

# Park Advisory Commission Meeting Minutes

JULY 15, 2021

6:30 P.M.

MATOSKA PARK

MEMBERS PRESENT	Bryan Belisle, Victoria Biehn, Mark Cermak, Ginny Davis, Mike Shepard
MEMBERS ABSENT	Bill Ganzlin, Anastacia Davis
STAFF PRESENT	Paul Kauppi
VISITORS	
NOTE TAKER	Paul Kauppi

## AGENDA TOPICS

### 1. CALL TO ORDER

The meeting was called to order by Mike Shepard at 6:30 pm.

### 2. APPROVAL OF MINUTES

Approval of the minutes from June 17, 2021 was moved by Bryan Belisle and second by Victoria Biehn.

### 3. APPROVAL OF AGENDA

Approval of the July 15, 2021 agenda was moved by Mark Cermak and seconded by Ginny Davis.

### 4. UNFINISHED BUSINESS

#### a) Continued Review of Park Advisory Commission Bi-Laws

Park Advisory Commission Bi-Laws need to be re-typed as there is not an electronic copy available. Redline proposed changes will be added and presented at a future meeting.

### 5. NEW BUSINESS

#### a) Erd-Geist Gazebo Update

Paul Kauppi explained the gazebo restoration project and that the ribbon cutting would be held on August 14, 2021 at 10 am. Installation of a security camera in the future was recommended by Bryan Belisle.

#### b) Parking Lot Reconstruction Update

Paul Kauppi explained the Memorial Beach parking lot mill and overlay project would begin after Labor Day. The lot would be milled and the corner nearest the island bridge would be raised to prevent flooding and improve lot drainage. Two rain guardians will be installed to catch sediment and trash from entering the lake from the lot drainage.

**c) Approval of Playground Contribution Grant for Frassati Catholic Academy**

Motion by Ginny Davis, seconded by Victoria Biehn. Vote was unanimous.

**d) Park Tour - Matoska Park**

The Park Advisory Commission members toured Matoska Park. Paul Kauppi and the Commission discussed the parking lot improvements and rain guardian locations. At the dog beach shoreline, the Commission inspected the completed improvements, including the waling steps down to the water through the stones. That area will be monitored to determine if a stairway is needed in the future. Paul also pointed out the location of the fence that will be installed between the dog beach and the swim beach to prevent dogs from crossing. There will also be improvements completed on the sailboat loop. The Commission noted that the Spiess Landing sign is in poor condition and it will be added to future improvements in the Capital Improvement Plan.

**6. OTHER STAFF REPORTS**

None.

**7. COMMISSION REPORTS**

None.

**8. OTHER BUSINESS**

None.

**9. ADJOURNMENT**

The next meeting will be held on August 19, 2021 at 6:30 p.m.

There being no further business to come before the Park Commission, the meeting was Adjourned at 7:15pm. Moved by Victoria Biehn and Ginny Davis.