



**MINUTES
PLANNING COMMISSION MEETING
OF THE CITY OF WHITE BEAR LAKE, MINNESOTA
MONDAY, NOVEMBER 27, 2023
7:00 P.M. IN THE COUNCIL CHAMBERS**

1. CALL TO ORDER AND ATTENDANCE

MEMBERS PRESENT: Mark Lynch, Mike Amundsen, Andrea West, Ken Baltzer, Scott Bill
MEMBERS ABSENT: Pam Enz, Jim Berry
STAFF PRESENT: Jason Lindahl, Community Development Director; Ashton Miller, City Planner; Shea Lawrence, Planning Technician
OTHERS PRESENT: none

2. APPROVAL OF AGENDA

It was moved by Member **Baltzer** and seconded by Member **Lynch** to approve the agenda as presented.

Motion carried, 5:0.

3. APPROVAL OF THE MINUTES

A. Minutes of October 30, 2023

It was moved by Member **Bill** and seconded by Member **West** to approve the minutes of October 30, 2023.

Motion carried, 5:0.

4. CASE ITEMS

A. **Case No. 23-28-Z:** A City-initiated text amendment to Zoning Code section 1301.040 to allow passage of proposed amendments by a majority vote of the City Council.

Shea Lawrence, Planning Technician, discussed the case. Staff recommended approval of the City Initiated text amendment.

Member Amundsen asked if the city attorney recommended the change based on any recent activity or pushback. Community Development Director Lindahl provided a brief history on state statute as it compared to the city charter. He explained that when state statute required a four-fifths vote, it was acceptable that the zoning code did not align with the city charter, but since state statute has been amended to eliminate the super majority requirement, the zoning code must be updated to align with the city charter.

Lindahl emphasized that this is a house keeping item that came up as a result of the city's overall zoning code update. It was the city attorney's opinion that this item should not wait for the completion of the zoning code update, which is why staff has brought it forward as a standalone amendment.

Member Amundsen opened the public hearing. As there was nobody in the audience, Member Amundsen closed the public hearing.

It was moved by Member **Bill** to approve Case No. 23-28-Z, seconded by Member **Baltzer**.

Motion carried, 5:0

5. DISCUSSION ITEMS

A. City Council Meeting Update

Lindahl provided an overview of the previous City Council meeting, which included approval of the Gun Club conditional use permit. City Council also heard presentations on the progress of the Downtown Mobility and Parking Study and the Housing Community Survey that was completed over the summer and fall. Lindahl also updated the Planning Commission on upcoming meetings for City Council, Planning Commission and the Zoning Code update.

Lindahl extended congratulations to Member West who recently won the open City Council election seat.

6. ADJOURNMENT

There being no further business before the Commission, it was moved by Member **Baltzer** seconded by Member **West** to adjourn the meeting at 7:17 p.m. Motion carried 5:0.