

# Park Advisory Commission Meeting Minutes

JUNE 17, 2021

6:30 P.M.

JACK YOST PARK

MEMBERS PRESENT	Bill Ganzlin, Bryan Belisle, Victoria Biehn, Mark Cermak, Ginny Davis, Mike Shepard
MEMBERS ABSENT	
STAFF PRESENT	Andy Wietecki
VISITORS	
NOTE TAKER	Andy Wietecki

## AGENDA TOPICS

### 1. CALL TO ORDER

The meeting was called to order at 6:28 pm.

### 2. APPROVAL OF MINUTES

Approval of the minutes from May 20, 2021 was moved by Mark Cermak and seconded by Mike Shepard.

### 3. APPROVAL OF AGENDA

Approval of the June 17, 2021 agenda was moved by Bryan Belisle and seconded by Victoria Biehn with the addition of Boatworks Green Space.

### 4. UNFINISHED BUSINESS

None.

### 5. NEW BUSINESS

#### a) Review of Parks Capital Improvement Budget/Project

The reason to review the Parks Capital Improvement Budget is to revisit future plans for our parks to ensure that the Commission is focusing on the projects that need to be improved upon. Andy Wietecki reviewed the entire Parks Capital Improvement Budget with the Commission and highlighted all of the projects coming up over the next 8-10 years. Andy explained the projects in depth and the reasoning behind the projects. After reviewing the entire budget, the Commission moved a few projects forward and removed a few that are scheduled to be done. Andy requested the members review the budget over the next month and make notes on their thoughts on proposed projects and list any projects they feel are important but weren't included in the budget.

#### b) Review of Park Advisory Commission Bi-Laws

Andy briefly reviewed the Bi-Laws with the Park Advisory Commission and requested help to make changes that are appropriate for today. Andy has a

Parks Department intern this summer that is revising the Park's Advisory Commission manual and would like to update the Bi-Laws as well. Bill Ganzlin requested that the members send the revisions to Andy and copy the group so that everyone can see and discuss the proposed revisions. The hope is to have a new draft by July's meeting where the Park Advisory Commission will vote to adopt the new Bi-Laws. Andy hopes to have the Intern present the new parks manual to the Commission at our August meeting.

**c) Memorial Beach Retaining Wall Project Costs**

Andy Wieteki updated the Commission with the final pricing of \$127,000 for the retaining wall project at Memorial Beach. The project cost is under what they initially budgeted which allows the City to move money around for other projects in the parks. The project will start after Labor Day to allow for maximum use of the beach all summer. Bryan Belisle asked about the benches that the City is installing and if they will interfere in beach dance activities. The benches are being incorporated into the beach wall on the back side of the current curb. The benches won't interfere with the street sweeper, vehicles, or trail users in any way. All are excited for the project and excited that the project came in under budget.

**d) BoatWorks Green Space**

Bryan Belisle would like to continue the discussion on the BoatWorks Green Space. Bryan was talking with a resident that lives at the BoatWorks Apartment. They were discussing the green space and the need for an area that is defined for the dogs to use to relieve themselves. The Commission discussed a mulched area that doesn't have to be very big. The complex, however, would have to enforce that the dog owners use this area instead of the grassy area. Bryan also talked about the turf and how bad it looks (turning brown) but out that the irrigation system broke. The complex also doesn't start caring for the turf until later in the season and by that time it is already too far gone. The last item Bryan wanted to discuss again was what can be added to the area for park users. Bryan suggested badminton or picnic tables. Andy updated the Commission on his meeting with the Fire Chief and Fire Marshall about that area. The Fire Department informed Andy that they will never go in this area to fight a fire. They would attack a fire from different angles and putting a truck in that area is not safe as it would be the collapse zone. Andy also spoke with the manager of the apartments since our last Commission meeting to go over some of the Commission's ideas to improve the common space for the public to use. Derrick from At Home Apartments was looking into some ideas used in the industry that would benefit both the tenants and park users. Bryan Belisle and Mike Shepard both expressed interest in a park sign for this location that identifies it as a public park.

**e) Park Tour at Jack Yost Park**

Andy Wieteki took the Park Advisory Commission members on a tour showing some of the recent improvements that have been done over the past 5 to 6 years. One of the most noticeable improvements was the removal of about 90 trees this winter on the east side of the park. The absence of the trees enhances that area of the park. Prior to the removal of the trees, some of the Commission members stated that they didn't even realize it was a part of the park. The dying trees were at the end of their life and it was time to start revitalizing that area and make it more appealing to use.

**6. OTHER STAFF REPORTS**

**a) ERD-Geist Gazebo Update**

Andy reported to the Commission that the posts and stairs have all been treated with Zinc paint to stop the rust that was forming, the stairs have been fixed, the railings and all the components except for the columns are in the Contractor's possession. The columns are expected on Friday, July 18th. Once the columns are set in place, the contractor will set the second floor and roof and then install the panels and paint. Pelco Construction is hoping to have this project complete by the middle of July.

**7. COMMISSION REPORTS**

None.

**8. OTHER BUSINESS**

None.

**9. ADJOURNMENT**

The next meeting will be held on July 15, 2021 at 6:30 p.m.

There being no further business to come before the Park Commission, the meeting was adjourned. Moved by Mark Cermak and seconded by Ginny Davis.