



AGENDA
REGULAR MEETING OF THE CITY COUNCIL OF
THE CITY OF WHITE BEAR LAKE, MINNESOTA
TUESDAY, OCTOBER 10, 2017
7:00 P.M. IN THE COUNCIL CHAMBERS

1. CALL TO ORDER AND ROLL CALL

PLEDGE OF ALLEGIANCE

2. APPROVAL OF MINUTES

Minutes of the Regular City Council Meeting on September 26, 2017

3. APPROVAL OF THE AGENDA

4. VISITORS AND PRESENTATIONS

A. Toastmasters Proclamation

B. White Bear Lake Area Schools – Dr. Wayne Kazmierczak and Tim Wald Assistant Superintendent for Finance and Operations

5. PUBLIC HEARINGS

6. LAND USE

A. Consent

1. Case No. 16-10-CUP, 17-20-V and 17-21-V: A request by McNamara Companies for a Conditional Use Permit and two variances in order to construct a building addition and reconfigured parking lot for the property located at 1330 Highway 96.

B. Non-Consent

1. Case No. 17-3-CUPe1: A request by Tally's for a time extension to a Temporary Conditional Use Permit Amendment for the property located at 4441 Lake Avenue South.
2. Case No. 17-1-O: A request by the City of White Bear Lake for a Site Plan approval of proposed capital improvements to the White Bear Lake Sports Center located at 1328 Highway 96.

7. UNFINISHED BUSINESS

Nothing scheduled

8. ORDINANCES

Nothing scheduled

9. NEW BUSINESS

A. Resolution Approving Replacement of the Supervisory Control and Data Acquisition System (SCADA) for the Water and Sewer Systems

10. CONSENT

- A. Resolution approving the Joint Powers Agreement of the Ramsey County Violent Crime Enforcement Team.
- B. Acceptance of June Minutes of the Environmental Advisory Commission and Park Advisory Commission; August Minutes of the White Bear Lake Conservation District; September Minutes of the Planning Commission

11. DISCUSSION

- Whitaker Street End Lease – Tally’s Dockside

12. COMMUNICATIONS FROM THE CITY MANAGER

13. ADJOURNMENT

City of White Bear Lake Proclamation

WHEREAS, Toastmasters International, the world's leading organization devoted to communication, public speaking and leadership skills, provides a mutually-supportive and positive learning environment in which every member has the opportunity to develop their communication and leadership skills which, in turn, fosters self-confidence and personal growth; and

WHEREAS, Toastmasters, founded October 1924, has over 353,000 members in 141 countries, with over 16,500 clubs worldwide; and

WHEREAS, Toastmasters clubs are made up of 20-30 people who gather weekly to follow an agenda of prepared speeches, impromptu speeches and evaluations as members learn through practice, by listening to one another, and by studying educational manuals from Toastmasters International which offer guidelines for speeches and leadership, and the monthly Toastmaster magazine is an excellent source to gain everyday speaking tips - for both personal and professional use.

NOW, THEREFORE, I, Jo Emerson, Mayor of the City of White Bear Lake, in recognition of this important observance, do hereby proclaim October 2017 in the City of White Bear Lake as:

“TOASTMASTERS MONTH”

in the City of White Bear Lake and urge all citizens to join me in congratulating Toastmasters for the inspiring role they play in assisting individuals develop self-confidence, communication and leadership skills which enhance all aspects of their lives.

In Witness Whereof, I have hereunto set my hand and caused the Seal of the City of White Bear Lake to be affixed this 10th day of October 2017,

Jo Emerson, Mayor



City of White Bear Lake
Community Development Department

MEMORANDUM

To: Ellen Richter, City Manager

From: The Planning Commission

Through: Samantha Crosby, Planning & Zoning Coordinator

Date: September 28, 2017 for the October 10, 2017 City Council Meeting

Subject: McNamara Company, 1330 E. Highway 96 – Case No. 16-10-CUP

REQUEST

A conditional use permit for site plan approval in the Shoreland Overlay district, an 11.5 foot variance from the 50 foot hard-surface setback from the OHWL of Birch Lake, and an impervious area variance in order to increase the impervious area to 56.9%, all in order to construct a 5,000 square foot building addition.

SUMMARY

No one from the public spoke to the request.

RECOMMENDED COUNCIL ACTION

On a 6-0 vote, the Planning Commission recommended approval of the request as presented staff.

ATTACHMENT

Resolution of Approval

RESOLUTION NO. _____

**RESOLUTION APPROVING
A CONDITIONAL USE PERMIT
AND TWO VARIANCES
FOR 1330 E. HIGHWAY 96
WITHIN THE CITY OF WHITE BEAR LAKE, MINNESOTA**

WHEREAS, a proposal (16-10-CUP, 17-20-V & 17-21-V) has been submitted by McNamara Company, to the City Council requesting approval of a Conditional Use Permit and two Variances from the Zoning Code of the City of White Bear Lake for the following location:

LOCATION: 1330 East Highway 96

LEGAL DESCRIPTIONS: Lot 3, Block 1, Tousley Birch Lake Addition, Ramsey County, MN. (PID # 223022220009)

WHEREAS, THE APPLICANT SEEKS THE FOLLOWING PERMIT: A Conditional Use Permit for Site Plan approval in the Shoreland Overlay District per Code Section 1303.230, Subd.6; and

WHEREAS, THE APPLICANT SEEKS THE FOLLOWING RELIEF: An 11.5 foot variance from the 50 foot hard-surface setback per Code Section 1303.230, Subd.5.a.8; and a variance from the 30% impervious area limit, per Code Section 1303.230, Subd.5.a.5, to allow a 6.7% increase in the impervious area (from 50.2% to 56.9%); all in order to construct a 5,000 square foot building addition and reconfigured parking lot; and

WHEREAS, the Planning Commission has held a public hearing as required by the city Zoning Code on September 25, 2017; and

WHEREAS, the City Council has considered the advice and recommendations of the Planning Commission regarding the effect of the proposed Conditional Use Permit and Variances upon the health, safety, and welfare of the community and its Comprehensive Plan, as well as any concerns related to compatibility of uses, traffic, property values, light, air, danger of fire, and risk to public safety in the surrounding areas;

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of White Bear Lake after reviewing the proposal, that the City Council accepts and adopts the following findings of the Planning Commission in relation to the Conditional Use Permit:

1. The proposal is consistent with the city's Comprehensive Plan.
2. The proposal is consistent with existing and future land uses in the area.
3. The proposal conforms to the Zoning Code requirements.

4. The proposal will not depreciate values in the area.
5. The proposal will not overburden the existing public services nor the capacity of the City to service the area.
6. The traffic generation will be within the capabilities of the streets serving the site.
7. The special conditions attached in the form of conditional use permits are hereby approved.

FURTHER, BE IT RESOLVED by the City Council of the City of White Bear Lake that the City Council accepts and adopts the following findings of the Planning Commission in relation to the Variances:

1. All application materials, maps, drawings, and descriptive information submitted with this application shall become part of the permit.
2. Per Section 1301.050, Subd.4, if within one (1) year after approving the Conditional Use Permit, the use as allowed by the permit shall not have been completed or utilized, the CUP shall become null and void unless a petition for an extension of time in which to complete or utilize the use has been granted by the City Council. Such petition shall be requested in writing and shall be submitted at least 30 days prior to expiration.
3. This Conditional Use Permit shall become effective upon the applicant tendering proof (ie: a receipt) to the City of having filed a certified copy of the sign resolution of approval with the County Recorder pursuant to Minnesota State Statute 462.3595 to ensure the compliance of the herein-stated conditions.
4. Snow storage shall not occur in the stormwater pond or be pushed into the lake. If necessary, the snow shall be hauled off site.
5. The applicant shall obtain a building permit prior to beginning any work.
6. The applicant shall obtain sign permits prior to the installation of any signage.

Prior to the issuance of a building permit, the applicant shall:

7. Provide a revised site plan, including:
 - a. Relocation of handicap stall
 - b. Re-orientation of northernmost stall
 - c. Removal of the un-used corners in the southernmost portion of the parking lot
 - d. Location of bike rackRevised plan to be approved by staff.
8. Provide a revised landscape plan, including:

- a. The entire property
 - b. Location of all trees to be preserved
 - c. A planting plan for the
 - d. Required trees and shrubs along the west side of the parking lot per Section 1302.050, Subd.4.h
 - e. Better screening around ground mounted mechanical equipment
- Revised plan to be approved by staff.
9. Provide an existing conditions survey.
 10. Provide a revised demolition plan, including: identification of trees to be preserved; location of tree protection fencing; location of stock piling, if any; and revised tree preservation calculations. Tree protection fencing to be installed and inspected prior to the issuance of a building permit. Revised demo plan to be approved by staff.
 11. Provide final grading and drainage plan, including stormwater calculations, a drainage area map, and all other comments listed in the Engineering Memo dated September 15, 2017. Revised plan to be approved by staff.
 12. Provide a photometric plan and lighting details, subject to staff approval. Overall height shall not exceed 24 feet. Lighting shall be shielded from view from Sports Center Drive and Birch Lake.
 13. Provide proof that any rooftop mechanical equipment is positioned far enough away from the edge of the building so that it is not visible from the public right-of-way or Sports Center Drive.
 14. Provide a bike rack detail, subject to staff approval.
 15. Provide a revised dumpster enclosure detail, including stone accents to match the building, subject to staff approval.
 16. Extend a letter of credit consisting of 125% of the exterior improvements, which renews automatically until released in writing by the City. The amount of the letter shall be based on a cost estimate of the outside improvements, to be approved by staff prior to the issuance of the letter of credit.
 17. Provide a SAC (Sewer Availability Charge) determination letter from the Metropolitan Council.
 18. Submit plans to the Vadnais Lake Area Water Management Organization for review and approval.
 19. Enter into a Stormwater Operation and Maintenance Agreement for the new on-site

stormwater features.

Prior to the release of the letter of credit, the applicant shall:

- 20. The applicant shall provide an as-built plan for the stormwater system.
- 21. All exterior improvements must be installed.
- 22. All landscaping must have survived at least one full growing season.
- 23. The applicant shall provide proof of having recorded the Resolution of Approval and the Stormwater Operation and Maintenance Agreement with the County Recorder’s Office.

The foregoing resolution, offered by Councilmember _____ and supported by Councilmember _____, was declared carried on the following vote:

Ayes:
 Nays:
 Passed:

 Jo Emerson, Mayor

ATTEST:

 Kara Coustry, City Clerk

Approval is contingent upon execution and return of this document to the City Planning Office.

I have read and agree to the conditions of this resolution as outlined above.

 Signed Date

 Print Name & Title



City of White Bear Lake
Community Development Department

MEMORANDUM

To: Ellen Richter, City Manager

From: The Planning Commission

Through: Samantha Crosby, Associate Planner

Date: September 28, 2017 for the October 10, 2017 City Council Meeting

Subject: Tally's Dockside, 4441 Lake Avenue South - Case No. 17-3-CUPe1

REQUEST

Approval of a time extension for a temporary Conditional Use Permit Amendment to allow 125 seats on "Music by the Water" nights: Wednesdays, Fridays and Saturdays from 6:00 pm to 9:00 pm Memorial Day through Labor Day.

SUMMARY

One person spoke in favor of the request. On a 6-0 vote, the Planning Commission recommended approval of the request as presented.

RECOMMENDED COUNCIL ACTION

Approve the attached resolutions – the first granting permanent approval for the 63 seats, and the second granting temporary approval of the 125 seats (based on the availability of off-site parking and the provision of a shuttle service between the properties) until Labor Day 2025.

ATTACHMENT

Resolution of Approval Permanent - 63 seats
Resolution of Approval Temporary - 125 seats

RESOLUTION NO. _____

**RESOLUTION APPROVING A
CONDITIONAL USE PERMIT
FOR 4441 LAKE AVENUE SOUTH
WITHIN THE CITY OF WHITE BEAR LAKE, MINNESOTA**

WHEREAS, a proposal (17-3-CUP) has been submitted by Keith R. and Janet L. Dehnert, requesting approval of a Conditional Use Permit from the City of White Bear Lake at the following site:

ADDRESS: 4441 Lake Avenue South

LEGAL DESCRIPTION: The East 70 feet of Lot 12 & the East 70 Feet of Lot 13, Block 3, Rearrangement of Lake Subject to Lake Ave & with Riparian Rights (PID # 233022210088)

THE APPLICANT SEEKS THE FOLLOWING PERMITS: A Conditional Use Permit per Code Section 1303.227, to allow a full-service sit-down restaurant with liquor; and

WHEREAS, the Planning Commission has held a public hearing as required by the City Zoning Code on September 25, 2017; and

WHEREAS, the City Council has considered the advice and recommendations of the Planning Commission regarding the effect of the proposed conditional use permit upon the health, safety, and welfare of the community and its Comprehensive Plan, as well as any concerns related to compatibility of uses, traffic, property values, light, air, danger of fire, and risk to public safety in the surrounding areas;

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of White Bear Lake after reviewing the proposal, that the City Council accepts and adopts the following findings of the Planning Commission:

1. The proposal is consistent with the City's Comprehensive Plan.
2. The proposal is consistent with existing and future land uses in the area.
3. The proposal conforms to the Zoning Code requirements.
4. The proposal will not depreciate values in the area.
5. The proposal will not overburden the existing public services nor the capacity of the City to service the area.
6. Traffic generation will be within the capabilities of the streets serving the site.

FURTHER, BE IT RESOLVED, that the City Council of the City of White Bear Lake hereby approves the conditional use permit subject to the following conditions:

1. All application materials, maps, drawings, and descriptive information submitted with this application, including the seating plan dated September 20, 2017, shall become part of the permit.
2. The total number of seats both inside and out, on both sides of the road, shall not exceed 63 based on the availability of 21 parking stalls for the restaurant. If the number of stalls is reduced, the number of seats shall also be reduced accordingly, based on a one stall for every three seats ratio. The two parking stalls at the Whitaker Street end shall only be used by the owner or staff.
3. Private security, or at a minimum a dedicated staff person, shall be devoted to monitoring the use of the entrances, containing the alcohol to the premises, and barring customers from bringing their own chairs onto the premises.
4. Rental boats may only be used for customer seating so long as an equal amount of seating is removed from the patio – total seating count not to exceed 63. Boat renters shall be encouraged to car pool. Rental boats are still limited to no more than 16, per the 1992 conditional use permit approval (Case # 92-11-S / Reso # 6804).
5. The bar-b-que cooker/smoker in the front yard of CG Hooks may not be heated for any reason. It shall not be used for cooking, smoking, storage or any other purpose other than display.
6. The applicants shall submit a SAC (Sewer Availability Charge) determination letter from the Metropolitan Council prior to May 1, 2018.
7. No new lighting is proposed or approved.
8. All signage must comply with the City’s Sign Ordinance.
9. All outdoor storage shall be in compliance with City Code.
10. The use shall in no way contribute to water pollution.

The foregoing resolution, offered by Council member _____ and supported by Council member _____, was declared carried on the following vote:

Ayes:
 Nays:
 Passed:

 Jo Emerson, Mayor

ATTEST:

 Kara Coustry, City Clerk

Approval is contingent upon execution and return of this document to the City Planning Office.

I have read and agree to the conditions of this resolution as outlined above.

Keith R. Dehnert

Date

Janet L. Dehnert

Date

RESOLUTION NO. _____

**RESOLUTION APPROVING A REQUEST FOR
A TEMPORARY CONDITIONAL USE PERMIT
FOR 4441 LAKE AVENUE SOUTH
WITHIN THE CITY OF WHITE BEAR LAKE, MINNESOTA**

WHEREAS, a proposal (17-3-CUPe1) has been submitted by Keith R. and Janet L. Dehnert, requesting extension of a temporary Conditional Use Permit from the City of White Bear Lake at the following site:

ADDRESS: 4441 Lake Avenue South

LEGAL DESCRIPTION: The East 70 feet of Lot 12 & the East 70 Feet of Lot 13, Block 3, Rearrangement of Lake Subject to Lake Ave & with Riparian Rights (PID # 233022210088)

THE APPLICANT SEEKS THE FOLLOWING PERMITS: A temporary Conditional Use Permit Amendment for a full-service sit-down restaurant with liquor per Code Section 1303.227, utilizing off-site parking accommodations on a temporary basis, to allow 125 seats on music nights (Wednesdays, Fridays and Saturdays from 6:00 p.m. to 9:00 p.m. Memorial Day through Labor Day);

WHEREAS, the Planning Commission has held a public hearing as required by the City Zoning Code on September 25, 2017; and

WHEREAS, the City Council has considered the advice and recommendations of the Planning Commission regarding the effect of the proposed temporary conditional use permit upon the health, safety, and welfare of the community and its Comprehensive Plan, as well as any concerns related to compatibility of uses, traffic, property values, light, air, danger of fire, and risk to public safety in the surrounding areas;

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of White Bear Lake after reviewing the proposal, that the City Council accepts and adopts the following findings of the Planning Commission:

1. The proposal is consistent with the City's Comprehensive Plan.
2. The proposal is consistent with existing and future land uses in the area.
3. The proposal conforms to the Zoning Code requirements.
4. The proposal will not depreciate values in the area.
5. The proposal will not overburden the existing public services nor the capacity of the City to service the area.
6. Traffic generation will be within the capabilities of the streets serving the site.

FURTHER, BE IT RESOLVED, that the City Council of the City of White Bear Lake hereby approves the temporary conditional use permit subject to the following conditions:

1. All application materials, maps, drawings, and descriptive information submitted with this application, including the seating plan dated September 20, 2017, shall become part of the permit.
2. The applicant shall enter into a joint agreement with a shuttle service provider and the City of White Bear Lake to provide at least 27 parking stalls, with shuttle transportation to and from, the Former Public Works property, or other mutually agreeable location. The service may run longer, but shall run at least 4 hours between 5:00 pm and 10:00 pm on music nights. All staff and any vehicles associated with entertainment are required to use the overflow parking.
3. The total number of seats both inside and out, on both sides of the road, shall not exceed 125 on music nights. Excess seating to be stacked and secured away from customer or public access, subject to staff approval. Customers may not bring their own seating onto the premises. No customer seating on the trail, on the docks or on the Whitaker Street end.
4. Private security, or at a minimum a dedicated staff person, shall be devoted to monitoring the use of the entrances, containing the alcohol to the premises, and barring customers from bringing their own chairs onto the premises.
5. Rental boats may only be used for customer seating so long as an equal amount of seating is removed from the patio – total seating count not to exceed 125. Boat renters shall be encouraged to car pool on music nights. Rental boats are still limited to no more than 16, per the 1992 conditional use permit approval (Case # 92-11-S / Reso # 6804).
6. On music nights, the applicant shall provide temporary signage directing Tally's customers to the overflow parking area on the Former Public Works property. Any changes to the temporary signage plan shall be reviewed and approved by City staff prior to implementation. Parking signs shall be posted prior to the start of the shuttle service and removed at the end of the service. Information on where to park shall also be prominently provided on the Tally's & CG Hooks' webpages, facebook pages, and other marketing/advertising outlets, including any banners.
7. So long as the off site parking is provided at the Former Public Works facility, the applicants shall maintain a lease agreement with the City for the use of the facility.
8. This temporary CUP approval is contingent upon the applicant's ability to demonstrate the availability of adequate parking as described by condition 2. This temporary CUP approval shall expire on September 1 (Labor Day), 2025. Subsequent extensions shall be processed as a CUP Amendment.
9. This temporary off-site parking arrangement is not a permanent solution. The applicants are responsible for providing and implementing a permanent solution at their own expense.
10. There shall be no live music except for on "music nights" - Wednesdays, Fridays and Saturdays

from 6:00 p.m. to 9:00 p.m. Memorial Day through Labor Day. Outdoor entertainment shall cease by 9:00 pm unless a special event permit is obtained from the City. Noise levels from outdoor entertainment shall not create a nuisance to area businesses or residents and/or violate the City's noise ordinance.

- 11. The applicants shall submit a SAC (Sewer Availability Charge) determination letter from the Metropolitan Council prior to May 1, 2018.

The foregoing resolution, offered by Council member and supported by Council member, was declared carried on the following vote:

Ayes:
Nays:
Passed:

Jo Emerson, Mayor

ATTEST:

Kara Coustry, City Clerk

Approval is contingent upon execution and return of this document to the City Planning Office.

I have read and agree to the conditions of this resolution as outlined above.

Keith R. Dehnert Date

Janet L. Dehnert Date



City of White Bear Lake
Community Development Department

MEMORANDUM

To: Ellen Richter, City Manager

From: The Planning Commission

Through: Anne Kane, Community Development Director

Date: October 4, 2017 for the October 10th City Council Meeting

Subject: WBL Sports Center Renovation Project –Case No. 17-1-O

REQUEST

The City of White Bear Lake is seeking Site Plan Approval for significant capital improvements planned for the Sports Center located at 1328 Highway 96. The Zoning Code requires the Planning Commission review plans for principal buildings and other significant improvements not including normal maintenance and other public works improvements and forward a recommendation to the City Council for consideration.

SUMMARY

Two neighboring property owners spoke to the matter, raising concerns related to noise and aesthetics of the proposed ice plant addition. They asked about the plans for the remainder of the residential property at 1325 Birch Lake Blvd. South and requested the City close off the parking lot access to Birch Lake Boulevard South. Staff indicated that the noise levels should improve over existing conditions since the renovation and building addition will have insulation. Although a Landscape Plan has not been prepared for this project, the residual property where the exiting home will be removed offers an opportunity for berming and landscape screening. Staff will attempt to meet with the neighbors in advance of the Oct. 10th City Council meeting.

RECOMMENDED COUNCIL ACTION

The Planning Commission forwarded a unanimous recommendation of approval (6-0) of the Resolution of approval for the White Bear Lake Sports Center Renovation Project.

ATTACHMENTS

1. Draft Resolution

RESOLUTION NO. _____

**RESOLUTION APPROVING CAPITAL IMPROVEMENT PLANS
FOR THE WHITE BEAR LAKE SPORTS CENTER
RENOVATION PROJECT**

WHEREAS, a proposal (17-1-O) has been submitted by Kraus-Anderson and JLG Architects, on behalf of the City of White Bear Lake for the White Bear Lake Sports Center:

LOCATION: 1328 Highway 96

LEGAL DESCRIPTION: Attached as Exhibit A. (PID #223022220051, 223022220057 and 223022110058)

WHEREAS, the City of White Bear Lake owns and operates the White Bear Lake Sports Center located at 1328 Highway 96; and,

WHEREAS, in order to continue to serve the White Bear Lake skating community, the facility is in need of mechanical upgrades, energy efficient improvements, aesthetic enhancements both inside and out, and must be brought into compliance with ADA accessibility requirements; and,

WHEREAS, the City and White Bear Lake skating community (represented by the White Bear Lake Hockey Association) are working in partnership to fund the capital improvement plans for the Sports Center Renovation Project; and,

WHEREAS, the City Council has authorized the preparation of final design plans for the White Bear Lake Sports Center Renovation Project; and,

WHEREAS, the Planning Commission has received and reviewed the proposed capital improvement plans for the Sports Center at its September 25, 2017 meeting and forwarded a positive recommendation of approval for consideration by the City Council.

NOW THEREFORE, BE IT RESOLVED by the White Bear Lake City Council approves the White Bear Lake Sports Center Renovation Project located at 1328 Highway 96 as depicted in plans prepared by Krause Anderson/JLG Architects.

The foregoing resolution, offered by Councilmember _____ and supported by Councilmember _____, was declared carried on the following vote:

Ayes:
Nays:
Passed:

Jo Emerson, Mayor

ATTEST:

Kara Coustry, City Clerk



City of White Bear Lake
City Engineer's Office

MEMORANDUM

To: Ellen Richter, City Manager

From: Mark Burch, Public Works Director/City Engineer

Date: October 3, 2017

Subject: **Replacement of the Supervisory Control and Data Acquisition System (SCADA) for the Water and Sewer Systems**

BACKGROUND / SUMMARY

The City's water production, treatment and distribution systems, the sanitary sewer lift station network and the storm water lift station are all monitored and controlled by a Supervisory Control and Data Acquisition System known as SCADA. The SCADA system is critical to our ability to operate the Water Treatment Plant and Sanitary Sewer lift station network. The current SCADA system is running on obsolete technology and replacement parts are difficult to obtain.

The SCADA system monitors and allows our Water Division Operators to control all the motors, pumps and chemical feed systems necessary to pump water from the wells, operate the treatment process in the Water Plant and pump water into the distribution system and water reservoirs. It monitors pump and motor operations as well as the water levels in the storage reservoirs 24 hours/day and notifies our personnel when there are potential problems. The SCADA system also monitors the City's thirteen (13) sanitary sewer lift stations and one (1) storm water lift station so that any problems can be quickly diagnosed and repaired by our Sewer Division personnel.

Staff has anticipated replacement of the current SCADA system for several years. Multiple control companies and engineers have been consulted on the design and installation process, with a variety of alternatives considered to reduce costs. In 2012, a consultant submitted a proposal that included an estimate in excess of \$500,000 to replace the system, including engineering costs. Staff has since developed a plan utilizing the current vendor for upgrades, purchasing some of the equipment directly, and performing some of the installation work using Public Works personnel, the sum of which serves to replace the system as needed. Through this approach, the SCADA Replacement Project can be completed for approximately \$225,000. The new SCADA system will perform all of the functions that the current system provides and have additional capabilities, such as security monitoring at remote sites and lift station pump operating times, which will help diagnose developing problems.

Partial funds were budgeted in the 2017 Water and Sanitary Sewer funds, each to provide \$50,000 for work to be performed in 2017. The 2018 proposed budget includes an additional \$125,000, split between the divisions, to complete the project next spring. The work would be staged so that

work on the Water Plant's master computer and preliminary work at the lift stations are completed in 2017, keeping the existing system operational until the project is complete in Spring 2018. Phase I of services performed through a contract with Primex Controls will cost \$88,327, and Phase II will cost \$99,491. The remaining funds budgeted will be used to purchase equipment that can be acquired directly at less cost.

RECOMMENDED COUNCIL ACTION

City Staff recommends entering into a contract with Primex Controls for replacement of the SCADA System for the Water and Sewer Divisions as outlined on the attached resolution.

ATTACHMENTS

Resolution

RESOLUTION NO.:

RESOLUTION AUTHORIZING REPLACEMENT OF THE SUPERVISORY CONTROL AND DATA ACQUISITION (SCADA) SYSTEM FOR THE WATER AND SEWER DIVISIONS

WHEREAS, the City of White Bear Lake Water and Sewer Divisions rely on a Supervisory Control and Data Acquisition (SCADA) System to operate the City's water production, treatment and distribution systems and to monitor and operate the City's waste water and storm water lift stations; and

WHEREAS, the existing SCADA system is obsolete and needs to be replaced; and

WHEREAS, the City of White Bear Lake has planned to replace the existing SCADA System for several years. Funds have been allocated in the 2017 Water and Sewer Division Budgets to complete Phase I of the SCADA Replacement Project with additional funding proposed in the 2018 Water and Sewer Division Budgets to complete Phase II of the project; and

WHEREAS, the City's Water and Sewer Divisions will work with the control company installing the new SCADA System to accomplish portions of the installation, and the City will directly purchase certain components of the system as a cost saving measure.

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of White Bear Lake that:

1. The SCADA System Replacement Project is hereby approved.
2. The Public Works Department is authorized to proceed with the SCADA System Replacement Project as proposed by Primex Controls in two phases with Phase I proceeding in 2017 and Phase II in 2018.

The foregoing resolution offered by Councilmember _____, and supported by Councilmember _____, was declared carried on the following vote:

Ayes:
Nays:
Passed:

Jo Emerson, Mayor

ATTEST:

Kara Coustry, City Clerk



City of White Bear Lake
Police Department

MEMORANDUM

To: Ellen Richter, City Manager
From: Julie Swanson, Chief of Police
Date: October 4, 2017
Subject: Renewal of Joint Powers Agreement (JPA)

BACKGROUND

Since 2007 the White Bear Lake Police Department has participated worked with the Ramsey County Sheriff's Office and the Police Departments of Maplewood, New Brighton, Roseville and Roseville on the Ramsey County Violent Crime Enforcement Team (RCVCET). Assigned Officers from the cooperating departments coordinate efforts to investigate, apprehend, and prosecute drug offenders, violent offenders, gang members and career criminals. The White Bear Lake Police Department rotates officers through this voluntary assignment. Equipment and supplies necessary to operate RCVCET are funded through grant proceeds. Some grant proceeds are directed to the City to offset personnel costs but the majority of those costs are the responsibility of the individual cities.

SUMMARY

The JPA for RCVCET is automatically renewed in yearly increments but requires formal renewal every four years. This agreement was last considered by the City Council in 2013 and therefore is currently due for renewal.

RECOMMENDED COUNCIL ACTION

Approval of Resolution authorizing the Mayor and City Manager to renew the Joint Powers Agreement of the Ramsey County Violent Crime Enforcement Team.

ATTACHMENTS

Resolution

RESOLUTION NO.

**RESOLUTION AUTHORIZING EXECUTION
OF A JOINT POWERS AGREEMENT**

WHEREAS, since 2007 the White Bear Lake Police Department has participated worked with the Ramsey County Sheriff's Office and the Police Departments of Maplewood, New Brighton, Roseville and Roseville on the Ramsey County Violent Crime Enforcement Team (RCVCET); and

WHEREAS, assigned Officers from the cooperating departments coordinate efforts to investigate, apprehend, and prosecute drug offenders, violent offenders, gang members and career criminals; and

WHEREAS, RCVCET contributes to the overall mission of the White Bear Lake Police Department and the safety of White Bear Lake residents; and

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of White Bear Lake, that the Mayor and City Manager are hereby authorized to execute the renewal of the Joint Powers Agreement of the Ramsey County Violent Crime Enforcement Team.

The foregoing resolution, offered by Councilmember _____ and supported by Councilmember _____, was declared carried on the following vote:

Ayes:

Nays:

Passed:

Jo Emerson, Mayor

ATTEST:

Kara Coustry, City Clerk

City of White Bear Lake Environmental Advisory Commission

MINUTES

Date: August 16, 2017	Time: 6:30pm	Location: WBL City Hall
COMMISSION MEMBERS PRESENT	Gary Eddy, Chris Greene, Bonnie Greenleaf, Greg Pariseau, Gary Schroehner, June Sinnett	
COMMISSION MEMBERS ABSENT	Sheryl Bolstad, Eric Wagner	
STAFF PRESENT	Connie Taillon	
VISITORS	Julie Drennen, Conservation Minnesota	
NOTETAKER	Connie Taillon	

1. CALL TO ORDER

The meeting was called to order at 6:41pm.

2. APPROVAL OF AGENDA

Staff added the County Road 12 open house to Item 7 under staff updates. Commissioner Greenleaf moved, seconded by Commissioner Sinnett, to approve the agenda as amended. Motion carried, vote 6/0.

3. APPROVAL OF MINUTES

a) June 21, 2017 meeting

The commission members reviewed the June 21, 2017 draft minutes and had no changes. Commissioner Pariseau moved, seconded by Commissioner Schroehner, to approve the minutes of the June 21, 2017 meeting as presented. Motion carried, vote 6/0.

4. VISITORS & PRESENTATIONS

None

5. UNFINISHED BUSINESS

a) Environmental Resource Expo

Commission members discussed successes as well as improvements to consider for next year. A great group of scouts and honor society students helped set up and take down again this year. Many of the exhibitors had interactive displays that drew large crowds. The Tesla and Nissan Leaf electric cars were a big attraction. The hybrid bus was in a better location and they had a higher turnout than in previous years. The free Ramsey County compost bins and reusable bags were very popular. Over 50 participants entered to win a free rain barrel. Angie Jary from White Bear Lake was the winner.

Staff reached out to the Marketfest coordinators after the event to gather feedback for next year. The coordinators thought the Expo went really well. They reiterated that we continue to be flexible with setup locations so we do not block storefronts. We need to stress the 5:30pm setup time and not block the sidewalks prior to 5:30pm. The coordinators also received many questions about booth/set-up locations. Commission members discussed providing water for exhibitors next year, having a sign to place at the door of the bus, enhancing the City table to draw a larger crowd, and adding an Environmental Advisory Commission banner. Staff suggested adding a note to the exhibitor instructions to notify us at least one day prior to the event if they cannot attend.

b) Budget Updates and Discussion

The total remaining budget for 2017 is \$389.60. Commission members discussed purchasing a banner for the Environmental Expo, and storm drain stenciling supplies. Staff will get a cost estimate for the banner and coordinate with the watershed districts regarding any existing storm drain stenciling programs. Commissioner Greenleaf moved, seconded by Commissioner Sinnett, to request a budget of \$500 for 2018. Motion carried, vote 6/0.

c) Review last month's do-outs

The commission members will continue to track 'Random Acts of Environmental Kindness' and email details to Commissioner Greenleaf.

6. NEW BUSINESS

a) Goose Management Plan

Staff reported that a resident approached the City about adopting a goose management policy. A policy is necessary for DNR permission to control geese on public and private property. Staff asked if commission members have observed any goose problems on public property. There are no observed on-going problems on City owned property, except for occasional goose droppings near the Manitou Island Bridge at Matoska Park and near the 17th green at Manitou Ridge Golf Course. Goose droppings were also found around the playground area at Matoska Elementary. The commission members are in support of adopting a goose management policy.

b) Fall newsletter

The fall newsletter will go to print the beginning of September. Commission members suggested including articles on yard waste disposal, the community water meeting, and the free Ramsey County compost bins.

c) 2018 Work plan

The September 21st Environmental Advisory Commission meeting will be dedicated to planning for 2018. Commission members will brainstorm possible work plan items prior to the September 20th meeting. Staff will email the 2014 U of M reports, which summarizes a list of potential environmental goals and projects on City property.

d) New do-outs

Commissioners:

- Email Commissioner Greenleaf details about Cup and Cone handouts
- Brainstorm work plan items prior to the September meeting

Staff:

- Email U of M reports to commission members prior to September meeting
- Cost estimate for EAC Banner
- Contact watershed districts re: storm drain stenciling

7. DISCUSSION

• **Staff Updates**

- **City website**

The newly designed City website will be live on August 17th. Staff created an environmental heading under 'Services' that includes information about recycling, water resources, natural resources, and sustainability. Environmental information will continue to be added to the website as time allows, with the goal of including all website topics discussed at past Environmental Advisory Commission meetings.

- **Master Water Stewards**

Rice Creek Watershed District is recruiting for the next class of Master Water Stewards and is interested in working with the City of White Bear Lake to identify and support a Master Water Steward dedicated to this area. At the August 8, 2017 City Council meeting, a resolution was passed supporting this effort. The staff liaison asked the commission members to contact her if they know of someone who may be interested in participating in the Master Water Steward program.

- **4th and Otter water quality project**

VLAWMO submitted a Board of Water and Soil Resources (BWSR) Clean Water Fund Grant for the 4th and Otter water quality retrofit project. If awarded, the grant would help fund the design and construction of an iron enhanced sand filter and detention structure in the northeast corner of 4th and Otter to improve

the water quality of stormwater runoff to Birch Lake. VLAWMO will know in December if they are awarded grant funding.

- **25 by 25 town hall meeting**

Julie Drennen with Conservation Minnesota announced a recent Governor initiative to improve water quality 25% by 2025. As part of this initiative, Governor Dayton will host a series of Town Hall meetings throughout the state this summer and fall to gather feedback from Minnesota residents. The closest Town Hall meeting will be held in Stillwater on October 5th. Conservation Minnesota partnered with the Cities of White Bear Lake and Mahtomedi to host their own meeting for White Bear Lake area residents on September 21st at WBL City Hall. An open house will start at 6:30pm, with the main program from 7pm to 8:30pm. The White Bear Lake Mayor and Mahtomedi Mayor will be giving opening remarks, followed by presentations on water quality goals and projects by Vadnais Lake Area Water Management Organization and Rice Creek Watershed District. Following the presentations, there will be an opportunity for participants to engage in water quality concerns.

- **County Road 12 open house**

The Washington County Highway Department is holding an open house on Tuesday September 12th from 4-6pm at Mahtomedi High School. The open house is an opportunity to ask questions and provide comments on various design options and features for the County Road 12 project between Ideal Avenue and Jamaca Avenue. The priority focus is on a proposed walking and biking trail as part of this project. Any commission members interested in trail improvements in this area are encouraged to attend.

• **Commission Member Updates**

Commissioner Schroeher reported that the City of Newport installed a GreenStep City road sign.

8. ADJOURNMENT

The next meeting will be held on September 20, 2017 at 6:30pm at City Hall. Commissioner Sinnett moved, seconded by Commissioner Pariseau, to adjourn the meeting at 8:23 pm. Motion carried, vote 6/0.

**MINUTES
PLANNING COMMISSION MEETING
CITY OF WHITE BEAR LAKE
September 25, 2017**

The regular monthly meeting of the White Bear Lake Planning Commission was called to order on Monday, September 25, 2017, beginning at 7:00 p.m. in the White Bear Lake City Hall Council Chambers, 4701 Highway 61, White Bear Lake, Minnesota by Vice Chair Mark Lynch.

1. CALL TO ORDER/ROLL CALL:

MEMBERS PRESENT: Acting Chair Mark Lynch, Erich Reinhardt, Mary Alice Divine, Marvin Reed, Peter Reis and Ken Baltzer.

MEMBERS EXCUSED: Jim Berry.

MEMBERS UNEXCUSED: None.

STAFF PRESENT: Anne Kane, Community Development Director, Samantha Crosby, Planning & Zoning Coordinator and Amy Varani, Recording Secretary.

OTHERS PRESENT: Rich and Elaine Anderson, Keith and Jan Dehnert, Mary and Clint Rowles, Mitchell McNamara, Jeff Bock, Brent Roshell, Bob and Renee Nelson, John Boyle, Michelle England, Sandy Langseth and April Shelcogh.

2. APPROVAL OF THE SEPTEMBER 25, 2017 AGENDA:

Member Reis moved for approval of the agenda. Member Baltzer seconded the motion, and the agenda was approved (6-0).

3. APPROVAL OF THE AUGUST 28, 2017 PLANNING COMMISSION MEETING MINUTES:

Member Reed moved for approval of the minutes. Member Reinhardt seconded the motion, and the minutes were approved (6-0).

4. CASE ITEMS:

A. Case No. 17-3-CUPe1: A request by **Tally's** for a time extension to a Conditional Use Permit Amendment to expand the existing restaurant per Code Section 1303.227, Subd.4.a with a maximum of 125 seats on "music by the water" nights: Wednesdays, Fridays and Saturdays Memorial Day thru Labor Day for the property located at 4441 Lake Avenue South.

Crosby discussed the case. Staff recommends a seven-year extension of the

temporary Conditional Use approval subject to the same conditions as were imposed for this season. It should also be noted that back in June, staff did not generate a resolution that provided permanent approval of the 63 seats on non-music nights, so that resolution has been included, and is also recommended for approval.

Reed stated that it appears it went successfully. Crosby confirmed that.

Reis asked about the status of the former public works site, recalling that it was considered as a possible site for light rail and/or an express bus terminal. Kane responded that the Rush Line has just entered into its next phase, it's locally preferred alternative, which is a very systematic, long-term planning process that the Federal Transportation Administration oversees. The Rush Line proposes to provide transit service between Union Station and Downtown White Bear Lake with bus rapid transit. Very likely, the former public works site could be redeveloped in the next 8-10 years as part of the Rush Line bus rapid transit corridor. Reis stated that then the 7 years are safe. Kane confirmed that redevelopment would not likely occur before that timeline.

Lynch stated that if the site is developed into a park and ride, it would dovetail nicely. Kane stated that it would be off-peak setting demand for the parking.

Lynch opened the public hearing.

Keith Dehnert, owner and operator of Tally's, came up to speak. He stated that they did a lot of research and data collection and presented slides showing the information. He knows the City collected a fair amount of data too. Dehnert thought the shuttle worked well. Staff and musicians used it. Over half of the people that come to Tally's do not drive a car. They boat, bike, walk or live in the area. Dehnert would like to continue using the shuttle so they can continue with the additional seats on music nights. They did a parking ramp count on every music night at 8 p.m.

John Boyle, 3784 Oak Ridge Lane, White Bear Lake, has lived here since 1980. He stated that he often bikes around the city. When Tally's opened, he saw a vitality come to the marina. It was enjoyable to have music there. It brought a lot of people together. He ran into friends and neighbors there. It adds to the fabric of the community. He loves living in White Bear Lake. He plans to retire and stay here. He would be disappointed if music had to go away from the marina. It's an asset to the community.

As no one else came up to speak, Lynch closed the public hearing.

Divine stated that she thinks they all appreciate the efforts that were made this summer. Improvements were definitely made.

Member Reis moved to recommend approval of both resolutions for Case No. 17-3-CUPe1 with staff's recommendations. Member Baltzer seconded the motion. The motion passed by a vote of 6-0.

B. Case No. 16-10-CUP, 17-20-V and 17-21-V: A request by **McNamara Companies** for a Conditional Use Permit for site plan approval in the Shoreland Overlay District per Code Section 1303.230, Subd.6; an 11.5 foot Variance from the 50 foot hard surface setback per Code Section 1303.230, Subd.5.a.8; and a Variance from the 30% impervious area limit to allow 56.9% impervious coverage per 1303.230, Subd.5.a.5, in order to construct a 5,000 square foot building addition and reconfigured parking lot for the property located at 1330 Highway 96.

Crosby discussed the case. Staff recommends approval of the requests, subject to the conditions in the report.

Divine pointed out that on the west side there are some very large trees. Will those be removed? Crosby responded that they will be due to the grading. Divine pressed, even the big one? Is that necessary? Crosby will double check.

Divine asked about the storm water area on the south end. Is that the existing pond that's back behind the trees? Crosby stated that it's actually an extension of Birch Lake. Highway 96 bisected Birch Lake.

Lynch opened the public hearing.

Reed asked if, with all the tweaks and changes Crosby mentioned about the infiltration and the removal of the two pieces of asphalt, has that all been successfully negotiated at this point? Crosby believed so. She contacted the architect before the staff report was written, and asked her to coordinate with the engineer and the owner on the items. Crosby asked them that, if they had any questions or concerns, to let her know and they could talk more. She doesn't believe any of these issues are big enough to be concerns and she didn't hear back from them. The contractor is here tonight and can answer that more directly.

Jeff Bock with Gaughan Companies came up to speak. He stated that Crosby is correct, there are really no big issues that they've had with the staff report. They agree with her analysis.

Lynch encouraged the applicant to install more than one bike rack.

Seeing no other interest, Lynch closed the public hearing.

Member Reed moved to recommend approval of Case Nos. 16-10-CUP, 17-20-V and 17-21-V with staff's recommendations. Member Baltzer seconded the motion which passed by a vote of 6-0.

C. Case No. 17-2-P: A request by **Joe and Sharon Hammer** for approval of a Registered Land Survey per Code Section 1407.010 in order to split one lot into two for the property located at 2517 Manitou Island.

Crosby discussed the case. It was a lot split that was approved last year and the County was requiring that this lot split be processed as a Registered Land Survey.

Just to be safe, Crosby kept it on the agenda for this evening while she contacted the city attorney. The city attorney agrees that just because the County is requiring a Registered Land Survey doesn't mean that the City needs to process it as a Registered Land Survey. Consequently, the existing approval from last year still stands, the case is closed and no further action is required by the City.

- D. Case No. 17-1-O:** A request by **The City of White Bear Lake** for a Site Plan approval per Code Section 1303.245, Subd. 5 of proposed capital improvements to the White Bear Lake Sports Center located at 1328 Highway 96.

Kane discussed the case. She stated that the Zoning Code indicates that the Planning Commission is charged with review of design of capital investments in principal buildings.

Kane stated that conversations began with the White Bear Lake skating community, which includes both figure skating as well as the White Bear Hockey Association, regarding proposed improvements to the Sports Center. Federal regulations are doing away with Freon refrigeration systems, triggering replacement of the current R22 system. There have been a couple of occurrences where cracks in the floor allow the refrigerant to leak and then the ice is sometimes no longer reliable. Band-aid attempts over recent years have bought a couple more years, but the City Council has decided to make a serious investment in the Sports Center to serve the youth hockey and youth figure skating programs.

Kane stated that in August, the City Council authorized development of Phase I plans, which includes replacement of the existing sheet of ice, interior renovation of the building, bringing it up to current ADA requirements, replacing the refrigeration system with the new ammonia based system, and some other minor site and façade improvements. It's not an expansion project, as it's staying within its same footprint. The amount of bleacher seating, upon which parking is determined, will either stay the same or go down slightly. There is no expansion of the parking lot at this time.

Kane indicated that there have been some initial conversations in the skating community about adding a second sheet of ice. The City Council has indicated that they're not interested in making that significant of an investment. This project alone is a \$5.5 million dollar project for just the renovation of the existing facility. The existing metal structure is not insulated. The roof leaks. There is infiltration of water from along the eastern building edge, despite the presence of sand bags in front of the doors along that elevation. The existing building will be clad in exterior metal panels that are insulated on the exterior, as well as some significant interior improvements. The White Bear Lake skating community is contributing \$2.5 million dollars of the project cost, so it's very much a partnership with the community residents who will benefit from this investment. If there's another party somewhere down the line who wants to add a second sheet of ice, or if the skating community who has already demonstrated the ability to be very effective in its fund-raising ability, wants to build a second sheet of ice, there is potential for that. That would be part of a future capital improvement project that would go through the full site plan review and the full engineering design standards that Crosby referenced for the McNamara property. At that point, the City would need to design future parking lots

to capture and treat water and bring them up to speed with regards to interior landscaping, etc.

Kane detailed that there will be new LED lighting that replaces the existing 43 year-old lighting system, a new concrete floor that will retain the refrigerant, a new insulated ceiling from the inside as well, energy-efficient mechanical upgrades to the HVAC system and ADA accessibilities throughout, including the locker rooms, the restrooms and the bleacher seating. Kane continued that two of staff's concerns had been the 100% metal building, which would not be allowed for new construction but she thinks most importantly is to recognize that this is a renovation and upgrade of an existing facility; it is not new construction. The exterior panels will significantly improve the appearance of the building dramatically over its current conditions. The architect is using both a light gray and a dark gray panel to give some interest. There will be exterior wall signage and a desire to do some clearing of growth on the south side of Birch Lake Bay so guests could see the facility as they approach on Highway 96. It's the right balance of bringing the current facility up to meet the community's needs without going overboard.

Kane stated that the existing exterior mechanical equipment is located on the south side of the building within a fenced in area. Back in 2004, the City purchased the home located at 1325 Birch Lake Boulevard South, and that home and it's detached garage will be removed to allow for a new ice plant extension. Staff's most significant concern is the height of the chiller extending above the roofline of the ice plant and how to effectively screen it. It's not a requirement that it be screened, but as good neighbors, the City wants to screen the roof top equipment and provide buffering. It will be a balance of building materials creating a taller parapet wall for the lower half of it along with berming and evergreen plantings around it to screen any of the residential properties to the south and east of the site.

Because of the removal of the single family home and the detached garage getting replaced with a slightly smaller footprint of the ice plant, it's actually a slight decrease in the amount of impervious area. Kane showed where the property is located. The City acquired the property from Rottlund Homes when they developed the Birch Bay community back in the early 90's.

Kane stated that staff is recommending approval and they request that the Planning Commission forward a positive recommendation.

Divine asked if the ice plant will make noise. Mark Burch, City Engineer, indicated that the compressors will be inside the new refrigeration building that's going to be built on the southeast corner. The building will be insulated. There's a vibration, but you don't get a lot of noise outside the building. The compressors are currently on the south end of the building now and outside you can hear a little bit of a hum, but there's not very much of a noise. The new system will be even quieter.

Reed asked about the switch from Freon to ammonia gas. Are there any EPA concerns about the use of ammonia? Burch stated that it's more dangerous and that's all part of the design of the facility and the training of their staff who will be operating that equipment. Additional safety measures will have to be taken for

ammonia. It's the refrigerant of choice as people are switching away from Freon. There are other alternatives, but the ammonia system seems to be the way that ice facilities are going.

Lynch asked if the land to the west is forested. Kane stated that it's primarily wooded. There's an overflow gravel parking lot that's occasionally used. Lynch asked if that's the area where a second sheet of ice would go. Kane pointed out where things could possibly be located. She stated that they sized the ice plant to serve two sheets of ice. That's one of the decisions the City Council had to make, was to put an additional \$325,000 into the project now so that, if and when, a second sheet of ice is desired, that a second ice plant wouldn't have to be added, or it wouldn't need to be replaced.

Lynch asked about the house that was purchased in the past. Has the land already been combined? Is it one big plat? Kane responded that she doesn't think it has, so they'll have to do a consolidation of the properties. Right now, it's four different parcels. She explained the history of the acquisition of the land and what parcels would be combined.

Lynch asked about the impervious surface that Kane was talking about. Is it just for one parcel? Kane responded that it's for all four parcels.

Reis asked if the ice is still maintained at the old hippodrome building by the high school. Kane stated that there's a small sheet of ice there that the school district maintains. It is used for bantams, squirts, and younger kids' hockey. The boys and girls high school hockey teams play at Vadnais at the new sports center.

Lynch opened the public hearing.

Michelle Englund, 1330 S. Birch Lake Boulevard, White Bear Township, came up to speak. She lives directly across from the White Bear Sports Center, and directly across from Louise Frogner's old home that is now owned by the City. She has lived there for 27 years. She had a number of concerns. She asked Burch if the insulation that the city will be using for the ice plant is going to be quieter or louder than what's there now. She stated that right now it is loud. She asked if the new ice plant will take up more space than the current one. Her biggest concern is what is the city going to do to hide that? There is a back entrance for the parking lot, and people continuously fly 55 mph down the road, with a bike path there; what is the plan for the traffic? The overflow parking does get used quite a bit. Traffic has always been a concern with the Sports Center. She doesn't understand why they can't close the back entrance and utilize just the front entrance. In addition, she questioned why the ice plant has to be on the south side versus the north side where there's a more wooded area.

Burch stated that the current building has about zero insulation. The improved building would meet current code and be insulated, and be a lot quieter. He pointed out where the new refrigeration room will be. It'll be an insulated block structure with a concrete roof on it. That should contain the noise.

Englund asked about the appearance of it. Burch stated that it'll be architecturally treated concrete block with a band on it.

Englund asked what the timeline for construction will be. Burch stated that the schedule is to start construction on April 1st and be finished by September 1st. It'll be a 4 or 5-month project.

Lynch asked how far out the ice plant will protrude. Kane replied that it'll be 23 feet from the current building corner.

Englund asked to see the photo of the ice plant in Alexandria. She thought it looked large. How high will it be? Staff estimates it'll be 17 feet tall. Englund asked about the condensing fans; what type of insulation/noise barrier will they have? Burch stated that the towers themselves are metal. They'll be similar to what's there now. It's a different type of system that's more vertical than horizontal.

Englund asked about the parking lot expansion; they don't anticipate that for several years, with the second sheet of ice? Kane responded affirmatively and that it would be when the broader White Bear Lake skating community or high school decides to fund it. It is not in the City's plan to do so. Englund asked who's paying the remaining \$3 million for this part of the project. Kane responded that the City is. The City has owned the Sports Center since 1988.

Englund asked why they didn't choose to put the plant down where there are no existing homes, or where the distance between the homes across the street and the unit is much greater? Burch stated that they looked at a lot of different options. They picked this option because there was talk about doing a second sheet of ice, and they decided to put the refrigeration room and zamboni room in locations that could accommodate both rinks.

Englund asked to see where the second sheet of ice would be. It was pointed out to her. Kane reiterated that there is not a current proposal for it. It would be about the same size as the existing building, but it would be perpendicular at the southwest end of the existing building. All that has been done is the ice plant has been sized to accommodate a second sheet of ice.

Englund asked if they're currently looking to build a privacy fence of some sort, or use landscaping to make it look nicer. Burch stated that they're still developing the landscape plans.

Sandy Langseth, 1338 Birch Lake Boulevard, White Bear Township, has some of the same concerns. He's wondering what they're going to do to cover up the structure. As he leaves his driveway, he'll be seeing that every day. Will there be drawings available? How much room will the cooler take up? How far will it come out into the road?

Kane stated that it would extend 23 feet from the existing south edge of the arena, putting it about 2/3 of the way into the current footprint of the detached garage.

Langseth asked what the city is going to do with the rest of the land. Will it be a parking lot? Kane responded no, there are no plans to include a parking lot.

Kane indicated that the size of the proposed ice plant is 23' x 56'. For the front yard of the Frogner house, there would be some nominal berming and some landscaping. It could help shield the view from neighboring residents and people using the trail. The closer the screening and buffering is to the right-of-way, the taller the equipment can be behind it.

Langseth asked if there are some drawings. Burch showed him what it'll look like. Kane explained that the exterior of the building will be clad with metal, insulated panels. It will be a much cleaner look, with some ridging. The light and the dark panels will provide some interest to it.

Lynch agreed that it'll look better.

Reed stated that the upshot is that it's going to be quieter than it currently is and rather than viewing a house they'll be viewing landscaping.

Lynch asked if the land will be available for a tiny community park, a green space that people can use. Kane stated that it would be passive space where they wouldn't want to incur the cost of putting in infrastructure now and then if the second sheet of ice gets built, it gets isolated from the rest of the site. It's either removed or damaged during the next phase, if it ever was built.

As no one else came up to speak, Lynch closed the public hearing.

Reinhardt asked how likely the second sheet is. A \$300,000 investment seems pretty heavy for a maybe. He gets that it saves money in the long run but how likely is that to come about? Kane stated that it would be pure speculation. It will be if another entity really can tackle that or someone wants to name it after someone. In the scope of the \$5.5 million dollars, the 50% share that was really coming forward from the community through volunteer fundraising efforts, that's why the Council was comfortable making that decision. She doesn't want to speculate how likely it is. She's been amazed to see what the community's fundraising can do and create here in the City—from Lakeshore Players Theater and White Bear Center for the Arts to now 50% of a significant capital improvement for a hockey and skating facility. It's pretty amazing. Reinhardt agreed that it was impressive. He'd just imagine if the renovation was \$5.5 million, a brand new one has got to be significantly more.

Lynch asked when staff will know more about what will be done with the yard of the house that'll be taken down. Burch stated that the landscape plan will be ready by Friday, October 6th. Lynch asked if it'll be before the City Council meeting. Kane confirmed that the City Council will see this recommendation at the October 10th meeting, and then the plans will be finalized for the October 24th meeting. Staff can get the names and numbers from the sign-in sheet and reach out to the residents and schedule a meeting to show them the landscape plan.

Member Baltzer moved to recommend approval of Case No. 17-1-O with the conditions as listed. Member Reed seconded the motion and it passed by a vote of 6-0.

5. DISCUSSION ITEMS:

A. City Council Meeting Minutes of September 12, 2017.

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B. Park Advisory Commission Meeting Minutes – August 17, 2017.

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6. ADJOURNMENT:

Member Baltzer moved to adjourn, seconded by Member Reed. The motion passed unanimously (6-0), and the September 25, 2017 Planning Commission meeting was adjourned at 8:08 p.m.

DRAFT

Park Advisory Commission Meeting Minutes

AUGUST 17, 2017

6:30 P.M.

White Bear Lake Municipal Marina

MEMBERS PRESENT	Bryan Belisle, Dan Louismet, Mike Shepard,	
MEMBERS ABSENT	Bill Ganzlin, Anastacia Davis, Don Torgerson, Joann Toth	
STAFF PRESENT	Mark Burch, Jesse Farrell, Mike Natterstad	
VISITORS		
NOTE TAKER	Mark Burch	

AGENDA TOPICS

1. CALL TO ORDER

Dan Louismet called the meeting to order at 6:30 pm.

2. APPROVAL OF MINUTES

Approval of the minutes from July 20, 2017 will be approved at the September meeting due to lack of quorum.

3. APPROVAL OF AGENDA

The Park Commission proceeded with the August 17, 2017 agenda with the addition of 6.C Review of Lakewood Hills play equipment options.

4. COMMITTEE REPORTS

None.

5. UNFINISHED BUSINESS

None.

6. NEW BUSINESS

a) 2017 Summer Park Tour

August	White Bear Lake Municipal Marina (Dan's boat at slip E147)
September	To Be Determined

The Park Commission inspected shoreline facilities by boat including the Municipal Marina, Matoska Park, boat launch, buoys, dog beach, Ramsey County Beach and the

boat launch. The Park Commission traveled through the Matoska Channel and under the Manitou Island Bridge (water depth under the bridge is approximately 3 – 4 feet deep).

b) Goose Management

The Park Advisory Commission discussed how geese are creating problems for property owners near ponds in the City. Mike Natterstad reported that geese are not a problem in City parks. The City Council is being asked to consider a policy that would allow property owners to undertake goose control measures. The Commission offered its support to the City Council for this action.

c) Review Lakewood Hills Play Equipment Options

The Park Commission reviewed two options for play equipment upgrades for Lakewood Hills Park. Mike Natterstad will check out similar play equipment to what one of the options for Lakewood Hills in the City of Plymouth and report back at the September meeting. The Commission anticipates making a decision in September so equipment can be ordered this fall and installed in 2018.

7. OTHER STAFF REPORTS

a) Clark Avenue Flagpole Memorial Restoration Project update

Mark Burch reported that the fundraising is slow and the project will be postponed until 2018.

b) Sports Center Update

Mark Burch updated the Sports Center design is going well and construction is still in schedule for April 2018.

c) Mike Natterstad reported that vandalism in the Parks has diminished but was weary of the fall season. The cameras have not yet captured any vandals.

8. COMMISSION REPORTS

None.

9. OTHER BUSINESS

None.

10. ADJOURNMENT

The next meeting will be held on September 21, 2017 at 6:30 p.m. at City Hall.

There being no further business to come before the Park Commission, the meeting was adjourned. Moved by Mike Shepard and seconded by Bryan Belisle.



REGULAR MEETING OF THE WHITE BEAR LAKE CONSERVATION DISTRICT
7:00 P.M. WHITE BEAR CITY HALL
MINUTES of AUGUST 15, 2017

APPROVAL DATE: APPROVED 9/19/17

1. CALL TO ORDER The August meeting of the White Bear Lake Conservation District was called to order by Chair Bryan DeSmet at 7:00 pm in the Council Chambers.

2. ROLL CALL Present were: Chair Bryan DeSmet, Secretary/Treasurer Diane Longville, Vice Chair Mark Ganz; Directors: Mike Parenteau, Susie Mahoney, George St. Germain and Scott Costello. Absent were; Directors: Pat McCann, Paul Steinhauer and Geoff Ratte (appointed 8/1/17 to fill vacant 3-year term for Mahtomedi.) Gene Altstatt had decided not to run for a 2nd term. All excused. A quorum was present.

Bryan DeSmet announced that Pat McCann had resigned as of the August Meeting, but unfortunately could not attend tonight. He asked Bryan to extend his appreciation and thanks to the other board members. Paul had a family emergency and could not be here tonight. Neither Geoff Ratte nor Mahtomedi had yet given the office any contact information for him..

3. AGENDA

MOTION #1 (Parenteau / Ganz) **ACCEPT AGENDA AS REVISED. All aye, passed.**

6.1 (Mike) Add Rice Creek Watershed District, Beth Carreno

8a.1 (Bryan) Admin. Sec'y status

8g.2 (Bryan) Add Mahoney/Harrold dock update

9.2 (Diane) Liability insurance waiver option and renewal

4. APPROVAL OF MINUTES OF JULY 18, 2017

MOTION #2 (Ganz / Parenteau) **MOVED TO APPROVE all aye. Motion Passed**

(Note: June minutes – approved July 18 – were enclosed for board Information only)

5. PUBLIC COMMENT TIME

(For items not on tonight's agenda) None

6. NEW BUSINESS -- RCWD Rep. Beth Carreno

Rice Creek Watershed District's (RCWD) outreach initiative:

Water Steward Program of Education and Outreach: RCWD partners recruit volunteer ambassadors for water quality projects within their communities.

Volunteers can become Master Water Quality Stewards through

RCWD coursework, certification and coordination of projects. Asking that

WBLCD consider if/how this program could benefit accomplishing our projects;

now or in the future. Some funding is available. Board asked that Ms. Carreno use contact: WBLCD Administrative Secretary/office

7. UNFINISHED BUSINESS

None

8. REPORTS/ACTION ITEMS

8a. Executive Committee

8a.1 Administrative Secretary status. All input from board and office has been given to Diane for consolidation. Executive Committee should have ready for Board approval at September meeting. Following proper process and recruitment, it is hoped to have a candidate to recommend by November meeting (optimistically, perhaps October meeting).

8b. Lake Level Resolution Committee

Bryan reported that this committee is inactive right now. Our liaisons: Pat McCann and Gene Altstatt have left the board. He will probably not appointment new liaisons from WBLCD until the first of the year. He will e-mail committee members to that effect and ask that we be kept updated.

8c. Lake Quality Committee

8c.1 Water level: 923.14' -- 2 ¼ " lower than last month

8c.2 Temperature: 74 degrees -- a little colder than last month.

8c.3 EWM update: Friday, Lake Management will check all application areas. Steve McComas will do our check. Mike will use both results to decide if more treatment is needed. If bad, we have potential of re-treating; it is still mid-August. It would be no cost to us since treatment is guaranteed. Mike observed Otter and Birch Lakes are both largely covered with EWM. He recommends that WBLCD keep up with the EWM in White Bear Lake and keep it open as a good recreational lake. If we do not, the potential is that we would have some areas of the lake that would be un-useable. Board was comfortable with Mike making the decision without having to bring it back to the board. Ordinarily we do not treat in September.

8d. Lake Utilization Committee

8d.1 None

8e. Lake Education Committee

8e.1 E-mail addresses on our website

Scott Costello explained how the e-mail addresses will work that will be put under Board Photos on our website. They will allow direct communication from/with the public without using personal e-mail addresses. Scott changed all passwords for people and handed them out. Use to shield personal e-mails when responding to the public, if board members choose to do so. (See U-tube video on process.) There is additional info for Android or I-Phone. Having e-mail access on website allows proper opening to the public

Mike asked, "how do we know if an e-mail is coming from website rather than work or personal e-mail? Scott will get back to board with answer. (*see announcements below)

Mark “can we not have web info forwarded at all”? Scott “Yes, individuals can Take personal responsibility to check their webmail box frequently for e-mails.”

Video recording of meetings. Formerly posted by Community Cable. They are no longer doing that free. Wirebuilt, has fixed this; a U-tube channel is set up now for WBLCD with a link from WBLCD Website.

Scott mentioned there is a lot of activity at RCWD if someone wants to be point person to attend these educational meetings. Mike said he has attended some and they have good information for those who are newer; we have Steve McComas on board who has been working with us for several years as a consultant and keeping us current.

8f. Treasurer’s Report

MOTION #3 (Longville/St. Germain))

MOVE TO APPROVE PAYMENT OF CHECKS #4427 THROUGH 4432 **All Aye**
Passed.

MOTION #4 (Longville /Ganz)

MOVE TO APPROVE THE WAIVER IN RENEWAL OF WBLCD LIABILITY
INSURANCE (we obtain through League of Minnesota Cities) **All Aye Passed**

MOTION #5 (Longville / Ganz & Parenteau)

MOTION #6 MOVE TO APPROVE TREASURER’S REPORT **So moved. All Aye.**
Passed

8g. Board Counsel Report

8g.1 No activity to report from Sheriff’s Department

8g.2 Mahoney/Harrold dock issue status

(Letter of Aug. 10 -- sent out August 14 re-iterating the stipulations contained in the previous Order and an explanation of ADUA). Board handout – (paused for a few minutes to read). On August 15, Mahoneys replied and did not agree with premise or conclusion. Since this ongoing disagreement has the potential of becoming litigious, board asked Administrative Secretary to write a letter to both parties stating that any further correspondence be directed to our Counsel, H. Alan Kantrud.

9. CONSENT AGENDA (Longville / St. Germain)

MOTION #6 Move to accept the consent agenda **All Aye. Passed**

10. ANNOUNCEMENTS Scott Costello had an answer to Mike’s question “How can we tell if an e-mail in our personal box is the usual or has been re-directed from the website?”

Scott said “if the ‘TO’ line says it is to your personal e-mail and ‘FROM line says ‘WBLCD.org’”

11. ADJOURNMENT

Motion #7 (St. Germain // Parenteau) **MOVE WE ADJOURN. All Aye, Passed**

Meeting Adjourned at 8:07 p.m.

ATTEST:

Mary Harrington _____
Administrative Secretary

_____8/16/17_____
Date

APPROVED:

Bryan Desmet _____
_____ Board Chairperson

_____9/19/17_____
Date