



AGENDA
REGULAR MEETING OF THE CITY COUNCIL OF
THE CITY OF WHITE BEAR LAKE, MINNESOTA
TUESDAY, OCTOBER 22, 2019
7:00 P.M. IN THE COUNCIL CHAMBERS

1. CALL TO ORDER AND ROLL CALL

PLEDGE OF ALLEGIANCE

2. APPROVAL OF MINUTES

Minutes of the Regular City Council Meeting on October 8, 2019

3. APPROVAL OF THE AGENDA

4. VISITORS AND PRESENTATIONS

A. Swearing in of Keirsten Englund

B. Robb Olson – Prosecuting Attorney

C. AV Pilot Project

5. PUBLIC HEARINGS

A. Resolution adopting assessment roll for 2019 Street Reconstruction Projects (Project No. 19-01 & 19-06)

B. Resolution establishing the Downtown Area Special Service District Levy for the years 2020 and 2021

C. Resolution establishing and imposing special assessment for the year 2020 with no interest on taxable property within the Birch Lake Improvement District

D. Resolution certifying delinquent charges related to the municipal utility system assessment

E. Resolution certifying delinquent 2019 miscellaneous private property assessment for recovery of city expenses

6. LAND USE

Nothing scheduled

7. UNFINISHED BUSINESS

Nothing scheduled

8. ORDINANCES

- A. First reading of an ordinance amending Article VI of the Municipal Code by adding chapter 608 temporarily prohibiting the use of motorboats on East Goose Lake

9. NEW BUSINESS

- A. Resolution providing benefits for employees of the City of White Bear Lake who are not covered by employment agreements

10. CONSENT

- A. Resolution establishing 2020 polling place designations
- B. Resolution approving special assessment

11. DISCUSSION

12. COMMUNICATIONS FROM THE CITY MANAGER

13. ADJOURNMENT



**MINUTES
REGULAR MEETING OF THE CITY COUNCIL
OF THE CITY OF WHITE BEAR LAKE, MINNESOTA
TUESDAY, OCTOBER 8, 2019
7:00 P.M. IN THE COUNCIL CHAMBERS**

1. CALL TO ORDER AND ROLL CALL

Mayor Jo Emerson called the meeting to order at 7:00 p.m. Councilmembers Doug Biehn, Kevin Edberg, Steven Engstran, Dan Jones and Bill Walsh were present. Staff members present were City Manager Ellen Hiniker, City Engineer Paul Kauppi, Planning Technician Ashton Miller and City Attorney Troy Gilchrist.

PLEDGE OF ALLEGIANCE

2. APPROVAL OF MINUTES

A. Minutes of the Regular City Council Meeting on September 10, 2019

It was moved by Councilmember **Edberg**, seconded by Councilmember **Jones**, to approve the Minutes of the Regular City Council Meeting on September 10, 2019.

Motion carried unanimously.

3. APPROVAL OF THE AGENDA

City Manager Hiniker asked to remove 6.A.2 for consideration at the next City Council meeting. She asked to remove 9.A per the applicant's request.

It was moved by Councilmember **Biehn**, seconded by Councilmember **Jones**, to approve the agenda as amended.

Motion carried unanimously.

4. VISITORS AND PRESENTATIONS

A. Marvin Reed – Retiring Planning Commission member

Hiniker summarized Marvin Reed's accomplishments during nine years of service on the Planning Commission, including the Boatworks Commons, the Comprehensive Plan and the recent Schafer Richardson project. Mayor Emerson presented a bear plaque in recognition of his service to the City. Member Reed shared his positive experience and urged others to become involved in civic society.

B. Toastmasters Proclamation

Mayor Emerson read a proclamation declaring October as Toastmasters' month.

C. White Bear Lake Area Public Schools ISD 624

Superintendent Wayne Kazmierczak presented information on the School District's bond referendum. Driving factors included facilities at capacity, safety concerns and aging infrastructure. He discussed the unique opportunity the district has to reimagine the high school experience in White Bear Lake. Should the referendum be approved, residents' tax levy would continue to be lower than average for neighboring districts.

In response to a question from Councilmember Walsh, Mr. Kazmierczak explained that residential growth is district-wide with new housing growth concentrated in the north and housing stock turnover in the south resulting in more families enrolling kindergarteners than predicted by County birth records.

Councilmember Edberg stated he was on the School Board 35 years ago when the current model was approved, which was due to budget constraints rather than what was best for the students academically. During that time, he noted declining population and enrollment trends. Today, he explained, the current growth trends provide the School District with flexibility and economic capacity. He stated the bond, while large, is reasonable and he commended the School District on their community engagement and transparency.

Councilmember Jones stated the practice of children transiting twice through High School for the last 30 years needs to end and he supported recombining the High School Campuses. He asked how long the \$23/month is expected to last. Mr. Kazmierczak stated the bond would be for a period of 24 years and as growth increases the tax base, the cost is expected to trend downward over time as a result.

Mayor Emerson added the Senior Center is crammed to capacity, and will only continue to grow. She noted the School District's proposal is addressing a wide population from early childhood development to the growing senior population. Mayor Emerson encouraged residents to vote.

5. PUBLIC HEARINGS

A. Resolution adopting an assessment roll for 2019 Mill and Overlay Project (City Project Nos: 19-04 & 19-13)

City Engineer Kauppi stated a public hearing is required for consideration of assessment rolls for the 2019 Mill and Overlay Project as the last step in outlined in State Statute 429 related to City assessment of property. Official notice was placed in the newspaper and mailed to benefitting properties affected by these assessments.

Mr. Kauppi explained, residents can object to the assessment by written statement tonight and if Council adopts the assessment roll as presented, residents wishing to appeal, must file in District Court within 30 days of adoption of the assessment. Mr. Kauppi noted, assessments were done based on the City's Assessment policy and were confirmed by an independent property appraiser. He reported the interest rate set by the Finance Department is 4.41%, which for residential properties is assessed over a period of 10 years and 15 years for commercial or apartment properties. Mr. Kauppi stated that senior and hardship cases may contact the Engineering Department for deferred assessment paperwork.

Mayor Emerson opened the public hearing at 7:39 p.m.

Peggy Pohto, 1925 10th Street, brought up issues surrounding premature deterioration of her road due to construction in the neighborhood. She would prefer to wait until other projects are complete before working on the roads. Engineer Kauppi responded that the short construction season makes it difficult to coordinate multiple contractors and too many constraints on a project drive up the costs. He stated he was not aware of the issue but he would take a look at this area, which may be on a punch list for the project.

Valerie Riley, 2637 Aspen Court, Lakewood Village II, wondered why Lakewood Village II assessments are more than Lakewood Village I, considering they all share the roads. She added that Lakewood Village I residents cannot reach their roads without driving on Lakewood Village II roads. She believed standing water will continue to be a problem as restoration was not leveled out properly. Mr. Kauppi clarified that assessments are based on frontage and that fewer units with more front footage have higher assessments. He acknowledged that while pavement was preserved, stormwater management may not have been completely addressed in this mill and overlay project, although those areas with standing water are still on the punch list.

Mayor Emerson closed the public hearing at 7:51 p.m.

It was moved by Councilmember **Walsh**, seconded by Councilmember **Jones** to adopt **Resolution No. 12454** the assessment roll for 2019 Mill and Overlay Project (City Project Nos: 19-04 & 19-13).

Motion carried unanimously.

B. Assessment roll for 2019 Street Reconstruction Project (City Project Nos: 19-01 & 19-06)

City Engineer Kauppi reviewed the assessment process covered under item 5A. He acknowledged receipt of written objections to the alley assessment from property owners at 4860 Johnson Avenue and 4830 Johnson Avenue. He asked Council to open the public hearing, but also continue the public hearing to the next City Council meeting to assure proper notice due to a couple of incorrect notices.

Mayor Emerson asked Mr. Kauppi to clarify the alley assessment policy. Mr. Kauppi stated the benefit is not to the current or existing use, but to the available use to the property. He relayed, Community Development Director Anne Kane's assertion from last year that redevelopment requires use of the alley for access to the property, with a 20 foot setback. He stated a review of the properties in this case indicate all would be required to redevelop the alley for access.

Mayor Emerson opened the public hearing at 8:00 p.m.

Will Green, 2326 7th Street, questioned how alleys are assessed as it appears to be a flat fee. He provided square foot estimates for pavement and questioned why the City's square foot charge is higher. Mr. Kauppi noted the cost variability could be in the thickness of the application, subgrade excavation and restoration costs of the project. He explained that the alley assessment policy was established last year and was applied consistently this year with equal division among benefiting property owners.

Sue and Fred Paul, 2299 6th Street, questioned the water service assessment charge, asserting they were already up to code with copper piping to the main and the dual main consolidation work that was done in the street, was not on their property. They also noted a neighboring property that was not charged for the same thing. Mr. Kauppi stated that water service lines at 2291 and 2299 were connected together, which is not up to code. He reported the two water services were separated for each to have its own shut-off per code and mentioned 2291 was part of the clerical error and reason for another public hearing at the next Council meeting. Ms. Hiniker encouraged the Paul's to file their objection, but also stated both property owners and staff should discuss this further.

Montgomery and Suzann Mouw, 4860 Johnson Avenue, submitted a written objection to the alley assessment prior to the meeting. He questioned whether the 20 foot setback applies to garages, which is something they were looking to redevelop. City Manager Hiniker encouraged the Mouw's to contact the Planning Department for answers to questions related to their property specifically. She noted there were two specific properties last year that had unique orientation and required additional review. She reiterated the objection has been filed and staff will review application of the assessment policy to each objecting property.

Mayor Emerson closed the public hearing at 8:13 p.m.

Councilmember Edberg questioned whether the new assessment policy for alleys is correct. Councilmember Jones commented that he is not a proponent of the alley policy and wished White Bear Lake did not repair the alleys like St. Paul and Minneapolis who let the residents maintain their own alleyways. Councilmember Jones noted the City stepped in to maintain the alleys for emergency purposes, but there has been nothing but backlash from residents as a result.

City Manager Hiniker reminded the Council, they set the alley policy last year in advance of the City's first alley project and that several properties have already been assessed in accordance with the established policy. She noted there was considerable discussion and multiple scenarios conducted by Engineering to create a reasonable and uniform alley assessment policy.

City Attorney Gilchrist clarified this public hearing will be continued to the next City Council meeting and residents will still have time to state objections to these assessments on during the next public hearing on October 22, 2019.

Regarding dual access to the main, Councilmember Biehn noted that if something is changed for one individual it would need to be applied to all. He also supported making these types of fixes during street reconstruction to get things right. Regarding the alleys, Councilmember Biehn desired City's continued approach to maintaining them for emergency vehicle access.

6. LAND USE

A. Consent

1. Consideration of a Planning Commission recommendation regarding a request by Gary Christenson for a Variance (Case No. 19-7-V). **Resolution No. 12455**

2. Consideration of a Planning Commission recommendation regarding a request by Dan and Kathy Wachtler for a Variance (Case No. 19-8-V). **Resolution No. 12456**
3. Consideration of a Planning Commission recommendation regarding a request by Honsa Family Funeral Home for a Conditional Use Permit Amendment (Case No. 93-15-Sa2). **Resolution No. 12457**
4. Consideration of a Planning Commission recommendation regarding a request by Sheet Metal Union #10 for a Conditional Use Permit Amendment (Case No. 02-9-Sa2). **Resolution No. 12458**

It was moved by Councilmember **Biehn**, seconded by Councilmember **Walsh** to approve the consent agenda as presented.

Motion carried unanimously.

7. UNFINISHED BUSINESS

Nothing scheduled

8. ORDINANCES

- A. Second reading of a request to rezone property from B-3: Auto Oriented Business to I-1 – Limited Industry and P-Public (PIDs 273022110038, 273022110036, 273022110039 and 273022110010) (Case No. 19-3-Z)

City Manager Hiniker stated the City is requesting a preliminary and final plat to rearrange four parcels into two, and a rezoning of the northern parcel from B-3 – Auto-oriented business to I-1 – Limited Industry (for Saputo) and the southern parcel (connected to Public Works) from B-3 – Auto-oriented business to P-Public. She reported the four parcels would then be split with the northern portion to be purchased by Saputo for future facility expansion and the southern portion to serve Public Works.

Mayor Emerson opened the public hearing at 8:25 p.m., but as no one came forward to speak, she closed the public hearing.

It was moved by Councilmember **Walsh** seconded by Councilmember **Biehn** to approve Ordinance No. as presented.

Motion carried unanimously.

- B. First reading of a request by Mike Belz to rezone the property at 2105 1st Street from B-4: General Business to R-4: Single Family – Two Family Residential (Case No. 19-5-Z)

City Manager Hiniker stated this parcel is across from City Hall and has a house on it that was built in 1904. She reported the applicant is seeking approval of a minor subdivision (lot split) to create a new residential parking lot and noted the property is being reguided as Single Family Residential in the Comprehensive Plan, consistent with this rezoning request.

Ms. Hiniker stated this is first reading, with second reading on November 12, 2019.

9. NEW BUSINESS

A. Resolution authorizing employee insurance renewal

City Manager Hiniker reported that all employees are eligible to receive group health and life insurance coverage. She stated, each year the employee health insurance committee provides recommendations regarding the insurance plan and coverage. New this year was a narrow network option through Medica at a reduced cost. She explained that overall rates increased 7.3% across all three plans on average, but the City's cost share portion has yet to be negotiated with bargaining and non-bargaining groups.

Ms. Hiniker clarified, Council's consideration this evening is whether to renew the employee insurance plan. She acknowledged receipt of alternative insurance plans for smaller communities that Councilmember Biehn forwarded, and stated that information will be considered next year as this year was part of a two-year proposal.

It was moved by Councilmember **Biehn**, seconded by Councilmember **Jones** to approve **Resolution No. 12459** authorizing the employee insurance renewal.

Motion carried unanimously.

B. Resolution accepting a proposal from Wold Architects for site master planning for a police garage and fire apparatus bay

City Engineer Kauppi reported that a request for proposals was distributed to select architects with experience in public safety work. He said that based on submittals, four firms were interviewed. He noted in addition to experience with space needs study, the group focused on finding a firm that had experience working in a residential neighborhood. Mr. Kauppi stated that Wold Architects was the unanimous choice by all committee members.

Mr. Kauppi noted a representative for Wold Architects is available for questions. He said, if approved by the Council, a kickoff meeting would occur on October 23rd to move forward with the space needs study and site master planning for a police garage and fire apparatus bay expansions.

It was moved by Councilmember **Jones**, seconded by Councilmember **Walsh** to adopt **Resolution No. 12460** awarding a space needs study and site master planning to Wold Architects.

Motion carried unanimously.

10. CONSENT

A. Acceptance of Minutes: August Environmental Advisory Commission, August Park Advisory Commission, August White Bear Lake Conservation District, September Planning Commission

- B. Resolution accepting DWI Grant from the Minnesota Department of Public Safety to fund second year of the DWI enforcement officer. **Resolution No. 12461**

It was moved by Councilmember **Biehn**, seconded by Councilmember **Walsh** to approve the consent agenda as presented.

Motion carried unanimously.

11. DISCUSSION

- A. Vadnais Lake Watershed Management Organization – Goose Lake

Ms. Hiniker reported on the history of VLAWMO, which was formed in 1983 to protect the Vadnais Lake watershed area in northern Ramsey County and a small portion of Anoka County. VLAWMO covers approximately 25 square miles in the northeast metropolitan area. The watershed is a Joint Powers organization that encompasses the City of North Oaks, and portions of the cities of White Bear Lake, Gem Lake, Vadnais Heights, Lino Lakes and the Town of White Bear.

She added that East Goose Lake lies within VLAWMO's watershed area and is the watershed's most impaired lake. East and West Goose Lakes are connected via culverts which run beneath the highway. Both are considered the headwaters of Lambert Creek, and eventually drain into East Vadnais Lake, the drinking water reservoir for Saint Paul Regional Water Service customers.

Ms. Hiniker stated that VLAWMO has been pursuing methods to mitigate Goose Lake's impaired condition for several years, including but not limited to drainage work and bullhead harvesting. In recent years, VLAWMO has been working with Barr Engineering to study the potential impact of an alum treatment. After considerable deliberation, VLAWMO has proposed an alum treatment for Goose Lake at an estimated cost of \$170,000 to be paid for primarily through grand funds, with \$35,000 in matching funds to come from the City.

As outlined in the attached memorandum from VLAWMO, Ms. Hiniker reported, they are recommending motorized boating be restricted for at least the first three years after the initial alum treatment. She explained, the City would need to adopt an ordinance in order to affect these restrictions, but as Council is aware, homeowner's on Goose Lake have voiced opposition to this recommendation. Ms. Hiniker reported that a first reading of an ordinance restricting motorized boating on East Goose Lake would be presented at the October 22nd City Council meeting and residents would then be invited to participate in a public hearing at the November 26th City Council meeting.

Councilmember Biehn mentioned he would like to know the effect of inaction or delay and would that effect transfer into other waterbodies. He would like to know the desires of Goose Lake residents, but would need to balance that information with any potential negative effects on others. Councilmember Edberg concurred, noting external considerations would need to outweigh internal consequences.

Councilmember Walsh indicated he would not vote to restrict boating on Goose Lake. He believed VLAWMO is doing their job, but he was not convinced that the benefit of an alum treatment outweighed the negative impact to Goose Lake homeowners. He

noted the alum treatment is a temporary solution that may not even work, or might require reapplication and additional years of restricted motorized boating. He mentioned Goose Lake residents are willing to clean up the lake through other means.

Councilmember Jones noted that VLAWMO is doing their job to fix impaired waterways and has identified Goose Lake in its water improvement plan during the past five years. He stated that alum is the only treatment if a clean lake is desired, which may last 7-10 years. He said the risk of not treating the lake is blue-green algae bloom, but mentioned if people do not want a clean lake, Goose Lake has been filthy for many years as it was once used as the City's sanitary waste receptacle. He said those who test the lake have stated they would not let their children swim there. Lastly he noted it would be impossible to police a wake restriction, but he would appreciate the Council moving forward with the ordinance process regardless of the outcome.

After considerable process discussion, Mayor Emerson stated the ordinance first reading will occur on October 22 with a presentation by VLAWMO and public comment taken at that time. An official public hearing would be noticed and scheduled to occur on November 26th for the ordinance second reading.

12. COMMUNICATIONS FROM THE CITY MANAGER

- Climate Smart Municipalities exchange update presentation to be scheduled for October 22nd City Council meeting
- Upcoming Council work session, October 15 at 6:00 p.m. in the Expansion Room
- November 19th work session, non-general fund budget discussions (capital budgets and enterprise funds)
- Mayor Emerson reported that today is the 100 Year Anniversary of the American Legion Post in White Bear Lake and congratulated them.
- Engineering Department Updates by Paul Kauppi PW Director/City Engineer
 - 2020 Proposed Street Reconstruction projects include Cottage Park and Bellaire Avenue, including sidewalk completion along Bellaire. Per the comprehensive plan, sidewalk would also be added along the north side of Elm Street. Downtown parking lots were removed from the project to allow more time for input from businesses and will be included as part of more wide-scale downtown street improvements in 2021.
 - The City continues to work with Ramsey County regarding turnbacks for Long Avenue, South Shore Blvd and Hoffman Road among others.
 - Tally's is moving their fuel tank temporarily to allow staff the ability to replace timbers in the retaining wall. Tally's will be working toward compliance upgrades with fuel system operations prior to returning the fuel tank.
 - Staff is seeking professional services from Short Elliott Hendrickson (SEH) for painting of the Water Tower on Centerville Road, which was originally planned in 2019 but was pushed back to the 2020 Capital Improvement Plan due to significant coordination required with carriers on the tower and Ramsey County who has an antennae up there.

- The 2019 Sewer Lining projects are beginning and work is planned along Highway 61, south of Highway 96 will require lane shifts or lane closures. Calls may come in about smells as a result.

13. ADJOURNMENT

There being no further business before the Council, it was moved by Councilmember **Walsh**, seconded by Councilmember **Biehn** to adjourn the regular meeting at 9:28 p.m.

Motion carried unanimously.

Jo Emerson, Mayor

ATTEST:

Kara Coustry, City Clerk



City of White Bear Lake
City Engineer's Office

MEMORANDUM

To: Ellen Hiniker, City Manager

From: Paul Kauppi, Public Works Director/City Engineer

Date: October 16, 2019

Subject: **Final Assessment Roll for the 2019 Street Reconstruction Project**
City Project Nos.: 19-01 & 19-06

BACKGROUND / SUMMARY

The 2019 Street Reconstruction Project including Morehead Avenue, Johnson Avenue, Fourth Street, Fifth Street, Sixth Street, Seventh Street, Various Alleys and Garden Lane has been completed. The last phase of the public improvement process is City Council adoption of the final assessment rolls.

The City Council ordered a public hearing on the project assessments for the October 8, 2019 Council meeting. After notices were sent to the benefiting properties, it was discovered that there were errors made to five parcels' assessment amount. These parcels have been re-notified as required. The hearing was opened on October 8th and continued to the October 22nd City Council meeting to provide all properties the required time to appeal their assessment, if desired.

The final assessment roll, as included in the October 8th Council meeting agenda packet, was prepared using a residential street assessment rate of \$39.34 per assessable front foot for residential properties, \$51.73 per assessable front foot for apartments and \$62.78 per front foot for commercial properties. The assessment roll also includes assessments for sanitary sewer wye replacements, sanitary sewer separation costs, water service replacements and assessment adjustments. The City's assessment policy has been applied to determine assessable footages for properties.

The interest rate for all the utility and street improvement projects has been set at 4.41% per annum for fifteen (15) years for residential properties and twenty (20) years for apartments and commercial properties.

RECOMMENDED COUNCIL ACTION

Staff recommends approval of the attached resolution adopting the final assessment roll for the 2019 Street Reconstruction Project.

ATTACHMENTS

Resolution

RESOLUTION NO.:

**RESOLUTION ADOPTING AN ASSESSMENT ROLL FOR
2019 STREET RECONSTRUCTION PROJECT INCLUDING
MOREHEAD AVENUE / JOHNSON AVENUE / FOURTH STREET / FIFTH STREET /
SIXTH STREET / SEVENTH AVENUE / ALLEYS / GARDEN LANE**

CITY PROJECT NO.: 19-01 & 19-06

WHEREAS, pursuant to proper notice duly given as required by law, the City Council has met and heard and passed upon all objections to the proposed assessment for street reconstruction improvements on Morehead Avenue, Johnson Avenue, Fourth Street, Fifth Street, Sixth Street, Seventh Street, Various Alleys and Garden Lane.

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of White Bear Lake, Minnesota that:

1. The assessments in the amount of \$606,141.04, a copy of which is attached, is hereby accepted, and shall constitute the special assessments against the lands named therein, and each tract of land therein included is hereby found to be benefited by the proposed improvements in the amount of the assessment levied against it.
2. Such assessment shall be payable in annual installments extending over a period of fifteen (15) years for residential properties, and twenty (20) years for apartments and commercial properties, the first of the installments to be payable with the 2020 Property Taxes and shall bear interest at the rate of 4.41% per annum from the date of adoption of this assessment resolution. To the first installment shall be added interest on the entire assessment from the date of this resolution until December 31, 2020. To each subsequent installment when due shall be added interest for one year on all unpaid installments.
3. The owner of any property so assessed may, at any time prior to certification of the assessment to the County Auditor, pay the whole or a portion of the assessment on such property to the City of White Bear Lake, and no interest shall be charged if the entire assessment is paid within thirty (30) days from the adoption of this resolution; and they may, at any time thereafter, pay to the County Auditor the entire amount of the assessment remaining unpaid, with interest accrued to December 31st of the year in which payment is made. Such payment must be made before November 15th or interest will be charged through December 31st of the succeeding year.
4. The Clerk shall forthwith transmit a certified duplicate of this assessment to the County Auditor to be extended on the proper tax lists of the County, and such assessments shall be collected and paid over in the same manner as other municipal taxes.

The foregoing resolution offered by Councilmember _____ and supported by Councilmember _____, was declared carried on the following vote:

Ayes:
Nays:
Passed:

Jo Emerson, Mayor

ATTEST:

Kara Coustry, City Clerk



City of White Bear Lake
Community Development Department

MEMORANDUM

To: Ellen Hiniker, City Manager

From: Tracy Shimek, Housing & Economic Development Coordinator

Date: October 17, 2019

Subject: **DOWNTOWN SPECIAL SERVICE DISTRICT**
Petition in Favor of 2020 & 2021 Levy

BACKGROUND

In 1992, following the completion of the first McComb Group Downtown Market Analysis, the City helped create the Main Street, Inc. organization as well as establish the downtown special service district (SSD). In accordance with State Statutes, if the owners of 25 percent of more of the land area subject to the service charges, and either: (1) owners of 25 percent of the net tax capacity, or (2) owners, individuals and businesses of 25 percent of more of the square footage subject to the levy file a petition in favor of the levy, then a public hearing to consider the proposed action will be scheduled. The special service district allows the City to establish an annual levy, which is collected with real estate taxes from all business properties in the district. The initial levy was set at \$30,000 per year, increased to \$40,000 in 1998, and later to the current annual amount of \$45,000. The SSD funds are used for marketing and promotion of the downtown area, as well as for beautification. The goal of the district is to promote downtown White Bear Lake as a regional destination for retail, restaurants, services and entertainment in a distinct and authentic commercial core. The funds are collected by the City and forward to Main Street, Inc. for eligible expenses.

SUMMARY

On August 21, 2019, the Main Street Board of Directors approved a Petition seeking renewal of the special tax levy totaling not more than \$45,000 a year to promote and beautify the downtown district for a two year period. On September 16, 2019 the Main Street Board submitted to the City a Petition in Favor of the Levy for 2020 and 2021 signed by owners representing 34% of the land area, 44% of the total tax capacity and of the owners, individuals, businesses or organizations subject to 33% of the special levy requesting renewal of the special service district for 2020 and 2021. Notice of the public hearing has been published twice in the White Bear Press on October 2th and October 16st, as well as individual notices mailed to each property owner with the anticipated annual levy projected for their specific property.

The levy formula for 2020 and 2021 is similar to the formula used in establishing the current SSD assessment. The formula is based on the gross square footage of each business with the multiplier for the first floor of 0.09432/s.f. (just over 9 cents per square foot) and all other non-residential upper levels assessed at 0.01960/s.f. (less than 2 cents per square foot). A minimum charge of

\$135 and a maximum change of \$1,600 per property are once again proposed. Also as in previous years, an exception is made for second floor owner-occupied condominiums in the Avalon Mall at 2179 4th Street. If the minimum tax were charged to the units, it would result in an unfair taxation of \$6.00+ per square foot, substantially more than an identical multi-tenant, non-condominium building (such as the Key's building at Banning and 4th). These second floor units, therefore, pay the levy based on the formula with no minimum \$135 per year threshold.

State statute provides for a veto or over-ride petition. The statutory provision allows a petition of owners representing at least 35% of the building square footage in the district to over-ride the resolution. At this time, there has been no filing of a negative petition. Opponents, however, have 45 days from adoption of the attached resolution to file a petition to invalidate the resolution. If no over-ride is achieved, the resolution becomes effective on December 6, 2019.

RECOMMENDED COUNCIL ACTION

White Bear Lake's Special Service District was one of the first established within the state of Minnesota and has been renewed 13 times since its initial establishment based upon the affirmative support of those property owners who petition to have this special levy imposed upon their collective properties. The funds raised are specific to the promotion and beautification efforts that go above and beyond customary municipal services and help ensure that downtown White Bear Lake remains an appealing and exciting commercial destination for the larger Twin Cities metropolitan area. Therefore, Staff recommends approval of the resolution authorizing the 2020 and 2021 Special Service District Levy in the amount and fashion outlined above.

ATTACHMENTS

1. Draft Resolution Renewing the Special Assessment for the Downtown Special Service District No. 1 for 2020 and 2021
2. Downtown Special Service District Map
3. 2017-2018 Special Service District Expense Summary

RESOLUTION NO. _____

RESOLUTION ESTABLISHING AND IMPOSING SPECIAL ASSESSMENT FOR THE YEARS 2020 AND 2021 WITH NO INTEREST ON TAXABLE PROPERTY WITHIN SPECIAL SERVICES DISTRICT NO. 1 FOR SPECIAL SERVICES PURSUANT TO ORDINANCE NO. 92-10-879

WHEREAS, after published and mailed notice of a public hearing concerning the adoption of Ordinance No. 92-10-879 and completion of the public hearing, the Council did adopt such an ordinance establishing Special Service District No. 1; and

WHEREAS, published and mailed notice of a public hearing on this resolution has been given and a public hearing has been held on October 22, 2019; and

WHEREAS, the City Council of the City of White Bear Lake determines that it is necessary and appropriate to establish and impose a special assessment for the years 2020 and 2021 with no interest upon property within Special Services District No. 1 to defray the expense of administration, promotional, marketing services, and beautification of the district with no interest;

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of White Bear Lake as follows:

Subd. 1. Definitions: As used in this resolution, the following terms shall have the definitions set forth herein:

“District” means Special Services District No. 1 as established and identified in Section 510 of the City Code of the City of White Bear Lake.

“Parcel” means a Tax I.D. Parcel as identified and designated in the real estate tax records of the Ramsey County Recorder.

“Service Charge” or “Services Charges” means ad valorem taxes imposed upon a parcel of property, which amount shall be separately certified to and separately reflected upon the rolls of and on tax statements issued by the County Treasurer.

Subd. 2. Exempt Properties: The following types of property shall be exempt from the tax imposed under this resolution:

- A. Property exempted from taxation by Minn Stat. 272.02;
- B. Homesteaded property;
- C. Property used solely for residential purposes; and

- D. Property owned or operated by any federal, state or local governmental agency or subdivision and used for public purposes.

Subd. 3. Duration of Service Charges: Service charges imposed pursuant to this resolution will be for real estate taxes due and payable in the calendar years 2018 and 2019 and shall be for the purpose of paying for the special services within the district including promotional, marketing services and beautification of the district.

Subd. 4. Amount and Increases in Service Charges: there is hereby imposed a service charge on each parcel of property within the district subject to the levy as set forth below:

- A. Each parcel in the district, subject to the service charge, shall pay an amount equal to the building's gross first floor square footage multiplied times a rate of 0.09432 and other floors (non-residential) and certain warehouse square footage multiplied times a rate of 0.01960 with a minimum charge set at \$135 and a maximum charge set at \$1,600. The total of all service charges in calendar year 2018 and 2019 shall not exceed \$45,000 for each year.
- B. Subsequent years' service charges and any increase shall only be implemented after Council adopts the increase by resolution after receiving a qualifying petition pursuant to the Laws of Minnesota, Chapter 428A, and after holding a public hearing.
- C. Service charges levied upon property within the district shall be collected and paid over as any special assessment, but shall be spread out only upon the parcels of property made subject thereto in Section 510 of the City Code and this resolution.

The foregoing resolution, offered by Council member _____ and supported by Council member _____, was declared carried on the following vote:

Ayes:

Nays:




Passed:

Jo Emerson, Mayor

ATTEST:

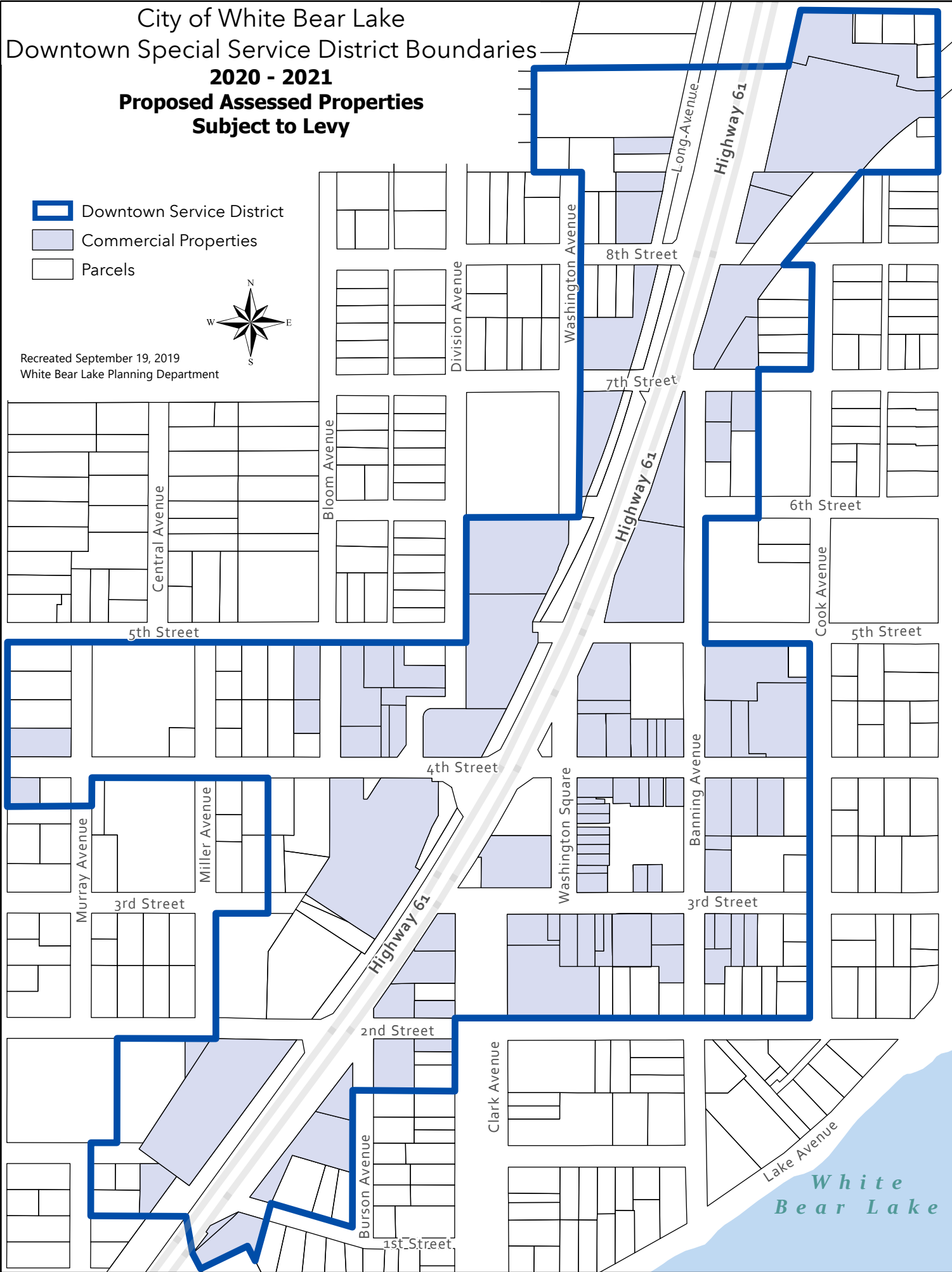
Kara Coustry, City Clerk

City of White Bear Lake
Downtown Special Service District Boundaries
2020 - 2021
Proposed Assessed Properties
Subject to Levy

-  Downtown Service District
-  Commercial Properties
-  Parcels



Recreated September 19, 2019
White Bear Lake Planning Department



White Bear Lake

WHITE BEAR LAKE MAIN STREET, INC.

STATEMENT OF REVENUES, EXPENSES AND BUDGET - CASH BASIS
For the One and Twelve Months Ending December 31, 2017

	CURRENT MONTH ACTUAL	YEAR TO DATE ACTUAL	12 MONTHS BUDGET
REVENUE-MAINSTREET			
Assessments to District	\$ 0.00	\$ 44,000.00	\$ 45,000.00
ReaderBoard Fees	975.00	3,825.00	3,700.00
Marketfest	0.00	3,000.00	0.00
Girls Night Out	0.00	595.00	0.00
Interest	1.38	16.22	15.00
TOTAL REVENUE-MAINSTREET	976.38	51,436.22	48,715.00
EXPENSES - MAIN STREET			
Administrative			
Office Supply	0.00	222.66	100.00
Meeting Expense	0.00	338.88	400.00
Dues	0.00	770.00	800.00
Insurance	0.00	0.00	900.00
Postage	0.00	196.00	300.00
Promotions			
Girls Night Out	0.00	3,105.99	2,225.00
Manitou Days	0.00	900.00	1,000.00
Dog Days	0.00	500.00	500.00
Derby Day	0.00	0.00	600.00
Historic House Tour	0.00	500.00	500.00
Longest Day Sale	0.00	250.00	0.00
Advertising-Other Print	0.00	300.00	0.00
Advertising-Press Pub	0.00	2,092.50	3,500.00
anners & Signs	600.00	600.00	0.00
Ladies Bouquet Day	0.00	203.74	0.00
Calendars-WB Historical Soc	0.00	0.00	350.00
November Open House	0.00	0.00	1,000.00
Christmas			
Advertising-Press Pub	5,640.64	5,640.64	6,000.00
Trees, Garland	811.25	811.25	1,000.00
Carriage/Sleigh Rides	0.00	1,950.00	2,900.00
Santa	0.00	892.50	900.00
Bag Stuffers	68.10	207.32	700.00
Billboard Advertising	0.00	1,700.00	0.00
Radio Advertising	0.00	0.00	10,000.00
General Image			
Advertising-Press Pub	0.00	3,174.30	7,000.00
Building Lights	0.00	1,000.00	0.00
Digital Marketing	0.00	0.00	8,500.00
Web-Site/Email Contact	736.92	1,825.93	1,000.00
Resident Guides	0.00	1,760.00	5,000.00
Savour Magazine	725.00	725.00	600.00
Sponsorships	0.00	515.00	0.00
Community Lifestyle Magazine	0.00	1,895.00	1,000.00
Hotel Wrap	1,200.00	2,400.00	2,400.00
White Bear Lake Magazine	0.00	850.00	0.00
Sign Expense			
Contract Service	0.00	2,040.00	2,080.00
Kiosk/Sign Maintenance	0.00	0.00	1,500.00
TOTAL EXPENSES-MAINSTREET	9,781.91	37,366.71	62,755.00
MAINSTREET REVENUE OVER(UNDER) EXPENSE	\$ (8,805.53)	\$ 14,069.51	\$ (14,040.00)

See Accountant's Compilation Report.

WHITE BEAR LAKE MAIN STREET, INC.

STATEMENT OF REVENUES, EXPENSES AND BUDGET - CASH BASIS
For the One and Twelve Months Ending December 31, 2018

	CURRENT MONTH ACTUAL	YEAR TO DATE ACTUAL	12 MONTHS BUDGET
REVENUE-MAINSTREET			
Assessments to District	\$ 0.00	\$ 45,500.00	\$ 45,000.00
ReaderBoard Fees	450.00	3,155.00	3,900.00
Interest	1.39	16.22	0.00
TOTAL REVENUE-MAINSTREET	451.39	48,671.22	48,900.00
EXPENSES - MAIN STREET			
Administrative			
Office Supply	0.00	0.00	200.00
Meeting Expense	0.00	432.97	450.00
Dues	0.00	770.00	800.00
Insurance	0.00	0.00	900.00
Postage	0.00	6.70	300.00
Promotions			
Girls Night Out	0.00	1,260.00	3,500.00
Mens Night Out	0.00	500.00	0.00
Manitou Days	0.00	1,650.19	1,000.00
Dog Days	0.00	362.50	500.00
Historic House Tour	0.00	500.00	500.00
Advertising-Other Print	0.00	52.50	300.00
Advertising-Press Pub	0.00	664.22	1,000.00
Hugo Kidz N Biz	0.00	300.00	0.00
Ladies Bouquet Day	0.00	885.00	800.00
Small Business Saturday	120.00	120.00	0.00
November Open House	0.00	0.00	800.00
WinterFest	2,000.00	2,475.00	0.00
Christmas			
Advertising-Press Pub	2,164.00	2,479.00	6,000.00
Advertising-Other Print	165.00	165.00	0.00
Trees, Garland	0.00	0.00	900.00
Carriage/Sleigh Rides	0.00	2,925.00	3,000.00
Posters	75.00	75.00	0.00
Santa	1,003.06	1,173.36	900.00
Bag Stuffers	0.00	0.00	300.00
Radio Advertising	4,778.00	16,658.00	17,000.00
General Image			
Advertising-Press Pub	380.72	8,200.54	5,000.00
Building Lights	0.00	0.00	1,000.00
Digital Marketing	0.00	0.00	8,500.00
Banners & Flags	0.00	250.00	300.00
Web-Site/Email Contact	359.68	876.81	2,000.00
Resident Guides	0.00	1,823.50	2,000.00
Savour Magazine	725.00	725.00	750.00
Bearly Open	0.00	500.00	500.00
Spaces Magazine	500.00	1,000.00	0.00
Hotel Wrap	1,200.00	2,400.00	2,400.00
White Bear Lake Magazine	0.00	0.00	3,000.00
Mpls St Paul Magazine	1,000.00	1,995.00	0.00
Sign Expense			
Contract Service	0.00	2,080.00	2,100.00
Dynamic Sign	0.00	0.00	72,000.00
Kiosk/Sign Maintenance	0.00	0.00	200.00
TOTAL EXPENSES-MAINSTREET	14,470.46	53,305.29	138,900.00
OVER(UNDER) EXPENSE	\$ (14,019.07)	\$ (4,634.07)	\$ (90,000.00)

No assurance is provided on these financial statements.



City of White Bear Lake
MEMORANDUM

To: Ellen Hiniker, City Manager
From: Kerri Kindsvater, Finance Director
Date: October 17, 2019
Subject: Birch Lake Improvement District Service Charge

BACKGROUND

The Birch Lake Improvement District (BLID) began in 2006 pursuant to state statutes and a petition from the lakeshore property owners. The district's mission is to develop, finance and implement activities that improve and protect the quality of Birch Lake. The originating documents authorize the district's Board of Directors to approve an annual service charge not to exceed \$25,000.

SUMMARY

The 2020 Budget for the Birch Lake Improvement District requests a service charge of \$19,000 for calendar year 2019, collectible in 2020. The following chart provides a summary of expenditures in the 2020 Budget:

Expenditures:	
Administrative and Aerator Operation Costs	\$ 2,665
Aquatic Vegetation Management	12,250
Special Projects	<u>4,100</u>
Total Expenditures	<u><u>19,015</u></u>

The City mailed a public notice to affected property owners on October 4, 2019. The attached resolution authorizes a \$306 annual service charge to all property owners with access to Birch Lake.

RECOMMENDATION

Staff recommends the City Council adopt the attached resolution certifying the Birch Lake Improvement District service charge of \$19,278 to support the budget expenditures of \$19,015 for the fiscal year 2020.

ATTACHMENTS

Resolution
Notice of Public Hearing
Listing of Properties
BLID Budget

RESOLUTION NO.

**RESOLUTION IMPOSING A SERVICE CHARGE FOR THE
YEAR 2020 WITH NO INTEREST ON THE PROPERTIES
WITHIN THE BIRCH LAKE IMPROVEMENT DISTRICT**

WHEREAS, the City of White Bear Lake acted on June 13, 2006 to adopt an order (“Order”) establishing the Birch Lake Improvement District (“District”) pursuant to its authority under Minnesota Statutes, sections 459.20 and 103B.501 to 103B.581; and

WHEREAS, the Board of Directors of the District held an annual meeting of the District on June 19, 2019, at which the membership approved an operating budget for 2020 in the amount of \$19,000; and

WHEREAS, the Board of Directors forwarded the budget to the City and requested that the amount be imposed and collected on the properties within the District; and

WHEREAS, the City is authorized by Minnesota Statutes, section 10B.555 to impose a service charge on the properties within the District to fund the projects and services of the District; and

WHEREAS, the City Council, after providing the affected property owners at least 10 days written notice, conducted a public hearing on October 22, 2019 regarding the proposed service charge; and

WHEREAS, the City Council determines it is necessary and appropriate to impose a service charge on the District in the amount requested by the Board of Directors, to be divided equally among the properties in the District, in order to fund the projects and services of the District.

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of White Bear Lake as follows:

1. A service charge in the amount of \$19,000 is hereby imposed on the properties within the District for 2020.
2. The service charge shall be divided equally among the properties in the District, resulting (after rounding up) in a service charge in the amount of \$307 per parcel as identified in the attached Exhibit A, which is incorporated herein by reference.
3. City staff is hereby authorized and directed to certify to the County Auditor the service charge amount for collection against the properties identified in Exhibit A in 2020, without interest accrued, and is further authorized to take such other actions as may be needed to carry out the intent of this Resolution.

The foregoing resolution, offered by Councilmember _____ and supported by Councilmember _____, was declared carried on the following vote:

Ayes:
Nays:
Passed:

Jo Emerson, Mayor

ATTEST:

Kara Coustry, City Clerk



October 3, 2019

NOTICE OF PUBLIC HEARING

Notice is hereby given that the City Council of the City of White Bear Lake will hold a public hearing on October 22, 2019 during its regular meeting that begins at 7:00 p.m. in the City Council Chambers, White Bear Lake City Hall, 4701 Highway 61, White Bear Lake, MN 55110. The purpose of the hearing is to hear from the public, discuss, and act on a resolution imposing a service charge in the amount of \$306.00 on each parcel within the Birch Lake Improvement District ("District") as requested by the Board of Directors of the District. The proposed service charge is being imposed to support the services of the District for 2020. A list of each parcels within the District subject to the service charge is attached.

The Birch Lake Improvement District has submitted this amount to the City to be collected against the properties in the District in accordance with Minnesota Statutes, sections 459.20, and 103B.501 to 103B.581. If you have questions or concerns regarding the purpose or use of the funds, please direct them to the Birch Lake Improvement Board Chairperson, Steve Laliberte. Mr. Laliberte may be contacted by e-mail at: slaliberte@sorttospack.com.

The service charge, if approved, will be certified to the County Auditor for collection on the properties within the District. Owners will have an opportunity to prepay the full amount of the service charge before it is certified to the County. All interested persons are welcome to provide written comments or to attend the hearing and be heard by the City Council. Please feel free to contact the Kerri Kindsvater, Finance Director, at 651-429-8517 if you have any questions regarding the hearing or the proposed service charge.

Proposed Birch Lake Improvement Budget

January 1 - December 31, 2020

Expenses	
Fixed Costs	\$ 2,665

Aerator Operations
Administration
Newsletter
Insurance

Aquatic Vegetation Management	\$ 12,250
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Harvester Permit
Harvester Maintenance
Subcontractor to harvest plant material

Special Projects	\$ 4,100
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Plant Survey
Restoration Site
Chloride Monitoring

Total Costs	\$ 19,015
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Income	
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Total Levy Amount	\$ 19,000
Harvester Rental	TBD

Total Income	\$ 19,000
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Surplus/(Deficit)	\$ (15)
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No. of Properties	62
Assessment per Property	\$ 306

CITY OF WHITE BEAR LAKE
SPECIAL SERVICE DISTRICT LEVY
BIRCH LAKE IMPROVEMENT - 2019 LEVY
SERVICE CHARGES # 93201909 / RESOLUTION #

	PIN	Address	Assessment Amount
1	153022230010	1411 BIRCH LAKE BOULEVARD	306.00
2	153022240013	1435 BIRCH LAKE BLVD N	306.00
3	153022240014	1445 BIRCH LAKE BLVD N	306.00
4	153022240015	1453 BIRCH LAKE BLVD N	306.00
5	153022240025	500 WASHINGTON AVE S #3000	306.00
6	153022310005	1531 BIRCH LAKE BLVD N	306.00
7	153022310006	1525 BIRCH LAKE BLVD N	306.00
8	153022310007	1515 BIRCH LAKE BLVD N	306.00
9	153022310008	1497 BIRCH LAKE BLVD N	306.00
10	153022310010	1481 BIRCH LAKE BLVD N	306.00
11	153022310011	1469 BIRCH LAKE BLVD N	306.00
12	153022310012	4701 HIGHWAY 61 N	306.00
13	153022310013	1493 BIRCH LAKE BLVD N	306.00
14	153022320003	1340 BIRCH LAKE BLVD N	306.00
15	153022320015	4701 HIGHWAY 61 N	306.00
16	153022320058	8100 OLD CEDAR AVE S STE 300	306.00
17	153022320062	8100 OLD CEDAR AVE S STE 300	306.00
18	153022320070	8100 OLD CEDAR AVE S STE 300	306.00
19	153022330003	1405 HIGHWAY 96 E	306.00
20	153022330004	1397 HIGHWAY 96 E	306.00
21	153022330007	36 ST ANDREWS DR	306.00
22	153022330008	108 EAGLE CREEK RANCH BLVD	306.00
23	153022330009	1337 HEDMAN WAY	306.00
24	153022330010	1323 HEDMAN WAY	306.00
25	153022330011	1311 HEDMAN WAY	306.00
26	153022330012	1303 HEDMAN WAY	306.00
27	153022330023	1387 HIGHWAY 96	306.00
28	153022330026	8750 CLINTON RIVER RD	306.00
29	153022330028	1417 HIGHWAY 96	306.00
30	153022330029	1411 HIGHWAY 96 E	306.00
31	153022330030	1361 HEDMAN WAY	306.00
32	153022340001	6230 10TH ST N STE 430	306.00
33	153022340002	4701 HIGHWAY 61 N	306.00
34	153022340009	1100 15TH ST NW	306.00
35	153022340010	1437 BIRCH LAKE BLVD S	306.00
36	153022340011	1425 BIRCH LAKE BLVD S	306.00
37	153022340014	1512 S BIRCH LAKE BLVD	306.00
38	153022340030	1474 SOUTH BIRCH LAKE BLVD	306.00
39	153022340031	1494 BIRCH LAKE BLVD S	306.00
40	153022340032	1484 BIRCH LAKE BLVD S	306.00
41	153022340033	1504 BIRCH LAKE BLVD S	306.00
42	153022340039	1520 BIRCH LAKE BLVD S	306.00

CITY OF WHITE BEAR LAKE
SPECIAL SERVICE DISTRICT LEVY
BIRCH LAKE IMPROVEMENT - 2019 LEVY
SERVICE CHARGES # 93201909 / RESOLUTION #

	PIN	Address	Assessment Amount
43	153022340040	1528 BIRCH LAKE BLVD S	306.00
44	153022420088	4696 OTTER LAKE RD	306.00
45	153022420089	4700 OTTER LAKE RD	306.00
46	153022420095	4686 OTTER LAKE RD	306.00
47	153022420097	4742 OTTER LAKE RD	306.00
48	153022420099	4710 OTTER LAKE RD	306.00
49	153022420101	4730 OTTER LAKE RD	306.00
50	153022420102	4720 OTTER LAKE RD	306.00
51	153022430044	4680 OTTER LAKE RD	306.00
52	153022430045	4660 OTTER LAKE RD	306.00
53	153022430046	4652 OTTER LAKE RD	306.00
54	153022430047	4644 OTTER LAKE RD	306.00
55	153022430049	4630 OTTER LAKE RD	306.00
56	163022440004	1297 HEDMAN WAY	306.00
57	163022440005	1295 HEDMAN WAY	306.00
58	163022440006	19218 MEADOWRIDGE LN N	306.00
60	163022440036	7260 UNIVERSITY AVE NE STE 200	306.00
61	163022440040	7260 UNIVERSITY AVE NE STE 200	306.00
62	163022440049	PO BOX 1000	306.00
63	163022440063	PO BOX 64097	306.00
64	163022440067	PO BOX 92129	306.00

19,278.00

**Proposed Birch Lake Improvement Budget
January 1 - December 31, 2020**

Expenses	
Fixed Costs	\$ 2,665
Aerator Operations	
Administration	
Newsletter	
Insurance	
Aquatic Vegetation Management	\$ 12,250
Harvester Permit	
Harvester Maintenance	
Subcontractor to harvest plant material	
Special Projects	\$ 4,100
Plant Survey	
Restoration Site	
Chloride Monitoring	
Total Costs	\$ 19,015
Income	
Total Levy Amount	\$ 19,000
Harvester Rental	TBD
Total Income	\$ 19,000
Surplus (Deficit)	\$ (15)
No. of Properties	62
Assessment per Property	\$ 306



City of White Bear Lake
MEMORANDUM

To: Ellen Hiniker, City Manager
From: Kerri Kindsvater, Finance Director
Date: October 17, 2019
Subject: Certification of Delinquent Utility Accounts

BACKGROUND

The City bills property owners or renters for water, sewer, and refuse utilities on a quarterly basis, with the amount due on the statement payable on or before the fifth day of the month following the quarter end. This allows 35 days for payment on the account. Per the City's Ordinance Code, the City will assess a 10% penalty on the unpaid balance of the last billing not paid by the appropriate date.

Minnesota Statutes 444.075, subd.3e addresses the issue of unpaid utility fees and grants municipalities the authority to certify delinquent utility accounts to property owner's real estate taxes as a special assessment for collection. To determine assessable charges, the City reviews all account activities as of June 30 each year. Any accounts with charges more than thirty days past due, that have previously been billed to the occupant of the properties, shall be certified to the appropriate county to be extended by the County Auditor to the tax rolls against the properties in the same manner as other taxes.

The City sent notices of potential certifications to 1,013 accounts with a total due of \$503,725.94 in September 2019. Customers have remitted payments through October 11, 2019 on 466 accounts to bring them into a current billing status. The final certification listing has 547 accounts remaining delinquent with a total balance due of \$348,246.50. This represents a 29.57% increase in comparison to the actual assessed accounts in 2018. The City accepts payments on delinquent accounts through the end of November, which allows property owners additional time to reduce the assessment amount certified to their 2020 property taxes.

The City's policy maintains water, sewer, and refuse services to properties even if the accounts become delinquent. The delinquent certification program provides customers a financing option to pay the amount due and provides the City with assurance that delinquent utility accounts will be close to current status by moving past due amounts as of June 1 to property taxes for collection each year.

SUMMARY

The certification process provides customers with the flexibility to pay delinquent balances as of June 1, 2019 with two payment options. The first option allows partial or complete payment of

the delinquent amount by October 11 without incurring any additional costs or interest. The second option allows the City to certify delinquent amounts to property taxes, for payment in two equal installments in May 2020 and October 2020. This option includes a 7.5% interest fee and a \$30 processing fee for each account. With the certification process, the property owner effectively has almost two years to pay their utility fees with no impact on their credit rating.

Due to the length of the delinquent account list, staff has not attached the list to this memorandum but it is available for City Council review in the Finance Department.

The notices of potential certifications explained that property owners could address the City Council if they have special circumstances and believe the City should defer the certification for the year. Seven property owners submitted request for deferral of their delinquent utility amount from the certification assessment process. The following section offers a summary of the requests and possible City Council action. Attached are copies of the letters requesting deferral and the utility billing account summary contain further information for each address.

4816 Wood Avenue

This property has a pending assessment of \$677.23. The tenant submitted the request to defer the certification of the bill because any assessments to the property owner's taxes could be grounds for eviction, which is a hardship for the tenant and two children. The tenant is currently out of work due to a medical issue but is working with Ramsey County and other non-profit agencies for emergency assistance. The tenant made two payments of \$100 in 2019 in an effort to reduce the balance due. The tenant has verbally secured assistance for \$400 from a non-profit agency once Ramsey County finishes processing the assistance request and provides the needed denial in order to utilize the other resources.

Staff recommends the City Council defer the assessment to allow receipt of the emergency assistance to pay the amount due. The City retains the ability to certify any delinquent amount in 2020.

2194 Orchard Lane

This property has a pending assessment of \$1,637.94. The City received the last payment to the account in October 2018 and certified the remaining delinquent balance at the time to the property taxes in 2018. The pending assessment is for an entire year of utility services. The property owner is requesting the City Council to defer the assessment to allow time for a four-installment payment plan to pay the amount due since cannot pay the total amount due. The property owner cannot pay the entire balance at once due to not working after being out of the country for 3 months.

Staff recommends the City Council allow the certification process to continue based upon the history of limited payments. Staff will reduce the assessment by payment submitted through late November.

1878 County Road E East

This property has a pending assessment of \$288.51. The property owner requests a deferral of the special assessment due to a financial hardship caused by a disability. The City received one payment on the account in 2019. The owner will receive a decision on an application for disability benefits through Social Security in December 2019. If approved, the benefits are retroactive for the length of the disability to cover costs such as this utility bill.

Staff recommends the City Council defer the assessment to allow receipt of the Social Security Disability benefits to pay the amount due. The City retains the ability to certify any delinquent amount in 2020.

1936 County Road F East

This property has a pending assessment of \$856.17. The property owner requests a deferral of the special assessment to allow additional time to make payments on the amount due. The owner experienced a leak in a basement toilet during the winter of 2018, which caused an extremely high water bill. Even though the balance due is high, the City has received monthly payments on the account since that billing cycle and the resident is making a good faith effort to reduce the balance.

Staff recommends the City Council defer the assessment to allow the property owner to continue their monthly payment plan to pay the outstanding amount. The City retains the ability to certify any delinquent amount in 2020.

1710 Eugene Street

This property has a pending assessment of \$847.98. The property owner requests a deferral of the special assessment due to a job loss and the need for financial assistance. The City received a \$100 payment on the account during the past year. The owner's request stated a payment plan would begin in September 2019; however, the City has only received a \$50 payment since that notice. Staff is willing to work with the resident to accept payments through late November 2019 to reduce the amount due on the account and reduce the assessment amount. The concern is that if the City defers the amount due and the resident does not submit any payments, the 2020 assessment for delinquent utilities would be in the \$1,600 to \$2,000 range. An amount in that range could further complicate the resident's future financial situation.

Staff recommends the City Council allow the certification process to proceed. Staff will reduce the assessment by payments submitted through late November.

3655 Prairie Road

This property has a pending assessment of \$482.39. The property owner requests a deferral of the special assessment due to a financial hardship and an issue with delivery of their bill through the U.S. Postal Service for three billing cycles. The owner resolved the mail delivery issue but desires time to set up a payment plan to pay the delinquent amount. In reviewing the account activity, the last payment received was in July 2018, which paid delinquent amounts to prevent certification to taxes. Since there have been no payments made throughout this past year, staff is concerned that deferring the amount due could potentially increase the 2020 assessments if the owner continues to not make payments.

Staff recommends the City Council allow the certification process to proceed. Staff will reduce the assessment by payments submitted through late November.

3577 White Bear Avenue

This property has a pending assessment of \$4,555.75. The tenant for this retail space requests a deferral of the special assessment due to a financial hardship in paying the balance due. Staff noted declining water meter readings through the utility billing process a couple of years ago, though no change occurred in business activities. Staff repeatedly requested the tenant and property owner replace the water meter to provide accurate meter readings for the billing process; however, both parties disregarded the requests. Staff began estimating water usage in the quarterly

billing process at a level consistent with similar operations to motivate the parties to change the meter to get a more accurate read. Both parties continued to overlook the requests resulting in certification of delinquent amounts to property taxes in both 2017 and 2018. During 2019, the property sold and the tenant is working with the new owner to install a new water meter to correct the issue. The tenant hopes for the opportunity to defer the assessment and repay the outstanding balance through a payment plan. Staff is willing to work with the resident to accept payments through late November 2019 to reduce the amount due on the account and reduce the assessment amount. The concern is that if the City defers the amount due and the tenant does not submit any payments, the 2020 assessment for delinquent utilities would be extremely high and difficult to pay.

Staff recommends the City Council allow the certification process to proceed. Staff will reduce the assessment by payments submitted through late November.

2811 Riviera Drive

This property has a pending assessment of \$376.35. The resident requests a deferral of the special assessment due the hardship of utility bills on a fixed income. The resident submitted three payments in the past five months in a good faith effort to reduce the delinquent amount. After reviewing the utility bills for the past eighteen months, staff is concerned about deferring the delinquent amount because of the frequency of high quarterly utility bills that could place the resident in more of a financial hardship if future bills continue in the same manner.

Staff recommends the City Council allow the certification process to proceed. Any payments received through late November will reduce the assessment amount certified to Ramsey County. Staff will also work with resident to determine cause of the high quarterly bills to reduce future billings.

RECOMMENDATION

City staff works with customers to arrange payment plans to help them remain current in their account. The proposed recommendations relate to specific customer requests and represents staff's proposals based upon the information provided. Staff requests the City Council to review the proposed utility payment recommendations.

If the council concurs with the recommendations, the attached resolution will authorize the City to certify delinquent utility amounts as special assessments against the appropriate properties. Staff will remove the City Council deferral of delinquent accounts from the certification list before submitting the list to Ramsey County. A complete list of delinquent accounts is available upon request.

ATTACHMENTS

Resolution

Deferred certification request detail information

RESOLUTION NO.

**RESOLUTION CERTIFYING DELINQUENT CHARGES RELATED TO THE
MUNICIPAL UTILITY SYSTEM ASSESSMENTS**

WHEREAS, the City has provided sewer, water, refuse services to users of the municipal utilities to properties within the City; and

WHEREAS, the City has invoiced these users for the services and payment on some of these invoices is delinquent, and

WHEREAS, Minnesota Statute §444.075 allows the City to certify charges associated with the municipal utilities as special assessments with the County Auditor.

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of White Bear Lake as follows:

1. Delinquent charges associated with the municipal utilities shall be certified to the County Auditor for collection as special assessments.
2. That a processing fee of \$30.00 per account be applied to the assessment.
3. The special assessments shall be due and payable over a term of one (1) year at an annual rate of seven and one-half percent (7.5%).

The foregoing resolution, offered by Councilmember _____ and supported by Councilmember _____, was declared carried on the following vote:

Ayes:

Nays:

Passed:

Jo Emerson, Mayor

ATTEST:

Kara Coustry, City Clerk

Jennifer Morse

From: Jamie Parker <peanutpie2love@yahoo.com>
Sent: Monday, October 07, 2019 1:02 PM
To: Jennifer Morse
Subject: over due water bill.

Hi Jen,

Sorry I'm so delayed in sending this email.

I'm requesting the due date be pushed out as far as possible. I've been out of work since August of 2018 on medical leave. My employer terminated my position while i was on FMLA 2 & half months out while I was on approved FMLA. Currently I have no income. I've been trying to find employment without much success.

I'm power of attorney for my mother who has dementia and has been hospitalized due to major infection. I'm currently in the process of trying to locate the appropriate care for her and ensure she's not residing within the hospital.

Having the over due bill placed on my land lords taxes could potentially be grounds for eviction. I have two children and if eviction happens I have no options, but to find a homeless shelter. Not a healthy, nurturing environment for a 4 year old and a 16 year old.

I've reached out to the county for emergency assistance, but their processing of my request has taken much longer than anticipated. I have however verbally secured assistance for 400.00 from a non-profit provided I can get the county to finish processing my request and provide the needed denial in order to utilize the other resources available.

Adding additional interest on a bill that I'm unable to afford is a hardship. Not having the financial means to pay my bill is a hardship. I asked respectfully for this request to be accepted and honored due to the circumstances.

Please contact me as soon as possible regarding my outstanding bill.

Thank you,
Jamie Parker
651-307-5783

tenant: owner is Kim Koeppen
2291 9th St
WPA 55110

(Kim IS notified. as well)

Created Date/Time: 10/08/2019 08:59:22 AM

Customer Number: 00055706

Account Number: 0020200705

Service Address: 4816 WOOD AVE

Mailing Address:

JAMIE PARKER

4816 WOOD AVE

WHITE BEAR LAKE MN 55110-2919

Customer/Account Transaction History

Trans Date	Transaction	Amount	Balance	Date/Time Updated	Batch ID
9/17/2019 0:00	Penalties - Water	\$21.91	\$908.26	9/17/2019 11:16	14061
7/31/2019 0:00	Cycle Billing Due: 09/05/2019	\$219.12	\$886.35	7/31/2019 13:36	3361
6/25/2019 0:00	Payment - Check	(\$100.00)	\$667.23	6/25/2019 10:48	13671
6/14/2019 0:00	Penalties - Water	\$21.91	\$767.23	6/14/2019 10:22	13639
4/30/2019 0:00	Cycle Billing Due: 06/05/2019	\$219.12	\$745.32	4/30/2019 10:40	3336
3/15/2019 0:00	Penalties - Water	\$21.72	\$526.20	3/15/2019 10:36	13271
3/6/2019 0:00	Payment - Check	(\$100.00)	\$504.48	3/6/2019 16:01	13187
1/31/2019 0:00	Cycle Billing Due: 03/05/2019	\$217.17	\$604.48	1/31/2019 9:53	3306
12/17/2018 0:00	Penalties - Water	\$17.78	\$387.31	12/17/2018 16:09	12912
10/31/2018 0:00	Cycle Billing Due: 12/05/2018	\$177.78	\$369.53	10/31/2018 9:14	3280
9/18/2018 0:00	Penalties - Water	\$17.43	\$191.75	9/18/2018 16:03	12455
7/31/2018 0:00	Cycle Billing Due: 09/05/2018	\$177.78	\$174.32	7/31/2018 9:17	3254
6/7/2018 0:00	Payment - Check	(\$170.00)	(\$3.46)	6/7/2018 11:10	11954
4/30/2018 0:00	Cycle Billing Due: 06/05/2018	\$166.98	\$166.54	5/1/2018 10:20	3223
3/5/2018 0:00	Payment - Check	(\$171.00)	(\$0.44)	3/5/2018 10:00	11521
1/31/2018 0:00	Cycle Billing Due: 03/05/2018	\$172.38	\$170.56	1/31/2018 15:10	3187
12/7/2017 0:00	Payment - Check	(\$140.00)	(\$1.82)	12/7/2017 14:19	11163
10/31/2017 0:00	Cycle Billing Due: 12/05/2017	\$141.05	\$138.18	11/1/2017 9:00	3156
9/13/2017 0:00	Payment - Check	(\$155.00)	(\$2.87)	9/13/2017 12:57	10744
7/31/2017 0:00	Cycle Billing Due: 09/05/2017	\$152.25	\$152.13	7/31/2017 12:57	3121
6/6/2017 0:00	Payment - Check	(\$136.00)	(\$0.12)	6/6/2017 13:40	10279
4/28/2017 0:00	Cycle Billing Due: 06/05/2017	\$136.85	\$135.88	5/3/2017 11:02	3099
3/13/2017 0:00	Payment - Check	(\$131.00)	(\$0.97)	3/13/2017 16:17	9903
2/7/2017 0:00	Cycle Billing Due: 03/06/2017	\$134.05	\$130.03	2/7/2017 9:54	3070
12/7/2016 0:00	Payment - Check	(\$115.00)	(\$4.02)	12/12/2016 9:26	9529
10/31/2016 0:00	Cycle Billing Due: 12/05/2016	\$111.16	\$110.98	10/31/2016 11:48	3016
9/8/2016 0:00	Payment - Check	(\$120.00)	(\$0.18)	9/8/2016 9:32	9099
7/29/2016 0:00	Cycle Billing Due: 09/06/2016	\$120.26	\$119.82	8/1/2016 10:12	2975
6/10/2016 0:00	Payment - Check	(\$111.00)	(\$0.44)	6/10/2016 11:23	8735
4/29/2016 0:00	Cycle Billing Due: 06/06/2016	\$111.02	\$110.56	5/2/2016 14:52	2934
3/8/2016 0:00	Payment - Check	(\$85.00)	(\$0.46)	3/8/2016 16:15	8395
1/29/2016 0:00	Cycle Billing Due: 03/07/2016	\$97.68	\$84.54	1/29/2016 10:19	2879
1/12/2016 0:00	Adjustment - Garbage Non-Tax	(\$1.90)	(\$13.14)	1/13/2016 13:16	8221

1/12/2016 0:00 Adjustment - Ramsey Tax	(\$2.12)	(\$11.24)	1/13/2016 13:16	8221
1/12/2016 0:00 Adjustment - Garb Sales Tax	(\$0.74)	(\$9.12)	1/13/2016 13:16	8221
1/12/2016 0:00 Adjustment - Garbage	(\$7.60)	(\$8.38)	1/13/2016 13:16	8221
12/11/2015 0:00 Payment - Check	(\$31.00)	(\$0.78)	12/11/2015 11:09	8110
10/30/2015 0:00 Cycle Billing Due: 12/07/2015	\$30.22	\$30.22	10/30/2015 10:52	2809

Jennifer Morse

From: Ruby Fahnbulleh <rubymic85@yahoo.com>
Sent: Friday, September 27, 2019 10:06 PM
To: Jennifer Morse
Subject: Utility Bill

Dear, sir/ Madam

I received a communication from the city of white Bear Lake concerning a past due amount, owe on my utility bill that is to be paid by the 11th of October. I am unable to pay the said amount by the due date, I have been out of the country for 3 months and wasn't working. But I am willing to make a payment plan for the said amount, in four installments.

Thanks,
Ruby Carter

Created Date/Time: 09/30/2019 08:48:47 AM

Customer Number: 00056175

Account Number: 0030603393

Service Address: 2194 ORCHARD LN

Mailing Address:

RUBY CARTER

2194 ORCHARD LN

WHITE BEAR LAKE MN 55110-5447

Customer/Account Transaction History

Trans Date	Transaction	Amount	Balance	Date/Time Updated	Batch ID
8/30/2019 0:00	Cycle Billing Due: 10/07/2019	\$228.67	\$1,884.30	9/3/2019 15:59	3370
7/15/2019 0:00	Penalties - Water	\$17.69	\$1,655.63	7/15/2019 13:38	13765
5/31/2019 0:00	Cycle Billing Due: 07/05/2019	\$176.92	\$1,637.94	5/31/2019 14:49	3345
4/16/2019 0:00	Penalties - Water	\$91.87	\$1,461.02	4/16/2019 15:01	13396
2/28/2019 0:00	Cycle Billing Due: 04/05/2019	\$918.67	\$1,369.15	3/6/2019 9:56	3316
1/16/2019 0:00	Penalties - Water	\$20.48	\$450.48	1/17/2019 8:08	13038
11/30/2018 0:00	Cycle Billing Due: 01/07/2019	\$204.78	\$430.00	11/30/2018 9:51	3290
11/7/2018 0:00	Certification Water Write-Off	(\$201.59)	\$225.22	11/7/2018 14:07	12739
11/7/2018 0:00	Certification Sewer Write-Off	(\$79.40)	\$426.81	11/7/2018 14:07	12739
10/17/2018 0:00	Penalties - Water	\$18.86	\$506.21	10/17/2018 11:11	12649
10/17/2018 0:00	Payment - Check	(\$500.00)	\$487.35	10/17/2018 10:40	12643
8/31/2018 0:00	Cycle Billing Due: 10/05/2018	\$188.58	\$987.35	8/30/2018 16:22	3263
7/16/2018 0:00	Penalties - Water	\$17.78	\$798.77	7/16/2018 9:59	12132
5/31/2018 0:00	Cycle Billing Due: 07/05/2018	\$177.78	\$780.99	5/31/2018 15:24	3236
4/17/2018 0:00	Penalties - Water	\$22.10	\$603.21	4/17/2018 10:23	11739
2/28/2018 0:00	Cycle Billing Due: 04/05/2018	\$220.98	\$581.11	3/1/2018 14:31	3204
1/16/2018 0:00	Penalties - Water	\$16.59	\$360.13	1/16/2018 14:56	11336
11/30/2017 0:00	Cycle Billing Due: 01/05/2018	\$165.90	\$343.54	12/1/2017 15:09	3163
10/17/2017 0:00	Penalties - Water	\$16.14	\$177.64	10/17/2017 11:18	10941
8/31/2017 0:00	Cycle Billing Due: 10/05/2017	\$161.35	\$161.50	8/31/2017 17:10	3132
7/11/2017 0:00	Payment - Check	(\$362.00)	\$0.15	7/11/2017 11:30	10415
5/31/2017 0:00	Cycle Billing Due: 07/05/2017	\$174.65	\$362.15	6/2/2017 12:12	3104
4/17/2017 0:00	Penalties - Water	\$17.05	\$187.50	4/17/2017 11:13	10086
2/28/2017 0:00	Cycle Billing Due: 04/05/2017	\$170.45	\$170.45	3/1/2017 9:43	3076
1/5/2017 0:00	Payment - Check	(\$265.27)	\$0.00	1/5/2017 13:27	9648
11/30/2016 0:00	Cycle Billing Due: 01/05/2017	\$160.76	\$265.27	11/30/2016 14:37	3027
10/18/2016 0:00	Penalties - Water	\$9.50	\$104.51	10/18/2016 15:05	9328
8/31/2016 0:00	Cycle Billing Due: 10/05/2016	\$95.01	\$95.01	9/1/2016 13:54	2991

Jennifer Morse

From: Tammy . <tammy.felde@gmail.com>
Sent: Monday, September 23, 2019 1:22 PM
To: Jennifer Morse
Subject: Delinquent Balance Hardship Statement

Hello Jen,

I received a letter regarding the delinquent balance for my account. I am experiencing a hardship right now. I have become unable to work and I am waiting for a Social Security hearing to receive disability benefits. The hearing is in December and I am not sure if they make a decision right away or if I will have to wait.

Although I am not receiving benefits now, if approved, I will receive back benefits for the entire time of my disability and I will bring my balance with the city current, whatever it is, at that time.

I do have every intention of paying the full amount as soon as I can and I would very much appreciate it if the proposed assessment could be deferred.

If you need further information please call me at 651-707-7471 or email me at tammy.felde@gmail.com.

Thank you,
Tammy Felde
Acct # 0031608656
Customer No. 00050613
Property ID 353022220078
1878 County Rd. E E

Created Date/Time: 09/24/2019 09:15:13 AM

Customer Number: 00050613

Account Number: 0031608656

Service Address: 1878 COUNTY RD E E

Mailing Address:

TAMMY FELDE

1878 COUNTY RD E E

WHITE BEAR LAKE MN 55110-4613

Customer/Account Transaction History

Trans Date	Transaction	Amount	Balance	Date/Time Updated	Batch ID
8/30/2019 0:00	Cycle Billing Due: 10/07/2019	\$114.52	\$403.03	9/3/2019 15:53	3370
7/15/2019 0:00	Penalties - Water	\$11.45	\$288.51	7/15/2019 13:37	13765
5/31/2019 0:00	Cycle Billing Due: 07/05/2019	\$114.52	\$277.06	5/31/2019 14:46	3345
4/16/2019 0:00	Penalties - Water	\$9.28	\$162.54	4/16/2019 15:00	13396
3/29/2019 0:00	Payment - VANCO	(\$108.43)	\$153.26	4/1/2019 14:29	13336
2/28/2019 0:00	Cycle Billing Due: 04/05/2019	\$142.42	\$261.69	3/6/2019 9:51	3316
1/16/2019 0:00	Penalties - Water	\$10.84	\$119.27	1/17/2019 8:07	13038
11/30/2018 0:00	Cycle Billing Due: 01/07/2019	\$108.43	\$108.43	11/30/2018 9:47	3290
9/18/2018 0:00	Payment - VANCO	(\$108.43)	\$0.00	9/21/2018 14:23	12501
8/31/2018 0:00	Cycle Billing Due: 10/05/2018	\$108.43	\$108.43	8/30/2018 16:16	3263
6/11/2018 0:00	Payment - VANCO	(\$108.43)	\$0.00	6/14/2018 9:18	11989
5/31/2018 0:00	Cycle Billing Due: 07/05/2018	\$108.43	\$108.43	5/31/2018 15:18	3236
3/9/2018 0:00	Payment - VANCO	(\$128.20)	\$0.00	3/13/2018 10:09	11580
3/7/2018 0:00	Payment - VANCO	(\$98.20)	\$128.20	3/9/2018 12:08	11571
2/28/2018 0:00	Cycle Billing Due: 04/05/2018	\$118.38	\$226.40	3/1/2018 14:24	3204
1/16/2018 0:00	Penalties - Water	\$9.82	\$108.02	1/16/2018 14:56	11336
11/30/2017 0:00	Cycle Billing Due: 01/05/2018	\$98.20	\$98.20	12/1/2017 15:02	3163
9/12/2017 0:00	Payment - VANCO	(\$106.60)	\$0.00	9/15/2017 11:40	10760
8/31/2017 0:00	Cycle Billing Due: 10/05/2017	\$106.60	\$106.60	8/31/2017 17:04	3132
6/8/2017 0:00	Payment - VANCO	(\$206.22)	\$0.00	6/12/2017 14:28	10311
5/31/2017 0:00	Cycle Billing Due: 07/05/2017	\$98.20	\$206.22	6/2/2017 12:05	3104
4/17/2017 0:00	Penalties - Water	\$9.82	\$108.02	4/17/2017 11:12	10086
2/28/2017 0:00	Cycle Billing Due: 04/05/2017	\$98.20	\$98.20	3/1/2017 9:35	3076
1/5/2017 0:00	Payment - Check	(\$89.06)	\$0.00	1/5/2017 13:48	9658
11/30/2016 0:00	Cycle Billing Due: 01/05/2017	\$89.06	\$89.06	11/30/2016 14:29	3027
9/22/2016 0:00	Payment - Check	(\$205.25)	\$0.00	9/22/2016 14:16	9182
8/31/2016 0:00	Cycle Billing Due: 10/05/2016	\$89.06	\$205.25	9/1/2016 13:50	2991
8/26/2016 0:00	Certification - Water	\$103.78	\$116.19	8/29/2016 8:17	9056
8/26/2016 0:00	Certification - Water	(\$103.78)	\$12.41	8/29/2016 8:17	9056
8/16/2016 0:00	Payment - Check	(\$100.00)	\$116.19	8/16/2016 12:07	9023
7/15/2016 0:00	Penalties - Water	\$12.41	\$216.19	7/15/2016 10:00	8902
5/31/2016 0:00	Cycle Billing Due: 07/05/2016	\$98.92	\$203.78	6/3/2016 14:48	2953
3/31/2016 0:00	Payment - Check	(\$412.39)	\$104.86	3/31/2016 10:09	8469

Good afternoon,

I'm writing this letter to ask to give me a chance to lower the payment as I'm writing this, because I'm putting 300 dollars on my bill to lower the payment. I've received, a letter stating that my payment will go to my escrow. And will be receiving assistance soon.

I'm not for sure during the winter time, but during the winter I received my bill and it was high, I called to see why the bill was high and i was told it might be a leak somewhere in the house so, I checked around and it was the downstairs toilet, I fixed it myself because it was the handle that needed to be shifted right. But I still couldn't understand why my bill continued to be high when I asked for the meter to be changed I didn't have no more leaks I'm not sure how that works. I would like to try and get assistance please and if not to please let me make 200 dollars payments every month.

Thank you,

Tandra Owens
1936 County Rd F E
White Bear Lake, MN 55110
Acct# 31105307

Created Date/Time: 09/20/2019 08:25:44 AM

Customer Number: 00057506

Account Number: 0031105307

Service Address: 1936 COUNTY RD F E

Mailing Address:

TANDRA OWENS

1936 COUNTY RD F E

WHITE BEAR LAKE MN 55110-3842

remaining balance with possibility for
certification as of 9/20/2019: \$856.17

Customer/Account Transaction History

Trans Date	Transaction	Amount	Balance	Date/Time Updated	Batch ID
9/19/2019 0:00	Payment - Credit Card	(\$200.00)	\$975.59	9/19/2019 15:56	14068
8/30/2019 0:00	Cycle Billing Due: 10/07/2019	\$119.42	\$1,175.59	9/3/2019 16:01	3370
8/27/2019 0:00	Payment - Credit Card	(\$100.00)	\$1,056.17	8/27/2019 9:00	13954
7/10/2019 0:00	Payment - Credit Card	(\$150.00)	\$1,156.17	7/10/2019 16:06	13729
6/4/2019 0:00	Payment - Credit Card	(\$75.00)	<u>\$1,306.17</u>	6/4/2019 13:44	13563
5/31/2019 0:00	Cycle Billing Due: 07/05/2019	\$240.17	\$1,381.17	5/31/2019 14:51	3345
5/2/2019 0:00	Payment - Credit Card	(\$147.00)	\$1,141.00	5/2/2019 15:39	13440
4/10/2019 0:00	Payment - Credit Card	(\$125.00)	\$1,288.00	4/10/2019 15:15	13372
3/7/2019 0:00	Payment - Credit Card	(\$500.00)	\$1,413.00	3/7/2019 13:26	13220
2/28/2019 0:00	Cycle Billing Due: 04/05/2019	\$1,556.92	\$1,913.00	3/6/2019 9:58	3316
1/16/2019 0:00	Penalties - Water	\$29.81	\$356.08	1/17/2019 8:08	13038
11/30/2018 0:00	Cycle Billing Due: 01/07/2019	\$298.07	\$326.27	11/30/2018 9:52	3290
10/17/2018 0:00	Penalties - Water	\$2.56	\$28.20	10/17/2018 11:11	12649
8/31/2018 0:00	Cycle Billing Due: 10/05/2018	\$25.64	\$25.64	8/30/2018 16:25	3263

4 1,306.17
7/10/19 pymt (150.00)
8/27/19 pymt (100.00)
9/19/19 pymt. (200.00)
856.17

Jennifer Morse

From: Tammi Lor <tammilor@icloud.com>
Sent: Friday, September 06, 2019 6:52 PM
To: Jennifer Morse
Subject: Regarding delinquent bill

Follow Up Flag: Follow up
Flag Status: Flagged

Hello Jen,

I received the letter regarding the delinquent bill and want to send my email to you. My husband and I are a big family of 7 and we are trying to make it through for now until my husband can find a steady job. He lost his job at the beginning of this year and we have been on financial assistance to help keep us going. We haven't forgotten our water bill, but we have been only been able to make mortgage payments, car payments, and purchasing food at this point. I plan to pay at least \$50-\$100 each paycheck moving forward. I don't believe I will be able to pay off the full balance by October 11, 2019 which is why I wanted to send you my email. I have been at my job for over 8 years and I am working full time, also trying to finish my bachelors degree full time. I hope that my hardship can be considered to not get a fee during the property taxes next year. I am not exactly sure how it all works, but we will put more effort into trying to pay the utility bill down.

Thank you for your time,

Tammi Lor
account # 0021804265
property id: 153022440075

Created Date/Time: 09/09/2019 09:09:18 AM

Customer Number: 00057140

Account Number: 0021804265

Service Address: 1710 EUGENE ST

Mailing Address:

TAMMI LOR

1710 EUGENE ST

WHITE BEAR LAKE MN 55110-3340

Customer/Account Transaction History

Trans Date	Transaction	Amount	Balance	Date/Time Updated	Batch ID
7/31/2019 0:00	Cycle Billing Due: 09/05/2019	\$205.67	\$1,053.65	7/31/2019 13:38	3361
6/14/2019 0:00	Penalties - Water	\$22.11	\$847.98	6/14/2019 10:22	13639
5/20/2019 0:00	Payment - VANCO	(\$100.00)	\$825.87	5/21/2019 14:37	13519
4/30/2019 0:00	Cycle Billing Due: 06/05/2019	\$221.07	\$925.87	4/30/2019 10:42	3336
3/15/2019 0:00	Penalties - Water	\$21.72	\$704.80	3/15/2019 10:36	13271
1/31/2019 0:00	Cycle Billing Due: 03/05/2019	\$217.17	\$683.08	1/31/2019 9:56	3306
12/17/2018 0:00	Penalties - Water	\$20.30	\$465.91	12/17/2018 16:09	12912
10/31/2018 0:00	Cycle Billing Due: 12/05/2018	\$202.98	\$445.61	10/31/2018 9:16	3280
10/17/2018 0:00	Payment - Check	(\$173.65)	\$242.63	10/17/2018 10:40	12643
9/18/2018 0:00	Penalties - Water	\$20.48	\$416.28	9/18/2018 16:03	12455
7/31/2018 0:00	Cycle Billing Due: 09/05/2018	\$204.78	\$395.80	7/31/2018 9:19	3254
6/18/2018 0:00	Penalties - Water	\$17.37	\$191.02	6/18/2018 16:19	12015
4/30/2018 0:00	Cycle Billing Due: 06/05/2018	\$173.65	\$173.65	5/1/2018 10:23	3223

Kerri Kindsvater

From: Katie A.T. O'Shaughnessy <kato.oshaughnessy@gmail.com>
Sent: Wednesday, October 9, 2019 5:32 PM
To: Kerri Kindsvater
Subject: Over due amount

Hi,

I received a letter about the past due amount on our account being added to our property taxes (I believe) if it cannot be paid prior to an upcoming date. I do not have the document in front of me as I email, please forgive that.

I would like to set up a repayment plan if possible; we had financial hardship and also were not receiving our bills for some reason for at least 3 billing cycles. The issue has since been addressed with the post office and seems to be resolved; we had previously emailed regarding this. Is it possible to still address the past due amount? I cannot pay a lump sum of the total.

Thank you for any information you can provide.

Katie O'Shaughnessy
763.458.0535

Sent from my iPhone

Created Date/Time: 10/14/2019 08:39:15 AM

Customer Number: 00055674

Account Number: 0011204005

Service Address: 3655 PRAIRIE RD

Mailing Address:

BRENDAN O'SHAUGHNESSY

3655 PRAIRIE RD

WHITE BEAR LAKE MN 55110-4858

Customer/Account Transaction History

Trans Date	Transaction	Amount	Balance	Date/Time Updated	Batch ID
9/30/2019 0:00	Cycle Billing Due: 11/05/2019	\$148.17	\$823.14	9/30/2019 16:19	3375
8/16/2019 0:00	Penalties - Water	\$17.51	\$674.97	8/16/2019 11:34	13922
6/28/2019 0:00	Cycle Billing Due: 08/05/2019	\$175.07	\$657.46	6/28/2019 9:13	3356
5/15/2019 0:00	Penalties - Water	\$17.12	\$482.39	5/15/2019 9:48	13495
3/29/2019 0:00	Cycle Billing Due: 05/06/2019	\$171.17	\$465.27	3/29/2019 16:23	3321
2/19/2019 0:00	Penalties - Water	\$13.46	\$294.10	2/19/2019 15:18	13146
12/31/2018 0:00	Cycle Billing Due: 02/05/2019	\$134.58	\$280.64	12/31/2018 13:07	3298
11/15/2018 0:00	Penalties - Water	\$13.28	\$146.06	11/15/2018 14:06	12775
9/28/2018 0:00	Cycle Billing Due: 11/05/2018	\$132.78	\$132.78	9/28/2018 9:41	3271
7/13/2018 0:00	Payment - Credit Card	(\$402.17)	\$0.00	7/13/2018 16:59	12108
6/29/2018 0:00	Cycle Billing Due: 08/06/2018	\$138.18	\$402.17	6/27/2018 14:02	3243
5/16/2018 0:00	Penalties - Water	\$12.38	\$263.99	5/16/2018 11:04	11860
3/30/2018 0:00	Cycle Billing Due: 05/07/2018	\$123.78	\$251.61	3/28/2018 14:21	3211
2/15/2018 0:00	Penalties - Water	\$5.49	\$127.83	2/15/2018 9:50	11467
1/29/2018 0:00	Payment - Credit Card	(\$130.50)	\$122.34	1/29/2018 13:48	11386
12/29/2017 0:00	Cycle Billing Due: 02/05/2018	\$110.60	\$252.84	12/29/2017 9:42	3172
11/15/2017 0:00	Penalties - Water	\$11.76	\$142.24	11/15/2017 15:50	11062
9/29/2017 0:00	Cycle Billing Due: 11/06/2017	\$117.60	\$130.48	10/2/2017 14:08	3143
9/5/2017 0:00	Payment - Credit Card	(\$241.22)	\$12.88	9/5/2017 11:27	10685
8/24/2017 0:00	Certification - Water	\$26.16	\$254.10	8/24/2017 12:17	10646
8/24/2017 0:00	Certification - Water	(\$26.16)	\$227.94	8/24/2017 12:17	10646
8/24/2017 0:00	Certification - Sewer	\$30.60	\$254.10	8/24/2017 12:17	10646
8/24/2017 0:00	Certification - Sewer	(\$30.60)	\$223.50	8/24/2017 12:17	10646
8/24/2017 0:00	Certification - Garbage	\$55.66	\$254.10	8/24/2017 12:17	10646
8/24/2017 0:00	Certification - Garbage	(\$55.66)	\$198.44	8/24/2017 12:17	10646
8/15/2017 0:00	Penalties - Water	\$12.88	\$254.10	8/15/2017 11:00	10606
6/30/2017 0:00	Cycle Billing Due: 08/07/2017	\$128.80	\$241.22	6/28/2017 13:15	3113
5/15/2017 0:00	Penalties - Water	\$10.22	\$112.42	5/16/2017 8:15	10176
3/31/2017 0:00	Cycle Billing Due: 05/05/2017	\$102.20	\$102.20	3/31/2017 16:44	3087
1/24/2017 0:00	Payment - Credit Card	(\$267.99)	\$0.00	1/24/2017 12:51	9723
12/31/2016 0:00	Cycle Billing Due: 02/06/2017	\$117.16	\$267.99	12/28/2016 16:14	3040
11/15/2016 0:00	Penalties - Water	\$12.52	\$150.83	11/15/2016 11:14	9450
9/30/2016 0:00	Cycle Billing Due: 11/07/2016	\$125.16	\$138.31	10/3/2016 14:56	3007

Bel Aire CLEANERS

3577 White Bear Ave
White Bear Lake, MN 55110

October 11, 2019

Jen Morse
City of White Bear Lake
4701 Highway 61
White Bear Lake, MN 55110

Water Utility Billing

It has recently come to my attention that our water bill has been estimated due to a faulty water meter and therefore being significantly overbilled. This has been going on for a few years. The previous property manager had not approved replacing the water meter which has resulted in the overbilling. We are currently working with the current (new) property manager to have a new water meter be installed as soon as possible.

I respectfully request that the outstanding balance on our account not be transferred to the property tax bill of the property owner. We will set up a monthly payment plan whilst this is being resolved.

Thanks in advance.

Regards,

Salim Hussain
President, Bel Aire Cleaners

Created Date/Time: 10/14/2019 08:40:05 AM

Customer Number: 00051670

Account Number: 0030902902

Service Address: 3577 WHITE BEAR AVE

Mailing Address:

SALIM HUSSAIN

3577 WHITE BEAR AVE

WHITE BEAR LAKE MN 55110-5409

Customer/Account Transaction History

Trans Date	Transaction	Amount	Balance	Date/Time Updated	Batch ID
8/30/2019 0:00	Cycle Billing Due: 10/07/2019	\$777.43	\$5,399.68	9/3/2019 15:54	3370
7/15/2019 0:00	Penalties - Water	\$66.50	\$4,622.25	7/15/2019 13:37	13765
5/31/2019 0:00	Cycle Billing Due: 07/05/2019	\$665.04	\$4,555.75	5/31/2019 14:47	3345
4/16/2019 0:00	Penalties - Water	\$64.63	\$3,890.71	4/16/2019 15:00	13396
2/28/2019 0:00	Cycle Billing Due: 04/05/2019	\$646.30	\$3,826.08	3/6/2019 9:51	3316
1/16/2019 0:00	Penalties - Water	\$210.23	\$3,179.78	1/17/2019 8:07	13038
11/30/2018 0:00	Cycle Billing Due: 01/07/2019	\$2,102.25	\$2,969.55	11/30/2018 9:47	3290
10/23/2018 0:00	Payment - Check	(\$3,959.47)	\$867.30	10/23/2018 14:54	12656
10/17/2018 0:00	Penalties - Water	\$73.16	\$4,826.77	10/17/2018 11:10	12649
8/31/2018 0:00	Cycle Billing Due: 10/05/2018	\$731.57	\$4,753.61	8/30/2018 16:17	3263
8/23/2018 0:00	Certification - Water	\$1,454.42	\$4,022.04	8/24/2018 9:18	12340
8/23/2018 0:00	Certification - Water	(\$1,454.42)	\$2,567.62	8/24/2018 9:18	12340
8/23/2018 0:00	Certification - Sewer	\$2,505.05	\$4,022.04	8/24/2018 9:18	12340
8/23/2018 0:00	Certification - Sewer	(\$2,505.05)	\$1,516.99	8/24/2018 9:18	12340
7/16/2018 0:00	Penalties - Water	\$62.57	\$4,022.04	7/16/2018 9:59	12132
5/31/2018 0:00	Cycle Billing Due: 07/05/2018	\$625.68	\$3,959.47	5/31/2018 15:19	3236
4/17/2018 0:00	Penalties - Water	\$60.80	\$3,333.79	4/17/2018 10:23	11739
2/28/2018 0:00	Cycle Billing Due: 04/05/2018	\$608.03	\$3,272.99	3/1/2018 14:25	3204
1/16/2018 0:00	Penalties - Water	\$175.82	\$2,664.96	1/16/2018 14:56	11336
11/30/2017 0:00	Cycle Billing Due: 01/05/2018	\$1,758.15	\$2,489.14	12/1/2017 15:03	3163
11/14/2017 0:00	Certification Water Write-Off	(\$1,016.20)	\$730.99	11/15/2017 13:02	11057
11/14/2017 0:00	Certification Sewer Write-Off	(\$2,130.09)	\$1,747.19	11/15/2017 13:02	11057
10/17/2017 0:00	Penalties - Water	\$61.65	\$3,877.28	10/17/2017 11:18	10941
8/31/2017 0:00	Cycle Billing Due: 10/05/2017	\$616.51	\$3,815.63	8/31/2017 17:05	3132
7/17/2017 0:00	Penalties - Water	\$52.83	\$3,199.12	7/17/2017 13:05	10486
5/31/2017 0:00	Cycle Billing Due: 07/05/2017	\$528.31	\$3,146.29	6/2/2017 12:06	3104
4/17/2017 0:00	Penalties - Water	\$51.36	\$2,617.98	4/17/2017 11:12	10086
2/28/2017 0:00	Cycle Billing Due: 04/05/2017	\$513.61	\$2,566.62	3/1/2017 9:36	3076
1/17/2017 0:00	Penalties - Water	\$159.27	\$2,053.01	1/17/2017 11:02	9696
11/30/2016 0:00	Cycle Billing Due: 01/05/2017	\$1,592.65	\$1,893.74	11/30/2016 14:30	3027
10/18/2016 0:00	Penalties - Water	\$38.74	\$301.09	10/18/2016 15:05	9328
8/31/2016 0:00	Cycle Billing Due: 10/05/2016	\$557.52	\$262.35	9/1/2016 13:51	2991
5/31/2016 0:00	Cycle Billing Due: 07/05/2016	\$40.40	(\$295.17)	6/3/2016 14:49	2953

3/7/2016 0:00 Cycle Billing Due: 04/05/2016	\$34.04	(\$335.57)	3/9/2016 15:09	2909
11/30/2015 0:00 Cycle Billing Due: 01/05/2016	\$31.54	(\$369.61)	12/1/2015 9:21	2832
11/13/2015 0:00 Certification Sewer Write-Off	(\$68.40)	(\$401.15)	11/16/2015 9:37	8011
11/13/2015 0:00 Certification Water Write-Off	(\$38.88)	(\$332.75)	11/16/2015 9:37	8011
10/19/2015 0:00 Transfer To AR	(\$439.63)	(\$293.87)	10/19/2015 13:37	7913
10/16/2015 0:00 Penalties - Water	\$3.15	\$145.76	10/16/2015 9:27	7899
8/31/2015 0:00 Cycle Billing Due: 10/05/2015	\$31.54	\$142.61	9/3/2015 9:04	2772
7/15/2015 0:00 Penalties - Water	\$3.79	\$111.07	7/15/2015 14:25	7532
5/29/2015 0:00 Cycle Billing Due: 07/06/2015	\$37.90	\$107.28	6/4/2015 15:29	2718
4/15/2015 0:00 Penalties - Water	\$3.15	\$69.38	4/15/2015 14:39	7201
3/4/2015 0:00 Cycle Billing Due: 04/06/2015	\$31.54	\$66.23	3/6/2015 11:00	2577
1/15/2015 0:00 Penalties - Water	\$3.15	\$34.69	1/15/2015 16:32	6764
11/30/2014 0:00 Cycle Billing Due: 01/06/2015	\$31.54	\$31.54	12/9/2014 10:01	2425
10/23/2014 0:00 Payment - Check	(\$73.22)	\$0.00	10/23/2014 8:21	6374
9/8/2014 0:00 Cycle Billing Due: 10/08/2014	\$31.54	\$73.22	9/10/2014 14:57	2327
7/21/2014 0:00 Penalties - Water	\$3.79	\$41.68	7/21/2014 8:27	5941
5/30/2014 0:00 Cycle Billing Due: 07/07/2014	\$37.90	\$37.89	6/6/2014 11:42	2236
4/18/2014 0:00 Payment - Check	(\$104.72)	(\$0.01)	4/18/2014 8:15	5470
3/6/2014 0:00 Cycle Billing Due: 04/07/2014	\$31.54	\$104.71	3/8/2014 10:12	2092
1/17/2014 0:00 Penalties - Water	\$3.15	\$73.17	1/17/2014 10:26	5250
12/3/2013 0:00 Cycle Billing Due: 01/06/2014	\$31.54	\$70.02	12/3/2013 16:04	2037
11/22/2013 0:00 Certification Water Write-Off	(\$168.89)	\$38.48	11/22/2013 16:19	5138
11/22/2013 0:00 Certification Sewer Write-Off	(\$307.80)	\$207.37	11/22/2013 16:19	5138
10/16/2013 0:00 Penalties - Water	\$3.15	\$515.17	10/16/2013 14:24	5070
9/3/2013 0:00 Cycle Billing Due: 10/07/2013	\$31.54	\$512.02	9/3/2013 16:02	1973
7/19/2013 0:00 Penalties - Water	\$3.79	\$480.48	7/19/2013 9:22	4880
6/4/2013 0:00 Cycle Billing Due: 07/08/2013	\$37.90	\$476.69	6/5/2013 14:51	1900
4/17/2013 0:00 Penalties - Water	\$39.60	\$438.79	4/17/2013 10:26	4703
3/4/2013 0:00 Cycle Billing Due: 04/05/2013	\$396.04	\$399.19	3/5/2013 13:50	1839
2/4/2013 0:00 Payment - Check	(\$70.02)	\$3.15	2/5/2013 9:02	4567
1/15/2013 0:00 Penalties - Water	\$3.15	\$73.17	1/15/2013 16:03	4531
12/4/2012 0:00 Cycle Billing Due: 01/07/2013	\$31.54	\$70.02	12/5/2012 15:40	1791
11/26/2012 0:00 Certification Water Write-Off	(\$55.81)	\$38.48	11/26/2012 9:07	4420
11/26/2012 0:00 Certification Sewer Write-Off	(\$91.20)	\$94.29	11/26/2012 9:07	4420
10/18/2012 0:00 Penalties - Water	\$3.15	\$185.49	10/18/2012 9:24	4357
8/24/2012 0:00 Cycle Billing Due: 10/05/2012	\$31.54	\$182.34	9/4/2012 10:59	1719
8/9/2012 0:00 Certification - Water	\$55.81	\$150.80	8/9/2012 15:15	4228
8/9/2012 0:00 Certification - Water	(\$55.81)	\$94.99	8/9/2012 15:15	4228
8/9/2012 0:00 Certification - Sewer	\$91.20	\$150.80	8/9/2012 15:15	4228
8/9/2012 0:00 Certification - Sewer	(\$91.20)	\$59.60	8/9/2012 15:15	4228
7/16/2012 0:00 Penalties - Water	\$3.79	\$150.80	7/16/2012 9:55	4178
5/31/2012 0:00 Cycle Billing Due: 07/05/2012	\$37.90	\$147.01	6/1/2012 14:38	1645
4/16/2012 0:00 Penalties - Water	\$3.15	\$109.11	4/16/2012 9:50	3982
2/29/2012 0:00 Cycle Billing Due: 04/06/2012	\$31.54	\$105.96	3/2/2012 10:35	1561
1/18/2012 0:00 Penalties - Water	\$3.15	\$74.42	1/18/2012 15:33	3762
11/30/2011 0:00 Cycle Billing Due: 01/05/2012	\$31.54	\$71.27	12/1/2011 12:28	1447
11/8/2011 0:00 Certification Water Write-Off	(\$663.08)	\$39.73	11/9/2011 12:21	3631

Jennifer Morse

From: Vegan Vixen <bauman65@gmail.com>
Sent: Tuesday, October 15, 2019 11:49 AM
To: Jennifer Morse
Subject: Past due utility bill

Dear Jen,

My name is Rachel Bauman I am sending you this email on behalf of my mom, Edna Bauman. She is unable to pay all of the amount at once due to her living on a fixed income. She said she had paid 5 payments of 100.00 each visa check. She has those records in her check book. She lives off of 1,400.00 a month and has about 9 monthly bills she has to pay. I don't know if there's anything else we can do. Please email me back.

Thank you,
Rachel Bauman

Sent from my iPhone

Created Date/Time: 10/15/2019 04:32:04 PM
 Customer Number: 00036120
 Account Number: 0011501160
 Service Address: 2811 RIVIERA DR S
 Mailing Address:
 EDNA BAUMAN
 2811 RIVIERA DR S
 WHITE BEAR LAKE MN 55110-1856

Customer/Account Transaction History

Trans Date	Transaction	Amount	Balance	Date/Time Updated	Batch ID
9/30/2019 0:00	Cycle Billing Due: 11/05/2019	\$107.10	\$883.80	9/30/2019 16:09	3375
8/23/2019 0:00	Payment - Check	(\$100.00)	\$776.70	8/23/2019 10:35	13943
7/17/2019 0:00	Payment - Check	(\$100.00)	\$876.70	7/17/2019 12:01	13795
6/28/2019 0:00	Cycle Billing Due: 08/05/2019	\$400.35	\$976.70	6/28/2019 9:03	3356
5/14/2019 0:00	Payment - Check	(\$100.00)	\$576.35	5/14/2019 14:57	13486
5/9/2019 0:00	NSF Check - Garbage	\$44.01	\$676.35	5/9/2019 13:25	13470
5/9/2019 0:00	NSF Check - Sewer	\$452.35	\$632.34	5/9/2019 13:25	13470
5/9/2019 0:00	NSF Check - Water	\$179.99	\$179.99	5/9/2019 13:25	13470
5/6/2019 0:00	Payment - ACH	(\$676.35)	\$0.00	5/2/2019 14:54	13439
3/29/2019 0:00	Cycle Billing Due: 05/06/2019	\$676.35	\$676.35	3/29/2019 16:14	3321
2/5/2019 0:00	Payment - ACH	(\$409.15)	\$0.00	2/1/2019 10:13	13092
12/31/2018 0:00	Cycle Billing Due: 02/05/2019	\$409.15	\$409.15	12/31/2018 12:59	3298
11/5/2018 0:00	Payment - ACH	(\$295.75)	\$0.00	11/2/2018 9:56	12713
9/28/2018 0:00	Cycle Billing Due: 11/05/2018	\$295.75	\$295.75	9/28/2018 9:30	3271
8/6/2018 0:00	Payment - ACH	(\$171.55)	\$0.00	8/2/2018 13:16	12220
6/29/2018 0:00	Cycle Billing Due: 08/06/2018	\$171.55	\$171.55	6/27/2018 13:53	3243
6/4/2018 0:00	Refund - Water	\$446.95	\$0.00	6/4/2018 9:00	11934
5/8/2018 0:00	Payment - Check	(\$446.95)	(\$446.95)	5/8/2018 9:46	11809
5/7/2018 0:00	Payment - ACH	(\$446.95)	\$0.00	5/2/2018 9:46	11782
3/30/2018 0:00	Cycle Billing Due: 05/07/2018	\$446.95	\$446.95	3/28/2018 14:10	3211
2/5/2018 0:00	Payment - ACH	(\$307.60)	\$0.00	2/2/2018 8:41	11401
12/29/2017 0:00	Cycle Billing Due: 02/05/2018	\$307.60	\$307.60	12/29/2017 9:21	3172
11/6/2017 0:00	Payment - ACH	(\$157.80)	\$0.00	11/3/2017 9:59	11015
9/29/2017 0:00	Cycle Billing Due: 11/06/2017	\$157.80	\$157.80	10/2/2017 13:58	3143
8/7/2017 0:00	Payment - ACH	(\$118.60)	\$0.00	8/2/2017 10:43	10544
6/30/2017 0:00	Cycle Billing Due: 08/07/2017	\$118.60	\$118.60	6/28/2017 13:02	3113
5/5/2017 0:00	Payment - ACH	(\$108.80)	\$0.00	5/3/2017 14:39	10134
3/31/2017 0:00	Cycle Billing Due: 05/05/2017	\$108.80	\$108.80	3/31/2017 16:34	3087
2/6/2017 0:00	Payment - ACH	(\$92.81)	\$0.00	2/2/2017 8:26	9745
12/31/2016 0:00	Cycle Billing Due: 02/06/2017	\$92.81	\$92.81	12/28/2016 16:00	3040
11/7/2016 0:00	Payment - ACH	(\$102.11)	\$0.00	11/7/2016 11:17	9412
9/30/2016 0:00	Cycle Billing Due: 11/07/2016	\$102.11	\$102.11	10/3/2016 14:46	3007
8/5/2016 0:00	Payment - ACH	(\$103.27)	\$0.00	8/5/2016 10:55	8980



City of White Bear Lake
Finance Department

MEMORANDUM

To: Ellen Hiniker, City Manager
From: Kerri Kindsvater, Finance Director
Date: October 17, 2019
Subject: Certification of City expenses incurred servicing private property

BACKGROUND

Throughout the year, the City contracted services to provide lawn care and tree removal to several property owners. The City billed all property owners for the services performed on their behalf; however, a few of the invoices remain unpaid.

SUMMARY

The following list summarizes the delinquent invoice balances:

<u>Description of service</u>	<u>Amount</u>
Tree removal	\$3,650.75
Lawn care	107.38
	<u>3,758.13</u>

RECOMMENDATION

Staff recommends the City Council adopt the attached resolution certifying the total \$3,758.13 delinquent miscellaneous private billings for a one-year period at an annual interest rate of seven and one-half (7.5%) percent.

ATTACHMENTS

Resolution
 Certification detail for delinquent invoices

RESOLUTION NO.

**RESOLUTION CERTIFYING DELINQUENT 2019 MISCELLANEOUS PRIVATE
PROPERTY ASSESSMENT FOR RECOVERY OF CITY EXPENSES**

WHEREAS, Minnesota Statutes §429.101 allows the City to certify special charges associated with servicing property as special assessments with the County Auditor; and

WHEREAS, the City has provided various services to the attached listing of properties, invoiced those properties for services completed and has not been reimbursed as of October 17, 2019.

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of White Bear Lake, Minnesota, that:

1. Nuisance charges associated with maintaining private property within the City ordinance are certified to the County Auditor for collection as special assessments.
2. The nuisance assessments are authorized per the attached worksheet totaling \$3,758.13 for recovery of the City incurred expenses.
3. Nuisance assessment shall be payable over a term of one (1) year at an annual rate of seven and one-half percent (7.5%).

The foregoing resolution, offered by Councilmember _____ and supported by Councilmember _____, was declared carried on the following vote:

Ayes:

Nays:

Passed:

Jo Emerson, Mayor

ATTEST:

Kara Coustry, City Clerk

CITY WHITE BEAR LAKE

Invoice No. 11738

4701 HIGHWAY 61
WHITE BEAR LAKE, MN 55110
651-429-8526 fax 651-429-8500

INVOICE

Customer

Name ALAN & MARY NORTH
Address 2592 ROTH PLACE
City WH BEAR LK State MN ZIP 55110

Date 7/17/2018

CODE VARIOUS

Qty	Description	Unit Price	TOTAL
	TREE REMOVAL AT 2592 ROTH PLACE		
1	TREE REMOVAL 4402.6560	\$825.00	\$825.00
1	ST TAX 4400.2420	\$56.68	\$56.68
1	TRANS TAX 4400.2421	\$4.13	\$4.13
	11738		
	SubTotal		\$885.81
	TOTAL		\$885.81

Payment Details

- Cash
 Check

#VALUE!

Office Use Only

PLEASE MAKE CHECKS PAYABLE TO THE CITY OF WHITE BEAR LAKE

PAYMENT TERMS: NET DUE UPON RECEIPT OF INVOICE

Precision Landscape and Tree, Inc.

50 S. Owasso Blvd. East
Little Canada, MN 55117
Phone (651) 484-2726 Fax (651) 482-8191



RECEIVED MAY - 9 2018

Invoice

City of White Bear Lake, Public Works Department

3950 Hoffman Road
White Bear Lake MN 55110

DATE	INVOICE #
5/8/2018	7264

Due	Terms
6/7/2018	30 Days

Job Name	Job Site	Phone	Salesperson	Total Due
City of White Bear Lake, Public Works Department 20180402	2592 Roth Place	651-747-3650	Paul Pinkalla	\$825.00

#	Item	Service Description	Completed	Tax	Qty	Price
1	Apple	Tree Removal Remove the Apple tree and brush on the ground to within 4" of the ground. Haul all debris.	5/3/2018	0.00 %	0	\$0.00
2	Stump(s)	Stump Grinding (RG50) Grind stump 6"-8" below grade, haul grindings, and backfill with soil.	5/3/2018	0.00 %	0	\$0.00
3	Tree's	Group Price Price for items in lines 1 and 2. Price valid if all items are ordered together.	5/3/2018	0.00 %	0	\$825.00

Subtotal:	\$825.00
Discount:	\$0.00
Tax:	\$0.00
Total:	\$825.00

Thank you,
Paul Pinkalla

Make all checks payable to: **Precision Landscape and Tree, Inc.**
For your convenience we also take major credit cards.
Total due in 30 days. Overdue accounts subject to a service charge of 1.5% per month

THANK YOU FOR YOUR BUSINESS!

CITY OF WHITE BEAR LAKE TREE INSPECTION FORM

Date Submitted 12-14-17

Date of Inspection 3-1-18

Inspectors Name Anno Fleischhacker

Property Address 2592 Roth Place

Property owner - Alan R. North

Additional location directions: dead tree in back yard, called in by code enforcement.

Location of Tree: BOULEVARD

PRIVATE

DISEASED

DYING

HAZARDOUS

Tree has been Marked: YES

NO

I couldn't get back there

Type of Tree ?

Diagnosis Dead

Circumference _____

REMARKS: should come down

Cedar to white bear council

Mary Helmerick

Subject: Tree Removal at 2592 Roth Place
Start Date: Thursday, December 14, 2017
Due Date: Friday, May 11, 2018

Status: Waiting on someone else
Percent Complete: 50%

Total Work: 0 hours
Actual Work: 0 hours

Owner: Mary Helmerick

12/14/17 Code Enforcement notified us that there is a dead tree in the back yard of this residence, weather prevented an inspection at this time.

3/1/18 Anne inspected the tree and determined that it is dead and needs to be removed, she couldn't not however mark the tree because of the amount of snow accumulated in the back yard. Also could not ID tree because of condition.

3/5/18 Sent letter to homeowner for private tree removal and notified code enforcement of findings.

3/27/18 Gave to Anne to verify removal.

3/28/18 Trees are still up, turned over to code enforcement for follow up. Dan advised to have tree bid for removal, homeowner has been non-compliant with other code violations, so we need to start the process.

4/2/18 Hugo bid \$1500.00

4/2/18 Precision bid \$825.00

4/11/18 Verified removal of tree with Code Enforcement, Dan gave me the go ahead to have the tree removed. Notified Precision to go ahead and schedule it.

4/27/18 Precision notified us they have tree removal scheduled for Thursday 5/3/18. Forwarded information to Dan to be on alert for any issues that day.

5/3/18 Precision arrived to remove tree, homeowner called and is not happy. I advised him to contact Code Enforcement for further action and finance for answers to all his questions regarding this removal and billing. He finally let me go because I couldn't answer his questions. I contacted Dan to go pay him a visit so removal could be performed, he responded. Dan called back homeowner understands now and is allowing tree to be removed.



253022130034

P.O. Box 64097
Saint Paul, MN 55164-0097



68787340**G50**1.03**3/6*****AUTOS-DIGIT 55110
ALAN R NORTH
MARY K O NORTH
2592 ROTH PL
WHITE BEAR LAKE MN 55110-4533

PROPERTY ADDRESS
2592 ROTH PL
ABBREVIATED TAX DESCRIPTION
EASTWOOD MANOR
LOT 15 BLK 15

PROPERTY IDENTIFICATION NUMBER (P.I.N.)
253022130034 9347

CURRENT STEP →

2019 Property Tax Statement 2019			
2018 Values for Taxes Payable in			
VALUES AND CLASSIFICATION			
Taxable Payable Year	2018	2019	
Step 1	Estimated Market Value	\$ 214,100	\$ 228,800
	Improvements Excluded		
	Homestead Exclusion	18,000	16,600
	Taxable Market Value	196,100	212,200
	New Improvements/ Expired Exclusions		
	Property Classification	Res Hstd	Res Hstd
	Value Notice sent March 2018		
PROPOSED TAX NOTICE			
Step 2	Proposed tax sent in November 2018.	\$ 2,802.00	
*Note: Did not include special assessments or referenda approved by the voters at the 2018 November election.			
PROPERTY TAX STATEMENT			
Step 3	First-half taxes due 5/15/2019	1,626.00	
	Second-half taxes due 10/15/2019	1,626.00	
	Total Taxes Due in 2019:	3,252.00	

2018	2019	TAXES PAYABLE YEAR
	\$ 2,811.97	1. Use this amount on Form M1PR to see if you're eligible for a property tax refund. File by August 15. <input type="checkbox"/> If box is checked, you owe delinquent taxes and are not eligible.
\$ 2,535.97		2. Use these amounts on Form M1PR to see if you are eligible for a special refund.
Property Tax and Credits		
2,535.97	2,811.97	3. Property taxes before credits
0.00	0.00	4. Agricultural credits that reduce property taxes
2,535.97	2,811.97	5. Property taxes after credits
Property Tax by Jurisdiction		
970.96	1,031.41	6. Ramsey County
75.11	82.47	a. Regional Rail Authority
88.03	91.56	b. County Library
373.72	428.44	7. City or Town - WHITE BEAR LAKE
0.00	0.00	8. State General Tax
461.22	458.23	9. School District 624
480.27	626.95	a. Voter approved levies
		b. Other local levies
50.85	53.48	10. Special taxing districts
35.81	39.43	a. Metropolitan special taxing districts
0.00	0.00	b. Other special taxing districts
0.00	0.00	c. Tax increment
0.00	0.00	d. Fiscal disparity
2,535.97	2,811.97	11. Non-school voter approved referenda levies
		12. Total property tax before special assessments
440.03	440.03	13. Special assessments and charges added to this property tax statement for taxes payable in 2019
		a. 440.03 UTILITY AND STREET IMPROVEMENTS - 0901
		b.
		c.
		d.
		e.
		f.
		g.
		h.
0.00	0.00	Contamination Tax
\$ 2,976.00	\$ 3,252.00	14. Total Property Tax and Special Assessments

PROPERTY TAX REFUNDS
You may be eligible for one or more refunds
that reduce your property taxes in 2019 – even if you haven't been eligible before.
See enclosed insert for details or visit revenue.state.mn.us

CONTACT INFORMATION

ramseycounty.us/property
90 Plato Blvd. West, Saint Paul, MN 55107
General – taxes, payments, addresses, special assessments
AskPropertyTaxandRecords@ramseycounty.us | 651-266-2222
Assessing services – value, classification, exemptions
AskCountyAssessor@ramseycounty.us | 651-266-2131
Homestead
AskHomesteads@ramseycounty.us | 651-266-2040
Delinquent taxes
AskPropertyTaxandRecords@ramseycounty.us | 651-266-2002

CITY WHITE BEAR LAKE

4701 HIGHWAY 61
WHITE BEAR LAKE, MN 55110
651-429-8526 fax 651-429-8500

Invoice No.

11798

INVOICE

Customer

Name WENDELYN SCHIFSKY GUNELSON
Address 2404 ELM DRIVE
City WH BEAR LK State MN ZIP 55110

Date 10/8/2018

CODE VARIOUS

Qty	Description	Unit Price	TOTAL
1	TREE REMOVAL 4402.6560	\$475.00	\$475.00
1	ST TAX 4400.2420	\$32.66	\$32.66
1	TRANS TAX 4400.2421	\$2.38	\$2.38
11798			
		SubTotal	\$510.04
		TOTAL	\$510.04

Payment Details

- Cash
 Check

#VALUE!

Office Use Only

PLEASE MAKE CHECKS PAYABLE TO THE CITY OF WHITE BEAR LAKE

PAYMENT TERMS: NET DUE UPON RECEIPT OF INVOICE

Precision Landscape and Tree, Inc.

50 S. Owasso Blvd. East
Little Canada, MN 55117
Phone (651) 484-2726 Fax (651) 482-8191



RECEIVED SEP 13 2018

Invoice

City of White Bear Lake, Public Works Department

DATE	INVOICE #
9/11/2018	7746

3950 Hoffman Road
White Bear Lake MN 55110

Due	Terms
10/11/2018	30 Days

Job Name	Job Site	Phone	Salesperson	Total Due
City of White Bear Lake, Public Works Department 20190821	2404 Elm Dr.	651-747-3650	Paul Pinkalla	\$950.00

#	Item	Service Description	Completed	Tax	Qty	Price
1	Ash (Green)	Tree Removal Remove the Ash marked on the boulevard to with in 4" of the ground. Haul all debris.	8/31/2018	0.00 %	0	\$0.00
2	Stump(s)	Stump Grinding (Tow) Grind stump 6"-8" below grade, haul grindings, backfill with soil, and seed with grass.	8/31/2018	0.00 %	0	\$0.00
3		Group Price Price for items in lines 1 & 2 Price valid if all items are ordered together.	8/31/2018	0.00 %	0	\$950.00

Subtotal:	\$950.00
Discount:	\$0.00
Tax:	\$0.00
Total:	\$950.00

Thank you,
Paul Pinkalla

Make all checks payable to: **Precision Landscape and Tree, Inc.**
For your convenience we also take major credit cards.
Total due in 30 days. Overdue accounts subject to a service charge of 1.5% per month

THANK YOU FOR YOUR BUSINESS!

CITY OF WHITE BEAR LAKE TREE INSPECTION FORM

Date of Inspection 8-10-18 Date Submitted 8/6/18

Inspectors Name Anne Fleischhacker

Property Address 2404 ELM DR.

Additional location directions: Dying ASH tree in
Front yard

Location of Tree: BOULEVARD PRIVATE

DISEASED DYING HAZARDOUS

Tree has been Marked: YES NO

Type of Tree Ash

Diagnosis stressed / I don't think
its ash per se

Circumference 6 1/2

REMARKS:



P.O. Box 64097
Saint Paul, MN 55164-0097

68010*336**G50**1.362**3/6*****AUT05-DIGIT 55110
WENDELYN J SCHIFSKY GUNELSON
2404 ELM DR
WHITE BEAR LAKE MN 55110-5576

PROPERTY ADDRESS
2404 ELM DR

ABBREVIATED TAX DESCRIPTION

LAKEVIEW HILLS PLAT 3
LOT 11 BLK 7

PROPERTY IDENTIFICATION NUMBER (P.I.N.)
363022240026 9346

CURRENT STEP →

2019 Property Tax Statement			2019
2018 Values for Taxes Payable in			
VALUES AND CLASSIFICATION			
Taxable Payable Year		2018	2019
Step 1	Estimated Market Value	\$ 172,900	\$ 185,300
	Improvements Excluded		
	Homeslead Exclusion	21,700	20,600
	Taxable Market Value	151,200	164,700
	New Improvements/ Expired Exclusions		
	Property Classification	Res Hstd	Res Hstd
	Value Notice sent March 2018		
PROPOSED TAX NOTICE			
Step 2	Proposed tax sent in November 2018.		\$ 2,218.00
	*Note: Did not include special assessments or referenda approved by the voters at the 2016 November election.		
PROPERTY TAX STATEMENT			
Step 3	First-half taxes due 5/15/2019		1,424.00
	Second-half taxes due 10/15/2019		1,424.00
	Total Taxes Due in 2019:		2,848.00

2018	2019	TAXES PAYABLE YEAR
	\$ 2,224.50	1. Use this amount on Form M1PR to see if you're eligible for a property tax refund. File by August 15. If box is checked, you owe delinquent taxes and are not eligible. <input type="checkbox"/>
\$ 2,001.04		2. Use these amounts on Form M1PR to see if you are eligible for a special refund.
2,001.04	2,224.50	Property Tax and Credits
0.00	0.00	3. Property taxes before credits
2,001.04	2,224.50	4. Agricultural credits that reduce property taxes
		5. Property taxes after credits
		Property Tax by Jurisdiction
747.92	799.39	6. Ramsey County
57.91	64.01	a. Regional Rail Authority
67.88	71.07	b. County Library
288.15	332.54	7. City or Town - WHITE BEAR LAKE
0.00	0.00	8. State General Tax
368.38	368.90	9. School District 624
374.97	491.31	a. Voter approved levies
		b. Other local levies
39.20	41.50	10. Special taxing districts
56.63	55.78	a. Metropolitan special taxing districts
0.00	0.00	b. Other special taxing districts
0.00	0.00	c. Tax increment
0.00	0.00	d. Fiscal disparity
2,001.04	2,224.50	11. Non-school voter approved referenda levies
		12. Total property tax before special assessments
244.96	623.50	13. Special assessments and charges added to this property tax statement for taxes payable in 2019
		a. 623.50 Delinquent Utilities
		b.
		c.
		d.
		e.
		f.
		g.
		h.
0.00	0.00	Contamination Tax
\$ 2,246.00	\$ 2,848.00	14. Total Property Tax and Special Assessments

PROPERTY TAX REFUNDS

You may be eligible for one or more refunds that reduce your property taxes in 2019 – even if you haven't been eligible before. See enclosed insert for details or visit revenue.state.mn.us

CONTACT INFORMATION

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90 Plato Blvd. West, Saint Paul, MN 55107

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AskCountyAssessor@ramseycounty.us | 651-266-2131

Homestead
AskHomesteads@ramseycounty.us | 651-266-2040

Delinquent taxes
AskPropertyTaxandRecords@ramseycounty.us | 651-266-2002



CITY WHITE BEAR LAKE

4701 HIGHWAY 61
WHITE BEAR LAKE, MN 55110
651-429-8526 fax 651-429-8500

Invoice No.

12050

INVOICE

Customer

Name JOHN & KAREN BRABENEC
Address 2175 2ND STREET
City WH BEAR LAKE State MN ZIP 55110

Date 6/11/2019

CODE 4400.1318

Qty	Description	Unit Price	TOTAL
	TREE REMOVAL AT 2175 2ND STREET		
1	TREE REMOVAL 4402.6560	\$400.00	\$400.00
1	ST TAX 4400.2420	\$27.50	\$27.50
1	TRANSIT TAX 4400.2421	\$2.00	\$2.00
	12050		
		SubTotal	\$429.50
		TOTAL	\$429.50

Payment Details

- Cash
 Check

#VALUE!

Office Use Only

PLEASE MAKE CHECKS PAYABLE TO THE CITY OF WHITE BEAR LAKE

PAYMENT TERMS: NET DUE UPON RECEIPT OF INVOICE

Upper Cut Tree Services

8841 167th LN
 Forest Lake MN 55025
 651.779.3729

Date	Invoice #
5/29/2019	4455

RECEIVED MAY 30 2019

Bill To
City of White Bear 3950 Hoffman Rd White Bear Lake MN 55110

Terms
Due on receipt.

Item	Description	Rate	Amount
Remove Tree	Remove Tree, Logskid 175 2nd St	625.00	625.00
Stump	Grind Stump, remove stump chips, dirt, seed	175.00	175.00
		Subtotal	\$800.00
		Sales Tax (6.875%)	\$0.00
		Total	\$800.00

We are now online! Please visit us at www.uppercuttrees.com.

CITY OF WHITE BEAR LAKE TREE INSPECTION FORM

Date Submitted

4-2-19

Date of Inspection

4-2-19

Inspectors Name

Andy W.

Property Address

2175 2nd St.

Additional location directions:

tree is between sidewalk & curb

Location of Tree:

BOULEVARD

PRIVATE

DISEASED

DYING

HAZARDOUS

Tree has been Marked:

YES

NO

Type of Tree

Honey Locust

Diagnosis

remove

Circumference

6 1/2'

REMARKS:

follow all the way thru.



P.O. Box 64097
Saint Paul, MN 55164-0097



66927*330**G50**4.362**3/6*****AUTOS-DIGIT 55110
JOHN W BRABENEK
KAREN E BRABENEK
2175 2ND ST
WHITE BEAR LAKE MN 55110-3234

PROPERTY ADDRESS
2175 2ND ST
ABBREVIATED TAX DESCRIPTION
WHITE BEAR
LOT 15 BLK 60

PROPERTY IDENTIFICATION NUMBER (P.I.N.)
143022410107 9347

CURRENT STEP →

2019 Property Tax Statement		
2018 Values for Taxes Payable in 2019		
VALUES AND CLASSIFICATION		
Taxable Payable Year	2018	2019
Step 1	Estimated Market Value	\$ 370,200 \$ 367,600
	Improvements Excluded	
	Homestead Exclusion	3,900 4,200
	Taxable Market Value	366,300 363,400
	New Improvements/ Expired Exclusions	
	Property Classification	Res Hstd Res Hstd
Value Notice sent March 2018		
PROPOSED TAX NOTICE		
Step 2	Proposed tax sent in November 2018.	\$ 4,744.00
	*Note: Did not include special assessments or referenda approved by the voters at the 2018 November election.	
PROPERTY TAX STATEMENT		
Step 3	First-half taxes due 5/15/2019	2,379.00
	Second-half taxes due 10/15/2019	2,379.00
	Total Taxes Due in 2019:	4,758.00

2018	2019	TAXES PAYABLE YEAR
	\$ 4,758.00	1. Use this amount on Form M1PR to see if you're eligible for a property tax refund. File by August 15. If box is checked, you owe delinquent taxes and are not eligible. <input type="checkbox"/>
\$ 4,670.00		2. Use these amounts on Form M1PR to see if you are eligible for a special refund.
Property Tax and Credits		
4,670.00	4,758.00	3. Property taxes before credits
0.00	0.00	4. Agricultural credits that reduce property taxes
4,670.00	4,758.00	5. Property taxes after credits
Property Tax by Jurisdiction		
1,812.90	1,765.03	6. Ramsey County
140.31	141.23	a. Regional Rail Authority
164.45	156.80	b. County Library
698.08	733.72	7. City or Town - WHITE BEAR LAKE
0.00	0.00	8. State General Tax
813.00	743.19	9. School District 624
879.41	1,058.92	a. Voter approved levies
		b. Other local levies
94.95	91.59	10. Special taxing districts
66.90	67.52	a. Metropolitan special taxing districts
0.00	0.00	b. Other special taxing districts
0.00	0.00	c. Tax increment
0.00	0.00	d. Fiscal disparity
4,670.00	4,758.00	11. Non-school voter approved referenda levies
		12. Total property tax before special assessments
0.00	0.00	13. Special assessments and charges added to this property tax statement for taxes payable in 2019
		a.
		b.
		c.
		d.
		e.
		f.
		g.
		h.
0.00	0.00	Contamination Tax
\$ 4,670.00	\$ 4,758.00	14. Total Property Tax and Special Assessments

PROPERTY TAX REFUNDS
You may be eligible for one or more refunds
that reduce your property taxes in 2019 – even if you haven't been eligible before.
See enclosed insert for details or visit revenue.state.mn.us

CONTACT INFORMATION

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Homestead
AskHomesteads@ramseycounty.us | 651-266-2040
Delinquent taxes
AskPropertyTaxandRecords@ramseycounty.us | 651-266-2002

CITY WHITE BEAR LAKE

4701 HIGHWAY 61
 WHITE BEAR LAKE, MN 55110
 651-429-8526 fax 651-429-8500

Invoice No. 12063

INVOICE

Customer

Name GEORGE MAIRS
 Address 2292 6TH STREET
 City WH BEAR LAKE State MN ZIP 55110

Date 6/11/2019
 CODE 4400.1318

Qty	Description	Unit Price	TOTAL
	TREE REMOVAL AT 2292 6TH STREET		
1	TREE REMOVAL 4402.6560	\$1,125.00	\$1,125.00
1	ST TAX 4400.2420	\$77.35	\$77.35
1	TRANSIT TAX 4400.2421	\$5.63	\$5.63
	12063		
		SubTotal	\$1,207.98
		TOTAL	\$1,207.98

Payment Details

- Cash
 Check
 #VALUE!

Office Use Only

PLEASE MAKE CHECKS PAYABLE TO THE CITY OF WHITE BEAR LAKE

PAYMENT TERMS: NET DUE UPON RECEIPT OF INVOICE

Precision Landscape and Tree, Inc.

50 S. Owasso Blvd. East
Little Canada, MN 55117
Phone (651) 484-2726 Fax (651) 482-8191



RECEIVED JUN - 6 2019

Invoice

City of White Bear Lake, Public Works Department

3950 Hoffman Road
White Bear Lake MN 55110

DATE	INVOICE #
06/06/2019	80237

Due	Terms
7/6/2019	30 Days

Job Name	Job Site	Phone	Salesperson	Total Due
City of White Bear Lake, Public Works Department 20190804	2292 8th St.	651-747-3650	Josh Hielsberg	\$2,250.00

#	Item	Service Description	Completed	Tax	Qty	Price
1	Maple (Silver)	Tree and Stump Removal Remove F/Y Silver Maple with storm damage to ground. Haul debris. Grind stump 8"-10" below grade. Haul debris. Back-fill with top soil. Spread grass seed Remove to ground. Haul debris. Grind stump 8"-10" below grade. Haul debris. Back-fill with top soil.	6/5/2019	0.00 %	1	\$2,250.00
		looks like this tree needs to come down very quickly to get ahead of street crews. PLT is ready to push off something to get to this ASAP so as not to interfere with there progress. If accepted please pass number along to street crew to let us know when a good time is. (Guy told me they were pouring curbs tomorrow)				

Thank you,
Josh Hielsberg | Consulting Arborist
Precision Landscape & Tree, Inc.
Cell: 612-685-3404
Email: josh@precisiontreemn.com

Subtotal:	\$2,250.00
Tax:	\$0.00
Total:	\$2,250.00
Invoice Balance:	\$2,250.00

Make all checks payable to: **Precision Landscape and Tree, Inc.**
For your convenience we also take major credit cards.
Total due in 30 days. Overdue accounts subject to a service charge of 1.5% per month.

THANK YOU FOR YOUR BUSINESS!

In the event your past due account should be sent to collections, any and all legal fees will be the responsibility of the customer.

CITY OF WHITE BEAR LAKE TREE INSPECTION FORM

Date Submitted 6-3-19

Date of Inspection _____

Inspectors Name _____

Property Address 2292 6th Street

George Mairs 575-973-0092

Additional location directions: 1/2 of Blvd tree came down in storm need to get the other 1/2 down.

Location of Tree: BOULEVARD PRIVATE

DISEASED DYING HAZARDOUS

Tree has been Marked: YES NO

Type of Tree Silver Maple

Diagnosis Tree is in hazardous condition, weakened after street recon.

Circumference _____

REMARKS: _____



133022230095

P.O. Box 64097
Saint Paul, MN 55164-0097

67498*333**G50**1.362**3/6*****AUTO5-DIGIT 55110
GEORGE G MAIRS REVOCABLE TRUST
2292 6TH ST
WHITE BEAR LAKE MN 55110-2803

PROPERTY ADDRESS
2292 6TH ST

ABBREVIATED TAX DESCRIPTION

WHITE BEAR
W 15 FT OF LOT 3 AND ALL OF LOT 4 BL
K 45

PROPERTY IDENTIFICATION NUMBER (P.I.N.)
133022230095 9347

CURRENT STEP →

2019 Property Tax Statement 2019			
2018 Values for Taxes Payable in			
VALUES AND CLASSIFICATION			
Taxable Payable Year	2018	2019	
Step 1	Estimated Market Value	\$ 422,500	\$ 419,100
	Improvements Excluded		
	Homestead Exclusion	0	0
	Taxable Market Value	422,500	419,100
	New Improvements/ Expired Exclusions		
	Property Classification	Res Non-Hstd	Res Non-Hstd
	Value Notice sent March 2018		
PROPOSED TAX NOTICE			
Step 2	Proposed tax sent in November 2018.	\$ 5,460.00	
	*Note: Did not include special assessments or referenda approved by the voters at the 2018 November election.		
PROPERTY TAX STATEMENT			
Step 3	First-half taxes due 5/15/2019	2,738.00	
	Second-half taxes due 10/15/2019	2,738.00	
	Total Taxes Due in 2019:	5,476.00	

2018	2019	TAXES PAYABLE YEAR
	\$ 0.00	1. Use this amount on Form M1PR to see if you're eligible for a property tax refund. File by August 15. <input type="checkbox"/> If box is checked, you owe delinquent taxes and are not eligible.
\$ 0.00		2. Use these amounts on Form M1PR to see if you are eligible for a special refund.
Property Tax and Credits		
5,376.00	5,476.00	3. Property taxes before credits
0.00	0.00	4. Agricultural credits that reduce property taxes
5,376.00	5,476.00	5. Property taxes after credits
Property Tax by Jurisdiction		
2,090.56	2,035.54	6. Ramsey County
161.83	162.88	a. Regional Rail Authority
189.68	180.84	b. County Library
805.19	846.18	7. City or Town - WHITE BEAR LAKE
0.00	0.00	8. State General Tax
930.39	848.80	9. School District 624
1,011.65	1,218.27	a. Voter approved levies
		b. Other local levies
109.55	105.82	10. Special taxing districts
77.15	77.87	a. Metropolitan special taxing districts
0.00	0.00	b. Other special taxing districts
0.00	0.00	c. Tax increment
0.00	0.00	d. Fiscal disparity
5,376.00	5,476.00	11. Non-school voter approved referenda levies
		12. Total property tax before special assessments
0.00	0.00	13. Special assessments and charges added to this property tax statement for taxes payable in 2019
		a.
		b.
		c.
		d.
		e.
		f.
		g.
		h.
0.00	0.00	Contamination Tax
\$ 5,376.00	\$ 5,476.00	14. Total Property Tax and Special Assessments

PROPERTY TAX REFUNDS

You may be eligible for one or more refunds that reduce your property taxes in 2019 – even if you haven't been eligible before. See enclosed insert for details or visit revenue.state.mn.us

CONTACT INFORMATION

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Assessing services – value, classification, exemptions
AskCountyAssessor@ramseycounty.us | 651-266-2131

Homestead
AskHomesteads@ramseycounty.us | 651-266-2040

Delinquent taxes
AskPropertyTaxandRecords@ramseycounty.us | 651-266-2002

CITY WHITE BEAR LAKE

4701 HIGHWAY 61
WHITE BEAR LAKE, MN 55110
651-429-8526 fax 651-429-8500

Invoice No. 12069

INVOICE

Customer

Name BRUCE & KATHLEEN LAWRENCE
Address 2324 ORCHARD LANE
City WH BEAR LAKE State MN ZIP 55110

Date 7/3/2019
CODE 4400.1318

Qty	Description	Unit Price	TOTAL
	TREE REMOVAL AT 2324 ORCHARD LANE		
1	TREE REMOVAL 4402.6560	\$575.00	\$575.00
1	ST TAX 4400.2420	\$39.54	\$39.54
1	TRANSIT TAX 4400.2421	\$2.88	\$2.88
	12069		
	SubTotal		\$617.42
	TOTAL		\$617.42

Payment Details

- Cash
 Check
 #VALUE!

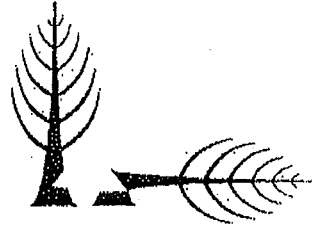
Office Use Only

PLEASE MAKE CHECKS PAYABLE TO THE CITY OF WHITE BEAR LAKE

PAYMENT TERMS: NET DUE UPON RECEIPT OF INVOICE

Hugo's Tree Care
14728 Irish Ave N
Hugo, MN 55038
651-429-4705
hugotreecare@gmail.com

Invoice



RECEIVED JUN 24 2019

BILL TO
Mary
City of WBL
Public Works Department
3950 Hoffman Road
White Bear Lake, MN 55110

SHIP TO
2324 Orchard Lane

INVOICE #	DATE	TOTAL DUE	DUE DATE	TERMS	ENCLOSED
10813	06/20/2019	\$1,150.00	06/30/2019	Due on receipt	

DATE	DESCRIPTION	AMOUNT
05/21/2019	Remove blvd Silver Maple, grind only the stump not the roots, remove stump chips and fill with new soil.	1,150.00

For credit card payments:

Card#:

Name on Card:

exp:

Sec code:

BALANCE DUE

\$1,150.00

CITY OF WHITE BEAR LAKE TREE INSPECTION FORM

Date Submitted 5-6-19

Date of Inspection 5-6-19

Inspectors Name Dan Pawlenty

Property Address 2324 Orchard Lane

Additional location directions: Kathy Lawrence

651-366-1263

612-298-1407 Bruce

Location of Tree: BOULEVARD PRIVATE
DISEASED DYING HAZARDOUS

Tree has been Marked: YES ~~NO~~

Type of Tree Silver Maple

Diagnosis: Tree ^{roots} growing into the Foundation
of the house.

Circumference BIG

REMARKS:
Very unusual scenario
Big ground roots.



363022230107

P.O. Box 64097
Saint Paul, MN 55164-0097



9872*48**G50**1.362**3/6*****AUTOALL FOR AADC 550
BRUCE R LAWRENCE
KATHLEEN E LAWRENCE
31305 FOREST BLVD
STACY MN 55079-9249

PROPERTY ADDRESS
2324 ORCHARD LN
ABBREVIATED TAX DESCRIPTION
GOLF VIEW HEIGHTS NO. 2
LOT 8 BLK 11

PROPERTY IDENTIFICATION NUMBER (P.I.N.)
363022230107 9346

CURRENT STEP →

2019 Property Tax Statement			2019		
2018 Values for Taxes Payable in					
VALUES AND CLASSIFICATION					
Taxable Payable Year		2018	2019		
Step 1	Estimated Market Value	\$	182,800	\$	189,600
	Improvements Excluded				
	Homestead Exclusion		20,800		20,200
	Taxable Market Value		162,000		169,400
	New Improvements/				
	Expired Exclusions				
	Property Classification		Rel Res Hstd		Rel Res Hstd
Value Notice sent March 2018					
PROPOSED TAX NOTICE					
Step 2	Proposed tax sent in November 2018.		\$ 2,280.00		
	*Note: Did not include special assessments or referenda approved by the voters at the 2018 November election.				
PROPERTY TAX STATEMENT					
Step 3	First-half taxes due 5/15/2019		1,170.00		
	Second-half taxes due 10/15/2019		1,170.00		
	Total Taxes Due in 2019:		2,340.00		

2-19-19_v1

2018	2019	TAXES PAYABLE YEAR
	\$ 0.00	1. Use this amount on Form M1PR to see if you're eligible for a property tax refund. File by August 15. If box is checked, you owe delinquent taxes and are not eligible. <input type="checkbox"/>
\$ 0.00		2. Use these amounts on Form M1PR to see if you are eligible for a special refund.
Property Tax and Credits		
2,138.68	2,286.98	3. Property taxes before credits
0.00	0.00	4. Agricultural credits that reduce property taxes
2,138.68	2,286.98	5. Property taxes after credits
Property Tax by Jurisdiction		
801.50	823.49	6. Ramsey County
62.05	65.84	a. Regional Rail Authority
72.73	73.10	b. County Library
308.74	342.02	7. City or Town - WHITE BEAR LAKE
0.00	0.00	8. State General Tax
390.70	377.73	9. School District 624
400.28	504.72	a. Voter approved levies
		b. Other local levies
42.00	42.70	10. Special taxing districts
60.68	57.38	a. Metropolitan special taxing districts
0.00	0.00	b. Other special taxing districts
0.00	0.00	c. Tax increment
0.00	0.00	d. Fiscal disparity
0.00	0.00	11. Non-school voter approved referenda levies
2,138.68	2,286.98	12. Total property tax before special assessments
55.32	53.02	13. Special assessments and charges added to this property tax statement for taxes payable in 2019
		a. 53.02 MILL OVERLAY - BIRCH LK N, ORCHARD LN, S
		b.
		c.
		d.
		e.
		f.
		g.
		h.
0.00	0.00	Contamination Tax
\$ 2,194.00	\$ 2,340.00	14. Total Property Tax and Special Assessments

PROPERTY TAX REFUNDS

You may be eligible for one or more refunds

that reduce your property taxes in 2019 – even if you haven't been eligible before.

See enclosed insert for details or visit revenue.state.mn.us

9872 2/3



CONTACT INFORMATION

ramseycounty.us/property

90 Plato Blvd. West, Saint Paul, MN 55107

General – taxes, payments, addresses, special assessments

AskPropertyTaxandRecords@ramseycounty.us | 651-266-2222

Assessing services – value, classification, exemptions

AskCountyAssessor@ramseycounty.us | 651-266-2131

Homestead

AskHomesteads@ramseycounty.us | 651-266-2040

Delinquent taxes

AskPropertyTaxandRecords@ramseycounty.us | 651-266-2002

CITY WHITE BEAR LAKE

4701 HIGHWAY 61
WHITE BEAR LAKE, MN 55110
651-429-8526 fax 651-429-8500

Invoice No.

12088

INVOICE

Customer

Name MIKE TORKELSON DEVELOPMENT
Address 16755 205TH ST N
City SCANDIA State MN ZIP 55073

Date 7/11/2019
CODE VARIOUS

Qty	Description	Unit Price	TOTAL
1	LAWN CARE AT 1913 9TH STREET ON 6/30/19 4402.6560	\$100.00	\$100.00
1	STATE TAX 4400.2420	\$7.38	\$7.38
1	TRANSIT TAX 4400.2421 12088	\$0.00	\$0.00

SubTotal \$107.38

TOTAL \$107.38

Payment Details

- Cash
 Check

#VALUE!

Office Use Only

PLEASE MAKE CHECKS PAYABLE TO THE CITY OF WHITE BEAR LAKE

PAYMENT TERMS: NET DUE UPON RECEIPT OF INVOICE



143022210150

P.O. Box 64097
Saint Paul, MN 55164-0097



4737*18**G50**1.362**3/6*****AUTO5-DIGIT 55014
MIKE TORKELSON DEVELOPMENT INC
16755 205TH ST N
SCANDIA MN 55073-9529

PROPERTY ADDRESS
1913 9TH ST

ABBREVIATED TAX DESCRIPTION

MINSER ADDITION
LOT 5 BLK 1

PROPERTY IDENTIFICATION NUMBER (P.I.N.)
143022210150 9340

CURRENT STEP →

2019 Property Tax Statement		2019	
2018 Values for Taxes Payable in			
VALUES AND CLASSIFICATION			
Taxable Payable Year		2018	2019
Step 1	Estimated Market Value	\$ 65,400	\$ 80,600
	Improvements Excluded		
	Homestead Exclusion	0	0
	Taxable Market Value	65,400	80,600
	New Improvements/ Expired Exclusions		
	Property Classification	Dis Res Hstd	Res Non-Hstd
	Value Notice sent March 2018		
PROPOSED TAX NOTICE			
Step 2	Proposed tax sent in November 2018.		\$ 1,248.00
	*Note: Did not include special assessments or referenda approved by the voters at the 2018 November election.		
PROPERTY TAX STATEMENT			
Step 3	First-half taxes due 5/15/2019		649.00
	Second-half taxes due 10/15/2019		649.00
	Total Taxes Due in 2019:		1,298.00

2018	2019	TAXES PAYABLE YEAR
	\$ 0.00	1. Use this amount on Form M1PR to see if you're eligible for a property tax refund. File by August 15. If box is checked, you owe delinquent taxes and are not eligible. <input checked="" type="checkbox"/>
\$ 819.64		2. Use these amounts on Form M1PR to see if you are eligible for a special refund.
Property Tax and Credits		
819.64	1,251.20	3. Property taxes before credits
0.00	0.00	4. Agricultural credits that reduce property taxes
819.64	1,251.20	5. Property taxes after credits
Property Tax by Jurisdiction		
323.03	489.39	6. Ramsey County
25.05	39.17	a. Regional Rail Authority
29.36	43.50	b. County Library
124.64	203.52	7. City or Town - WHITE BEAR LAKE
0.00	0.00	8. State General Tax
144.02	169.50	9. School District 624
156.59	280.71	a. Voter approved levies
		b. Other local levies
16.95	25.41	10. Special taxing districts
0.00	0.00	a. Metropolitan special taxing districts
0.00	0.00	b. Other special taxing districts
0.00	0.00	c. Tax increment
0.00	0.00	d. Fiscal disparity
0.00	0.00	11. Non-school voter approved referenda levies
819.64	1,251.20	12. Total property tax before special assessments
42.36	46.80	13. Special assessments and charges added to this property tax statement for taxes payable in 2019
		a. 46.80 Vadnais Lake Area Water Management Organ
		b.
		c.
		d.
		e.
		f.
		g.
		h.
0.00	0.00	Contamination Tax
\$ 862.00	\$ 1,298.00	14. Total Property Tax and Special Assessments

PROPERTY TAX REFUNDS
You may be eligible for one or more refunds that reduce your property taxes in 2019 – even if you haven't been eligible before. See enclosed insert for details or visit revenue.state.mn.us

CONTACT INFORMATION

ramseycounty.us/property
90 Plato Blvd. West, Saint Paul, MN 55107
General – taxes, payments, addresses, special assessments
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Homestead
AskHomesteads@ramseycounty.us | 651-266-2040
Delinquent taxes
AskPropertyTaxandRecords@ramseycounty.us | 651-266-2002



City of White Bear Lake
City Manager's Office

MEMORANDUM

To: Mayor and Council

From: Ellen Hiniker, City Manager

Date: October 17, 2019

Subject: **First Reading of ordinance temporarily prohibiting the use of motorboats on East Goose Lake**

REQUEST

The Vadnais Lake Water Management Organization has applied for a \$170,000 grant towards an alum treatment to mitigate significant internal phosphorus loading in East Goose Lake. In order to proceed with an alum treatment, VLAWMO is requesting that the City enact an ordinance to restrict motorized boating for at least three years, with potential for extended restrictions. An ordinance has been drafted for first reading at the City Council's October 22nd meeting, at which representatives from VLAWMO will present their findings.

BACKGROUND

At its meeting on October 8th, the City Council directed staff to draft an ordinance for first reading at its October 22nd meeting, at which the public would be invited to speak. Second reading of the ordinance will be held at the November 26, 2019 City Council meeting, providing opportunity for additional public input before Council's final consideration.

East Goose Lake lies within VLAWMO's watershed area and is its most impaired lake. The organization has been pursuing methods to mitigate Goose Lake's impaired condition for several years, including but not limited to drainage area work and bullhead harvesting. VLAWMO is now proposing an alum treatment for Goose Lake at an estimated cost of \$170,000 to be paid for primarily through grant funds, with \$35,000 in matching funds to come from the City. As described, an alum treatment would necessitate boating restrictions, about which the residents with Goose Lake property have expressed strong opposition.

East Goose Lake has no public access, which could make enforcement of boating restrictions more difficult. However, in this case, any response with a motorized boat would be ill-advised. If an ordinance restricting motorized boating is adopted by Council, the City would respond to compliance issues utilizing Code Enforcement staff. As is already their practice, Code Enforcement staff would coordinate their efforts with the Police Department when necessary. The City Council would also be asked to establish a fine for illegal motorized boating through adoption of its 2020 fee schedule.

If approved, an ordinance restricting motorized boating is subject to a Department of Natural Resources' review process. The DNR would have up to 120 days to review before making its decision on the ordinance, which would include additional opportunity for public comment. Minnesota Rules set out the factors that the DNR must take into consideration, as attached.

RECOMMENDED COUNCIL ACTION

Staff recommends Council hold first reading of the attached ordinance regulating motorized boating on East Goose Lake. Representatives from VLAWMO will present background information, followed by an opportunity for public comment.

ATTACHMENTS

Draft Ordinance
MN DNR Rules
VLAWMO Request Memo
Carpenter Email
Rich Email

CITY OF WHITE BEAR LAKE
Ordinance No. _____

AN ORDINANCE AMENDING ARTICLE VI OF THE MUNICIPAL CODE OF
THE CITY OF WHITE BEAR LAKE BY ADDING A NEW CHAPTER 608
TEMPORARILY PROHIBITING THE USE OF MOTORBOATS ON EAST GOOSE LAKE

The Council of the City of White Bear Lake does ordain as follows:

ARTICLE I. Legislative Findings. The City Council hereby finds and determines as follows:

- A. East Goose Lake ("Lake") is a small, shallow lake located entirely within the jurisdictional boundaries of the City of White Bear Lake ("City");
- B. The Lake is also located within the watershed managed by the Vadnais Lake Area Watershed Management Organization ("VLAWMO");
- C. The Lake is on the state's impaired waters list, which is the result of an assessment the state is required to conduct pursuant to the Federal Clean Water Act;
- D. According to the Minnesota Pollution Control Agency, a lake classified as being impaired is an assessment of how well the lake supports fishing, swimming, and other beneficial uses;
- E. Once a waterbody is classified as impaired, the state is required to undertake steps to clean it up so it can be removed from the impaired list;
- F. VLAWMO has, as part of its duty to improve water quality within the watershed, considered options for addressing the water quality concerns in the Lake and, based on the recommendation of its engineer, is pursuing an alum treatment option to remove phosphates from the water;
- G. In a memo to the City dated August 28, 2019, which is incorporated herein by reference, VLAWMO set out its recommendation that the City consider adopting an ordinance to restrict the use of motorboats on the Lake for at least the entire period of the alum treatment;
- H. In order to make the alum treatment effect, the treatment needs to occur over at least two seasons, a steady pH level must be maintained, and activities that disrupt of the bottom of the Lake must be minimized;
- I. The City is authorized by Minnesota Statutes, sections 459.20 and 86B.205 to adopt surface use ordinances for lakes located entirely within its boundaries;

- J. The City Council recognizes that a temporary prohibition on the use of motorboats on the Lake will be disruptive to those who use it for motorized watersports, but the City must act in the best interest of the public with respect to this public water;
- K. The City Council determines the public benefit derived by supporting the alum treatment on the Lake outweighs the resulting disruptions to the adjacent owners and the motorboating public;
- L. At the end of the temporary motorboat prohibition period, the City Council will consider the condition of the Lake and determine whether any further limitations on the use of motorboats are needed; and
- M. The City recognizes that any surface use regulations it adopts must be approved by the Commissioner of the Minnesota Department of Natural Resources before it can go into effect.

ARTICLE II. Motorboat Prohibition. The Municipal Code of the City of White Bear Lake is hereby amended by adding a new chapter as follows:

608. TEMPORARY MOTORBOAT PROHIBITION ON EAST GOOSE LAKE.

§608.010. DEFINITIONS.

For the purposes of this chapter, the following terms shall have the meaning given them in this section.

Motorboat. "Motorboat" means any contrivance used or designed for navigation on water that is propelled in any manner by machinery including, but not limited to, electric motors and detachable motors.

§608.020. MOTORBOATS PROHIBITED.

Subd. 1. Prohibition. It is unlawful to operate a motorboat on the surface of East Goose Lake from March 1, 2020 to December 1, 2022.

Subd. 2. Exceptions. The prohibition established by this section shall not apply to:

1. Law enforcement, fire, or rescue personnel while engaged in their assigned duties;
2. Minnesota Department of Natural Resources or Minnesota Pollution Control Agency personnel while engaged in their assigned duties; or

3. Public entities, including their authorized contractors, while engaged in the treatment, maintenance, or testing of the lake.

§608.030. VIOLATIONS.

A violation of §512.010 is punishable as a misdemeanor.

ARTICLE III. Submission for Approval. As required by Minnesota Rules, part 6110.3800, subpart 2, the City shall submit this ordinance, together with the written statement required by Minnesota Rules, part 6110.3600, subpart 2, to the Commissioner of the Minnesota Department of Natural Resources for review and approval.

ARTICLE IV. Enforcement. In accordance with Minnesota Rules, part 6110.3800, subpart 1, the City is responsible for providing for the enforcement of the regulations enacted by this Ordinance.

ARTICLE V. Public Notice. As required by Minnesota Rules, part 6110.3800, subpart 3, the City shall undertake reasonable means of notifying the public of the prohibition prior to the 2020 boating season.

ARTICLE VI. Effective Date. This ordinance shall become effective on February 1, 2020, or upon the date of approval by the Commissioner of the Minnesota Department of Natural Resources, whichever occurs later. If the Commissioner does not approve this ordinance, and a compromise cannot be reached, this ordinance shall not go into effect unless the City elects to undertake a contested case hearing as provided in Minnesota Rules, part 6110.3800, subpart 3 and is able to obtain approval of the ordinance.

Adopted this ___ day of _____, 2019.

Mayor

Attest: _____
City Clerk

Date of Publication _____

Effective Date _____

6110.3600 ASSESSMENT OF CONDITIONS.

Subpart 1. **Factors to consider.** The commissioner of any governmental unit formulating, amending, or deleting controls for surface waters shall acquire and consider the following information, noting factors that are not relevant:

A. Physical characteristics:

- (1) size: normal surface acreage, if available, or the basin acreage listed in the Division of Waters Bulletin No. 25, An Inventory of Minnesota Lakes;
- (2) crowding potential: expressed as a ratio of water surface area to length of shoreline;
- (3) bottom topography and water depth;
- (4) shore soils and bottom sediments;
- (5) aquatic flora and fauna;
- (6) water circulation: for lakes, the existence and locations of strong currents, inlets, and large water level fluctuations; for rivers and streams, velocity and water level fluctuations;
- (7) natural and artificial obstructions or hazards to navigation, including but not limited to points, bars, rocks, stumps, weed beds, docks, piers, dams, diving platforms, and buoys; and
- (8) regional relationship: the locations and the level of recreational use of other water bodies in the area.

B. Existing development:

- (1) Private: to include number, location, and occupancy characteristics of permanent homes, seasonal homes, apartments, planned unit developments, resorts, marinas, campgrounds, and other residential, commercial, and industrial uses.
- (2) Public: to include type, location, size, facilities, and parking capacity of parks, beaches, and watercraft launching facilities.

C. Ownership of shoreland: to include the location and managing governmental unit of shoreline in federal, state, county, or city ownership as well as private, semipublic, or corporate lands.

D. Public regulations and management: to include federal, state, or local regulations and management plans and activities having direct effects on watercraft use of surface waters.

E. History of accidents which have occurred on the surface waters.

F. **Watercraft use:** to include information obtained in the morning, afternoon, and evening on at least one weekday and one weekend day, concerning the number and types of watercraft in each of the following categories: kept or used by riparians, rented by or gaining access through resorts or marinas, using each public watercraft launching facility, in use on the waterbody.

G. **Conflict perception and control preferences:** to include opinions gained by surveys or through public meetings or hearings of riparians, transients, local residents, and the public at large.

Subp. 2. **Written statement.** Any governmental unit formulating, amending, or deleting controls for surface waters shall submit to the commissioner the following:

A. the information requested in subpart 1, portrayed on a map to the extent reasonable;

B. a statement evaluating whether the information reveals significant conflicts and explaining why the particular controls proposed were selected;

C. the proposed ordinance; and

D. a description of public hearings held concerning the proposed controls, including an account of the statement of each person testifying.

Subp. 3. **Commissioner review and approval.** The commissioner shall require the ordinance proposer to provide additional information of the kind described in subpart 1 when needed in order to make an informed decision. The commissioner shall approve the ordinance if it conforms with these rules.

Statutory Authority: *MS s 361.25*

Published Electronically: *October 8, 2013*

VLAWMO Board Memo to the City of White Bear Lake

Date: August 28, 2019

Re: Goose Lake recommendations and draft language for use in establishing an ordinance to maximize effectiveness of proposed alum treatment

The City of White Bear Lake and Vadnais Lake Area Water Management Organization (VLAWMO) seek to improve water quality in East Goose Lake such that it is possible to remove it from the Impaired Waters List. The VLAWMO Board formally recommends using best practices to maximize alum-treatment results. We request support of these best practices through an established motorized-boat activity ordinance by the City of White Bear Lake. Recommendations have been determined using best-available science and include timing of treatments and specifications for motorized boat limitations.

More information and documentation are available on the East Goose Lake page on the VLAWMO website: <http://www.vlawmo.org/news/blog/goose-lake-alum-science-review/>

Restrictions:

To maintain pH levels in the lake, the full alum dose will likely need to be applied over 2 years with a rest year in-between, for a total of 3 years. The specific timeframe will need to be adjusted if funding is not approved as part of the current grant round with the Board of Water and Soil Resources. Pending funding, we propose:

- Fall 2020: Initial partial dose alum treatment. No motorized boating starting immediately post-treatment on East Goose Lake.
- Calendar year 2021: No motorized boating on East Goose Lake
- Spring 2022: Remaining alum dose treatment
- Spring/Summer/Fall 2022: No motorized boating on East Goose Lake

- Beyond 2022, we see 3 possible options:
 1. No motorized boating
 2. Re-evaluate based on monitoring data collected to determine if motorized boating should be allowed to resume with trolling motors ≤ 10 HP
 3. Motorized boating allowed with trolling motors ≤ 10 HP

- In all 3 scenarios, VLAWMO will continue monitoring and share Phosphorus (P) results with the City and other stakeholders via the VLAWMO website. Boating and water skiing will be allowed to continue on West Goose Lake.

Findings and Purpose:

An alum treatment is an effective and expensive (~\$170,000 for East Goose Lake) in-lake treatment to bind phosphorus and improve water quality. Though the cost may seem high, alum treatments are 50 times more effective in P removed per dollar spent when compared to structural BMPs in urban settings (Brattebo *et al.* 2017). The proposed alum treatment has the potential to improve property values. Lake eutrophication decreases property and recreational value of lakes. Zamparas & Zacharias (2014) estimated \$2.2 billion per year is lost due to eutrophication. Numbers were calculated for 2009; this is equivalent to \$2.6 billion in 2019. Greatest losses were from lakefront property values.

Phosphorus (P) is the key nutrient in fresh-water systems that leads to high algal growth and low water quality. P binds to sediment and is washed into lakes and streams in stormwater. Alum treatments are especially effective in improving lakes with internal loading, which has accumulated through time often due to high historical nutrient additions. Internal loading is caused by high P levels in the sediment that are released during anoxic conditions. Goose Lake was the receiving body of water for wastewater discharge from the 1930s through the late 1960s. This historical input, combined with continued subwatershed inputs in stormwater, has created the high internal-load situation and nutrient impairment that we seek to address.

Sediment cores were used to determine the extent of internal loading in East Goose Lake. Results showed that internal loading in East Goose Lake is 88%. External load is also being reduced through efforts with the City of White Bear Lake and VLAWMO; external load is 11%. A reduction of external load is warranted but does not have the potential to improve East Goose Lake to the point that it would meet state standards without addressing the accumulated internal load. In addition to external load reductions, 16,000 pounds of bullhead were removed (see below). P levels improved following rough fish removal. Even with improvement, P levels remain at three times the state standard (State standard = 60 µg/mL).

Maintaining pH of the lake during an alum treatment is critical to health of the system. Alum treatments in shallow lakes are usually administered over the period of a couple of years to maintain safe pH levels and add sufficient alum to bind available P. The amount of alum to add is calculated through modeling, and dosage is lake specific.

Alum treatments work by binding with P in the sediment and water column and deactivating it. Phosphorus binds with aluminum (Al) sulphate to form aluminum hydroxides. Aluminum hydroxides are not reactive during low oxygen conditions at the bottom of the lake and do not release bound P. When an alum treatment is applied, a precipitate is initially formed called an Al floc. Floc is light and fluffy at first and can be easily resuspended into the system. Allowing floc to stabilize and a biofilm to form over the top prevents mixing bound P back into the water column and extends the effective life of the alum treatment. A period of 2-4 months is required to allow the floc to form, compress, and a biofilm to form over the top in optimal conditions (Egemoose *et al.* 2009). The time required is extended during in cold temperatures, outside of the growing season. Even with a biofilm present, minimizing disruption of the sediment is recommended.

Motorized boating is an activity that disturbs bottom sediments. Turbulence from propeller wash extends below the boat (4-6 feet below the propeller for overall depths down to 10 feet) (Asplund 2009; Gucinski 1982). Declines are most pronounced in shallow lakes. East Goose Lake is a shallow lake with a maximum depth of 7.4 feet. Effectiveness of alum treatments depends upon dose and bioturbation/disruption of sediment (Steinman *et al.* 2018). We recognize findings of peer-reviewed research and white papers.

We also recognize that:

- High algal growth prevents healthy plant growth that would help maintain a clear water system,
 - East Goose Lake is nearly devoid of plants because it is dominated by algae,
 - High algal growth in East Goose Lake includes cyanobacteria--the source of potentially harmful algal blooms,
 - Property values are negatively affected by lakes dominated by algae blooms,
-
- And that East Goose Lake is priority for remediation in the City of White Bear Lake and the Vadnais Lake Area Watershed.

Efforts to Date:

- VLAWMO worked with Blue Water Science to conduct fish surveys in 2012 and 2017. The high density of bullheads was deemed a potential problem for an alum treatment because these fish feed by disrupting the bottom. Note: Bullheads do not disrupt the bottom to the extent that Common carp do. Common carp are not present in Goose Lake.
- VLAWMO hired and participated in bullhead harvests on East and West Goose Lakes during 2014 and 2015; 16,000 pounds of bullhead were removed. The 2017 fish survey showed that results of harvests were sustained, and bullheads remained reduced by 75% from 2012 levels. VLAWMO is considering a follow-up fish survey for Fall 2019.
- VLAWMO worked with Barr Engineering to conduct a feasibility study for East Goose Lake. That study included modeling and sediment cores to determine P content and source distribution. The study showed that internal loading is extremely high in East Goose Lake (88%) and recommended an alum treatment as the most effective option to improve the lake. The report is available on the VLAWMO website.
- Ramsey County Soil and Water Conservation Division conducted a vegetation survey in 2014 and followed-up to detect changes in 2019. In 2019, RCSWCD delineated Curly-leaf pondweed, an invasive species found in East and West Goose Lakes. Delineation was requested by MN DNR to inform future plant-management efforts. A healthy shallow lake should have an established plant community and low algae cover. High algae density prevents light penetration through the water column, and plants are unable to establish. In the 2019 survey, aquatic plants were only found at 10 of 116 points. All points with plants were in West Goose Lake. No plants were documented at survey locations in East Goose Lake. Algae abundance was high and included cyanobacteria, which is potentially dangerous to pets and humans. The report is available on the VLAWMO website.

- VLAWMO conducted a literature review to update scientific understanding regarding alum treatments and best practices. That presentation was recorded on June 26, 2019, and made available to the City of White Bear Lake. The recording is available on the VLAWMO website.
- The City of White Bear Lake, working with VLAWMO, seeks to improve water quality, support native plant diversity, control invasive species, and continue to allow use of West Goose Lake for water skiing.

References:

- Asplund, T. 2009. *Public testimony for information relative to 2009 Senate Bill 12, pertaining to operation of motorboats at slow-no-wake speeds within a given distance of the shoreline of a lake*. 20 pp.
- Brattebo, S.K., E.B. Welch, H.L. Gibbons, M.K. Burghdoff, G.N. Williams, and J.L. Oden., 2017. Effectiveness of alum in a hypereutrophic lake with substantial external loading. *Lake and Reservoir Management*. 33: 108-118.
- Egemose, S., G. Wauer, A. Kleeberg. 2009. Resuspension behavior of aluminium treated lake sediments: effects of ageing and pH. *Hydrobiologia*. 636: 203-217.
- Gucinski, H. 1982. *Sediment suspension and resuspension from small-craft induced turbulence*. U.S. EPA Chesapeake Bay Program, Annapolis MD. EPA 600/3-82-084. 61 pp.
- Steinman, A.D., M.C. Hassett, M. Oudsema, and R. Rediske, 2018. Alum efficacy 11 years following treatment: phosphorus and macroinvertebrates. *Lake and Reservoir Management*. 34: 167-181.
- Zamparas, M. and I. Zacharias, 2014. Restoration of eutrophic freshwater by managing internal nutrient loads. *Science of the Total Environment*. 496: 551-562.

From: Lindsey Carpenter <lcarpenter@meshbesh.com>

Sent: Wednesday, October 9, 2019 1:16 PM

To: ward1 <ward1@whitebearlake.org>; ward2 <ward2@whitebearlake.org>; Dan Jones <ward3@whitebearlake.org>; ward4 <ward4@whitebearlake.org>; ward5 <ward5@whitebearlake.org>

Cc: mayor <mayor@whitebearlake.org>; Ellen Hiniker <ehiniker@whitebearlake.org>; Mr Kurt Carpenter <hubcarpenter@yahoo.com>; tgilchrist@kennedy-graven.com

Subject: East Goose Lake

Dear White Bear Lake City Council Members,

Bill Walsh
Douglas Biehn
Dan Jones
Kevin Edberg
Steven Engstran,

Mayor, Jo Emerson
City Manager Ellen Hiniker Richter & Attorney Troy Gilchrist:

Ellen mentioned last night at the meeting that we, Goose Lake residents, should continue communication and we do appreciate that invitation. I would like to make just a few brief comments in response to the discussion last night.

One of the first comments made to open discussion was that VLAWMO and the Goose Lake Residents have "Equal interest" "love for the lake." This is simply not true. The Goose Lake residents have an interest as property owners on the lake that bought property for specific use of the recreational lake. Goose Lake residents pay the increased property taxes for the use of the lake. Goose Lake residents see this lake every day. Goose Lake residents have the actual contact with the lake. VLAWMO interest is not equal. They are a group that as was said, they are doing their job – not acting out of love. The interest is for VLAWMO numbers to look good on paper. To show the state agencies that they are hitting certain numbers and goals – and of course it's about money and getting funds for projects. That is their job. To say VLAWMO has a love for this lake cannot be deemed accurate. The love for this lake comes from the residents, who are voting members of this great White Bear Lake community – who are on this lake day in and day out with family. Just looking at numbers alone last night, there were 25 people supporting Goose Lake residents and there were 2 people from VLAWMO. The interest is not equal and VLAWMO does not act out of love – which the homeowners do! As you can see we have a great love for this lake and as Mr. Walsh pointed out we have an interest in clean up. We want to continue to be VLAWMO partners and work on options. But this is not the right course.

There seemed to be some confusion about the DNR component. To help clear this up, procedurally, I have attached the e-mail we received from DNR. We have also talked to a number of individuals at the DNR and have an understanding of how this works. If the city passes the ordinance it would then need to be approved by DNR, and it would go through a process that includes public comment/ public hearing.

One of the council members asked if there was consequence of inaction, and the answer is no. This is something that came up at the VLAWMO board meeting (June 2019) and one of the VLAWMO board members said the same thing. He said that the Goose Lake residents do not even want this to happen, it is expensive, there are other clean up options that can continue (bull head removal) and there really is not a negative of not taking this action. What is interesting is at that meeting the board was not completely sold on this course of action. But after discussion they did go with the staff recommendation (reluctantly) and said to request the grant.

What are the risks of not doing the alum treatment? None. This was also confirmed at that same VLAWMO meeting. There was discussion about the algae blooms. Of note, we have not had one of those blooms in about 5 years. So again, the trend seen by the actual residents is that the lake continues to improve. At the VLAWMO meeting Stephanie, staff member, had confirmed that we had not had an algae bloom in quite some time and when it did happen it never got to the level of concern. Action has never been taken for any kind of health concern.

Of note, residents on the lake, water skiing on this lake about 25 years total and there has NEVER been a report of a health issue on Goose Lake. 25 years – no staff infections, no illness, no ecoli, no health concerns.

Bald Eagle lake had alum treatment and they did not restrict boats. There were no boating restrictions in the shallow areas. The watershed district involved worked with the Bald Eagle homeowners as a partnership. Bald Eagle homeowners had no interest in removing their boats from the lake they love and the Goose Lake residents (I'll say smaller but mighty!) also have no interest in removing the boats and social/family tradition of the lake they love.

This is a huge disturbance to the Goose Lake community. We can improve our lake with other means. Alum treatment “may” work and it would be “temporary” this is confirmed by VLAWMO. As residents we have other ideas and fundraising ideas.

Thank you for your time and attention. May I ask, when will we receive a copy of the drafted ordinance from the city?

Please feel free to contact me with any questions or concerns.

Sincerely,

Lindsey A. Carpenter, partner
Attorney at Law
Meshbesh & Spence, LTD.
1616 Park Avenue
Minneapolis, MN 55404
612-339-9121 (voice)
612-339-9188 (fax)

www.meshbesh.com

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From: [mayor](#)
To: [Kara Coustry](#)
Subject: Fwd: Support Goose Lake residents
Date: Tuesday, October 15, 2019 1:26:50 PM

Please put in a Goose Lake folder. Thanks

Jo

Sent from my iPad

Begin forwarded message:

From: Diane Rich <dmrich07@yahoo.com>
Date: October 15, 2019 at 12:11:44 PM CDT
To: mayor@whitebearlake.org
Subject: Support Goose Lake residents

Dear Mayor of White Bear Lake,

I am a resident of Ward 1 and writing to you to please support Goose Lake residents.

As a child my family was big on camping and fishing, water skiing etc.

We have 10 children and 25 grandchildren and 21 great grandchildren.

We wanted to expose our large family to the fun of water sports etc.

So in 2009 we purchased our home on Goose Lake.

Please vote NO to Alum treatment.

Please vote NO to boat restrictions

Please support the Goose lake Residents

Thank you

Melvin and Diane Rich



City of White Bear Lake
Finance Department
MEMORANDUM

To: Ellen Hiniker, City Manager

From: Kerri Kindsvater, Finance Director

Date: October 17, 2019

Subject: **Employee Benefits for Non-bargaining Employees**

BACKGROUND

Collective bargaining agreements do not represent a majority of the City's workforce. The City classifies these non-union employees as either clerical/technical or management/exempt due to the nature of their work. The City Council establishes compensation parameters for these employees through the acceptance of the annual Position Classification and Compensation Plan. Historically, the City Council establishes benefit changes for non-bargaining employees, including medical/life insurance, to coincide with premium rate adjustments and market conditions, which become effective January 1, 2020. This renewal period also allows employee benefits to be coordinated with union contract negotiations, which all have a January 1 renewal date.

At the October 8, 2019 meeting, the City Council approved a proposal from Medica to provide employee health insurance coverage. This approval continues the group health package of three insurance plan options that began January 1, 2019. The 2020 insurance rates increased an average of 7.3% for the entire group package.

SUMMARY

Employee Utilization

Just over three-fourths (75%) of non-bargaining employees within the City's health insurance program choose the Health Savings Account (HSA) high deductible plan, which requires employees to pay the annual deductible before the insurance coverage becomes effective.

HSA structures contain embedded or non-embedded deductibles. With embedded deductibles, benefits are paid once an individual reaches the per person deductible amount. With non-embedded deductibles, the insurance company pays benefits for the individual once expenditures reaches the total family deductible amount. The City's HSA coverage changed to the embedded structure in 2019 to improve coverage for employees and limit their annual deductible expenses if only one or two family members have significant health needs. Per IRS Regulations, relating to HSA embedded deductible plans; deductibles must increase to \$2,800 per individual and \$5,600 per family to maintain the embedded deductible status in 2020. A city contribution to a Health Care Savings Account for employees choosing the HSA coverage offsets the employee deductible increase.

In reviewing the three insurance plan options, employees selecting either the employe+1 or multiple dependent coverage options incur the greatest financial health care burden. The City's

2020 insurance plan requires these employees to pay up to an annual out-of-pocket maximum of \$5,600 or \$6,000 depending upon the plan they choose.

Employee Deferred Insurance Benefit

All employees must enroll for group health insurance through the City unless they can demonstrate they have coverage through another group plan. An individual plan does not qualify as coverage under a group plan. If an employee provides the required proof of coverage, he/she can opt out of the City's insurance program and receive up to \$294 per month as a deferred insurance payment if they do not use tobacco products. The City Council adopted this contribution amount in July 2010 and will remain the same 2020.

Employee Plan Participation

The City's non-bargaining group contains 58 employees. The following chart reflects the group's insurance coverage by type:

<u>No Dependents:</u>		
Deferred insurance	18	31%
Single coverage	18	31%
	<hr/>	<hr/>
	36	62%
 <u>Dependents:</u>		
Employee +1	10	17%
Multiple dependents	12	21%
	<hr/>	<hr/>
	22	38%
	<hr/>	<hr/>
Total	58	100%
	<hr/> <hr/>	<hr/> <hr/>

Health Insurance Costs

The 2020 employee group insurance package through Medica represents an overall increase in premiums of 7.3%.

Within the Medica parameters, the City offers three insurance plan options to give employees choice of coverage based on their medical needs and financial circumstances. Two of the plans have higher monthly premiums with deductibles due for service, while the third plan is a Health Savings Account (HSA) that allows employees the ability to save unused funds for future years.

The two plans with the higher monthly premiums are Comprehensive Major Medical (CMM) plans with either a \$1,000 or \$2,000 deductible. Employees selecting one of these plans could incur out-of-pocket costs greater than the HSA plan; however, this would only occur if hospitalization of multiple family members occurred during the year. Each of the two CMM plans have either a co-pay or a cost-sharing option to cover part of the ongoing costs for items like prescriptions.

The HSA plan offers the lowest overall premiums, but also requires the employee to pay 100% of all medical costs up to \$2,800 for single person or \$5,600 for multiple dependent coverage. This plan compels members to think through their utilization of medical services as clinic visits and

prescriptions are entirely their responsibility before they reach the annual deductible amount. Staff recognizes that employees selecting the HSA plan typically incur a higher percentage of their total medical costs; however, their annual out-of-pocket maximum has the potential to be less than the other two plan options.

For 2020, both of the CMM and the HSA plans will offer employees the choice of an open access provider network or a narrow provider network. The addition of the narrow provider network allows employees the opportunity to reduce their monthly insurance costs by accepting fewer options of clinics and hospitals in the plan. The narrow network does not include specialty care services through the Mayo Health System or Hazelton; however, the University of Minnesota Hospitals and Clinics are covered facilities in the plan.

Proposed City Contribution

For many years, the City split health insurance premium increases with employees. After a review of insurance contributions by cities of similar size, the City decided to cover the entire health insurance premium increase in 2019 to remain competitive for both existing and prospective employees. For 2020, the City proposes paying 5% of the insurance premium increase, which allocates the remaining 2.3% for the employees to pay. Each employee will experience a different rate change based their plan choice and coverage option.

The following tables summarize the City's proposed 2020 health insurance contributions, with the non-tobacco incentive included, and employees' responsibility for the monthly premiums for both the open access network and the VantagePlus narrow network.

2020 Coverage – Medica Open Access Network:

	<u>1,000 Deductible</u>	<u>2,000 Deductible</u>	<u>2,800 HSA</u>
<u>Single</u>			
Premium	642.66	604.62	590.08
City Contribution	554.00	549.00	573.00
Employee Cost	88.66	55.62	17.08
<u>Employee+1</u>			
Premium	1,413.12	1,329.48	1,297.50
City Contribution	1,061.00	1,052.00	1,104.00
Employee Cost	352.12	277.48	193.50
<u>Multiple Dependent</u>			
Premium	1,796.61	1,690.27	1,649.62
City Contribution	1,291.00	1,280.00	1,345.00
Employee Cost	505.61	410.27	304.62

2020 Coverage – Medica VantagePlus Narrow Network:

	<u>1,000 Deductible</u>	<u>2,000 Deductible</u>	<u>2,800 HSA</u>
<u>Single</u>			
Premium	584.24	549.65	536.44
City Contribution	554.00	549.65	536.44
Employee Cost	30.24	0.00	0.00

<u>Employee+1</u>			
Premium	1,284.65	1,208.62	1,179.55
City Contribution	1,061.00	1,052.00	1,104.00
Employee Cost	223.65	156.62	75.55
<u>Multiple Dependent</u>			
Premium	1,633.28	1,536.61	1,499.65
City Contribution	1,291.00	1,280.00	1,345.00
Employee Cost	342.28	256.61	154.65

Additional City Contribution

The City acknowledges the financial impact on employees choosing HSA high-deductible coverage by making a monthly contribution into the employee's health care account. In 2019, the City contributed \$50 per month for single coverage and \$100 per month for employee+1 or multiple dependents coverages. The City plans to incorporate the IRA regulation increase in the annual deductible into the monthly contributions in 2020; therefore, the employees will receive \$58.33 per month for single coverage and \$116.67 per month for multiple dependent coverage.

Projected Cost Impact

Under this proposal, the City's contributions for non-bargaining insurance benefits will increase approximately \$30,000. The Employment Expense Fund budgets resources to meet this obligation.

Other Non-Bargaining Employee Benefits

All other employee benefits will remain unchanged in 2020.

RECOMMENDATION

Staff recommends Council adopt the attached resolution establishing a benefit package for non-bargaining employees effective January 1, 2020.

ATTACHMENTS

Resolution

RESOLUTION NO.:

RESOLUTION PROVIDING BENEFITS FOR EMPLOYEES OF THE CITY OF WHITE BEAR LAKE WHO ARE NOT COVERED BY EMPLOYMENT AGREEMENTS

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of White Bear Lake, Minnesota that the following benefits shall be provided to employees of the City who are not covered by employment agreements effective January 1, 2020.

1. **Health Insurance:** Employees may select one of the following options as the City's contribution towards medical/health and life insurance:

Employee's selecting **single coverage** may select one of the following:

Item	1,000 CMM	2,000 CMM	2,800 H.S.A.
City Contribution N/S	554.00	549.00	573.00
City Contribution Basic	534.00	529.00	553.00

Employee's selecting **Employee + 1 coverage** may select one of the following:

Item	1,000 CMM	2,000 CMM	2,800 H.S.A.
City Contribution N/S	1,061.00	1,052.00	1,104.00
City Contribution Basic	1,001.00	992.00	1,044.00

Employee's selecting **Multiple Dependent coverage** may select one of the following:

Item	1,000 CMM	2,000 CMM	2,800 H.S.A.
City Contribution N/S	1,291.00	1,280.00	1,345.00
City Contribution Basic	1,231.00	1,220.00	1,285.00

2. **H.S.A. Contribution:** Employees selecting first dollar deductible insurance coverage defined as the Health Savings Account Plan would be entitled to the following annual City contributions:

Coverage	H.S.A. Contribution
Single	\$58.33/mo.
Employee + 1	\$116.67/mo.
Multiple Dependents	\$116.67/mo.

3. **Deferred Insurance:** Employees with proof of group insurance elsewhere, may opt out of the City's insurance program and receive one of the following:

City Contribution N/S (non-smoking)	294.00
City Contribution Basic	279.00

4. **Life Insurance:** In the case of Department Heads, the City shall provide life insurance according to the group policy purchased by the City.

RESOLUTION NO.:

The foregoing resolution offered by Councilmember _____ and supported by Councilmember _____ was declared carried on the following vote:

Ayes:

Nays:

Passed:

Jo Emerson, Mayor

ATTEST:

Kara Coustry, City Clerk



City of White Bear Lake
City Manager's Office

MEMORANDUM

To: Ellen Hiniker, City Manager
From: Kara Coustry, City Clerk
Date: October 14, 2019
Subject: **Annual designation of polling places**

BACKGROUND/SUMMARY

In 2017 the legislature enacted a new provision, 204B.16 Polling Places; Designation, that requires all municipalities to designate their polling place locations for an upcoming election year by December 31 of the previous year. If the authorized polling place becomes unavailable for use, the new law does permit changing polling place locations in the year of the election.

Safety concerns had been raised by some parents and staff regarding the Sunrise Park Middle School polling location for Ward 3; however school will not be in session on Election Day and District staff confirmed continued use of Sunrise Park Middle School as the Ward 3 polling location.

All polling place sites will remain unchanged in 2020 over 2019:

Ward 1, Precinct 1	White Bear Lake City Hall – Council Chambers 4701 Highway 61, White Bear Lake, MN 55110
Ward 2, Precinct 1	White Bear Lake Library 2150 2 nd Street, White Bear Lake, MN 55110
Ward 3, Precinct 1	Sunrise Middle School Gym 2399 Cedar Avenue, White Bear Lake, MN 55110
Ward 3, Precinct 2	Sunrise Middle School Gym 2399 Cedar Avenue, White Bear Lake, MN 55110
Ward 4, Precinct 1	Golfview Building 2449 Orchard Lane, White Bear Lake, MN 55110
Ward 4, Precinct 2	Golfview Building 2449 Orchard Lane, White Bear Lake, MN 55110
Ward 5, Precinct 1	St. Stephen's Lutheran Church 1965 County Road E, White Bear Lake, MN 55110

RECOMMENDED COUNCIL ACTION

Staff recommends Council adopt the resolution designating 2020 polling locations.

ATTACHMENTS

Resolution

**City of White Bear Lake
Ramsey County, Minnesota**

RESOLUTION NO.

**RESOLUTION DESIGNATING POLLING PLACES FOR ALL
2020 ELECTIONS**

WHEREAS, Minnesota Statutes 204B.16 requires the City Council to designate polling places for the upcoming year by resolution; and

WHEREAS, changes to the polling places locations may be made at least 90 days before the next election if one or more of the authorized polling places becomes unavailable for use; and

WHEREAS, changes to the polling place locations may be made in the case of an emergency when it is necessary to ensure a safe and secure location for voting.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of White Bear Lake hereby designates the following polling places for all elections conducted in the city in 2020:

- | | |
|--------------------|--|
| Ward 1, Precinct 1 | White Bear Lake City Hall – Council Chambers
4701 Highway 61, White Bear Lake, MN 55110 |
| Ward 2, Precinct 1 | White Bear Lake Library
2150 2 nd Street, White Bear Lake, MN 55110 |
| Ward 3, Precinct 1 | Sunrise Middle School Gym
2399 Cedar Avenue, White Bear Lake, MN 55110 |
| Ward 3, Precinct 2 | Sunrise Middle School Gym
2399 Cedar Avenue, White Bear Lake, MN 55110 |
| Ward 4, Precinct 1 | Golfview Building
2449 Orchard Lane, White Bear Lake, MN 55110 |
| Ward 4, Precinct 2 | Golfview Building
2449 Orchard Lane, White Bear Lake, MN 55110 |
| Ward 5, Precinct 1 | St. Stephen’s Lutheran Church
1965 County Road E, White Bear Lake, MN 55110 |

BE IT FURTHER RESOLVED, that the city clerk is hereby authorized to designate a replacement meeting the requirements of the Minnesota Election Law for any polling place designated in this resolution that becomes unavailable for use by the City; and

BE IT FURTHER RESOLVED, that the city clerk is hereby authorized to designate an emergency replacement polling place meeting the requirements of the Minnesota Election Law for

**City of White Bear Lake
Ramsey County, Minnesota**

RESOLUTION NO.

any polling place designated in this resolution when necessary to ensure a safe and secure location for voting; and

BE IT FURTHER RESOLVED, that the city clerk is directed to send a copy of this resolution and any subsequent polling place designations to the Ramsey County Elections Office.

The foregoing resolution, offered by Councilmember _____ and supported by Councilmember _____, was declared carried on the following vote:

- Ayes:
- Nays:
- Passed:

Jo Emerson, Mayor

ATTEST:

Kara Coustry, City Clerk



City of White Bear Lake
Finance Department

MEMORANDUM

To: Ellen Hiniker, City Manager
From: Kerri Kindsvater, Finance Director
Date: October 17, 2019
Subject: Special Assessments

BACKGROUND

The City helps property owners pay for unexpected water, sewer and property maintenance costs by assessing the project costs to their property taxes when there is a financial hardship. Listed below is an assessment request the City has received from a property owner in recent months.

Special Assessment for 1921 Webber Street:

Ms. Diane Schuberg at 1921 Webber Street had a diseased tree in need of removal. The resident asked to have the total removal costs assessed to her property taxes due to a financial hardship at this time. The total project costs are \$4,217.13.

The City has previously allowed similar assessments to property owners for improvements and agreed to this assessment based on the following information:

1. Resident agreed to a 5-year assessment.
2. Resident agreed to pay interest at 2% above the City's true interest rate set at the recent bond issue, which is 2.41%. Therefore, the interest rate will be 4.41%
3. Resident waves all rights to a public hearing regarding the final assessment.

RECOMMENDED COUNCIL ACTION

Staff recommends Council approve the attached resolution authorizing the assessments for the three properties explained above.

ATTACHMENTS

Resolution

RESOLUTION NO.

RESOLUTION CERTIFYING MISCELLANEOUS PRIVATE PROPERTY ASSESSMENTS FOR RECOVERY OF CITY EXPENSES

WHEREAS, Minnesota Statutes §429.101 allows the City to certify special charges associated with servicing property as special assessments with the County Auditor; and

WHEREAS, the following White Bear Lake, MN private property owner, signed an assessment agreement waiving all rights to a public hearing regarding the following assessment:

Diane Schuberg 1921 Webber Street White Bear Lake, MN	Tree removal Total Assessment:	<u>\$4,217.13</u> \$4,217.13
---	--	--

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of White Bear Lake, Minnesota, that charges associated with maintaining private property within the City are certified to the County Auditor for collection as special assessments.

BE IT FURTHER RESOLVED, by the City Council of the City of White Bear Lake that assessment total listed above shall be payable over five (5) years at an annual interest rate of 4.41%

The foregoing resolution, offered by Councilmember _____, and supported by Councilmember _____, was declared carried on the following vote:

Ayes:
Nays:
Passed:

Jo Emerson, Mayor

ATTEST:

Kara Coustry, City Clerk