



**AGENDA**  
**REGULAR MEETING OF THE CITY COUNCIL OF**  
**THE CITY OF WHITE BEAR LAKE, MINNESOTA**  
**TUESDAY, APRIL 24, 2018**  
**7:00 P.M. IN THE COUNCIL CHAMBERS**

**6:00 P.M. CLOSED SESSION – UPSTAIRS EXPANSION ROOM**

Closed session to discuss the Lake Level Litigation, *White Bear Lake Restoration Association, et al v. Minnesota Department of Natural Resources, et al.*”

**1. CALL TO ORDER AND ROLL CALL**

PLEDGE OF ALLEGIANCE

**2. APPROVAL OF MINUTES**

Minutes of the Regular City Council Meeting on April 10, 2018  
Minutes of the Closed Meeting on April 10, 2018

**3. APPROVAL OF THE AGENDA**

**4. VISITORS AND PRESENTATIONS**

- A. Manitou Days - John Lupo
- B. Proclamation for White Bear Center for Arts 50<sup>th</sup> Anniversary

**5. PUBLIC HEARINGS**

- A. Annual public meeting and 2017 Annual Report on the City’s Storm Water Pollution Prevention Program
- B. Public hearing to identify a qualified user of the White Bear Lake Sports Center
- C. Public hearing to consider a proposed property tax abatement
- D. Public hearing on proposed improvements to Centerville Road

**6. LAND USE**

Nothing scheduled

**7. UNFINISHED BUSINESS**

Nothing scheduled

**8. ORDINANCES**

Nothing scheduled

## **9. NEW BUSINESS**

- A. Resolution to approve the sale of bonds for the Sports Center Renovation Project
- B. Resolution to approve the sale of bonds for 2018 Street Improvement Projects
- C. Resolution ordering improvements, approving plans and specifications and authorizing advertisement for bids for Centerville Road Street and Traffic Signal Improvement Project, City Project No. 18-16
- D. Resolution accepting bids and awarding contact for the 2018 Crack Sealing Program, City Project No. 18-03

## **10. CONSENT**

- A. Resolution approving a single event extension license for El Pariente Mexican Grill for Cinco de Mayo
- B. Resolution approving a single event for commerce at Rail Road Park
- C. Resolution approving off-sale Lund Beverages, LLC dba Lunds & Byerlys Wines & Spirits
- D. Resolution approving on-sale wine, strong beer and Sunday and Extension licenses at Lunds Inc. dba Lunds & Byerlys
- E. Resolution approving massage therapist licenses
- F. Resolution approving a no parking agreement on Centerville Road

## **11. DISCUSSION**

- A. Parking of recreational vehicles (RVs)
- B. Sports Center sign
- C. Sports Center - Girl's High School Hockey
- D. Update on E & Bellaire intersection

## **12. COMMUNICATIONS FROM THE CITY MANAGER**

## **13. ADJOURNMENT**



**MINUTES  
REGULAR MEETING OF THE CITY COUNCIL  
OF THE CITY OF WHITE BEAR LAKE, MINNESOTA  
TUESDAY, APRIL 10, 2018  
7:00 P.M. IN THE COUNCIL CHAMBERS**

**1. CALL TO ORDER AND ROLL CALL**

Mayor Jo Emerson called the meeting to order at 7:00 p.m. Councilmembers Doug Biehn, Kevin Edberg, Steven Engstran, Dan Jones and Bill Walsh in attendance. Staff members present were City Manager Ellen Richter, Assistant City Manager Rick Juba, Finance Director Don Rambow, City Engineer Mark Burch, Community Development Director Anne Kane, City Clerk Kara Coustry and City Attorney Andy Pratt.

PLEDGE OF ALLEGIANCE

**2. APPROVAL OF MINUTES**

Councilmember Biehn noted he abstained from item 2, Approval of the Minutes of March 13, 2018.

It was moved by Councilmember **Jones** seconded by Councilmember **Edberg**, to approve the Minutes of the Regular City Council Meeting on April 10, 2018 with this correction.

Motion carried unanimously.

**3. APPROVAL OF THE AGENDA**

It was moved by Councilmember **Biehn** seconded by Councilmember **Jones** to approve the agenda as presented.

Motion carried unanimously.

**4. VISITORS AND PRESENTATIONS**

**A. White Bear Lake Lions – Soldier’s Memorial Flagpole Monument**

Lion Lynn Farley stated he is a member of the White Bear Lions Club, a member of the Board of Directors and Treasurer for the White Bear Lions Club Foundation. He is also proud to serve as the Chair for this Lions project. Lion Bob Lundberg was also present.

Mr. Farley reported that last year the White Bear Lions Club, through its Foundation, took on the project of restoring the Soldiers Memorial Flagpole located at Highway 61 and 3<sup>rd</sup> Street. The flagpole was originally built and dedicated in 1939-40 through the efforts of the White Bear Press, the Federal Works Project Association (WPA), local businesses and the general public through donations totaling \$350. Restoration of the flagpole today will require \$61,000. The flagpole was originally dedicated to all soldiers from all wars.

Mr. Farley explained the Lions Club felt this project was a small, but important way for the citizens of White Bear Lake to show their appreciation for all the soldiers, past

present and future. The Lions Club will formally retire the flag on Thursday May 24<sup>th</sup>, 2018 at 1:00 p.m. with the help of the VFW and American Legion. At this time, there will be a revealing of the documents inside the WPA box at the site.

Mr. Farley reported the new flagpole is scheduled for completion in October. A formal flagpole rededicated will be held on Veterans Day, November 11<sup>th</sup>, 2018 at 11:00 a.m. This represents the 100<sup>th</sup> anniversary of the Armistice for temporary cessation of hostilities in 1918 on the 11<sup>th</sup> hour of the 11<sup>th</sup> day of the 11<sup>th</sup> month between the Allied Nations and Germany in WWI – The Great War.

Mayor Emerson accepted the second Lions Club donation of \$18,000, which added together with their first installment of \$15,000 on August 8, 2017, totals \$33,000 for this project to date.

#### B. Swearing in Officer Marc Verrill

Police Chief Julie Swanson welcomed the newest member of the police department, Marc Verrill. Chief Swanson shared that Marc started his career with the White Bear Lake Police Department as a Volunteer Police Reserve Officer five (5) years ago. In this capacity, he volunteered over 600 hours to the White Bear Lake community. Chief Swanson explained that shortly after becoming a Police Reserve in 2013, Marc was hired as a part time Community Service Officer with the Department. He juggled attending Century College while working part time for Allina Health as a security officer.

Chief Swanson noted that Marc served as an Infantry Team Leader for the US Army National Guard for the past eight (8) years. He was deployed one year beginning mid-2016 where he served as Sergeant managing a team of soldiers in force protection operations in Egypt. After returning from deployment, Marc returned to White Bear Lake and continued working as a Community Service Officer.

Chief Swanson expressed pride in Marc's accomplishments. The Oath of Office was administered by the city clerk, and observed by Marc's parents, Amy and Jeff, his girlfriend Paige with her family, along with a number of friends and coworkers. Officer Verrill's badge was pinned by his mother.

#### C. Fire Department

##### 1. Retirement recognition, Tom Ballis and Mike Turnbull

Fire Chief Peterson recognized Tom Ballis a retiring Fire Fighter who served 26 years on the Fire Department in the capacity of Lieutenant, Captain, and Assistant Chief and as the interim department lead during a transition of Fire Chiefs. He also served on the dive team and the technical rescue team.

Chief Peterson recognized Mike Turnbull a retiring Fire Inspector who served 43 years on the Fire Department. Mr. Turnbull served 40 years as a paramedic – he was one of the original paramedics when the City first began providing advanced life support service. He continues to work as a paramedic today, in addition to serving 31 years as a Fire Inspector. Mike also served as a Lieutenant, Captain and Assistant Chief.

Mayor Emerson stated that Tom Ballis will be getting his retirement recognition award during the Fire Banquet on April 21<sup>st</sup>.

Mayor Emerson presented Mike Turnbull with his retirement bear award.

2. Swearing in new Assistant Fire Chiefs, Rick Current and Joel Schmidt

Chief Peterson introduced Rick Current as a new Assistant Fire Chief and Fire Marshal. Rick has been in fire service for 20 years, working as Lieutenant at Woodbury Fire Department, as Deputy Chief and Fire Marshal at Lake Johanna Fire Department and as a Fire Marshal at Fridley Fire Department.

Chief Peterson explained that Joel Schmidt was promoted to Assistant Fire Chief of Training and Operations. Joel has worked 17 years in Fire Service. He started with the Cross Lake Fire Department and has worked full time as Lieutenant at the Mdwakanton Fire Department. During his tenure in White Bear Lake, Joel has served as Lieutenant and Captain. He is also a member of the technical rescue team and a paramedic.

The City Clerk administered the Oath of Office.

**5. PUBLIC HEARINGS**

Nothing scheduled

**6. LAND USE**

A. Consent

1. Consideration of a Planning Commission recommendation for a resolution granting a conditional use permit for 4961 Campbell Avenue (18-1-CUP) **Resolution No. 12205**

It was moved by Councilmember **Jones**, seconded by Councilmember **Beihn**, to adopt the Consent Agenda as presented.

Motion carried unanimously.

B. Non-Consent

1. Consideration of a Planning Commission recommendation for a resolution granting a fence height variance for 4941 Long Avenue (18-3-V)

Community Development Director Kane reported that 4941 Long Avenue is located just north of 8<sup>th</sup> Street. Ms. Kane explained that the zoning code for B-4 Business Districts (like this) requires businesses abutting a Residential District to include an eight-foot privacy fence. The new Lakeshore Players Theatre is requesting a two (2) foot variance from the eight (8) foot height requirement for a fence in order to retain the existing six (6) foot tall wooden privacy fence.

Ms. Kane indicated the (6) foot tall fence is currently located along the property line boundary where the parcel abuts residentially zoned properties and terminates at the eastern most building wall along the south side of the theatre.

During the Planning Commission Public Hearing meeting, the adjoining property to the west objected to the variance, citing concerns for the safety of children on his property and an increased opportunity for trespassing as a result of the lower fence. The Twin Cities Nursery had occupied this location for many years previously, with a chain link fence that was no taller than 6-feet in height. Based on this, the Planning Commission forwarded a unanimous recommendation for the fence height variance.

Councilmember Edberg inquired as to how the lower fence was allowed to be constructed in the first place. Ms. Kane responded that within the plan set (often 75 – 100 pages) the landscape plan contained the 8-foot fence required by code. She stated that another plan, perhaps a civil plan, depicted a 6-foot fence detail. This discrepancy was not caught in time by the theatre, the owner of the plan set or by staff. She explained that a separate fence permit was not issued in this case because it was covered under site improvements. Ms. Kane stated that the 8-foot fence was called out in the CUP, which was signed by theatre’s representative.

Mayor Emerson called for the neighbor to come forward and speak, but they were not present. The Theatre was not present either.

It was moved by Councilmember **Jones**, seconded by Councilmember **Biehn**, to adopt **Resolution No. 12206** granting a fence height variance for 4941 Long Avenue (18-3-V).

Motion carried unanimously.

## 7. UNFINISHED BUSINESS

### A. Dog exercise area at Matoska Park

City Manager Richter recapped there was considerable public discussion during a February 2017 Council meeting at which time the dog exercise area was allowed to remain open for another season with new rules, including a leash requirement. She stated that this area was used only casually at first, however, as more people learned of it and social media took hold, its use continued to increase. Neighbors living near the park located Lake Avenue between 6<sup>th</sup> and 7<sup>th</sup> Streets have reported dogs running outside the designated area, barking and defecating in the water.

Ms. Richter explained that the new rules were posted on signage at the park last year before Memorial Day. Throughout the season staff fielded many reports and received multiple pictures of owners with their dogs, many still not on a leash. A volunteer group attempted to educate users of the new rules, with some success. As the season progressed and users began adjusting to the rules, reports were less frequent, but still there were users not following the rules.

Ms. Richter stated that the Park Commission still recommends closure of the dog exercise area. Staff provided alternatives for keeping this area open, to include permitting and a lanyard worn by the person responsible for the dog, which would assist with self-regulation. Ms. Richter explained that related to enforcement, Community Service Officers could monitor the park, if the dog exercise area is to remain open. In response to Councilmember Edberg, Mr. Richter stated that while there may be additional options to address concerns, staff supports the Park Commission recommendation.

In response to Councilmember Biehn, Ms. Richter stated that the City does not have an idea of the number of users of the dog exercise area. She stated that attendance is much higher when the weather is hot and on holidays and weekends. She also explained that when water levels are very low, and the land is more exposed, more people were bringing their dogs to exercise on land too.

Councilmember Walsh thanked residents for taking the time to send in their comments and pictures last year. His observations when walking that area in the evening were consistent with the comments in the log, with the majority of dogs in the water not on a leash as required. Beyond non-compliance with the leash rule, Councilmember Walsh wanted feedback as to the level of annoyance, barking, dogs outside of buoys, dogs up on private docks and jumping on children, etc.

At Councilmember Jones's request, Ms. Richter reported on two excerpts from the City's Municipal Code related to dogs. Under Police Regulations, Ms. Richter read,

“A dog is under restraint if it is on the premises of the person harboring or keeping the dog; if it is at heel beside a person having custody of it and obedient to that person's command; if it is within a private motor vehicle of a person owning, harboring or keeping the dog; or if it is controlled by a leash not exceeding eight (8) feet in length.

Under Parks and Open Space, Ms. Richter summarized that in areas not designated for dog exercise, dogs must be on a leash not more than eight (8) feet in length.

Councilmember Jones asked Council if the City is going to enforce its open space ordinance and require all dogs to be on an 8-foot leash. He also inquired as to people showing up after the dog exercise area is discontinued and if the City will ticket them.

Mayor Emerson opened the public hearing 7:42 p.m.

Terry Honsa of 2522 Cedar Avenue spoke to the slow learning curve and her surprise at how long it took for people to begin following the new leash rule. Ms. Honsa reported that everyone she approached about the rules was receptive, except one. She reported that over the summer there was a vast improvement with a significant decline in the number of people coming to the dog exercise area because it was no longer leash-free. Websites have also been updated and no longer show this location as leash-free, which has helped reduce the number of out-of-town people coming. Ms. Honsa has observed a vast improvement

Bob Dillan of 4096 White Bear Avenue stated he is frustrated but he does not have a solution. He has a black lab that he has not been bringing to this location since the leash rule went into effect because he believes it is dangerous for a dog to be on a leash in the water. He would like to see discipline of those causing problems so that others who are not can continue to enjoy this space.

Councilmember Jones asked Mr. Dillan if he felt this area is an appropriate space to bring hunting dogs for retrieving. Mr. Dillan replied that this is one of the few places in the City where people can do so, apart from Varney Lake where there is no access due to cattails and reeds. He stated there is access at the lake by Lakewood Hills Park, but it could only host 1-2 dogs at a time. He believes Otter Lake Dog Park is a health hazard to both dogs and people and does not go there for that reason. Mr. Dillan believed the Matoska location is adequate for retrieval during the weekdays, but not on the weekends when it is simply

too busy.

Scott Slocum of 1416 Birch Crest Drive responded to an earlier question by Councilmember Jones's by stating, if the beach was closed, the bad behavior would continue while the good behavior and the group of volunteers would go away. Mr. Slocum attends the clean-up days twice a year and he said this location needs volunteer help. He stated that dog parks are popular places and suggested this dog park (like all dog parks) should be fenced. He proposed a three-sided fence open into the water, would solve a lot of the problems. Then people could let their dogs run, fetch and swim in the dog park, as people are accustomed.

Mary Pollard of 2321 5<sup>th</sup> Street stated that based on how little self-regulation there was with the leash rule, another regulation would be simply be discarded. She noted that fewer people were using the beach by the end of summer. Ms. Pollard stated that self-regulation with lanyards and permits will be discarded like the leash rule. She stated that if it is to be open, it should be open and if not, it should be closed.

Heidi Hughes of 4835 Lake Avenue stated you can walk by any time of the day and 9 out of 10 times dogs were off-leash, which is unfortunate. She explained the area is simply too tight, with too many uses (canoes, kayaks, swimming dock, sailboat rigging) for a fenced in dog area. A fenced area in that location would amount to about 10 feet, and she questioned how far out a dog would go into the water. Ms. Hughes sent pictures of dogs on the swimming dock, which people are trying to use. Ms. Hughes reiterated that having a non-fenced area for highly exercised dogs right next to boats, motors, canoes with paddles and children, just does not fit. Ms. Hughes stated that this area should be either for people, or for dogs.

Sheryl Bolsted 2303 4<sup>th</sup> Street explained that it is much more likely to hear when there are problems than when things are going well. She had thought a number of times after passing the dog park to call the City to make a positive report, but never did. Ms. Bolsted understands that dog owners are communicating with each other prior to removing the leash to make sure there will be no fighting. She said that even though dogs are off leash, they are not fighting and there have been no problems. She agreed that if there were no rules, people would still bring their dogs to the area.

Mike Brooks of 2084 4<sup>th</sup> Street read about a successful Sunday morning dog walking location that opened up in Rosedale Center. He read that dog lovers want to be a part of a community that values them and in return, business has increased at the Rosedale Center and people are telling their friends. Mr. Brooks inquired as to when the dog beach opened and the period of time it was open without complaints.

City Engineer Burch explained that the dog exercise area started informally and was low use. As it became popular, and as a result of social media, its use continued to increase.

Mr. Brooks provided a statistic that one (1) minute of swimming for a dog equals four (4) minutes of running. He stated that dogs can get leptospirosis playing in other waters but White Bear Lake is extremely clean, and one of the only spring-fed lakes for dogs to use.

Brian Bonin of 2279 8<sup>th</sup> Street stated he lives right at the dog exercise area. He cautioned use of blanket statements and comments from passers-by who do not know the full story. He stated that with a swimming dock and a dog swimming area, there is a space issue, which has continued to change with the number of users and the level of water. He acknowledged that people will break the rules, but that is not a reason for inaction. Mr.



Bonin stated that if dogs are more important than people, he suggested turning Optimist Beach into a fenced dog beach as there are fewer houses around. He pointed out that volunteers are great while they are around, but when they are not around, things do not get cleaned up.

Councilmember Jones agreed this is a space issue and asked Mr. Bonin his thoughts related to removing the people swimming area and relocating canoe and kayak racks at that location. Mr. Bonin stated that weekend versus weekday traffic is different and there are homes there, while Optimist Beach does not have homes. Mr. Bonin also responded to Councilmember Edberg's inquiry as to noise level, stating that this issue did not get better through the season from his perspective.

Rachel Bonin of 2279 8<sup>th</sup> Street stated that regardless of the decision, she would like to know who to call when there are problems. Tickets are not being issued, so there is no deterrent for owners to follow the rules. She stated the City is putting itself in jeopardy of litigation if there are dog bites. She loves dogs, but she has seen them bite, bark and run out of bounds. Regarding dog's defecating in and around the beach, Ms. Bonin believes the quality of water should be checked regularly to monitor its safety. In response to Councilmember Jones, she added that the swimming dock on 7<sup>th</sup> Street provides a deeper location for swimmers over Optimist Beach, which is relatively shallow.

There being no others to speak, Mayor Emerson closed the public hearing at 8:08 p.m.

Councilmember Walsh asked to explore the question of what this would look like if the dog beach were closed. City Engineer Burch explained that there would need to be a sign to notify people, which then becomes an enforcement issue. Mr. Burch shared that the City would like to place more canoe and kayak racks to accommodate increased demand for these services. Councilmember Walsh stated a fence would cost money and look ugly. Related to a fence, Mr. Burch explained that a fence would require concrete footings and create maintenance for the Public Works Department as the water level rises and falls.

Councilmember Jones thanked residents for their comments and expressed his believe that this is an important asset and a unique amenity in the City. He mentioned improved signage, decreased hours, and increased patrol as mechanisms to provide relief to nearby residents. He also explored removal of the human beach and relocation of canoe and kayak racks to the shoreline north of 96.

Councilmember Biehn believes the dog beach is an amenity and he would like to find ways to preserve it. He also understands that some people do not follow the rules. He suggested a permit could reduce usage and pay for enforcement of the area. He believes law enforcement should be called if there is a problem. Councilmember Biehn does not wish to close the beach and is open to exploring options for better management.

Councilmember Edberg stated he likes dogs. He recounted a compromise was made last year, but he did not believe there was enough improvement for nearby homeowners who are subjected to the normal activities of these dogs. Councilmember Edberg suggested closing the park in this location and empowering officers to enforce the law. He would charge the Parks Advisory Commission with finding a more suitable location in town for the dog park.

Councilmember Walsh agreed that the dog beach should be closed. He agrees it is a great amenity, which became a victim of its own success and he supports the Park Advisory Commission researching other locations for the dog park. He believes the permit and

lanyard suggestion would be administratively onerous and does not support this action.

Councilmember Jones asked to keep the beach open until another location is found. Councilmember Engstran agreed with Councilmember Jones. He would like to see the beach stay open with stronger enforcement, while looking for another spot at perhaps Hanlos Lake where this is plenty of parking, or Lakewood.

Councilmember **Edberg** moved the beach be closed effective immediately and commission the Park Advisory Commission to report back by the end of a calendar year with other options. Seconded by Councilmember **Walsh**.

Motion failed 2:3. Councilmembers Biehn, Engstran and Jones nay.

Councilmember **Jones** moved to keep the dog beach open, seconded by Councilmember **Biehn**, striking the 3<sup>rd</sup> paragraph (an historical reference) in the adoption of **Resolution No. 12207**.

Councilmember Edberg inquired as to the standard of behavior and a plan for enforcement. City Manager Richter mentioned circling back with the Police Department to create a plan for Community Service Officers to patrol the area. She stated that at any time when a dog is on private property, it is appropriate to contact the Police Department.

Councilmember Edberg proposed increased penalties and heightened enforcement inside designated dog areas and asked for other Council direction for staff consideration toward finding another location. Councilmember Jones mentioned that two human swimming beaches are just four (4) blocks away from the current dog exercise area. Councilmember Biehn thinks it is important that an alternate dog area should have water.

Councilmember Walsh stated he would vote against the dog area staying open. He believes that dogs on the leash in the water could be dangerous and he does not believe the area is practical for its designated use.

City Attorney Pratt mentioned that a violation of an ordinance is typically a misdemeanor, which can result in \$1,000 fine and up to 30 days of jail time.

Mayor Emerson called for the vote to keep the dog area open.

Motion carried 3:2. Walsh and Edberg nay.

## **8. ORDINANCES**

Nothing scheduled

## **9. NEW BUSINESS**

### **A. Resolution approving cooperative construction agreement with Metropolitan Council**

City Engineer Burch reported that the Metropolitan Council requested the City incorporate the replacement of a segment of its sanitary sewer forcemain along Old White Bear Avenue as part of 2018 street improvement projects. Work would include removal and replacement of the existing sanitary sewer forcemain, which runs from the lift station on South Shore Boulevard north to Lions Park. The City will have utility

crews in the area, so it makes sense to coordinate Metropolitan work to occur with the City's street projects. Staff recommends approval of a construction cooperation agreement whereby Metropolitan Council would reimburse the City for its expense to complete this work, including all of engineering fees.

It was moved by Councilmember **Jones**, seconded by Councilmember **Biehn**, to adopt **Resolution No. 12208** approving cooperative construction agreement with Metropolitan Council.

Motion carried unanimously.

B. Resolution accepting bids and awarding contract for the 2018 Street Reconstruction Project, City Project Nos. 17-06, 18-01, 18-06

City Engineer Burch explained that the City received bids for its 2018 Street Reconstruction Projects on April 4, 2018. The lowest bid was received from Forest Lake Contracting in the amount of \$2,894,016.85, which included \$194,889.00 in Metropolitan Council sanitary sewer forcemain reimbursable work.

Mr. Burch explained that bid alternates were included in the bid tabulation for different kinds of driveway work. An additional \$133,600 was included in this bid to accommodate anticipated private driveway repairs, which are paid by the homeowner. The bid tabulation also included an incentive option for early work completed by September 21, 2018, in which Forest Lake Contracting submitted \$12,000 as an early completion incentive.

Staff recommends that Council receive the bids and award a contract to Forest Lake Contracting, Inc. for the base bid amount of \$2,894,016.85 plus driveway alternates of \$133,600 and incentive alternate of \$12,000 for a total contract of \$3,039,616.80. Staff also seeks Council's direction related to the sidewalk portion of the project. Mr. Burch explained that the sidewalk on the north side of 9<sup>th</sup> Street would not be replaced. Instead, the sidewalk would go along the south side of 9<sup>th</sup> Street, extending to Stewart Avenue, which provides an east/west connection from Stewart Avenue to the Lake Avenue Trail. Mr. Burch also proposes adding sidewalk on 11<sup>th</sup> Street to West Park.

In response to Councilmember Jones, who was not familiar with Forest Lake Contracting, Mr. Burch shared they were the contractors who worked on 4<sup>th</sup> Street from Otter Lake Road east. Mr. Burch stated he was excited to work with them, as they are a very good contractor.

Mayor Emerson opened the public hearing at 8:52 p.m.

Eric Lindberg at 4927 Johnson Avenue explained that many of these homes will be negatively affected by any new encroachment, such as the sidewalk on the south side of 9<sup>th</sup> Street. He stated that as infrastructure projects are added, the culture and charm of his neighborhood decreases. Mr. Lindberg pointed out that this process will remove trees and reduce green space and permeable space in the community.

Mr. Lindberg stated that people walk down the middle of the street currently. He also reported that many homes do not meet new setback requirements and adding a sidewalk will mean people are walking just 10 feet from his house and garage. He stated that adding curb and gutter will make the roads impassable and he asked the City Council to delay the sidewalk addition at this time.

Related to the comment that curb and gutter will make the road impassable, Councilmember Jones stated that this is even more reason to add sidewalks, given the narrow road. Mr. Lindberg stated that the street is going to be 24 feet, curb-to-curb and with people on the sidewalks, cars will speed on the roads. He stated that the sidewalks are not used currently. Mr. Lindberg also brought up the issue that additional grading for curb will mean even more drainage issues in the area.

Jim Hoffman of 4927 Lake Drive stated there is a good-sized hotel serving alcohol from which the City is looking to construct a conduit into a nice neighborhood by the Lake. He stated that the absence of curb is actually best practices because gutters capture water, which is diverted into storm sewer drains. City Engineer Burch explained there are many best practices but in this case, the City has storm treatment facilities to treat captured water.

Mr. Hoffman explained that 100 feet of limestone retaining wall on his property has a large footing underneath the existing sidewalk. He stated that tearing out the sidewalk would likely destroy the 100-year-old wall, which is made out of material that is no longer quarried and is highly expensive to replace. He also explained they went through great expense to match the color of the mortar to their home addition. He expressed concern with destruction to the retaining wall if the sidewalk is removed.

City Engineer stated the sidewalk would be sawed a foot away from the retaining wall, then new sidewalk would be poured up to the existing sidewalk so as not to disturb the wall. Mr. Burch stated that extra caution will be used not to disturb the concrete against the wall.

Mr. Hoffman expressed belief that Mr. Lindberg's property will be the most negatively impacted. He asked the City Attorney at what point a homeowner can object to projects they feel harm them. City Attorney Pratt stated that members of the public who believe they do not have a benefit must state their objection during the special assessment hearing in September. City Manager Richter added that the sidewalk improvement is not assessed to property owners.

Mr. Hoffman reported he placed a gate at the alleyway to keep his Huskies inside. He uses the gate only annually as opposed to others who use the alleyway more frequently and questioned the assessment policy. Ms. Richter explained that the Council will be reviewing the assessment policy at a future meeting and residents will have an opportunity to revisit that policy at that time. Mr. Hoffman inquired of the assessment if he were to remove gated access to the alleyway. Mr. Burch reiterated, this can be brought forward at the fall assessment hearing as the attorney noted, but all assessments are based on benefit to the property and not to its current use. Mr. Burch explained that a copy of the assessment report is available for review.

Laura Hughes of 4984 Stewart stated that the sidewalks are used when there is no snow on them. She walks down 11<sup>th</sup> Street at least once per day and reported that it is not safe without a sidewalk due to cars that cut through the neighborhood from Highway 96 to avoid the traffic lights on Highway 61. She mentioned there is no way to get off the road at the intersection of Johnson, other than in the swamp. Ms. Hughes stated it is not safe for a child to ride a bike, for someone pushing a stroller, or for people with mobility challenges. We are inviting people to the park and the beach, but the City is not providing safe routes for access. Ms. Hughes mentioned this getting worse with distracted drivers and many people hanging around 11<sup>th</sup> Street in the summer, which makes it even more

congested.

Mayor Emerson closed the public hearing at 9:10 p.m.

Councilmember Jones listed many great reasons for sidewalks including traffic safety, pedestrian safety, home value, crime reduction and the front porch effect and he is in support of keeping the sidewalks in the improvement project.

Councilmember Edberg asked for data about accidents on these streets, but there was none. He explained that some homes in this area of town are tight and he is not sold on the addition of sidewalks here at this time.

Councilmember Walsh mentioned striking a balance between current residents and future infrastructure. He believes the main focus should be on infrastructure as homeowners may sell their homes in the future. Councilmember Walsh explained that it makes sense to do these improvements now in conjunction with the street project.

City Manager Richter reiterated that the action tonight is to accept the bids and award the contract for street reconstruction projects. If the Council does not wish to include the sidewalk projects, a motion would need to be made to exclude them from the bids.

Councilmember Engstran asked Mr. Burch to explain the 9<sup>th</sup> Street sidewalk. In response, Mr. Burch explained that the south side of 9<sup>th</sup> made more sense as the City will extend the water main out to Lake Avenue on the north side. The water main and hydrant would be a tight fit with the sidewalk on the north side.

It was moved by Councilmember **Jones**, seconded by Councilmember **Walsh**, to adopt **Resolution No. 12209** accepting bids and awarding contract for the 2018 Street Reconstruction Project, City Project Nos. 17-06, 18-01, 18-06.

Councilmember **Edberg** moved to amend the bids to remove the sidewalks.  
Councilmember **Walsh** seconded for purposes of discussion.

Councilmember Biehn expressed his preference for retaining the sidewalks in the bids. Mayor Emerson called for the vote in the absence of discussion. Motion failed 1:4, Councilmembers Biehn, Engstran, Jones and Walsh nay.

Mayor Emerson called for a vote on the motion to accept the bids including the sidewalk portion of the projections. Motion carried unanimously.

C. Resolution accepting bids and awarding contract for the 2018 Mill and Overlay Project, City Project No. 17-13

City Engineer Burch reported that the City received four (4) bids for construction of the 2018 Mill and Overlay Project on April 5. Park Construction Company of Minneapolis, Minnesota submitted the lowest base bid of \$345,357.30, which came in 13% under our Engineer's estimate. Staff believes Park Construction Company is qualified to complete this work, and recommends the Council accept the bids and award the 2018 Mill and Overlay Project to Park Construction Company.

It was moved by Councilmember **Walsh**, seconded by Councilmember **Biehn**, to adopt **Resolution No. 12210** accepting bids and awarding contract for the 2018 Mill and Overlay Project, City Project No. 17-13.

Motion carried unanimously.

- D. Resolution Ordering Project, Approving Plan and Authorizing Advertisement for Bids for the 2018 Sanitary Sewer Lining Program, City Project No. 18-07

City Engineer Burch stated that the Public Works and Engineering Department worked together to create recommendations for 2018 Sanitary Sewer Lining Projects. The City installs liners in sanitary sewer mains to cover cracks and seal joints. Installing liners rather than new pipe minimizes the cost because the liners do not require excavation of the roadway or easement area, disturbance of existing water, storm sewer or other private utilities or the disruption of service to customers.

Mr. Burch reported that the City has been lining sewers since 1994 and has spent nearly \$2 million installing liners for ongoing maintenance of its infrastructure. Staff recommends that the Council adopt the resolution ordering the 2018 Sanitary Sewer Lining Program and order the project advertised for bids. Bids would be brought back to the Council for further consideration next month. Councilmember Jones asked for pictures.

It was moved by Councilmember **Edberg**, seconded by Councilmember **Biehn**, to adopt **Resolution No. 12211** ordering project, approving plan and authorizing advertisement for bids for the 2018 Sanitary Sewer Lining Program, City Project No. 18-07.

Motion carried unanimously.

## 10. CONSENT

- A. Acceptance of minutes: February White Bear Lake Conservation District; February Environmental Advisory Commission; February Park Advisory Commission; March Planning Commission Minutes
- B. Resolution approving massage therapist licenses. **Resolution No. 12212**
- C. Resolution approving coin operated amusement device license for Kohler Coin, LLC. **Resolution No. 12213**
- D. Resolution accepting donations from the White Bear Lake Lions Club for the Soldiers Memorial Flagpole Monument project. **Resolution No. 12214**

It was moved by Councilmember **Jones**, seconded by Councilmember **Biehn**, to adopt the Consent Agenda as presented.

Motion carried unanimously.

## 11. DISCUSSION

Nothing scheduled

## 12. COMMUNICATIONS FROM THE CITY MANAGER

- Fire Department Banquet

The Fire Department Banquet is on April 21, at 5:00 p.m.

- Deer Count map  
Ramsey County surveys deer populations annually. This map conveys deer counts and concentrations throughout the City.
- Closed Session for Lake Level Litigation  
A closed session to discuss Lake Level Litigation will occur at 6:00 p.m. prior to the April 24, regular City Council meeting.
- White Bear Facts  
A new publisher was used to create the most recent City newsletter, which is reaching homes today. The City spent only \$700 more in this endeavor, but garnered 12 pages of content as opposed to four (4) pages using the previous publisher.
- Fall retirement of City Engineer  
City Engineer Burch plans to retire this fall. In anticipation of this, the City has been redefining some positions in Public Works. Through shuffling and without adding positions, the City intends to appoint a Park and Facilities manager within the Parks Division of Public Works to assume some of these responsibilities.
- Engineer updates by Mark Burch
  - In addition to street projects, the department has been coordinating work related to the Centerville Road improvement project for which a public hearing is scheduled at the next Council meeting.
  - The Sports Center demolition is completed and the renovation project is underway with ductwork installed in the ceiling.
- Community Development updates by Anne Kane
  - Rush Line reminder emails were sent about stakeholder interviews for next Tuesday from 4 – 5 pm. If Council would like to participate, interviews would be about 30 minutes in length with the Portland, Oregon based design firm who will help with station area planning. Ms. Kane offered to establish time slots for interested Councilmembers.

### 13. ADJOURNMENT

There being no further business before the Council, it was moved by Councilmember **Biehn** seconded by Councilmember **Engstran** to adjourn the regular meeting at 10:04 p.m.

---

Jo Emerson, Mayor

**ATTEST:**

---

Kara Coustry, City Clerk



**MINUTES  
CLOSED MEETING OF THE CITY COUNCIL OF  
THE CITY OF WHITE BEAR LAKE, MINNESOTA  
TUESDAY, APRIL 10, 2018  
IN THE EXPANSION ROOM**

1. CALL TO ORDER AND ROLL CALL

Mayor Jo Emerson convened a closed meeting of the White Bear Lake City Council at 9:44 p.m. Councilmembers Doug Biehn, Kevin Edberg, Steven Engstran, Dan Jones and Bill Walsh were present. Staff members present were City Manager Ellen Richter, Assistant City Manager Rick Juba, City Engineer Mark Burch, Finance Director Don Rambow and City Attorney Andy Pratt.

Guests present: Attorney Janet Evans of Grey, Plant and Mooty and Edan Rotenberg, Super Law Group

2. Discussion pursuant to Minnesota Statute Section 13D.05, Subd. 3(B), proposed litigation related to damages incurred from contamination of stormwater sediments related to chemicals from coal tar sealants.

3. Adjournment

There being no further business to come before the Council, the meeting adjourned at 10:22 p.m.

---

Jo Emerson, Mayor

ATTEST:

---

Kara Coustry, City Clerk



## *Proclamation*

**WHEREAS**, White Bear Arts Council filed Articles of Incorporation with the Minnesota Secretary of State's Office on May 16, 1968, to form a nonprofit organization as a means to foster creativity for experienced and emerging artists; and

**WHEREAS**, in 1996, the White Bear Arts Council began offering year-round art classes and expanded programming throughout the community. On May 22, 1997, the Art Council Board changed the organization's name to White Bear Center for the Arts; and

**WHEREAS**, in 2010, White Bear Center for the Arts was the recipient of the Humphrey Institute's Local Government Innovation Award for its innovative partnership with White Bear Lake Area Schools; and

**WHEREAS**, in 2013, as a result of tremendous growth, White Bear Center for the Arts moved into its current state-of-the-art facility that has allowed the organization to expand and diversify program offerings; and

**WHEREAS**, The findings of the 2015 Arts & Economic Prosperity IV study, conducted by Americans for the Arts, concluded White Bear Center for the Arts is a significant economic engine for the region - generating nearly \$1.7 million in total economic activity; and

**WHEREAS**, White Bear Center for the Arts is the only non-profit arts organization in the Greater Northeast Metropolitan Area that offers a broad range of high-quality art classes and programs for children, adults, and families; and

**WHEREAS**, White Bear Center for the Arts is committed to diversity and inclusion and offers a wealth of programming in the arts, as well as artist development, performances, exhibitions, high school visual arts and writing contests, and outreach initiatives for underserved populations; and

**WHEREAS**, The mission of White Bear Center for the Arts is to provide a gateway to diverse arts experiences. It fulfills its mission by: educating new and established artists; cultivating the understanding of art in its many forms, and celebrating the joys of art.

**NOW THEREFORE, BE IT RESOLVED** that in recognition of White Bear Center for the Arts' 50<sup>th</sup> Anniversary, the White Bear Lake City Council does hereby proclaim Wednesday, May 16, 2018 as White Bear Center for the Arts Day in the City of White Bear Lake, MN.

In Witness Whereof, I have hereunto set my hand and caused the Seal of the City of White Bear Lake to be affixed this 24<sup>th</sup> day of April, 2018.

---

Jo Emerson, Mayor



City of White Bear Lake  
Engineering Department

## MEMORANDUM

**To:** Ellen Richter, City Manager

**From:** Mark Burch, P.E., Public Works Director/City Engineer

**Date:** April 19, 2018

**Subject:** **Annual Public Meeting on the City's Storm Water Pollution Prevention Program (SWPPP)**

---

### BACKGROUND

An MS4 (Municipal Separate Storm Sewer System) is a system of conveyances (pipes, catch basins, curb/gutter, ditches, etc.) owned or operated by a public body that discharges to public waters. Contrary to its name not just municipalities control these systems, there are MS4s that are under County, MnDOT, or Watershed jurisdiction. There are also some "non-traditional" MS4 owners such as colleges, prisons and military bases. All agencies/entities which have an MS4 must comply with certain regulations established by the MPCA called an MS4 General Permit. The City of White Bear Lake has a SWPPP (Storm Water Pollution Prevention Program) to comply with the requirements of this permit.

The purpose of the MS4 General Permit and the City's SWPPP is to promote, preserve and enhance the natural resources within the City and to protect them from activities that would have an adverse and potentially irreversible impact on water quality. The SWPPP describes how the City will protect and improve water quality through implementation of a variety of practices that are required by the MS4 General Permit.

### SUMMARY

The City of White Bear Lake's Storm Water Pollution Prevention Program (SWPPP) was prepared to meet the requirements of the Federal National Pollutant Discharge Elimination System (NPDES) Phase II Storm Water regulations issued by the United States Environmental Pollution Agency (USEPA). The Minnesota Pollution Control Agency (MPCA) administers this program through its General Storm Water Permit for Small Municipal Storm Sewer Systems (MS4s). The goal of the City of White Bear Lake's SWPPP is to improve the quality of the storm water runoff discharged from the City's storm sewer system. The SWPPP describes how the City proposes to accomplish improved storm water quality through implementation of six Minimum Control Measures (MCMs) that are required by the MPCA.

The six MCMs included in the City's program are:

1. Public education and outreach
2. Public participation and involvement

3. Illicit discharge detection and elimination
4. Construction site storm water runoff control
5. Post construction stormwater management in new development and redevelopment
6. Pollution prevention/good housekeeping for municipal operations

The City is implementing Best Management Practices (BMP) to support each of the MCMs and will annually review the plan and the BMPs employed to ensure compliance with the MPCA requirements.

### **Public Meeting**

The City Council has ordered a public meeting to be held on April 24, 2018 to present an overview of the City's SWPPP activities that were accomplished in 2017 which support the six MCMs listed above. The meeting will include opportunity for public comment on the appropriateness of the Plan. Written and oral comments received before or during the meeting will be considered as the Engineering Department prepares its Annual Report to the MPCA on its SWPPP. An annual public meeting is no longer a specific requirement of the MS4 Permit; however, we feel it is still a valuable forum for staff to educate the City Council and the public about our SWPPP and to allow feedback on it.

### **Conclusion**

The City continues to encourage the public to share opinions on the City's program to manage stormwater. At the same time, the City encourages residents to educate themselves on simple changes they can make to reduce stormwater pollution and improve the quality of their local water bodies. A wealth of information is available through the City, local watershed districts, conservation districts, and many other agencies.

### **RECOMMENDED COUNCIL ACTION**

The Engineering Department will provide an overview of the City's activities in 2017 with regard to stormwater quality issues. We recommend that the City Council conduct a public hearing at the April 24<sup>th</sup> Council meeting to receive public comments on the City's program.



**City of White Bear Lake**  
Finance Department

# *MEMORANDUM*

**To:** Ellen Richter, City Manager  
**From:** Don Rambow, Finance Director  
**Date:** April 19, 2018  
**Subject:** Public Hearing for Sport Center Qualified Facility User

---

## **BACKGROUND**

The White Bear Hockey Association utilizes more than 10% of the Sport Center available ice time. Because of the significant rental income derived from the White Bear Hockey Association which is formed as a 501(c)(3) nonprofit entity, the bonds will be issued as “qualified 501(c)(3) bonds”.

In order to complete the bond sale process, the tax code requires that a public hearing be held to notify the public of the principal amount of the bonds (\$3,345,000) and the name of the 501(c)(3) user (White Bear Hockey Association).

## **COUNCIL ACTION**

Staff recommends the Council conduct a public hearing regarding the issuance of the City’s General Obligation Abatement Bonds, Series 2018 as “qualified 501(c)(3) bonds”.

No other action other than conducting a public hearing is required as it relates to the White Bear Hockey Association.



City of White Bear Lake  
Finance Department

## *MEMORANDUM*

**To:** Ellen Richter, City Manager  
**From:** Don Rambow, Finance Director  
**Date:** April 19, 2018  
**Subject:** Public Hearing for Sport Center Abatement Bond Financing

---

### **BACKGROUND**

The City Council authorized significant improvements to the Sport Center facility on December 12, 2017. These improvements anticipate project costs to be approximately \$5.5 million. The White Bear Hockey Association has indicated that it intends to provide an up-front contribution totaling \$500,000. The remaining renovation improvements totaling \$5 million will be financed through 20-year bonds.

The White Bear Hockey Association will contribute future resources to offset an additional \$2 million of the debt obligation including appropriate interest charges. The City will provide sufficient resources including appropriate tax levy commitments to finance any remaining debt obligation. It is estimated that current resources will provide City debt service payments and no additional tax levies will be necessary.

### **FINANCING PROPOSAL**

Refrigeration system replacement and upgrading can be separated from other facility improvements and financed as "equipment certificates or bonds". The refrigeration improvements will require bond issuance totaling \$1.875 million. These bonds will provide \$1,796,682 towards project costs.

General Obligation Abatement bonds totaling \$3.345 million will provide \$3,203,318 of the remaining project costs. Abatement bonds will be for a 20-year term. The City will collect abatements in semiannual installments commencing in August 2019 and continuing through August 2039.

The City has identified certain parcels within the City that the property's tax is dedicated for payment of the Abatement bonds.

A resolution formally establishing the tax abatement is attached for Council consideration.

**RECOMMENDED COUNCIL ACTION**

Staff recommends the Council adopt the resolution establishing property tax abatement related to the sport center public improvement.

**ATTACHMENTS**

Resolution establishing property tax abatement for sport center public improvement.

**CITY OF WHITE BEAR LAKE, MINNESOTA**

**RESOLUTION NO. \_\_\_\_\_**

**RESOLUTION APPROVING PROPERTY TAX ABATEMENT  
RELATED TO PUBLIC INFRASTRUCTURE IMPROVEMENTS  
IN THE CITY OF WHITE BEAR LAKE**

BE IT RESOLVED By the City Council of the City of White Bear Lake, Minnesota (the “City”), as follows:

Section 1. Background.

1.01. The City has contemplated granting a property tax abatement in order to aid in financing certain public infrastructure improvements, including but not limited to infrastructure improvements related to the renovation and upgrading of the City’s Sports Center located at 1328 Highway 93 East in the City (the “Project”), all pursuant to Minnesota Statutes, Sections 469.1812 through 469.1815, as amended (the “Act”).

1.02. Pursuant to Section 469.1813, subdivision 1 of the Act, the City may grant an abatement of all or a portion of the taxes imposed by the City on a parcel of property to pay for all or part of the cost of acquisition or construction of public facilities and to finance or provide public infrastructure, whether or not located on or adjacent to the parcel for which the tax is abated.

1.03. The City has identified thirteen (13) parcels located in the City, identified in EXHIBIT A hereto (the “Abatement Property”), which will be benefitted by the Project and from which the City proposes to abate a portion of the City’s share of taxes to help finance the Project, subject to all the terms and conditions of this resolution (the “Abatement”). The Abatement Property is not located in a tax increment financing district.

1.04. The City intends to issue its general obligation tax abatement bonds in the approximate aggregate principal amount of \$3,345,000 (the “Abatement Bonds”) to pay the costs of the Project pursuant to the Act. The Abatement Bonds are expected to be paid primarily through the collection of Abatement revenues.

1.05. On the date hereof, the Council conducted a duly noticed public hearing on the Abatement at which the views of all interested persons were heard.

Section 2. Findings.

2.01. It is hereby found and determined that the benefits to the City from the Abatement will be at least equal to the costs to the City of the Abatement for the following reasons:

(a) The Abatement will help finance the Project, which is necessary to finance or provide public infrastructure in a way that will strengthen the local economy, preserve natural resources, and ensure a high quality of life for residents of the City.

(b) The Project will help preserve and increase the value of the Abatement Property, thereby helping to generate additional City tax revenues over the long term after the expiration of the Abatement.



2.02. It is hereby found and determined that the Abatement is in the public interest for the following reasons:

(a) The Abatement will increase or preserve tax base by stimulating development and helping to maintain values in the area, as set forth above.

(b) The Abatement will finance or provide public infrastructure, which will protect the general health and welfare of the community and contribute to the quality of life in the City by maintaining public infrastructure and facilities in proper working order.

(c) The Abatement will provide access to improved recreational facilities to residents of the City.

Section 3. Actions Ratified; Abatement Approved.

3.01. The Council hereby ratifies all actions of the City's staff and consultants in arranging for approval of this resolution in accordance with the Act.

3.02. Subject to the provisions of the Act, the Abatement is hereby approved and adopted subject to the following terms and conditions:

(a) The term "Abatement" means the City's share of the real property taxes generated from the land and improvements on the Abatement Property, in the amounts described in this Section:

(i) The aggregate Abatement paid by the City during the term of this resolution will not exceed the amount necessary to pay all of the principal of and a portion of the interest on the Abatement Bonds, up to a maximum of \$3,345,000.

(ii) Notwithstanding anything to the contrary herein, the Abatement payable on any August 1 and subsequent February 1, combined, will not exceed the amount produced by extending the City's total tax rate for the applicable year against the tax capacity of the Abatement Property, as of January 2 in the prior year.

(iii) In accordance with Section 469.1813, subdivision 8 of the Act, in no year shall the Abatement, together with all other abatements approved by the City under the Act and paid in that year, exceed the greater of ten percent (10%) of the City's net tax capacity for that year or \$200,000 (the "Abatement Volume Cap"). The City may grant any other abatements permitted under the Act after the date of this resolution, provided that to the extent the total abatements in any year exceed the Abatement Cap, the allocation of Abatement Cap to such other abatements is subordinate to the Abatements under this resolution.

(b) The Abatement will be for a term of twenty-one (21) years, and the City will pay the Abatement in semiannual installments each August 1 and February 1, commencing August 1, 2019, and continuing through August 1, 2039. The City will pay the Abatement solely to finance the cost of the Project, through application of Abatement amounts toward debt service payments on the Abatement Bonds (including any bonds issued to refund the initial Abatement Bonds).

(c) This resolution may be modified only with the prior written approval of the City, and any modification is subject to Section 469.1813, subdivision 7 of the Act.

(d) In accordance with Section 469.1815 of the Act, the City will add to its levy in each year during the term of the Abatement the total estimated amount of current year Abatement granted under this resolution.

3.03. The Mayor and City Manager are authorized and directed to execute and deliver any agreements, certificates or other documents that the City determines are necessary to implement this resolution.

Adopted by the City Council of the City of White Bear Lake, Minnesota this 24<sup>th</sup> day of April, 2018.

---

Mayor

ATTEST:

---

City Clerk

**EXHIBIT A**

**ABATEMENT PROPERTY**

**Parcel Identification Numbers:**

22-30-22-22-0001	22-30-22-21-0008
22-30-22-21-0009	21-30-22-11-0056
21-30-22-13-0031	21-30-22-13-0028
16-30-22-41-0014	22-30-22-24-0002
22-30-22-21-0002	21-30-22-14-0162
21-30-22-12-0034	16-30-22-41-0024
21-30-22-13-0025	



**City of White Bear Lake**  
City Engineer's Office

# *MEMORANDUM*

**To:** Ellen Richter, City Manager

**From:** Mark Burch, Public Works Director/City Engineer

**Date:** April 20, 2018

**Subject:** **Public Hearing on the Centerville Road Street and Traffic Signal Improvements**

---

## **BACKGROUND / SUMMARY**

The City of White Bear Lake, in cooperation with Ramsey County and White Bear Township, is working toward constructing improvements to Centerville Road from County Road 96 north to the Cub Foods/water tower drive intersection. The improvements include median modifications, lane widening and installation of a traffic control signal at the Cub Foods/water tower drive intersection. The improvements are intended to improve the safety and efficiency of traffic traveling on Centerville Road to the commercial and residential properties along Centerville Road.

The City of White Bear Lake has committed to being the lead agency on this project to facilitate the fast track schedule proposed by the developer of the commercial property south of the water tower site (Lunds/Byerlys Grocery Store). The project involves improvements to Centerville Road, a Ramsey County roadway, with proposed agreements from the City and Township to assist with funding a portion of the project cost through assessments to benefiting property owners. The total project cost will be shared between Ramsey County, White Bear Township and City of White Bear Lake (through assessments to the benefiting properties) and the developer. The developer has agreed to provide a full financial guarantee to ensure that the project moves forward if the cost-sharing agreements are not ready at the time a construction contract is presented to Council for approval. A financial guarantee agreement would be presented to the City Council before a contract is recommended for approval.

As the lead agency in the Centerville Road Improvement Project, the City has ordered the project advertised for bids and has ordered a public improvement hearing to be held at its April 24, 2018 meeting. Notice of the Public Hearing has been published in the White Bear Press and notices mailed to all property owners who would be affected by special assessments for these improvements. Property owners from White Bear Township who may be affected by special assessments for this project have also been notified by the Township of the hearing so that they can attend to learn about the project as well. White Bear Township will also be conducting a public hearing for their property owners in May. All of the property owners notified of the public hearing were also invited to a public informational meeting, which was held on Wednesday, April 4<sup>th</sup> at White Bear Lake City Hall.

A benefit appraisal was prepared by the City's appraisal consultant Dahlen, Dwyer, Foley & Tinker, Inc.. The City has the authority to assess benefitting properties up to, but may not exceed the amounts defined assigned in the appraiser's report. The benefit appraisal is included with this memo and includes benefit assigned to the City-owned water tower site.

At the public hearing on April 24<sup>th</sup>, a report on the proposed improvements will be presented by Alliant Engineering who is acting as the consulting engineer on this project. The City staff and Alliant engineers will be available for discussion with the City Council and members of the public present at the hearing.

A resolution has been prepared for Council consideration following the public hearing which would officially order the project. The Council has previously ordered the project advertised for bids to keep the project in motion while the appraisal report was completed and the various interagency and developer agreements are drafted. The bids for this project are scheduled to be opened on April 27<sup>th</sup> and will be presented to the City Council for consideration as soon as all the necessary agreements are finalized which would allow the Council to enter into a contract for the work.

#### **RECOMMENDED COUNCIL ACTION**

Our recommendation is that the City Council conduct a public hearing on the proposed improvements and order the Centerville Road Street and Traffic Signal Improvement Project.

#### **ATTACHMENTS**

Resolution

**RESOLUTION NO.:**

**RESOLUTION ORDERING IMPROVEMENTS, AND  
APPROVING PLANS AND SPECIFICATIONS FOR  
THE CENTERVILLE ROAD IMPROVEMENT PROJECT**

**CITY PROJECT NO. 18-16**

WHEREAS, a resolution of the City Council, adopted on the 27<sup>th</sup> day of March, 2018, fixed a date for a Council hearing on the proposed improvements of the Centerville Road Improvement; and

WHEREAS, ten days mailed notice and published notice of the hearing was given, and the hearing was held thereon on the 24<sup>th</sup> day of April, 2018, and all persons desiring to be heard were given an opportunity to be heard thereon; and

WHEREAS, Alliant Engineering, Inc. has prepared plans and specifications for utility, street, curb and gutter and traffic signal improvements for **Centerville Road** (from County Road 96 to the Cub Foods/water tower driveway).

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of White Bear Lake, Minnesota that:

1. Said improvements are hereby ordered as proposed.
2. The City Engineer is hereby designated as the Engineer for these improvements with plans and specifications prepared by Alliant Engineering, Inc. for the making of such improvements.
3. Such plans and specifications are hereby approved.
4. Bids will be received by the Public Works Director/City Engineer until 11:00 A.M. on Friday, April 27, 2018, at which time they will be publicly opened in the City Hall by the City Engineer and City Clerk, will then be tabulated and will be considered by the City Council at 7:00 P.M. on Tuesday, May 8, 2018.

The foregoing resolution offered by Councilmember\_\_\_\_\_, and supported by Councilmember\_\_\_\_\_, was declared carried on the following vote:

Ayes:  
Nays:  
Passed:

\_\_\_\_\_  
Jo Emerson, Mayor

ATTEST:

\_\_\_\_\_  
Kara Coustry, City Clerk

**PROPOSED ASSESSMENT ROLL**

Centerville Road (Highway 96 East to Stoddart Lane)

**CITY OF WHITE BEAR LAKE  
2018 CENTERVILLE ROAD IMPROVEMENT PROJECT  
CITY PROJECT NO. 18-16**

CREATED:	2/15/2018
UPDATED:	4/12/2018

County Data Current 1/30/18

**ASSESSMENT CODE 93201816**

	PIN	NAME	NAME	NOTE *	PROPERTY ADDRESS	FRONT FOOTAGE	LOT AREA	STORM ASSESSMENT	IMPROVEMENT ASSESSMENT	TOTAL ASSESSMENT	
1	163022430017	White Oak Dev Co Llc			4600 Centerville Rd	30.00	78408	\$0.00	\$20,500.00	\$20,500.00	1
2	163022430018	Jay Chadima			1081 Highway 96 E	291.00	82764	\$0.00	\$37,000.00	\$37,000.00	2
3	163022430019	Eja Trust Ltd			1075 Highway 96 E	291.00	86772	\$0.00	\$50,000.00	\$50,000.00	3
4	163022430022	Moriarty Investments Llc	Co Thomas Moriarty		4612 Centerville Rd	160.00	22216	\$0.00	\$15,500.00	\$15,500.00	4
5	163022430039	Ktj 255 Llc			4650 Centerville Rd	353.59	204732	\$0.00	\$107,500.00	\$107,500.00	5
6	163022430040	City Of White Bear Lake			4636 Centerville Rd	0.00	30492	\$0.00	\$11,500.00	\$11,500.00	6
7	163022430041	Division 25 Llc	Welsh Companies Llc		0 Centerville Rd	306.24	159865	\$0.00	\$150,000.00	\$150,000.00	7
								\$0.00	\$392,000.00	\$392,000.00	

Assessments for Commercial owned parcels being reviewed.

				NON-RESIDENT PROPERTY ADDRESS
1	163022430017	White Oak Dev Co Llc		10608 Sanctuary Dr Ne, Mpls MN 55449-5384
2	163022430018	Jay Chadima		2044 County Road E E, White Bear Lake MN 55110-4704
2	163022430018	Ocb Inc		Po Box 510044, Key Col Bch FL 33051-0044
3	163022430019	Eja Trust Ltd		Po Box 1159, Deerfield IL 60015-6002
4	163022430022	Moriarty Investments Llc	Co Thomas Moriarty	Po Box 154, Lake Elmo MN 55042-0154
5	163022430039	Ktj 255 Llc		400 Water St Ste 200, Excelsior MN 55331-3001
6	163022430040	City Of White Bear Lake		4701 Highway 61 N, White Bear Lake MN 55110-3227
7	163022430041	Division 25 Llc	Welsh Companies Llc	4350 Baker Road Suite 400, Minnetonka MN 55434-8695



**City of White Bear Lake**  
Finance Department

## *MEMORANDUM*

**To:** Ellen Richter, City Manager

**From:** Don Rambow, Finance Director

**Date:** April 19, 2018

**Subject:** Authorizing \$5.895 Million G.O. Bond Sale – 2018A  
(Street improvements and Sports Center Refrigeration Equipment)

### **BACKGROUND**

The City Council authorized significant improvements to the Sport Center facility and Street Reconstruction projects. These projects were anticipated to utilize bonding (long-term) financing as part of the over-all financing plan.

Council discussions over the last two years indicated that future construction projects would require bonding along with special assessments and numerous current revenue streams.

The \$5.895 million bond obligation will provide funding for Sport Center refrigeration equipment totaling \$1.8 million and street improvements totaling \$4.0 million.

The bonds will be set to mature after 20 years.

### **FINANCING OBLIGATION**

The Pre-sale report anticipates bond payment obligations to total approximately \$410,000 annually over the 20-year bond duration. The City has identified various sources, which will provide the resources to annually fund the bond payment obligation. The following resources have been identified as committed to fully funding the annual debt obligation:

Street Improvements:	
City tax levy	\$220,000
Property Owners – Special Assessments	60,000
Sport Center	
Marina Contribution	<u>130,000</u>
Total annual payment	<u>410,000</u>

It should be noted that any shortfall in the payment projections would require an increase in City's commitment to ensure the debt obligation is satisfied.



The projected pre-sale street improvement tax levy presents the anticipated tax levy amount that was presented for Council consideration earlier this year.

**RECOMMENDED COUNCIL ACTION**

Staff recommends the Council adopt the resolution authorizing Ehlers to assist in the bond sale, establishing May 22, 2018 as the meeting for considering bond sale proposal, setting May 22, 2018 as the date for awarding the bond sale, and authorizing Ehlers and City staff to participate in preparation of an official statement for the bonds.

**ATTACHMENTS**

Resolution providing for the sale of \$5,895,000 General Obligation Bonds, Series 2018A.  
Pre-sale report for \$5,895,000 General Obligation Bonds, Series 2018A.

CITY OF WHITE BEAR LAKE, MINNESOTA

RESOLUTION NO.

**RESOLUTION PROVIDING FOR THE SALE OF  
\$5,895,000 GENERAL OBLIGATION BONDS, SERIES 2018A**

- A. WHEREAS, the City Council of the City of White Bear Lake, Minnesota has heretofore determined that it is necessary and expedient to issue the City's \$5,895,000 General Obligation Bonds, Series 2018A (the "Bonds"), to finance the replacement of the refrigeration system in the City's Ice Arena and 2018 Street Improvement Projects in the City; and
- B. WHEREAS, the City has retained Ehlers & Associates, Inc., in Roseville, Minnesota ("Ehlers"), as its independent municipal advisor for the Bonds in accordance with Minnesota Statutes, Section 475.60, Subdivision 2(9);

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of White Bear Lake, Minnesota, as follows:

1. Authorization; Findings. The City Council hereby authorizes Ehlers to assist the City for the sale of the Bonds.
2. Meeting; Proposal Opening. The City Council shall meet at 7:00 P.M. on May 22, 2018, for the purpose of considering proposals for and awarding the sale of the Bonds.
3. Official Statement. In connection with said sale, the officers or employees of the City are hereby authorized to cooperate with Ehlers and participate in the preparation of an official statement for the Bonds and to execute and deliver it on behalf of the City upon its completion.

The foregoing resolution, offered by Councilmember \_\_\_\_\_ and supported by Councilmember \_\_\_\_\_, was declared carried on the following vote:

Ayes:

Nays:

Passed:

\_\_\_\_\_  
Jo Emerson, Mayor

ATTEST:

\_\_\_\_\_  
Kara Coustry, City Clerk



**EHLERS**  
LEADERS IN PUBLIC FINANCE

April 24, 2018

## Pre-Sale Report for

City of White Bear Lake, Minnesota

\$5,895,000 General Obligation Bonds, Series 2018A



**Prepared by:**

Shelly Eldridge, CIPMA  
Senior Municipal Advisor

And

Stacie Kvilvang, CIPMA  
Senior Municipal Advisor



## Executive Summary of Proposed Debt

Proposed Issue:	\$5,895,000 General Obligation Bonds, Series 2018A
Purposes:	<p>The Bonds are being issued to finance costs associated with the city's 2018 Street Improvement Projects and the replacement of the refrigeration system in the City's Ice Arena. The Street Improvements will be paid with a combination of special assessments and ad valorem property taxes. The refrigeration system replacement will be paid through the issuance of Equipment Certificates that will be paid from ad valorem property taxes.</p> <p>In any year, City has the authority to reduce the property tax levy with other City funds on hand, as approved by the Council.</p>
Authority:	<p>The Bonds are being issued pursuant to Minnesota Statutes, Chapters 412 the Equipment Certificate Bonding Authority, 429 the Improvement Bonding Authority and 475 the General Bonding Authority.</p> <p>The Bonds will be general obligations of the City for which its full faith, credit and taxing powers are pledged.</p> <p><b>Equipment Certificates:</b></p> <p>Because the Equipment Certificates are being paid solely from a property tax levy, they will count against the City's General Obligation Debt Capacity Limit of 3% of estimated market value (EMV). The City's EMV for pay 2018 is \$2,558,489,600. Therefore, the total amount of outstanding debt cannot exceed \$76,754,688. The City has no debt subject to the legal debt limit. After this issue, the City has over \$74,000,000 of remaining capacity.</p> <p>In addition, a separate limitation under Chapter 412 includes that if the amount of equipment certificates issued is more than .25% of the EMV, a public hearing and reverse referendum must be held. As noted above, the City's pay 2018 EMV is \$2,558,489,600 and .25% equates to \$6,396,224. The proposed Equipment Certificate is well below that limitation.</p> <p><b>Improvement Bonds:</b></p> <p>Under Chapter 429, if a City assesses at least 20% of the project costs, the Bonds can be issued as a general obligation without a referendum and will not count against the City's debt limit. The City intends to levy a total of \$900,000 in special assessments to benefitting property owners, which is greater than 20% of the project total. \$135,000 (15%) is anticipated to be collected in pre-paid assessments and we have reduced the Bond amount accordingly. The remaining \$765,000 of special assessments will be collected in years 2019 to 2038 at a rate of 2% over the True Interest Costs of the Bonds. Annual assessments are paid on an equal principal basis.</p>
Term/Call Feature:	<p>The Bonds are being issued for a 21 year term. Principal on the Bonds will be due on February 1 in the years 2020 through 2039. Interest is payable every six months beginning February 1, 2019.</p>



	The Bonds maturing on and after February 1, 2028 will be subject to prepayment at the discretion of the City on February 1, 2027 or any date thereafter.
Bank Qualification:	Because the City is expecting to issue no more than \$10,000,000 in tax exempt debt during the calendar year, the City will be able to designate the Bonds as “bank qualified” obligations. Bank qualified status broadens the market for the Bonds, which can result in lower interest rates.
Rating:	The City’s most recent bond issues were rated AA by Standard & Poor’s. The City will request a new rating for the Bonds.  If the winning bidder on the Bonds elects to purchase bond insurance, the rating for the issue may be higher than the City’s bond rating if the bond rating of the insurer is higher than that of the City.
Basis for Recommendation:	Based on our knowledge of the City’s situation, the objectives communicated to us, our advisory relationship as well as characteristics of various municipal financing options, we are recommending the issuance of general obligation bonds as a suitable financing option for the following reasons: <ul style="list-style-type: none"> <li>- This coincides with the City’s past practices to finance this type of project with this type of debt issue.</li> <li>- This is the best viable option available to finance these types of projects under State law.</li> <li>- This is the most overall cost effective option that still maintains future flexibility for the repayment of debt.</li> <li>- This coincides with the City’s past practices to finance these types of projects with this type of debt issue.</li> </ul>
Method of Sale/Placement:	In order to obtain the lowest interest cost to the City, we will competitively bid the purchase of the Bonds from local and national underwriters/banks.  We have included an allowance for discount bidding equal to 1.00% of the principal amount of the issue. The discount is treated as an interest item and provides the underwriter with all or a portion of their compensation in the transaction.  If the Bonds are purchased at a price greater than the minimum bid amount (maximum discount), the unused allowance may be used to lower your borrowing amount.  <b>Premium Bids:</b> Under current market conditions, most investors in municipal bonds prefer “premium” pricing structures. A premium is achieved when the coupon for any maturity (the interest rate paid by the issuer) exceeds the yield to the investor, resulting in a price paid that is greater than the face value of the bonds. The sum of the amounts paid in excess of face value is considered “reoffering premium.”  For these Bonds, we have been directed to use the premium to reduce the size of the issue. The adjustments may slightly change the true interest cost of the original bid, either up or down.  You have the choice to limit the amount of premium in the bid specifications. This may result in fewer bids, but it may also eliminate large adjustments on the day of sale and other uncertainties.



<p><b>Review of Existing Debt:</b></p>	<p>We have reviewed all outstanding indebtedness for the City and find that there are no refunding opportunities at this time.</p> <p>We will continue to monitor the market and the call dates for the City’s outstanding debt and will alert you to any future refunding opportunities.</p>
<p><b>Continuing Disclosure:</b></p>	<p>Because the City has more than \$10,000,000 in outstanding debt (including this issue) and this issue is over \$1,000,000, the City will be agreeing to provide certain updated Annual Financial Information and its Audited Financial Statement annually as well as providing notices of the occurrence of certain reportable events to the Municipal Securities Rulemaking Board (the “MSRB”), as required by rules of the Securities and Exchange Commission (SEC). The City is already obligated to provide such reports for its existing bonds, and has contracted with Ehlers to prepare and file the reports.</p>
<p><b>Arbitrage Monitoring:</b></p>	<p>Because the Bonds are tax-exempt obligations/tax credit obligations, the City must ensure compliance with certain Internal Revenue Service (IRS) rules throughout the life of the issue. These rules apply to all gross proceeds of the issue, including initial bond proceeds and investment earnings in construction, escrow, debt service, and any reserve funds. How issuers spend bond proceeds and how they track interest earnings on funds (arbitrage/yield restriction compliance) are common subjects of IRS inquiries. Your specific responsibilities will be detailed in the Tax Certificate prepared by your Bond Attorney and provided at closing. You have retained Ehlers to assist you with compliance with these rules.</p>
<p><b>Risk Factors:</b></p>	<p><b>Special Assessments:</b> We have assumed \$135,000 in pre-paid special assessments and that \$765,000 in assessments will be levied for collection starting in 2019. If the City receives a significant amount of additional pre-paid assessments or does not levy the assessments as scheduled, it may need to increase the levy portion of the debt service to make up for lower interest earnings than the expected assessment interest rate.</p>
<p><b>Other Service Providers:</b></p>	<p>This debt issuance will require the engagement of other public finance service providers. This section identifies those other service providers, so Ehlers can coordinate their engagement on your behalf. Where you have previously used a particular firm to provide a service, we have assumed that you will continue that relationship. For services you have not previously required, we have identified a service provider. Fees charged by these service providers will be paid from proceeds of the obligation, unless you notify us that you wish to pay them from other sources. Our pre-sale bond sizing includes a good faith estimate of these fees, so their final fees may vary. If you have any questions pertaining to the identified service providers or their role, or if you would like to use a different service provider for any of the listed services please contact us.</p> <p><b>Bond Attorney:</b> Kennedy &amp; Graven, Chartered</p> <p><b>Paying Agent:</b> U.S. Bank National Association</p> <p><b>Rating Agency:</b> Standard &amp; Poor's Global Ratings (S&amp;P)</p>

This presale report summarizes our understanding of the City’s objectives for the structure and terms of this financing as of this date. As additional facts become known or capital markets conditions change, we may need to modify the structure and/or terms of this financing to achieve results consistent with the City’s objectives.



## Proposed Debt Issuance Schedule

Pre-Sale Review by City Council:	April 24, 2018
Distribute Official Statement:	Week of May 7, 2018
Conference with Rating Agency:	Week of April 30, 2018
City Council Meeting to Award Sale of the Bonds:	May 22, 2018
Estimated Closing Date:	June 7, 2018

### Attachments

Sources and Uses of Funds

Proposed Debt Service Schedule

Resolution Authorizing Ehlers to Proceed with Bond Sale

### Ehlers Contacts

Municipal Advisors:	Shelly Eldridge	(651) 697-8504
	Stacie Kvilvang	(651) 697-8506
Disclosure Coordinator:	Silvia Johnson	(651) 697-8580
Financial Analyst:	Alicia Gage	(651) 697-8551

The Official Statement for this financing will be mailed to the City Council at their home or e-mail address for review prior to the sale date.



# City of White Bear Lake, Minnesota

\$5,895,000 General Obligation Bonds, Series 2018A

Issue Summary - 20 Years

Assumes Current Market BQ AA Rates plus 25bps

## Total Issue Sources And Uses

Dated 06/07/2018 | Delivered 06/07/2018

	GO Improvement	Equipment Certificates	Issue Summary
<b>Sources Of Funds</b>			
Par Amount of Bonds	\$4,025,000.00	\$1,870,000.00	\$5,895,000.00
Prepaid Assessments	135,000.00	-	135,000.00
<b>Total Sources</b>	<b>\$4,160,000.00</b>	<b>\$1,870,000.00</b>	<b>\$6,030,000.00</b>
<b>Uses Of Funds</b>			
Total Underwriter's Discount (1.000%)	40,250.00	18,700.00	58,950.00
Costs of Issuance	36,187.45	16,812.55	53,000.00
Deposit to Capitalized Interest (CIF) Fund	80,416.38	37,160.50	117,576.88
Deposit to Project Construction Fund	4,000,000.00	1,796,682.00	5,796,682.00
Rounding Amount	3,146.17	644.95	3,791.12
<b>Total Uses</b>	<b>\$4,160,000.00</b>	<b>\$1,870,000.00</b>	<b>\$6,030,000.00</b>



# City of White Bear Lake, Minnesota

\$5,895,000 General Obligation Bonds, Series 2018A

Issue Summary - 20 Years

Assumes Current Market BQ AA Rates plus 25bps

## Debt Service Schedule

Date	Principal	Coupon	Interest	Total P+I	Fiscal Total
06/07/2018	-	-	-	-	-
02/01/2019	-	-	117,576.88	117,576.88	117,576.88
08/01/2019	-	-	90,443.75	90,443.75	-
02/01/2020	245,000.00	2.000%	90,443.75	335,443.75	425,887.50
08/01/2020	-	-	87,993.75	87,993.75	-
02/01/2021	255,000.00	2.100%	87,993.75	342,993.75	430,987.50
08/01/2021	-	-	85,316.25	85,316.25	-
02/01/2022	255,000.00	2.250%	85,316.25	340,316.25	425,632.50
08/01/2022	-	-	82,447.50	82,447.50	-
02/01/2023	255,000.00	2.350%	82,447.50	337,447.50	419,895.00
08/01/2023	-	-	79,451.25	79,451.25	-
02/01/2024	265,000.00	2.450%	79,451.25	344,451.25	423,902.50
08/01/2024	-	-	76,205.00	76,205.00	-
02/01/2025	265,000.00	2.600%	76,205.00	341,205.00	417,410.00
08/01/2025	-	-	72,760.00	72,760.00	-
02/01/2026	275,000.00	2.700%	72,760.00	347,760.00	420,520.00
08/01/2026	-	-	69,047.50	69,047.50	-
02/01/2027	275,000.00	2.800%	69,047.50	344,047.50	413,095.00
08/01/2027	-	-	65,197.50	65,197.50	-
02/01/2028	285,000.00	2.950%	65,197.50	350,197.50	415,395.00
08/01/2028	-	-	60,993.75	60,993.75	-
02/01/2029	290,000.00	3.100%	60,993.75	350,993.75	411,987.50
08/01/2029	-	-	56,498.75	56,498.75	-
02/01/2030	300,000.00	3.250%	56,498.75	356,498.75	412,997.50
08/01/2030	-	-	51,623.75	51,623.75	-
02/01/2031	305,000.00	3.300%	51,623.75	356,623.75	408,247.50
08/01/2031	-	-	46,591.25	46,591.25	-
02/01/2032	310,000.00	3.350%	46,591.25	356,591.25	403,182.50
08/01/2032	-	-	41,398.75	41,398.75	-
02/01/2033	320,000.00	3.400%	41,398.75	361,398.75	402,797.50
08/01/2033	-	-	35,958.75	35,958.75	-
02/01/2034	325,000.00	3.450%	35,958.75	360,958.75	396,917.50
08/01/2034	-	-	30,352.50	30,352.50	-
02/01/2035	340,000.00	3.500%	30,352.50	370,352.50	400,705.00
08/01/2035	-	-	24,402.50	24,402.50	-
02/01/2036	350,000.00	3.600%	24,402.50	374,402.50	398,805.00
08/01/2036	-	-	18,102.50	18,102.50	-
02/01/2037	360,000.00	3.650%	18,102.50	378,102.50	396,205.00
08/01/2037	-	-	11,532.50	11,532.50	-
02/01/2038	370,000.00	3.700%	11,532.50	381,532.50	393,065.00
08/01/2038	-	-	4,687.50	4,687.50	-
02/01/2039	250,000.00	3.750%	4,687.50	254,687.50	259,375.00
<b>Total</b>	<b>\$5,895,000.00</b>	<b>-</b>	<b>\$2,299,586.88</b>	<b>\$8,194,586.88</b>	<b>-</b>

## Yield Statistics

Bond Year Dollars	\$69,121.75
Average Life	11.725 Years
Average Coupon	3.3268644%
Net Interest Cost (NIC)	3.4121487%
True Interest Cost (TIC)	3.4040640%
Bond Yield for Arbitrage Purposes	3.2966788%
All Inclusive Cost (AIC)	3.5019276%

## IRS Form 8038

Net Interest Cost	3.3268644%
Weighted Average Maturity	11.725 Years

2018A GO Bonds - PreSaleR | Issue Summary | 4/18/2018 | 12:56 PM

# City of White Bear Lake, Minnesota

\$5,895,000 General Obligation Bonds, Series 2018A

Issue Summary - 20 Years

Assumes Current Market BQ AA Rates plus 25bps

## Debt Service Schedule

Date	Principal	Coupon	Interest	Total P+I	CIF	Net New D/S	105% of Total	Assessments	Levy/(Surplus)
02/01/2019	-	-	117,576.88	117,576.88	(117,576.88)	-	-	-	-
02/01/2020	245,000.00	2.000%	180,887.50	425,887.50	-	425,887.50	447,181.88	79,560.00	367,621.88
02/01/2021	255,000.00	2.100%	175,987.50	430,987.50	-	430,987.50	452,536.88	77,494.50	375,042.38
02/01/2022	255,000.00	2.250%	170,632.50	425,632.50	-	425,632.50	446,914.13	75,429.00	371,485.13
02/01/2023	255,000.00	2.350%	164,895.00	419,895.00	-	419,895.00	440,889.75	73,363.50	367,526.25
02/01/2024	265,000.00	2.450%	158,902.50	423,902.50	-	423,902.50	445,097.63	71,298.00	373,799.63
02/01/2025	265,000.00	2.600%	152,410.00	417,410.00	-	417,410.00	438,280.50	69,232.50	369,048.00
02/01/2026	275,000.00	2.700%	145,520.00	420,520.00	-	420,520.00	441,546.00	67,167.00	374,379.00
02/01/2027	275,000.00	2.800%	138,095.00	413,095.00	-	413,095.00	433,749.75	65,101.50	368,648.25
02/01/2028	285,000.00	2.950%	130,395.00	415,395.00	-	415,395.00	436,164.75	63,036.00	373,128.75
02/01/2029	290,000.00	3.100%	121,987.50	411,987.50	-	411,987.50	432,586.88	60,970.50	371,616.38
02/01/2030	300,000.00	3.250%	112,997.50	412,997.50	-	412,997.50	433,647.38	58,905.00	374,742.38
02/01/2031	305,000.00	3.300%	103,247.50	408,247.50	-	408,247.50	428,659.88	56,839.50	371,820.38
02/01/2032	310,000.00	3.350%	93,182.50	403,182.50	-	403,182.50	423,341.63	54,774.00	368,567.63
02/01/2033	320,000.00	3.400%	82,797.50	402,797.50	-	402,797.50	422,937.38	52,708.50	370,228.88
02/01/2034	325,000.00	3.450%	71,917.50	396,917.50	-	396,917.50	416,763.38	50,643.00	366,120.38
02/01/2035	340,000.00	3.500%	60,705.00	400,705.00	-	400,705.00	420,740.25	48,577.50	372,162.75
02/01/2036	350,000.00	3.600%	48,805.00	398,805.00	-	398,805.00	418,745.25	46,512.00	372,233.25
02/01/2037	360,000.00	3.650%	36,205.00	396,205.00	-	396,205.00	416,015.25	44,446.50	371,568.75
02/01/2038	370,000.00	3.700%	23,065.00	393,065.00	-	393,065.00	412,718.25	42,381.00	370,337.25
02/01/2039	250,000.00	3.750%	9,375.00	259,375.00	-	259,375.00	272,343.75	40,315.50	232,028.25
<b>Total</b>	<b>\$5,895,000.00</b>	<b>-</b>	<b>\$2,299,586.88</b>	<b>\$8,194,586.88</b>	<b>(117,576.88)</b>	<b>\$8,077,010.00</b>	<b>\$8,480,860.50</b>	<b>\$1,198,755.00</b>	<b>\$7,282,105.50</b>

## Significant Dates

Dated	6/07/2018
First Coupon Date	2/01/2019

## Yield Statistics

Bond Year Dollars	\$69,121.75
Average Life	11.725 Years
Average Coupon	3.3268644%
Net Interest Cost (NIC)	3.4121487%
True Interest Cost (TIC)	3.4040640%
Bond Yield for Arbitrage Purposes	3.2966788%
All Inclusive Cost (AIC)	3.5019276%



# City of White Bear Lake, Minnesota

\$765,000 General Obligation Bonds, Series 2018

Assessments - 20 Yrs

2.0% over TIC - Equal Principal

## Assessments

Date	Principal	Coupon	Interest	Total P+I
12/31/2019	38,250.00	5.400%	41,310.00	79,560.00
12/31/2020	38,250.00	5.400%	39,244.50	77,494.50
12/31/2021	38,250.00	5.400%	37,179.00	75,429.00
12/31/2022	38,250.00	5.400%	35,113.50	73,363.50
12/31/2023	38,250.00	5.400%	33,048.00	71,298.00
12/31/2024	38,250.00	5.400%	30,982.50	69,232.50
12/31/2025	38,250.00	5.400%	28,917.00	67,167.00
12/31/2026	38,250.00	5.400%	26,851.50	65,101.50
12/31/2027	38,250.00	5.400%	24,786.00	63,036.00
12/31/2028	38,250.00	5.400%	22,720.50	60,970.50
12/31/2029	38,250.00	5.400%	20,655.00	58,905.00
12/31/2030	38,250.00	5.400%	18,589.50	56,839.50
12/31/2031	38,250.00	5.400%	16,524.00	54,774.00
12/31/2032	38,250.00	5.400%	14,458.50	52,708.50
12/31/2033	38,250.00	5.400%	12,393.00	50,643.00
12/31/2034	38,250.00	5.400%	10,327.50	48,577.50
12/31/2035	38,250.00	5.400%	8,262.00	46,512.00
12/31/2036	38,250.00	5.400%	6,196.50	44,446.50
12/31/2037	38,250.00	5.400%	4,131.00	42,381.00
12/31/2038	38,250.00	5.400%	2,065.50	40,315.50
<b>Total</b>	<b>\$765,000.00</b>	<b>-</b>	<b>\$433,755.00</b>	<b>\$1,198,755.00</b>

## Significant Dates

Filing Date	1/01/2019
First Payment Date	12/31/2019



City of White Bear Lake  
Finance Department

# MEMORANDUM

**To:** Ellen Richter, City Manager  
**From:** Don Rambow, Finance Director  
**Date:** April 19, 2018  
**Subject:** Authorizing \$3.340 Million G.O. Bond Sale – 2018B  
(Sports Center Facility Improvements)

---

## BACKGROUND

The City Council authorized significant improvements to the Sport Center facility, which includes the following improvements:

1. Rink floor replacement,
2. Metal roof installation,
3. Roof insulation,
4. Re-side entire building,
5. Building walls insulation,
6. Retrofit lighting system,
7. Air handling system renovation,
8. Upgrade facility to be ADA Compliant,
9. Drainage renovations,
10. Landscape renovations, and
11. Entrance reconstruction.

These improvements are anticipated to require \$3,700,000 of which the White Bear Hockey Association will be contributing \$500,000 in 2018 towards the improvements. The White Bear Hockey Association has also committed providing an additional \$2 million of debt obligation payments including appropriate interest charges.

The \$3.340 million bond obligation will provide funding to complete the Sport Center renovation.

The bonds will be set to mature after 20 years.

**FINANCING OBLIGATION**

The Pre-sale report anticipates bond payment obligations to total approximately \$235,000 annually over the 20-year bond duration. The City has identified various sources, which will provide the resources to annually fund the bond payment obligation. The following resources have been identified as committed to fully funding the annual debt obligation:

Sport Center Improvements:	
City current tax levy	\$132,000
Marina Contribution	25,000
WB Hockey Contribution	<u>78,000</u>
Total annual payment	<u>235,000</u>

It should be noted that any shortfall in the payment projections would require an increase in City's commitment to ensure the debt obligation is satisfied.

The projected pre-sale requirements represents slightly less debt obligation payments than what was presented for Council consideration earlier during renovation discussions.

**RECOMMENDED COUNCIL ACTION**

Staff recommends the Council adopt the resolution authorizing Ehlers to assist in the bond sale, establishing May 22, 2018 as the meeting for considering bond sale proposal, setting May 22, 2018 as the date for awarding the bond sale, and authorizing Ehlers and City staff to participate in preparation of an official statement for the bonds.

**ATTACHMENTS**

Resolution providing for the sale of \$3,340,000 General Obligation Bonds, Series 2018B.  
Pre-sale report for \$3,340,000 General Obligation Bonds, Series 2018B.

CITY OF WHITE BEAR LAKE, MINNESOTA

RESOLUTION NO.

**RESOLUTION PROVIDING FOR THE SALE OF  
\$3,340,000 GENERAL OBLIGATION TAX ABATEMENT BONDS, SERIES 2018B**

- A. WHEREAS, the City Council of the City of White Bear Lake, Minnesota has heretofore determined that it is necessary and expedient to issue the City's \$3,340,000 General Obligation Tax Abatement Bonds, Series 2018B (the "Bonds"), to finance costs associated with the Sports Center Renovation project in the City; and
- B. WHEREAS, the City has retained Ehlers & Associates, Inc., in Roseville, Minnesota ("Ehlers"), as its independent municipal advisor for the Bonds in accordance with Minnesota Statutes, Section 475.60, Subdivision 2(9);

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of White Bear Lake, Minnesota, as follows:

1. Authorization; Findings. The City Council hereby authorizes Ehlers to assist the City for the sale of the Bonds.
2. Meeting; Proposal Opening. The City Council shall meet at 7:00 P.M. on May 22, 2018, for the purpose of considering proposals for and awarding the sale of the Bonds.
3. Official Statement. In connection with said sale, the officers or employees of the City are hereby authorized to cooperate with Ehlers and participate in the preparation of an official statement for the Bonds and to execute and deliver it on behalf of the City upon its completion.

The foregoing resolution, offered by Councilmember \_\_\_\_\_ and supported by Councilmember \_\_\_\_\_, was declared carried on the following vote:

Ayes:

Nays:

Passed:

\_\_\_\_\_  
Jo Emerson, Mayor

ATTEST:

\_\_\_\_\_  
Kara Coustry, City Clerk



**EHLERS**  
LEADERS IN PUBLIC FINANCE

April 24, 2018

## Pre-Sale Report for

City of White Bear Lake, Minnesota

\$3,340,000 General Obligation Tax Abatement Bonds,  
Series 2018B



**Prepared by:**

Shelly Eldridge, CIPMA  
Senior Municipal Advisor

And

Stacie Kvilvang, CIPMA  
Senior Municipal Advisor



## Executive Summary of Proposed Debt

Proposed Issue:	\$3,340,000 General Obligation Tax Abatement Bonds, Series 2018B
Purposes:	<p>The Bonds are being issued to finance costs associated with the City's Sports Center Renovation project. Debt service will be paid from tax abatement revenues for the principal payments and ad valorem property taxes for the interest payments.</p> <p>In any year, City has the authority to reduce the property tax levy with other City funds on hand, as approved by the Council.</p>
Authority:	<p>The Bonds are being issued pursuant to Minnesota Statutes, Chapters 469, the Tax Abatement Bonding Authority and 475, General Bonding Authority.</p> <p>The City held the required public hearing on the tax abatement and public purpose it serves on April 24, 2018. The amount of property taxes abated in any year may not exceed (1) 10% of the net tax capacity (NTC) of the City or (2) \$200,000, whichever is greater. The City's pay 2018 NTC is \$29,199,492 and 10% equates to \$2,919,949. Therefore, the greater of these two calculations is 10% of the NTC.</p> <p>The City's highest payment on the proposed 2018B Tax Abatement Bond issue is approximately \$225,000 year, which is well below the statutory maximum of \$2,919,949.</p> <p>The Bonds will be general obligations of the City for which its full faith, credit and taxing powers are pledged.</p> <p>The City has certain contractual obligations, with at least one organization, that is established under Chapter 501(c)(3) for services in the Sports Center. Section 147(f) of the tax code (and associated treasury regulations) require that a public hearing be held for any tax-exempt bond that will be used to finance a facility used in part by an organization that is a 501(c)(3) entity.</p> <p>In addition, Section 147(g) of the tax code require that the costs of issuance, which includes any underwriters discount, related to qualified 501(c)(3) bonds cannot exceed 2% of the principal amount of the bonds. If the costs of issuance exceed the 2% limit, the City will need to contribute cash. The estimated amount of cash that the City would need to contribute is \$6,240.00. The final cash contribution, if any, will be determined on the day of sale, based on the lowest bid received.</p>
Term/Call Feature:	<p>The Bonds are being issued for a 21 year term. Principal on the Bonds will be due on February 1 in the years 2020 through 2039. Interest is payable every six months beginning February 1, 2019.</p> <p>The Bonds maturing on and after February 1, 2028 will be subject to prepayment at the discretion of the City on February 1, 2027 or any date thereafter.</p>
Bank Qualification:	<p>Because the City is expecting to issue no more than \$10,000,000 in tax exempt debt during the calendar year, the City will be able to designate the Bonds as "bank qualified" obligations. Bank qualified status broadens the market for the Bonds, which can result in lower interest rates.</p>





<p>Rating:</p>	<p>The City’s most recent bond issues were rated AA by Standard &amp; Poor’s. The City will request a new rating for the Bonds.</p> <p>If the winning bidder on the Bonds elects to purchase bond insurance, the rating for the issue may be higher than the City’s bond rating in the event that the bond rating of the insurer is higher than that of the City.</p>
<p>Basis for Recommendation:</p>	<p>Based on our knowledge of the City’s situation, the objectives communicated to us, our advisory relationship as well as characteristics of various municipal financing options, we are recommending the issuance of general obligation bonds as a suitable financing option for the following reasons:</p> <ul style="list-style-type: none"> <li>- This coincides with the City’s past practices to finance this type of project with this type of debt issue.</li> <li>- This is the best viable option available to finance these types of projects under State law.</li> <li>- This is the most overall cost effective option that still maintains future flexibility for the repayment of debt.</li> </ul>
<p>Method of Sale/Placement:</p>	<p>In order to obtain the lowest interest cost to the City, we will competitively bid the purchase of the Bonds from local and national underwriters/banks.</p> <p>We have included an allowance for discount bidding equal to 1.20% of the principal amount of the issue. The discount is treated as an interest item and provides the underwriter with all or a portion of their compensation in the transaction.</p> <p>If the Bonds are purchased at a price greater than the minimum bid amount (maximum discount), the unused allowance may be used to lower your borrowing amount.</p> <p><b>Premium Bids:</b> Under current market conditions, most investors in municipal bonds prefer “premium” pricing structures. A premium is achieved when the coupon for any maturity (the interest rate paid by the issuer) exceeds the yield to the investor, resulting in a price paid that is greater than the face value of the bonds. The sum of the amounts paid in excess of face value is considered “reoffering premium.”</p> <p>For this issue of Bonds we have been directed to use the premium to reduce the size of the issue. The adjustments may slightly change the true interest cost of the original bid, either up or down.</p> <p>You have the choice to limit the amount of premium in the bid specifications. This may result in fewer bids, but it may also eliminate large adjustments on the day of sale and other uncertainties.</p>
<p>Review of Existing Debt:</p>	<p>We have reviewed all outstanding indebtedness for the City and find that there are no refunding opportunities at this time.</p> <p>We will continue to monitor the market and the call dates for the City’s outstanding debt and will alert you to any future refunding opportunities.</p>



Continuing Disclosure:	Because the City has more than \$10,000,000 in outstanding debt (including this issue) and this issue is over \$1,000,000, the City will be agreeing to provide certain updated Annual Financial Information and its Audited Financial Statement annually as well as providing notices of the occurrence of certain reportable events to the Municipal Securities Rulemaking Board (the “MSRB”), as required by rules of the Securities and Exchange Commission (SEC). The City is already obligated to provide such reports for its existing bonds, and has contracted with Ehlers to prepare and file the reports.
Arbitrage Monitoring:	Because the Bonds are tax-exempt obligations/tax credit obligations, the City must ensure compliance with certain Internal Revenue Service (IRS) rules throughout the life of the issue. These rules apply to all gross proceeds of the issue, including initial bond proceeds and investment earnings in construction, escrow, debt service, and any reserve funds. How issuers spend bond proceeds and how they track interest earnings on funds (arbitrage/yield restriction compliance) are common subjects of IRS inquiries. Your specific responsibilities will be detailed in the Tax Certificate prepared by your Bond Attorney and provided at closing. You have retained Ehlers to assist you with compliance with these rules.
Risk Factors:	By issuing general obligation Bonds, the risks associated with other types of debt which are contingent on the facility’s revenues are mitigated. The current pledge is abatement revenues for the principal payment (which practically are property taxes) and property taxes for the interest payments. The main risk would be if, in a given year, there would be a significant level of delinquent taxes and the debt levy collected was insufficient to pay the debt service. This would require the City to use other City funds to pay the debt service.
Other Service Providers:	<p>This debt issuance will require the engagement of other public finance service providers. This section identifies those other service providers, so Ehlers can coordinate their engagement on your behalf. Where you have previously used a particular firm to provide a service, we have assumed that you will continue that relationship. For services you have not previously required, we have identified a service provider. Fees charged by these service providers will be paid from proceeds of the obligation, unless you notify us that you wish to pay them from other sources. Our pre-sale bond sizing includes a good faith estimate of these fees, so their final fees may vary. If you have any questions pertaining to the identified service providers or their role, or if you would like to use a different service provider for any of the listed services please contact us.</p> <p><b>Bond Attorney:</b> Kennedy &amp; Graven, Chartered</p> <p><b>Paying Agent:</b> U.S. Bank National Association</p> <p><b>Rating Agency:</b> Standard &amp; Poor's Global Ratings (S&amp;P)</p>

This presale report summarizes our understanding of the City’s objectives for the structure and terms of this financing as of this date. As additional facts become known or capital markets conditions change, we may need to modify the structure and/or terms of this financing to achieve results consistent with the City’s objectives.



## Proposed Debt Issuance Schedule

Pre-Sale Review by City Council:	April 24, 2018
Distribute Official Statement:	Week of May 7, 2018
Conference with Rating Agency:	Week of April 30, 2018
City Council Meeting to Award Sale of the Bonds:	May 22, 2018
Estimated Closing Date:	June 7, 2018

### Attachments

Sources and Uses of Funds

Proposed Debt Service Schedule

Resolution Authorizing Ehlers to Proceed with Bond Sale

### Ehlers Contacts

Municipal Advisors:	Shelly Eldridge	(651) 697-8504
	Stacie Kvilvang	(651) 697-8506
Disclosure Coordinator:	Silvia Johnson	(651) 697-8580
Financial Analyst:	Alicia Gage	(651) 697-8551

The Official Statement for this financing will be mailed to the City Council at their home or e-mail address for review prior to the sale date.



# City of White Bear Lake, Minnesota

\$3,340,000 General Obligation Tax Abatement Bonds, Series 2018B  
Assumes Current Market BQ AA Rates plus 25bps

## Sources & Uses

Dated 06/07/2018 | Delivered 06/07/2018

### Sources Of Funds

Par Amount of Bonds	\$3,340,000.00
Additional required Equity contribution	6,280.00
<b>Total Sources</b>	<b>\$3,346,280.00</b>

### Uses Of Funds

Total Underwriter's Discount (1.200%)	40,080.00
Costs of Issuance	33,000.00
Deposit to Capitalized Interest (CIF) Fund	67,356.25
Deposit to Project Construction Fund	3,203,318.00
Rounding Amount	2,525.75
<b>Total Uses</b>	<b>\$3,346,280.00</b>

# City of White Bear Lake, Minnesota

\$3,340,000 General Obligation Tax Abatement Bonds, Series 2018B

Assumes Current Market BQ AA Rates plus 25bps

## Debt Service Schedule

Date	Principal	Coupon	Interest	Total P+I	Fiscal Total
06/07/2018	-	-	-	-	-
02/01/2019	-	-	67,356.25	67,356.25	67,356.25
08/01/2019	-	-	51,812.50	51,812.50	-
02/01/2020	130,000.00	2.000%	51,812.50	181,812.50	233,625.00
08/01/2020	-	-	50,512.50	50,512.50	-
02/01/2021	130,000.00	2.100%	50,512.50	180,512.50	231,025.00
08/01/2021	-	-	49,147.50	49,147.50	-
02/01/2022	135,000.00	2.250%	49,147.50	184,147.50	233,295.00
08/01/2022	-	-	47,628.75	47,628.75	-
02/01/2023	135,000.00	2.350%	47,628.75	182,628.75	230,257.50
08/01/2023	-	-	46,042.50	46,042.50	-
02/01/2024	140,000.00	2.450%	46,042.50	186,042.50	232,085.00
08/01/2024	-	-	44,327.50	44,327.50	-
02/01/2025	145,000.00	2.600%	44,327.50	189,327.50	233,655.00
08/01/2025	-	-	42,442.50	42,442.50	-
02/01/2026	145,000.00	2.700%	42,442.50	187,442.50	229,885.00
08/01/2026	-	-	40,485.00	40,485.00	-
02/01/2027	150,000.00	2.800%	40,485.00	190,485.00	230,970.00
08/01/2027	-	-	38,385.00	38,385.00	-
02/01/2028	155,000.00	2.950%	38,385.00	193,385.00	231,770.00
08/01/2028	-	-	36,098.75	36,098.75	-
02/01/2029	160,000.00	3.100%	36,098.75	196,098.75	232,197.50
08/01/2029	-	-	33,618.75	33,618.75	-
02/01/2030	165,000.00	3.250%	33,618.75	198,618.75	232,237.50
08/01/2030	-	-	30,937.50	30,937.50	-
02/01/2031	170,000.00	3.300%	30,937.50	200,937.50	231,875.00
08/01/2031	-	-	28,132.50	28,132.50	-
02/01/2032	175,000.00	3.350%	28,132.50	203,132.50	231,265.00
08/01/2032	-	-	25,201.25	25,201.25	-
02/01/2033	180,000.00	3.400%	25,201.25	205,201.25	230,402.50
08/01/2033	-	-	22,141.25	22,141.25	-
02/01/2034	185,000.00	3.450%	22,141.25	207,141.25	229,282.50
08/01/2034	-	-	18,950.00	18,950.00	-
02/01/2035	195,000.00	3.500%	18,950.00	213,950.00	232,900.00
08/01/2035	-	-	15,537.50	15,537.50	-
02/01/2036	200,000.00	3.600%	15,537.50	215,537.50	231,075.00
08/01/2036	-	-	11,937.50	11,937.50	-
02/01/2037	205,000.00	3.650%	11,937.50	216,937.50	228,875.00
08/01/2037	-	-	8,196.25	8,196.25	-
02/01/2038	215,000.00	3.700%	8,196.25	223,196.25	231,392.50
08/01/2038	-	-	4,218.75	4,218.75	-
02/01/2039	225,000.00	3.750%	4,218.75	229,218.75	233,437.50
<b>Total</b>	<b>\$3,340,000.00</b>	<b>-</b>	<b>\$1,358,863.75</b>	<b>\$4,698,863.75</b>	<b>-</b>

## Yield Statistics

Bond Year Dollars	\$40,506.00
Average Life	12.128 Years
Average Coupon	3.3547221%
Net Interest Cost (NIC)	3.4536704%
True Interest Cost (TIC)	3.4504555%
Bond Yield for Arbitrage Purposes	3.3247303%
All Inclusive Cost (AIC)	3.5555970%

## IRS Form 8038

Net Interest Cost	3.3547221%
Weighted Average Maturity	12.128 Years

2018B GO Tax Abatement Bo | 4/16/2018 | 9:19 AM

# City of White Bear Lake, Minnesota

\$3,340,000 General Obligation Tax Abatement Bonds, Series 2018B

Assumes Current Market BQ AA Rates plus 25bps

## Debt Service Schedule

Date	Principal	Coupon	Interest	Total P+I	CIF	Net New D/S	105% of Total
02/01/2019	-	-	67,356.25	67,356.25	(67,356.25)	-	-
02/01/2020	130,000.00	2.000%	103,625.00	233,625.00	-	233,625.00	245,306.25
02/01/2021	130,000.00	2.100%	101,025.00	231,025.00	-	231,025.00	242,576.25
02/01/2022	135,000.00	2.250%	98,295.00	233,295.00	-	233,295.00	244,959.75
02/01/2023	135,000.00	2.350%	95,257.50	230,257.50	-	230,257.50	241,770.38
02/01/2024	140,000.00	2.450%	92,085.00	232,085.00	-	232,085.00	243,689.25
02/01/2025	145,000.00	2.600%	88,655.00	233,655.00	-	233,655.00	245,337.75
02/01/2026	145,000.00	2.700%	84,885.00	229,885.00	-	229,885.00	241,379.25
02/01/2027	150,000.00	2.800%	80,970.00	230,970.00	-	230,970.00	242,518.50
02/01/2028	155,000.00	2.950%	76,770.00	231,770.00	-	231,770.00	243,358.50
02/01/2029	160,000.00	3.100%	72,197.50	232,197.50	-	232,197.50	243,807.38
02/01/2030	165,000.00	3.250%	67,237.50	232,237.50	-	232,237.50	243,849.38
02/01/2031	170,000.00	3.300%	61,875.00	231,875.00	-	231,875.00	243,468.75
02/01/2032	175,000.00	3.350%	56,265.00	231,265.00	-	231,265.00	242,828.25
02/01/2033	180,000.00	3.400%	50,402.50	230,402.50	-	230,402.50	241,922.63
02/01/2034	185,000.00	3.450%	44,282.50	229,282.50	-	229,282.50	240,746.63
02/01/2035	195,000.00	3.500%	37,900.00	232,900.00	-	232,900.00	244,545.00
02/01/2036	200,000.00	3.600%	31,075.00	231,075.00	-	231,075.00	242,628.75
02/01/2037	205,000.00	3.650%	23,875.00	228,875.00	-	228,875.00	240,318.75
02/01/2038	215,000.00	3.700%	16,392.50	231,392.50	-	231,392.50	242,962.13
02/01/2039	225,000.00	3.750%	8,437.50	233,437.50	-	233,437.50	245,109.38
<b>Total</b>	<b>\$3,340,000.00</b>	<b>-</b>	<b>\$1,358,863.75</b>	<b>\$4,698,863.75</b>	<b>(67,356.25)</b>	<b>\$4,631,507.50</b>	<b>\$4,863,082.88</b>

## Significant Dates

Dated	6/07/2018
First Coupon Date	2/01/2019

## Yield Statistics

Bond Year Dollars	\$40,506.00
Average Life	12.128 Years
Average Coupon	3.3547221%
Net Interest Cost (NIC)	3.4536704%
True Interest Cost (TIC)	3.4504555%
Bond Yield for Arbitrage Purposes	3.3247303%
All Inclusive Cost (AIC)	3.555970%



**City of White Bear Lake**  
City Manager's Office

# *MEMORANDUM*

**To:** Mayor and Council

**From:** Ellen Richter, City Manager

**Date:** April 19, 2018

**Subject:** **Centerville Road – Street and Traffic Signal Improvement Project, City Project No. 18-16**

---

A supporting memo and resolution will be e-mailed and mailed to Mayor and Council on Friday, April 20, 2018. It will also be included in the Council packet that is posted on the City's website for public review.

UPDATE: The memo and resolution for this agenda item are filed under item 5D.



**City of White Bear Lake**  
City Engineer's Office

# *MEMORANDUM*

**To:** Ellen Richter, City Manager

**From:** Mark Burch, Public Works Director/City Engineer

**Date:** April 18, 2018

**Subject:** **Awarding Contract for the 2018 Crack Sealing Project  
City Project 18-03**

---

## **BACKGROUND / SUMMARY**

Bids were received on April 18, 2018 for the 2018 Crack Sealing Project. The crack sealing contract includes cleaning of random cracks in bituminous street pavements with a router and then filling the cracks with a hot, liquid, rubberized sealant. The crack sealing process prevents water from penetrating through the street pavement and entering the gravel base where it weakens the street and causes failures. The crack sealing process is accomplished ahead of the sealcoating operation so that the smaller random cracks not sealed by the crack sealing contractor are sealed by the seal coat emulsion.

At the letting on April 18<sup>th</sup>, 2018 seven bids were submitted for the project. The lowest bid submitted by Astech Asphalt Surface Technologies of St. Cloud, Minnesota included an error in the unit price which resulted in an unreasonable contract price. Astech realized the error and has requested that the City allow their bid to be withdrawn due to the error. The Engineering Department has reviewed the bids received in 2018 as well as previous bids submitted for the work in 2016 and 2017 and believes the bid from Astech is not representative of the cost to perform the work. We, therefore, recommend that the Council award a contract to the 2<sup>nd</sup> lowest bidder which is Northwest Asphalt & Maintenance of Thief River Falls, Minnesota in the amount of \$64,900. This contract amount is well within our 2018 Crack Sealing budget of \$105,000.

## **RECOMMENDED COUNCIL ACTION**

Our recommendation is that the City Council receive the bids and award a contract to Northwest Asphalt & Maintenance for \$64,900.00 for the 2018 Crack Sealing Project.

## **ATTACHMENTS**

Resolution  
Letter from Astech Surface Technologies Corporation



**RESOLUTION NO.:**

**RESOLUTION ACCEPTING BIDS AND AWARDING CONTRACT  
FOR THE 2018 CRACK SEALING PROGRAM  
CITY PROJECT NO. 18-03**

WHEREAS, the Engineering Department prepared specifications for construction of the 2018 Crack Sealing Project; and

WHEREAS, the following bids complying with the request for proposals and specifications were received, opened, and tabulated according to law:

<u>CONTRACTOR</u>	<u>Total Base Bid</u>
Northwest Asphalt & Maintenance	\$ 64,900.00
Allied Blacktop Company	\$112,750.00
Astech Corp.	\$ 38,225.00
Fahrner Asphalt Sealers LLC	\$ 74,250.00
Precision Roadway Services, LLC	\$ 77,550.00
Precision Sealcoating, Inc.	\$ 66,275.00
Seal Tech, Inc.	\$ 77,000.00

WHEREAS, the bid from Astech Corp. contained a unit price error and has been requested to be withdrawn, and

WHEREAS, the City agrees to allow Astech Corp to withdraw its erroneous bid, and

WHEREAS, it appears that Northwest Asphalt & Maintenance is the lowest responsible bidder.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of White Bear Lake, Minnesota that:

1. The Mayor and City Clerk are hereby authorized and directed to enter into contract with Northwest Asphalt & Maintenance in the amount of \$64,900.00 as approved by the City Council and on file in the office of the City Engineer.
2. The City Clerk is hereby authorized and directed to return forthwith to all bidders the deposits made with their bids, except that the deposits of the successful bidder and the next lowest bidder shall be retained until a contract has been signed.

The foregoing resolution offered by Council Member \_\_\_\_\_ and supported by Council Member \_\_\_\_\_ was declared carried on the following vote:

Ayes:  
Nays:  
Passed:

\_\_\_\_\_  
Jo Emerson, Mayor

ATTEST:

\_\_\_\_\_  
Kara Coustry, City Clerk

---

**ASTECH**  
ASPHALT SURFACE  
TECHNOLOGIES  
CORPORATION

**P.O. BOX 1025 • ST. CLOUD, MN 56302 • 320/363-8500**  
**FAX NO. 320/363-8700**

---

AN EQUAL OPPORTUNITY EMPLOYER

April 18, 2018

Mark Burch

City of White Bear Lake

4701 Hwy 61

White Bear Lake, MN 55110

In regards to our phone conversation on April 18, 2018, we inadvertently made an error on our bid that we submitted for the 2018 Joint and Crack Seal Project # 18-03. The bid was opened on Wednesday, April 18, 2018.

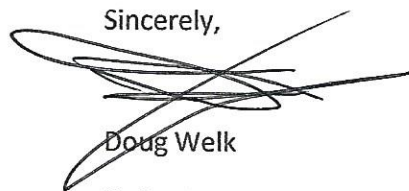
Our bid was submitted as \$0.695 per pound and we should have bid \$1.695 per pound.

As we discussed, we would like to pull our bid and request that we not be penalized for doing so.

If you have any questions feel free to contact me at:

[astechdoug@hotmail.com](mailto:astechdoug@hotmail.com) or 320-363-8500

Sincerely,



Doug Welk

Estimator

Astech Corp.



**City of White Bear Lake**  
City Manager's Office

## *MEMORANDUM*

**To:** Ellen Richter, City Manager

**From:** Kara Coustry, City Clerk

**Date:** March 21, 2018

**Subject:** El Pariente Mexican Grill – Cinco de Mayo Single Event Extension License

### **BACKGROUND**

Banquetes El Pariente Lupe dba El Pariente Mexican Grill wishes to put on a special celebration for Cinco de Mayo – the 5<sup>th</sup> of May. The establishment is currently licensed for on-sale intoxicating liquor.

### **SUMMARY**

The owner of El Pariente Mexican Grill, Guadalupe Sanchez, is planning a grand celebration on May 5, 2018 to recognize Cinco de Mayo. They have permission from the owner of the parking lot, Michael Callas, to place tents for additional external seating and for a mariachi band. Mr. Sanchez will also be parking his food truck in the parking lot of his business to provide alternate outside food vending for attendees.

The applicant successfully applied for a tent permit through the City's Planning and Building Department, which required review by the Fire Marshal and the Planning and Building Department. The applicant provided a sketch of the parking lot indicating the food truck, tent locations and fencing, which are acceptable to staff.

Alcohol extension license service outside of the designated restaurant area requires Council's approval. The required certificate of insurance is on file to cover liquor service for this event. Consumption of alcohol will be controlled within two smaller 10 x 10 tents abutted together next to the building, with fencing on two sides. The other two open sides of the tent (entrance and exit) will be manned by two security guards. Mr. Sanchez will be issuing wristbands to those old enough to consume alcohol and is seeking approval for a single event extension to their on-sale liquor license as follows:

El Pariente Mexican Grill  
961 Wildwood Road - Parking Lot  
White Bear Lake, MN 55110  
12:00 p.m. – 10:00 p.m.

Staff expressed concern related to noise from the mariachi band given the proximity of this business to other the Lodge and other homes. A copy of the City's noise ordinance was provided to the applicant and conditions of approval were outlined in an email correspondence (attached).

**RECOMMENDED COUNCIL ACTION**

Staff recommends that the City Council adopt the resolution as presented.

**ATTACHMENTS**

Resolution

Staff email communication attached

**RESOLUTION NO.**

**A RESOLUTION APPROVING A SINGLE EVENT EXTENSION  
TO AN ON-SALE LIQUOR LICENSE FOR BANQUETES EL PARIENTE LUPE DBA  
EL PARIENTE MEXICAN GRILL**

WHEREAS, an application for a Single Event Extension to an On-Sale Liquor License to the premises but outside the building has been made by El Pariente Mexican Grill, and;

WHEREAS, El Pariente Mexican Grill is hosting a grand celebration for Cinco de Mayo on May 5<sup>th</sup>, 2018 in the parking lot at the premises of 961 Wildwood Road, and;

NOW THEREFORE, BE IT RESOLVED that the White Bear Lake City Council approves a Single Event Extension to an On-Sale Liquor License to the premises outside the building of 961 Wildwood Road subject to the following conditions:

1. Approval from the owner of the parking lot
2. Compliance with the noise ordinance and outdoor festivities concluding by 10:00 p.m.
3. Erection of approved tent in a location approved by City staff, said tent must restrict the space in which liquor may be consumed.
4. Security or staff will be assigned to entrance/exit of the tent and wrist bands will be provided to those of legal age to consume alcohol.
5. Proof of general and liquor liability insurance naming the City as an additional insured up to municipal liability limits

The foregoing resolution offered by Councilmember **X** and supported by Councilmember **X**, was declared carried on the following vote:

Ayes:  
Nays:  
Passed:

\_\_\_\_\_  
Jo Emerson, Mayor

ATTEST:

\_\_\_\_\_  
Kara Coustry, City Clerk

## Kara Coustry

---

**From:** Kara Coustry  
**Sent:** Friday, March 30, 2018 9:17 AM  
**To:** camanos@live.com; 'Luis Caire'  
**Cc:** Julie Silverberg; Phil Henry; Rick Juba  
**Subject:** Cinco de Mayo event  
**Attachments:** CHAPTER 703.pdf

Hi Lupe,

Your tent permit has been approved. If you still wish to proceed with this event based on the following conditions, the amount due for the tent permit is \$65.75.

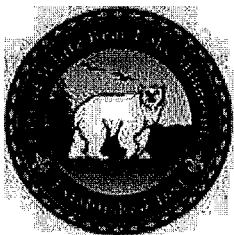
I need to explain there is a noise ordinance in the City of White Bear Lake, which is attached. This ordinance addresses parties, loitering and noise. Please be aware that your location is close to The Lodge and other homes. Please note that if the Police are called to respond to your event more than once because the music is too loud, they will have to shut down the event altogether.

Other conditions that would be required if you decide to proceed with this event include:

1. Written approval from the owner of the parking lot (done)
2. Compliance with the noise ordinance with outdoor festivities concluding at 10:00 p.m.
3. Erection of approved fencing tent in a location approved by City staff, said fence tent must restrict the space in which liquor may be consumed (This is done **if** the tent is enclosed with the exception of the entrance to it. If the tent is open on all sides, fencing would need to be erected to prevent people from walking away from the location with alcohol)
4. Security or staff will be assigned to entrance of the tent and wrist bands provided to those of legal age to consume alcohol.
5. Proof of general and liquor liability insurance naming the City as an additional insured up to municipal liability limits (done)

If you agree to these terms, we will bring this forward for approval at the April 10<sup>th</sup> City Council meeting. Also, please let me know if the tent is enclosed or if you will also be looking at fencing to establish the liquor extension area.

Thank you,



**Kara Coustry**  
**City Clerk**

4701 Highway 61  
City of White Bear Lake  
(651) 429-8508

[kcoustry@whitebearlake.org](mailto:kcoustry@whitebearlake.org) | [www.whitebearlake.org](http://www.whitebearlake.org)



Follow us on Facebook & Twitter



City of White Bear Lake  
City Manager's Office

## MEMORANDUM

**To:** Ellen Richter, City Manager  
**From:** Kara Coustry, City Clerk  
**Date:** April 18, 2018  
**Subject:** Ladies of the Lake – Use of Railroad Park

---

### BACKGROUND

The City allows for special events in public spaces including City Parks. Special event permits are typically approved by staff. On occasion the City receives an application that involves the sale of alcohol by a licensed vendor, or as in this case, the use of a public space for commerce.

The Ladies of the Lake hosted their first open air market in Railroad Park in September, 2016.

### SUMMARY

Ladies of the Lake includes the following seven (7) similar downtown merchants: Sweet Home, Truly, The Hub Home Accents, White Bear Lake Mercantile, Missy's Boutique & Consignment, Antiques White Bear, Inc. and Farmer's Daughter. This group is proposing to join together and host a sales event under 10 x 10 tents in Railroad Park on Saturday, June 16, 2018 from 10:00 a.m. to 4:00 p.m. Guitar music will be offered in the gazebo. No alcohol sales are being proposed in conjunction with the event at this time.

Staff has no objection to the application, provided tents are sandbagged, rather than staked. Driving on the premises is prohibited due to irrigation systems and turf concerns. Because this proposed event involves commercial use of a public space, staff is seeking the approval of the City Council for this event. As in past years, the residential rental fee for Podvin Park will be charged to this group.

### RECOMMENDED COUNCIL ACTION

Staff recommends Council adopt the resolution as presented.

### ATTACHMENTS

Resolution

**RESOLUTION NO.**

**A RESOLUTION APPROVING A SINGLE EVENT  
FOR COMMERCE AT RAILROAD PARK**

WHEREAS, an application has been submitted by Ladies of the Lake to host an event at Railroad Park where items will be sold; and

WHEREAS, Ladies of the Lake includes seven different merchants from downtown; and

WHEREAS, no alcohol will be sold at the event.

NOW THEREFORE, BE IT RESOLVED that the White Bear Lake City Council approves the use of Railroad Park by Ladies of the Lake on Saturday, June 16, 2018 subject to the following conditions:

1. No tent stakes are permitted to be placed into the ground.
2. No vehicles are permitted on park grounds.
3. The applicant must coordinate appropriate sanitation and refuse collection with City staff.
4. Park rental at the same rate as Podvin Park resident fee.

The foregoing resolution offered by Councilmember \_\_\_\_\_ and supported by Councilmember \_\_\_\_\_, was declared carried on the following vote:

Ayes:  
Nays:  
Passed:

\_\_\_\_\_  
Jo Emerson, Mayor

ATTEST:

\_\_\_\_\_  
Kara Coustry, City Clerk





**City of White Bear Lake**  
City Manager's Office

# *MEMORANDUM*

**To:** Ellen Richter, City Manager

**From:** Kara Coustry, City Clerk

**Date:** April 19, 2018

**Subject:** **Resolution approving issuance of an off-sale liquor license for Lund Beverages, LLC dba Lunds & Byerlys Wines & Spirits**

---

## **BACKGROUND/SUMMARY**

The city received a completed application from Russell Thomas Lund, III as President, Chairman & CEO on behalf of Lund Beverage, LLC dba Lunds & Byerlys Wines & Spirits for off-sale liquor license at:

Lund Beverages, LLC  
Lunds & Byerlys Wines & Spirits  
4620 Centerville Road  
White Bear Lake, MN 55110

The Police Department completed a background investigation and found nothing that would preclude issuance of an off-sale liquor license. The full application is on file in the Manager's office.

## **RECOMMENDED COUNCIL ACTION**

Staff recommends the City Council adopt the attached resolution to approve an off-sale liquor license for Lund Beverages, LLC.

## **ATTACHMENTS**

Resolution

**RESOLUTION NO.**

**RESOLUTION APPROVING AN OFF-SALE LIQUOR LICENSE FOR  
LUND BEVERAGES, LLC DBA LUNDS & BYERLYS WINES & SPIRITS**

WHEREAS an application for an off-sale liquor license has been made by Russell Thomas Lund, III on behalf of Lund Beverage, LLC dba Lunds & Byerlys Wines & Spirits; and

WHEREAS the off-sale liquor license is located at 4620 Centerville Road, White Bear Lake, MN; and

WHEREAS the Police Department completed a background investigation and found nothing adverse that would preclude issuance of an off-sale liquor license; and

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of White Bear Lake approves an off-sale liquor license effective through business cycle ending March 31, 2019 for the following:

Lund Beverages, LLC  
Lunds & Byerlys Wines & Spirits  
4620 Centerville Road  
White Bear Lake, MN 55110

The foregoing resolution offered by Councilmember \_\_\_\_\_ and supported by Councilmember \_\_\_\_\_, was declared carried on the following vote:

Ayes:  
Nays:  
Passed:

\_\_\_\_\_  
Jo Emerson, Mayor

ATTEST:

\_\_\_\_\_  
Kara Coustry, City Clerk



**City of White Bear Lake**  
City Manager's Office

## *MEMORANDUM*

**To:** Ellen Richter, City Manager

**From:** Kara Coustry, City Clerk

**Date:** April 18, 2018

**Subject:** **On-sale wine, 3.2, Sunday and Extension liquor licenses at Lunds Inc., dba Lunds & Byerlys**

---

### **BACKGROUND**

Lunds & Byerlys is seeking to open a restaurant inside the grocery store, which will sell beer and wine to customers in the mezzanine café. The combination of a wine license with a 3.2 beer license, allows the applicant to serve strong beer. An extension license would permit patrons the ability to consume wine and strong beer in the outside patio area as well. The restaurant will have seating for more than 25 people and will be open to the public.

### **SUMMARY**

The City received an application from Russel Thomas Lund, III on behalf of Lunds, Inc. dba Lunds & Byerlys for on-sale wine, 3.2, Sunday and Extension liquor licenses at the restaurant contained in the grocery store as follows:

Lunds Inc.  
Lunds & Byerlys  
4630 Centerville Road  
White Bear Lake, MN 55110

Staff reviewed the plans for the outside patio at Lunds & Byerlys's and provided guidance for defining the outside area for consumption of liquor with city-approved planters. The Police Department completed a background check related to the application and found nothing to preclude approval of the requested liquor licenses. The full application is on file in the City Manager's Office.

### **RECOMMENDED COUNCIL ACTION**

Staff recommends Council adopt the attached resolution approving on-sale wine, 3.2 liquor, Sunday and Extension liquor licenses for Lunds Inc. dba Lunds & Byerlys.

### **ATTACHMENTS**

Resolution

**RESOLUTION NO.**

**RESOLUTION AUTHORIZING LIQUOR LICENSES FOR  
LUNDS INC. DBA LUNDS & BYERLYS**

WHEREAS, the City of White Bear Lake City received an application for on-sale wine, 3.2 beer, Sunday and extension liquor licenses from Russel Thomas Lund, III on behalf of Lunds Inc., dba Lunds & Byerlys; and

WHEREAS, the location for the on-sale and related liquor license is 4630 Centerville Road, White Bear Lake, MN within the restaurant located in the mezzanine; and

WHEREAS, the White Bear Lake Police Department conducted a background investigation and found nothing adverse that would preclude issuance of these liquor licenses; and

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of White Bear Lake approves the on-sale wine, 3.2 beer, Sunday and extension liquor licenses effective through business cycle ending March 31, 2019 for the following:

Lunds Inc.  
Lunds & Byerlys – inside the restaurant  
4630 Centerville Road  
White Bear Lake, MN 55110

The foregoing resolution offered by Councilmember \_\_\_\_\_ and supported by Councilmember \_\_\_\_\_, was declared carried on the following vote:

Ayes:  
Nays:  
Passed:

\_\_\_\_\_  
Jo Emerson, Mayor

ATTEST:

\_\_\_\_\_  
Kara Coustry, City Clerk



**City of White Bear Lake**  
City Manager's Office

# *MEMORANDUM*

**To:** Ellen Richter, City Manager  
**From:** Kara Coustry, City Clerk  
**Date:** April 19, 2018  
**Subject:** **Massage Therapist Licenses**

---

## **BACKGROUND**

On January 1, 2016, City Ordinance 1127 went into effect which requires all persons performing massage therapy and related businesses to be licensed. The licensee is required to submit documentation which demonstrates they have received the appropriate training and insurance. A criminal history check and financial review are also conducted and approval from the Council is required for all massage related licenses.

## **SUMMARY**

The city received a complete application for a massage therapist license from Jingling Xu to work at White Orchid Spa, a licensed massage therapy establishment located at 1979 Whitaker Street, White Bear Lake.

The city received a complete application for a massage therapist license from Donggen Liu to work at Peaceful Lake Therapeutic Massage, a licensed massage therapy establishment located at 1350 Highway 96, Suite 16, White Bear Lake.

The White Bear Lake Police Department verified the new applicants' training credentials, insurance coverage, finances and criminal history reports, and found nothing to preclude issuance of the above referenced massage therapist licenses.

## **RECOMMENDED COUNCIL ACTION**

Staff recommends Council approval of the attached resolution for massage therapist licenses.

## **ATTACHMENTS**

Resolution

**RESOLUTION NO.**

**RESOLUTION APPROVING MASSAGE THERAPIST LICENSES  
FOR THE BUSINESS CYCLE ENDING MARCH 31, 2019**

**BE IT RESOLVED** by the City Council of the City of White Bear Lake that the following massage related licenses be approved for the business cycle ending March 31, 2019.

**Massage Therapists License**

Donggen Liu	Peaceful Lake Massage 1350 Highway 96, Suite 16 White Bear Lake, MN 55110
Jingling Xu	White Orchid Spa 1979 Whitaker Street White Bear Lake, MN 55110

The foregoing resolution offered by Councilmember \_\_\_\_\_ and supported by Councilmember \_\_\_\_\_, was declared carried on the following vote:

Ayes:

Nays:

Passed:

\_\_\_\_\_  
Jo Emerson, Mayor

**ATTEST:**

\_\_\_\_\_  
Kara Coustry, City Clerk



**City of White Bear Lake**  
Engineering Department

## *MEMORANDUM*

**To:** Ellen Richter, City Manager

**From:** Mark Burch, P.E., Public Works Director/City Engineer

**Date:** April 19, 2018

**Subject:** **Parking Restriction on Centerville Road from County Road 96 to Stoddart Lane**

---

### **SUMMARY**

Centerville Road from County Road 96 (CSAH 59) to Stoddart Lane is proposed to be partially reconstructed with median improvements and addition of a traffic signal at the Cub Foods/water tower intersection. The proposed plan is to widen this segment and add an additional turn lane. This is a City led project on a County Facility with White Bear Township, and the developer of the Lunds/Byerly's being partners.

This segment of Centerville Road is on the County's State Aid Highway System (CSAH) and must be constructed to CSAH standards to remain eligible for funding. CSAH standards require a parking restriction on this road.

Please forward the attached resolution which would approve restricting parking on the east side of Centerville Road from County Road 96 to Stoddart Lane to the City Council for consideration at its April 24th meeting.

### **RECOMMENDED COUNCIL ACTION**

Staff recommends that the Council adopt the attached resolution

### **ATTACHMENTS**

Resolution

**RESOLUTION NO.:**

**RESOLUTION ESTABLISHING A NO PARKING ZONE  
ON THE EAST SIDE OF CENTERVILLE ROAD (CSAH 59) FROM  
COUNTY ROAD 96 (CSAH 96) TO STODDART LANE**

WHEREAS, Ramsey County, the City of White Bear Lake, and White Bear Township are cooperating to make certain improvements to Centerville Road north of County Road 96; and

WHEREAS, included in these improvements will be establishment of “No Parking” zone,

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of White Bear Lake, Minnesota that the Director of Public Works is authorized and hereby authorized to place the appropriate signage and pavement markings to prohibit parking on the east side of Centerville Road from County Road 96 to Stoddart Lane.

The foregoing resolution offered by Council Member\_\_\_\_\_, and supported by Council Member\_\_\_\_\_, was declared carried on the following vote:

Ayes:  
Nays:  
Passed:

\_\_\_\_\_  
Jo Emerson, Mayor

ATTEST:

\_\_\_\_\_  
Kara Coustry, City Clerk