

MINUTES
PLANNING COMMISSION MEETING
CITY OF WHITE BEAR LAKE
May 29, 2018

The regular monthly meeting of the White Bear Lake Planning Commission was called to order on Tuesday, May 29, 2018, beginning at 7:00 p.m. in the White Bear Lake City Hall Council Chambers, 4701 Highway 61, White Bear Lake, Minnesota, by Chair Jim Berry.

1. CALL TO ORDER/ROLL CALL:

MEMBERS PRESENT: Chair Jim Berry, Mary Alice Divine, Marvin Reed, Peter Reis, Ken Baltzer, and Mark Lynch

MEMBERS EXCUSED: Erich Reinhardt.

MEMBERS UNEXCUSED: None.

STAFF PRESENT: Anne Kane, Community Development Director; Samantha Crosby, Planning & Zoning Coordinator; and, Michael Hermann, Planning Intern.

OTHERS PRESENT: Meghan Master, Luke Master and Jan Holtz

2. APPROVAL OF THE MAY 29, 2018 AGENDA:

Member Reis moved for approval of the agenda. Member Reed seconded the motion, and the agenda was approved unanimously (6-0).

3. APPROVAL OF THE APRIL 30, 2018 PLANNING COMMISSION MEETING MINUTES:

Member Baltzer moved for approval of the minutes. Member Reed seconded the motion, and the minutes were approved unanimously (6-0).

4. CASE ITEMS:

A. Case No. 17-1-SHOPe1: A request by **Meghan Master** for a 3-year time extension for a Special Home Occupation Permit, per Code Section 1302.120, in order to continue operating a beauty salon in the single-family residence located at 2268 Sierra Drive.

Hermann discussed the case. Staff recommended approval of continuing the Special Home Occupation Permit subject to the same conditions.

Berry opened the public hearing.

Meghan Master, 2268 Sierra Drive, thanked the Commission for their consideration. She noted she has had a good year working out of her home and requested the City approve her time extension.

Berry asked if Ms. Master had received any complaints from her neighbors. Ms. Master reported she had not received any complaints. She noted she would not be pursuing any signage for her business.

Reis requested further information on what was done during a balayage. Ms. Master explained this was an open air, low maintenance coloring option for her clients.

As no one else came forward, Berry closed the public hearing.

Member Reis moved to recommend approval of Case No. 17-1-SHOPe1. Member Lynch seconded the motion. The motion passed by a vote of 6-0.

Berry explained that this matter would be addressed by the City Council on Tuesday, June 12, 2018.

5. DISCUSSION ITEMS:

A. City Council Meeting Summary from May 8, 2018.

Berry asked about the Four Square Flats project. Kane provided the Commission with a brief recap of the May 7th neighborhood meeting. She noted that a second community meeting would be held in the theater at Century College on June 6th to discuss the proposed redevelopment project.

Staff provided the Commission with an update on the Lunds & Byerlys project and discussed a potential Hy-Vee project being considered in Gem Lake.

B. Park Advisory Commission Meeting Minutes of May 17, 2018.

No discussion.

C. Comprehensive Plan.

Kane noted the City had submitted an application to the Met Council for an extension on the Comprehensive Plan. If approved, this would provide the City with six additional months to complete the necessary updates. She noted that the City needs to review adjacent communities Comprehensive Plan's and asked for the Planning Commission help in this endeavor. Review would focus mainly on how their roadways and land use changes would impact the City of White Bear Lake. The Commission offered their support to assist in reviewing adjacent communities' Comprehensive Plans.

6. ADJOURNMENT:

Member Baltzer moved to adjourn, seconded by Member Reis. The motion passed unanimously (6-0), and the May 29, 2018 Planning Commission meeting was adjourned at 7:29 p.m.