | Phone System - City wide | | 62,352 | 50,000 | 50,000 | |
| 7130 | Servers | | 10,195 | 20,000 | 25,000 | 25,000 |
| 7130 | Laserfiche | | 24,832 | 6,000 | 6,000 | 6,000 |
| 7130 | Website Renovation | | | 21,000 | 21,000 | 3,500 |
| 7130 | Furniture | | 14,920 | 6,400 | | 6,400 |
| | Total City Hall | 33,402 | 158,634 | 173,400 | 172,000 | 110,900 |
| | Total General Fund | 426,784 | 1,213,736 | 1,534,925 | 1,391,170 | 1,362,000 |
| | Other (4116) | | | | | |
| 7160 | Sport Center Wi-Fi / Sound System/Skates | 4,424 | | | | |
| 7160 | Sport Center Mower / Snow Removal | 6,650 | | | | |
| 7160 | Election machines | | 50,076 | | | |
| 7220 | Fiber Optics | | | | 55,000 | 45,000 |
| 7150 | Water - Pick up | | | | | 30,000 |
| 7160 | Engineering - Survey Equipment | 45 | 46,710 | 35,000 | | |
| 7605 | Construction Contribution | | 1,000,000 | | | |
| 7605 | General Fund Contribution | | | 21,000 | | |
| | Total | 437,903 | 2,310,522 | 1,590,925 | 1,446,170 | 1,437,000 |

**MUNICIPAL BUILDING FUND
DEBT SERVICE
FUND SUMMARY**

| CODE NO. | ITEMS | 2015 ACTUAL | 2016 ACTUAL | 2017 ADOPTED | 2017 REVISED | 2018 BUDGET |
|-------------|---|----------------|----------------|-----------------|-----------------|----------------|
| | | \$ | \$ | \$ | \$ | \$ |
| 4015 | Revenues: General Property Tax Regular levy YMCA | 64,555 | 129,000 | 129,100 | 129,100 | 129,000 |
| | Total Property Tax | 64,555 | 129,000 | 129,100 | 129,100 | 129,000 |
| 4975 | Rental income Marina operations YMCA Bonds | 97,000 | 155,000 | 155,000 | 155,000 | 155,000 |
| | Total rental income | 97,000 | 155,000 | 155,000 | 155,000 | 155,000 |
| | Total Revenues | 161,555 | 284,000 | 284,100 | 284,100 | 284,000 |
| | Expenditures: | | | | | |
| | Debt Service | | | | | |
| | YMCA Bonds | | | | | |
| 7410 | Principal - internal financing | 105,000 | 195,000 | 200,000 | 200,000 | 210,000 |
| 7420 | Interest - internal financing | 85,000 | 85,000 | 80,000 | 80,000 | 75,000 |
| | Total YMCA bonds | 190,000 | 280,000 | 280,000 | 280,000 | 285,000 |
| | Total Debt Service | 190,000 | 280,000 | 280,000 | 280,000 | 285,000 |
| | Revenues Over (Under) Expenditures | (28,445) | 4,000 | 4,100 | 4,100 | (1,000) |
| | Fund Balance January 1 | 221,379 | 192,934 | 196,934 | 196,934 | 201,034 |
| | Fund Balance December 31 | 192,934 | 196,934 | 201,034 | 201,034 | 200,034 |
| | | | | | | |

City of White Bear Lake Environmental Advisory Commission

MINUTES

| | | |
|----------------------------|---|-------------------------|
| Date: June 21, 2017 | Time: 6:30pm | Location: WBL City Hall |
| COMMISSION MEMBERS PRESENT | Sheryl Bolstad, Gary Eddy, Chris Greene, Bonnie Greenleaf, Greg Pariseau, Gary Schroeher, Eric Wagner (chair) | |
| COMMISSION MEMBERS ABSENT | June Sinnett | |
| STAFF PRESENT | Connie Taillon | |
| VISITORS | Ben LeMay | |
| NOTETAKER | Connie Taillon | |

1. CALL TO ORDER

The meeting was called to order at 6:35pm.

2. APPROVAL OF AGENDA

Staff suggested moving Item 6a. Introduction of new Environmental Commission Members after approval of the agenda. Commissioner Pariseau moved, seconded by Commissioner Bolstad, to approve the agenda as amended. Motion carried, vote 7/0.

3. APPROVAL OF MINUTES

a) May 17, 2017 meeting

The commission members reviewed the May 17, 2017 draft minutes and had no changes. Commissioner Pariseau moved, seconded by Commissioner Schroeher, to approve the minutes of the May 17, 2017 meeting as presented. Motion carried, vote 7/0.

4. VISITORS & PRESENTATIONS

Rich Hirstein, the City's contract hauler representative from Republic Services answered questions from commission members about the City contract, recycling, and organics collection. Rich explained that Republic has their own materials recovery facility (MRF) for processing recyclables; however, the current City contract requires Republic to take all recyclables to Eureka Recycling for processing. Each MRF accepts different materials; for example, Eureka does not accept #3 (PVC) and #6 (Polystyrene) plastic but Republic does. Eureka will accept bags of textiles; however, Republic does not provide a curbside pickup service for textiles. Rich mentioned that the Disabled American Veterans of Minnesota will pick up used clothing and other household items for free. The commission members asked staff to bring the hauler contract to them for review and comment before the contract is renewed.

Rich stated that the biggest problem in the City is contamination in the recycling loads. Contamination in White Bear Lake ranges from 3% to 8% by weight, which is lower than the state allowable contamination of 15% in one month. The most prevalent contaminant found in the recycling bins are plastic bags. Other contaminants includes freezer boxes, empty oil containers, and sheets of glass. Rich explained that further education is key to reducing contamination in recycling.

When asked about providing curbside organics recycling, Rich explained that it is not economically feasible at this time to roll out curbside organics recycling. Starting with drop-off sites is a good first step towards increasing resident knowledge and participation. Republic does collect organics from businesses, where the material is brought to a facility in the southern twin cities and converted into compost.

5. UNFINISHED BUSINESS

a) Environmental Resource Expo

Commission members discussed an incentive to increase participation at exhibitor booths. Staff will create

a card with each exhibitor's name to pass out at the City table. Participants that get initials from at least eight booths will get a Cup and Cone coin.

The boy scouts and honor society will be at the event to help set up and take down.

b Budget Updates and Discussion

The total remaining budget for 2017 is \$389.60. Expenditures in June include a rain barrel for the give-away and two folding tables for the Expo.

c) Review last month's do-outs

Commission members reported on how many Cup and Cone coins they have left.

6. NEW BUSINESS

a) Introduction of new Environmental Advisory Commission Members

The newly appointed commission members, Gary Eddy and Chris Greene, introduced themselves and gave a brief introduction about their backgrounds.

b) New do-outs

- Bring Cup and Cone coins to the Expo
- Group photo at Expo-wear EAC shirts

7. DISCUSSION

• **Staff Updates**

- **2017 City of Excellence Awards**

The City received a 2017 City of Excellence Award (for populations of 20,000+) from the League of MN Cities for its role in the Washington Square Downtown Dumpster Enclosure project. Our City Manager attended the awards ceremony on June 14th to accept the award.

- **Water Efficiency Rebate**

The City received an additional \$10,000 grant from Met Council to fund the water efficiency rebate through the end of June.

- **Goose Lake Update**

Staff provided an update on potential water quality improvement options identified in the VLAWMO Goose Lake Feasibility Study that was completed in May. The report lists four watershed based treatment options with a cost per pound of phosphorus removed between \$4000 to \$10,000. Also identified is an in-lake alum treatment with a cost per pound of phosphorus removed ranging from \$500 to \$1300. The partners (VLAWMO, City of White Bear Lake, St. Paul Water Utility, and Ramsey County) are interested in pursuing the in-lake alum treatment option. Next steps include conducting a sediment core analysis and applying for a Clean Water Grant to help fund the implementation. A commission member asked if nitrates are a cause of algae in Goose Lake. Staff will ask VLAWMO and report back at a future meeting.

• **Commission Member Updates**

Commission members gave an update on future EAC meetings. There will be no regularly scheduled EAC meeting in July because of the Environmental Resource Expo. The August meeting will be spent planning for 2018. A new commission member pointed out that the letter to new members states that the meetings begin at 7pm. Staff will update the letter to the correct the time.

8. ADJOURNMENT

The next meeting will be held on August 16, 2017 at 6:30pm at City Hall. Commissioner Greenleaf moved, seconded by Commissioner Pariseau, to adjourn the meeting at 8:33 pm. Motion carried, vote 7/0.

Park Advisory Commission Meeting Minutes

JULY 20, 2017

6:30 P.M.

CITY HALL

| | |
|-----------------|--|
| MEMBERS PRESENT | Bill Ganzlin, Bryan Belisle, Dan Louismet, Mike Shepard, Don Torgerson |
| MEMBERS ABSENT | Anastacia Davis, Joann Toth |
| STAFF PRESENT | Mark Burch, Mike Natterstad |
| VISITORS | |
| NOTE TAKER | Mark Burch |

AGENDA TOPICS

1. CALL TO ORDER

Bill Ganzlin called the meeting to order at 6:30 pm.

2. APPROVAL OF MINUTES

Approval of the minutes from June 15, 2017 was moved by Dan Louismet and seconded by Bryan Belisle. Motion carried.

3. APPROVAL OF AGENDA

Mike Shepard moved to approve the July 20, 2017 agenda, seconded by Don Torgerson. Motion carried.

4. COMMITTEE REPORTS

None.

5. UNFINISHED BUSINESS

Mike Natterstad reported that the Lacrosse Association is proceeding with field improvements at Podvin Park to transition from softball to lacrosse. The “master plan” is still being developed for possible future amenities which could include a restroom/storage/concession building.

6. NEW BUSINESS

a) 2017 Summer Park Tour

| | |
|-----------|--|
| July | Matoska Park |
| August | White Bear Lake Municipal Marina (Dan’s boat at slip E147) |
| September | To Be Determined |

The Park Commission toured Matoska Park including:

- 7th Street swim dock has been installed this year and appeared to be used.
- The dog beach area is designated with buoys and signs.
- All of the canoe racks are in use.
- All of the boat skids are in use.
- There are 26 sailboat moorings currently rented for the season.
- Both launch docks have been installed this year at the launch.
- Public Works has worked with a contractor and the DNR to remove vegetation near the boat launch and sailing y-dock. This will be an ongoing effort for the next couple of years as the lake level recovers.
- Restroom is in excellent condition.
- Gazebo needs major rehabilitation. Park Advisory Commission agreed to make the gazebo a priority project for 2018.

Overall, the entire Matoska Park was in excellent condition with many people enjoying the facilities (especially the benches overlooking the boat ramp).

7. OTHER STAFF REPORTS

a) Clark Avenue Flagpole Memorial Restoration Project update

Mark Burch reported that the fundraising effort by the Lions Club is going slowly and the restoration of the flagpole at Clark and TH61 may be delayed until 2018. The Lions Club has donated \$15,000 toward the estimated \$65,000 project.

b) Sports Center Update

Mark Burch updated the Park Commission on the status of the Sports Center Renovation Project. If the project proceeds on schedule, construction will begin in April 2018 and be completed by September 2018. The City is partnering with the Hockey Association on funding the project.

c) Mike Natterstad reported that park vandalism is a big problem this year. The Parks Division is going to set up surveillance cameras in the parks to attempt to identify the vandals.

8. COMMISSION REPORTS

None.

9. OTHER BUSINESS

None.

10. ADJOURNMENT

The next meeting will be held on August 17, 2017 at 6:30 p.m. at White Bear Lake Municipal Marina.

There being no further business to come before the Park Commission, the meeting was adjourned. Moved by Mike Shepard and seconded by Bryan Belisle. Motion carried.

**MINUTES
PLANNING COMMISSION MEETING
CITY OF WHITE BEAR LAKE
AUGUST 28, 2017**

The regular monthly meeting of the White Bear Lake Planning Commission was called to order on Monday, August 28, 2017, beginning at 7:00 p.m. in the White Bear Lake City Hall Council Chambers, 4701 Highway 61, White Bear Lake, Minnesota by Chair Jim Berry.

1. CALL TO ORDER/ROLL CALL:

MEMBERS PRESENT: Chair Jim Berry, Erich Reinhardt, Marvin Reed, Ken Baltzer and Mark Lynch.

MEMBERS EXCUSED: Mary Alice Divine and Peter Reis.

MEMBERS UNEXCUSED: None.

STAFF PRESENT: Samantha Crosby, Planning & Zoning Coordinator and Amy Varani, Recording Secretary.

OTHERS PRESENT: David Phillips, Kristen Sachwitz, Judi Feldhusen, Mike Feldhusen and John Reinhart.

2. APPROVAL OF THE AUGUST 28, 2017 AGENDA:

Member Reed moved for approval of the agenda. Member Baltzer seconded the motion, and the agenda was approved (5-0).

3. APPROVAL OF THE JULY 31, 2017 PLANNING COMMISSION MEETING MINUTES:

Member Baltzer moved for approval of the minutes. Member Reinhardt seconded the motion, and the minutes were approved (5-0).

4. CASE ITEMS:

A. Case No. 76-15-Sa and 17-16-V: A request by **Polar Mazda** for a Conditional Use Permit Amendment, per Code Section 1303.140, to remove the existing sales building and a one sign variance, per Code Section 1202.040, Subd. 2.B, to allow a second free-standing sign that is 79 square feet in size and 25 feet tall for the property located at 4095 Highway 61.

Crosby discussed the case. Staff was recommending that the pylon sign be no more than 76 square feet in size and 24 square feet tall. That recommendation

was based on what the applicant had originally asked for back in April, before this variance request was pulled for the first time. The applicant just informed her that she was mistaken about that previous submittal. Technically, he's correct. The application narrative said "nominally" 76 square feet in size. When she did the math on the actual sign detail, it came out to 79 square feet in size. Staff would be comfortable if this request was amended by the Planning Commission to allow a 79 square foot sized sign. However, staff is sticking with the 24 feet in height. Phillips had said that he was pretty sure he was right because Mazda has pretty standard-sized signage in this industry. They make signs of various sizes but they don't make one that's 76 square feet in size. Even with the 79 square feet, it's still a reduction both in size and in height from the current pylon sign and is a preferred style. Staff recommends denial of part of the requested variance, approval of a slightly lesser variance height, and approval of the conditional use permit amendment as requested.

Reed asked about the proposed resolution of denial. The 79 square foot pylon sign should be removed, and the 25 foot tall should be left in, correct? Crosby confirmed that was correct. Reed referred to the resolution approving the 76 square foot modification to 79. Crosby confirmed that.

Lynch asked if everything they did back in April gets tagged to the combined lot. Crosby confirmed that was correct.

Berry opened the public hearing.

David Phillips, architect, 227 Colfax Avenue N., Minneapolis, spoke. Mazda has come out with a new black sign. Crosby displayed what it looks like.

Berry asked if he had a problem with the 24 foot dimension. Phillips stated they do not – they'll just have to cut it down.

Lynch asked where the monument sign would go. Phillips stated that there's a fence behind the small bear. It would be on the other side of the fence.

Berry closed the public hearing.

Member Lynch moved approval of Case No. 76-15-Sa and 17-16-V, as it was corrected and itemized by Reed before the public hearing opened. Member Baltzer seconded the motion and it passed by a vote of 5-0.

Crosby provided a brief update: The original project came into some complications with the County, in their review and approval, in relation to the fact that the County wanted the eastern access opening completely eliminated, which was not preferred by either the applicant or the City. The applicant and the County were able to negotiate a relocated in-only access opening. She showed where the opening is and will be relocated. Also, a turn lane may be added.

B. Case No. 17-18-V: A request by **All Energy Solar** on behalf of William R. Feldhusen for a 15 degree variance from Zoning Code Section 1302.030,

Subd.22.a.5 that residential roof-mounted systems be flush mounted on pitched roofs for the property located at 4600 Carolyn Lane.

Crosby discussed the case. Staff recommends approval.

Berry opened the public hearing.

Kristen Sachwitz, with all Energy Solar, came up to speak. Working with staff they came to a very agreeable solution to not only have the property owner provide his own energy but also fall in line with the Comprehensive Plan's approach to solar energy.

Judy Feldhusen, 4600 Carolyn Lane, came up to speak. She pointed out that Mike is not the property owner. Her husband William is the property owner.

Berry closed the public hearing.

Member Baltzer moved to recommend approval of Case No. 17-18-V with staff's recommendations. Member Reed seconded the motion which passed by a vote of 5-0.

- C. Case No. 17-19-V:** A request by **John Reinhart** for two variances to allow the installation of a 155 foot long, 6 foot high, wood privacy fence along the east property line: A 9 foot variance from the 12 foot setback for a fence along a side abutting a public right-of-way, and a 2 foot variance from the 4 foot height limitation on a fence in the front yard, both per code Section 1302.030, Subd.6.h.4, for the property located at 1531 N. Birch Lake Blvd.

Crosby discussed the case. Staff recommends approval.

Berry opened the public hearing.

John Reinhart, 1531 N. Birch Lake Blvd., came up to speak. He stated that he appreciated all the help and patience that Crosby provided.

Berry asked Reinhart if he was okay with the conditions. Reinhart confirmed that he was.

Berry closed the public hearing.

Member Reed moved to recommend approval of Case No. 17-19-V with the conditions as listed. Member Reinhardt seconded the motion and it passed by a vote of 5-0.

5. DISCUSSION ITEMS:

A. City Council Meeting Minutes of August 8, 2017.

Lynch asked about the Admiral D's continuation request. Crosby explained that the case was originally scheduled for the first meeting of the month, and it was continued per the applicant's request because McGoldrick wasn't able to make the City Council meeting. Therefore, the request was pushed back to the second meeting of the month at which time it was unanimously denied. He was encouraged to come back with a revised application. Staff has not heard back from him, but they expect to soon.

B. Park Advisory Commission Meeting Minutes – July 20, 2017.

-

6. ADJOURNMENT:

Member Reed moved to adjourn, seconded by Member Baltzer. The motion passed unanimously (5-0), and the August 28, 2017 Planning Commission meeting was adjourned at 7:31 p.m.



City of White Bear Lake
Community Development Department

MEMORANDUM

To: Ellen Richter, City Manager

From: Rick Juba, Assistant City Manager & Samantha Crosby, Associate Planner

Date: September 7, 2017 for the September 12, 2017 City Council Meeting

Subject: **Smarte Carte, 4455 White Bear Parkway – Proof of Parking**

REQUEST

Approval of a Proof of Parking Agreement in order to legalize the existing parking.

SUMMARY

In 1993, the City approved a conditional use permit for development of a light industrial/office facility in the DBD district. The roughly 58,000 square foot building contains office, manufacturing and warehouse uses requiring 177 parking stalls per current code. Only 111 stalls have been constructed to date. Since no variance was granted for the deficit, staff assumes that the intent was to enter into a proof of parking agreement. However, that agreement was never executed or recorded. The owners of Smarte Carte now wish to sell the property. Consequently, the parking issue needs to be corrected at this time. The proof of parking agreement would bind the current and future owners such that should the City ever deem the additional parking stalls to be necessary to meet an increased demand, the owner will construct the additional stalls upon written request by the City.

This issue was discovered shortly before the scheduled closing of this real estate transaction. In order to allow the local property owner and local buyer to move forward, Staff executed the agreement with final approval pending Council review and approval.

RECOMMENDED COUNCIL ACTION

Staff recommends approval of the attached resolution authorizing execution of the Proof of Parking Agreement

ATTACHMENT

Resolution

RESOLUTION NO.

RESOLUTION APPROVING A PROOF OF PARKING AGREEMENT

WHEREAS, the property located at 4455 White Bear Parkway was sold on August 31, 2017; and

WHEREAS, in order for the property to conform to the City's parking regulations an agreement was required; and

WHEREAS, the City Code requires 177 parking stalls on this property and 111 currently exist; and

WHEREAS, with the current use the site is functioning without any complaints or concerns regarding parking; and

WHEREAS, the proof of parking agreement will ensure compliance should issues arise in the future following a change in use or increase in intensity; and

WHEREAS, proof of parking agreements are a standard practice in the City of White Bear Lake to establish the requirement for the property conform when necessary; and

NOW THEREFORE BE IT RESOLVED that the White Bear Lake City Council authorizes the Mayor and City Manager to enter into Proof of Parking Agreement for the property at 4455 White Bear Parkway.

The foregoing resolution, offered by Councilmember _____ and supported by Councilmember _____ was declared carried on the following vote:

Ayes:
Nays:
Passed:

Jo Emerson, Mayor

ATTEST:

Kara Coustry, City Clerk



City of White Bear Lake
City Manager's Office

MEMORANDUM

To: Ellen Richter, City Manager

From: Kara Coustry, City Clerk

Date: September 7, 2017

Subject: **Resolution authorizing local consent of State issued Consumption & Display License for Create Space, LLC**

BACKGROUND

Kathryn and Alexander Cooley started Create Space, LLC dba Create Space as a way to have fun while connecting and giving back to the community. At Create Space, customers make and take their own custom wood home decor in a friendly and fun environment. Customers can choose from a variety of class types where they stain, assemble and paint their project. It's a place to get creative, have fun and socialize with others.

SUMMARY

Create Space operates in Vadnais Heights currently, and the owners are seeking to open a location at 4712 Highway 61 North in White Bear Lake. At their Vadnais Heights location, this do-it-yourself woodworking business has a State issued Consumption and Display permit, which permits patrons to bring their own alcohol into the business for personal display and consumption. The owners of Create Space desire to maintain the Consumption and Display permit for the White Bear Lake location as well, but would need the City's consent to do so.

Consumption and Display (C & D) permits are state issued permits, which authorize establishments to allow the consumption and display of intoxicating liquor on the premises. Assuming Create Space passes the State's background investigation, they are otherwise qualified under MN Statute 340A.414, Subd. 2, for the State's C & D permit.

Under 340A.414, Subd. 5, A MN State issued C & D permit does require local consent. The C & D permit is not effective until approved by the governing body of the city where the establishment is located.

RECOMMENDED COUNCIL ACTION

Staff recommends the City Council adopt the attached resolution, which provides local consent for the State issued Display and Consumption permit for Create Space.

ATTACHMENTS

Resolution

RESOLUTION NO.

**RESOLUTION AUTHORIZING MUNICIPAL CONSENT OF STATE ISSUED
CONSUMPTION AND DISPLAY PERMIT FOR
CREATE SPACE, LLC DBA CREATE SPACE**

WHEREAS, the owners of Create Space, LLC, dba Create Space desire to open a do-it-yourself woodworking business at 4712 Highway 61 N in White Bear Lake; and

WHEREAS, the business has applied for a Display and Consumption permit through the Minnesota Department of Public Safety, Division of Alcohol and Gambling Enforcement; and

WHEREAS, a Display and Consumption permit is a state issued permit, which authorizes establishments to permit the consumption and display of intoxicating liquor on the premises but does not authorize the sale or distribution of alcohol; and

WHEREAS, assuming Create Space, LLC passes the State's qualifications for a Display and Consumption permit as set forth in Section 340A.414, Subd. 2; and

WHEREAS, a Consumption and Display permit is not effective until municipal consent is provided,

WHEREAS, the City values diversity in business offerings within the City of White Bear Lake.

NOW, THEREFORE, BE IT RESOLVED that the White Bear Lake City Council authorizes consent of the State issued Consumption and Display permit for:

Create Space LLC, dba Create Space
4712 Highway 61 N
White Bear Lake, MN 55110

The foregoing resolution offered by Councilmember _____ and supported by Councilmember _____, was declared carried on the following vote:

Ayes:
Nays:
Passed:

Jo Emerson, Mayor

ATTEST:

Kara Coustry, City Clerk



City of White Bear Lake
City Manager's Office

MEMORANDUM

To: Ellen Richter, City Manager
From: Kara Coustry, City Clerk
Date: September 7, 2017
Subject: **Massage Therapist Licenses**

BACKGROUND

On January 1, 2016, City Ordinance 1127 went into effect which requires all persons performing massage therapy and related businesses to be licensed. The licensee is required to submit documentation which demonstrates they have received the appropriate training and insurance. A criminal history check and financial review are also conducted and approval from the Council is required for all massage related licenses.

SUMMARY

On August 10, 2017, the City received a massage therapist license application for Li Jing Pelton to work at Yili Massage located at 4711 Clark Avenue, White Bear Lake. The White Bear Lake Police Department successfully verified the applicant's training credentials, insurance coverage, finances and criminal history reports and found nothing to preclude issuance of a massage therapist licenses.

On June 27, 2017, the City Council approved a massage therapist license to Qunhong Duquet at Jade Massage located at 2033 County Road E E, contingent upon satisfactory background investigation by the White Bear Lake Police Department. The background check was found to be satisfactory and was completed on July 3, 2017. The applicant has since requested her approved massage therapist license be transferred from Jade Massage to Yili Massage.

Yili Massage has been a licensed massage therapist establishment since licensing began in 2016.

RECOMMENDED COUNCIL ACTION

Staff recommends approving massage therapist licenses for Yili Massage.

ATTACHMENTS

Resolution

RESOLUTION NO.

**RESOLUTION APPROVING MASSAGE THERAPIST LICENSES
FOR THE BUSINESS CYCLE ENDING MARCH 31, 2018**

BE IT RESOLVED by the City Council of the City of White Bear Lake that the following massage therapist licenses be approved for the business cycle ending March 31, 2018.

Massage Therapist

| | |
|----------------|-------------------|
| Li Jing Pelton | Yili Massage |
| Qunhong Duquet | 4711 Clark Avenue |

The foregoing resolution offered by Councilmember _____ and supported by Councilmember _____, was declared carried on the following vote:

Ayes:
Nays:
Passed:

Jo Emerson, Mayor

ATTEST:

Kara Coustry, City Clerk



Northeast Youth & Family Services
Transforming Lives

August 18, 2017

Ellen Richter, City Manager
City of White Bear Lake
4701 Highway 61
White Bear Lake, MN 55110

Dear Ellen:

Part of the way we keep our municipal partners informed about services provided by Northeast Youth & Family Services (NYFS) to residents in your community is through quarterly reports.

Enclosed is a copy of a report outlining the services provided in 2017 up through this most recent quarter. Contract services are those outlined in our agreement. These services are assured to all community residents regardless of their ability to pay. Non-contract services represent those received by your residents through other programs at NYFS. Taken together, this report demonstrates how your partnership helps leverage resources for all services received by your residents. To compliment the hard statistics we like to provide a success story which brings those numbers to life.

If you have any questions about this report or would like to talk about any other aspect of our partnership please don't hesitate to contact me at jerry@nyfs.org or at 651-379-3404.

Sincerely,

A handwritten signature in black ink, appearing to read 'Jerry Hromatka', is written over a faint, illegible typed name.

Jerry Hromatka
President & CEO

City of White Bear Lake
Report Period: January 1, 2017 to June 30, 2017

The following is a brief report on Northeast Youth & Family Services' programs that directly affect the residents of your community. If you have any questions about this report, please call Jerry Hromatka, President & CEO, at (651) 379-3404.

| | |
|--|-----------------|
| Annual City Contract for Service 2017 | \$39,029 |
| Total cost of all services through March 31 | \$78,292 |

(Please note that these numbers represent the actual cost of services provided, not what NYFS charges clients for these services. Because of your collaboration with NYFS, many of these services are offered free of charge or on a sliding-fee scale based on income.)

| Services Provided | City Totals | | |
|--------------------------------------|--------------|------------|---------------------|
| | # of Clients | Hours | Service Cost |
| Contracted Services | | | |
| Mental Health | 47 | 454 | \$ 68,043.00 |
| Diversion Services | 29 | 111 | \$ 6,563.70 |
| Senior Chore | | | |
| Youth | 3 | 22 | \$ 440.00 |
| Seniors | 14 | 162 | \$ 3,245.40 |
| Total for Contracted Services | 93 | 748 | \$ 78,292.10 |

| | | | |
|--------------------------------|--|--|--|
| Non Contracted Services | | | |
|--------------------------------|--|--|--|

| | | | |
|---|-----------|------------|---------------------|
| Totals for all Individual Services | 93 | 748 | \$ 78,292.10 |
|---|-----------|------------|---------------------|

*In addition to services provided by NYFS Staff, as part of the Diversion Program, 29 youth provided 336 hours of community service valued at \$3360.

NYFS Success Stories: April – June 2017

The following contains one story from NYFS Mental Health and Diversion Programs respectively in order to give you a personal perspective of how lives are changed through your partnership with Northeast Youth and Family Services.

Diversion - One of the advantages we have with NYFS Diversion Program is our ability to tie some of our referrals into other NYFS programs. This quarter we have had 2 Diversion clients get involved with our Senior Chore program and do very well. In one case, the senior being served called back and raved about the work our young man had done and tried to give him a big 'tip'. He, out of politeness finally took it after saying no, but then turned it in to us at NYFS. We returned it to the senior along with our appreciation of what she had done. This student also wants to become a regular in the senior chore program when he completes his community service hours.