



AGENDA
REGULAR MEETING OF THE CITY COUNCIL OF
THE CITY OF WHITE BEAR LAKE, MINNESOTA
TUESDAY, SEPTEMBER 12, 2017
7:00 P.M. IN THE COUNCIL CHAMBERS

1. CALL TO ORDER AND ROLL CALL

PLEDGE OF ALLEGIANCE

2. APPROVAL OF MINUTES

Minutes of the Regular City Council Meeting on August 22, 2017

3. APPROVAL OF THE AGENDA

4. VISITORS AND PRESENTATIONS

A. Constitution Week Proclamation

5. PUBLIC HEARINGS

6. LAND USE

A. Consent

1. Consideration of a Planning Commission recommendation for approval of a request by All Energy Solar on behalf of William R. Feldhusen for a variance from the code requirement that residential roof-mounted systems be flush mounted on pitched roofs for the property located at 4600 Carolyn Lane. (17-18-V)
2. Consideration of a Planning Commission recommendation for approval of a request by John Reinhart for two variances to allow the installation of a 155 foot long, 6 foot high, wood privacy fence along the east property line for the property located at 1531 N. Birch Lake Blvd. (17-19-V)
3. Consideration of a Planning Commission recommendation for approval of a request by Polar Mazda for a Conditional Use Permit Amendment to remove the existing sales building and a one sign variance to allow a second free-standing sign for the property located at 4095 Highway 61. (76-15-Sa and 17-16-V)

7. UNFINISHED BUSINESS

Nothing scheduled

8. ORDINANCES

Nothing scheduled

9. NEW BUSINESS

A. Resolution approving the proposed preliminary 2017 tax levy collectible in 2018

10. CONSENT

- A. Acceptance of June Environmental Commission Minutes, July Park Commission Minutes and August Planning Commission Minutes
- B. Resolution approving proof of parking agreement
- C. Resolution authorizing municipal consent of State issued Consumption and Display permit for Create Space, LLC
- D. Resolution authorizing a massage therapist license

11. DISCUSSION

12. COMMUNICATIONS FROM THE CITY MANAGER

13. ADJOURNMENT

14. CLOSED SESSION – LAKE LEVEL LAWSUIT



MINUTES
REGULAR MEETING OF THE CITY COUNCIL OF
THE CITY OF WHITE BEAR LAKE, MINNESOTA
TUESDAY, AUGUST 22, 2017
7:00 P.M. IN THE COUNCIL CHAMBERS

1. CALL TO ORDER AND ROLL CALL

Mayor Jo Emerson called the meeting to order at 7:00 p.m. Councilmembers Bill Walsh, Doug Biehn, Dan Jones, Kevin Edberg and Steven Engstran were present. Staff members present were City Manager Ellen Richter, Assistant City Manager Rick Juba, City Engineer Mark Burch, Community Development Director Anne Kane, Housing and Economic Development Coordinator Jacquell Nissen, Chief of Police Julie Swanson, City Clerk Kara Coustry and City Attorney Andy Pratt.

PLEDGE OF ALLEGIANCE

Mayor Emerson introduced the new City Attorney, Andy Pratt, and welcomed him to the City Council meeting.

2. APPROVAL OF MINUTES

It was moved by Councilmember **Walsh** seconded by Councilmember **Edberg**, to approve the Minutes of August 8, 2017, as presented.

The motion carried unanimously.

3. APPROVAL OF THE AGENDA

It was moved by Councilmember **Biehn** seconded by Councilmember **Jones**, to approve the Agenda as presented.

The motion carried unanimously.

4. VISITORS AND PRESENTATIONS

Nothing scheduled

5. PUBLIC HEARINGS

Nothing scheduled

6. LAND USE

A. Consent

Nothing scheduled

B. Non-Consent

1. Consideration of a Planning Commission recommendation for denial of a request by Admiral D's for a Conditional Use Permit Amendment and a variance for the property located at 4424 Lake Avenue South. (08-3-Sa and 17-13-V)

Community Development Director Kane explained Admiral D's is located in an area of the Marina Triangle that is zoned Lake Village Mixed Use (LVMU) located in the Shoreline Overlay District of White Bear Lake. The applicant, Brian McGoldrick, is requesting an amendment to an existing Conditional Use Permit to expand the restaurant building, add a louvered roof over the patio, and create a rooftop bar. These improvements will require a 50-foot setback variance from the Lake's ordinary high water level.

The proposed site plan depicts the existing building and proposed addition, overhead roof structure, and newly created rooftop bar, accessed by an exterior staircase, that is 525 square feet. All enclosed buildings with the exception of water-oriented structures with a maximum of 15 feet in height and 50 square feet in area must maintain 50-foot setback from the ordinary high-water line. The restaurant addition is proposed to go right up to the ordinary high-water level. City Staff recommends that any vertical extension is out of the shore impact zone, or half of the ordinary high-water level setback, which in this case is 25 feet.

Staff met with the applicant and his architect and expressed concerns about the proximity of the building to the ordinary high-water level. Staff indicated that a variance of this magnitude is unprecedented for a commercial building in the City and little basis has been put forth by the applicant as to why the variance is necessary for reasonable use of the property.

This same provision was required for a second-floor addition to a residential home, the Glass residence on South Shore Boulevard. The City Council will want to consider whether it is necessary to be consistent in holding a commercial building to the same requirements.

Admiral D's is proposing to install a louvered roof over the patio. Retractable drop shades are proposed on the sides of the 9-foot structure along the west wall that, when in use, will obstruct the public's view of the lake. Visual access to the lake was a crucial aspect of the original design of the restaurant, and staff objects to further reduction of visual access.

The roof structure may impact existing mature trees on the patio, causing concern within the Shoreland Overlay District as well as regulations related to commercial properties affecting mature trees. If the drop shades are eliminated, the louvered roof reconfigured to stay out of the shore impact zone, and mature trees are retained, staff would not object to the proposed patio cover.

A proposed rooftop bar above the existing restaurant would have seating for 29 patrons with access via an exterior metal staircase. The bar area would have a similar louvered roof and retracted shades but public views would not be restricted. This was a unique aspect sought for the 2-story restaurant at Boatworks Commons, affording patrons a beautiful view of the lake.

However, the location of the metal staircase, near the lake path and close to underground utilities, raises concerns. If it was relocated to be no closer to the trail than the existing building, staff would support the modification.

Ms. Kane explained that staff completed a parking analysis of the shopping center to ensure adequate parking. Applying the Zoning Code requirement of 1 stall per 2.5 seats, there are 2 extra parking spaces in the overall parking area along Highway 61. However, to be consistent with parking requirements for other uses within the LVMU, the City Council can approve a 20% parking reduction, based on proximity of municipal on-street parking. This would reduce the parking requirement for Admiral D's to 1 stall for every 3 seats.

The Planning Commission did not find the variances to be reasonable nor the minimum necessary to alleviate the practical difficulty of the lot size and shape. The 50-foot setback from the ordinary high-water level has been in place since mid-1980s when regulations were adopted in cooperation with the Minnesota Department of Natural Resources (MN DNR) and new buildings and expansions are expected to abide by this requirement.

The Planning Commission was willing to waive the 6 or 12 month waiting period for the permit and variance, which has been incorporated into the revised Resolution for City Council consideration. A decision is required no later than September 21, 2017, and is extended tonight at request of applicant

Councilmember Walsh stated staff indicated the proposal does not meet reasonable use. He asked if there is a precedent for reasonable use, and whether staying open more days of the year is considered reasonable use.

Community Development Director Kane stated seasonal/environmental factors were in place in 2008, when the original conditional use permit was submitted, and did not believe much has changed to warrant such deviation from Code.

Councilmember Biehn asked whether any other older structures in the commercial district do not meet the 50-foot setback.

Community Development Director Kane confirmed that buildings constructed prior to Shoreland regulations are closer than 50 feet to the ordinary high water mark but they are considered pre-existing non-conforming.

Councilmember Jones stated, for the purposes of disclosure, his daughter is employed by Mr. McGoldrick.

Councilmember Jones asked if property owner could plant trees on the entire perimeter. Community Development Director Kane confirmed this, adding there are no restrictions on planting materials.

Councilmember Edberg requested clarification regarding staff's support for the covered patio and rooftop seating.

Community Development Director Kane stated the covered patio will be satisfactory if it is not located in the shore impact zone, no closer than 25 feet to high water level and does not impact trees, and if side shades are removed.

Staff's primary objection to the rooftop deck is the staircase access. The staircase would block access to maintain the existing forced main sanitary sewer and there is concern about the safety of pedestrians on the path. If the stairway to be re-aligned, that would be an acceptable solution.

In response to Councilmember Edberg, Ms. Kane explained the MN DNR provided an administrative permit to allow a deck that had been extended over the ordinary high-water level to remain at its location until such time as any repair or modification is needed to the deck. If the building is expanded or renovated, the MN DNR would make a determination.

Councilmember Biehn added, a MN DNR memo states that the deck must be moved to the set back if there are any modifications. He asked whether the MN DNR will rely on the City to enforce the ordinance, or if they have enforcement capability. Community Development Director Kane stated the MN DNR has jurisdiction beginning at the ordinary high-water level.

Councilmember Walsh requested clarification on the distance from the water to structures, and whether it's 32 feet, 25 feet, or the halfway mark, or zero feet. He added the patio and retaining wall are at zero right now. Community Development Director Kane stated that retaining walls are a permitted obstruction within shore impact zone, and the patio is made of pervious pavers, and she is not aware of a variance for that as it is an pervious, horizontal structure.

Mayor Emerson opened the public hearing at 7:29 p.m.

Bob Djupstrom, 3895 Cranbrook Drive, stated a representative of the DNR informed him in 2010 that Admiral D's was given a restoration order to move the structure out of the public water. In the absence of doing that, they entered into the administrative agreement.

Brian McGoldrick, 36 Moonlight Bay, Stillwater, thanked Community Development Director Kane for being cooperative and helpful. He added the boat launch has not been used in eight years and there have not been 200 boat slips for a long time. Originally there was a lot of traffic at the boat launch so they connected the transient slips to a staircase. This was reported to the DNR, and we agreed to make it one inch bigger.

Councilmember Walsh asked whether there is another way to do the staircase. Mr. McGoldrick stated he does not believe the forced main is there, and he thinks it runs in the street.

Tom Barbeau, of Barbeau Architects, stated he is the architect for the project. The staircase goes up to a roof deck and that particular location is the only one that works for the staircase that is not in the trail or adjacent to the trail. The staircase would be an

interesting, attractive feature and the steel vertical elements would give it a light footprint.

Councilmember Walsh asked whether trees would be removed on the patio. Mr. Barbeau stated he understood no trees would be removed. The louver system is flexible and can be adjusted.

In response to Councilmember Edberg, Ms. Kane stated it is correct that the water main may be located either under the street or under the path, but because of an easement for repair work, the building and other permanent improvements must be set back from the right of way. The proximity of the staircase landing is a safety concern, and its height or level is unknown at this time.

Mr. Barbeau stated the landing would be at 12 feet.

Community Development Director Kane stated that alleviates some concern, but the easement will need to be drawn out to ensure public agencies have access to the sanitary main.

Councilmember Edberg asked whether Mr. Barbeau would consider a compromise or option that would help to meet these concerns.

Mr. Barbeau agreed to look into it. He added he is concerned that people would be able to loiter under the landing, which could be a safety concern.

Councilmember Biehn asked whether the stairs could be designed so the bottom part is removable. Mr. Barbeau stated he is unsure about that possibility, and the expense, and what it would take to disassemble, and where it would be stored.

Councilmember Jones stated he does not support the location of the staircase so close to the path, which allows more exits and entrances for people to bring alcohol to the path and park. He added he does not have a problem with the rooftop patio.

Mr. McGoldrick stated the staircase goes down onto the gravel path and not onto the trail. He added trail access would not change as the gravel path is already there.

Mayor Emerson closed the public hearing at 7:46 p.m.

Councilmember Biehn thanked staff for their hard work on this issue, taking into account current City ordinances related to natural environment. He stated most residents do not have property on the lake, and the City's commercial businesses allow that access. Councilmember Biehn would like to see different rules in the commercial district than areas outside the commercial district. He added he wants Admiral Ds to be able to stay open longer in the year, and he likes the louvered patio cover, and he supports the restaurant expansion.

Mayor Emerson stated a denial would mean the applicant could come back sooner with a new plan.

Councilmember Jones stated he would like the applicant to go back and look at the staircase and alternative options, and try to be creative. He added no views would be blocked that are not already blocked.

Councilmember Walsh stated he likes the louvered panels and the rooftop patio. He added he would put in the resolution that no trees should be removed, and the sun walls on the side should be removed if a majority wants that. He agrees that there should be another way to do the stairs. He expressed concern that the setback, at 32 feet right now, is a difficult decision to make, and he would support having this issue go back through the Planning Commission.

Community Development Director Kane stated that staff supports a denial of the resolution, so the issue can be reviewed by the Planning Commission again and more specific plans provided by the applicant.

Ms. Kane stated the City was granted a variance for the Boardwalk pavilions, so the covered patio would be consistent with that if there were no side walls.

Councilmember Walsh stated the tougher decision is the permanent structure and the 32-25-0 foot setback discussion. He added 25 feet does not seem like it is enough to make it worthwhile, but zero is not acceptable.

Councilmember Jones stated a zero-foot setback does not bother him, and he will rely on staff to provide final details. He added he would like to see a nice building with nice materials. He noted clarification is required regarding what was proposed for the original building ten years ago, as the plans changed from the time they were approved at the Planning Commission to when they were reviewed by the City Council. Councilmember Walsh agreed.

Councilmember Edberg stated he does not support a zero foot setback. He added he is fine with the roof and stairway, as well as the louvered patio covering.

City Attorney Pratt reviewed a variance analysis, stressing the importance of maintaining harmony with the general intent of the Zoning Ordinance and Comprehensive Plan, to preserve the reasonableness, uniqueness and essential character of the locality. He stated the 50-foot setback is required to protect the lakeshore, and for visual reasons. He added economic considerations alone do not justify a variance, so the argument that the applicant must be open for more months of the year does not justify a variance. He noted, regarding tree removal and the location of the staircase, the City Council may place conditions that are proportionate and reasonable.

It was moved by Councilmember **Engstran** seconded by Councilmember **Jones** to adopt **Resolution No. 12077** for denial of a request by Admiral D's for a Conditional Use Permit Amendment and a variance for the property located at 4424 Lake Avenue South. (08-3-Sa and 17-13-V).

Councilmember Biehn stated he is unsure whether he could support zero feet setback, but he could support 25 feet. He added he supports the rooftop patio, louver patio cover, and he is open to the retractable shade, as it is not a permanent structure. He

noted he does not want the trees to be cut down, and new trees would block the view even more.

Councilmember Biehn asked Mr. Barbeau how much space would be necessary to have restaurant deck seating next to the ordinary high-water mark. Mr. Barbeau tables could be placed right up to the railing, with an aisle, and that would require 8 feet, and another row of seating for two could be accommodated in 12 feet. He added, in fact, it would be unique and feel kind of special.

Councilmembers Biehn and Walsh stated they would support an 8-foot setback.

Councilmember Edberg expressed the importance of providing clarity for City Staff in terms of what will be acceptable middle ground, and whether that should be incorporated in the motion.

City Manager Richter clarified that 8-foot setback refers to 8 feet from the ordinary high-water level, and a 42-foot variance. She emphasized that the City Council is not bound by this discussion to a decision if a revised plan comes back before the Council at a future date.

Mayor Emerson asked City Attorney Pratt whether specifications should be added to the motion. City Attorney Pratt stated the resolution as it stands is sufficient. He added he agrees that a specific number is important for the record.

Councilmember Jones stated he can support an 8-foot setback. He added he can work with the louvered panels, and maintain the existing trees. He noted he is not thrilled with the sun shades, which seem similar to those being used on Highway 61 that are not maintained very well. The location of the staircase is a security concern, as other commercial businesses in this area are being encouraged to tighten security at their entrances and exits, and that needs to be addressed.

Vote on the motion: the motion carried unanimously, with the stipulation that the applicant does not need to adhere to the one-year waiting period.

Councilmember Biehn stated he likes the rooftop patio, but agrees that the staircase needs to be addressed. He added a different location should be found that will not impact the easement.

Councilmember Walsh stated an 8-foot or 12-foot setback would be a better precedent on a lakefront property than zero feet. He added 8 feet would give the applicant more space inside the building.

Community Development Director Kane stated it would be almost impossible to successfully build a building with a zero setback at the ordinary high-water level, while ensuring that protective measures are taken and water quality is not affected.

Community Development Director Kane stated that staff would support a number closer to 25 feet. She added staff would like to obtain the opinion of the City Attorney on whether the differentiation between commercial and residential use should be

clarified in terms of waterfront setbacks. She added requests are often received from residents, and approving this in the LVMU District will undermine staff's position.

Councilmember Edberg stated the City established that a 25-foot setback was reasonable 30 years ago. He expressed concern about bringing that decision into question. He added he is not opposed to commercial development and lakefront property owner's rights to utilize their shoreline, but he is opposed to pushing this development into the protected area.

Councilmember Biehn stated, in his opinion, the Commercial District is different and development should be encouraged. He added this is a unique property, and other properties may not need a variance in the shoreline setback. He noted he supports expansion that is feasible and reasonable.

Community Development Director Kane stated a survey of the VFW property shows 7.6-foot setback at the northwest corner, and 9.4 feet setback at the southeast corner, from the ordinary high-water level; and Tally's has setbacks of 12.9 feet at the northeast corner and 14.5 feet at the southeast corner. She added the LVMU is unique, and regulations could be crafted based on current encroachments.

Mr. McGoldrich thanked the City Council and City Staff for their deliberation. He added he is ready to move forward with the project and will work with the City and its staff in whatever direction they go, and give it the time it needs. He noted he hopes they will arrive at a number around 8 feet.

Councilmember Biehn stated he is in favor of having staff review this and provide language to change the current Ordinance in a way that recognizes the uniqueness of the existing structures in the area, and Admiral D's current footprint, which is different from the shopping center property.

City Manager Richter stated consideration of changes to the LVMU District requirements would not need to be completed before this application is considered. She added she agrees it would be beneficial to look at the LVMU District in its entirety to ensure there is direction for applicants and clear parking considerations.

7. UNFINISHED BUSINESS

Nothing scheduled

8. ORDINANCES

Nothing scheduled

9. NEW BUSINESS

- A. Resolution awarding a roof replacement project and related repairs to Central Minnesota Renovations, LLC for Pioneer Manor located at 2225 Fifth Street.

Community Development Director Kane stated Pioneer Manor was developed by the City in 1993 to provide high-quality, good value housing for seniors of low to moderate income

means. As the building nears 25 years since its construction, it is beginning to show its age. Minor repairs over the years have bought additional time, but the original roof is near its end of life and in need of replacement. CDBG Grants were applied for in 2013 but the City was not successful in getting those funds.

Based on some observations and assessments of current roof conditions, it was determined that the project needs to move forward this year. There are sufficient funds within reserves at Pioneer Manor to cover the cost of a new roof and extension improvements.

Estimates were secured in 2014 for this work, including roof replacement, attic insulation, and repair of siding and shingles on the gables element. Given the complexity, it was determined that it would be best to have one contractor overseeing the entire project, so that any roof panels could coordinate with insulation replacement. Based on those estimates, staff anticipated the overall cost would not exceed \$100,000, which is the threshold for competitive building by State Statute, requiring public posting and sealed bids.

Ms. Kane reported that staff reached out to twelve (12) area contractors and provided RFP's to ten (10), and received only two (2) proposals for the City Council's consideration: SELA Roofing for \$156,630, and Central Minnesota Renovations for \$130,349. She explained that bids came in higher than anticipate due to the increased demand for roofing services following the storm that caused significant damage in the northeast metro area. Staff recommends awarding the Pioneer Manor roof project and related exterior repairs to Central Minnesota Renovation in the amount of \$130,349.

It was moved by Councilmember **Engstran** seconded by Councilmember **Jones**, to adopt **Resolution No. 12078** awarding a roof replacement project and related repairs to Central Minnesota Renovations, LLC for Pioneer Manor located at 2225 Fifth Street.

The motion carried unanimously.

- B. Resolution declaring costs to be assessed and ordering preparation of proposed assessment roll and setting hearing on a proposed assessment roll for the 2017 Mill and Overlay Project (City Project Nos.: 17-01, 17-04, 17-10, 17-13)

City Engineer Burch stated the Engineering Department is nearing end of the street reconstruction project, primarily mill overlay work, and a public hearing must be scheduled on special assessment rolls. He recommended a hearing be held at the 2nd meeting in September, and proper notice will be sent to individual property owners and a legal notification will be placed in the local press

It was moved by Councilmember **Engstran** seconded by Councilmember **Walsh**, to adopt **Resolution No. 12079** declaring costs to be assessed and ordering preparation of proposed assessment roll and setting hearing on a proposed assessment roll for the 2017 Mill and Overlay Project (City Project Nos.: 17-01, 17-04, 17-10, 17-13).

The motion carried unanimously.

- C. Resolution accepting work and authorizing final payment to Pearson Bros, Inc. for the 2017 Bituminous Seal Coating Project (City Project No.: 17-02)

City Engineer Burch stated the sealcoating project for 2017 has been completed by Pearson Brothers, Inc, and Engineering staff have inspected the work and are happy with it. He added staff recommends that the City Council receive work and authorize payment in final amount of \$305,536

It was moved by Councilmember **Biehn** seconded by Councilmember **Engstran**, to adopt **Resolution No. 12080** accepting work and authorizing final payment to Pearson Bros, Inc. for the 2017 Bituminous Seal Coating Project (City Project No.: 17-02).

The motion carried unanimously.

10. HOUSING AND REDEVELOPMENT AUTHORITY

HRA Acting Chair Doug Biehn called the Housing and Redevelopment Authority to order at 8:44 p.m. (please refer to the minutes of the Housing and Redevelopment Authority for action taken that included the following items):

1. Call to order
2. Roll call
3. Approval of the agenda
4. Approval of the August 8, 2017 Minutes
5. Resolution establishing a revolving loan and grant program for the County Road E Corridor
6. Adjournment

Mayor Emerson reconvened the City Council meeting at 8:55 p.m.

11. CONSENT

- A. Resolution approving a single event extension to an on-sale liquor license for Boleen Enterprises. **Resolution No. 12081**
- B. Resolution ratifying the execution of a termination of assessment agreement between the HRA and Muellner Family LLLP. **Resolution No. 12082**

It was moved by Councilmember **Biehn** seconded by Councilmember **Walsh**, to approve the Consent Agenda as presented.

The motion carried unanimously.

12. DISCUSSION

- A. Dispatching Operations

City Manager Richter reviewed the potential option for contracting the City's Dispatch Operations with Ramsey County. The City operates a 24/7 Dispatch Center, providing emergency call answering and dispatch services for Police, Fire and Ambulance. Dispatch staff also fulfills other duties, including monitoring building security, alarm systems, records, and data entry. White Bear Lake is the last remaining municipal dispatch center in Ramsey County, and continues to provide extraordinary customer service.

The City has held strong to its model throughout the years but many circumstances have changed. The need for specialized protocols has diminished, and significant capital outlay is expected through the purchase of a NextGen 911 compatible phone system at a cost of \$190,000. Dispatch operates at an annual cost in 2017 of \$525,000, with \$539,000 budgeted for 2018. A 2-seat model is advised by dispatching staff and Regions EMS. In 2014, the City invested \$300,000 to replace the existing dispatch console, and that will need to be replaced again in approximately five to seven years at an estimated \$500,000.

City Manager Richter stated she spoke with other City Managers who contract with the County for dispatch, and they indicated that significant organizational changes within the County's Dispatch Center have resulted in positive outcomes. Concerns related to officer safety and Ramsey County's training programs have been raised by the City Council and Dispatchers. Ms. Richter stated, that City's Police Administration believe that there are advantages to being part of the County-wide system as everyone would be operating under the same channels. This enhances officer safety. Ramsey County has recently revamped its training program to help address recruitment and retention concerns.

Ms. Richter explained that the primary driver for this conversation is not necessarily to reduce existing costs, but rather to avoid significant future costs associated with increased staffing and capital purchases. If a 24-hour attended lobby were maintained using existing personnel, switching to Ramsey County would be cost neutral in the near term. However, staying with current model would result in approximately \$270,000 increase in annual operational costs after four (4) additional staff are hired. This does not account for additional supervisory and technological support. There would also be significant future capital costs.

Ms. Richter explained that the need for phone equipment cannot be delayed beyond this fall as there is a 6-month waiting period between ordering and installing the equipment, which has lent to the urgency of this issue.

Councilmember Edberg stated operating costs are currently \$525,000, and future additional staff would increase that to over \$775,000, as well as additional costs of approximately \$500,000 related to updating and replacing capital equipment in the next five years. Given these numbers, the City would avoid nearly 2 million in costs over a five year period. These additional resources could be used toward other necessary infrastructure or operating needs.

Councilmember Biehn stated he was previously the second in charge manager for Ramsey County Dispatch Center. He asked City Attorney Pratt to review whether he could vote on this item. He added he currently works for Law Enforcement Labor Services, the union that represents the City's dispatchers, and he also represents Ramsey County dispatch supervisors and deputies.

Councilmember Biehn stated if the City Council chooses not to go to Ramsey County, he would strongly encourage a 2-seat system as soon as possible regardless of cost. He added he is comfortable with the City moving to Ramsey County Dispatch Services as long as current City Dispatch staff remain City employees, eligible for wage increases. He noted, he does not think the 24/7 lobby needs to be open in the long run and the City would be one of the few agencies State-wide to maintain that. Councilmember Biehn sees the benefit

of having a consolidated system with Ramsey County, both operationally and financially.

Councilmember Walsh requested clarification regarding the cost savings. He added 24-hour access might not be necessary. He noted he wants to get more information from his constituents about what is important to them, and get more information regarding specific savings. He stated he is leaning towards going to Ramsey County which seems to be a financially prudent thing to do.

Councilmember Engstran stated he is 1000% against going to the County. He has been a dispatcher, and it is not easy to reach County Dispatch. He added that City supervisors don't want to do their job and don't care about the Dispatchers in the center and should be held accountable. The City should hire EMTs as Dispatchers, to diagnose better over the phone and ask the right questions. He asked whether records management is still located in Roseville and what it would cost to revert back to the County.

In response to Councilmember Engstran, Police Chief Swanson stated there would be very little cost to switch records management from Roseville to the County because records management is already integrated with the County and is shared by 4 Ramsey County agencies.

City Manager Richter stated that as the City adds staff capacity in the Dispatch Center, it would need to look at additional supervisory staff as well. A Police Captain is currently providing supervision for the Dispatch Center, and that will be reviewed.

Councilmember Jones stated the City offers a 1-stage "Cadillac" call service, while Ramsey County offers a 2-stage call service. He has observed the City's Dispatch Center, but he has not been allowed to sit in at Ramsey County Dispatch. He does not necessarily trust Ramsey County. He asked why the Police Department is not also being considered for outsourcing. He added he believes the service provided by the City's dispatch is better, although there needs to be a clear independent management structure who pays attention to recruitment and training. If a Dispatch Center costs a million dollars, then that is the cost and Councilmember Jones supports the City run dispatch.

Councilmember Walsh stated he would like to find out about the difference in response times between the City's dispatch and the County, as well as customer service levels. He added maybe that could be tracked over the next few months. City Manager Richter agreed.

Mayor Emerson stated the phone system would need to be ordered this fall. City Manager Richter stated she is hoping for additional discussion early fall if the new system is to be ordered soon. Text and video to 911 must be accepted by the end of 2019, and the City's current analog phone system was purchased 20 years ago and has not been supported in the last 12 years.

Chief Swanson reported she spoke to Century Link today, who indicated a 4-6 month turn-around on the order. The reason for this is Century Link has work orders resulting from other Dispatch Centers for the new text and video to 911. Nine Dispatch Centers will be piloting text and video to 911 by the end of 2018. We will be required by the end of 2019 to either have text and video to 911, or a contract in place with a provider that does.

Mayor Emerson asked whether there would be any equipment costs associated with

switching to Ramsey County. City Manager Richter stated the County incorporates use of their equipment into their contract.

In response to Councilmember Edberg, Chief Swanson stated the City's Dispatch Center currently provides great service. She has talked to her peers and Ramsey County Dispatch restructured in 2008 and upgraded their equipment. She added both Police and Fire Chiefs are happy with the features that are offered at the County level. She noted it would be an adjustment from the personal service the City's residents currently receive.

Chief Swanson stated Ramsey County has a policy in place that limits sit along with Public Safety personnel, but she has watched their operation and it is efficient and well-managed. She added the City's is also not prepared for the Information Technology (IT) piece to this. There is only one IT coordinator for the entire City and no specialist on staff to handle the Dispatch Center.

Councilmember Jones stated he is willing to buy the phones and commit to City Dispatch for the next few years. He asked about the timeline for a conversion to County Dispatch. Chief Swanson stated it is a 6-9 month process, and Ramsey County has agreed to assist with ensuring that protocols do not change significantly.

Councilmember Edberg stated the City would be taking on brand new technologies and the obligations to service and implement them with no IT structure. He added that is a recipe for a cost and operational disaster, and the City will be thoroughly under-financed and under-resourced to maintain and secure that going forward. He noted he would welcome another public conversation on this issue.

Councilmember Biehn stated that City residents are currently paying Ramsey County for a portion of Dispatch Services through property taxes. City Manager Richter confirmed this.

Councilmember Biehn expressed concern that postponing this decision another 3-5 years will impact 8-10 dispatchers rather than 4-5 dispatchers today. He stated it is better to address this now while the City before the City is more invested and is faced with higher technology costs - extravagant to the point that City will have no choice.

Councilmember Jones wondered what a County monopoly over dispatch would cost the City at that time.

City Manager Richter requested that City Councilmembers submit their comments and requests for information to her in order to prepare for further discussion.

Councilmember Walsh stated he would like an analysis of response times between City and County Dispatch.

Councilmember Edberg stated he would like to see a life cycle set of estimated costs for operations and capital, over 3-5 years. The City is trying to plan for a decade ahead and more. He added he is not interested in White Bear Lake not having a Police Department. He asked whether Human Resource solutions for the City's current dispatch staff could be researched.

13. COMMUNICATIONS FROM THE CITY MANAGER

- City Manager Richter stated new trees are being installed in the Highway 96 median. City Engineer Burch stated a variation of the crap apple species is planned. The new trees should be in within the next few weeks along with irrigation repairs.
- City Manager Richter stated discussions regarding the Whitaker crossing are under way with MN DOT and SEH with hopes for a 2018 project.
- City Manager Richter stated staff is obtaining appraisals for Whitaker street end as requested by the City Council, which will be available for consideration in a month or so.
- Community Development Director Kane stated RFP's for the South Shore Boulevard trail have been distributed and response is expected by September 5, 2017. She introduced Jacquell Nissen, the City's Housing and Economic Development Coordinator, who was instrumental in the Pioneer Manor roof project and the County Rad E revolving loan and grant program. She expressed her appreciation for Ms. Nissen's help, and thanked the City Council for their support for that position.

14. ADJOURNMENT

There being no further business before the Council, it was moved by Councilmember **Jones** seconded by Councilmember **Walsh** to adjourn the regular meeting at 9:43 p.m.

Jo Emerson, Mayor

ATTEST:

Kara Coustry, City Clerk

Proclamation

To Honor Constitution Week September 17 - 23, 2017

WHEREAS, our Founding Fathers, in order to secure the blessings of liberty for themselves and their posterity, did ordain and establish a Constitution for the United States; and,

WHEREAS, it is important that all citizens fully understand the provisions and principles contained in the Constitution in order to effectively support, preserve and defend against all enemies; and,

WHEREAS, September 17, 2017, marks the two-hundred & thirtieth anniversary of the drafting of the Constitution of the United States of America by the Constitutional Convention; and,

WHEREAS, it is fitting and proper to accord official recognition of this magnificent document and its memorable anniversary; and,

WHEREAS, the independence guaranteed to American citizens, whether by birth or naturalization, should be celebrated during Constitution Week, September 17 through 23, 2017, as designated by proclamation of the President of the United States of America in accordance with Public Law 915.

NOW THEREFORE, BE IT RESOLVED that I, Jo Emerson, Mayor of the City of White Bear Lake, do hereby proclaim the week of September 17 through 23, 2017 as Constitution Week.

WITNESSED, SEALED AND SIGNED
THIS 12th DAY OF SEPTEMBER, 2017.

Jo Emerson, Mayor



City of White Bear Lake
Community Development Department

MEMORANDUM

To: Ellen Richter, City Manager

From: The Planning Commission

Through: Samantha Crosby, Planning & Zoning Coordinator

Date: September 6, 2017 for the September 12, 2017 City Council Meeting

Subject: **All Energy Solar, 4600 Carolyn Lane – Case No. 17-18-V**

REQUEST

A 15 degree variance from the requirement that solar panels be flush mounted on sloped roofs, so that the panels on the back side of the roof may be tilted.

SUMMARY

No one from the public spoke to the request.

RECOMMENDED COUNCIL ACTION

On a 5-0 vote, the Planning Commission recommended approval of the variance as presented staff.

ATTACHMENT

Resolution of Approval

RESOLUTION NO. _____

**RESOLUTION GRANTING A SOLAR VARIANCE FOR
4600 CAROLYN LANE
WITHIN THE CITY OF WHITE BEAR LAKE, MINNESOTA**

WHEREAS, a proposal (17-18-V) has been submitted by All Energy Solar, on behalf of William R. Feldhusen, to the City Council requesting approval of a solar variance from the Zoning Code of the City of White Bear Lake for the following location:

LOCATION: 4600 Carolyn Lane

LEGAL DESCRIPTION: Lot 5, Block 2, Lemke's 5th Addition (PID #153022430007)

WHEREAS, THE APPLICANT SEEKS THE FOLLOWING RELIEF: A 15 degree variance from the requirement that residential roof-mounted solar panel systems be flush mounted on pitched roofs, per Code Section 1302.030, Subd.22.a.5, so that the panels on the back side of the roof may be tilted; and

WHEREAS, the Planning Commission has held a public hearing as required by the city Zoning Code on August 28, 2017; and

WHEREAS, the City Council has considered the advice and recommendations of the Planning Commission regarding the effect of the proposed variance upon the health, safety, and welfare of the community and its Comprehensive Plan, as well as any concerns related to compatibility of uses, traffic, property values, light, air, danger of fire, and risk to public safety in the surrounding areas;

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of White Bear Lake that the City Council accepts and adopts the following findings of the Planning Commission:

1. The requested variance will not:
 - a. Impair an adequate supply of light and air to adjacent property.
 - b. Unreasonably increase the congestion in the public street.
 - c. Increase the danger of fire or endanger the public safety.
 - d. Unreasonably diminish or impair established property values within the neighborhood or in any way be contrary to the intent of this Code.
2. The variance will be in harmony with the general purpose and intent of the City Code and will not be injurious to the neighborhood or otherwise detrimental to the public welfare.
3. The special conditions and circumstances are not the result of actions of the owner or a predecessor in title.
4. The non-conforming uses of neighboring lands, structures, or buildings in the same district are not the sole grounds for issuance of the variance.

FURTHER, BE IT RESOLVED, that the City Council of the City of White Bear Lake hereby approves the requests, subject to the following conditions:

1. All application materials, maps, drawings, and descriptive information submitted in this application shall become part of the permit.
2. Per Section 1301.060, Subd.3, the variance shall become null and void if the project has not been completed or utilized within one (1) calendar year after the approval date, subject to petition for renewal. Such petition shall be requested in writing and shall be submitted at least 30 days prior to expiration.
3. A zoning permit shall be obtained before any work begins.
4. The 4 trees in the front of the home shall be preserved. If they die, they shall be replaced with a tree at least 2.5 inches in diameter for the deciduous and 6 feet in height for evergreens.
5. Should a glare with an intensity sufficient to cause annoyance, discomfort or loss in visual performance and or visibility result, screening or alternation may be required at the owner's expense.

The foregoing resolution, offered by Councilmember _____ and supported by Councilmember _____, was declared carried on the following vote:

Ayes:
Nays:
Passed:

Jo Emerson, Mayor

ATTEST:

Kara Coustry, City Clerk

Approval is contingent upon execution and return of this document to the City Planning Office. I have read and agree to the conditions of this resolution as outlined above.

William R. Feldhusen

Date



City of White Bear Lake
Community Development Department

MEMORANDUM

To: Ellen Richter, City Manager
From: The Planning Commission
Through: Samantha Crosby, Planning & Zoning Coordinator
Date: September 6, 2017 for the September 12, 2017 City Council Meeting
Subject: **John Reinhart, 1531 N. Birch Lake Blvd. – Case No. 17-19-V**

REQUEST

Two variances to allow the installation of a 155 foot long, 6 foot high, wood privacy fence along the east property line: a 9 foot variance from the 12 foot setback for a fence along a side abutting a public right-of-way, and a 2 foot variance from the 4 foot height limitation on a fence in the front yard.

SUMMARY

No one from the public spoke to the request.

RECOMMENDED COUNCIL ACTION

On a 5-0 vote, the Planning Commission recommended approval of the variances as presented staff.

ATTACHMENT

Resolution of Approval

RESOLUTION NO. _____

**RESOLUTION GRANTING TWO FENCE VARIANCES FOR
1531 N. BIRCH LAKE BLVD
WITHIN THE CITY OF WHITE BEAR LAKE, MINNESOTA**

WHEREAS, a proposal (17-19-V) has been submitted by John P. Reinhart to the City Council requesting approval of two variances from the Zoning Code of the City of White Bear Lake for the following location:

LOCATION: 1531 N. Birch Lake Blvd.

LEGAL DESCRIPTION: The West 100 Feet of the East 133 feet of Part of Government Lot 2, Except the North 301 61/100 feet, subject to boulevard, in the southwest ¼ of Section 15, Township 30, Range 22. (PID #153022310005)

WHEREAS, THE APPLICANT SEEKS THE FOLLOWING RELIEF: Two variances to install a 6-foot tall wooden privacy fence roughly 3 feet from the east property line: A 9 foot variance from the 12 foot setback for a 6 foot tall fence along a side abutting a public right-of-way and a 2 foot variance from the 4 foot height limit for a fence in a front yard; both per Code Section 1302.030, Subd.6.h.4; and

WHEREAS, the Planning Commission has held a public hearing as required by the city Zoning Code on August 28, 2017; and

WHEREAS, the City Council has considered the advice and recommendations of the Planning Commission regarding the effect of the proposed variances upon the health, safety, and welfare of the community and its Comprehensive Plan, as well as any concerns related to compatibility of uses, traffic, property values, light, air, danger of fire, and risk to public safety in the surrounding areas;

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of White Bear Lake that the City Council accepts and adopts the following findings of the Planning Commission:

1. The requested variances will not:
 - a. Impair an adequate supply of light and air to adjacent property.
 - b. Unreasonably increase the congestion in the public street.
 - c. Increase the danger of fire or endanger the public safety.
 - d. Unreasonably diminish or impair established property values within the neighborhood or in any way be contrary to the intent of this Code.
2. The variances will be in harmony with the general purpose and intent of the City Code and will not be injurious to the neighborhood or otherwise detrimental to the public welfare.
3. The special conditions and circumstances are not the result of actions of the owner or a predecessor in title.
4. The non-conforming uses of neighboring lands, structures, or buildings in the same district are not the sole grounds for issuance of the variances.

FURTHER, BE IT RESOLVED, that the City Council of the City of White Bear Lake hereby approves the requests, subject to the following conditions:

1. All application materials, maps, drawings, and descriptive information submitted in this application shall become part of the permit.
2. Per Section 1301.060, Subd.3, the variance shall become null and void if the project has not been completed or utilized within one (1) calendar year after the approval date, subject to petition for renewal. Such petition shall be requested in writing and shall be submitted at least 30 days prior to expiration.
3. The applicant shall obtain a zoning permit prior to installing the fence. The 6 foot tall portion of the fence shall be no closer than 35 feet from the south property line and shall terminate at the south side of the driveway.
4. The applicant shall allow vegetation to grow along the outside of the fence to soften and screen the appearance. Any vegetation which grows in a location or to a size which threatens the integrity of the fence may be removed.
5. In the future, should the intersection of Birch Lake Blvd. N / 4th Street and Otter Lake Road be reconstructed and realigned in such a way that the fence creates a sight-distance issue for traffic visibility, the portion of the 6-foot tall fence covered under this variance that causes the obstruction, as determined solely by the City, shall be removed by the property owners at their own expense.
6. The applicant shall relocate the 4-foot tall picket fence so that it is located entirely within the property lines, or shall sign an encroachment agreement.
7. The applicant shall verify the property lines and have the property pins exposed at the time of inspection.

The foregoing resolution, offered by Councilmember _____ and supported by Councilmember _____, was declared carried on the following vote:

Ayes:
Nays:
Passed:

Jo Emerson, Mayor

ATTEST:

Kara Coustry, City Clerk

Approval is contingent upon execution and return of this document to the City Planning Office.

I have read and agree to the conditions of this resolution as outlined above.

John P. Reinhart

Date



City of White Bear Lake
Community Development Department

MEMORANDUM

To: Ellen Richter, City Manager

From: The Planning Commission

Through: Samantha Crosby, Planning & Zoning Coordinator

Date: September 6, 2017 for the September 12, 2017 City Council Meeting

Subject: **Polar Mazda, 4095 Highway 61 – Case No. 76-15-Sa & 17-16-V**

REQUEST

A Conditional Use Permit Amendment (CUPA) to remove the existing sales building, and a one sign variance to allow a second freestanding sign that is 79 square feet in size and 25 feet tall.

SUMMARY

No one from the public spoke to the request.

RECOMMENDED COUNCIL ACTION

On a 5-0 vote, the Planning Commission recommended approval of the Conditional Use Permit Amendment and a 79 square foot sign as requested by the applicant, but only 24 feet tall as recommended by staff.

ATTACHMENT

Resolution of CUPA Approval
Resolution of Variance Approval
Resolution of Variance Denial (25 foot height)

RESOLUTION NO. _____

**RESOLUTION APPROVING
A CONDITIONAL USE PERMIT AMENDMENT
FOR 4095 HIGHWAY 61
WITHIN THE CITY OF WHITE BEAR LAKE, MINNESOTA**

WHEREAS, a proposal (76-15-Sa) has been submitted by Phillips Architects and Contractors Ltd, on behalf of Hawkins Properties LLC, to the City Council requesting approval of a Conditional Use Permit Amendment from the City of White Bear Lake for the following location:

LOCATION: 4095 Highway 61

LEGAL DESCRIPTION:

The West 336 feet of the Southwest Quarter of the Southwest Quarter of Section 23, Township 30 North, Range 22 West, except the South 33 feet thereof and except that part acquired by the City of White Bear Lake, and except that part lying Easterly of State Trunk Highway No. 61; also described as: The West 336 feet of that part of the Southwest Quarter of the Southwest Quarter of Section 23 aforesaid, lying South of Little Bear Lake, except the South 33 feet thereof, and except that part lying Easterly of State Trunk Highway No. 61;
(PID # 233022330006)

WHEREAS, THE APPLICANT SEEKS THE FOLLOWING PERMIT: A Conditional Use Permit Amendment per Code Section 1303.140, Subd.4.h, in order to demolish the existing 1,144 square foot building;

SUP #76-15-S, Approved December 14, 1976: A special use permit to construct and operate truck sales and related vehicles sales lot.

Reso. #10217, Approved November 13, 2007: A conditional use permit amendment to allow an increase in the building size, per Code Section 1303.140, Subd.4.h.

WHEREAS, the Planning Commission has held a public hearing as required by the City's Zoning Code on August 28, 2017; and

WHEREAS, the City Council has considered the advice and recommendations of the Planning Commission regarding the effect of the proposed conditional use permit upon the health, safety, and welfare of the community and its Comprehensive Plan, as well as any concerns related to compatibility of uses, traffic, property values, light, air, danger of fire, and risk to public safety in the surrounding areas;

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of White Bear Lake after reviewing the proposal, that the City Council accepts and adopts the following findings of the Planning Commission:

1. The proposal is consistent with the city's Comprehensive Plan.

2. The proposal is consistent with existing and future land uses in the area.
3. The proposal conforms to the Zoning Code requirements.
4. The proposal will not depreciate values in the area.
5. The proposal will not overburden the existing public services nor the capacity of the City to service the area.
6. The traffic generation will be within the capabilities of the streets serving the site.
7. The special conditions attached in the form of conditional use permits are hereby approved.

FURTHER, BE IT RESOLVED, that the City Council of the City of White Bear Lake hereby approves the requests, subject to the following conditions:

1. All application materials, maps, drawings, and descriptive information submitted with this application shall become part of the permit.
2. Per Section 1301.050, Subd.4, if within one (1) year after approving the Conditional Use Permit, the use as allowed by the permit shall not have been completed or utilized, the CUP shall become null and void unless a petition for an extension of time in which to complete or utilize the use has been granted by the City Council. Such petition shall be requested in writing and shall be submitted at least 30 days prior to expiration.
3. This Conditional Use Permit shall become effective upon the applicant tendering proof (ie: a receipt) to the City of having filed a certified copy of the sign resolution of approval with the County Recorder pursuant to Minnesota State Statute 462.3595 to ensure the compliance of the herein-stated conditions.
4. Snow should either be trucked out, or stored on the lots so that when it melts it flows into a stormwater feature. Snow storage shall not occur on the porous pavers, in the rain garden, in the stormwater pond, in the lake, or in the northeast corner of the property.
5. The conditions of the original special use permit shall still apply, except condition 13, which limited the maximum number of vehicles on site to no more than 150.
6. The applicant shall obtain a building permit prior to beginning any work.

Prior to the issuance of a demo permit, the applicant shall:

7. Unify the subject site with the adjacent property to the west under the same ownership, either by lot combination or by plat.
8. Revise the plan to provide a stormwater feature near the culvert in the northeast corner of

the site that outlets directly to Goose Lake without any treatment, such feature shall replace the proposed porous pavers and it's design shall be subject to review and approval by the City Engineer.

9. Revise the plan to replace the chain link fence along the north property line with a wooden privacy fence no more than 4 feet tall. The gate in the fence shall be reduced to no more than 3 feet wide or removed altogether, and the fence shall continue to the southernmost point of Goose Lake.
10. Provide a photometric plan and lighting details for the parking lot pole lights subject to staff approval. Pole height shall not exceed 24 feet. Lighting shall be shielded from view from County Road F, Highway 61 and Goose Lake.
11. Extend a letter of credit consisting of 125% of the exterior improvements, which renews automatically every six months. The amount of the letter shall be based on a cost estimate of the outside improvements, to be approved by the City prior to the issuance of the letter of credit.
12. Submit plans to the Vadnais Lake Area Water Management Organization for review and comment.
13. Enter into a Stormwater Operation and Maintenance Agreement for the new on-site stormwater features.
14. Pay the \$200 administrative fee for installing a sign without a permit.

Prior to the release of the letter of credit, the applicant shall:

15. The applicant shall provide an as-built plan for the stormwater system.
16. All exterior improvements must be installed.
17. The applicant shall provide proof of having recorded the Resolution of Approval and the Stormwater Operation and Maintenance Agreement with the County Recorder's Office.

The foregoing resolution, offered by Councilmember _____ and supported by Councilmember _____, was declared carried on the following vote:

Ayes:
Nays:
Passed:

Jo Emerson, Mayor

ATTEST:

Kara Coustry, City Clerk

Approval is contingent upon execution and return of this document to the City Planning Office.

I have read and agree to the conditions of this resolution as outlined above.

Signed _____ Date _____

Print Name & Title

RESOLUTION NO. _____

**RESOLUTION APPROVING A FREESTANDING SIGN VARIANCE
FOR 4095 HIGHWAY 61
WITHIN THE CITY OF WHITE BEAR LAKE, MINNESOTA**

WHEREAS, a proposal (17-16-V) has been submitted by Phillips Architects and Contractors Ltd, on behalf of Hawkins Properties LLC, to the City Council requesting approval of a freestanding sign variance from the Zoning Code of the City of White Bear Lake for the following location:

LOCATION: 4095 Highway 61

EXISTING LEGAL DESCRIPTION:

The West 336 feet of the Southwest Quarter of the Southwest Quarter of Section 23, Township 30 North, Range 22 West, except the South 33 feet thereof and except that part acquired by the City of White Bear Lake, and except that part lying Easterly of State Trunk Highway No. 61; also described as: The West 336 feet of that part of the Southwest Quarter of the Southwest Quarter of Section 23 aforesaid, lying South of Little Bear Lake, except the South 33 feet thereof, and except that part lying Easterly of State Trunk Highway No. 61;
(PID # 233022330006)

WHEREAS, THE APPLICANT SEEKS THE FOLLOWING RELIEF: A one sign variance from the one freestanding sign maximum, per Code Section 1202.040, Subd.2, to allow 2 freestanding signs, one of which is a 24 foot tall, 79 square foot pylon sign; and

WHEREAS, the Planning Commission has held a public hearing as required by the city Zoning Code on August 28, 2017; and

WHEREAS, the City Council has considered the advice and recommendations of the Planning Commission regarding the effect of the proposed variance upon the health, safety, and welfare of the community and its Comprehensive Plan, as well as any concerns related to compatibility of uses, traffic, property values, light, air, danger of fire, and risk to public safety in the surrounding areas;

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of White Bear Lake, that the City Council accepts and adopts the following findings of the Planning Commission:

1. The requested variance will not:
 - a. Impair an adequate supply of light and air to adjacent property.
 - b. Unreasonably increase the congestion in the public street.
 - c. Increase the danger of fire or endanger the public safety.
 - d. Unreasonably diminish or impair established property values within the neighborhood or in any way be contrary to the intent of this Code.
2. The variance is the minimum required to accomplish this purpose.
3. Because the variance will result in a significant reduction in the overall amount of signage on site, the variance will be in harmony with the general purpose and intent of the City

Code and will not be injurious to the neighborhood or otherwise detrimental to the public welfare.

- 4. The non-conforming uses of neighboring lands, structures, or buildings in the same district are not the sole grounds for issuance of the variance.

FURTHER, BE IT RESOLVED, that the City Council of the City of White Bear Lake hereby approves the variance subject to the following conditions:

- 1) All application materials, maps, drawings, and descriptive information submitted in this application shall become part of the permit.
- 2) Per Section 1301.060, Subd.3, the variance shall become null and void if the project has not been completed or utilized within one (1) calendar year after the approval date, subject to petition for renewal. Such petition shall be requested in writing and shall be submitted at least 30 days prior to expiration.
- 3) The monument sign shall comply with code at the time of permitting and the pylon sign shall maintain a dark, unilluminated background with light or white lettering.
- 4) The applicant shall obtain sign permits prior to the installation of any signage.
- 5) The existing pylon and billboard shall be removed prior to the issuance of a sign permit.
- 6) The applicant shall unify the subject site with the adjacent property to the west under the same ownership, either by lot combination or by plat.

The foregoing resolution, offered by Councilmember _____ and supported by Councilmember _____, was declared carried on the following vote:

Ayes:
 Nays:
 Passed:

 Jo Emerson, Mayor

ATTEST:

 Kara Coustry, City Clerk

Approval is contingent upon execution and return of this document to the City Planning Office.

I have read and agree to the conditions of this resolution as outlined above.

Signed

Date

Print Name & Title

RESOLUTION NO. _____

**RESOLUTION DENYING A SIGN VARIANCE
FOR 4095 HIGHWAY 61
WITHIN THE CITY OF WHITE BEAR LAKE, MINNESOTA**

WHEREAS, a proposal (17-16-V) has been submitted by Phillips Architects and Contractors Ltd, on behalf of Hawkins Properties LLC, to the City Council requesting approval of a freestanding sign variance from the Zoning Code of the City of White Bear Lake for the following location:

LOCATION: 4095 Highway 61

LEGAL DESCRIPTION:

The West 336 feet of the Southwest Quarter of the Southwest Quarter of Section 23, Township 30 North, Range 22 West, except the South 33 feet thereof and except that part acquired by the City of White Bear Lake, and except that part lying Easterly of State Trunk Highway No. 61; also described as: The West 336 feet of that part of the Southwest Quarter of the Southwest Quarter of Section 23 aforesaid, lying South of Little Bear Lake, except the South 33 feet thereof, and except that part lying Easterly of State Trunk Highway No. 61;
(PID # 233022330006)

WHEREAS, THE APPLICANT SEEKS THE FOLLOWING RELIEF: A one sign variance from the one sign maximum per Code Section 1202.040, Subd.2, to allow 2 freestanding signs, one of which is a 25 foot tall; and

WHEREAS, the Planning Commission held a public hearing, as required by the city Zoning Code, on August 28, 2017; and

WHEREAS, the City Council has considered the advice and recommendations of the Planning Commission regarding the effect of the proposed variance upon the health, safety, and welfare of the community and its Comprehensive Plan, as well as any concerns related to compatibility of uses, traffic, property values, light, air, danger of fire, and risk to public safety in the surrounding areas;

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of White Bear Lake that the City Council accepts and adopts the following findings:

- 1) The variances are not necessary for the reasonable use of the land or building.
- 2) The variance is not the minimum necessary to alleviate a practical difficulty.

The foregoing resolution, offered by Councilmember _____ and supported by Councilmember _____, was declared carried on the following vote:

Ayes:
Nays:
Passed:

Jo Emerson, Mayor

ATTEST:

Kara Coustry, City Clerk



City of White Bear Lake
Finance Department

MEMORANDUM

To: Mayor & City Council

From: Ellen Richter, City Manager
Don Rambow, Finance Director

Date: September 6, 2017

Subject: Proposed 2017 Tax Levy Collective in 2018 supporting the 2018 Budget

Background

State Statutes require municipalities to certify a preliminary tax levy to their County in September 2017. This preliminary levy, once certified, can be lowered by the City Council, but cannot be increased. This preliminary levy will also be used in developing property tax statements the County is required to mail to all property owners in late November.

City departments have submitted budget requests and recommendations for 2018 to the Finance and City Manager Departments for review. These proposals have been adjusted to develop a preliminary budget as required by the City Charter. Over the next several weeks, departmental requests will be evaluated further with consideration given to various City plans, needs, changing cost and revenue data, and Council directives. The proposed budget is intended to be finalized and submitted to the Mayor and City Council for consideration late October, with final adoption scheduled for December 12th. Accordingly, while the proposed budget will likely be modified, the levy may only be reduced once it is certified.

As the Mayor and City Council establishes the proposed tax levy, it is important to consider economic factors and policies, which are currently affecting our City and residents. While there are always many worthwhile improvements and programs the City may add to the range of services, it is prudent and reasonable to consider the ability and willingness of the majority of our residents to pay for those improvements and services through taxes.

Economic Outlook

The economy continues to expand while inflation remains below the Federal Reserve benchmark goal of 2.0% annual inflation. The overall economic growth as measured by the Gross Domestic Product (GDP) compared to inflation since 2007 is as follows:

Year	GDP	Inflation
2017*	3.90%	1.1%
2016	3.72%	2.1%
2015	3.11%	0.7%
2014	4.33%	0.7%
2013	4.31%	1.6%
2012	3.24%	1.8%
2011	3.64%	3.0%
2010	4.56%	1.4%
2009	0.11%	2.8%
2008	(0.92)%	(0.1)%
2007	4.40%	4.0%

*Estimated

The State and especially the Twin Cities Metropolitan area have experienced significant economic growth over the past five years. Unemployment has dropped to 3.8% of the labor force. This represents the lowest unemployment rate since 2006. These changes have resulted in the labor market becoming significantly more competitive.

Based upon gross domestic product, low inflation and low unemployment, the economy as a whole would seem to be in an equilibrium status.

That being stated, the overall economic climate appears generally stable with indicators pointing to a carry through into 2018.

Trends

Since 2007, the City's tax levy has remained relatively constant. In 2007, the levy was \$4,927,000, \$320,000 of which was dedicated to capital funds, \$413,000 to the Surface Water Pollution Prevention Fund and \$198,000 to debt service. Over this ten-year period (2007-2016), inflation increased 18.00%, or an average of 1.80% annually. Over the same period, the City's tax levy increased 5.00% (\$246,000), or an average of 0.50% annually.

During this time, the City maintained essential services and kept pace with infrastructure improvements and investments. The ability to maintain a fairly low tax levy, maintain the same level of operational services, and continue investments in infrastructure was accomplished through the strategic utilization of City reserves and the reallocation of a portion of the tax levy from capital to operations.

In addition to the property tax levy, the City's main two sources of revenue come from Local Government Aid (LGA) and interest earnings. The City's LGA allocation increased by nearly \$1 million between 2007 and 2009. In 2010, the LGA allocation was reduced by \$248,000. Since 2010, the City's LGA allocation has remained relatively flat, increasing \$11,257, or less than one-percent, over an eight-year period (2010 – 2017).

Interest earnings peaked in 2007 when the City's investment revenue totaled \$2.6 million. It is projected that annual interest earnings in the near future will remain approximately \$200,000, or nearly \$2.4 million less than what 2007 earnings.

Effectively in 2017, the City's three main sources of revenue provide \$1.463 million less than ten years ago. To compensate for these revenue losses, yet maintain operational expenditures and infrastructure improvements, the City has strategically utilized City reserves.

Since 2008, the City has been able to allocate more than \$10 million of limited interest revenue and reserves for infrastructure improvements without significantly affecting overall City operations. This was accomplished through the following allocations:

1. Nearly 75% (\$5.1 million) of all interest earnings over this period of time were allocated to infrastructure improvements.
2. In 2012, the City sold \$2.555 million in special assessment bonds, which provided \$2.5 million for street infrastructure improvements.
3. The City utilized tax increment, HRA development and other resources totaling \$2.5 million to complete the Boatworks Common/Lake Avenue restoration.

Over this same period of time, the City was successful in maintaining a flat tax levy, while continuing to provide operational directives, through strategic funding allocations:

1. Planned drawdown of the Employment Expense Fund Balance by \$1.3 million over a four-year period. Through direct transfers to the General Fund, the drawdown offset departmental personnel costs.
2. Strategic shift of the tax levy from infrastructure allocation to operations. Over the ten-year period, \$583,000 or 11.3% of the City's tax levy was reallocated from infrastructure to operations.
3. A portion of Local Government Aid was reallocated by \$525,000 from infrastructure to operations.

The combination of infrastructure and operational reallocations provided the City with a unique opportunity to maintain a flat tax levy that benefited its residents and taxpayers for more than a decade.

General Fund Challenges

As was recognized through the adoption of the 2017 budget, reliance on the Employee Expense Fund for annual increases in personnel service costs is not sustainable. The Employment Expense Fund is intended to operate on a "break even" basis, which requires each operating department to fund its appropriate share of personnel service costs. Beginning in 2013, a portion of the costs associated with personnel service adjustments were assigned to the Employee Expense Fund, which at the time had the available reserves. This helped to keep the levy increase lower. Over the last four years (2013 – 2016), the fund recorded a reserve drawdown totaling \$1.3 million.

To reestablish a revenue stream to the Employee Expense Fund that supports actual expenditures, personnel service chargebacks in the General Fund need to be increased by an additional \$151,000 over the 2017 budget, totally \$226,000 in the proposed 2018 budget. If adopted, the General Fund will no longer rely on the Employee Expense Fund for operational expenses; the Employee Expense Fund will recognize revenues equal to expenditures as intended.

Capital Fund Challenges

Each year the City budgets significant capital and infrastructure expenditures related to equipment replacement, building maintenance, road improvements and other infrastructure needs. With the loss of significant interest revenue, the transfer of \$525,000 from annual LGA funds to operational expenses, and an 11% shift in tax levy allocations to operations, additional sources of revenue are needed to fund future capital needs. The Council held a comprehensive work session last March, at which staff presented recommendations for long-range capital financing strategies. Since then, staff has further refined the Capital Improvement Plan and is adjusting the long-range financial plan accordingly. More on this will be presented at the October work session.

The 2018 budget begins to address this funding issue by allocating an additional \$146,000 to fund capital items. Currently, between the City's tax levy and LGA allocation, only \$383,000 is allocated to capital improvements. This amount will need to increase in future years, as equipment, significant facility maintenance, as well as storm water pollution control expenditures require additional resources.

Equipment and Municipal Building Fund reserves totaling \$1,755,000 will be used for the following major capital items in 2017 and 2018, (if 2018 budget is adopted as proposed):

Equipment	2017	2018
Fire – SCBA's	\$ 375,000	
Dispatch – 911 phones	\$ 190,000	
City-wide phones	\$ 50,000	
City-wide fiber optics	\$ 55,000	\$ 45,000
Public Works dump truck		\$ 85,000
Fire – Engine #7		\$ 500,000
TOTAL	\$670,000	\$630,000

Municipal Buildings	2017	2018
City Hall – air system return		\$ 35,000
City Hall – building maint (int/ext)	\$ 115,000	\$ 70,000
Lagoon		\$ 100,000
Public Safety – roof top furnace	\$ 35,000	
Public Safety – other bldg. maint.	\$ 40,000	\$ 20,000
Public Safety – LED upgrades		\$ 25,000
TOTAL	\$190,000	\$ 265,000

Projected fund balances at the end of 2018 in the Equipment Acquisition and Municipal Funds are \$682,204 and \$599,442, respectively. The City has maximized alternative revenue sources in prior years to fund capital investments, (tower rental and franchise fees). There are only marginal revenue increases that can be gained from these sources.

A proposed \$146,000 capital levy for equipment represents approximately 30% of the total proposed 2018 tax levy. A detailed account of the 5-year outlook of the Equipment Acquisition Fund is attached for Council's review. The proposed capital levy increase could be deferred to 2019, but as illustrated below, the City will need to bond for a portion of the 2018 street reconstruction program, the debt service for which will begin in 2019.

The 2018 Street Reconstruction Program anticipates continued emphasis on four infrastructure categories as follows:

2018 Street Projects

Crack Sealing	70,000
Seal Coating	310,000
Mill & Overlay	1,370,000
Reconstruction	<u>3,500,000</u>
	5,250,000

2018 Funding Sources

Special Assessments	1,250,000
Capital Funds/MSA Revenues	<u>1,300,000</u>
Total Funding	2,550,000

Projected 2018 Bonding Requirement	2,700,000
------------------------------------	------------------

The City will need to incur a debt obligation beginning in 2019 to complete the proposed 2018 street infrastructure program, which will result in a \$265,000 – \$290,000 annual debt service paid for through the tax levy to finance the 2018 street improvement projects. The City's infrastructure improvements will be discussed in greater detail at the Council's October work session.

Dispatch Operational Funding

The proposed 2018 tax levy provides funding for dispatch operations at current levels. If a decision to continue providing dispatching services at the municipal level is made, funding for additional positions could be taken from the Employee Expense Fund. The personnel costs would need to be levied in 2019 to readjust the fund reserve utilization. Council will be asked to consider the question of whether to contract with Ramsey County for these services at its second meeting in September.

Real Estate Markets and Property Valuation Trends

The overall economic recovery has resulted in favorable improvements in real estate value. These improvements are expected to continue throughout calendar year 2017.

The City's real estate valuation trends reveal the following changes from last year:

1. Overall market valuation continues to recover from the 2009 – 2013 period of declining market valuation.
2. The City's overall property valuation increased 8.70%, which comes after a four-year period where valuation increased 18.1%.
3. 22.1% of the City's housing stock increased more than 10% in valuation while 67.2% of the City's housing stock increased between 0% to 10%.
4. Residential valuation overall increased approximately 4.6%.
5. Apartment valuation increased approximately 32.8%.
6. Commercial valuation increased approximately 13.4%.
7. The City's new construction permits for 2016 exceeded \$42 million in valuation.
8. The City expects to issue new construction permits during 2017 to exceed \$32 million in valuation.
9. The City anticipates 2018 new construction permits will be comparable to 2017 construction activity with a valuation of approximately \$30 million.

Property valuation trends influence the City's residential property in three significant ways, as follows:

1. The Homestead Market Valuation Exclusion will decline this year due to increasing residential property valuation. This decline in market valuation exclusion (increasing taxable valuation above market value increase) will affect nearly than 90% of residential property. For every \$10,000 in valuation increase above \$76,000, the taxable market value increases \$9. This change will result in residential property having a taxable value increase of nearly 6.5% when the market value increased approximately 5.0%.
2. A slight "shifting" of the property tax liability to commercial property from residential property will occur in 2017. Because commercial/industrial property valuation is increasing at a higher rate than residential property, there will be a slight property tax liability shift towards commercial property. Commercial property continues to be responsible for a larger portion of the property tax burden. This results from the fact that property tax valuation for commercial property is basically set at 2.0% while residential property tax valuation is at 1.00% - 1.25% with a vast majority of residential property tax valuation set at 1.00%.
3. Apartments have experienced significant property valuation increase due to the high demand for rental property. Nearly 90% of all apartments within the City will

experience a property value increase, while 50% of apartments will experience a property value increase of 10.0% or more.

While residential valuation has reported significant growth over the last several years, overall residential property values remain 5% - 15% below 2007 levels.

Property Market/Taxable Valuation

On average, the residential housing valuations declined 27% over a six-year period 2008-2013. Since 2013, the housing market has stabilized and recovered a significant portion of the market value that eroded during the recession. Approximately 90% of the City's housing stock has increased in value compared to 2013. A recap of residential median market valuations over the last ten years is as follows:

<u>Year</u>	<u>Valuation</u>	<u>Percentage Change</u>
2018	\$208,400	7.04%
2017	\$194,700	5.41%
2016	\$184,700	1.88%
2015	\$181,300	8.50%
2014	\$167,100	2.14%
2013	\$163,600	-8.71%
2012	\$179,200	-3.89%
2011	\$186,450	-4.97%
2010	\$196,200	-8.10%
2009	\$213,500	-5.03%
2008	\$224,800	0.34%

Apartment valuation has increased based upon high rental demands. 90% of apartment complexes within the City have reported valuation increases.

Commercial property valuation has shown increased valuation with 29.7% of the properties valuation increasing between 0% - 10%. Nearly 60% of commercial properties have increased more than 10%. Commercial property that remained unchanged or decreased compared to 2016 represents 12.5% of the City's overall commercial property.

It is expected that for residential property, apartments, and commercial property, the City's tax liability will reflect an increase or decrease that is consistent with the property's valuation change.

The total 2017 market valuation change is based upon inflationary growth to existing properties and new construction. Market valuation estimated change from 2016 to 2017 by category is as follows:

<u>Type</u>	<u>2016 Valuation</u>	Increased Valuation on <u>Existing Property</u>	Added Market Value <u>New Construction</u>	<u>2017 Valuation</u>
Residential	1,735,925,900	73,875,000	5,680,700	1,815,481,600
Apartments	240,151,200	59,158,600	19,564,000	318,873,800
Commercial	352,211,500	45,988,000	1,289,300	399,488,800
Personal Property	<u>35,392,500</u>			<u>35,392,500</u>
Total	<u>2,363,681,100</u>	<u>179,021,600</u>	<u>26,534,000</u>	<u>2,569,236,700</u>

New construction provided approximately \$326,000 or 1.0% of the net tax capacity growth in 2017. Effectively, 2016 new construction resulted in residential property taxes being \$5 to \$10 less annually based upon current valuation.

Tax Levy

The revised 2017 and proposed 2018 budget maintains tax supported expenditures at the same level that were approved when the 2017 budget was adopted. The 2018 budget does not include any new or expanded operational program or expanded operational programs or services. Maintaining current operational capacity, eliminating operational reserve utilization, and providing increased funding for capital improvements requires adjustment to the City's tax levy. Remaining competitive in the employment market requires staff to incorporate a realistic and competitive compensation plan within the budget.

To support the shift from reliance on reserves, maintain current service levels, and to provide additional revenues to support capital requirements, it is recommended that the 2018 tax levy be adjusted by \$452,000 over 2017 as shown:

<u>General Fund</u>	<u>2017</u>	<u>Add't Levy</u>	<u>2018</u>
Operations	4,891,000	80,000	4,971,000
Reserve Utilization Adjust.		226,000	226,000
Total General Fund	<u>4,891,000</u>	<u>306,000</u>	<u>5,197,000</u>
<u>Capital & Debt Service</u>			
Equipment	50,000	146,000	196,000
Building	100,000	-	100,000
YMCA Debt	132,000	-	132,000
TOTAL	<u>5,173,000</u>	<u>452,000</u>	<u>5,625,000</u>

The direct tax levy to fund current operational requirements is recommended to increase \$80,000 or 1.64%. The effort to eliminate the financial reliance on reserves will require \$226,000, and an additional allocation of \$146,000 for capital equipment is recommended.

Staff is also reviewing the fee structure to ensure sufficient revenue is being realized from fee-based services.

Staff is recommending a tax levy totaling \$5,625,000. The tax levy proposes to allocate \$296,000 to capital infrastructure requirements and \$132,000 to debt service.

During 2018, the following funds are proposed to utilize general property taxes:

- **General Fund** for governmental operations
- **Equipment Acquisition Fund** for proposed capital equipment replacement purchases
- **Municipal Building Fund** for capital facility improvements
- **Municipal Debt Service Fund** for debt obligation on City's long-term financial loan obligations

The 2017 tax levy collectible in 2018 is proposed to be as follows:

Purpose	Amount
General Fund	\$5,197,000
Equipment Acquisition	196,000
Municipal Building	100,000
Municipal Debt Service	<u>132,000</u>
Total	<u>5,625,000</u>

Tax Levy Impact

According to preliminary estimates by Ramsey and Washington Counties, the City's net tax capacity has increased \$2,478,186 or 10.54% from 2016 (see attached table).

Staff has calculated the impact of the proposed tax levy on a median value home. As earlier demonstrated, the median valued home has increased in value by 7.04%. Based upon preliminary calculations, this median value home could anticipate a \$27.90, or 8.42% increase in overall City property taxes compared to 2017 based on the preliminary 2018 levy as proposed.

The median valuation and tax liability over the last twelve years, before market value credit aid is calculated for years 2006-2011, is as follows:

Year	Median Value	Taxable Value	City's Tax Impact
2018	208,400	189,916	359.42
2017	194,700	177,683	331.51
2016	184,700	164,083	323.08
2015	181,300	160,377	326.64
2014	167,100	144,899	305.77
2013	163,600	141,084	303.27
2012	179,200	158,088	315.23
2011	186,450	186,450	330.11
2010	196,200	196,200	324.12
2009	213,500	213,500	326.70
2008	224,800	224,800	371.46
2007	224,000	224,000	396.61

The City has tracked numerous residential and commercial properties to monitor the financial impact of state property tax legislation and City tax levies (refer to attached file for details).

Community Comparison

Staff reviewed state-wide data for cities with populations between 16,000 – 37,000. White Bear Lake ranks 18 out of 44 in population.

1. Tax Levy – The City has the second lowest tax levy in the state-wide comparison group. Willmar, which levied \$344,000, less than the City, serves a population that is 20% less than White Bear Lake's.
2. Per capita tax levy funding – The City ranks last by \$4.20 in per capita comparison.

The City's property tax burden is very low when compared to other communities of generally the same size within the State. Only one community has a lower property tax burden within the surveyed sector; however, its population is 20% less.

If White Bear Lake were to be the only community to increase its levy, its overall tax levy ranking would move from 43 to 42 out of the 44 communities surveyed. It should be noted that the community which the City would surpass under these circumstances (Austin) receives \$6.453 million more in LGA than White Bear Lake.

A Look Back

A review of City property tax liability residential properties tracked by the City over the years will pay less in municipal property taxes in 2018 to fund City operations than in 2007. As illustrated above, the median value home's tax liability is projected to be \$37.19 less in 2018 when compared to 2007. This decrease is a result of lower taxable market value for the residential property. (Refer to attached worksheet for detail.)

Commercial property will experience a higher tax burden when compared to 2007 due to increased property valuation over the twelve-year period. (Refer to attached worksheet for detail.)

Public Meeting regarding the Proposed Budget

The City is required to conduct a public meeting to receive public comment before the final budget and tax levy is adopted. State law allows cities to conduct the meeting as part of a regular Council meeting and without concerns of overlapping with other agencies.

In prior years, very few or no residents have attended the meetings. Based upon property value changes, the proposed tax levy increase some attendance at the truth-in-taxation hearing should be anticipated this year. It should be noted that residential property valuation concerns are a Ramsey County issue and must be addressed at the county level.

It is proposed that the public meeting be held on Tuesday, November 28, 2017 at 7:00 pm as part of the regular City Council meeting.

Recommendation

It is recommended that a \$5,625,000 preliminary 2017 tax levy, collectible in 2018 be adopted.

The City's property tax burden on residential property can be expected to change proportionately to its valuation change between 2016 to 2017.

Combined with other revenue sources, the proposed tax levy will allow the City to meet its 2018 operating requirements. As described, the proposed tax levy provides an \$80,000 in additional revenue for operations, (a 1.64% increase), \$146,000 in additional revenue for capital funds, and \$226,000 to eliminate reliance on fund reserves for current operating expenditures.

Please note that the tax levy once adopted can be lowered but not increased, if after future deliberations, adjustments to the tax levy are necessary.

Resolution No.

**RESOLUTION APPROVING THE PROPOSED 2017 TAX LEVY
COLLECTIBLE IN 2018**

WHEREAS, the City of White Bear Lake is annually required by Charter and State law to approve a resolution setting forth an annual proposed annual tax levy to the Ramsey and Washington County Auditors; and

WHEREAS, Minnesota Statutes currently in force require certification of a proposed tax levy to the Ramsey and Washington County Auditors on or before September 30, 2017; and

WHEREAS, the summary details will be submitted to the City Council upon completion of the budget process by the City Manager, as revised.

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of White Bear Lake, Ramsey and Washington Counties, Minnesota that the following sums is levied in 2017, collectible in 2018, upon the taxable property in said City of White Bear Lake for the following purposes:

General Fund	\$5,197,000
Municipal Building – Infrastructure	100,000
Equipment Acquisition Fund	196,000
Municipal Building – Debt Service	<u>132,000</u>
Gross Levy	5,625,000
Less: Fiscal Disparity	<u>(706,621)</u>
Net Levy	<u>4,918,379</u>

BE IT FURTHER RESOLVED that the City Council schedule Tuesday, November 28, 2017 at 7:00 p.m. in the City Hall Chambers, as the meeting date for the Truth-In-Taxation hearing and the meeting will continue until all parties have had an opportunity to speak.

BE IT FURTHER RESOLVED, that provision has also been made for payment of the City's share of Public Employees Retirement Association's contributions for the ensuing years; and

BE IT FURTHER RESOLVED, that there is a sufficient sum of monies in the Debt Service Funds of the City which are irrevocably pledged, to pay principal and interest in 2018 on all outstanding bond issues, and the deferred annual tax levies previously certified to the County Auditor are hereby canceled, and replaced by the above debt service tax levy; and

BE IT FURTHER RESOLVED, that adoption of this resolution does not prohibit the City Council from certifying a final levy that will result in a lower final tax levy; and

Resolution No.

BE IT FURTHER RESOLVED, that the City Clerk is hereby authorized and directed to transmit a certified copy of this resolution to the County Auditor's of Ramsey and Washington Counties, Minnesota, as required by law.

The foregoing resolution, offered by Councilmember _____ and supported by Councilmember _____, was declared carried on the following vote:

Ayes:

Nays:

Passed:

Jo Emerson, Mayor

ATTEST:

Kara Coustry, City Clerk

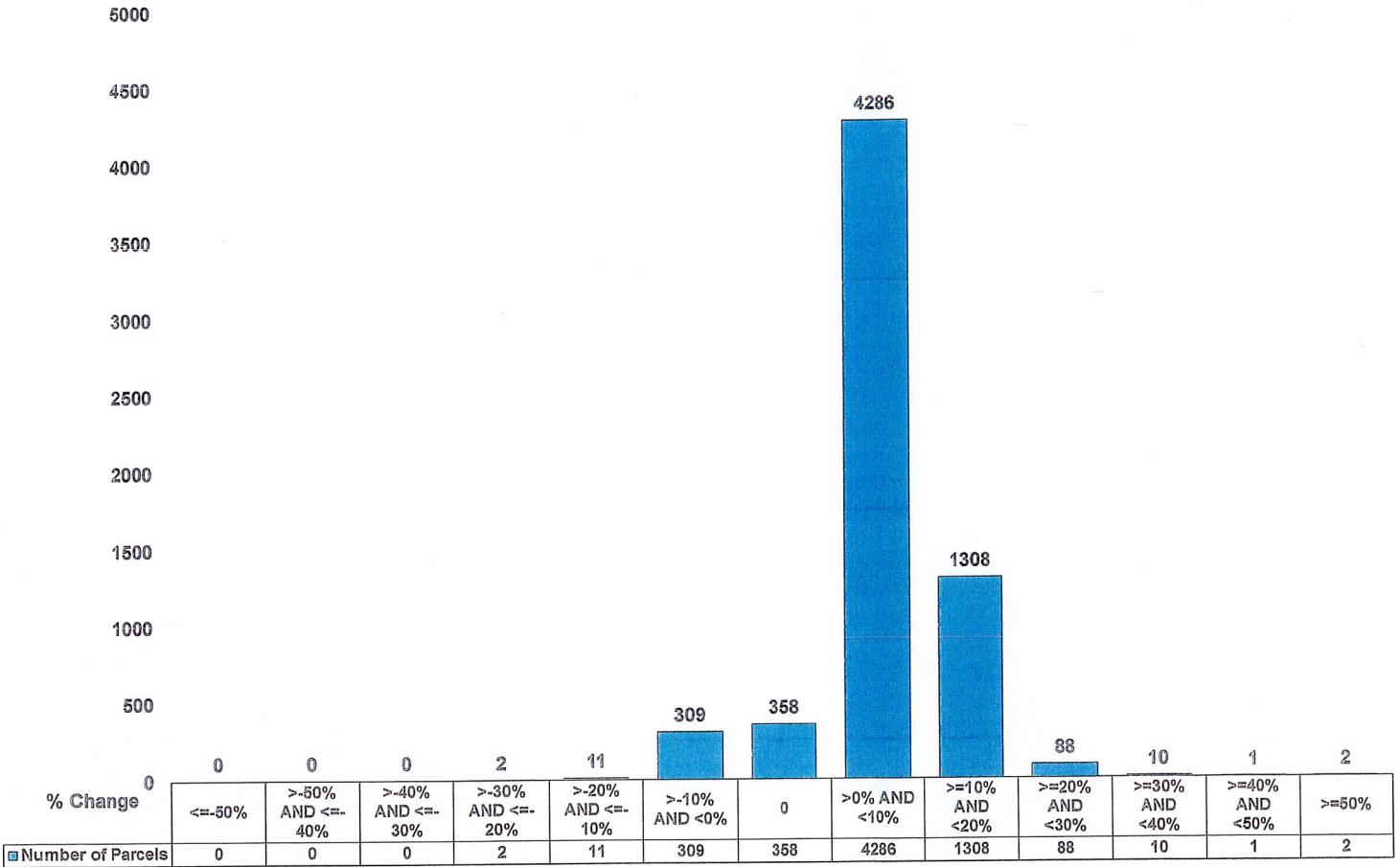
**EQUIPMENT ACQUISITION FUND
PROJECTED REVENUE / EXPENDITURES**

WITH RECOMMENDED \$146,000 TAX LEVY ADJUSTMENT INCLUDED

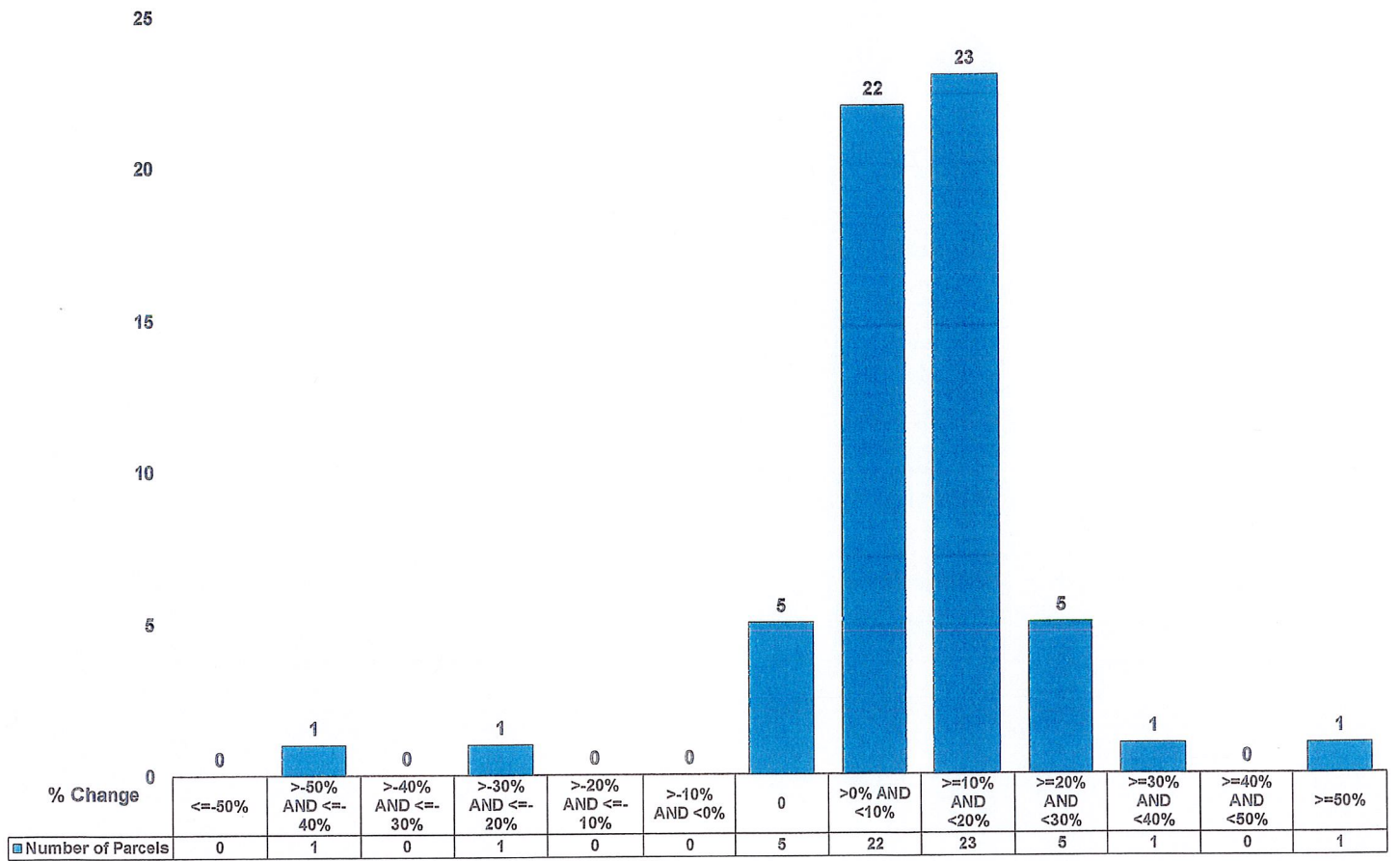
**FOR YEARS 2017 - 2022
FUND SUMMARY**

CODE NO.	ITEM	2017	2018	2019	2020	2021	2022
	Revenues:	\$	\$	\$	\$	\$	\$
	General Property Tax						
	Current Levy	48,500	48,500	48,500	48,500	48,500	48,500
	Proposed Levy		141,500	141,500	141,500	141,500	141,500
	Tower Rentals	385,000	385,000	395,000	395,000	415,000	415,000
	Cable	195,000	195,000	210,000	210,000	215,000	220,000
	Other	10,000	10,000	15,000	15,000	15,000	15,000
	Transfer - Fire Equipment		400,000				
	Total revenue	638,500	1,180,000	810,000	810,000	835,000	840,000
	Expenditures						
	Police	311,700	286,200	215,000	255,000	240,000	240,000
	Fire	479,850	600,200	15,000	15,000	615,000	425,000
	Dispatch	197,500				500,000	
	Streets	39,600	262,800	146,500	272,000	252,000	232,000
	Parks	170,520	98,400			2,500	
	City Hall	172,000	110,900	97,000	122,000	210,000	85,000
	Ambulance			250,000	160,000		250,000
	Other	75,000	78,500	52,000	113,000	55,000	35,000
	Total expenditures	1,446,170	1,437,000	775,500	937,000	1,874,500	1,267,000
	Revenues Over (Under)						
	Expenditures & Reserves	(807,670)	(257,000)	34,500	(127,000)	(1,039,500)	(427,000)
	Fund Balance January 1	1,746,874	939,204	682,204	716,704	589,704	(449,796)
	Fund Balance December 31	939,204	682,204	716,704	589,704	(449,796)	(876,796)

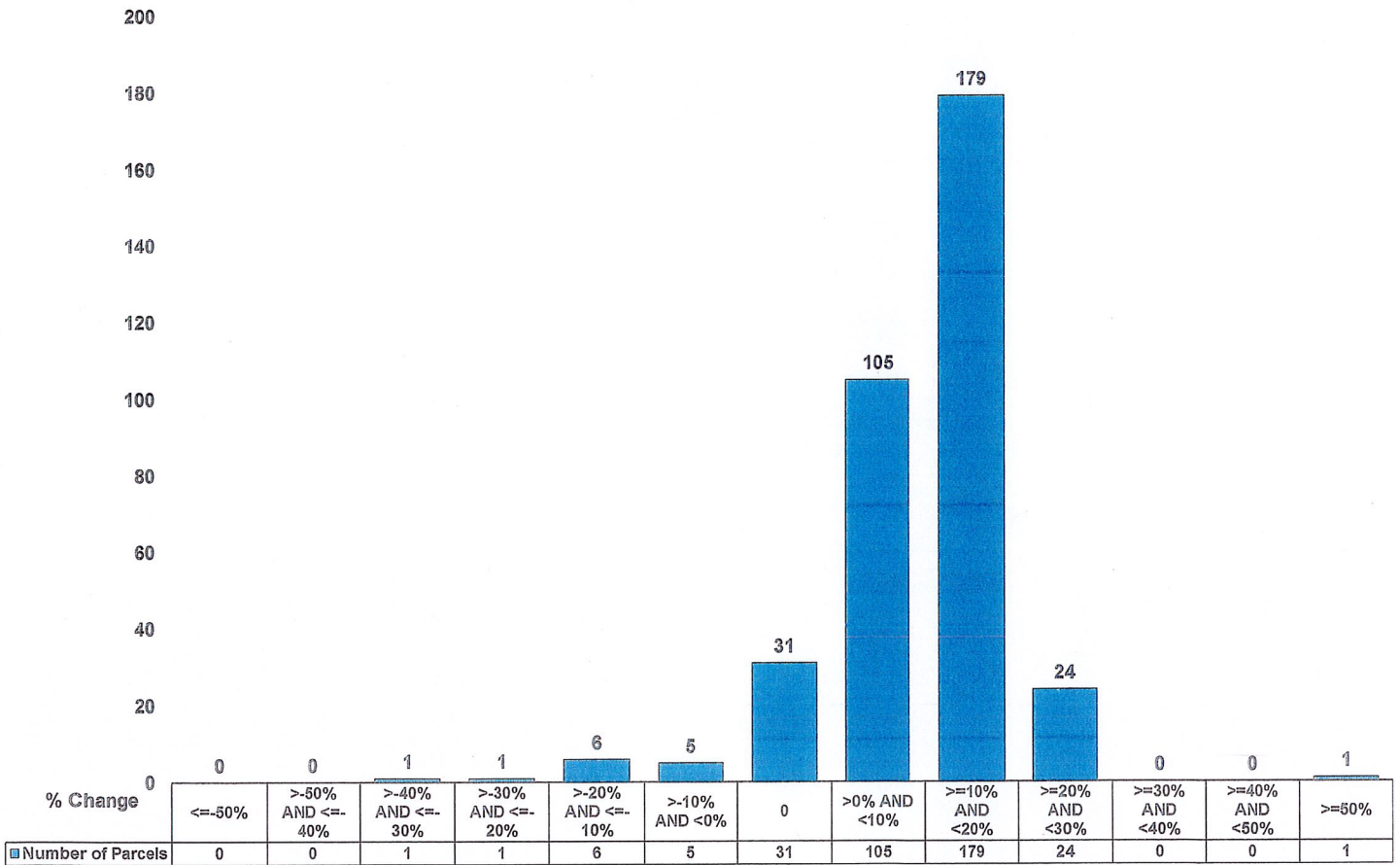
**ESTIMATED MARKET VALUE PERCENT CHANGES FROM 2016 TO 2017
(SINGLE FAMILY - WHITE BEAR LAKE)**



**ESTIMATED MARKET VALUE PERCENT CHANGES FROM 2016 TO 2017
(APARTMENTS - WHITE BEAR LAKE)**



**ESTIMATED MARKET VALUE PERCENT CHANGES FROM 2016 TO 2017
(COMMERCIAL/INDUSTRIAL - WHITE BEAR LAKE)**



SUBJECT: Transition from Market Value to Taxable Value

	Market Value	Taxable Valuation
Residential		
First	\$500,000	1.00 %
Excess over	\$500,000	1.25 %
Apartments		1.25 %
Commercial		
First	\$150,000	1.50 %
Excess over	\$150,000	2.00 %

Homestead residential property qualifies for a tax capacity valuation deduction referred to as Homestead Market Value Exclusion.

The market value exclusion reduces a homesteaded residential property tax capacity valuation by 40% or \$30,400 for a residential home valued at \$76,000. The exclusion represents a \$304 tax capacity valuation reduction. The market value exclusion phases out by \$9.00 for every \$10,000 in market value increase over \$76,000. The market value exclusion is eliminated for residential homes valued at \$413,778 or greater.

Example of residential property valuation would be determined as follows:

	4779 Peggy	2547 Elm	1970 Ivy
Market Value	178,000	212,400	378,300
Exclusion	<u><21,200></u>	<u><18,100></u>	<u><3,200></u>
Tax Valuation	156,800	194,300	375,100
Calculation	<u>1 %</u>	<u>1 %</u>	<u>1 %</u>
Tax Capacity	1,568	1,943	3,751
Tax Rate	<u>18.925 %</u>	<u>18.925 %</u>	<u>18.925 %</u>
Tax Burden	296	368	710

**City of White Bear Lake
Comparison of Tax Levy / LGA / Interest
For Twelve Year Period
2007 - 2018**

Year	Tax Levy		LGA	Interest	Total
2007	4,927,000		849,355	2,603,285	8,379,640
2008	4,927,000		1,342,081	1,916,516	8,185,597
2009	4,556,518		1,816,952	667,868	7,041,338
2010	4,666,000		1,532,448	428,890	6,627,338
2011	4,666,000		1,532,448	374,290	6,572,738
2012	4,666,000		1,532,448	241,880	6,440,328
2013	4,755,000		1,532,448	(139,403)	6,148,045
2014	4,755,000		1,532,448	351,062	6,638,510
2015	4,845,000		1,542,705	185,868	6,573,573
2016	4,927,000		1,542,738	233,482	6,703,220
2017 Est	5,173,000		1,543,705	200,000	6,916,705
2018 Est	5,625,000		1,587,297	200,000	7,412,297
Net change from 2007 to 2018					(967,343)

CITY OF WHITE BEAR LAKE, MN

TAX LEVIES

TAX LEVY COLLECTION YEAR	NET CHANGE	TOTAL
2018	452,000	5,625,000
2017	246,000	5,173,000
2016	82,000	4,927,000
2015	90,000	4,845,000
2014	-	4,755,000
2013	89,000	4,755,000
2012	-	4,666,000
2011	-	4,666,000
2010	109,482	4,666,000
2009	(370,482)	4,556,518
2008	-	4,927,000
2007	92,000	4,927,000

TAX LEVIES

TAX LEVY YEAR	TOTAL	GENERAL FUND	SURFACE WATER POLLUTION PREVENTION	EQUIPMENT ACQUISITION	MUNICIPAL FACILITIES	DEBT SERVICE		
						MUNICIPAL FACILITIES	SPORT CENTER	YMCA
2017	5,625,000	5,197,000		196,000	100,000			132,000
2016	5,173,000	4,891,000		50,000	100,000			132,000
2015	4,927,000	4,560,000		75,000	160,000			132,000
2014	4,845,000	4,444,000		175,000	160,000			66,000
2013	4,755,000	4,382,000		175,000				198,000
2012	4,755,000	4,382,000		175,000		66,000		132,000
2011	4,666,000	4,293,000		175,000		66,000		132,000
2010	4,666,000	4,293,000		175,000		66,000		132,000
2009	4,666,000	4,055,445	237,555	175,000		66,000	132,000	
2008	4,556,518	3,719,518	319,000	320,000		66,000	132,000	
2007	4,927,000	3,996,000	413,000	320,000		66,000	132,000	
2006	4,927,000	4,409,000		320,000		66,000	132,000	

PROPERTY TAX CAPACITY VALUATION & RATE				PRELIMINARY 08/21/17	
				RAMSEY COUNTY	WASHINGTON COUNTY
Item	Property Value For Taxes Collectable In 2016	Property Value For Taxes Collectable In 2017	Property Value For Taxes Collectable In 2018	Property Value For Taxes Collectable In 2018	Property Value For Taxes Collectable In 2018
Market Value	\$2,208,426,900	\$2,363,681,100	\$2,569,236,700	\$2,518,833,800	\$50,402,900
Taxable Property Value					
Real Estate	24,139,655	26,067,338	28,757,892	28,154,296	603,596
Personal Property	539,526	593,786	622,593	622,593	
Total property value	24,679,181	26,661,124	29,380,485	28,776,889	603,596
Less: Tax Increment project valuations	(422,195)	(420,167)	(475,782)	(475,782)	
Subtotal - City	24,256,986	26,240,957	28,904,703	28,301,107	603,596
Less: Fiscal disparity contribution	(2,522,834)	(2,730,705)	(2,916,265)	(2,867,845)	(48,420)
Net Tax Capacity Value	21,734,152	23,510,252	25,988,438	25,433,262	555,176
Add: Fiscal Disparity Distribution	3,179,106	3,623,055	3,725,181	3,664,976	60,205
Total Tax Capacity	24,913,258	27,133,307	29,713,619	29,098,238	615,381
Tax Capacity Rate					
Levy	4,927,000	5,173,000	5,625,000	8.738%	
Less: Fiscal Disparity	647,506	713,386	706,621	695,201	11,420
Net Levy	<u>4,279,494</u>	<u>4,459,614</u>	<u>4,918,379</u>	10.287%	
Divide by Net tax capacity	<u>21,734,152</u>	<u>23,510,252</u>	<u>25,988,438</u>	10.541%	
Tax Capacity Rate	<u>19.690%</u>	<u>18.969%</u>	<u>18.925%</u>	-0.230%	

City of White Bear Lake
Proposed Property Tax Impact On
Median Valued Residential Property
Fiscal Year 2017
For Taxes Payable in 2018

	Gross Market Value	Market Value Exclusion	Net Market Value	Tax Capacity	Tax Rate	Estimated City Property Tax Burden
Tax Impact on Median Value Home in White Bear Lake Property						
2010 Median Value Home For Property Taxes payable in 2011	186,450		186,450	1,865	17.705%	330.11 (1)
2011 Median Value Home For Property Taxes payable in 2012	179,200	21,112	158,088	1,581	19.940%	315.23
2012 Median Value Home For Property Taxes payable in 2013	163,600	22,516	141,084	1,411	21.496%	303.27
2013 Median Value Home For Property Taxes payable in 2014	167,100	22,201	144,899	1,449	21.102%	305.77
2014 Median Value Home For Property Taxes payable in 2015	181,300	20,923	160,377	1,604	20.368%	326.66
2015 Median Value Home For Property Taxes payable in 2016	184,700	20,617	164,083	1,641	19.690%	323.08
2016 Median Value Home For Property Taxes payable in 2017	194,500	19,735	174,765	1,748	18.969%	331.51
2017 Median Value Home For Property Taxes payable in 2018	208,400	18,484	189,916	1,899	18.925%	359.42
Net Change from 2017 to 2018	<u>13,900</u>		<u>15,151</u>	<u>152</u>		<u>27.91</u>
Percentage Change from 2017 to 2018	<u>7.15%</u>		<u>8.67%</u>	<u>8.67%</u>		<u>8.42%</u>

(1) Tax Burden Shown Before Market Value Credit Applied

15-30-22-41-0036 4779 Peggy Lane	Estimated										Net Change	Percent Change
	2011	2012	2013	2014	2015	2016	2017	2018	2018	2018		
Market Value	144,900	144,900	135,100	142,200	151,900	145,100	159,600	178,000	178,000	178,000	18,400	11.53%
Taxable / Limited Market Value	144,900	120,700	110,000	117,800	128,300	120,900	136,700	156,800	156,800	156,800	20,100	14.70%
Tax Capacity	1,449	1,207	1,100	1,178	1,283	1,209	1,367	1,568	1,568	1,568	201	14.70%
Tax burden												
City	214.39	240.68	236.45	248.59	261.32	238.06	259.30	296.74	296.74	296.74	37.44	14.44%
School district	621.37	675.09	671.85	724.65	706.23	658.70	687.95	687.95	687.95	687.95		
County	708.83	793.24	767.42	799.82	807.30	761.82	817.03	817.03	817.03	817.03		
Other	34.09	39.55	36.84	38.66	38.95	34.50	36.88	36.88	36.88	36.88		
Total	1,578.68	1,748.56	1,712.56	1,811.72	1,813.80	1,693.08	1,801.16	1,801.16	1,801.16	1,801.16		

14-30-22-22-0056 4953 Campanaro	Estimated										Net Change	Percent Change
	2011	2012	2013	2014	2015	2016	2017	2018	2018	2018		
Market Value	194,400	175,000	148,800	149,000	171,400	168,900	180,400	191,100	191,100	191,100	10,700	5.93%
Taxable / Limited Market Value	194,400	153,500	125,000	125,200	149,600	146,900	159,400	171,100	171,100	171,100	11,700	7.34%
Tax Capacity	1,944	1,535	1,250	1,252	1,496	1,469	1,594	1,711	1,711	1,711	117	7.34%
Tax burden												
City	309.80	306.08	268.70	264.20	304.70	289.25	302.36	323.81	323.81	323.81	21.45	7.09%
School district	861.81	835.50	750.95	764.33	809.78	782.94	789.08	789.08	789.08	789.08		
County	1,025.81	1,008.68	873.04	850.09	939.91	924.98	952.73	952.73	952.73	952.73		
Other	49.26	50.30	41.87	41.10	45.41	41.91	42.99	42.99	42.99	42.99		
Total	2,246.68	2,200.56	1,934.56	1,919.72	2,099.80	2,039.08	2,087.16	2,087.16	2,087.16	2,087.16		

	2011	2012	2013	2014	2015	2016	2017	Estimated 2018	Net Change	Percent Change
36-30-22-13-0037 2547 Elm Drive Market Value	192,100	192,100	172,900	168,800	192,100	186,300	212,400	212,400		
Taxable / Limited Market Value	192,100	172,100	151,200	146,800	172,100	165,800	194,300	194,300		
Tax Capacity	1,921	1,721	1,512	1,468	1,721	1,658	1,943	1,943		
Tax burden										
City	306.21	343.17	325.01	309.78	350.52	326.47	368.55	367.71	(0.84)	-0.23%
School district	851.72	926.54	889.64	880.08	919.38	873.47	944.58			
County	1,013.42	1,129.53	1,055.62	997.89	1,082.55	1,044.88	1,160.36			
Other	92.65	108.76	105.73	114.25	125.55	117.18	126.51			
Total	2,264.00	2,508.00	2,376.00	2,302.00	2,478.00	2,362.00	2,600.00			

	2011	2012	2013	2014	2015	2016	2017	Estimated 2018	Net Change	Percent Change
35-30-22-24-0056 1970 Ivy Lane Market Value	339,400	334,000	300,600	291,900	334,800	360,600	350,600	378,300	27,700	7.90%
Taxable / Limited Market Value	339,400	326,800	290,400	280,900	327,700	355,800	344,900	375,100	30,200	8.76%
Tax Capacity	3,394	3,268	2,904	2,809	3,277	3,558	3,449	3,751	302	8.76%
Tax burden										
City	589.53	651.64	624.23	592.77	667.44	700.58	654.23	709.88	55.65	8.51%
School district	1,566.53	1,682.94	1,625.50	1,599.15	1,676.36	1,782.19	1,615.93			
County	1,951.54	2,144.89	2,025.22	1,907.48	2,059.15	2,239.76	2,059.28			
Other	178.40	206.53	203.05	218.60	239.05	251.47	224.56			
Total	4,286.00	4,686.00	4,478.00	4,318.00	4,642.00	4,974.00	4,554.00			

	2011	2012	2013	2014	2015	2016	2017	Estimated 2018	Net Change	Percent Change
13-30-22-42-0011										
2517 Manitou Island	2,011,000	1,709,400	1,658,100	1,575,100	1,495,000	1,569,800	1,569,800	1,473,100	(96,700)	-6.16%
Market Value										
Taxable / Limited Market Value	2,011,000	1,709,400	1,658,100	1,575,100	1,495,000	1,569,800	1,569,800	1,473,100	(96,700)	-6.16%
Tax Capacity	23,888	20,118	19,476	18,439	17,438	18,373	18,373	17,164	(1,209)	-6.58%
Tax burden										
City	4,229.32	4,011.54	4,186.50	3,891.07	3,551.69	3,617.67	3,485.14	3,248.29	(236.85)	-6.80%
School district	10,218.54	9,498.66	9,955.87	9,566.31	8,233.24	8,515.03	7,923.26			
County	13,999.20	13,206.14	13,589.05	12,526.76	10,961.14	11,569.77	10,973.22			
Other	1,058.94	1,131.66	1,104.58	1,037.86	913.93	911.53	860.38			
Total	29,506.00	27,848.00	28,836.00	27,022.00	23,660.00	24,614.00	23,242.00			

City of White Bear Lake

Commercial

Property Tax Impact of \$5,625,000 recommended tax levy

8/29/17

White Bear Royal Apartments

26-30-22-33-0004

3675 Highland Ave.

	2011	2012	2013	2014	2015	2016	2017	Estimated 2018	Net Change	Percent Change
Market Value	4,305,400	4,520,700	4,746,700	4,646,600	4,795,500	4,912,500	5,890,100	6,464,800	574,700	9.76%
Tax Capacity	53,818	56,509	59,334	58,082	59,943	61,406	73,626	80,810	7,184	9.76%
Tax burden										
City	9,528.37	11,267.93	12,754.23	12,001.98	12,209.13	12,090.95	13,965.97	15,293.29	1,327.32	9.50%
School district	22,479.68	25,982.86	29,525.51	28,665.37	27,478.25	27,672.59	30,829.70			
County	31,536.48	37,096.05	41,395.69	38,636.73	37,681.87	38,670.62	43,973.61			
Other	2,883.47	3,571.16	4,148.57	4,425.92	4,372.75	4,339.92	4,793.53			
Total	66,428.00	77,918.00	87,824.00	83,730.00	81,742.00	82,774.08	93,562.81			

White Bear Auto Body

14-30-22-41-0054

2218 4th Street

	2011	2012	2013	2014	2015	2016	2017	Estimated 2018	Net Change	Percent Change
Market Value	378,600	378,600	378,600	378,600	398,700	401,400	455,200	499,500	44,300	9.73%
Tax Capacity	6,822	6,822	6,822	6,822	7,224	7,278	8,354	9,240	886	10.61%
Tax burden										
City	733.16	831.10	919.37	902.12	901.06	925.43	1,018.24	1,123.68	105.44	10.36%
School district	1,843.55	2,028.67	2,224.59	2,254.53	2,135.33	2,177.84	2,307.01			
County	2,425.79	2,735.61	2,983.17	2,904.89	2,780.84	2,959.05	3,205.99			
Other	183.57	234.46	242.56	240.62	231.86	233.17	251.38			
Fiscal Disparity	3,467.26	3,767.22	3,906.35	4,154.69	4,525.50	3,873.75	4,480.46			
State property tax	3,345.71	3,486.04	3,583.12	3,558.36	3,672.68	3,540.09	3,826.30			
Total	11,999.04	13,083.10	13,859.16	14,015.21	14,247.27	13,709.33	15,089.38			

Bellaire Shopping Center

35-30-22-21-0083

2000 County Road E

	2011	2012	2013	2014	2015	2016	2017	Estimated 2018	Net Change	Percent Change
Market Value	1,995,000	1,895,300	2,500,000	2,255,400	2,238,400	2,255,400	2,439,300	2,921,300	482,000	19.76%
Tax Capacity	39,150	37,156	49,250	44,358	44,018	44,358	48,036	57,676	9,640	20.07%
Tax burden										
City	4,207.38	4,526.59	6,637.64	5,865.83	5,490.89	5,640.25	5,855.29	7,014.03	1,158.74	19.79%
School district	10,152.11	10,634.80	15,444.32	14,096.24	12,553.83	12,823.64	12,856.14			
County	13,926.17	14,902.60	21,544.26	18,883.34	16,947.48	18,039.49	18,436.78			
Other	1,273.23	1,434.61	2,159.02	2,163.11	1,966.58	2,024.50	2,009.70			
Fiscal Disparity	19,898.25	20,518.15	28,197.83	27,014.47	27,571.61	23,610.67	25,760.41			
State property tax	19,200.33	18,986.72	25,867.58	23,137.13	22,378.75	21,576.17	22,001.45			
Total	68,657.47	71,003.47	99,850.65	91,160.12	86,909.14	83,714.72	86,919.77			

City of White Bear Lake
Commercial
Property Tax Impact of \$5,625,000 recommended tax levy

8/29/17

International Paper Co.
15-30-22-11-0017
1699 9th Street

	2011	2012	2013	2014	2015	2016	2017	Estimated 2018	Net Change	Percent Change
Market Value	3,840,400	3,840,400	3,623,300	3,704,900	3,503,000	3,503,000	3,678,200	4,229,900	551,700	15.00%
Tax Capacity	76,058	76,058	71,716	73,348	69,310	69,310	72,814	83,848	11,034	15.15%
Tax burden										
City	8,173.60	9,265.75	9,665.31	9,699.50	8,646.02	8,812.93	8,875.69	10,196.82	1,321.13	14.88%
School district	19,637.53	21,671.59	22,443.98	23,241.97	19,715.58	19,987.40	19,443.28			
County	27,053.83	30,505.43	31,370.00	31,224.19	26,684.60	28,186.47	27,945.48			
Other	1,299.70	1,522.66	1,506.01	1,508.83	1,288.64	1,277.08	1,262.21			
Fiscal Disparity	38,658.43	42,001.53	41,061.91	44,669.05	43,412.48	36,892.33	39,047.25			
State property tax	37,301.12	38,865.64	37,667.39	38,258.32	35,237.20	33,713.08	33,350.27			
Total	132,124.21	143,832.60	143,714.60	148,601.86	134,984.52	128,869.29	129,924.18			

Health Partners
22-30-22-21-0002
1430 Highway 96

	2011	2012	2013	2014	2015	2016	2017	Estimated 2018	Net Change	Percent Change
Market Value	3,763,200	3,675,000	3,675,000	3,675,000	4,239,100	4,300,300	4,539,600	4,089,000	(450,600)	-9.93%
Tax Capacity	74,514	72,750	72,750	72,750	84,032	85,256	90,042	81,030	(9,012)	-10.01%
Tax burden										
City	8,007.70	8,862.76	9,804.82	9,620.58	10,482.57	10,840.43	10,975.54	9,854.12	(1,121.42)	-10.22%
School district	19,240.75	20,733.08	22,766.38	23,053.52	23,884.31	24,565.45	24,023.02			
County	26,503.55	29,177.25	31,822.90	30,969.84	32,352.22	34,671.92	34,557.24			
Other	1,273.33	1,456.42	1,527.75	1,496.57	1,562.36	1,570.89	1,560.83			
Fiscal Disparity	37,873.41	40,174.69	41,652.85	44,303.66	52,633.18	45,380.63	48,287.27			
State property tax	36,543.90	37,175.25	38,210.48	37,946.40	42,721.87	41,469.37	41,241.04			
Total	129,442.64	137,579.45	145,785.18	147,390.57	163,636.51	158,498.69	160,644.94			

City of White Bear Lake
 Residential
 Property Tax Impact
 Comparison from 2007 & 2018

8/29/17

		18.925% Estimated	Net Change	Percent Change
15-30-22-41-0036 4779 Peggy Lane	2007	2018	07 - 18	07 - 18
Market Value	198,400	178,000	(20,400)	-10.28%
Taxable / Limited Market Value	198,400	156,800	(41,600)	-20.97%
Tax Capacity	1,984	1,568	(416)	-20.97%
Tax burden City	348.68	296.74	(51.94)	-14.90%

		18.925% Estimated	Net Change	Percent Change
14-30-22-22-0056 4953 Campanaro	2007	2018	07 - 18	07 - 18
Market Value	230,300	191,100	(39,200)	-17.02%
Taxable / Limited Market Value	230,300	171,100	(59,200)	-25.71%
Tax Capacity	2,303	1,711	(592)	-25.71%
Tax burden City	404.81	323.81	(81.00)	-20.01%

		18.925% Estimated	Net Change	Percent Change
36-30-22-13-0037 2547 Elm Drive	2007	2018	07 - 18	07 - 18
Market Value	228,900	212,400	(16,500)	-7.21%
Taxable / Limited Market Value	228,900	194,300	(34,600)	-15.12%
Tax Capacity	2,289	1,943	(346)	-15.12%
Tax burden City	402.72	367.71	(35.01)	-8.69%

City of White Bear Lake
 Residential
 Property Tax Impact
 Comparison from 2007 & 2018

8/29/17

		18.925% Estimated	Net Change	Percent Change
35-30-22-24-0056 1970 Ivy Lane	2007	2018	07 - 18	07 - 18
Market Value	398,200	378,300	(19,900)	-5.00%
Taxable / Limited Market Value	398,200	375,100	(23,100)	-5.80%
Tax Capacity	3,982	3,751	(231)	-5.80%
Tax burden City	700.28	709.88	9.60	1.37%
13-30-22-42-0011 2517 Manitou Island	2007	2018	07 - 18	07 - 18
Market Value	2,100,000	1,473,100	(626,900)	-29.85%
Taxable / Limited Market Value	1,752,400	1,473,100	(279,300)	-15.94%
Tax Capacity	20,655	17,164	(3,491)	-16.90%
Tax burden City	3,657.17	3,248.29	(408.88)	-11.18%

City of White Bear Lake
Commercial
Property Tax Impact
Comparison from 2007 & 2018

8/29/17

White Bear Royal Apartments 26-30-22-33-0004 3675 Highland Ave.		2007	Estimated 2018	Net Change 07 - 18	Percent Change 07 - 18
Market Value	4,400,000		6,464,800	2,064,800	46.93%
Tax Capacity	55,000		80,810	25,810	46.93%
Tax burden City	9,738.30		15,293.29	5,554.99	57.04%

White Bear Auto Body 14-30-22-41-0054 2218 4th Street		2007	Estimated 2018	Net Change 07 - 18	Percent Change 07 - 18
Market Value	345,000		499,500	154,500	44.78%
Tax Capacity	6,150		9,240	3,090	50.24%
Tax burden City	692.84		1,123.68	430.84	62.18%

Bellaire Shopping Center 35-30-22-21-0083 2000 County Road E		2007	Estimated 2018	Net Change 07 - 18	Percent Change 07 - 18
Market Value	1,600,100		2,921,300	1,321,200	82.57%
Tax Capacity	31,252		57,676	26,424	84.55%
Tax burden City	3,520.48		7,014.03	3,493.55	99.24%

City of White Bear Lake
 Tax Levy Comparison - State Wide
 City Population between 16,000 - 37,000
 Capita
 For Fiscal Year 2017

Ranking	City	County	Population	2017 Levy	Per Capita
1	RED WING	GOODHUE COUNTY	16,534	21,595,473	1,306.13
2	GOLDEN VALLEY	HENNEPIN COUNTY	21,571	21,531,403	998.16
3	HOPKINS	HENNEPIN COUNTY	19,227	12,945,032	673.27
4	WEST ST PAUL	DAKOTA COUNTY	20,222	12,935,220	639.66
5	STILLWATER	WASHINGTON COUNTY	19,754	12,574,339	636.55
6	SAVAGE	SCOTT COUNTY	30,024	17,169,079	571.85
7	HASTINGS	DAKOTA COUNTY	22,687	12,960,920	571.29
8	ROSEVILLE	RAMSEY COUNTY	35,244	19,869,645	563.77
9	NEW HOPE	HENNEPIN COUNTY	21,225	11,767,401	554.41
10	INVER GROVE HEIGHTS	DAKOTA COUNTY	35,071	19,197,825	547.40
11	FARMINGTON	DAKOTA COUNTY	22,451	12,133,656	540.45
12	COLUMBIA HEIGHTS	ANOKA COUNTY	19,995	10,795,834	539.93
13	RICHFIELD	HENNEPIN COUNTY	36,557	19,434,690	531.63
14	BROOKLYN CENTER	HENNEPIN COUNTY	30,864	16,194,914	524.72
15	SOUTH ST PAUL	DAKOTA COUNTY	20,351	10,466,008	514.27
16	ROSEMOUNT	DAKOTA COUNTY	23,042	11,427,456	495.94
17	FRIDLEY	ANOKA COUNTY	28,547	14,122,251	494.70
18	FOREST LAKE	WASHINGTON COUNTY	20,261	9,476,225	467.71
19	LINO LAKES	ANOKA COUNTY	20,519	9,491,855	462.59
20	PRIOR LAKE	SCOTT COUNTY	25,049	11,568,155	461.82
21	BUFFALO	WRIGHT COUNTY	16,033	7,336,615	457.59
22	ELK RIVER	SHERBURNE COUNTY	23,987	10,563,770	440.40
23	CRYSTAL	HENNEPIN COUNTY	22,852	10,010,620	438.06
24	OWATONNA	STEELE COUNTY	25,782	11,171,501	433.31
25	CHANHASSEN	CARVER COUNTY	25,194	10,795,121	428.48
26	HIBBING	ST. LOUIS COUNTY	16,316	6,978,308	427.70
27	SHOREVIEW	RAMSEY COUNTY	26,092	11,085,632	424.87
28	COTTAGE GROVE	WASHINGTON COUNTY	35,596	14,772,900	415.02
29	RAMSEY	ANOKA COUNTY	25,362	10,479,058	413.18
30	CHAMPLIN	HENNEPIN COUNTY	22,741	9,312,321	409.49
31	OAKDALE	WASHINGTON COUNTY	28,172	10,830,475	384.44
32	NORTHFIELD	RICE COUNTY	20,320	7,797,481	383.73
33	ANDOVER	ANOKA COUNTY	31,704	11,938,555	376.56
34	ANOKA	ANOKA COUNTY	17,665	6,641,230	375.95
35	NEW BRIGHTON	RAMSEY COUNTY	22,170	7,905,950	356.61
36	ALBERT LEA	FREEBORN COUNTY	17,899	6,345,269	354.50
37	SARTELL	STEARNS COUNTY	17,203	5,895,999	342.73
38	ST MICHAEL	WRIGHT COUNTY	17,081	5,845,350	342.21
39	FARIBAULT	RICE COUNTY	23,700	7,999,280	337.52
40	CHASKA	CARVER COUNTY	25,607	7,944,610	310.25
41	WINONA	WINONA COUNTY	27,591	7,616,778	276.06
42	WILLMAR	KANDIYOHI COUNTY	19,848	4,829,365	243.32
43	AUSTIN	MOWER COUNTY	25,111	5,341,000	212.70
44	WHITE BEAR LAKE	RAMSEY COUNTY	24,811	5,173,000	208.50

GENERAL FUND FUND SUMMARY					
09/05/17					
ITEM	2015 ACTUAL	2016 ACTUAL	2017 ADOPTED	2017 REVISED	2018 BUDGET
Revenue:					
Operating					
Property taxes	4,506,871	4,549,911	4,813,000	4,913,000	5,117,000
Franchise fees & fines	407,010	380,548	415,000	378,000	417,000
Licenses & permits	743,511	637,247	719,100	587,000	728,500
Intergovernmental	2,075,589	2,204,001	2,434,765	2,460,000	2,474,000
Charges for services	450,493	455,529	478,000	455,000	539,250
Miscellaneous	72,027	81,151	121,411	121,000	170,000
Total operating revenue	8,255,501	8,308,387	8,981,276	8,914,000	9,445,750
Transfers In					
Water distribution	84,245	86,745	99,300	99,300	102,280
Water treatment	17,255	17,255	18,000	18,000	18,540
Sewer	85,260	87,760	103,300	103,300	106,400
Refuse	67,500	89,500	105,900	105,900	109,000
Ambulance	223,150	263,725	282,800	282,800	270,000
License Bureau		19,000	30,700	30,700	31,700
HRA Redevelopment				70,000	25,000
Employment Expense	110,000	110,000	75,000		
Equipment Acquisition			21,000		
Total transfers In	587,410	673,985	736,000	710,000	662,920
Total revenues	8,842,911	8,982,372	9,717,276	9,624,000	10,108,670
Expenditures:					
Operating					
General government	1,320,677	1,522,735	1,726,651	1,741,932	1,853,752
Public safety	5,485,879	5,702,709	6,030,969	6,077,170	6,343,357
Public works	1,392,710	1,474,409	1,745,956	1,718,973	1,796,535
General svc. / contingency	98,646	84,498	113,805	83,000	104,075
Total operating expenditures	8,297,912	8,784,351	9,617,381	9,621,075	10,097,719
Transfers Out					
Armory	35,000	30,000	25,000	10,000	10,000
Interim Construction	475,000				
Total transfers out	510,000	30,000	25,000	10,000	10,000
Total expenditures	8,807,912	8,814,351	9,642,381	9,631,075	10,107,719
Reserve adjustment	75,000	215,000		105,000	
Total expenditures & reserves	8,882,912	9,029,351	9,642,381	9,736,075	10,107,719
Revenues Over (Under) Expenditures & Reserves	(40,001)	(46,979)	74,895	(112,075)	951
Fund Balance January 1	285,501	245,500	14,165	198,521	86,446
Fund Balance December 31	245,500	198,521	89,060	86,446	87,397
Reserves for operations	3,030,000	3,245,000	3,245,000	3,350,000	3,350,000

**GENERAL FUND
DETAIL OF REVENUE BY SOURCE**

09/05/17

CODE NO.	SOURCE	2015 ACTUAL	2016 ACTUAL	30-Aug ACTUAL	2017 ADOPTED	2017 REVISED	2018 BUDGET
	Fines						
4510	County	\$89,388	\$78,506	\$41,633	\$100,000	\$70,000	\$100,000
4520	Administrative	17,151	14,462	9,209	15,000	7,000	15,000
	Total fines	106,539	92,968	50,842	115,000	77,000	115,000
	Intergovernmental Revenue						
4624	State Local Govt Aid	1,334,540	1,334,573	684,913	1,456,765	1,456,765	1,500,000
4626	MN State Aid Street Maint			210,000	210,000	210,000	210,000
4630	State Police Relief Aid	219,993	221,190		220,000	220,000	225,000
4632	State Fire Relief Aid	228,853	231,628		230,000	231,000	230,000
4636	911 Distribution	33,849	33,849	19,745	34,000	34,000	34,000
4644	State Aid Other-Post Board	9,329	9,067	8,901	9,000	9,000	10,000
4662	County Aid-other	1,163	1,428		3,500	2,000	3,000
4662	Other - Police Services	6,323	6,975	1,378	6,000	5,235	6,000
4662	Other - Police Services	30,000	48,938	7,500	30,000	10,845	35,000
4682	Other - highway maintenance	2,737	1,309		1,000	1,000	1,000
4666	Other - School District - Resource Officer	139,000	139,000		143,000	143,000	147,000
4604	Other - Grant - Fire/Police Rem.	22,368	20,828	40,616	8,500	49,355	18,000
4604	Other - Grant - Safe & Sober	47,434	63,396	17,909	35,000	50,000	55,000
4604	Other - Grant - Recruitment		91,820	13,420	48,000	40,000	
	Total Intergovernmental	2,075,589	2,204,001	1,004,382	2,434,765	2,462,200	2,474,000
	Charges for Services						
4807	Cust Service Taxable	140	251	213	250	250	250
4809	Cust Service NonTaxable	20,523	21,913	23,261	18,250	20,000	20,000
4819	Charges to other Dept	6,036	3,451		7,000	3,000	3,000
4832	Fire Service	290,603	296,537	176,972	305,000	305,000	314,000
4834	Police Service	15,165	12,758	4,410	7,000	10,000	70,000
4842	Misc Public Works	2,008	2,175	(174)	15,500	1,750	2,000
4875	Misc Current Services	40	44	42			
4845	Inspection services	115,978	118,400	55,986	125,000	115,000	130,000
	Total Charges for Services	450,493	455,529	260,710	478,000	455,000	539,250

**GENERAL FUND
SUMMARY OF EXPENDITURES
BY DEPARTMENT, DIVISION AND ACTIVITY**

09/05/17

ITEMS	2015 ACTUAL	2016 ACTUAL	2017 ADOPTED	2017 REVISED	2018 BUDGET
<u>Legislative</u>	\$106,839	\$131,744	\$144,274	\$149,367	\$155,843
<u>Department of Administration</u>					
Administration	221,177	272,152	316,828	328,592	330,050
Finance	471,023	505,431	547,361	557,398	571,923
Legal	51,506	52,566	59,804	59,669	50,769
City Hall	172,944	193,933	225,370	230,035	233,280
Elections	13,563	63,545	51,027	37,333	94,162
Planning	283,625	303,364	381,987	379,538	417,725
Total Administration	1,213,838	1,390,991	1,582,377	1,592,565	1,697,909
<u>Department of Public Safety</u>					
Police	3,465,977	3,615,198	3,844,514	3,840,464	4,092,431
Fire	888,497	932,915	1,035,660	996,655	943,759
Dispatch	515,966	513,895	479,357	525,600	539,935
Prosecution	137,211	138,850	146,188	148,810	148,970
Animal Control	14,497	14,054	18,115	16,265	18,840
Emergency Preparedness	9,404	10,420	16,499	14,299	16,904
Building & Code Enforcement	454,327	477,377	490,636	535,077	582,518
Total Public Safety	5,485,879	5,702,709	6,030,969	6,077,170	6,343,357
<u>Department of Public Works</u>					
Garage			170,934	160,412	175,577
Streets	519,127	539,548	500,193	524,585	522,350
Snow / Ice Removal	133,084	142,371	202,973	184,643	210,198
Street Lighting & Signals	164,163	179,386	193,159	191,984	195,835
Parks	576,336	613,104	678,697	657,349	692,575
Total Public Works	1,392,710	1,474,409	1,745,956	1,718,973	1,796,535
<u>Non-Departmental</u>					
General Services			15,000	4,220	14,220
Lake Conservation District	35,347	35,205	34,776	34,780	34,780
Northeast Youth & Family Svc.	59,299	49,293	39,029	39,050	39,575
Senior Survey	4,000				
Contingency			25,000	4,950	15,500
Total Non Departmental	98,646	84,498	113,805	83,000	104,075
Total operational expenditures	8,297,912	8,784,351	9,617,381	9,621,075	10,097,719
<u>Transfers</u>					
Armory	35,000	30,000	25,000	10,000	10,000
Interim Construction	475,000				
Total Transfers	510,000	30,000	25,000	10,000	10,000
Total General Fund	8,807,912	8,814,351	9,642,381	9,631,075	10,107,719

**MUNICIPAL BUILDING FUND
FUND SUMMARY**

CODE NO.	ITEM	2015 ACTUAL	2016 ACTUAL	2017 ADOPTED	2017 REVISED	2018 BUDGET
	Revenues:	\$	\$	\$	\$	\$
4955	Interest		8,080			
4015	General Property Tax					
	Regular levy	156,497	155,000	97,800	97,800	97,800
	Intergovernmental					
4624	Local Government Aid	108,165	108,165			
4662	Ramsey County - Roof			30,000	30,000	
4662	Ramsey County - Food Shelf	13,500				
4664	Historical Society - Armory		4,989			
4975	Rental - Counseling Center	6,000	6,000	6,000	6,000	6,000
4990	Donation	5,000	500		5,300	
4990	Donation - WB Hockey				75,000	925,000
5105	Bond Sale Proceeds					4,600,000
5360	Refunds & Reimbursement	11,735			3,400	
	Total revenue	300,897	282,734	133,800	217,500	5,628,800
7120	Expenditures:					
	Public Works Building (4316)					
	General	4,366				
	LED Lighting Upgrade					37,000
	Salt Storage Upgrade					20,000
	Signage					7,500
	Total Public Works	4,366				64,500
	North Fire Station # 1 (4312)					
	Housing renovation		4,076			
	Exterior improvements			6,000		6,000
	Interior improvements			11,500	19,000	
	Furance replacement		8,819			
	LED Lighting Upgrade					5,000
	Total North Fire Station		12,895	17,500	19,000	11,000
	South Fire Station # 2 (4314)					
	Exterior improvements	8,420				
	Dumpster Enclosure					35,000
	LED Lighting Upgrade					3,000
	Total South Fire Station	8,420				38,000
	Public Safety (4310)					
	Structure	3,270	22,935	15,000	15,000	5,000
	Roof top heat exchangers	9,423		19,500	35,000	
	Water heaters				5,500	
	Emergency sirens (1 per year)			25,000		25,000
	Garage door replacement			10,000	10,000	
	Locker room renovation			6,000	6,000	
	Training room improvements					13,000
	Facility improvements			15,000		30,000
	Facility study			10,000	2,500	
	LED Lighting Upgrade					25,000
	Demolition				15,000	
	Total Public Safety Building	12,693	22,935	100,500	89,000	98,000

**MUNICIPAL BUILDING FUND
FUND SUMMARY**

CODE NO.	ITEM	2015 ACTUAL	2016 ACTUAL	2017 ADOPTED	2017 REVISED	2018 BUDGET
	City Hall (4304)	\$	\$	\$	\$	\$
	Interior improvements	2,152	3,110	5,000		10,000
	Exterior repairs	6,000	1,235			10,000
	Roof Protection					15,000
	Clock tower repairs		1,341	17,000		
	Front entry repairs			50,000	52,000	
	Window replacement				20,000	
	HVAC repairs / Replacement	99,847				
	Air Handling System		32,223	25,000	10,000	35,000
	Office expansion			20,000	36,500	
	Landscaping renovation					
	City Hall / Public Safety		33,610			
	Lighting renovation			20,000	15,000	35,000
	Total City Hall	107,999	71,519	137,000	133,500	105,000
	Armory (4308)					
	Interior improvements	21,221	4,989			
	Exterior improvements	4,297			1,500	
	Elevator improvements		13,434			
	Total Armory	25,518	18,423		1,500	
	Counseling Center (4306)					
	Roof Repair / Replacement			33,000	33,000	
	Carpeting Replacement	200				
	Refuse enclosure improvement			3,500	5,000	
	Total Counseling Center	200		36,500	38,000	
	Sport Center					
	Design & plan preparation				175,000	
	Demolition				15,000	
	Project management					375,000
	Refrigeration upgrade					385,000
	Construction					4,425,000
	Contingency					240,000
	Total Sport Center Improve.				190,000	5,425,000
	City Wide Improvements					
	Cold Storage Conversion					100,000
	Depot Improvements		5,170		12,000	
	Caboose	1,970	32	5,000	5,000	
	Food Shelf - Parking Lot	13,900				
	Total City Wide Improvements	15,870	5,202	5,000	17,000	100,000
	Total expenditures	175,066	130,974	296,500	488,000	5,841,500
	Revenues Over (Under) Expenditures	125,831	151,760	(162,700)	(270,500)	(212,700)
	Fund Balance January 1	805,051	930,882	1,023,047	1,082,642	812,142
	Fund Balance December 31	930,882	1,082,642	860,347	812,142	599,442
	Fund Balance Reserved for:					
	Counseling Center	53,177	59,178	52,877	57,178	63,178
	Other	877,705	1,023,464	807,470	754,964	536,264
	Total	930,882	1,082,642	860,347	812,142	599,442

**EQUIPMENT ACQUISITION FUND
FUND SUMMARY**

CODE NO.	ITEM	2015 ACTUAL	2016 ACTUAL	2017 ADOPTED	2017 REVISED	2018 BUDGET
	Revenues:	\$	\$	\$	\$	\$
4015	General Property Tax					
	Regular levy	171,165	73,000	48,500	48,500	190,000
	Total property tax	171,165	73,000	48,500	48,500	190,000
4638	State - Emergency Equipment		9,869			
4662	County - Emergency Equipment		30,906			
4662	County - Wireless Equip.	3,300				
4955	Interest		13,800			
4975	Rental - Towers	578,939	425,788	450,000	385,000	385,000
5010	Sale of Equipment	17,444	46,771	10,000	10,000	10,000
4990	Donations	800				
5360	Ramsey/Washington Cable	212,542	299,753	250,000	195,000	195,000
5320	Escrow Fund Contribution		32,301			
5205	Transfer - Ambulance - Squads		45,000	8,000		
5205	Transfer - Non-Bonded - Fire					400,000
	Total other revenue	813,025	904,188	718,000	590,000	990,000
	Total revenues	984,190	977,188	766,500	638,500	1,180,000
	Expenditures	437,903	1,310,522	1,569,925	1,446,170	1,437,000
	Transfer to Construction Fund		1,000,000			
	Transfer to General Fund			21,000		
	Reserves -	565,000	(1,270,000)	(720,000)	(703,000)	(225,000)
	Total expenditures & reserves	1,002,903	1,040,522	870,925	743,170	1,212,000
	Revenues Over (Under)					
	Expenditures & Reserves	(18,713)	(63,334)	(104,425)	(104,670)	(32,000)
	Fund Balance January 1	328,921	310,208	232,658	246,874	142,204
	Fund Balance December 31	310,208	246,874	128,233	142,204	110,204
	Reserves					
	Technology	350,000	182,350	147,000	182,000	132,000
	Public Safety - Communications	485,000	180,000			
	City Wide - Telephone System	150,000	87,650			
	City Wide - Fiber Optics	150,000	150,000	150,000	95,000	50,000
	Fire Equipment	550,000	550,000	100,000	220,000	120,000
	Police Equipment	135,000	150,000	132,300	150,000	100,000
	Public Works - Equipment	200,000	200,000	200,000	150,000	170,000
	Construction	750,000				
	Total reserves	2,770,000	1,500,000	729,300	797,000	572,000

FUNCTION:		DEPT. & DIV:				ACCT. NO:
Capital Projects		Administration				4100 - 4102
SUMMARY OF EXPENDITURES						
CODE NO.	ITEMS	2015 ACTUAL	2016 ACTUAL	2017 ADOPTED	2017 REVISED	2018 BUDGET
	GENERAL FUND	\$	\$	\$	\$	\$
	Police (4108)					
7130	Computer / Office equipment	17,548	3,703	40,000	40,000	40,000
7130	Servers		8,160	20,000	20,000	20,000
7130	800 MHZ Portable Radios / Equip		30,898	64,000	52,000	64,000
7150	Squad laptop computers	13,120	16,491	24,475	16,500	21,500
7150	Vehicles	105,006	141,138	120,000	100,000	120,000
7150	Radar units / Miscellaneous equip.	2,895		15,200	15,200	17,700
7150	Body Camera's			60,000	68,000	3,000
	Total Police	138,569	200,390	343,675	311,700	286,200
	Fire (4109)					
7130	800 MHZ Portable Radios / Equip.		82,932	62,100	91,000	91,000
7130	Station 2 - Training equipment	12,987				
7140	Thermal imaging camera	10,275	6,525			
7140	SCBA and equipment	1,980			330,000	
	SCBA fill station			47,000	47,000	
7140	Hose rack / Hoses / Equipment		11,435	11,850	11,850	9,200
7140	Pagers / radios	5,511				
7140	Vehicle equipment	4,600				
7140	Rescue equipment	20,106				
7140	Rescue equipment (mobile)	3,647				
7140	Air Compressor	3,468	2,777			
7150	Vehicle		105,537			
7150	Engine # 7 - Pumper			500,000		500,000
	Total Fire	62,574	209,206	620,950	479,850	600,200
(A)	Dispatch / Public Safety (4111)					
7140	Emergency Generator	6,828	28,900			
7130	Identification system				7,500	
7140	911 phone system	60,305		140,000	190,000	
7140	Console Equipment		188,516			
	Total Public Safety	67,133	217,416	140,000	197,500	
	Building (4104)					
7150	Pick Up Truck		16,685		17,000	
	Total Building		16,685		17,000	
	Garage (4118)					
	Grease Pump			1,000	1,000	
	Tire Changer			5,000		
	Washer - underbody					3,500
	Laptop (tough book)			5,000	2,000	
	Total Garage			11,000	3,000	3,500

FUNCTION:		DEPT. & DIV:			ACCT. NO:	
Capital Projects		Administration			4100 - 4102	
SUMMARY OF EXPENDITURES						
CODE NO.	ITEMS	2015 ACTUAL	2016 ACTUAL	2017 ADOPTED	2017 REVISED	2018 BUDGET
	Streets / Snow Removal (4106)	\$		\$	\$	\$
7130	Office Equipment	1,181	3,959	1,000	1,500	
7140	Plows / spreaders		10,972	21,500	22,000	
7150	Dump truck - Single axle / equip & plow		185,559			
7150	Dump truck - Tandem		11,314			225,000
7150	Loader					12,000
7150	Bucket truck		83,860			
7150	Sign Truck	4,483				
7150	Saws / blowers / brooms	5,163	4,352	5,200	4,900	3,000
7150	Trailer - Tandem			14,000	11,200	
7150	Skid Steer - plow / broom / blower	3,794				8,500
7150	Excavator - Mini / attachments	52,193				14,300
	Total Streets	66,814	300,016	41,700	39,600	262,800
	Parks (4107)					
7130	Shop Equipment		1,404	3,500	4,600	4,400
7150	Truck / lift box		4,790			6,500
7150	Pick up	26,006		36,500	32,600	
7140	Radios / Storage	369				
7140	Skid Steer Tracks	3,800		70,000	70,000	
7140	Tactor - with mower		61,849			
7140	Mower - sweeper	28,117				
7140	Mower - flail		9,264			
7140	Mower - 48"		3,722			
7140	Mower - 3 deck			80,000	51,500	
7140	Loader - mini					80,000
7140	Aerator / Spayer		20,424			
7140	Clean up equipment			2,200	2,320	1,500
7140	Spreader / Beach equipment			12,000	9,500	
7140	Trailer		9,936			6,000
	Total Parks	58,292	111,389	204,200	170,520	98,400
	City Hall (4102)					
7130	Computer / Office equipment / Licensing	33,402	46,335	70,000	70,000	70,000
7130	Phone System - City wide		62,352	50,000	50,000	
7130	Servers		10,195	20,000	25,000	25,000
7130	Laserfiche		24,832	6,000	6,000	6,000
7130	Website Renovation			21,000	21,000	3,500
7130	Furniture		14,920	6,400		6,400
	Total City Hall	33,402	158,634	173,400	172,000	110,900
	Total General Fund	426,784	1,213,736	1,534,925	1,391,170	1,362,000
	Other (4116)					
7160	Sport Center Wi-Fi / Sound System/Skates	4,424				
7160	Sport Center Mower / Snow Removal	6,650				
7160	Election machines		50,076			
7220	Fiber Optics				55,000	45,000
7150	Water - Pick up					30,000
7160	Engineering - Survey Equipment	45	46,710	35,000		
7605	Construction Contribution		1,000,000			
7605	General Fund Contribution			21,000		
	Total	437,903	2,310,522	1,590,925	1,446,170	1,437,000

**MUNICIPAL BUILDING FUND
DEBT SERVICE
FUND SUMMARY**

CODE NO.	ITEMS	2015 ACTUAL	2016 ACTUAL	2017 ADOPTED	2017 REVISED	2018 BUDGET
		\$	\$	\$	\$	\$
4015	Revenues: General Property Tax Regular levy YMCA	64,555	129,000	129,100	129,100	129,000
	Total Property Tax	64,555	129,000	129,100	129,100	129,000
4975	Rental income Marina operations YMCA Bonds	97,000	155,000	155,000	155,000	155,000
	Total rental income	97,000	155,000	155,000	155,000	155,000
	Total Revenues	161,555	284,000	284,100	284,100	284,000
	Expenditures:					
	Debt Service					
	YMCA Bonds					
7410	Principal - internal financing	105,000	195,000	200,000	200,000	210,000
7420	Interest - internal financing	85,000	85,000	80,000	80,000	75,000
	Total YMCA bonds	190,000	280,000	280,000	280,000	285,000
	Total Debt Service	190,000	280,000	280,000	280,000	285,000
	Revenues Over (Under) Expenditures	(28,445)	4,000	4,100	4,100	(1,000)
	Fund Balance January 1	221,379	192,934	196,934	196,934	201,034
	Fund Balance December 31	192,934	196,934	201,034	201,034	200,034

City of White Bear Lake Environmental Advisory Commission

MINUTES

Date: June 21, 2017	Time: 6:30pm	Location: WBL City Hall
COMMISSION MEMBERS PRESENT	Sheryl Bolstad, Gary Eddy, Chris Greene, Bonnie Greenleaf, Greg Pariseau, Gary Schroeher, Eric Wagner (chair)	
COMMISSION MEMBERS ABSENT	June Sinnett	
STAFF PRESENT	Connie Taillon	
VISITORS	Ben LeMay	
NOTETAKER	Connie Taillon	

1. CALL TO ORDER

The meeting was called to order at 6:35pm.

2. APPROVAL OF AGENDA

Staff suggested moving Item 6a. Introduction of new Environmental Commission Members after approval of the agenda. Commissioner Pariseau moved, seconded by Commissioner Bolstad, to approve the agenda as amended. Motion carried, vote 7/0.

3. APPROVAL OF MINUTES

a) May 17, 2017 meeting

The commission members reviewed the May 17, 2017 draft minutes and had no changes. Commissioner Pariseau moved, seconded by Commissioner Schroeher, to approve the minutes of the May 17, 2017 meeting as presented. Motion carried, vote 7/0.

4. VISITORS & PRESENTATIONS

Rich Hirstein, the City's contract hauler representative from Republic Services answered questions from commission members about the City contract, recycling, and organics collection. Rich explained that Republic has their own materials recovery facility (MRF) for processing recyclables; however, the current City contract requires Republic to take all recyclables to Eureka Recycling for processing. Each MRF accepts different materials; for example, Eureka does not accept #3 (PVC) and #6 (Polystyrene) plastic but Republic does. Eureka will accept bags of textiles; however, Republic does not provide a curbside pickup service for textiles. Rich mentioned that the Disabled American Veterans of Minnesota will pick up used clothing and other household items for free. The commission members asked staff to bring the hauler contract to them for review and comment before the contract is renewed.

Rich stated that the biggest problem in the City is contamination in the recycling loads. Contamination in White Bear Lake ranges from 3% to 8% by weight, which is lower than the state allowable contamination of 15% in one month. The most prevalent contaminant found in the recycling bins are plastic bags. Other contaminants includes freezer boxes, empty oil containers, and sheets of glass. Rich explained that further education is key to reducing contamination in recycling.

When asked about providing curbside organics recycling, Rich explained that it is not economically feasible at this time to roll out curbside organics recycling. Starting with drop-off sites is a good first step towards increasing resident knowledge and participation. Republic does collect organics from businesses, where the material is brought to a facility in the southern twin cities and converted into compost.

5. UNFINISHED BUSINESS

a) Environmental Resource Expo

Commission members discussed an incentive to increase participation at exhibitor booths. Staff will create

a card with each exhibitor's name to pass out at the City table. Participants that get initials from at least eight booths will get a Cup and Cone coin.

The boy scouts and honor society will be at the event to help set up and take down.

b Budget Updates and Discussion

The total remaining budget for 2017 is \$389.60. Expenditures in June include a rain barrel for the give-away and two folding tables for the Expo.

c) Review last month's do-outs

Commission members reported on how many Cup and Cone coins they have left.

6. NEW BUSINESS

a) Introduction of new Environmental Advisory Commission Members

The newly appointed commission members, Gary Eddy and Chris Greene, introduced themselves and gave a brief introduction about their backgrounds.

b) New do-outs

- Bring Cup and Cone coins to the Expo
- Group photo at Expo-wear EAC shirts

7. DISCUSSION

• Staff Updates

- 2017 City of Excellence Awards

The City received a 2017 City of Excellence Award (for populations of 20,000+) from the League of MN Cities for its role in the Washington Square Downtown Dumpster Enclosure project. Our City Manager attended the awards ceremony on June 14th to accept the award.

- Water Efficiency Rebate

The City received an additional \$10,000 grant from Met Council to fund the water efficiency rebate through the end of June.

- Goose Lake Update

Staff provided an update on potential water quality improvement options identified in the VLAWMO Goose Lake Feasibility Study that was completed in May. The report lists four watershed based treatment options with a cost per pound of phosphorus removed between \$4000 to \$10,000. Also identified is an in-lake alum treatment with a cost per pound of phosphorus removed ranging from \$500 to \$1300. The partners (VLAWMO, City of White Bear Lake, St. Paul Water Utility, and Ramsey County) are interested in pursuing the in-lake alum treatment option. Next steps include conducting a sediment core analysis and applying for a Clean Water Grant to help fund the implementation. A commission member asked if nitrates are a cause of algae in Goose Lake. Staff will ask VLAWMO and report back at a future meeting.

• Commission Member Updates

Commission members gave an update on future EAC meetings. There will be no regularly scheduled EAC meeting in July because of the Environmental Resource Expo. The August meeting will be spent planning for 2018. A new commission member pointed out that the letter to new members states that the meetings begin at 7pm. Staff will update the letter to the correct the time.

8. ADJOURNMENT

The next meeting will be held on August 16, 2017 at 6:30pm at City Hall. Commissioner Greenleaf moved, seconded by Commissioner Pariseau, to adjourn the meeting at 8:33 pm. Motion carried, vote 7/0.

Park Advisory Commission Meeting Minutes

JULY 20, 2017

6:30 P.M.

CITY HALL

MEMBERS PRESENT	Bill Ganzlin, Bryan Belisle, Dan Louismet, Mike Shepard, Don Torgerson
MEMBERS ABSENT	Anastacia Davis, Joann Toth
STAFF PRESENT	Mark Burch, Mike Natterstad
VISITORS	
NOTE TAKER	Mark Burch

AGENDA TOPICS

1. CALL TO ORDER

Bill Ganzlin called the meeting to order at 6:30 pm.

2. APPROVAL OF MINUTES

Approval of the minutes from June 15, 2017 was moved by Dan Louismet and seconded by Bryan Belisle. Motion carried.

3. APPROVAL OF AGENDA

Mike Shepard moved to approve the July 20, 2017 agenda, seconded by Don Torgerson. Motion carried.

4. COMMITTEE REPORTS

None.

5. UNFINISHED BUSINESS

Mike Natterstad reported that the Lacrosse Association is proceeding with field improvements at Podvin Park to transition from softball to lacrosse. The "master plan" is still being developed for possible future amenities which could include a restroom/storage/concession building.

6. NEW BUSINESS

a) 2017 Summer Park Tour

July	Matoska Park
August	White Bear Lake Municipal Marina (Dan's boat at slip E147)
September	To Be Determined

The Park Commission toured Matoska Park including:

- 7th Street swim dock has been installed this year and appeared to be used.
- The dog beach area is designated with buoys and signs.
- All of the canoe racks are in use.
- All of the boat skids are in use.
- There are 26 sailboat moorings currently rented for the season.
- Both launch docks have been installed this year at the launch.
- Public Works has worked with a contractor and the DNR to remove vegetation near the boat launch and sailing y-dock. This will be an ongoing effort for the next couple of years as the lake level recovers.
- Restroom is in excellent condition.
- Gazebo needs major rehabilitation. Park Advisory Commission agreed to make the gazebo a priority project for 2018.

Overall, the entire Matoska Park was in excellent condition with many people enjoying the facilities (especially the benches overlooking the boat ramp).

7. OTHER STAFF REPORTS

a) Clark Avenue Flagpole Memorial Restoration Project update

Mark Burch reported that the fundraising effort by the Lions Club is going slowly and the restoration of the flagpole at Clark and TH61 may be delayed until 2018. The Lions Club has donated \$15,000 toward the estimated \$65,000 project.

b) Sports Center Update

Mark Burch updated the Park Commission on the status of the Sports Center Renovation Project. If the project proceeds on schedule, construction will begin in April 2018 and be completed by September 2018. The City is partnering with the Hockey Association on funding the project.

c) Mike Natterstad reported that park vandalism is a big problem this year. The Parks Division is going to set up surveillance cameras in the parks to attempt to identify the vandals.

8. COMMISSION REPORTS

None.

9. OTHER BUSINESS

None.

10. ADJOURNMENT

The next meeting will be held on August 17, 2017 at 6:30 p.m. at White Bear Lake Municipal Marina.

There being no further business to come before the Park Commission, the meeting was adjourned. Moved by Mike Shepard and seconded by Bryan Belisle. Motion carried.

**MINUTES
PLANNING COMMISSION MEETING
CITY OF WHITE BEAR LAKE
AUGUST 28, 2017**

The regular monthly meeting of the White Bear Lake Planning Commission was called to order on Monday, August 28, 2017, beginning at 7:00 p.m. in the White Bear Lake City Hall Council Chambers, 4701 Highway 61, White Bear Lake, Minnesota by Chair Jim Berry.

1. CALL TO ORDER/ROLL CALL:

MEMBERS PRESENT: Chair Jim Berry, Erich Reinhardt, Marvin Reed, Ken Baltzer and Mark Lynch.

MEMBERS EXCUSED: Mary Alice Divine and Peter Reis.

MEMBERS UNEXCUSED: None.

STAFF PRESENT: Samantha Crosby, Planning & Zoning Coordinator and Amy Varani, Recording Secretary.

OTHERS PRESENT: David Phillips, Kristen Sachwitz, Judi Feldhusen, Mike Feldhusen and John Reinhart.

2. APPROVAL OF THE AUGUST 28, 2017 AGENDA:

Member Reed moved for approval of the agenda. Member Baltzer seconded the motion, and the agenda was approved (5-0).

3. APPROVAL OF THE JULY 31, 2017 PLANNING COMMISSION MEETING MINUTES:

Member Baltzer moved for approval of the minutes. Member Reinhardt seconded the motion, and the minutes were approved (5-0).

4. CASE ITEMS:

A. Case No. 76-15-Sa and 17-16-V: A request by **Polar Mazda** for a Conditional Use Permit Amendment, per Code Section 1303.140, to remove the existing sales building and a one sign variance, per Code Section 1202.040, Subd. 2.B, to allow a second free-standing sign that is 79 square feet in size and 25 feet tall for the property located at 4095 Highway 61.

Crosby discussed the case. Staff was recommending that the pylon sign be no more than 76 square feet in size and 24 square feet tall. That recommendation

was based on what the applicant had originally asked for back in April, before this variance request was pulled for the first time. The applicant just informed her that she was mistaken about that previous submittal. Technically, he's correct. The application narrative said "nominally" 76 square feet in size. When she did the math on the actual sign detail, it came out to 79 square feet in size. Staff would be comfortable if this request was amended by the Planning Commission to allow a 79 square foot sized sign. However, staff is sticking with the 24 feet in height. Phillips had said that he was pretty sure he was right because Mazda has pretty standard-sized signage in this industry. They make signs of various sizes but they don't make one that's 76 square feet in size. Even with the 79 square feet, it's still a reduction both in size and in height from the current pylon sign and is a preferred style. Staff recommends denial of part of the requested variance, approval of a slightly lesser variance height, and approval of the conditional use permit amendment as requested.

Reed asked about the proposed resolution of denial. The 79 square foot pylon sign should be removed, and the 25 foot tall should be left in, correct? Crosby confirmed that was correct. Reed referred to the resolution approving the 76 square foot modification to 79. Crosby confirmed that.

Lynch asked if everything they did back in April gets tagged to the combined lot. Crosby confirmed that was correct.

Berry opened the public hearing.

David Phillips, architect, 227 Colfax Avenue N., Minneapolis, spoke. Mazda has come out with a new black sign. Crosby displayed what it looks like.

Berry asked if he had a problem with the 24 foot dimension. Phillips stated they do not – they'll just have to cut it down.

Lynch asked where the monument sign would go. Phillips stated that there's a fence behind the small bear. It would be on the other side of the fence.

Berry closed the public hearing.

Member Lynch moved approval of Case No. 76-15-Sa and 17-16-V, as it was corrected and itemized by Reed before the public hearing opened. Member Baltzer seconded the motion and it passed by a vote of 5-0.

Crosby provided a brief update: The original project came into some complications with the County, in their review and approval, in relation to the fact that the County wanted the eastern access opening completely eliminated, which was not preferred by either the applicant or the City. The applicant and the County were able to negotiate a relocated in-only access opening. She showed where the opening is and will be relocated. Also, a turn lane may be added.

B. Case No. 17-18-V: A request by **All Energy Solar** on behalf of William R. Feldhusen for a 15 degree variance from Zoning Code Section 1302.030,

Subd.22.a.5 that residential roof-mounted systems be flush mounted on pitched roofs for the property located at 4600 Carolyn Lane.

Crosby discussed the case. Staff recommends approval.

Berry opened the public hearing.

Kristen Sachwitz, with all Energy Solar, came up to speak. Working with staff they came to a very agreeable solution to not only have the property owner provide his own energy but also fall in line with the Comprehensive Plan's approach to solar energy.

Judy Feldhusen, 4600 Carolyn Lane, came up to speak. She pointed out that Mike is not the property owner. Her husband William is the property owner.

Berry closed the public hearing.

Member Baltzer moved to recommend approval of Case No. 17-18-V with staff's recommendations. Member Reed seconded the motion which passed by a vote of 5-0.

- C. Case No. 17-19-V:** A request by **John Reinhart** for two variances to allow the installation of a 155 foot long, 6 foot high, wood privacy fence along the east property line: A 9 foot variance from the 12 foot setback for a fence along a side abutting a public right-of-way, and a 2 foot variance from the 4 foot height limitation on a fence in the front yard, both per code Section 1302.030, Subd.6.h.4, for the property located at 1531 N. Birch Lake Blvd.

Crosby discussed the case. Staff recommends approval.

Berry opened the public hearing.

John Reinhart, 1531 N. Birch Lake Blvd., came up to speak. He stated that he appreciated all the help and patience that Crosby provided.

Berry asked Reinhart if he was okay with the conditions. Reinhart confirmed that he was.

Berry closed the public hearing.

Member Reed moved to recommend approval of Case No. 17-19-V with the conditions as listed. Member Reinhardt seconded the motion and it passed by a vote of 5-0.

5. DISCUSSION ITEMS:

A. City Council Meeting Minutes of August 8, 2017.

Lynch asked about the Admiral D's continuation request. Crosby explained that the case was originally scheduled for the first meeting of the month, and it was continued per the applicant's request because McGoldrick wasn't able to make the City Council meeting. Therefore, the request was pushed back to the second meeting of the month at which time it was unanimously denied. He was encouraged to come back with a revised application. Staff has not heard back from him, but they expect to soon.

B. Park Advisory Commission Meeting Minutes – July 20, 2017.

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6. ADJOURNMENT:

Member Reed moved to adjourn, seconded by Member Baltzer. The motion passed unanimously (5-0), and the August 28, 2017 Planning Commission meeting was adjourned at 7:31 p.m.



City of White Bear Lake
Community Development Department

MEMORANDUM

To: Ellen Richter, City Manager

From: Rick Juba, Assistant City Manager & Samantha Crosby, Associate Planner

Date: September 7, 2017 for the September 12, 2017 City Council Meeting

Subject: **Smarte Carte, 4455 White Bear Parkway – Proof of Parking**

REQUEST

Approval of a Proof of Parking Agreement in order to legalize the existing parking.

SUMMARY

In 1993, the City approved a conditional use permit for development of a light industrial/office facility in the DBD district. The roughly 58,000 square foot building contains office, manufacturing and warehouse uses requiring 177 parking stalls per current code. Only 111 stalls have been constructed to date. Since no variance was granted for the deficit, staff assumes that the intent was to enter into a proof of parking agreement. However, that agreement was never executed or recorded. The owners of Smarte Carte now wish to sell the property. Consequently, the parking issue needs to be corrected at this time. The proof of parking agreement would bind the current and future owners such that should the City ever deem the additional parking stalls to be necessary to meet an increased demand, the owner will construct the additional stalls upon written request by the City.

This issue was discovered shortly before the scheduled closing of this real estate transaction. In order to allow the local property owner and local buyer to move forward, Staff executed the agreement with final approval pending Council review and approval.

RECOMMENDED COUNCIL ACTION

Staff recommends approval of the attached resolution authorizing execution of the Proof of Parking Agreement

ATTACHMENT

Resolution

RESOLUTION NO.

RESOLUTION APPROVING A PROOF OF PARKING AGREEMENT

WHEREAS, the property located at 4455 White Bear Parkway was sold on August 31, 2017; and

WHEREAS, in order for the property to conform to the City's parking regulations an agreement was required; and

WHEREAS, the City Code requires 177 parking stalls on this property and 111 currently exist; and

WHEREAS, with the current use the site is functioning without any complaints or concerns regarding parking; and

WHEREAS, the proof of parking agreement will ensure compliance should issues arise in the future following a change in use or increase in intensity; and

WHEREAS, proof of parking agreements are a standard practice in the City of White Bear Lake to establish the requirement for the property conform when necessary; and

NOW THEREFORE BE IT RESOLVED that the White Bear Lake City Council authorizes the Mayor and City Manager to enter into Proof of Parking Agreement for the property at 4455 White Bear Parkway.

The foregoing resolution, offered by Councilmember _____ and supported by Councilmember _____ was declared carried on the following vote:

Ayes:
Nays:
Passed:

Jo Emerson, Mayor

ATTEST:

Kara Coustry, City Clerk



City of White Bear Lake
City Manager's Office

MEMORANDUM

To: Ellen Richter, City Manager

From: Kara Coustry, City Clerk

Date: September 7, 2017

Subject: **Resolution authorizing local consent of State issued Consumption & Display License for Create Space, LLC**

BACKGROUND

Kathryn and Alexander Cooley started Create Space, LLC dba Create Space as a way to have fun while connecting and giving back to the community. At Create Space, customers make and take their own custom wood home decor in a friendly and fun environment. Customers can choose from a variety of class types where they stain, assemble and paint their project. It's a place to get creative, have fun and socialize with others.

SUMMARY

Create Space operates in Vadnais Heights currently, and the owners are seeking to open a location at 4712 Highway 61 North in White Bear Lake. At their Vadnais Heights location, this do-it-yourself woodworking business has a State issued Consumption and Display permit, which permits patrons to bring their own alcohol into the business for personal display and consumption. The owners of Create Space desire to maintain the Consumption and Display permit for the White Bear Lake location as well, but would need the City's consent to do so.

Consumption and Display (C & D) permits are state issued permits, which authorize establishments to allow the consumption and display of intoxicating liquor on the premises. Assuming Create Space passes the State's background investigation, they are otherwise qualified under MN Statute 340A.414, Subd. 2, for the State's C & D permit.

Under 340A.414, Subd. 5, A MN State issued C & D permit does require local consent. The C & D permit is not effective until approved by the governing body of the city where the establishment is located.

RECOMMENDED COUNCIL ACTION

Staff recommends the City Council adopt the attached resolution, which provides local consent for the State issued Display and Consumption permit for Create Space.

ATTACHMENTS

Resolution

RESOLUTION NO.

**RESOLUTION AUTHORIZING MUNICIPAL CONSENT OF STATE ISSUED
CONSUMPTION AND DISPLAY PERMIT FOR
CREATE SPACE, LLC DBA CREATE SPACE**

WHEREAS, the owners of Create Space, LLC, dba Create Space desire to open a do-it-yourself woodworking business at 4712 Highway 61 N in White Bear Lake; and

WHEREAS, the business has applied for a Display and Consumption permit through the Minnesota Department of Public Safety, Division of Alcohol and Gambling Enforcement; and

WHEREAS, a Display and Consumption permit is a state issued permit, which authorizes establishments to permit the consumption and display of intoxicating liquor on the premises but does not authorize the sale or distribution of alcohol; and

WHEREAS, assuming Create Space, LLC passes the State's qualifications for a Display and Consumption permit as set forth in Section 340A.414, Subd. 2; and

WHEREAS, a Consumption and Display permit is not effective until municipal consent is provided,

WHEREAS, the City values diversity in business offerings within the City of White Bear Lake.

NOW, THEREFORE, BE IT RESOLVED that the White Bear Lake City Council authorizes consent of the State issued Consumption and Display permit for:

Create Space LLC, dba Create Space
4712 Highway 61 N
White Bear Lake, MN 55110

The foregoing resolution offered by Councilmember _____ and supported by Councilmember _____, was declared carried on the following vote:

Ayes:
Nays:
Passed:

Jo Emerson, Mayor

ATTEST:

Kara Coustry, City Clerk



City of White Bear Lake
City Manager's Office

MEMORANDUM

To: Ellen Richter, City Manager
From: Kara Coustry, City Clerk
Date: September 7, 2017
Subject: **Massage Therapist Licenses**

BACKGROUND

On January 1, 2016, City Ordinance 1127 went into effect which requires all persons performing massage therapy and related businesses to be licensed. The licensee is required to submit documentation which demonstrates they have received the appropriate training and insurance. A criminal history check and financial review are also conducted and approval from the Council is required for all massage related licenses.

SUMMARY

On August 10, 2017, the City received a massage therapist license application for Li Jing Pelton to work at Yili Massage located at 4711 Clark Avenue, White Bear Lake. The White Bear Lake Police Department successfully verified the applicant's training credentials, insurance coverage, finances and criminal history reports and found nothing to preclude issuance of a massage therapist licenses.

On June 27, 2017, the City Council approved a massage therapist license to Qunhong Duquet at Jade Massage located at 2033 County Road E E, contingent upon satisfactory background investigation by the White Bear Lake Police Department. The background check was found to be satisfactory and was completed on July 3, 2017. The applicant has since requested her approved massage therapist license be transferred from Jade Massage to Yili Massage.

Yili Massage has been a licensed massage therapist establishment since licensing began in 2016.

RECOMMENDED COUNCIL ACTION

Staff recommends approving massage therapist licenses for Yili Massage.

ATTACHMENTS

Resolution

RESOLUTION NO.

**RESOLUTION APPROVING MASSAGE THERAPIST LICENSES
FOR THE BUSINESS CYCLE ENDING MARCH 31, 2018**

BE IT RESOLVED by the City Council of the City of White Bear Lake that the following massage therapist licenses be approved for the business cycle ending March 31, 2018.

Massage Therapist

Li Jing Pelton	Yili Massage
Qunhong Duquet	4711 Clark Avenue

The foregoing resolution offered by Councilmember _____ and supported by Councilmember _____, was declared carried on the following vote:

Ayes:
Nays:
Passed:

Jo Emerson, Mayor

ATTEST:

Kara Coustry, City Clerk



Northeast Youth & Family Services
Transforming Lives

August 18, 2017

Ellen Richter, City Manager
City of White Bear Lake
4701 Highway 61
White Bear Lake, MN 55110

Dear Ellen:

Part of the way we keep our municipal partners informed about services provided by Northeast Youth & Family Services (NYFS) to residents in your community is through quarterly reports.

Enclosed is a copy of a report outlining the services provided in 2017 up through this most recent quarter. Contract services are those outlined in our agreement. These services are assured to all community residents regardless of their ability to pay. Non-contract services represent those received by your residents through other programs at NYFS. Taken together, this report demonstrates how your partnership helps leverage resources for all services received by your residents. To compliment the hard statistics we like to provide a success story which brings those numbers to life.

If you have any questions about this report or would like to talk about any other aspect of our partnership please don't hesitate to contact me at jerry@nyfs.org or at 651-379-3404.

Sincerely,

A handwritten signature in black ink, appearing to read 'Jerry Hromatka', is written over a faint, illegible background.

Jerry Hromatka
President & CEO

City of White Bear Lake
Report Period: January 1, 2017 to June 30, 2017

The following is a brief report on Northeast Youth & Family Services' programs that directly affect the residents of your community. If you have any questions about this report, please call Jerry Hromatka, President & CEO, at (651) 379-3404.

Annual City Contract for Service 2017	\$39,029
Total cost of all services through March 31	\$78,292

(Please note that these numbers represent the actual cost of services provided, not what NYFS charges clients for these services. Because of your collaboration with NYFS, many of these services are offered free of charge or on a sliding-fee scale based on income.)

Services Provided	City Totals		
	# of Clients	Hours	Service Cost
Contracted Services			
Mental Health	47	454	\$ 68,043.00
Diversion Services	29	111	\$ 6,563.70
Senior Chore			
Youth	3	22	\$ 440.00
Seniors	14	162	\$ 3,245.40
Total for Contracted Services	93	748	\$ 78,292.10

Non Contracted Services			
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Totals for all Individual Services	93	748	\$ 78,292.10
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*In addition to services provided by NYFS Staff, as part of the Diversion Program, 29 youth provided 336 hours of community service valued at \$3360.

NYFS Success Stories: April – June 2017

The following contains one story from NYFS Mental Health and Diversion Programs respectively in order to give you a personal perspective of how lives are changed through your partnership with Northeast Youth and Family Services.

Diversion - One of the advantages we have with NYFS Diversion Program is our ability to tie some of our referrals into other NYFS programs. This quarter we have had 2 Diversion clients get involved with our Senior Chore program and do very well. In one case, the senior being served called back and raved about the work our young man had done and tried to give him a big 'tip'. He, out of politeness finally took it after saying no, but then turned it in to us at NYFS. We returned it to the senior along with our appreciation of what she had done. This student also wants to become a regular in the senior chore program when he completes his community service hours.