



White Bear Lake Police Department

POST Mandated Policy #100-14

Temporary Detention

I. PURPOSE

The purpose of this policy is to provide guidelines for the use and operation of the Agency's detention rooms, which includes the two individual cells and, when used for detainment rather than interview purposes, the interview room.

II. SCOPE

This General Order applies to all personnel.

III. DISCUSSION

The following provides guidelines and procedures for the use of the Temporary Detention Rooms in accordance with Chapter 2945, Minnesota Department of Corrections Guidelines **and the JJDP Act of 2002. (Detention of Juvenile Offenders)**

IV. POLICY

Either the Washington or Ramsey County Adult and Juvenile Detention Centers are used by this agency for detention purposes. At times, however, it may be necessary to place a person in a temporary detention room in the Police Building for interviewing, control, completing paperwork or waiting for a transport. The Police Department is responsible for the safety and well being of a person in temporary detention and for the security of the facility.

V. AUTHORIZATION/RESPONSIBILITY FOR USE OF ROOMS

Any sworn officer may use or authorize the use of a temporary detention room. The officer is accountable for the detainee and for assuring compliance with the following procedures. An incident report will be written concerning the detention of anyone in the Temporary Holding Facility.

A. Searches - Prior to placement in a temporary detention room, the detainee will be searched and the room will be inspected for cleanliness, weapons, contraband or foreign material. Access to the room will not be blocked or hindered. The room will have appropriate lighting. The inspection of the room and the detainee will be documented on the log sheet provided. Items from a detainee's pockets, shoes, jackets and belts will be removed and left outside the holding cells.

B. Separation of Detainees - Males, Females and juveniles will be kept in separate rooms and will not be commingled within a temporary holding room. Juveniles will be separated by sight and sound from adults at all times when practical.

C. Security

Detainees will not be secured to fixed objects. Firearms are not permitted in the detention area and shall be secured in the gun lockers located outside the detention area.

D. Maximum Holding Time

The start and end times of temporary detention will be noted on the log sheet provided. Detention should not exceed two hours and will be no longer than four hours.

E. Supervision of Detainees

A sworn officer will be in the general area of the temporary detention room(s) while people are being detained. A Reserve may be designated by the authorizing officer, to remain immediately outside the temporary holding room area at all times while anyone is being detained, in order to be able to hear a detainee's cry for help or distress, or to help in case of fire.

F. Observation of Detainees

The authorizing officer, or a Reserve under that officer's supervision, will visually observe the detainee at least every 10 minutes.

G. Control of Detainees

Any detainee who, in the opinion of the authorizing officer, is deemed to be a threat to the agency or to himself/herself, or who is loud, vulgar or otherwise disruptive in the presence of other detainees, will be dealt with immediately by the authorizing officer or Duty Sergeant.

H. Dangerous, Suicidal or Escape Risk Detainees

Detainees who, at the time they are picked up, are excessively violent, or who present clear escape or suicide risk, shall not be brought to the temporary holding area, but instead will be taken immediately to their destination by a sworn officer.

I. Water and Rest room Access

Access to water and rest rooms will be provided in a timely manner to all detainees.

J. Fires or Other Emergencies

In the case of fire or other emergency, remove the detainee, call the Fire Department or appropriate agency, and evacuate the area/building.

K. Dispatchers

The Temporary Detention Room will be monitored by the on duty dispatcher via the audio/video camera screen in the Communication Center when anyone is being detained. The on duty dispatcher will summon additional assistance when necessary if a situation develops.

L. Juvenile Status Offenders

(JSO) or Children in Need of Protective Services (CHiPS) - At no time will JSO or CHiPS be allowed into the temporary holding facility, including the sally port garage. Juveniles on a tour of the PD may enter the detention area. (JJDP Act of 2002)

VI. DOCUMENTATION

All persons held or detained in the temporary holding rooms will be documented in the Adult or Juvenile Detention Log Books. The Adult Detention Log Book is located in the temporary holding room. The Juvenile Detention Log Book is located in the roll call room.

Julie Swanson

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Chief of Police

Revision Dates:

7-7-2009

8-11-2009- clarification of juvenile detention rules per JJDP Act of 2002

03/30/2021