



**MINUTES
PARK ADVISORY COMMISSION
CITY OF WHITE BEAR LAKE, MINNESOTA
THURSDAY, NOVEMBER 16, 2023
6:30 P.M. AT CITY HALL CONFERENCE ROOM
AT 4701 HWY 61 NORTH**

1. CALL TO ORDER AND ATTENDANCE

Chair Bill Ganzlin called the meeting to order at 6:30 p.m.

MEMBERS PRESENT: Victoria Biehn, Mark Cermak, Anastacia Davis, Ginny Davis, Bill Ganzlin, and Mike Shepard

MEMBERS ABSENT: Bryan Belisle

STAFF PRESENT: Andy Wieteki, Parks Working Foreman; Paul Kauppi, Public Works Director/City Engineer

VISITORS PRESENT:

2. APPROVAL OF AGENDA

It was moved by member **Ginny Davis** seconded by member **Mark Cermak**, to approve the agenda as presented.

Motion carried, 6:0.

3. APPROVAL OF THE MINUTES

Minutes of October 19, 2023

It was moved by member **Mike Shepard** seconded by member **Mark Cermak**, to approve the minutes of the October 19, 2023 meeting.

Motion carried, 6:0.

4. VISITORS AND PRESENTATIONS

Nothing Scheduled

5. UNFINISHED BUSINESS

January Workshop Strategic Planning

Andy Wieteki and Paul Kauppi explained how the workshop with City Council would be structured. The Commission went through the list of everything residents at Marketfest identified as positives, negatives and proposed improvements. Then the Commission ranked the importance of topics they wanted to cover with the City Council at the workshop.

Victoria Biehn asked if the City's budget for 2024 was set. Paul Kauppi explained in depth the process of how budgets are put together and vetted. He explained the budget process from start to finish. Andy

and Paul will put together a power point of the information discussed for everyone to review before the City Council workshop on January 16th.

6. NEW BUSINESS

A. Parks CIP Review

Andy reviewed the Parks CIP with the Commission. Andy identified the projects that were not completed in 2023. The funding for the unfinished projects was pushed to 2024 so the Parks Department can still accomplish these much needed projects. This year the City is completing phase 1 of the proposed paved trail system at Lakewood Hills Park. This project will use most of the CIP budget for 2024 so there will be no other major projects besides replacing the sand at a couple playgrounds with engineered wood fiber.

7. DISCUSSION

A. Staff updates

B. Commission member updates

None.

8. ADJOURNMENT

There being no further business before the Commission, it was moved by member **Ginny Davis** seconded by member **Mike Shepard** to adjourn the meeting.

Motion carried, 6:0